

COTEHELE QUAY GIG CLUB

England & Wales · Charity number 1188160

Details

Status Registered

Legal form CIO

Registered 2020-02-24

Register [View on the Charity Commission register](#)

Contact

Address Pitt Farm
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Website CQGC.org.uk

Activities

Objects: THE OBJECT OF THE CIO IS: TO PROMOTE COMMUNITY PARTICIPATION IN HEALTHY RECREATION BY PROVIDING FACILITIES TO PARTICIPATE IN THE SPORT OF CORNISH PILOT GIG ROWING, BOTH RECREATIONALLY AND COMPETITIVELY. (FOR THE PURPOSES OF THIS CLAUSE "FACILITIES" MEANS LAND, BUILDINGS, EQUIPMENT, ACCESS TO COACHING AND ORGANISING SPORTING ACTIVITIES).

Activities: Cotehele Quay Gig Club is situated at Cotehele National Trust in the Tamar Valley. The aim of the charity is to promote community participation in healthy recreation by providing facilities to participate in the sport of Cornish Pilot Gig rowing, both recreationally and competitively.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Amateur Sport
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Cornwall
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£41,628	£40,414	-	-
2023-12-31	£38,357	£31,793	-	-
2022-12-31	£56,814	£57,606	-	-
2021-12-31	£15,040	£31,211	-	-
2020-12-31	£19,151	£10,756	-	-

Trustees

Name	Role	Appointed
Sheila Snellgrove	Chair	2020-02-24
Alan Steven Harper		2021-10-21
Andrew James Wiltshire		2025-02-25
Colin Peters		2020-02-24
Coryn Peters		2024-09-25
Dr Nicola Zoe Mathieson		2023-03-15
Kathryn Dandy		2024-02-07
Nigel John Cooper		2020-02-24
Stephen Fox		2024-09-25
Stephen Leonard-Williams		2023-08-09

COTEHELE QUAY GIG CLUB

England & Wales - Charity number 1188160

Accounts

COTEHELE QUAY GIG CLUB TRUSTEES ANNUAL REPORT 2024

Cotehele Quay Gig Club (CQGC) is a charity registered in 2020. Its **purpose** is to

‘To promote community participation in healthy recreation by providing facilities to participate in the sport of Cornish Pilot Gig Rowing, both recreationally and competitively. (For the purposes of this clause “facilities” means land, buildings, equipment, access to coaching and organising sporting activities).

Its **mission** is ‘To enable as many people as possible to access Cornish Pilot Gig Rowing at the highest level and to improve the health, fitness and social interaction of all its members’.

Its **vision** is ‘To be recognised as Devon and Cornwall’s foremost inclusive rowing club with a wide community membership of competitive and recreational rowers’.

The club seeks to uphold the following **values** in relation to all its work, to be **inclusive, dynamic, professional** and **welcoming**.

Financial Summary

- Reporting period: 1st January 2024 to 31st December 2024
- Cotehele Quay Gig club account balance at the start of the period: £14867.29
- Total 2024 Income: £41626.28
- Total 2024 Expenditure: £40414.31
- Cotehele Quay Gig club account balance at the end of December 2024 was £16101.26.
- 2024 income and expenditure records have been reconciled against the Bank statements and will be independently examined prior to submission to the Charities Commission in accordance with Charity Commission rules.

Notes:

- Membership subscriptions covered 49% of expenditure and 48% of income.
- £5500.00 generated through the sale of Zeus.
- £4000.00 donation from The Rowing Foundation was gratefully received in August 2024.
- £400.00 donation from St Dominic Parish Council was gratefully received in October 2024.
- £375.00 donation from Calstock Parish Council was gratefully received in November 2024.
- £ 360.30 Easy Fundraising’ donations.
- £368.00 One Lottery income.

- An Income and Expenditure Forecast continues to provide clarity on the expected financial wellbeing of the club for 2025 and beyond.

Treasurers' Comments:

- Membership subscriptions were not increased during 2024.
- In order to capture on-going inflationary pressure it has been agreed by the Committee that subscription rates should be increased during 2025.
- Dependency on active fundraising through club events and donations will continue to be pivotal in maintaining club financial wellbeing.

Trustees

Sheila Snellgrove – Chair

Nigel Cooper – Club Secretary

Treasurer – Alan Harper

Colin Peters – Club Captain

Steve Leonard-Williams – Welfare & Safeguarding Officer

Gordon Peters - Health & Safety Officer

Marilyn Downes - Membership Secretary

Coryn Peters – Recreational Officer

Kath Dandy - Fundraising Officer

Nicola Mathieson - Juniors Officer

Kate Fowle – Logistics Officer

Steve Fox – Defects Officer

Changes to Trustees

The following trustees retired during 2024 as follows.

Rita Hoyle (resigned January 2024).

Dave Bolton (resigned October 2024).

Kate Fowle was appointed as new Gig Captain on 25th October 2024 with a revised job title. The responsibilities of the Gig Captain have been substantially changed due to the huge workload attached to it. The roles and duties of this position have now been split between two new titles, Logistics Officer and Defects Officer.

Updated Policies

The club selection policy was updated in December 2023 making it even more clear that continuous evidence of on, and off water training and improvement in performance is required of members in order to be considered for competitive crews.

Further to this the club Equality, Diversity & Inclusion Policy, club Code of Conduct for Trustees, code of Conduct for Members and our Cancellation of Rowing Policy have all been revised and updated during the year.

Business Plan 2024 - 2026

The following key areas for development for the period 2024 – 2026 were articulated in December 2023.

- a) Juniors – a recruitment programme focusing on 11+ young people to develop the next wave of championship rowers and to develop the skills of young people e.g. supporting young people to learn to cox and coach, supporting young people to be part of the managing committee, investigation into qualifications or relevant sports administration courses i.e. seeing our training as part of a bigger picture and connecting to those services/stepping stones. It is hoped that this will include an annual regatta based at Cotehele Quay that is specifically for Juniors.

In process

- b) Competitive Rowers – having reached 11th at the World Pilot Gig Championships there is recognition that we now need sustainable growth i.e. we avoid the temptation to move too fast and ensure the momentum and commitment by members can be sustained. The energy and commitment now required of A club rowers is intense and we must ensure that members remain part of the club. The committee recognise the need to support selectors in their difficult job of allocating members to squads and, with increasing competition, to move members between squads when the need arises.

Achieved

- c) Recreational Rowers – the implementation of a development and intermediate programme of training to enable recreational rowers to increase their knowledge and skill on the water. Recreational rowers will then be able to row with recreational squads who are more aligned in terms of strength, commitment and ability. After completing courses recreational rowers will be able to apply to become competitive rowers if appropriate and desired.

Achieved

- d) Coxing and Coaching – a rolling programme of coxing and coaching courses for members to increase the pool of competent coxes and coaches across the whole club. Where this cannot be achieved internally funds will be set aside to buy external support. A development programme will be implemented for the rower, cox, race cox and coach. It is understood that individuals can be great coaches but not great race coxes and vice versa. This could free people up for larger events where people could have coached a crew but not need to race cox them.

Partially Achieved

- e) Maintenance & Purchase of Kit – to continue to repair and upgrade kit as required and to raise enough funds to purchase 2 new sets of oars in 2024 and a new plastic boat in 2025.

Achieved before target

- f) Environmental Sustainability – to appoint a member of the club to the position of Environmental Officer, ensuring that the club meets its obligations to reduce waste and use recycled materials whenever possible.

In process

- g) Website – the club website needs updating. A figure will be set aside to enable the purchase of a skilled external expert to deliver this for the club.

In process

An updated business plan was put into place in February 2024 to ensure that the club delivers appropriately on its targets for the future. The new plan is for the period 2025 – 2026. These documents are essential in providing clarity on the future trajectory and priorities of the club. The dissemination of these plans ensures all members are aware of our future needs and releases members to support the delivery of key club priorities going forward. The business plan enables potential grant makers to understand the planned aspiration and progression of our charity and provides a clear picture for external agencies of how their potential investment will positively impact the club.

Review of the Year 2024

Cotehele Quay Gig Club (CQGC) is unique in that it is an inclusive club that encourages people of all ages and abilities to get involved with sport, enjoy our extraordinary location, get fit and make new friends. The club is divided between competitive, recreational and junior rowers and there is a growing relationship between the two which is encouraging. Our recreational rowers make a massive contribution to our community. This year has seen new initiatives to support and encourage our recreational rowers to increase their abilities, knowledge and skill through development and intermediate training courses. We would like to thank Gill Mannings-Cox for her tireless work in this area. This has meant that all our rowers had the opportunity to improve and develop their rowing skills with the very best instruction increasing aspiration, improved health and overall fitness.

This year has been a year of promise for the future, especially in regard to our juniors. At the start of the year, we had very few juniors left because many had become full adult members of the club and the pipeline of talent seemed to have dried up. Due to the tireless encouragement and dedication of our Junior Officer, Nicola Mathieson, the junior membership has risen this year from three to seventeen. There is now a vibrant and talented group of 12 –16 year olds who meet each week and who have shown incredible improvement, dedication, and a hunger to learn. Their enthusiasm is infectious, and their performances on the water are getting stronger all the time. The future potential of the club lies with these young people, and we are very excited to see what results they achieve in competition next year.

Our competitive crews started Scillies training at Cattewater on the 6th January and all crews attended these important and useful sessions. Conditions ranged from bright, crisp, windless weather to windy, choppy and turbulent conditions that prevented crews from fully entering Plymouth Sound. Thanks to volunteer towers from both sides of the club and a wider group of friends, we managed to launch two crews at a time and all six Scillies crews were able to train, as planned, on Saturday mornings.

Take up of non-Scillies rowing (NSR) slots was varied, with sessions frequently cancelled due to lack of numbers.

Edgcombe and Zeus were rowed back to the Quay at the end of February by crews of recreational and NSR rowers following this very successful sea training, essential for success at the World Cornish Pilot Gig Championships where sea conditions can be extremely challenging.

Five crews entered the Caradon 3 Rivers Race at Saltash in March, the 2024 racing was attended by a record number of clubs and gigs. CQGC came away with some of our best ever results:

Ladies A - 6 out of 98 (Gallos)

Ladies B - 27th out of 98 (Govenek)

LSV - 49th out of 98 (Zeus) and 9th out of Vets and Super Vets

Men's A - 28th out of 95 (Gallos)

Men's B - 72 out of 95 (Govenek)

As we progressed into March, competitive training continued at the quay, boosted by the ability to train in the evenings once the clocks went forward. Some crews trained two or three times a week on the water as well as their other training and this encouraged all crews to work harder than ever before.

After the racing gigs departed for the Scillies it became a juggling act of oars and gigs for all crews: a problem that would be alleviated as gigs returned post Championships. Training continued well with all Scillies crews putting in a final push as the Scillies Championships grew closer.

The World Cornish Pilot Gig Championships in May saw five CQGC squads in the competition. Sadly Ladies Vets were cruelly disqualified following their St Agnes race after a contentious start line infringement. Ladies Super Vets were a strong crew and again made it through to the finals on Saturday morning.

Ladies A once again finished in the top 12, securing the club a second boat for 2025.

Results were as follows.

LA - 12/ 132

MA - 51/ 128

LB - 44/ 132

MB - 104/ 128

LV - 18/ 44 in first race

LSV - 12/ 48

The first regatta of the summer season at Looe was unfortunately cancelled at the eleventh hour due to bad weather, the club had to wait for St Goran for the chance to race again. Here there was a field of 22 boats and we performed well, in spite of our gigs being confused on two occasions with other boats by the umpires. Once the points were adjusted to reflect our true position, we were 3rd overall instead of the published 6th.

We initially made the decision not to take part in the inaugural Cornish Pilot Gig Association (CPGA) Summer Series as it would have meant a great deal of travelling for a small number of rowers and many others would miss out on the chance to race.

Instead, we were able to take several crews to the Salcombe Regatta where wins by Ladies A and Ladies B helped us to secure another 3rd place overall. This winning streak continued with a fabulous day of racing at Rock, where the Ladies Vets built on their run of good form by coming first and being awarded liquid gold!

During this time, it was decided that until the wooden boats had been inspected and repaired, they should not be used for training and only Govenek should be used for regattas.

CQGC was well-represented at CPGA Vets Championships at Brixham where, in spite of some incredibly difficult conditions and some ferocious racing, our Ladies Vets A crew came 4th in the Cup Final and Men's Vets B won the Bowl Final and came home with a handsome trophy.

Our fine racing form continued throughout July and August with a second overall at Rame and third at Charlestown, despite having slightly lower numbers than expected putting their names down to race.

Once again the weather gods smiled on the clubs Intraclub Regatta where recreational and competitive rowers and juniors battled it out on a sunny afternoon of lively racing. The event was attended by 50 members and turned into a musical, early evening barbecue, enjoyed by all.

August ended with a strong showing at Fowey; an outstanding 4th place for our Ladies Masters in the Cup final of the CPGA Masters Championships at Paignton and spectacular results in all of the races at the CPGA Summer series event the following day.

In September, the club finished off the summer racing season in style. We had strong results at Women and Open Newquay Championships LA coming 14th, LB reached quarter finals (joint 37th), Men's A reached quarter finals, Men's B participating in the recharge. The club had its best results at the London Great River Race (2nd Fastest gig; fastest SV crew)This continued into October where the Open crew finished second in the Tamar Challenge with the 4th fastest time and our first-time participation in the Roadford Races coming 2nd overall.

Autumn brought the Scillies 25 selection process once again, with applicants taking part in the selection rows and ergo tests. The Loft facilities really came into their own for people prepping for their final submissions and gave a comfortable environment for those who could not do their tests at home.

The committee again ratified the club selectors to deliver crew selections for Scillies 25 which were completed by the end of November. The committee recognises the ongoing complexity and difficulties encountered when selecting crews and again reiterated to selectors that they fully endorse and support their decisions. Due to some fierce winter storms, the usual December start to training was delayed until the middle of the month. However, all squads

requested ergo training time in the Loft which is encouraging and there is a schedule in place for squad training times which have been regularly attended by all.

It has been a great year of competitive rowing for CQGC and we can only hope to build on the dedication and hard work of our crews to produce more success in 2025.

From this time forward Ladies Crews will be renamed Women's Crews, this is to comply with current norms and the guidance of British Rowing.

It goes without say that none the successes we have achieved would have been possible without the unsung heroes who make this club thrive. Our coxes and coaches who deliver relentless commitment to developing each rower, both as athletes and as individuals, is the foundation of our success. Their ability to inspire, challenge, and support has been pivotal this year. The same goes for all our supporting volunteers, and there are so many of them; boat aiders, maintenance teams, event organizers, on-line/media teams and everyone who ensures we have everything from clean boats to smooth logistics, Without this enormous volunteer workforce we could not have achieved the position we currently hold in gig racing. The club committee has been exemplary this year in dealing with every day issues whilst looking forward and ensuring that we are well-governed, compliant and able to deal with future challenges. There is a lot of work that goes into running a small enterprise on a daily basis but this has not prevented the club from being strategic about its future trajectory.

Social Media Report

We are enormously grateful for the work of Jane Fitzsimons, Emily Bolton and Lindsay Bright in creating a presence for the club on social media and in continually finding story angles to keep CQGC in the spotlight. This work has definitely encouraged new rowers to the club and increases our visibility regionally. The following is an indication of followers for specific events;

Followers	Facebook	Instagram
Newquay	3700	676
Falmouth	1900	1100
Appledore	1300	875
Caradon	1300	765
Rock	1200	828
Charlestown	1100	334
Cotehele	977	558
Portleven	882	721
Tamar & Tavy	623	507
Looe	-	1200

We have deleted our account on X (formerly Twitter) as it is no longer a reliable social media outlet. Our current social media followers are 977 for Facebook and 558 for Instagram. We are publishing the most content out of the above clubs mainly through stories (only visible for 24 hours). Traditional posts are used for race results.

Gig Captain Report

2 new sets of oars were purchased from Andrew Nancarrow to bring stock up to an acceptable level. A new GRP gig was purchased from Trevor Deakin with support from the Rowing Foundation. HDPE pin protection plates were fitted to all 4 GRP gigs making Vaseline unnecessary when rowing.

Junior Officer's Report

The age status of juniors has been clarified.

1. When a young person turns 16 they can receive correspondence in their own right and are independent of their parents.
2. When they are 16 they can row in Open or Women races if they choose.
3. They could choose to continue racing in Junior categories until December 30th of the following season if they are 17 on August 30th.
4. they could do both.
5. If "a young person" is 17 or below on August 30th they can row as a Junior in Under 18 races until December 30th of the following year
6. If they are 18 on August 30th or before they should be rowing with adults i.e. Open or Women . They should not be rowing with Juniors unless DBS checked. They cannot enter Junior races

The Junior Officer has joined a group consisting of a number of other Junior officers from Devon and Cornwall rowing clubs. This led to our Juniors attending a 'Junior Jolly ' led by Tamar and Tavy and participation in the winter league at Roadford Lake in September.

Health & Safety Officer's Report

During the reporting period 3 x gig safety bags were purchased to replace those that had developed leaks due to wear and tear.

A period of handover has been undertaken to upskill Andy Wiltshire to take over from Gordon Peters as Health and Safety officer. A written precis of his likely duties and responsibilities has been delivered. There is a recommendation to align with CPGA job titles and to shorten the Health and Safety Officer job title to "Safety Officer".

2 x adult lifejackets have been purchased to increase the number of Coxes/passengers jackets available when 4 x plastic training boats are in use. All remaining lifejackets have been checked and are up to standard.

Welfare Officer's Report

The Welfare Officer has been attending the CPGA on-line webinars to ensure the club is fully compliant with its obligations to members. DBS checks are ongoing. We are aware that no

sensitive information or correspondence should be stored on personal systems and that the club email and file storage system is used for this purpose. In the event of a welfare or safeguarding issue we are aware that we must always use club email to communicate not a messaging app. If an issue is raised by WhatsApp or text message, the communication should be transferred to email immediately to ensure a reliable record is maintained. The use of WhatsApp as a club organisational/messaging platform is under discussion. It is now generally accepted that WhatsApp has some significant weaknesses that can pose data protection and safeguarding risks. During discussions at the CPGA safeguarding forums it has been suggested that a bespoke sports team management system can replace WhatsApp and offer very significant advantages as well as resolving the basic security issues. Several clubs are now using 'Spond' (<https://www.spond.com/>) which is a free app and has been recommended by those using it. It is understood that this would be a challenging move and will be investigated further in 2025.

Membership Secretary's Report

Cotehele Quay is a thriving Gig Club. The Membership has remained steady this year. We frequently have requests to join the club and regularly run Learn to Row courses to accommodate new members.

As of January 2025, we have 167 members comprising of 71 Competitive members, 73 Recreational members, 17 Juniors and 6 Social non-Rowing members.

We are an all-inclusive club. Our youngest Rower is 11 and our oldest 83.

We encourage all our members to participate in supporting activities within the club to ensure that our gigs, equipment and facilities are well maintained. We serve a wide community with members travelling from Plymouth and across the Tamar as well as many who live locally to our base at the Quay.

End of Year Awards & Celebration Evening

This was attended by 70 members from across the club on 29th November. It was a hugely successful event with music by Boogie Juice. Awards were given to 3 recreational rowers.

Kim Lakey, who joined recreational rowing two years ago and very quickly became involved with all aspects of recreational rowing. She was a member of the GRR crew in 2023 and now is rowing regularly with the workout crews. However it's behind the scenes that she has made her mark – organising joint trips with other clubs and our own 'Jollies'. She was instrumental in organising the calendar for 2025 and in organising food stalls for CQGC regattas.

Mike Forward, awarded outstanding recreational rower male for his ongoing commitment and dedication to the club over many years. Despite being the grandfather of the club, he comes forward to fill seats and cox whenever he can to enable boats get out on the water which otherwise would not. Latterly he has been an integral and essential part of the maintenance team and has repaired many oars for the club.

Gill Mannings Cox, awarded for work done with recreational rowers to improve their standard of rowing and the training of the coxes to have some coaching ability to maintain and improve standards. Her training has increased enthusiasm for rowing well amongst recreational rowers and encouraged coxes to be more confident and positively critical during rows.

Other awards are as follows.

Andy Wilshire, awarded for most improved male. Andy joined the club just over a year ago and has made it his focus to learn from everyone. He has consistently joined in with every crew who will have him, rowing at every opportunity and volunteering to help with anything that will enable him to master the art of gig rowing. He was selected for Men's A in November.

Emily Cuffe, awarded for most improved female. Emily joined the club three years ago and has shown the commitment, drive, determination and dedication to become a Women's A rower. Her sense of humour, fun and mischievous comments make her a most popular rower. Her sensitivity, care and support for fellow rowers has enabled her team to exceed expectations.

Charlie Long, awarded for most improved junior. Charlie has a quiet, intelligent approach to rowing and observes, listens and understands the techniques of rowing really well. He has encouraged his peer group and friends to come forward and take up rowing and always gives of his best, whatever the circumstances. He is a friendly, thoughtful individual with a determination to do well and has improved significantly over the year.

Tristan de Rochefort – Roper, awarded outstanding junior rower for his incredible rowing ability, strength and technique. Tristan has rowed as a junior for four years and has transformed from a quiet, under-confident rower to a shining example of how to row well. His leadership, generosity and patience with others makes him a real asset to any team.

Liv Martin, awarded Cox of Year via a vote of all members. Liv has received this award many times and continues to be the most dedicated and committed cox, coach and rower. She is forensic in her search for the perfect rowing stroke and spends endless hours looking at U-Tube videos to identify rowing techniques from other clubs that can help the club develop its skills and presence as one of the top 12 rowing clubs at the world championships. Her detailed training plans provide the essential blueprint for how rowers can improve their strength, technique and resilience to become better, and more proficient, rowers. We are extremely grateful for her ongoing dedication and support for the club. The 'slurry principle' is yet to be patented but will definitely become a staple in international rowing theory!

Dave Bolton, awarded for most significant contribution to the club. Dave has spent the last two & a half years getting all existing club equipment up to scratch & arranging new & replacement equipment so that the club is in a strong position and sorted for all eventualities. He has worked flat out to ensure that the club has everything it needs to succeed. We cannot thank Dave

enough for the focussed and rigorous way he has organised purchases, repairs, servicing and maintenance to bring club kit up to a really high standard.

Nicola Mathieson, awarded for most signification contribution to the club (female). Nicola has been tireless in her ambition to motivate and inspire young people to take up the sport of gig rowing. Her work advertising opportunities to participate in local schools has enabled a new generation of young people to access the sport. It is often difficult to find enough coxes and boat aiders to support junior rowing but Nicola's determination and positive attitude continues to make this happen. Under her leadership the juniors have radically increased in numbers.

Looking Forward

The last four years has seen CQGC leap forwards in terms of its growth, reputation and success. When the committee wrote a 5 Year Plan at the beginning of the Covid-19 pandemic in 2020 we had no idea that our plan would be largely achieved in 3 years. Then we canvassed the whole club membership to collect everyone's ambitions for the future and enshrined that in a document that we could work towards. Making clear plans really helped to focus the club on the important things and we have achieved them; two new wooden boats, six rowing machines for off-water training, a social space for coffee and conversation, top 12 placing at the Isles of Scilly World Pilot Gig Championships.

Now we have arrived at another threshold. The club is close to capacity, it has over 170 members and our physical space at the quay is limited. We cannot expand any more as we have no more space for boats and equipment. We closed membership for a period except for experienced rowers with a track record. This, however, is not really a solution and creates limitations for the future of the club. For instance, our business plan partly focuses on young people, giving them the attention they require to grow and flourish. How do we combine this with a club of older rowers given that we have now decided that 170 members is our limit?

As the club becomes more professional we are also facing new challenges. For instance In the past we have never needed to consider whether a new member should be able to join competitive or recreational groups for rowing. Anyone could join and they made the choice as to whether they would be rowing competitively or recreationally. With the upsurge of interest in the club do we now need to be asking new members to reach a fitness threshold for entry to competitive rowing? If we do this will we need to be testing all current competitive rowers to ensure they meet this threshold?

We want to continue to be inclusive and recently there has been a really positive move to up-skill recreational rowers through the creation of 'intermediates' and 'development' crews. Recreational rowers have many reasons for choosing the recreational side of the club: they may be busy and unable to commit to the training required of the competitiveness, they may be single parents, they may be caring for a loved one or recovering from illness, they may not want to travel to regattas or put themselves under additional competition pressure, they may just want to be highly skilled recreational rowers. This must be a good thing as it encourages skill development, better health and well-being and better rowers are more useful to the club.

One solution might be a re-negotiation of our lease with the National Trust for more territory at Cotehele Quay. This could expand our footprint and enable the storage of further boats and

oars. However expansion does come with additional responsibilities and it is important that all members contribute, not just to rowing, but to duties outside of rowing. For this reason we have set up a second skills register in the hope that all rowers will take on another duty that helps us to expand safely and appropriately, not overloading existing officers, coxes and coaches.

We have been very lucky that we have achieved sponsorship and grant income from a variety of sources over the years. Going forward we have agreed that the subscriptions for membership should be set at a level where the income generated is sufficient to cover the regular running costs of the club. We do not feel it is prudent to rely on grant funding to run the club. In the current economic environment raising grants is particularly challenging and what income that is raised should be reserved only for exceptional purchases. We are therefore proposing an increase in membership fees at the next AGM. The proposed new monthly rates will be Competitive £19.00 (approx. 12%) Recreational £13.00 (approx. 15%) Social and Junior membership will remain the same.

Cornish Pilot Gig Association (CPGA)

There has been several changes at the CPGA this year with 4 trustees stepping down as Trustees of the CPGA CIO, two reaching the end of their permitted tenure and two resigning.

They have continued the development of the “Championship Regatta Series” which now includes specific events for Junior Rowers in addition to the existing Open, Vets and Masters regattas.

The CPGA Trustees determined that it was necessary to call an Extraordinary General Meeting of the membership in August 2024 to share information on the legal costs that they had incurred as a result of action taken against the Cornish Four Oared Gig Association in a patent dispute over the design of a four oared gig. The total costs came to just over £41,000.00 and have made a significant impact on the CPGA’s financial reserves. How this financial shortfall will be addressed is still being considered but increases in the CPGA membership fees are under consideration by the CPGA Trustees.

Our Club Secretary and Club Captain have attended meetings with the CPGA on-line to keep informed of the CPGA position and to be aware of their future intentions.

Transaction Date	Transaction Description	Transaction Type	Credit Amount	Debit Amount
27/03/2025	S SNELLGROVE	TFR		700
03/03/25	ME PETER CARNE	FPO		745
24/02/2025	S SNELLGROVE	TFR		700
23/01/2025	ME PETER CARNE	FPO		1953
16/01/2025	S SNELLGROVE	TFR		700
30/12/2024	S SNELLGROVE	TFR		700
25/11/2024	S SNELLGROVE	TFR		700
11/11/24	ME PETER CARNE	FPO		1290
28/10/2024	S SNELLGROVE	TFR		700
30/09/2024	S SNELLGROVE	TFR		700
01/08/24	WFL UK LTD	DD		78
01/08/24	TV LICENCE MBP	DD		15
12/07/24	FIRST LOCAL SERVIC	DEB		307.2
01/07/24	CORNWALL COUNCIL	DD		179
01/07/24	WFL UK LTD	DD		78
01/07/24	TATE MEMBERS	DD		72
01/07/24	TV LICENCE MBP	DD		13.25
17/06/2024	TAVISTOCK CHIMNEY	FPO		110
12/06/24	WWW.GLASSTOPS.CO.	DEB		159.53
03/06/24	CORNWALL COUNCIL	DD		179
03/06/24	WFL UK LTD	DD		78
03/06/24	TV LICENCE MBP	DD		13.25
28/05/2024	TFL TRAVEL CH	DEB		2.8
28/05/2024	WASABI PADDINGTON	DEB		12.65
28/05/2024	TFL TRAVEL CH	DEB		8.5
24/05/2024	ROYAL NATIONAL THE	DEB		95
24/05/2024	TST-Wahaca - South	DEB		25.15
24/05/2024	TATE MODERN EATS	DEB		20.7
24/05/2024	MARKS&SPENCER PLC	DEB		16.5
24/05/2024	SUMUP *NATIONAL T	DEB		9.4
24/05/2024	WATERSTONES FOYLE	DEB		8.99
23/05/2024	ANTHROPOLOGIE 4501	DEB		18
22/05/2024	ZARA BOND STREET	DEB		42.98
22/05/2024	GWR CATERING	DEB		7.3
22/05/2024	SAINSBURYS-SUPERM/	DEB		5
22/05/2024	TFL TRAVEL CH	DEB		2.7
21/05/2024	Plush	DEB		99
21/05/2024	CORNWALL COUNCIL	PDEB		1.1
20/05/2024	MARTIN CARNE	FPO		80
20/05/2024	ME PETER CARNE	FPO		1962
14/05/2024	MSC CONTRACTING LT	FPO		1360.75
01/05/24	CORNWALL COUNCIL	DD		179
01/05/24	WFL UK LTD	DD		78
01/05/24	TV LICENCE MBP	DD		13.25
11/04/24	PAT SURE	FPO		80.6
02/04/24	CORNWALL COUNCIL	DD		174.16
02/04/24	WFL UK LTD	DD		126
02/04/24	TV LICENCE MBP	DD		13.25

Transaction Date	Transaction Description	Transaction Type	Credit Amount	Debit Amount
27/03/2025	S SNELLGROVE	TFR		700
03/03/25	ME PETER CARNE	FPO		745
24/02/2025	S SNELLGROVE	TFR		700
23/01/2025	ME PETER CARNE	FPO		1953
16/01/2025	S SNELLGROVE	TFR		700
30/12/2024	S SNELLGROVE	TFR		700
25/11/2024	S SNELLGROVE	TFR		700
11/11/24	ME PETER CARNE	FPO		1290
28/10/2024	S SNELLGROVE	TFR		700
30/09/2024	S SNELLGROVE	TFR		700
01/08/24	WFL UK LTD	DD		78
01/08/24	TV LICENCE MBP	DD		15
12/07/24	FIRST LOCAL SERVIC	DEB		307.2
01/07/24	CORNWALL COUNCIL	DD		179
01/07/24	WFL UK LTD	DD		78
01/07/24	TATE MEMBERS	DD		72
01/07/24	TV LICENCE MBP	DD		13.25
17/06/2024	TAVISTOCK CHIMNEY	FPO		110
12/06/24	WWW.GLASSTOPS.CO.	DEB		159.53
03/06/24	CORNWALL COUNCIL	DD		179
03/06/24	WFL UK LTD	DD		78
03/06/24	TV LICENCE MBP	DD		13.25
28/05/2024	TFL TRAVEL CH	DEB		2.8
28/05/2024	WASABI PADDINGTON	DEB		12.65
28/05/2024	TFL TRAVEL CH	DEB		8.5
24/05/2024	ROYAL NATIONAL THE	DEB		95
24/05/2024	TST-Wahaca - South	DEB		25.15
24/05/2024	TATE MODERN EATS	DEB		20.7
24/05/2024	MARKS&SPENCER PLC	DEB		16.5
24/05/2024	SUMUP *NATIONAL T	DEB		9.4
24/05/2024	WATERSTONES FOYLE	DEB		8.99
23/05/2024	ANTHROPOLOGIE 4501	DEB		18
22/05/2024	ZARA BOND STREET	DEB		42.98
22/05/2024	GWR CATERING	DEB		7.3
22/05/2024	SAINSBURYS-SUPERM/	DEB		5
22/05/2024	TFL TRAVEL CH	DEB		2.7
21/05/2024	Plush	DEB		99
21/05/2024	CORNWALL COUNCIL	PDEB		1.1
20/05/2024	MARTIN CARNE	FPO		80
20/05/2024	ME PETER CARNE	FPO		1962
14/05/2024	MSC CONTRACTING LT	FPO		1360.75
01/05/24	CORNWALL COUNCIL	DD		179
01/05/24	WFL UK LTD	DD		78
01/05/24	TV LICENCE MBP	DD		13.25
11/04/24	PAT SURE	FPO		80.6
02/04/24	CORNWALL COUNCIL	DD		174.16
02/04/24	WFL UK LTD	DD		126
02/04/24	TV LICENCE MBP	DD		13.25

COTEHELE QUAY GIG CLUB

England & Wales - Charity number 1188160

Accounts

COTEHELE QUAY GIG CLUB TRUSTEES ANNUAL REPORT (TAR) 2023

Cotehele Quay Gig Club (CQGC) is a charity registered in 2020. Its **purpose** is to

‘To promote community participation in healthy recreation by providing facilities to participate in the sport of Cornish Pilot Gig Rowing, both recreationally and competitively. (For the purposes of this clause “facilities” means land, buildings, equipment, access to coaching and organising sporting activities).

Its **mission** is ‘To enable as many people as possible to access Cornish Pilot Gig Rowing at the highest level and to improve the health, fitness and social interaction of all its members’.

Its **vision is** ‘To be recognised as Devon and Cornwall’s foremost inclusive rowing club with a wide community membership of competitive and recreational rowers’.

The club seeks to uphold the following **values** in relation to all its work, to be **inclusive, dynamic, professional** and **welcoming**.

Financial Summary

The club account start balance for 2023 was **£7809.13**

Income for January – December 2023 was **£. £38,357.20**.

Expenditure for the same period was **£31,793.04**.

The club account balance at end of year was **£7,064**

2023 income and expenditure records have been reconciled against the Bank statements and will be independently checked prior to submission to the Charities Commission in accordance with Charity Commission rules.

Notes:

- Membership subscriptions covered 60% of expenditure and 56% of income (excluding £5000.00 donation).
- £537.71 donation from Cornwall Council gratefully received in February 2023.
- £100.00 donation from Premium Foods (Ambrosia) gratefully received in March 2023'.
- £250.00 donation from Burcombe Haulage gratefully received in October 2023.
- £5000.00 donation from Samworth Brothers gratefully received in November 2023.
- £283.66 ‘Easy Fundraising’ donations
- An Income and Expenditure Forecast has been generated and provides clarity on the expected financial wellbeing of the club for 2024 and beyond.

Treasurers Comment:

- Membership subscriptions were not increased during 2023. The income and expenditure forecast for 2024 indicates that an increase in membership fees during 2024 is not

necessary. Dependency on active fundraising through club events and donations will continue to be pivotal in maintaining club financial wellbeing.

Trustees

Nigel Cooper – Club Secretary

Colin Peters – Club Captain

Dave Bolton – Gig Captain

Health & Safety Officer – Gordon Peters

Coryn Peters – Recreational Officer

Rita Hoile – Fundraising Officer

Sheila Snellgrove – Chair

The following were co-opted by the committee in 2023 as follows;

Maria Stoneman – (co-opted March 2023, resigned August 2023) – Juniors Officer

Nicola Mathieson (co-opted August 2023) – Juniors Officer

Steve Leonard-Williams (co-opted August 2023) – Welfare Officer

Marilyn Downes (co-opted March 2023) – Membership Secretary

Changes to Trustees

The following trustees retired during 2023 as follows;

Steve Brooks (resigned August 2023).

Sophie Chinn (resigned March 2023).

Overview of Year

2023 has been a very successful year for Cotehele Quay Gig Club. Following on from two years of Covid disruption, 2023 has seen a full year of activity and increases in club membership.

Prior to Covid , in 2019, our membership was 147. A number of members left during the Covid Years and our Membership dropped to an average of 127. However in March 2022 it started to pick up and by the end of the year our number totalled 140 . Since then we have gone from strength to strength and our total membership for 2023 was 166 and we have taken the unprecedented decision to close our books to new members while we undertake a review. Without further infrastructure we have reached capacity in terms of boats, oars, storage etc.

Our current membership is made up of 71 Competitive Rowers (28 Men and 43 Ladies), 82 Recreational rowers. (26 Men and 56 Ladies) and 13 Juniors(8 Boys and 4 Girls).

The club is very proud of its successes in competition gig racing and 2023 has seen its best ever results since inception of the club in 2010. At the World Pilot Gig Championships Ladies A came 11th, Ladies B 58th, LSVA 10th, LSVB 22nd, Men's A came 16th, Men's B 49th, Men's SV 24th.

This has been the result of increased professionalism and training, implementation and monitoring of robust training modules for all competitive rowers and a review of selections that has kept competitive rowers on their toes throughout the winter season. A more concentrated and ambitious ethos has resulted with competitive rowers taking more personal responsibility for their fitness.

The club is also very proud of its inclusive ethos, welcoming people of all ages and abilities to enjoy gig rowing on the River Tamar and beyond. An excellent series of cox training events has increased our ability to be confident on the water and to spot, point out and remedy errors in rowing technique. This training was extended to both competitive and recreational rowers and has had the knock on effect of encouraging more aspiration and better rowing right across the club.

Over 2023 Cotehele Quay Gig Club has consolidated its access and use of the Cotehele Quay Loft for use both as a training location and a social space. This has saved costs to the club by avoiding the purchase of facilities at other locations. The first years lease was on a trial basis to enable the National Trust (NT) to identify any issues with our use of their space. There was a caveat included in the agreement that the Loft would not be in active use after 8.00pm. At year end both CQGC and the NT are happy with how the Loft has been used and the NT has granted the club another one year licence. Provided care and respect to the premises are maintained the National Trust will be adding the Loft to our general lease for the boat shed, oar shed and yard when the current lease renews in 2025.

Much time has been spent working with the Cornish Pilot Gig Association (CPGA) as they consolidate the revised organisation format, supporting their required changes as applicable to the member clubs and recognising their function as the overarching authority for Cornish Pilot Gig Racing. We are hopeful that the benefits of these changes will become more apparent during 2024.

The routine Club Committee meetings have continued through the year (with the exception of August, a holiday month) These meeting have been effective and lead the progress of the club in all areas of its activity. The Agenda and Minutes are published on the website and all members are welcomed to meetings should they have something they wish to raise with committee. The protocol is to inform the Club Secretary secretary@cqgc.org.uk and time in the agenda is immediately allocated for this purpose. All members are actively encouraged to participate in the club and be part of shaping its future.

Competitive Rowing

The year began with an enjoyable, highly competitive regatta hosted by Caradon at Saltash. Races were all very close, and Ladies A (LA), Ladies B (LB) and the juniors all achieved 1st place. This, combined with good performances by Men's B (MB) and Ladies Vets (LV), gave Cotehele Quay a well-earned 2nd place in the regatta and further cemented our lead at the top of the Tamar League table.

Unfortunately the Rame winter regatta was cancelled due to a lack of organisers and participants within their club. They have not participated in any League activities this year. Late February saw the club holding our own Winter League regatta at Cotehele Quay. It was well attended by all sides of the club and an army of volunteers once again helped to make the day a huge success.

Wins by the Ladies vets, U 16s and Ladies As helped us to take the top spot at the regatta as well as in the League over all. This is likely to be the last of the Tamar League regattas for the foreseeable future as several clubs, including our own, have decided to no longer take part in the league.

The club had noticed the reduced interest in participation in the Tamar League events by other clubs and we were also considering if it was the best use of "time on the water" during the period of training leading up to the Scillies. Consideration of an independent Cotehele Quay Gig Club (CQGC) winter regatta outside of the Tamar League is under consideration as the event had always been very enjoyable and provided significant income for the club.

March saw our A and B crews competing with a strong field at the gruelling 3 Rivers Race, and club sea training for Scillies began in earnest at Cattewater using both Edgecumbe (a plastic boat) and Zeus (our oldest wooden boat). Special thanks should go out to the people who made this possible, especially our towers, and to everyone who played a part in the smoothness of the whole operation.

In the middle of the month we attended a great days racing at Helford Mini Scillies, and once again some spicy conditions and racing against some top clubs put us all through our paces. Results were mixed, but it was a great preparation for what was to come at The Scillies World Championships.

Months of training, both at the quay and at Cattewater, finally paid dividends with the best performance in the club history. Mens A 16th, Mens B 49th, Mens SV 24th, Ladies A 11th, Ladies B 58th, LSVA 10th, LSVB 22nd. Huge congratulations should go to all of the crews taking part for the immense effort they put into their preparation and to the backroom teams that provided training plans, personal fitness regimes, transportation and everything else that makes a successful club.

After such a successful Scillies campaign in 2023, many competitive members took the opportunity to reintroduce themselves to families and loved ones and spend a little time away from rowing. Sadly the first regatta on our summer calendar in Falmouth was cancelled because of bad weather, but the club went on to be represented and do well at the always popular Rock, Looe and Charlestown events. Luckily we had made the decision not to attend Goran which was also subsequently cancelled at the last minute. 2023 will be remembered as the summer that never was. However getting competitive rowers to sign up for regattas did prove to be a bit of a challenge throughout the Summer, and for a while it remained to be seen if we would be able to field a single Men's crew at the Newquay Championships in September.

Men's and Ladies Training groups were formed from all the previous squads, which seems to be easier to manage and did succeed in getting those who wished to row out on the water. We also welcomed three new ladies to the competitive group ; all of whom were experienced rowers; and some of the older 16 year olds started training with the adult section. Three squads of mainly Recreational rowers signed up for the 2023 Great River Race in London and extra slots were arranged to enable additional training to take place.

July started well and the club attended Charlestown Regatta for the first time and then sent two crews to the Brixham Vets Championships a week later. Both Ladies and Men enjoyed a good days racing on a sunny Saturday, but were up against many crews at least 10 years their junior who had more recently rowed in their club A and B crews at the World Championships.

Then the weather changed again. First Newquay U 16s and then the Rame regatta were lost to bad weather. A brief interlude of sunshine enabled our mixed Vets and Super vets to take part in

the Mixed Championships at Caradon although we were not able to raise enough people to fill crews for the Mixed Open or the U16, but none the less the Vets crew made it through to the semi finals where they fell to the swords of the top crews that were in their group.

Our racing Summer finished well with a highly successful Intraclub Regatta at the Quay closely followed by a hard days racing at Fowey. Rough sea conditions meant that the course was shortened but our crews put in good performances and the Ladies in particular came first in all of their races.

September then kicked off with an outstanding performance at the Ladies Newquay Championships by our two Ladies crews: Ladies Bs powered through their second round repechage and put up a sterling performance in their quarter final whilst the Ladies As continued to show their class by finishing well in the semi-finals giving them an overall position of 8th. This is the best result we have ever achieved.

The month continued to be busy with our 3 crews heading up to London to take part in the London Great River Race with a great showing by all; and a Men's crew competed admirably in the Newquay Championships. As they were our only crew, they were classed as an A crew by the CPGA so were pitted against some very stiff competition in their group.

After a hiatus of 3 years, the club took part in the Swanage Supervets Championship on a bright, sunny day at the end of September. Both Men's and Ladies crews did well although the ladies hopes were sadly scuppered by a clash with another boat at the first buoy in their final.

The racing season came to an end on Saturday (14th Oct) with our own Tamar Challenge, a 9 mile race from Saltash to Cotehele Quay. This year saw a field of 20 boats from all parts of the South West taking part in sunny but breezy conditions and the race was eventually won by the Men's B crew from Yealm Gig Club who also had the fastest time; thereby winning them both trophies.

Our own LA came in 4th (6th fastest) LB 6th (14th fastest) and Men's V came in 10th (5th fastest). The event could not take place without an army of helpers and this year was no exception so well done to everyone that was involved in continuing to make the Tamar Challenge one of the most popular events on the CPGA calendar.

The selection process for Scillies 24 started throughout this period with ergo and strength tests as well as selection rows presided over by our fantastic team of selectors. This is an unenviable task, but one that they manage to fulfil with a great deal of expertise and professionalism. The clubs Scillies squads were announced at the end of November and the six crews immediately started their training regimes, with every squad now following the club training plan. Squad Leaders are collecting training information to feed back to the Selectors and final selections will be made at the end of February 2024.

Two Ladies Competitive crews entered the Dorset Indoor Rowing Championships and came 2nd and 3rd in the Ladies team event and received a glowing write up in Gig rower (see link below) <https://www.gigrower.co.uk/2023/11/30/gig-rowers-vs-dorset-indoor-rowing-championships/>

The club is continuing to grow in both numbers and stature within the Gig Rowing Community, and we have welcomed a number of new members to the club throughout the year. Several of our junior members have made the transition to the senior ranks, and two of them are currently in training to go to their first Scillies Championships in May 2024.

Junior Rowing

The Junior Rowing team has had a successful year this year despite a number of Regattas that they were entered in being cancelled. The team did exceptionally well at the Looe Regatta, coming first overall. One of the squad members was chosen to represent Cornwall in the County Championships and achieved 2 gold medals.

The numbers in the team have shrunk, however. This has been due to several factors – several older members chose to leave the club to concentrate on their A level/ college work; several of our older members have now turned 16 and have been selected to represent the club as adults in the Isles of Scilly World Championships in 2024 and are busy training for this event.

There has been a change of Junior Rowing officers this Year with an interim officer in place between March and August. A new officer was co-opted in August and is now working very successfully with support from the Weekday Junior Rowing Co-Ordinator. The junior rowing takes time and effort to manage and coordinate and this sharing of workload is proving to be more manageable. The coordinator liaises with the Junior members and their parents to put together squads each week depending on their availability and the officer liaises with coxes and rowing aides to put a rota in place each month to make sure that the Junior squad can train in their allocated slots on the schedule. She also attends the club committee meetings representing the juniors. This division of tasks works very well and allows for the smooth running of the Junior Squad.

Members from both competitive and recreational areas of the club have been very supportive of juniors and regularly provide help and support to get juniors out on the river every Saturday. There is positive recognition that Junior rowing development is essential if the club is to thrive into the future.

The juniors were invited to vote for a juniors captain but declined the offer on the grounds that they preferred everyone to have the same standing, they did not like the idea of a pecking order. The committee would like to see more juniors taking leadership roles in the club and will consider how this might be achieved in future.

Contact has been made with a number of local Secondary schools in order to raise the profile of the club and to attract new junior members. A proposed method of doing this is to for Club members to visit the schools with Ergos and a montage of footage of teams racing in events. This can be followed up by taster sessions at the Quay and a Junior Learn to Row course if enough interest is raised. The schools contacted are – Launceston College, Tavistock College, Callington College and Mount Kelly College.

Recreational Rowing

It has been a very successful year for recreational rowers and we welcomed 26 new rowers to our squad throughout 2023. (we now number 83!) The rec's put out boats at every opportunity weather permitting and allow all to row as often as they want to when we can. We have 3 new coxes 1 trained and 2 in training.

20 rowers entered the London Great River Race in September, training regularly through the summer months. All enjoyed the experience, gaining in confidence and skill as a result.

There has been a desire within the recreational rowers to take their rowing more seriously and to row with better technique and fitness. Coxes have come forward and have had a training session to

help improve their coxing and coaching ability. In 2024 this 'intermediate' squad will be taken forward with a development course on offer for those who need to improve their rowing ability.

Recreational rowers have been using the loft on a regular basis for drinks after their rows and recently to use the rowing machines booking an evening slot. The Loft is an important social space for club members as well as a welcome shelter from the elements.

Plans for the future include rowing with different clubs, taking longer rows up and down the river and development of the intermediate squad.

Duty of Care to Injured Rowers

A new policy has been written to ensure there is a duty of care to injured rowers, it is called Rowing and Your Health and was written by Steve Brooks. The club has a responsibility to protect and support injured rowers and for taking responsibility for rowers welfare. This includes deciding when individuals should not row. Committed and passionate rowers will always attempt to carry on rowing with an injury but this is not always advisable or desirable and can cause lasting damage. A clear policy has been put in place, outlining the steps by which a rower will be required to rest, and helping everyone to understand what is expected of them. Safety Officer's Report

Health & Safety

During the year First Aid training has been delivered to 30 members with a course designed specifically for rowing. All life jackets have been inspected and tested and replacements to gas bottles made as required. All flares have been replaced and updated, to be carried in gigs when taking part in open sea training.

Our Health & Safety Officer carried out Coxes theory and practical training, resulting in two new qualified river coxes.

Safety Bags were upgraded by including an emergency blanket in each one (as a result of knowledge gained in the first aid training course).

The National Trust gave instruction to members as to the safe installation of the yard flood defence system (to be cascaded out in the New Year.)

During the Tamar Challenge regatta two visiting rowers required first aid, one as a result of a fall at Saltash, the other as a result of bleeding blisters. Following advice from professionals, all our large first aid boxes will be replaced and upgraded early in 2024.

Welfare

Steve Brooks, Welfare Officer until August 2023, wrote a **Rowing and Your Health Policy** which is now part of CQGC policy and practice. Steve Leonard-Williams, our new Welfare Officer is in the process of reviewing and updating the status of DBS checks for those helping regularly with the junior rowing. Our thanks to Steve Brooks for his contribution to the club as a rower, cox, tower & as part of the maintenance and repair team.

Maintenance & Purchase of Club Kit

A maintenance subcommittee was formed in 2022 to set out a maintenance schedule for all club kit and to determine what work can be carried out in house and what will require outside support. 5 skilled members of the club have been working on repairs and purchases throughout the year; Dave Bolton, Steve Brooks (sadly left the area in August 2023), Steve Leonard-Williams, Nigel Cooper and Colin Peters have worked collaboratively, sharing their knowledge and expertise, to mend and paint oars, fill cracks in plastic boats and maintain all kit in good order. As a result our kit has never been in better shape and our thanks go out to these members for their great contribution to the club.

In 2022 it was agreed that the committee would look at further capital purchases to update boats with funds in part secured through the sale of Zeus and Teylu. Teylu was sold and Govenek was successfully purchased. The committee then sought a sale of Zeus but to date this has not been achieved although there have been several clubs who have expressed an interest.

However, careful analysis of funds revealed that a new boat could be purchased if Patrick Bird would agree to scheduled payments over the year. This was achieved and the club now has 3 plastic gigs and 3 wooden gigs. The newest wooden gig, Gallos was collected from Patrick Bird in London and delivered to the quay on Thursday 7th February 2023. Our two beautiful new wooden gigs, Govenek and Gallos, were shipped over to the Isles of Scilly in time for the World Gig Championships and, as the boats were light, new and beautifully designed, had a significant impact on results at this headline racing event.

The existing gig covers have been adjusted to have Velcro flaps to tie in with the new gigs so that tie down boards fit across seats 2 & 5 and attach to loops on the trailers. We are in the process of purchasing two sets of bespoke oar carriers that fit them to allow 2 sets of oars to be carried without clashing with sides & seats. Spare wheels have been purchased for all trailers plus an emergency tool box for towers.

A set of blue oars was purchased in 2023 made and designed by a new provider but have not been well-used by rowers, the design makes them heavy to manipulate. We have purchased a set of pre loved oars from St Mary's Gig Club, the silvers, which were designed by Patrick Bird, and are excellent. We have ordered a new set of oars to be made by Andrew Nancarrow to be delivered in May 2024 with options for another set shortly after if the first set are suitable.

Three new heavy duty gazebos have been purchased during the year, one for our regatta events on the quay providing shelter for catering and two gazebos for away regattas.

A sample set of Oar blade & handle protection covers are in the process of being made for ensuring the safe transportation of key equipment to regattas and events.

The Loft - Social/Gymnasium Space

Funds to develop the new Loft- Social Space were sought early in the year through Sport England but unfortunately our bid for funding was turned back. The committee was asked to consider how any funding will add value to services currently available in our community and how we can work collaboratively with other groups to maximise the impact of our work. Because the space is not exclusively our own and the National Trust can use it for their own purposes given adequate notice it limits our ability to collaborate on a regular basis but does not prevent us from delivering one-off training to local groups. This is an issue that the committee will discuss going forward.

The bid included resources for mugs, fridge, coffee machine, vacuum cleaner, chairs, floor coverings, shelving, kitchen unit, double electric hob, microwave, boot cleaner, pin boards and free weights. Thankfully members came forward with donations of items to ensure that tea and coffee could be made and there is a small fridge on loan.

Later in the year we achieved a £5,000 donation from Samworth Brothers for the development of the Loft and a new set of oars for juniors for which we are very grateful. We are now in the process of purchasing equipment that will be robust and practical, ensuring that flooring, in particular, can endure mud, wellington boots and water. It will act as an important dry refuge space to accommodate injured rowers during regattas taking place on the quay.

Fundraising

In total **£6,2260.71** was raised during the year as follows;

Community Chest (Cornwall Council) - £537.71

CQGC Winter Regatta Tombola - £120

Ambrosia Grant - £100

Burcombe Grant - £250

Autumn Quiz/Raffle - £253

Samworth Brothers Grant - £5000

The Bonus Ball also achieved £586.26. Due to the drop off in interest a campaign was launched in 2023 to encourage more members to participate. However this was not successful and the Bonus Ball was disbanded in December 2023. A new scheme, One Lottery has been introduced and there are currently 8 members participating. We hope to achieve greater participation in this scheme as the year progresses.

End of Season Celebration & Awards Evening

An end of season celebration and awards evening took place on Friday 17th November 2023. This event was held at The Rifle Volunteer, St Ann's Chapel and was a sell-out event. The evening included food and a live band which was hugely enjoyed by all who attended. Thanks go to Jane Fitzsimons, Wendy Maclean, Becky Prudden and Emily Bolton for organising.

Awards were presented as follows;

Most improved male junior – Rowan Carney

Most improved female junior – Georgina Roberts

Best junior overall – Jacob Long

Most improved recreational male – Mark Bowen

Most improved recreational female – Sharon Court

Most improved competitive male – Simon Pither

Most improved competitive female – Claire Bissell

Cox of the year – Coryn Peters

Outstanding Contribution to the Club – Liv Martin

There was special mention of Liv Martin, an intelligent, resourceful, diligent and organised individual who has made it her mission to improve both her own rowing and that of the whole club over many years. Her analysis of races and her ability to constructively support people to improve is remarkable. Her research through British Rowing together with her personal knowledge of fitness has enabled club results to get better and better. She contributes to the club at every level as a cox, rower, selector, training coach and strategist.

1, 3 and 5 Year Plans.

In 2020 the committee canvassed its members to see how they wished the club to develop and to find out what their priorities were. There was excellent, constructive response from members with large numbers participating in this process. As a result we were able to create a strategy for the following three years in the form of a business plan which has been followed closely. The 3 areas of need which were articulated through this process; better training equipment, a club association space, a process of development enabling the club to be in the top 12 at the World Pilot Gig Championships have all been met.

As a result, at the end of 2023, the committee once again sought direction from the members as to the development of a 3 year business plan to take us up to the end of 2026. The committee received excellent responses and suggestions from members and the committee is in the final phases of producing a new plan based on their recommendations to take us on the next part of our journey.

Key areas for development for the period 2024 – 2026 are;

- a) Juniors – a recruitment programme focusing on 11+ young people to develop the next wave of championship rowers and to develop the skills of young people e.g. supporting young people to learn to cox and coach, supporting young people to be part of the managing committee, investigation into qualifications or relevant sports administration courses i.e. seeing our training as part of a bigger picture and connecting to those services/stepping stones. It is hoped that this will include an annual regatta based at Cotehele Quay that is specifically for Juniors.
- b) Competitive Rowers – having reached 11th at the World Pilot Gig Championships there is recognition that we now need sustainable growth i.e. we avoid the temptation to move too fast and ensure the momentum and commitment by members can be sustained. The energy and commitment now required of A club rowers is intense and we must ensure that members remain part of the club. The committee recognise the need to support selectors in their difficult job of allocating members to squads and, with increasing competition, to move members between squads when the need arises.

- c) Recreational Rowers – the implementation of a development and intermediate programme of training to enable recreational rowers to increase their knowledge and skill on the water. Recreational rowers will then be able to row with recreational squads who are more aligned in terms of strength, commitment and ability. After completing courses recreational rowers will be able to apply to become competitive rowers if appropriate and desired.
- d) Coxing and Coaching – a rolling programme of coxing and coaching courses for members to increase the pool of competent coxes and coaches across the whole club. Where this cannot be achieved internally funds will be set aside to buy external support. A development programme will be implemented for the rower, cox, race cox and coach. It is understood that individuals can be great coaches but not great race coxes and vice versa. This could free people up for larger events where people could have coached a crew but not need to race cox them.
- e) Maintenance & Purchase of Kit – to continue to repair and upgrade kit as required and to raise enough funds to purchase 2 new sets of oars in 2024 and a new plastic boat in 2025.
- f) Environmental Sustainability – to appoint a member of the club to the position of Environmental Officer, ensuring that the club meets its obligations to reduce waste and use recycled materials whenever possible.
- g) Website – the club website needs updating. A figure will be set aside to enable the purchase of a skilled external expert to deliver this for the club.

Cornish Pilot Gig Association (CPGA)

Gig rowing is becoming ever more popular with clubs both inside and outside Cornwall. The CPGA became a CIO in 2021 and this year they have also taken over responsibility for the World Pilot Gig Championships. In order to compete in the World Gig Championships all members must join the CPGA at a cost of £25. This is expensive for some of our members and a **Hardship Fund** was written and approved by CQGC trustees in 2022 in order to ensure that everyone can participate in the sport, despite socio-economic circumstances. This means that club members can have their monthly subs and membership to CPGA paid for in full by the Hardship Fund through a simple and easy to understand process.

GigRower is a part of the CPGA. GigRower membership is an individual membership scheme delivered by the CPGA. Anyone can become a member including; club members, supporters and all who love the sport. Participants in CPGA endorsed championships will be required to be a GigRower member and present their member registration number at championship events. The clubs of the CPGA voted to introduce an individual membership scheme at the Annual General Meeting in 2022. The aim is to develop new and existing events, provide courses and improve safety, welfare and junior provision.

The CPGA introduced a new membership platform in 2022. This platform is a way for the club to administer club membership, a central store for documents e.g. PAI (any club that has signed up to

this via the CPGA has the documents there), constitutions, as well as a source for entering crews into championships, to name a few of the benefits.

Obviously this platform has a great deal of personal info via club members, so it is important to limit the number of people who have access. The person / people are approved by committee and it is important to make sure that if those people change that the access is removed. The current administrators with access to the platform are Nigel Cooper and Colin Peters.

Looking Forward

The committee is currently re-writing its **Diversity, Equalities & Inclusion Policy**. It aims to outline commitment from **Cotehele Quay Gig Club** to ensuring equality of opportunity and equal treatment for members, volunteers and trustees in terms of good practice and guidance on anti-discriminatory practice. The policy applies specifically to discrimination and equality of opportunity in respect of 'protected characteristics' as defined in the Equalities Act 2010: Age, Disability, Race, Sex, Religion or cultural beliefs, Gender reassignment, Marital status and civil partnership, Sexual orientation, Pregnancy and maternity. The policy will apply across the range of policies and practice, including those relating to Discipline, Grievance, Harassment and Complaints.

Cotehele Quay Gig Club values its members, volunteers and trustees and expects them to be treated in a respectful manner. Accordingly, all have a responsibility to treat others with dignity and respect. The **Chair of Trustees** is responsible for providing advice and guidance on equality and diversity issues, and to ensure the Policy document is kept up to date.

The **Club Selection Policy** has been amended during 2023 learning from the experience of squad injuries and members of squads withdrawing from competition. This caused problems for selectors as the committee had asked for all members wishing to attend the World Gig Championships to be enabled to do so. This meant that there were no reserves to take places when injuries or withdrawals occurred. In future there will be reserves and reselections will be based on off and on water training delivery so that all members fulfil their obligations in this respect. Squad leaders will be expected to keep a record of all of this work and report it back to selectors on a monthly basis. This data will inform reselections. It is unfair on people who train assiduously when others do not deliver the work needed to progress. It is considered that this process will provide the information required to make informed decisions about final crews for the World Gig Championships in 2024.

The club has a presence on X (formerly Twitter with 625 followers), Instagram (486 followers 46.3% female, 43.7% male) and Facebook 896 followers (57.4% female, 42.6% male) and there has been good coverage of events with stories and pictures throughout the year. This has not yet cascaded out to Junior rowers and this is a goal for 2024 with encouragement to create a presence on Tik Tok.

Updating the club website is a priority for 2024 as it is the main conduit to advertise the club and attract new members. Our thanks to Jane Fitzsimons, Emily Bolton and Lindsay Turpin for their great work in profiling the club in 2023.

The committee recognise the need for a long-term **Financial Plan** for the club to cover all club

expected, forward and planned expenditure to include the routine maintenance and replacement of the club's equipment. This will enable us to forecast deficits and to plan fundraising campaigns accordingly.

The committee has agreed that it would be extremely beneficial if all members not only row, but have an assigned second task as well. This is because the club is increasing in membership and, as success grows, so does demand on equipment, resourcing and people's time. If the burden on a small group of individuals continues it will result in burn out and key people will leave the club. In order to avoid this we would like all members to sign up to agreed tasks in advance each year. This will also help us to plan events more efficiently. This will be discussed at the AGM scheduled for 7th February 2024 where a decision will be made.

Sheila Snellgrove – Chair, Cotehele Quay Gig Club.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name: **COTHRLE QUAY G19 CLUB**

**On accounts for the year
ended**

31 DECEMBER 2023	Charity no (if any)	1188160
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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

2/6/24

Name:

STEPHEN LEWIS

**Relevant professional
qualification(s) or body
(if any):**

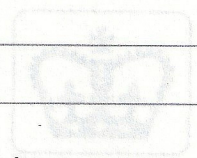
N/A

Address:

4 DINGLE CLOSE

VENTERDON

CALLINGTON, PL17 8 PL,



Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING OF CONCERN NOTED.

Cotehele Quay Gig Club Accounts 2023

2023 Income

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
January	£2,081.33	£0.00	£0.00	£0.00	£0.00	£243.99	£44.00	£0.00	£0.00	£2,369.32
February	£1,916.33	£0.00	£0.00	£772.77	£665.00	£89.99	£365.36	£0.00	£661.71	£4,471.16
March	£1,679.33	£0.00	£0.00	£0.00	£252.60	£61.99	£695.00	£0.00	£0.00	£2,688.92
April	£1,426.33	£0.00	£0.00	£0.00	£880.50	£46.99	£1,436.50	£0.00	£0.00	£3,790.32
May	£1,839.33	£0.00	£0.00	£75.00	£97.00	£55.99	£30.00	£0.00	£70.48	£2,167.80
June	£1,462.00	£0.00	£0.00	£0.00	£125.00	£25.33	£372.00	£0.00	£0.00	£1,984.33
July	£1,945.00	£0.00	£0.00	£0.00	£290.50	£102.33	£1,727.00	£0.00	£0.00	£4,064.83
August	£1,513.00	£0.00	£0.00	£453.45	£260.00	£43.33	£5.00	£0.00	£56.15	£2,330.93
September	£1,592.00	£0.00	£0.00	£0.00	£149.50	£17.33	£0.00	£0.00	£0.00	£1,758.83
October	£2,181.00	£0.00	£0.00	£786.10	£13.00	£30.33	£542.00	£0.00	£503.00	£4,055.43
November	£1,901.00	£0.00	£0.00	£384.00	£0.00	£17.33	£134.00	£0.00	£5,066.67	£7,503.00
December	£1,570.00	£0.00	£0.00	£0.00	£85.00	£17.33	£0.00	£0.00	£0.00	£1,672.33
Annual Total	£19,025.32	£0.00	£0.00	£2,471.32	£2,818.10	£752.26	£5,350.86	£0.00	£6,358.01	£38,857.20

TSB	TSB
Start Balance	Final Balance
£7,803.13	£5,160.44
£5,160.44	£5,094.18
£5,094.18	£5,457.21
£5,457.21	£5,215.58
£5,215.58	£5,760.18
£5,760.18	£6,957.06
£6,957.06	£9,751.18
£9,751.18	£5,316.74
£5,316.74	£5,407.50
£5,407.50	£7,828.96
£7,828.96	£13,890.48
£13,890.48	£14,867.29

2023 Expenditure

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
January	£0.00	£60.92	£4,229.89	£680.00	£0.00	£0.00	£0.00	£41.20	£0.00	£5,012.01
February	£0.00	£1,332.59	£2,864.22	£141.81	£15.60	£0.00	£0.00	£183.20	£0.00	£4,537.42
March	£0.00	£390.00	£1,784.29	£0.00	£0.00	£32.00	£0.00	£119.60	£0.00	£2,325.89
April	£0.00	£220.00	£776.39	£0.00	£1,714.36	£0.00	£1,140.00	£181.20	£0.00	£4,031.95
May	£0.00	£655.00	£800.00	£0.00	£0.00	£48.00	£25.00	£95.20	£0.00	£1,623.20
June	£0.00	£482.00	£193.05	£0.00	£0.00	£0.00	£50.00	£62.40	£0.00	£787.45
July	£0.00	£1,129.50	£124.41	£0.00	£0.00	£0.00	£0.00	£16.80	£0.00	£1,270.71
August	£0.00	£4,313.04	£2,210.60	£184.23	£0.00	£0.00	£57.50	£0.00	£0.00	£6,765.37
September	£0.00	£0.00	£864.17	£0.00	£22.50	£0.00	£145.00	£636.40	£0.00	£1,668.07
October	£0.00	£0.00	£756.38	£268.71	£382.08	£80.00	£0.00	£146.80	£0.00	£1,633.97
November	£0.00	£270.00	£167.94	£0.00	£0.00	£0.00	£954.54	£49.00	£0.00	£1,441.48
December	£0.00	£158.99	£314.93	£0.00	£181.60	£0.00	£40.00	£0.00	£0.00	£695.52
Annual Total	£0.00	£9,012.04	£15,086.27	£1,274.75	£2,316.14	£160.00	£2,412.04	£1,531.80	£0.00	£31,793.04

2023 Annual Summary

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
Income	£19,025.32	£0.00	£0.00	£2,471.32	£2,818.10	£752.26	£5,350.86	£0.00	£6,358.01	£38,857.20
Expenditure	£0.00	£9,012.04	£15,086.27	£1,274.75	£2,316.14	£160.00	£2,412.04	£1,531.80	£0.00	£31,793.04
Balance	£19,025.32	-£9,012.04	-£15,086.27	£1,196.57	£501.96	£592.26	£2,938.82	-£1,531.80	£6,358.01	£7,064.16

TSB Account balance 1st January 2023:	£7,803.13
TSB Account balance 31st December 2023:	£14867.29
Start Balance	£7,803.13
Add Income	£38,857.20
less expenses	£31,793.04
Close balance	<u>£14,867.29</u>

COTEHELE QUAY GIG CLUB

England & Wales - Charity number 1188160

Accounts

Cotehele Quay Gig Club Accounts 2021

2022 Income

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
January	£1,642.00	£0.00	£0.00	£0.00	£11.00	£165.33	£0.00	£0.00	£4,950.00	£6,768.33
February	£1,439.50	£0.00	£0.00	£1,219.20	£62.50	£59.33	£0.00	£0.00	£95.40	£2,875.93
March	£1,510.33	£0.00	£0.00	£30.00	£37.50	£149.33	£1,143.00	£0.00	£0.00	£2,870.16
April	£1,392.33	£0.00	£0.00	£0.00	£168.50	£85.99	£326.00	£0.00	£0.00	£1,972.82
May	£1,725.33	£0.00	£0.00	£0.00	£52.50	£152.99	£6,290.00	£0.00	£0.00	£8,220.82
June	£1,394.33	£0.00	£0.00	£0.00	£47.50	£33.99	£13,245.50	£0.00	£72.76	£14,794.08
July	£1,717.33	£0.00	£0.00	£0.00	£117.50	£98.99	£22.00	£0.00	£0.00	£1,955.82
August	£1,475.33	£0.00	£0.00	£239.34	£27.50	£61.99	£0.00	£0.00	£108.03	£1,912.19
September	£1,658.33	£0.00	£0.00	£273.10	£0.00	£135.99	£0.00	£0.00	£304.00	£2,371.42
October	£1,511.33	£0.00	£0.00	£835.75	£0.00	£58.99	£271.85	£0.00	£5,106.00	£7,783.92
November	£1,608.33	£0.00	£0.00	£0.00	£34.50	£85.99	£154.00	£0.00	£354.59	£2,237.41
December	£1,349.33	£0.00	£0.00	£650.00	£10.00	£33.99	£46.00	£0.00	£961.87	£3,051.19
Annual Total	£18,423.80	£0.00	£0.00	£3,247.39	£569.00	£1,122.90	£21,498.35	£0.00	£11,952.65	£56,814.09

TSB	TSB
Start Balance	Final Balance
£8,590.30	£12,081.31
£12,081.31	£13,685.13
£13,685.13	£10,152.37
£10,152.37	£9,528.12
£9,528.12	£15,839.45
£15,839.45	£12,892.35
£12,892.35	£8,999.70
£8,999.70	£7,320.78
£7,320.78	£7,381.83
£7,381.83	£8,928.42
£8,928.42	£8,927.96
£8,927.96	£7,798.13

2022 Expenditure

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
January	£0.00	£789.00	£1,588.21	£332.41	£229.70	£338.00	£0.00	£0.00	£0.00	£3,277.32
February	£0.00	£0.00	£1,128.43	£16.68	£0.00	£52.00	£75.00	£0.00	£0.00	£1,272.11
March	£0.00	£555.00	£4,953.39	£487.17	£271.36	£78.00	£0.00	£58.00	£0.00	£6,402.92
April	£0.00	£45.00	£1,053.85	£1,105.00	£294.82	£26.00	£4.00	£68.40	£0.00	£2,597.07
May	£0.00	£0.00	£1,593.32	£118.07	£62.40	£16.00	£0.00	£119.70	£0.00	£1,909.49
June	£0.00	£0.00	£17,631.78	£20.00	£15.60	£54.00	£0.00	£19.80	£0.00	£17,741.18
July	£0.00	£1,395.69	£4,202.82	£80.00	£59.26	£18.00	£0.00	£92.70	£0.00	£5,848.47
August	£0.00	£1,803.71	£1,600.00	£71.75	£0.00	£72.00	£0.00	£43.65	£0.00	£3,591.11
September	£0.00	£80.00	£2,176.37	£0.00	£0.00	£54.00	£0.00	£0.00	£0.00	£2,310.37
October	£0.00	£0.00	£5,656.86	£389.07	£0.00	£18.00	£150.00	£23.40	£0.00	£6,237.33
November	£0.00	£168.00	£1,784.47	£170.00	£0.00	£18.00	£0.00	£97.40	£0.00	£2,237.87
December	£0.00	£167.21	£3,694.94	£220.00	£37.20	£16.00	£0.00	£45.67	£0.00	£4,181.02
Annual Total	£0.00	£5,003.61	£47,064.44	£3,010.15	£970.34	£760.00	£229.00	£568.72	£0.00	£57,606.26

2022 Annual Summary

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising	Monthly Total
Income	£18,423.80	£0.00	£0.00	£3,247.39	£569.00	£1,122.90	£21,498.35	£0.00	£11,952.65	£56,814.09
Expenditure	£0.00	£5,003.61	£47,064.44	£3,010.15	£970.34	£760.00	£229.00	£568.72	£0.00	£57,606.26
Balance	£18,423.80	-£5,003.61	-£47,064.44	£237.24	-£401.34	£362.90	£21,269.35	-£568.72	###	-£792.17

ance 1st January 2022:	£8,590.30
ance 31st December 2022:	£7,798.13
Start Balance	£8,590.30
Add Income	£56,814.09
less expenses	£57,606.26
Close balance	<u>£7,798.13</u> close bank balance

COTEHELE QUAY GIG CLUB

England & Wales - Charity number 1188160

Accounts

COTEHELE QUAY GIG CLUB ANNUAL REPORT 2021

Financial Summary

The start balance for 2021 was **£14,873.43**.

Income for January – December 2021 was **£24,928.27**. £15,040.50 of this income was subscriptions from members. The remaining figure was raised through events, kit orders, the club bonus ball and donations.

Total income with start bank balance was **£39,801.70**

Expenditure for the same period was **£31,211.40**. The closing balance at end of year was **£8,590.30**.

Changes to Trustees

The following trustees retired during 2021 as follows;

Charlotte Godby (resigned Feb 2021).

Chris Rogers (resigned Sep 2021).

Wendy Mclean (resigned Oct 2021).

Dan Morris (resigned Feb 2021).

Coryn Stansfield (resigned Feb 2021).

The following were elected as new trustees during 2021 as follows;

Mike Daniells (appointed Feb 2021).

Mark Waterfield (appointed Feb 2021).

Alan Harper (appointed Oct 2021).

Steve Brooks (appointed Oct 2021).

Overview of Year

2021 has been dominated by the continuing threat posed by Covid-19 pandemic and government imposed lockdowns which have seriously interrupted club activities and caused a reduction in club income. On 4th January Prime Minister Johnson announced a third lockdown for England, with rules similar to those in March 2020. People were permitted to leave home only for essential reasons, which included work, daily exercise, essential shopping and medical treatment. During this period the committee were vigilant in meeting fortnightly to discuss issues posed by lockdowns and use the slack time to plan for the future.

Return to rowing was approved by the CPGA from the 29th March. It was agreed that CQGC would restart rowing from that date using the policy for safe rowing

procedures that were developed to allow rowing after the first lockdown. Additional cleaning, sanitation and protective equipment were purchased and the club Covid Protection Policy was strictly adhered to.

Although rowing returned there was a considerable reduction in members returning to the water which averaged at about 45 people each week during the summer. Fear of Covid infection was the main reason for absence as people waited for their vaccination protection. As a club with a significant proportion of older, vulnerable members this was to be expected.

All 149 members were offered a suspension of their subscriptions. Many club members continued to pay their full membership fees to support and sustain the club through these challenging times. This loyalty and understanding has been fundamental in keeping the club viable.

Steadily, over the course of the year, the club has seen life return closer to normal following the governments four step plan. The staged process of reopening the economy, social and recreational spaces has been successful but made it extremely difficult to plan with any degree of confidence.

As a result many events that were organised in detail during this year had to be cancelled or postponed at last minute, this included the Three Rivers Race for the second year running, Newquay Championships and the first Winter League regattas.

Despite this the club has had a very successful year when it has been able to compete. A hugely enjoyable Intra-Club day brought recreational, competitive and junior rowers together in early September. The club participated in the Junior U15 and U16_Championships at Hayle when a superb all girls squad competed in 7 races. Three of the squad had never rowed in a competition before. They reached the final in the U16 category and finished 3rd behind 2 crews of mixed boys and girls.

The Tamar Challenge took place on 15th October. This is CQGC's own regatta. It was also a very successful event although numbers of visiting clubs had to be limited for virus protection. This is a handicap race over 9 miles starting at Saltash with a row up the Tamar River to Cotehele Quay. CQGC'S super vets were first over the line proving what hard training on and off the water can achieve. The whole event was well-attended and support from every corner of the club was excellent. We were delighted to be able to run the Tamar Challenge, bringing club members together and celebrating our sport and friendships.

Looking forward to 2022, Scillies selections have gone ahead and all competitive squads for the IOS World Championships are in place. New rules have changed how selections can be made, clubs may only enter A and B squads, Vets and Supervets and there are no longer 'C' crews. Training schedules are in place and all competitive squads are working hard to achieve the clubs ambition to be in the top 12 at this international competition within the next 3 years.

1, 3 and 5 Year Plans.

In 2020 the committee canvassed its members to see how they wanted the club to develop and what their priorities were. There was a strong response from members. This was made into a business plan. There were 3 areas of need which were articulated through this process; better training equipment, a club association space, a process of development enabling the club to be in the top 12 at the World Pilot Gig Championships.

Lockdown provided the perfect opportunity to begin to develop these plans. There was considerable discussion within the Committee as to whether we needed to continue to have 3 wooden gigs and whether one should be sold. This decision impacts on future plans for the continuing development of the club. The need for 3 wooden gigs was based on being able to take 3 gigs each year to the Isles of Scillies, this is no longer the case. However the club continues to incur the costs of maintaining this asset. The Committee took a vote and unanimously decided that Cream of Cornwall would be put up for sale.

Club Gig Captain Mark Waterfield had conversations with several interested parties but no-one was willing to purchase Cream of Cornwall for a reasonable price. At the same time the club was discussing the need for a new, lighter boat that would offer crews the best chance of success and placing at the World Pilot Gig Championships (it is clear that new gigs perform better at IOS). Committee members researched boat builders and listed their attributes against costs and timing. Boat builder Patrick Bird offered a package to the club - to purchase Cream of Cornwall for £7K, to purchase 2 sets of oars for £800 each and to sell his new boat (originally destined for London Cornish) to the club over an 18 month period in staged payments.

The committee voted 7 to 3 to take up this offer and the new boat, to be called Govenek, was purchased in October at a cost of £27k. The vote was conditional on the club varying the terms of the repayment schedule to ensure CQGC was not short of funds and could purchase essential kit when necessary. There is a plan to sell another wooden boat in spring 2022 that will help to cover any financial shortfall.

Club Business Organisation.

Jim Hartill recommended that all club business be organised on a more professional basis via Microsoft 365 Basic Business licences so that club business be centrally administered. This has been achieved and all files and club business is now secure and in one place. Individual names have been replaced with role titles so that changes to trustees does not result in loss of information. It is now possible to look at the history of all interactions, minutes and agendas to give a full picture of the stories behind club decisions.

Fundraising

An application went in to South West Water for funds towards a new GRP but was unsuccessful. A small grant application to Calstock Parish Council for £250 was successful to buy some larger self-inflating life jackets.

A sponsored Marathon row - 26.2 miles was postponed due to coronavirus

An auction of promises was postponed.

The London Marathon entry for CQGC was rolled over to 2022.

An application to Sport England for funds to support return to rowing was successful with a grant of £4950.

Changes to Cornish Pilot Gig Association organisation

The Cornish Pilot Gig Association (CPGA), which regulates gig rowing, is in the process of professionalising and has produced a new business plan. This is likely to see significant changes to the CPGA organisation and its members. The sport has become very successful. Whereas, only a few years ago, it was mostly centred around clubs in Cornwall, it has now become a sport with truly national and, increasingly international, appeal. In the past, it could be run by a handful of volunteers on a part time basis, but it now needs a full-time staff to manage it and help to develop it further. This has resource implications as the staff team will need to be salaried and the cost, in part, recovered through a membership scheme. At time of writing this has not been confirmed but a meeting on 16th January is likely to endorse this as a way forward. The knock on effect will be that every club will need to pay the CPGA for each competitive member. In the case of CQGC this could be in the region of £1,500 per year.

Cotehele Quay Gig Club Accounts 2021

2021 Income

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising
January	£860.00	£0.00	£0.00	£0.00	£0.00	£98.33	£135.00	£0.00	£0.00
February	£680.00	£0.00	£0.00	£0.00	£0.00	£77.33	£0.00	£0.00	£0.00
March	£1,162.00	£0.00	£0.00	£0.00	£0.00	£73.33	£0.00	£0.00	£81.13
April	£1,487.00	£0.00	£0.00	£0.00	£0.00	£25.33	£5,000.00	£0.00	£0.00
May	£1,185.00	£0.00	£0.00	£0.00	£179.60	£223.33	£0.00	£0.00	£44.76
June	£1,182.00	£0.00	£0.00	£0.00	£226.00	£73.33	£160.00	£0.00	£0.00
July	£1,368.00	£0.00	£0.00	£0.00	£386.90	£230.33	£0.00	£0.00	£0.00
August	£1,520.50	£0.00	£0.00	£0.00	£227.00	£262.33	£510.20	£0.00	£0.00
September	£1,470.00	£0.00	£0.00	£0.00	£136.00	£59.33	£380.33	£0.00	£0.00
October	£1,303.00	£0.00	£0.00	£523.66	£27.50	£59.33	£60.00	£0.00	£0.00
November	£1,505.00	£0.00	£0.00	£0.00	£466.00	£50.33	£0.00	£0.00	£64.72
December	£1,318.00	£0.00	£0.00	£0.00	£0.00	£46.33	£0.01	£0.00	£0.00
Annual Total	£15,040.50	£0.00	£0.00	£523.66	£1,649.00	£1,278.96	£6,245.54	£0.00	£190.61

2021 Expenditure

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising
January	£0.00	£1,503.20	£0.00	£0.00	£62.70	£92.00	£0.00	£0.00	£0.00
February	£0.00	£0.00	£0.00	£0.00	£0.00	£52.00	£185.99	£0.00	£0.00
March	£0.00	£0.00	£1,500.00	£0.00	£0.00	£52.00	£29.00	£0.00	£0.00
April	£0.00	£0.00	£0.00	£0.00	£0.00	£78.00	£0.00	£0.00	£0.00
May	£0.00	£13.20	£13,701.57	£0.00	£78.65	£26.00	£0.00	£0.00	£0.00
June	£0.00	£66.00	£44.75	£0.00	£107.45	£26.00	£0.00	£0.00	£0.00
July	£0.00	£1,092.69	£209.31	£0.00	£73.25	£52.00	£0.00	£0.00	£0.00
August	£0.00	£1,893.24	£425.71	£0.00	£122.26	£0.00	£0.00	£0.00	£0.00
September	£0.00	£0.00	£576.00	£111.31	£0.00	£52.00	£0.00	£0.00	£0.00

October	£0.00	£0.00	£6,053.85	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
November	£0.00	£0.00	£0.00	£0.00	£60.00	£0.00	£0.00	£0.00	£0.00
December	£0.00	£0.00	£2,288.97	£504.90	£77.40	£0.00	£0.00	£0.00	£0.00

Annual Total	£0.00	£4,568.33	£24,800.16	£616.21	£581.71	£430.00	£214.99	£0.00	£0.00
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2021 Annual Summary

	Subs	Admin	Equipment	Events	Kit Order	Bonus Ball	Other	Mileage	Fundraising
Income	£15,040.50	£0.00	£0.00	£523.66	£1,649.00	£1,278.96	£6,245.54	£0.00	£190.61
Expenditure	£0.00	£4,568.33	£24,800.16	£616.21	£581.71	£430.00	£214.99	£0.00	£0.00
Balance	£15,040.50	-£4,568.33	-£24,800.16	-£92.55	£1,067.29	£848.96	£6,030.55	£0.00	£190.61

ance 1st January 2021:

£14,873.43

ance 31st December 2021:

£8590.30

Start Balance

£14,873.43

Add Income

£24,928.27

£39,801.70

less e xpenses

£31,211.40

Close balance

£8,590.30 close bank balance

Monthly Total
£1,093.33
£757.33
£1,316.46
£6,512.33
£1,632.69
£1,641.33
£1,985.23
£2,520.03
£2,045.66
£1,973.49
£2,086.05
£1,364.34

£24,928.27

Monthly Total
£1,657.90
£237.99
£1,581.00
£78.00
£13,819.42
£244.20
£1,427.25
£2,441.21
£739.31

£6,053.85
£60.00
£2,871.27

£31,211.40

Monthly Total
£24,928.27
£31,211.40
-£6,283.13

COTEHELE QUAY GIG CLUB

England & Wales - Charity number 1188160

Accounts

CQGC REPORT - CHARITY COMMISSION 2020/21

Executive Summary

Cotehele Quay Gig Glub was incorporated as a Charitable Incorporated Organisation (CIO) on 24th February 2020. The object of the CIO is 'to promote community participation in healthy recreation by providing facilities to participate in the sport of Cornish Pilot Gig Rowing, both recreationally and competitively'.

Our mission is to enable as many people as possible to access Corish Pilot Gig Rowing at the highest competitive level and to improve the health, fitness and social connection of all members.

Cotehele Quay Gig Club enjoys the most beautiful location thanks to the National Trust, Cotehele Quay on the Cornish Bank 9 miles upstream from the Saltash Bridge. The club has been in operation for 12 years. It currently has a 5 year lease on 2 boatsheds and shared use of an open boatyard.

Before the first Covid-19 pandemic it had a membership of 143 people ranging in age from 11 – 77 from all walks of life. At time of writing this has fallen by 19, substantially less than many other clubs and largely due to the committee taking timely action to enable those in hardship to suspend their membership.

The club is well-known as a friendly, welcoming and inclusive organisation which enables people of all ages to compete as gig rowers and recreational rowers. This has important outcomes for health, well-being and social cohesion as well as the heritage of the sport itself.

The club is governed by the Cornish Pilot Gig Association (CPGA) and enter many competitive events in the Cornish Pilot Gig Association calendar including the World Championships on the Scilly Isles.

Income and expenditure for the period reflects closures due to the coronavirus pandemic lockdowns which seriously affected sporting activity. For the period 24.02.20 – 31.12.20 income was **£14,416.44** and expenditure was **£7,737.93**. Many members continued to pay their £19 monthly subscriptions to support the club even though there was no activity on offer.

A negotiation with the National Trust for the renewal of the lease to CQGC for Quay facilities was completed in 2020. This resulted in a 5 year lease with standard conditions. The National Trust offered the club two options for the lease rate with annual rent increases, both these options recognised the financial challenges faced by CQGC as a result of the coronavirus outbreak. The club gratefully received **£538** grant from Sport England Emergency Community Fund to cover the additional expenditure of sanitiser, masks, visors and cloths to enable rowing between lockdowns.

A portable club defibrillator and pelican box were purchased to increase safety for members.

During periods of closure the CQGC committee met fortnightly and used its time to write a draft business plan for the club. A consultation document was drawn up and sent out to members asking them to set down their future wishes and expectations. This was collated and discussed by the committee and crafted into an outline business plan for the period 2021 - 2024.

Rowing Report

At the start of the year there were 143 club members and 14 juniors with 23 applicants wishing to join CQGC with tasters and an open day arranged in March and April. A list of regattas had been chosen. The club was entering the London Great River Race with two teams.

Early February saw the club performing well in the Winter League. CQGC fielded crews in every category of the Caradon Regatta and great performances (including a 4 boat-length win by Mens B) managed to keep us in 2nd place in the league behind Caradon. Sadly the Combined Services Regatta that was scheduled in mid February had to be cancelled because of the storms that were hitting the country.

The club participated in the Three Rivers race. Conditions were more favourable this year, compared to last, and the club surpassed expectations with some strong results: MA 17th equal, MB 29th out of 74; LA 21st, LB 41st out of 77. The competitive crews were training hard, and it was clearly paying off. The wooden gigs, Teylu and Zeus, were sent to the Isles of Scilly for the World Championships and were subsequently retrieved when the first lockdown was announced.

Coronavirus Pandemic

The first lockdown in March resulted in 34 members suspending subscriptions. However it was decided to ask members to keep up their payments unless in hardship to cover the costs of long term expenditures which include National Trust lease £1290 and Insurances £2286.

A weekly newsletter was established to keep club members fully apprised of club business and information.

During this time 7 rowers from CQGC took part in The Gig Rower World Indoor Rowing championships. This was an exciting competition with other gig clubs, sliding seat clubs, indoor specialists, members of the armed forces and fitness junkies from all over the world.

One charity entry was approved for the club into the London Marathon 2021. The London Marathon was cancelled.

Rowing returned on 29th August. In preparation for this the committee Health & Welfare Officer wrote a comprehensive proposal to allow a return to rowing while employing social distancing and appropriate sanitation arrangements. This became the CQGC Covid-19 Rowing Policy & Protection Procedure. It is an excellent document and continues to be in use.

There were around 35 regular attendees for sessions in September included some memorable evening rows in the autumn sun. There were no Competitive Fixtures planned for the future, and the club was notified by the CPGA that the 2021 Scillies World Championships would not be taking place.

Juniors were set to start rowing on Saturday 31st October but this was cancelled due to a directive from central government for a Second National Lockdown.

After just over two months of rowing, the club was once again shut down in November. Rowing restarted on the 5th December and immediately saw Competitive and Recreational members taking to the water whilst continuing to observe CQGC Covid policy.

Another lockdown from 26th December saw cessation of all rowing.

Looking Forward

Introduction of new business systems

CQGC intends to professionalise the management of club business through software packages on offer from Microsoft and Google to Charities. This will overcome current shortcomings in the existing data organisation within the club and creates new opportunities to improve the security of the data and the efficiency of data management. This is ongoing at time of writing.

3 Year Business Plan

A draft plan has been brought together using member's priorities that will become the forward strategy for the club. It will be developed to match aspiration to resources. Following the AGM, and when new committee positions are filled, this will be progressed and go out to members for ratification and endorsement.

Updating boats and trailers

A schedule of repairs and maintenance is in place to ensure that boats, trailers, life-jackets and other boating equipment complies with current legislation. We anticipate the sale of one of the wooden gigs in order to provide finances for a new gig in 2021 or 2022. This supports our aspiration to be in the top 12 at Scillies World Gig Championships within three years.

16th February 2021