

# **Welton Baptist Church CIO**



## **Trustees Report and Financial Statements for the period ended 31 March 2022**

**Charity Registration No.  
1188181**

**Welton Baptist Church CIO**  
**Trustees Report and Financial Statements**  
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## **Welton Baptist Church CIO**

**Charity number:** 1188181

### **Trustees report For the period ended 31 March 2022**

The trustees present their report and financial statements for the period ended 31 March 2022.

The principal office of Welton Baptist Church is at Welton Baptist Church, West Road, Welton, Midsomer Norton, Radstock, BA3 2TP.

Welton Baptist Church is a Charitable Incorporated Organisation registered with the Charity Commission, No 1188181. The Charity was incorporated on the 25th February 2020 and activities commenced on 1st October 2020 when all assets and capital held by our previous unincorporated charity (no. 1134013) was transferred into our new CIO.

We are a member of the West of England Baptist Network which in turn is a member of the Baptist Union of Great Britain.

The trustees of the charity during the year are:

Matt Hebditch	
David Kingswood	
Matt Coomes	
Linda Munro	
Keith Dawson	
Chris Bennett	
Michael Blowers	
Jonathan Cooper	
Clare Green	appointed 06/10/2022
Jeremy Bedrock	appointed 06/10/2022

The Church leadership, responsible for the day to day running and organisation of the church during the year were as follows:

#### **Team Leader**

Matthew Hebditch

#### **Co Leader**

Mathew Coomes

#### **Elders**

David Kingswood  
Matt Coomes  
Linda Munro  
Chris Bennett  
Jonathan Cooper (Advice Elder)  
Michael Blowers (Advice Elder)  
Clare Green - appointed 06/10/2022  
Jeremy Bedrock - appointed 06/10/2022

## **Welton Baptist Church CIO**

**Charity number:** 1188181

### **Trustees report**

**For the period ended 31 March 2022**

### **Trustees report (continued)**

Other organisations or persons significant to the affairs of the church were as follows:

Bank – The Co-operative Bank plc, PO Box 250, Skelmersdale, WN8 6WT

Independent Examiner – Mr J L Battle FCCA MAAT, 12 Spencer Drive, Midsomer Norton, Radstock, BA3 2DN.

### **Structure, governance and management**

The church, which is a charitable incorporated organisation, is run under a formally adopted, written constitution which sets out in detail the requirements of church membership, together with the appointment and/or election process for ministers, officers of the church, paid employees and trustees. In addition, the constitution details the format of meetings and formal voting arrangements in regard to church decision making.

The church employs 1 full time Team Leader and 1 full time Co Leader. The church also employs a part-time administrator and a part-time cleaner. The church has a leadership team of elders and advice elders, who are primarily responsible for assisting the Team Leader in the spiritual direction and aims of the church as well as practical, operational and financial matters associated with the church. The appointment of elders and deacons is made on a formal voting basis at a church meeting by the entire membership as laid down in the constitution. The selection of trustees is defined within the constitution and comprises the Team Leader (minister), two church officers (treasurer and secretary) together with the appointed elders. Each trustee is approved and elected by the church membership.

## **Welton Baptist Church CIO**

**Charity number:** 1188181

### **Trustees report For the period ended 31 March 2022**

#### **Trustees report (continued)**

### **Objectives and Activities**

#### **Purpose**

The primary long term strategy and objective of the church is to promote the Christian message, and specifically the teaching of the truth of the Bible and of Jesus Christ, within the communities of Midsomer Norton, Radstock, Paulton and surrounding areas, together with supporting the wider Christian church within the UK and overseas.

This has been achieved by the provision of weekly church services, held at a local football club (due to space restrictions) and the running of mid-week house groups and other regular weekly activities for all ages.

The church operates a diverse range of youth work, running mid-week groups and a range of Sunday school classes, held in conjunction with the weekly church services, for children from 5-14 years of age. The church also has a varied social activity programme which is used to achieve its objective and runs a number of events throughout the year.

The church also has an active interest in promoting the Christian message in other parts of the UK and overseas. A number of the membership are currently working for overseas Christian agencies or directly representing the church and are involved in a variety of activities to support this aim. The church has agreed a policy to promote "mission" work of this nature by giving 20% of its general income from the previous financial year, to a mission fund. The grants payable to the beneficiaries, are shown in the list (either individuals or organisations – see note 6 to the accounts), not all beneficiaries, to whom funding is provided, are under the control of Welton Baptist Church. This "mission" funding to charitable activities also includes such work as mission outreach in the local communities and to members on mission overseas, long and short term, which require financial support. There is also an Elders and Deacons' discretionary fund which is also for people within the church who the leadership consider to require support of the church. This list is reviewed and updated on a cyclical basis and changes agreed by the church meeting upon recommendations of the leadership.

The church summarises its objectives in the "Vision Statement", a document issued by the leadership, which covers the key aspects of the church's "raison d'être" and is designed as a daily, individual and corporate guide to focus church members upon the short term aims of the church to enable the longer term objectives be achieved. All members have access to this document which is based upon Biblical principles and in conjunction with the Bible forms a key element of the church's teaching.

#### **Achievements and performance**

Our annual membership review meant that a number of people ceased their membership whilst others transferred their membership either because they had moved away from the area or in order to worship at another local church.

## **Welton Baptist Church CIO**

**Charity number:** 1188181

### **Trustees report**

**For the period ended 31 March 2022**

### **Trustees report (continued)**

#### **Financial review**

The funds of the church are donated almost exclusively by the members of the church itself. No specific activities are undertaken to raise funds and a point is made at all events where a collection is taken to point out that there is no expectation upon non-members to contribute. Donation of funds is considered an act of worship.

In this 12 month period a surplus of £11,073 (2021 (6 months) - £7,505) was achieved. Total incoming resources were £212,875 (2021 (6 months) – £95,543) which was made up almost exclusively from donations. Total expenditure was £201,802 (2021 (6 months) - £88,038).

At 31 March 2022 the Charity had general unrestricted reserves of £305,539 (2021 - £294,466) and restricted building fund reserves of £39,790 – (2021 - £39,790).

#### **Reserves policy**

The only funds which hold significant balances at both the beginning and end of the year are the General fund, and Building fund. It is considered prudent to maintain a balance of between 3 and 6 months' worth of income in the general fund to support the cash flow demands of paying staff and fixed costs. The Building fund is both a restricted and a designated fund and therefore expenditure of the funds built up depends on appropriate activities. The current situation does not preclude the future possibility of building up designated funds for any specific purpose considered to be within the church's charitable objects. No funds were materially in deficit at any time in the year.

#### **Funds Held as Custodian Trustee on Behalf of Others**

The church building, the Chapel at West Road, is held by Welton Baptist Church as custodian trustee on behalf of the West of England Baptist Association (WEBA). The ownership of the building by WEBA and its use by Welton Baptist Church is directly within the charitable objects of both organisations in the provision of a place of worship. All significant changes to the building must be approved by WEBA in addition to any local authority planning and listed building consent.

## Welton Baptist Church CIO

Charity number: 1188181

### Trustees report For the period ended 31 March 2022

#### Trustees report (continued)

#### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Approved by the board of trustees on: .....  
(Date)

and signed on its behalf by: .....  
(Signature)

.....  
Trustee name

**Welton Baptist Church CIO**  
**Statement of Financial Activities**  
**for the year ended 31 March 2022**

	<b>Note</b>	<b>Unrestricted Funds 2022 £</b>	<b>Restricted Funds 2022 £</b>	<b>12 months to 31-Mar 2,022 £</b>	<b>6 months to 31-Mar 2021 £</b>
<b>Income and endowments from:</b>					
Donations and legacies	2	205,873	-	205,873	91,915
Investment income	3	6	-	6	130
Other income	4	6,996	-	6,996	3,498
<b>Total incoming resources</b>		<b>212,875</b>	<b>-</b>	<b>212,875</b>	<b>95,543</b>
<b>Expenditure on:</b>					
	5				
Charitable activities		201,262	-	201,262	87,498
Governance costs		540	-	540	540
<b>Total resources expended</b>		<b>201,802</b>	<b>-</b>	<b>201,802</b>	<b>88,038</b>
<b>Net (outgoing)/incoming resources</b>		<b>11,073</b>	<b>-</b>	<b>11,073</b>	<b>7,505</b>
<b>Reconciliation of funds</b>					-
					-
Total funds brought forward		294,466	39,790	334,256	326,751
<b>Total funds carried forward</b>		<b>305,539</b>	<b>39,790</b>	<b>345,329</b>	<b>334,256</b>

The statement of financial activities includes all gains and losses recognised in the period.  
All income and expenditure derive from continuing activities.

**Welton Baptist Church CIO**  
**Balance sheet**  
**as at 31 March 2022**

	<b>Note</b>	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b>Fixed assets</b>			
Tangible assets	7	18,078	22,891
		<u>18,078</u>	<u>22,891</u>
<b>Current assets</b>			
Debtors and prepayments	8	15,457	23,382
Cash at bank and in hand		316,544	292,685
		<u>332,001</u>	<u>316,067</u>
<b>Creditors: amounts falling due within one year</b>	9	(4,750)	(4,702)
<b>Net current assets</b>		<u>327,251</u>	<u>311,365</u>
<b>Total assets less current liabilities</b>		<u>345,329</u>	<u>334,256</u>
<b>Net assets</b>		<u>345,329</u>	<u>334,256</u>
<b>Funds</b>	10		
Unrestricted Funds		305,539	294,466
Restricted funds		39,790	39,790
<b>Total funds</b>		<u>345,329</u>	<u>334,256</u>

The notes on pages 8 to 12 form an integral part of these accounts.

These financial statements were approved by the Trustees on:

.....  
 (Date)

Signed, on behalf of the Trustees

.....

**Chris Bennett, Treasurer**

.....

**Keith Dawson, Secretary**

**Welton Baptist Church CIO**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

**1 Principal accounting policies**

Welton Baptist Church CIO is a Charitable Incorporated Organisation.

The principal accounting policies adopted in the preparation of the financial statements are set out below:

***Basis of preparation***

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling , which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention and on a going concern basis. They do not include accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The principal accounting policies adopted are set out below.

***Fund Accounting***

Unrestricted funds - are general funds available for use at the Leadership's discretion to further the general objectives of the Church and which have not been designated for specific purposes.

Designated funds - are unrestricted funds set aside by the leadership for specific future purposes or projects.

Restricted funds - are funds that can only be used in accordance with specific restrictions imposed by donors or which have been raised for particular restricted purposes within the objects of the Church. The aim and use of each restricted fund is set out in the Notes.

***Incoming Resources***

All incoming resources are accounted for as receivable.

The majority of incoming resources are through Sunday collections, or through direct bank deposits.

Income tax recoverable on gifts from donors is recognised on receipt of the related gift.

The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**Welton Baptist Church CIO**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

***Resources expended***

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributable to one of the functional categories of resources used in the SOFA. The Church is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost of the volunteers for their service.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

***Fixed assets***

Tangible fixed assets costing more than £500 (for a single item or group of similar items and including acquisition expenses) are capitalised at cost.

Fixed assets are depreciated at the following rates in order to write them off over their useful lives:

Computers	20% reducing balance
Equipment	20% reducing balance

***Cash and cash equivalents***

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

			<b>12 mths 2022</b>	<b>6 mths 2021</b>
<b>2 Donations and legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>		
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Net gifts made under gift aid	140,122	-	140,122	67,998
Gift aid reclaimed	31,609	-	31,609	14,910
Gifts received gross	32,086	-	32,086	9,007
Cash offerings	1,187	-	1,187	0
Other gifts	869	-	869	0
	<b>205,873</b>	<b>-</b>	<b>205,873</b>	<b>91,915</b>
<b>3 Investment Income</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>12 mths 2022</b>	<b>6 mths 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bank interest received	6	-	6	130
	<b>6</b>	<b>-</b>	<b>6</b>	<b>130</b>

**Welton Baptist Church CIO**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

4	Other income	Unrestricted	Restricted	12 mths	6 mths	
		£	£	2022	2021	
				£	£	
	WEBA Grant	6,996	-	6,996	3,498	
		6,996	-	6,996	3,498	
5	Resources expended	Unrestricted	Restricted	12 mths	6 mths	
		£	£	2022	2021	
				£	£	
		Charitable activities				
		Church management & administration	112,437	-	112,437	56,299
		Fellowship activities	31,581	-	31,581	6,220
		Mission	29,257	-	29,257	12,250
		Premises and equipment	27,987	-	27,987	12,729
			201,262	-	201,262	87,498
		Governance costs				
			Unrestricted	Restricted	12 mths	6 mths
			£	£	2022	2021
			£	£		
	Independent Examiner fee	540	-	540	540	
		540	-	540	540	
6	Staff costs and expenses			12 mths	6 mths	
				2022	2021	
				£	£	
		Gross salaries and Employer NIC		100,156	50,614	
		Employee expenses			0	
		Pension		10,281	5,161	
		Training		5,115	524	
				115,552	56,299	
Employee information						
Average number of employees						
			4	4		

No employees received remuneration exceeding £60,000.

The Church pays pension contributions for its pastor and outreach worker to a pension fund. The pension funds are defined contribution schemes and are not related in anyway to the church.

**Welton Baptist Church CIO**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

**7 Tangible fixed assets**

	<b>Computers</b>	<b>Equipment</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2021	5,972	52,772	58,744
Disposals		(300)	(300)
At 31 March 2022	<u>5,972</u>	<u>52,472</u>	<u>58,444</u>
<b>Depreciation</b>			
At 1 April 2021	4,733	31,114	35,847
Charge for the year	248	4,271	4,519
At 31 March 2022	<u>4,981</u>	<u>35,385</u>	<u>40,366</u>
<b>Net book value</b>			
At 31 March 2022	<u>991</u>	<u>17,087</u>	<u>18,078</u>
At 31 March 2021	<u>1,239</u>	<u>21,658</u>	<u>22,897</u>

**8 Debtors**

	<b>2022</b>	<b>2021</b>
Gift aid recoverable	8,026	14,910
Prepayments	<u>7,431</u>	<u>8,472</u>
	<u>15,457</u>	<u>23,382</u>

**9 Creditors: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
Trade creditors	-	2,654
Other creditors and accruals	4,750	2,074
Other taxes and social security costs	-	(26)
	<u>4,750</u>	<u>4,702</u>

**10 Movement in funds**

	<b>At</b>	<b>Received in</b>	<b>Utilised in</b>	<b>Balance</b>	<b>At</b>
	<b>1st Apr 21</b>	<b>year</b>	<b>year</b>	<b>transfers</b>	<b>31 Mar 22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>					
General fund	294,466	212,875	(201,802)	-	305,539
<b>Total unrestricted funds</b>	<u>294,466</u>	<u>212,875</u>	<u>(201,802)</u>	<u>-</u>	<u>305,539</u>
<b>Restricted funds</b>					
Building fund	39,790	-	-	-	39,790
<b>Total restricted funds</b>	<u>39,790</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,790</u>
<b>Total funds</b>	<u>334,256</u>	<u>212,875</u>	<u>(201,802)</u>	<u>-</u>	<u>345,329</u>

**Welton Baptist Church CIO**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

**11 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>
Fixed assets	18,078	-	18,078
Current assets	287,461	39,790	327,251
	<u>305,539</u>	<u>39,790</u>	<u>345,329</u>

**12 Related party transactions**

The custodian Trustee of the church is the Baptist Union Corporation Limited, charity number 249635, which is controlled by the Baptist Union Council. The church is a member of West of England Baptist Association.

In accordance with the charity's governing documents, the pastor, Matthew Hebditch, is a trustee of the charity. Matthew Coomes is employed by the church as Outreach Worker and also acts as an Elder and as laid down in the constitution, is also a trustee of the Charity. Jenni Ring is employed as a Children's Co-ordinator & Sally Petit is employed by the church as an Administrator. They are also therefore remunerated by the charity.

There were no related party transactions during the period.

## Welton Baptist Church CIO

Charity number:

1188181

### Independent examiner's report to the trustees of Welton Baptist Church CIO

I report on the accounts of Welton Baptist Church CIO for the period ended 31 March 2022, which are set out on pages 1 to 12.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- a) to keep accounting records in accordance with section 130 of the 2011 Act; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr J L Battle FCCA MAAT  
12 Spencer Drive  
Midsomer Norton  
Radstock  
BA3 2DN



Date:

19 December 2022