

# BISHOPS WALTHAM MUSEUM TRUST

England & Wales · Charity number 1188140

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2020-02-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bishops Waltham Museum  
The Palace Farmhouse  
3 Station Road  
Bishops Waltham  
SO32 1SB

**Phone** 07776729967

**Email** [bishopswalthammuseum@gmail.com](mailto:bishopswalthammuseum@gmail.com)

**Website** [bishopswalthammuseum.com](http://bishopswalthammuseum.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM FOR THE EXHIBITION OF ITEMS OF HISTORICAL AND ARCHAEOLOGICAL INTEREST RELATING TO THE PARISH OF BISHOPS WALTHAM AND THE SURROUNDING AREA

**Activities:** Bishops Waltham Museum Trust maintains a Museum for the curation and exhibition of items of historical and archaeological interest relating to Bishops Waltham and the surrounding area. At present, the museum occupies an historic building in Bishop's Waltham Palace, run by English Heritage. We operate closely with the local community including local schools, and collecting oral histories.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Arts/culture/heritage/science, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£5,512	£5,304	-	-
2024-12-31	£4,935	£4,476	-	-
2023-12-31	£3,880	£3,768	-	-
2022-12-31	£4,959	£5,083	-	-
2021-12-31	£10,726	£8,243	-	-

## Trustees

Name	Role	Appointed
Dr Roy Stainton	Chair	2020-02-24
Allison McNally		2022-10-10
Dawn Margaret Woodsford		2020-02-24
GILLIAN MARGARET WILLIAMS		2020-02-24
Karen Elisabeth Boe Anderson		2025-11-26
Penny Copeland MRICS FSA		2020-02-24
Revd Canon Nicholas James Whitehead		2020-02-24
Robert Romer		2022-10-11

**BISHOPS WALTHAM MUSEUM TRUST**

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# Accounts

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## Treasurer's Report 2025

These are the items of significance for the year:

### Income

- Donations rose from £2,352 to £2,503, 58% of that being donated digitally. The bee infestation near the start of the season will have had a negative impact on donations, so the end result was surprisingly good. Gift aid rose accordingly, to £718.
- Subscription income fell from £445 to £388,
- Book sales rose from £357 to £550.

### Expenditure

- Website costs rose from £144 to £457 because an invoice covering 2026 costs was presented towards the end of 2025.
- Equipment costs fell from £1,346 to £216 - this type of expenditure doesn't have a regular pattern.
- Event costs were up from £103 to £818; again, such costs are irregular.
- We have not received any claim from English Heritage in the last year towards alarm call out costs (£220 in 2024).

### Conclusion

In the year, we made a small surplus of £208 (£458 in 2024), so the Museum continues to be self-supporting.

Year end funds are £3,220 (Current account) and £19,279 (Savings)

### Legacy

During 2025 we received correspondence from a local solicitor indicating that the Museum had been named as one beneficiary amongst others in a personal will. The distribution will likely happen later in 2026, at which point we will confirm details of the donor and amount.

Revd Nick Whitehead

January 2026

# Museum Trust Final

	<u>2025</u>	<u>2024</u>
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	388.32	445.00
Donations	2503.79	2352.91
Bank Interest	432.15	462.48
Book sales	550.19	357.50
Gift Aid	718.47	685.95
Grants	400.00	395.00
Insurance (EH Contribution)	236.45	236.45
Rates (EH Contribution)	59.88	0.00
Events	223.62	0.00
	<u>5512.87</u>	<u>4935.29</u>

<b>PAYMENTS</b>		
Rates	149.7	134.08
Insurance	680.91	680.91
Exhibitions & Acquisitions	150.70	54.98
Printing & Stationery	113.00	18.75
Website	457.30	144.85
Museum Development	38.00	198.89
Computer / museum equipment	216.24	1346.65
Book Purchase	507.94	737.38
Conservation	1984.57	664.59
Events	818.76	172.31
Organisation Subscriptions	187.00	103.00
Grants	0.00	0.00
Alarm costs	0.00	220.09
	<u>5304.12</u>	<u>4476.48</u>

**Surplus/(Deficit) for the Year**                      208.75                      458.81

## FUNDS BALANCES

Balance at 1st January	22290.97	21832.16
Surplus for the Year	208.75	458.81
<b>Balance at 31st December</b>	<u>22499.72</u>	<u>22290.97</u>

**Honorary Treasurer: Nick Whitehead**

## Examiner's Report

I certify that the 2025 Receipts and Payments Account has been correctly prepared from the Trust's records and supporting documentation.

Examiner Name: Doug Emmett

Signature

 28/1/26

Approved by the Trustees

Signature



Date: 28/1/26.

**BISHOPS WALTHAM MUSEUM TRUST**

England & Wales - Charity number 1188140

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# Accounts

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## Chairman's Report AGM April 2025

The past year has been a productive one for the Museum, one in which we have made steady progress and provided stability for the future. We work as a team with three principal elements; our Volunteers, our Members/Friends and our Trustees. There are also other important stakeholders, of course, with whom the Museum relates and these include our Visitors, English Heritage (EH), the Bishop's Waltham Parish Council (BWPC), the Charity Commission (CC) and the Arts Council England (ACE).

It bears repeating that we are indebted to our Volunteers, without whom the Museum would not be able to function. The Trustee responsible for Volunteer affairs is Dawn and one of her various activities is to ensure that the Museum is appropriately and safely staffed when open. Dawn also arranges various visits and social events for Volunteers and Friends, of whom the latter, through their subscriptions, provide the Museum with its basic income. Recruitment and retention of both has been broadly successful and we are achieving our targets, which are reviewed regularly through the medium of our Action Plan.

The Museum's principal purposes are to provide interest, education and entertainment for its Visitors. We have learnt from surveys conducted by Allison that we are fulfilling these aims for those who do visit us, but it has become clear that we need to publicise better. We have established that there is a significant number of Bishop's Waltham residents who do not know where the Museum is located or even that it exists.

Nevertheless, we are fortunate that the Museum is based in the only habitable building in the Palace grounds, which are managed by EH who are our landlords. Many of our Visitors come to experience the Palace environment and call in thereby to see our Museum collection. Much as we enjoy and are pleased that they do so, we recognise that there remains considerable opportunity to increase our footfall, particularly since EH reports that they had 78,000 visitors to the site during the year of whom we welcomed 3,132, admittedly over just eight hours each weekend during the summer months. In return for overseeing the Palace, we have negotiated a mutually beneficial agreement with EH with whom we have an especially sound understanding and assured security for at least the next five years.

We are grateful to the BWPC for their interest, for the support they provide and in particular, the participation of Councillor Josie. As an example, one of our responsibilities as an EH tenant is to manage and control the litter and rubbish disposal on the site and the advice and help that Josie has given us has been most helpful.

There are two other organisations with whom we work, the CC and ACE. The former is a legal necessity to maintain our charity status and related benefits, whilst the latter has required us to identify and develop a number of policies and corresponding documents in order to achieve their accreditation. We have a deadline to reach for completion, towards which all Trustees are making their valuable contributions.

Our Treasurer Nick will have provided his own separate report and Collections Manager Penny will present her report to you at the AGM. As well as their related responsibilities, they, with Rob who focusses mainly on merchandising, and with our Secretary Gill, are very much involved in our other various trustee activities and we work together as an effective and cohesive team.

	<u>2024</u>	<u>2023</u>
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	445.00	370.00
Donations	2352.91	1351.94
Bank Interest	462.48	329.98
Book sales	357.50	392.51
Gift Aid	685.95	423.93
Grants	395.00	0.00
Insurance (EH Contribution)	236.45	208.25
Rates (EH Contribution)	0.00	136.19
Events	0.00	668.00
	<u>4935.29</u>	<u>3880.80</u>
<b>PAYMENTS</b>		
Rates	134.08	64.00
Insurance	680.91	624.50
Exhibitions & Acquisitions	54.98	585.00
Printing & Stationery	18.75	85.00
Website	144.85	354.50
Museum Development	198.89	198.35
Computer / museum equipment	1346.65	61.13
Book Purchase	737.38	208.40
Conservation	664.59	269.49
Events	172.31	1180.06
Organisation Subscriptions	103.00	138.00
Grants	0.00	0.00
Alarm costs	220.09	0.00
	<u>4476.48</u>	<u>3768.43</u>
<b>Surplus/(Deficit) for the Year</b>	<b><u>458.81</u></b>	<b><u>112.37</u></b>
<b>FUNDS BALANCES</b>		
Balance at 1st January	21832.16	21719.79
Surplus for the Year	458.81	112.37

**Balance at 31st December**

**22290.97**

**21832.16**

**Honorary Treasurer: Nick Whitehead**

**Examiner's Report**

I certify that the 2024 Receipts and Payments Account has been correctly prepared from the Trust's records and supporting documentation.

External Examiner:

Signature

Mr Doug Emmett

Approved by the Trustees

Signature

Revd Nick  
Whitehead

Date: Mar-25

**BISHOPS WALTHAM MUSEUM TRUST**

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# Accounts

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## Chairman's Report for AGM 2024

The year has been one of consolidation, moving from the trauma of the Covid years to a more steady and established way of running the Museum. As ever, we opened our doors to visitors after Easter 2023, which necessitated much activity in the preceding weeks to make the building and contents fit and ready. We are fortunate to have a band of volunteers who are prepared to spend time cleaning and ensuring that the Museum is as welcoming as we all like it to be.

The year's exhibition was based on sport and with many original photographs of sporting teams and individuals, it was interesting to see how many participants it was possible to identify. There were also trophies, items of clothing and sports equipment donated and loaned to the Museum for the occasion.

A number of tours of the Palace grounds and the Museum were arranged which proved to be popular and well attended. English Heritage have been particularly co-operative and, fully aware of the historical importance of the site, have taken major steps to make it a valuable asset for Bishop's Waltham, both for its residents and its visitors. It has been agreed that a viewing platform will be constructed in the West Tower and the final details are in the process of being settled.

We have had a small decline in our membership over the year which we have plans to correct. Visitor donations have also been down, possibly due to fewer people carrying cash. In consequence, we are exploring ways of making it easier for cards to be used as well. As you can see from the Finance report, we remain solvent with a healthy bank balance and we continue to seek ways to make our Museum an even greater attraction to visit.

Dr Roy Stainton

Chair of Bishop's Waltham Museum Trust

## Museum Final Income and Expenditure 2023

	<u>2023</u>	<u>2022</u>
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	370.00	469.33
Donations	1351.94	1711.96
Bank Interest	329.98	52.12
Book sales	392.51	311.99
Gift Aid	423.93	544.04
Grants	0.00	850.00
Insurance (EH Contribution)	208.25	208.25
Rates (EH Contribution)	136.19	0.00
Events	668.00	812.00
	<u>3880.80</u>	<u>4959.69</u>
<b>PAYMENTS</b>		
Rates	64	340.48
Insurance	624.50	656.22
Exhibitions & Acquisitions	585.00	460.62
Printing & Stationery	85.00	55.81
Website	354.50	230.67
Museum Development	198.35	589.66
Computer / museum equipment	61.13	127.33
Book Purchase	208.40	1707.93
Conservation	269.49	202.18
Events	1097.09	603.01
Organisation Subscriptions	220.97	110.00
Grants	0.00	0.00
Alarm costs	0.00	0.00
	<u>3768.43</u>	<u>5083.91</u>

<b>Surplus/(Deficit) for the Year</b>	<b><u>112.37</u></b>	<b><u>-124.22</u></b>
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**FUNDS BALANCES**

Balance at 1st January	21719.79	21844.01
Surplus for the Year	112.37	-124.22

<b>Balance at 31st December</b>	<b><u>21832.16</u></b>	<b><u>21719.79</u></b>
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Revd Canon Nick Whitehead

Treasurer and Trustee

April 2024

**BISHOPS WALTHAM MUSEUM TRUST**

England & Wales - Charity number 1188140

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# Accounts

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## **Chairman's Report AGM 2023**

The past year has been one of consolidation and a return to normality. We have been reviewing and adding additional exhibits to the Museum, welcoming more visitors and have made steady progress to becoming a recognised tourist attraction in Bishop's Waltham. We are fortunate to be located in the Palace grounds and to have a good working relationship with English Heritage. We have developed mutually beneficial interests with the Bishop's Waltham Society and the Town Team, well demonstrated last July with the Treaty of Waltham pageant. We are indebted to the Parish Council who have assisted and advised us in a number of ways and we are grateful for their regular attendances at our Trustee meetings.

None of this could be achieved without the dedication and considerable efforts of our Volunteers and Friends, the former taking good care of the staffing of the Museum and the latter providing a solid base for the funds that are needed to keep the Museum afloat. We could not continue without your support and are pleased to say that there has been a small but steady stream of new and interested recruits.

We have a Trustee team whose members enjoy what they do and work closely together. Our constitution permits us to have a maximum of eight Trustees and these positions are currently filled, but we must look continuously for others who will replace those of our team who will eventually retire. I know we all value our Museum and it will survive and grow only with a capable and effective management team. Please talk to us if you would like to contribute in this way.

A great deal of effort has been expended in identifying and implementing an Action Plan which we review regularly. It enables us to focus upon what matters and to adopt more professional management for the Museum. There are five major headings and within them some twenty-six sub headings, each identified with a lead Trustee. The plan includes for each item estimated costs, source of funding, expected completion date and performance measurement. Each category is reviewed as required at our Trustee meetings. We would be pleased to share the details of our plan with our Members, so please ask if you would like to see a copy. Our Trustees will outline their related activities in the reports they provide.

Dr Roy Stainton

24<sup>th</sup> April 2023

Date	Description	Bank ref	Amount	Rates	Insurance	Exhibitions & Acquisitions	Printing & Stationery	Website	Museum FP Development	Computer/Office Equipment	Books	WW2 Booklet	Events	Conservation	Oral History	Subscriptions	Grants	Alarm costs	Notes
01.01.22	Tugl South Coast	BACS	£239.72		£239.72														Trustee Indemnity
10.01.22	J Greenfield	BACS	£106.40					£106.40											Website Hosting
19.01.22	Penny Copeland	BACS	£35.00													£35.00			Hampshire Archives Trust
19.01.22	St Peter's Hall	BACS	£34.00										£34.00						AGM venue
19.01.22	BWS	BACS	£10.00										£10.00						Contribution to Zoom costs
20.01.22	The Sign Space	BACS	£589.66					£589.66											2 off External Signboards
24.02.22	Roy Stainton	BACS	£75.00										£75.00						Film Show costs
01.03.22	BW Parish Council	BACS	£61.81										£61.81						Quiz night
02.03.22	BWS	BACS	£10.00										£10.00						Contribution to Zoom costs
09.03.22	Towergate Ins	BACS	£416.50		£416.50														
12.03.22	N Whitehead	BACS	£340.48	£340.48															Rates payment by NJW
22.03.22	A Kippenberger	BACS	£10.00													£10.00			Refund of double payt
21.03.22	BW Parish Council	BACS	£22.20										£22.20						Post Quiz night cleaning
22.03.22	BW Society	BACS	£181.20											£181.20					Austin & Wyatt Storage
26.03.22	K Ashman	100417	£300.00										£300.00						Quiz night guest Egghead
	Greenfield Sites	BACS	£35.27					£35.27											Website hosting
21.04.22	Modes Users	BACS	£89.00					£89.00											Annual support
19.05.22	Anita Taylor	BACS	£22.99							£22.99									Disability grabber
28.05.22	UK POS	BACS	£76.79							£76.79									Cash Box & spare lightbulbs
4.06.22	Penny Copeland	BACS	£488.17			£460.62				£27.55									
9.6.22	AIM	BACS	£65.00													£65.00			Annual membership
27.07.22	BW Society	BACS	£10.00										£10.00						
27.07.22	BW Society	BACS	£75.00								£75.00								
02.08.22	Anita Taylor	BACS	£55.81				£55.81												Treaty of Waltham craft table
24.8.22	Roy Stainton	BACS	£50.00										£50.00						Donation to Corhampton Church re visit
13.10.22	N Whitehead	BACS	£30.00										£30.00						Donation to Corhampton Church re visit
28.10.22	B Biddel	Chq	£70.93							£70.93									Payment for books sold
5.11.22	N Whitehead	BACS	£20.98											£20.98					Paint for Gun brackets
22.11.22	BWS	BACS	£1,562.00								£1,562.00								
			£5,083.91	£340.48	£656.22	£460.62	£55.81	£230.67	£589.66	£127.33	£1,707.93	£0.00	£603.01	£202.18	£0.00	£110.00	£0.00	£0.00	£5,083.91
																			£0.00

Check sum

Museum Trust Income

Date	Description	Supporting paperwork	Bank ref	Bank Total	Subscription	Donations	Bank Interest	Book sales	Gift Aid	Grants	Ins. Contribution	Rates	Events	Details
04.01.22	P Copeland			29.00				£29.00						
04.01.22	L Leesmith			10.00	10.00									Entry reconciled to Barclay's bank account
04.01.22	K Fry			10.00	10.00									Entry reconciled to Co-op bank account
04.01.22	A Taylor			10.00	10.00									Entry reconciled to Barclay's, received from Sum-up
04.01.22	R & M Pilling			15.00	15.00									
04.01.22	P Meadows			15.00	15.00									
05.01.22	S Houghton			10.00	10.00									
07.01.22	DG Morgan			15.00	15.00									NB It is not usually possible to know if book sales are paid for with cash or via Sum-Up. The allocations between the two below, are therefore 'best guesses'. They do not affect the accuracy of total donations or total booksales
10.01.22	TA Kippenberger			10.00	10.00									
10.01.22	R Stainton			15.00	15.00									
10.01.22	GK & L Dandy			15.00	15.00									
14.01.22	R Horn			10.00	10.00									
18.01.22	G Williams		PI 200220	10.00		8.00		£2.00						
20.01.22	N Whitehead			15.00	15.00									
24.01.22	J Malec			10.00	10.00									
1.02.22	P Copeland			15.00	15.00									
15.02.22	Josie Wood			50.00									50.00	Quiz
16.02.22	KS Lloyd			20.00									20.00	Quiz
16.02.22	RS Wingrove			15.00	15.00									
21.02.22	P Copeland			60.00									60.00	Quiz
21.02.22	E McKensie			20.00									20.00	Quiz
22.02.22	SJ Moore			50.00									50.00	Quiz
22.02.22	G Williams		PI 200221	25.00	25.00									Woodsford & G Williams
25.02.22	E Field			10.00	10.00									
25.02.2022	AP & SM Coombes			10.00	10.00									
02.03.22	N Whitehead pay-in		Chq deposit	25.00	25.00									Edwards (£15) Akehurst (£10)
02.03.22	JM Wood			10.00	10.00									
02.03.22	CA Tait			10.00	10.00									
02.03.22	P Meadows			15.00		15.00								Duplicate payt of subs - offered as a donation
02.03.22	G Atkins			10.00	10.00									
08.03.22	J Gregory			60.00									60.00	Quiz
08.03.22	C Kovacs			60.00									60.00	Quiz
08.03.22	M Pavey			20.00									20.00	Quiz
08.03.22	A Kippenberger			10.00	10.00									Second subs payt - subsequently refunded
10.03.22	Sum Up (1)			39.33	39.33									Roy King; Roger Freemantle; Jennifer Williams
14.03.22	Sarah Moore			10.00									10.00	Quiz
16.03.22	Gill Williams (?)			60.00	50.00	10.00								Batty £10; Poole £10; Ashdown £10; Romer £10; Dear £10 = £50
18.03.22	T Kemp			60.00									60.00	Quiz
21.03.22	MGL Loveless			40.00									40.00	Quiz
23.03.22	N Whitehead			20.00									20.00	Quiz
31.03.22	Bishops Waltham Society		BACS	190.00									190.00	Refund: Cash received by NW but paid by him to BWS in error
31.03.22	P Copeland			30.00									30.00	
5.04.22	N Whitehead			72.00									72.00	Cheques from quiz tickets
05.04.22	Co-op Bank			11.76			11.76							Savings account
07.04.22	Clephan		BACS	15.00	15.00									
26.04.22	Bishop's Waltham PCC		BACS	208.25						208.25				
03.05.22	N Whitehead		PO deposit	50.00									50.00	Cash from Quiz tickets
03.05.22	Sum-up (2)		BACS	32.46		12.46		20.00						Day book £20 of £45 of books sold 3/4 May
10.05.22	Sum-up (3)		BACS	10.82		4.82		6.00						Day book £6 of book sales 7/8 May
11.05.22	Transfer from Barclays		BACS											£398.03 (net external income) to close account
10.0.22	P Copeland		PO card	35.00		35.00								Cash from museum 1/2 May
16.05.22	P Copeland		PO card	100.20		75.20		25.00						Cash from museum 14/15 May £25 of £45 books sold 3/4 May
17.05.22	Sum-up (4)		BACS	9.84		6.84		3.00						Day book £3 of books sold 14/15 May
24.05.22	Sum-up (5)		BACS	19.67		8.17		11.50						Book sales in day book 22 May
28.05.22	P Copeland		BACS	70.00		67.00		3.00						Cash from museum / Book sales in day book 22 May
31.05.22	Sum-up (6)		BACS	9.83		6.83		3.00						Day book 28/5 £3 book sales
06.06.22	P Copeland		PO Card	125.00		66.00		59.00						Day book 28/5 £24 book sales; 3/6 £9; 4/6 £26 = £59
07.06.22	Sum-up (7)		BACS	9.83		9.83								
08.06.22	Sum-Up (8)		BACS	15.73		15.73								
09.06.22	P Copeland		PO card	25.00		25.00								
20.06.22	Sum up (9)		BACS	12.78		0.78		12.00						Daybook 18/6 £6; 19/6 £6 booksales = £12
27.06.22	Sum-Up (10)		BACS	4.92		1.92		3.00						Daybook 26/6 £3 booksale
27.06.22	P Copeland		PO card	12.00		12.00								F59 £125; F62 £25; F65 £12 = £162 (Daybk 29/5 £80 & £82 4/6 = £162)
04.07.22	N Whitehead		PO card	80.00		80.00								Daybook 2/7 Cash taken £80
04.07.22	Sum up (11)		BACS	19.66		19.66								
07.07.22	P Copeland		PO card	182.00		182.00								
12.07.22	Sum-Up (12)		BACS	1.97		1.97								
19.07.22	Sum-Up (13)		BACS	29.50		16.50		13.00						Daybook 16/7 £6 book sales 17/7 £7 book sales
22.07.22	G Williams		PO card	10.00	10.00									Heyes
25.07.22	Sum-Up (14)		BACS	7.87		4.87		3.00						Daybook 23/7 £3 book sale
25.07.22	P Copeland		PO card	45.00		36.01		8.99						Daybook 24/7 £8.99 book sale
25.07.22	P Copeland		PO card	61.00		61.00								
29.07.22	Bishops Waltham Society		BACS	1,050.00		50.00				1,000.00				Repayment of Treaty of Waltham grant from 2021
2.8.22	Sum-Up (15)		BACS	55.07		38.07		17.00						Daybook 30/7 £14 book sales
6.8.22	Bishops Waltham Society		BACS	-150.00						-150.00				Partial refund ToW grant repayment (29.7.22)
2.8.22	R Stainton		PO Card	100.00		97.00		3.00						Daybook 2/8 £3 book sale
3.8.22	Sum-up (16)		BACS	2.95		2.95								
8.8.22	Sum-Up (17)		BACS	18.68		18.68								Daybook 6/8 £5 book sale
15.8.22	Sum-Up (18)		BACS	2.95		2.95								
15.8.22	Donation Box			95.00		95.00								Daybook 14/8 3.50 book sale
22.8.22	Sum-up (19)			13.77		13.77								
30.08.22	Crump		BACS	15.00	15.00									
30.08.22	Rule		BACS	15.00	15.00									
30.08.22	Collection Box		BACS	46.28		38.28		8.00						Daybook 27/8 £8 book sales
30.08.22	Donation Box		BACS	61.00		40.50		20.50						Daybook 29/8 £ 20.50
30.08.22	Donation Box		BACS	98.00		98.00								
31.08.22	Sum-Up (20)		BACS	48.67		31.67		17.00						Daybook 3/9/22 Bishop's Waltham - A History £17
5.09.22	Sum-Up (21)		BACS	9.84		9.84								
6.09.22	Donation box		BACS	45.00		42.00		3.00						Daybook 4/9 BW Palace £3
12.09.22	Sum-Up (22)		BACS	11.81		11.81								
12.09.22	Donations box		BACS	51.00		45.00		6.00						Daybook 10/9 BW Palace (2) £6
13.09.22	Donations box		BACS	58.00		58.00								
20.09.22	Sum-Up 23		BACS	24.59		24.59								
26.09.22	Sum-Up (24)		BACS	15.74		9.74		6.00						Daybook 18/9 BW Palace (2) £6
05.10.22	Bank Credit		BACS	40.36		40.36								Savings account
07.10.22	G Williams		Chq deposit	10.00	10.00									Anstis
10.10.22	Sum-Up (25)		BACS	17.70		4.70		13.00						Daybook 8/10 Four books £13
14.10.22	Donations box		BACS	20.00		20.00								??
24.10.22	Sum-up (26)		BACS	3.93		3.93								??
25.10.22	Donations box		BACS	113.00		113.00								??
26.10.22	Donation Box		BACS	30.00		30.00								??
31.10.22	Sum-Up (27)		BACS	6.89		6.89								
7.11.22	Penny Copeland		BACS	£20.00		£20.00								
11.11.22	Thomson		Chq deposit	£20.00		£3.00		£17.00						BW - A History - B Biddle
11.11.22	G Williams													



# Museum Trust Final

	<u>2022</u>	<u>2021</u>
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	469.33	425.00
Donations	1711.96	1188.68
Sales of Books and Cards	311.99	264.36
Rates ('20 refund)	0.00	69.52
Insurance Contribution	208.25	224.00
Grants	850.00	8000.00
Gift Aid	544.04	413.10
WW2 Booklet	0.00	142.00
Events	812.00	0.00
Bank Interest	52.12	0.00
	<u>4959.69</u>	<u>10726.66</u>

## **PAYMENTS**

Rates	340.48	197.19
Insurance	656.22	597.94
Exhibitions & Acquisitions	460.62	120.00
Printing & Stationery	55.81	15.20
Website	230.67	135.74
Trips/Room hire/hospitality	0.00	0.00
Museum (FP) development	589.66	843.72
Computer / museum equipment	127.33	813.39
Book Purchase	1707.93	142.98
Conservation	202.18	122.79
Events	603.01	98.83
Oral History Bench	0.00	2566.80
WW2 Booklet	0.00	214.50
Organisation Subscriptions	110.00	97.00
Grants	0.00	1305.00
Alarm costs	0.00	972.89
	<u>5083.91</u>	<u>8243.97</u>

**Surplus/(Deficit) for the Year**                      **-124.22**                      **2482.69**

## **FUNDS BALANCES**

Balance at 1st January	21844.01	19361.32
Surplus for the Year	-124.22	2482.69

**Balance at 31st December**                      **21719.79**                      **21844.01**

**Honorary Treasurer: Nick Whitehead**

## **Examiner's Report**

I certify that the 2022 Receipts and Payments Account has been correctly prepared from the Trust's records and supporting documentation.

Examiner Name: Keith Fry                      Signature

Approved by the Trustees                      Signature

Date:

Book	Total Sales	Accrual (£)	Price (£)	Stock April	Sales
<i>BW Palace</i>	0		2.99	5	
<i>3 Palaces</i>	0		2.99	6	
<i>Changing Face</i>	0		16.00	7	
<i>We Will Remember</i>	0		8.50	9	
<i>BW-A History</i>	0		25.00	1	
<i>Nap. Prisoners</i>	0		8.99	5	
<i>Villages of MV</i>	0		15.00	2	
<i>800 Yrs of Pond</i>	0		5.00	1	
<i>Shopping</i>	0		5.00	19	
<i>North Pond (we pay £4.50) to Conservation group</i>	0		7.00	9	
<i>Fire Brigade</i>	0		0.50	1000	
<i>Upham</i>	0		2.00	1000	
<i>Newtown &amp; Clay</i>	0		0.50	1000	
<i>Rural Memories</i>	0		0.50	1000	
<i>Patchwork</i>	0		0.50	1000	
<i>Bosworth</i>	0		4.00	5	
<b>Totals</b>	<b>£0.00</b>	<b>£0.00</b>			

	Books (£)	Dntns (£)	Visitors	Books (£)
May 04	2.99	37.35	78	Jun 01 8.99
May 05				
May 06				
May 11				
May 12				
May 18				
May 19				
May 25				
May 26				
May 27				
<b>Totals</b>	<b>£2.99</b>	<b>£37.35</b>	<b>78</b>	<b>£8.99</b>
	Ratio			Ratio
May 04	0.479			Jun 01 0.540
May 05				Jun 02
May 06				Jun 08
May 11				Jun 09
May 12				Jun 15
May 18				Jun 16
May 19				Jun 22
May 25				Jun 23
May 26				Jun 29
May 27				Jun 30

Month

0.479

Month

0.540

Value (£)	Change	Stock May	Sales	Value (£)	Change	Stock June	Sales
0			12	0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00			8	0.00			
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00				0.00			
<b>£0.00</b>				<b>£0.00</b>			

Dntns (£)	Visitors	Books (£)	Dntns (£)	Visitors	Books (£)
19.99	37	Jul 06 5.00	8.40	21	Aug 03 0.00

<b>£19.99</b>	<b>37</b>	<b>£5.00</b>	<b>£8.40</b>	<b>21</b>	<b>£0.00</b>
		Ratio			Ratio
		Jul 06 0.400			Aug 03 0.490
		Jul 07			Aug 04
		Jul 13			Aug 10
		Jul 14			Aug 11
		Jul 20			Aug 17
		Jul 21			Aug 18
		Jul 27			Aug 24
		Jul 28			Aug 25
					Aug 26
					Aug 31

Month 0.400

Month 0.490

Value (£)	Change	Stock July	Sales	Value (£)	Change	Stock Aug	Sales
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00				0.00			
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00		1000		0.00		1000	
0.00				0.00			
<b>£0.00</b>				<b>£0.00</b>			

Dntns (£)	Visitors	Books (£)	Dntns (£)	Visitors
16.16	33	0.00	21.08	32

					Totals for Books
<b>£16.16</b>	<b>33</b>	<b>£0.00</b>	<b>£21.08</b>	<b>32</b>	£16.98
		Ratio			
	Sep 01	0.659			0.512
	Sep 07				
	Sep 08				
	Sep 14				
	Sep 15				
	Sep 21				
	Sep 22				
	Sep 28				
	Sep 29				

Month 0.659



# Museum Trust - Summary

	2022	2021
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	469.33	425.00
Donations	1711.96	1188.68
Sales of Books and Cards	311.99	264.36
Rates refund (20) /contribution (19)	0.00	69.52
Insurance Contribution	208.25	224.00
Grants	850.00	8000.00
Gift Aid	544.04	413.10
WW2 Booklet	0.00	142.00
Events	812.00	0.00
Bank Interest	52.12	0.00
	4959.69	10726.66
<b>PAYMENTS</b>		
Rates	340.48	197.19
Insurance	656.22	597.94
Exhibitions & Acquisitions	460.62	120.00
Printing & Stationery	55.81	15.20
Web Site	230.67	135.74
Trips/room hire/hospitality	0.00	0.00
Museum (FP) Development	589.66	843.72
Computer and Museum Equipment	127.33	813.39
Book Purchase	1707.93	142.98
Conservation	202.18	122.79
Events	603.01	98.83
Oral History Bench	0.00	2566.80
WW2 Booklet	0.00	214.50
Organisation subscriptions	110.00	97.00
Grants	0.00	1305.00
Alarm costs	0.00	972.89
	5083.91	8243.97
Surplus/Deficit	-124.22	2482.69
Balance at 1st January	21844.01	19361.32
Current Balance in Bank	21719.79	21844.01
<b>Available to Museum Trust</b>	<b>21719.79</b>	

2021 column linked to last year's spreadsheet by formulae

Barclays	CLOSED	C a/c
Co-op Dep	3665.31	C a/c
Co-op Sav	18054.48	D a/c
<b>Total</b>	<b>21719.79</b>	
Accounts	21719.79	
Diff:	0.00	

21719.79

**BISHOPS WALTHAM MUSEUM TRUST**

England & Wales - Charity number 1188140

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# Accounts

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# Finance report to accompany the 2021 Accounts

## Bank Account

Bank Balances end Oct 21: circa £23,500 (£3k in Barclays; £2.5k in Co-op current; £18k in Co-op Savings account)

## Subscriptions

Subscriptions received to date: £410 from 48 members + 1 life member (2020: £480; 2019 £493).

## Income

Donations are currently £1,150 (*£200 in 2020 and £2,600 in 2019*). Sales of books: £200 (*£32 in 2020; £432 in 2019*).

## Sum-Up

In the period to date we have taken approximately £260 in donations and book sales (included in above figures).

## Expenditure

Since July we have paid £305 to the new oral history group to enable them to upgrade their recording equipment. We have an paid EH £972 being 50% of the call out charges for the alarm. Having raised concerns about the size the total bill we are hopeful that the charge for new year will be significantly lower.

## Commitments

We have budgeted £1,000 for two large Museum signboards to be installed on the fencing adjacent to each of the Palace Ground entrances, and a matching 'A' frame board by the Museum entrance.

Nick Whitehead  
Treasurer.

	<u>2021</u>	<u>2020</u>
	£	£
<b>RECEIPTS</b>		
Friends Subscriptions	425.00	480.00
Donation Jar	1188.68	147.85
Donation Other	1969.00	1969.00
Sales of Books and Cards	264.36	32.50
Rates (20 refund)	69.52	680.96
Insurance Contribution	224.00	224.00
Grants	8000.00	10668.26
Gift Aid	413.10	1280.38
WW2 Booklet	142.00	791.78
	<u>10726.66</u>	<u>16256.73</u>

<b>PAYMENTS</b>		
Rates	197.19	680.96
Insurance	597.94	579.50
Exhibitions & Acquisitions	120.00	210.60
Printing & Stationery	15.20	91.20
Website	135.74	488.69
Trips/Room hire/hospitality	0.00	46.29
Museum (FP) development	843.72	0.00
Computer / museum equipment	813.39	403.96
Book Purchase	142.98	0.00
Misc. expenses	0	258.68
Conservation	122.79	229.57
Events	98.83	0.00
Oral History Bench	2586.80	0.00
WW2 Booklet	214.50	552.36
Organisation Subscriptions	97.00	116.00
Grants	1305.00	0.00
Alarm costs	972.89	106.20
	<u>8243.92</u>	<u>3724.01</u>

Surplus/(Deficit) for the Year **2482.69** **12480.72**

#### FUNDS BALANCES

Balance at 1st January	19361.32	6880.6
Surplus for the Year	2482.69	12480.72
Balance at 31st December	<u>21844.01</u>	<u>19361.32</u>

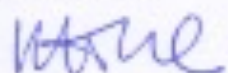
Honorary Treasurer: Nick Whitehead

#### Examiner's Report

I certify that the 2021 Receipts and Payments Account has been correctly prepared from the Trust's records and supporting documentation.

Examiner Name: Keith Fry

Signature



20.2.22

Approved by the Trustees

Signature



25.2.22

Date: