

Welton Baptist Church CIO



Trustees Report and Financial Statements for the period ended 31 March 2021

**Charity Registration No.
1188181**

Welton Baptist Church CIO
Trustees Report and Financial Statements
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Welton Baptist Church CIO

Charity number: 1188181

Trustees report For the period ended 31 March 2021

The trustees present their report and financial statements for the period ended 31 March 2021.

The principal office of Welton Baptist Church is at Welton Baptist Church, West Road, Welton, Midsomer Norton, Radstock, BA3 2TP.

Welton Baptist Church is a Charitable Incorporated Organisation registered with the Charity Commission, No 1188181. The Charity was incorporated on the 25th February 2020 and activities commenced on 1st October 2020 when all assets and capital held by our previous unincorporated charity (no. 1134013) was transferred into our new CIO.

Accounts for the 18 month period to 30th September 2020 were prepared to bring the charitable activities of the old charity to a close and accounts for an initial 6 month period to 31st March 2021 have been prepared for our new CIO in order to bring our reporting period in line with our usual accounting year of 31st March.

Our next accounts will run for the year to 31st March 2022.

We are a member of the West of England Baptist Network which in turn is a member of the Baptist Union of Great Britain.

The trustees of the charity appointed upon incorporation are:

Matt Hebditch
David Kingswood
Peter Skinner (resigned 06.05.21)
Matt Coomes
Linda Munro
Keith Dawson
Chris Bennett
Michael Blowers
Jonathan Cooper

The Church leadership, responsible for the day to day running and organisation of the church during the year were as follows:

Team Leader

Matthew Hebditch

Co Leader

Mathew Coomes

Elders

David Kingswood
Matt Coomes
Linda Munro
Chris Bennett
Jonathan Cooper (Advice Elder)
Michael Blowers (Advice Elder)

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Trustees report (continued)

Deacons

Clare Green
Keith Dawson – Secretary
Claire Bedrock
Jeremy Bedrock
Alan Harrison
Sue Kirby
Richard Astley
Andy Ladhams

Other organisations or persons significant to the affairs of the church were as follows:

Bank – The Co-operative Bank plc, PO Box 250, Skelmersdale, WN8 6WT

Independent Examiner – Mr J L Battle FCCA MAAT, 12 Spencer Drive, Midsomer Norton, Radstock, BA3 2DN.

Structure, governance and management

The church, which is a charitable incorporated organisation, is run under a formally adopted, written constitution which sets out in detail the requirements of church membership, together with the appointment and/or election process for ministers, officers of the church, paid employees and trustees. In addition, the constitution details the format of meetings and formal voting arrangements in regard to church decision making.

The church employs a full time Team Leader and a full time Co Leader. The church also employs two part-time administrators and a part-time cleaner. The church has a leadership team comprising of Elders, Advice Elders & Deacons, who are primarily responsible for assisting the Team Leaders in the spiritual direction and aims of the church as well as practical, operational and financial matters associated with the church. The appointment of Elders and Deacons is made on a formal voting basis at a church meeting by the entire membership as laid down in the constitution. The selection of Trustees is defined within the constitution and comprises of the Pastor (Team Leader), two church officers (Treasurer and Secretary) together with the appointed Elders. Each Trustee is approved and elected by the church membership.

Welton Baptist Church CIO

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Trustees report For the period ended 31 March 2021

Trustees report (continued)

Objectives and Activities

Purpose

The primary long term strategy and objective of the church is to promote the Christian message, and specifically the teaching of the truth of the Bible and of Jesus Christ, within the communities of Midsomer Norton, Radstock, Paulton and surrounding areas, together with supporting the wider Christian church within the UK and overseas.

This has been achieved by the provision of weekly church services, held at local school premises (due to space restrictions) and the running of mid-week house groups and other regular weekly activities for all ages.

The church operates a diverse range of youth work, running mid-week groups and a range of Sunday school classes, held in conjunction with the weekly church services, for children from 5-14 years of age. The church also has a varied social activity programme which is used to achieve its objective and runs a number of events throughout the year.

The church also has an active interest in promoting the Christian message in other parts of the UK and overseas. A number of the membership are currently working for overseas Christian agencies or directly representing the church and are involved in a variety of activities to support this aim. The church has agreed a policy to promote "mission" work of this nature by giving 20% of its general income from the previous financial year, to a mission fund. This "mission" funding to charitable activities also includes such work as mission outreach in the local communities and to members on mission overseas, long and short term, which require financial support. There is also an Elders and Deacons' discretionary fund which is also for people within the church who the leadership consider require support of the church. This list is reviewed and updated on a cyclical basis and changes agreed by the church meeting upon recommendations of the leadership.

The church summarises its objectives in the "Vision Statement", a document issued by the leadership, which covers the key aspects of the church's "raison d'être" and is designed as a daily, individual and corporate guide to focus church members upon the short term aims of the church to enable the longer term objectives be achieved. All members have access to this document which is based upon Biblical principles and in conjunction with the Bible forms a key element of the church's teaching.

Achievements and performance

Our annual membership review meant that a number of people ceased their membership whilst others transferred their membership either because they had moved away from the area or in order to worship at another local church.

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Trustees report For the period ended 31 March 2021

Trustees report (continued)

Financial review

The funds of the church are donated almost exclusively by the members of the church itself. No specific activities are undertaken to raise funds and a point is made at all events where a collection is taken to point out that there is no expectation upon non-members to contribute. Donation of funds is considered an act of worship.

In this 6 month period a surplus of £7,505 (2020 (18months) - £83,550) was achieved. Total incoming resources were £95,543 (2020 (18 months) – £375,594) which was made up almost exclusively from donations. Total expenditure was £88,038 (2020 (18 months) - £292,044).

At 31 March 2021 the Charity had general unrestricted reserves of £294,466 (30th Sep 2020 - £286,961) and restricted building fund reserves of £39,790 – (30th Sep 2020 - £39,790).

Reserves policy

The only funds which hold significant balances at both the beginning and end of the year are the General fund, and Building fund. It is considered prudent to maintain a balance of between 3 and 6 months' worth of income in the general fund to support the cash flow demands of paying staff and fixed costs. The Building fund is both a restricted and a designated fund and therefore expenditure of the funds built up depends on appropriate activities. The current situation does not preclude the future possibility of building up designated funds for any specific purpose considered to be within the church's charitable objects. No funds were materially in deficit at any time in the year.

Funds Held as Custodian Trustee on Behalf of Others

The church building, the Chapel at West Road, is held by Welton Baptist Church as custodian trustee on behalf of the West of England Baptist Association (WEBA). The ownership of the building by WEBA

and its use by Welton Baptist Church is directly within the charitable objects of both organisations in the provision of a place of worship. All significant changes to the building must be approved by WEBA in addition to any local authority planning and listed building consent.

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Trustees report For the period ended 31 March 2021

Trustees report (continued)

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Approved by the board of trustees on:

and signed on its behalf by:

Trustee

Welton Baptist Church CIO
Statement of Financial Activities
for the period from 1 October 2020 to 31 March 2021

	Note	Unrestricted Funds	Restricted Funds	6 months to 31-Mar	18 months to 30-Sep
		2021 £	2021 £	2021 £	2020 £
Income and endowments from:					
Donations and legacies	2	91,915	-	91,915	374,797
Investment income	3	130	-	130	797
Other income	4	3,498	-	3,498	-
Total incoming resources		95,543	-	95,543	375,594
Expenditure on:					
	5				
Charitable activities		87,498	-	87,498	291,494
Governance costs		540	-	540	550
Total resources expended		88,038	-	88,038	292,044
Net (outgoing)/incoming resources		7,505	-	7,505	83,550
Reconciliation of funds					
Total funds brought forward		286,961	39,790	326,751	243,201
Total funds carried forward		294,466	39,790	334,256	326,751

The statement of financial activities includes all gains and losses recognised in the period.
All income and expenditure derive from continuing activities.

Welton Baptist Church CIO
Balance sheet
as at 31 March 2021

	Note	31-Mar 2021 £	30-Sep 2020 £
Fixed assets			
Tangible assets	7	<u>22,891</u>	<u>17,567</u>
		22,891	17,567
Current assets			
Debtors and prepayments	8	23,382	16,199
Cash at bank and in hand		<u>292,685</u>	<u>297,229</u>
		316,067	313,428
Creditors: amounts falling due within one year	9	(4,702)	(4,244)
Net current assets		<u>311,365</u>	<u>309,184</u>
Total assets less current liabilities		<u>334,256</u>	<u>326,751</u>
Net assets		<u>334,256</u>	<u>326,751</u>
Funds	10		
Unrestricted Funds		294,466	286,961
Restricted funds		39,790	39,790
Total funds		<u>334,256</u>	<u>326,751</u>

The notes on pages 8 to 12 form an integral part of these accounts.

These financial statements were approved by the Trustees on:

.....

Signed, on behalf of the Trustees

.....

Chris Bennett, Treasurer

.....

Keith Dawson, Secretary

Welton Baptist Church CIO
Notes to the Accounts
for the period from 1 October 2020 to 31 March 2021

1 Principal accounting policies

Welton Baptist Church CIO is a Charitable Incorporated Organisation.

The principal accounting policies adopted in the preparation of the financial statements are set out below:

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention and on a going concern basis. They do not include accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The principal accounting policies adopted are set out below.

Fund Accounting

Unrestricted funds - are general funds available for use at the Leadership's discretion to further the general objectives of the Church and which have not been designated for specific purposes.

Designated funds - are unrestricted funds set aside by the leadership for specific future purposes or projects.

Restricted funds - are funds that can only be used in accordance with specific restrictions imposed by donors or which have been raised for particular restricted purposes within the objects of the Church. The aim and use of each restricted fund is set out in the Notes.

Incoming Resources

All incoming resources are accounted for as receivable.

The majority of incoming resources are through Sunday collections, or through direct bank deposits.

Income tax recoverable on gifts from donors is recognised on receipt of the related gift.

The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Welton Baptist Church CIO
Notes to the Accounts
for the period from 1 October 2020 to 31 March 2021

Resources expended

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributable to one of the functional categories of resources used in the SOFA. The Church is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost of the volunteers for their service.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Fixed assets

Tangible fixed assets costing more than £500 (for a single item or group of similar items and including acquisition expenses) are capitalised at cost.

Fixed assets are depreciated at the following rates in order to write them off over their useful lives:

Computers	20% reducing balance
Equipment	20% reducing balance

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

			6 mths 2021	18mths 2020
2 Donations and legacies	Unrestricted	Restricted		
	£	£	£	£
Net gifts made under gift aid	67,998	-	67,998	196,874
Gift aid reclaimed	14,910	-	14,910	47,402
Gifts received gross	9,007	-	9,007	100,189
Cash offerings	-	-	-	29,760
Other gifts	-	-	-	572
	91,915	-	91,915	374,797
3 Investment Income	Unrestricted	Restricted	6 mths 2021	18mths 2020
	£	£	£	£
Bank interest received	130	-	130	797
	130	-	130	797

Welton Baptist Church CIO
Notes to the Accounts
for the period from 1 October 2020 to 31 March 2021

4	Other income	Unrestricted	Restricted	6 mths 2021	18mths 2020
		£	£	£	£
	WEBA Grant	3,498	-	3,498	-
		3,498	-	3,498	-
5	Resources expended	Unrestricted	Restricted	6 mths 2021	18mths 2020
		£	£	£	£
	Charitable activities				
	Church management & administration	56,299	-	56,299	174,335
	Fellowship activities	6,220	-	6,220	57,511
	Mission	12,250	-	12,250	40,254
	Premises and equipment	12,729	-	12,729	19,394
		87,498	-	87,498	291,494
	Governance costs	Unrestricted	Restricted	6 mths 2021	18mths 2020
		£	£	£	£
	Independent Examiner fee	540	-	540	550
		540	-	540	550
6	Staff costs and expenses			6 mths 2021	18mths 2020
				£	£
	Gross salaries and Employer NIC			50,614	144,048
	Employee expenses			-	2,307
	Pension			5,161	15,994
	Training			524	5,350
				56,299	167,699
	Employee information				
	Average number of employees			4	4

No employees received remuneration exceeding £60,000.

The Church pays pension contributions for its pastor and outreach worker to a pension fund. The pension funds are defined contribution schemes and are not related in anyway to the church.

Welton Baptist Church CIO
Notes to the Accounts
for the period from 1 October 2020 to 31 March 2021

7 Tangible fixed assets

	Computers	Equipment	
	£	£	£
Cost			
At 1 October 2020	5,972	44,867	50,839
Additions	-	7,905	7,905
At 31 March 2021	5,972	52,772	58,744
Depreciation			
At 1 October 2020	4,595	28,677	33,272
Charge for the period	138	2,443	2,581
At 31 March 2021	4,733	31,120	35,853
Net book value			
At 31 March 2021	1,239	21,652	22,891
At 30 September 2020	1,377	16,190	17,567

8 Debtors

	31-Mar	30-Sep
	2021	2020
Gift aid recoverable	14,910	8,343
Prepayments	8,472	7,856
	23,382	16,199

9 Creditors: amounts falling due within one year

	31-Mar	30-Sep
	2021	2020
Trade creditors	2,654	-
Other creditors and accruals	2,074	4,244
Other taxes and social security costs	(26)	-
	4,702	4,244

10 Movement in funds

	At	Received in	Utilised in	Balance	At
	01 Oct 20	year	year	transfers	31 Mar 21
	£	£	£	£	£
Unrestricted funds					
General fund	286,961	95,543	(88,038)	-	294,466
Total unrestricted funds	286,961	95,543	(88,038)	-	294,466
Restricted funds					
Building fund	39,790	-	-	-	39,790
Total restricted funds	39,790	-	-	-	39,790
Total funds	326,751	95,543	(88,038)	-	334,256

Welton Baptist Church CIO
Notes to the Accounts
for the period from 1 October 2020 to 31 March 2021

11 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total 2021
Fixed assets	22,891	-	22,891
Current assets	271,575	39,790	311,365
	<u>294,466</u>	<u>39,790</u>	<u>334,256</u>

12 Related party transactions

The custodian Trustee of the church is the Baptist Union Corporation Limited, charity number 249635, which is controlled by the Baptist Union Council. The church is a member of West of England Baptist Association.

In accordance with the charity's governing documents, the pastor, Matthew Hebditch, is a trustee of the charity. Matthew Coomes is employed by the church as Outreach Worker and also acts as an Elder and as laid down in the constitution, is also a trustee of the Charity. Jenni Ring is employed as a Children's Co-ordinator & Sally Petit is employed by the church as an Administrator. They are also therefore remunerated by the charity.

There were no related party transactions during the period.

Welton Baptist Church CIO

Charity number:

1188181

Independent examiner's report to the trustees of Welton Baptist Church CIO

I report on the accounts of Welton Baptist Church CIO for the period ended 31 March 2021, which are set out on pages 1 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- a) to keep accounting records in accordance with section 130 of the 2011 Act; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr J L Battle FCCA MAAT
12 Spencer Drive
Midsomer Norton
Radstock
BA3 2DN



Date:

17 January 2022