



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report

### For the period

From	Day	Month	Year	To	Day	Month	Year
	01	04	2022		31	03	2023

### Reference and Administrative details

Charity name	femSTEM
Other name the charity uses	
Registered charity number	1188139
Charity's principal address	32 Ormskirk Avenue, Manchester, M20 1HF

### Names of the trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice Kelly	Chair		
2	Helen Macadam			
3	Catherine Greenfield			

### Additional information

The charity had no corporate trustees for this period.

The charity had no custodian trustees for this period.

The charity owned no property for this period, therefore no trustee held title to property belonging to the charity.

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (optional information)

Alice Kelly

### Exemptions from disclosure

Reason for non-disclosure of key personnel details	Not applicable for this period.
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### Funds held as custodian trustee on behalf of others

Not applicable for this period.

## Structure, Governance and Management

### Description of charity's trusts

Type of governing document	Constitution (24 February 2020)
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions	Trustees are appointed or reappointed annually at the Annual General Meeting held in November.

### Additional information (optional)

<p>You may choose to include further statements where relevant about:</p> <ul style="list-style-type: none"> <li>• Policies and procedures adopted for the induction and training of trustees</li> <li>• The charity's organisational structure and any wider network with which the charity works</li> <li>• Relationship with any related parties</li> </ul>	Not applicable for this period.
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## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To promote the education in STEM (Science, Tech, Engineering and Maths) for girls and young women under the age of 19 years in the UK, in particular those from disadvantaged backgrounds, by providing information, guidance and opportunities to connect with relevant networks and women role models.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>In planning our activities for the period the trustees kept in mind the guidance issued by the Charity Commission on public benefit.</p> <p>The main activities for this period were:</p> <ul style="list-style-type: none"> <li>• Continuing to establish 'partnerships' with local schools, in particular those with a higher proportion of students from disadvantaged backgrounds</li> <li>• Continuing to plan and coordinate the Workshop &amp; Speaker events in schools</li> <li>• Continuing to recruit volunteers via the University of Manchester volunteering programme, including attending their annual Volunteer Fair</li> <li>• Continuing to train volunteers for the Workshop &amp; Speaker events in schools through a training/preparation session</li> <li>• Continuing to build networks with other similar or potential 'partner' charities, organisations or people</li> <li>• Maintaining an online presence via the website and social media</li> </ul>

	<ul style="list-style-type: none"> <li>Starting to explore new sources of income such as grants and fundraisers</li> </ul>
<b>Additional information (optional)</b>	
<p><b>You may choose to include further statements where relevant about:</b></p> <ul style="list-style-type: none"> <li>Policy on grant making</li> <li>Policy on social investment including program related investment</li> <li>Contribution made by volunteers</li> </ul>	Not applicable for this period.

## Achievements and Performance

<p><b>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</b></p>	<p><u><b>Volunteer Recruitment &amp; Training</b></u></p> <p>We continued to promote the charity volunteering opportunities to university students:</p> <ul style="list-style-type: none"> <li>online via Manchester University's Volunteering Hub</li> <li>in-person via Manchester University's Volunteer Fair</li> </ul> <p>Applications considered were followed up with a one-to-one online meeting and potential volunteers for femSTEM invited to a preparation/training session, which involved:</p> <ul style="list-style-type: none"> <li>collaborating on the development of workshops based on their university STEM subject studies</li> <li>discussing sharing their personal experiences as women in STEM</li> <li>school-specific safeguarding awareness</li> <li>health and safety awareness</li> </ul> <p><u><b>Workshop &amp; Speaker Events</b></u></p> <p>We continued to promote the charity Workshop &amp; Speaker events to local schools, with events planned to run in two parts:</p> <ol style="list-style-type: none"> <li>1) Speaker currently working in a STEM job – a short presentation followed by Q&amp;A</li> <li>2) Workshops delivered by the student volunteers – a number of 'stalls' where pupils had some hands-on experience of studying different STEM subjects, along with hearing the students talk about their own inspiring journeys so far in STEM</li> </ol> <p>At the end feedback forms were completed by the pupils and feedback given by teachers, providing valuable reflections and ideas for improvements for future events.</p> <p>Science, Technology, Engineering and Maths are becoming an increasingly significant feature in of all our lives, even more following the Covid-19 pandemic. Therefore it has benefits to the futures of the girls and young women themselves (who are missing out on fulfilling, challenging and rewarding jobs),</p>
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	their schools, STEM industries (who are missing out on a huge amount of untapped potential – only 26% of the core STEM workforce in the UK are women) and wider society as a whole if STEM fields become more diverse and gender balanced as soon as possible.
<b>Additional information (optional)</b>	
<p>You may choose to include further statements where relevant about:</p> <ul style="list-style-type: none"> <li>• Achievements against objectives set</li> <li>• Performance of fundraising activities against objectives set</li> <li>• Investment performance against objectives</li> </ul>	

<b>Financial Review</b>	
<b>Review of the charity's financial position at the end of the period</b>	Cash in the bank on 31 March 2023 was £73 in unrestricted funds.
<b>Statement explaining the policy for holding reserves stating why they are held</b>	Sufficient funds are held to cover the annual cost of maintaining an online presence/communications and recruiting/training volunteers. This will be reviewed at the next Annual General Meeting.
<b>Amount of reserves held</b>	£50
<b>Reasons for holding zero reserves</b>	Not applicable for this period.
<b>Details of fund materially in deficit</b>	Not applicable for this period.
<b>Explanation of any uncertainties about the charity continuing as a going concern</b>	Not applicable for this period.
<b>Additional information (optional)</b>	
<p>You may choose to include further statements where relevant about:</p> <ul style="list-style-type: none"> <li>• The charity's principal sources of funds (including any fundraising)</li> <li>• Investment policy and objectives including any social investment policy adopted</li> <li>• A description of the principal risks facing the charity</li> </ul>	For this period the only source of funds was donations. The principal risk facing the charity is grant requests not being accepted or a lack of further fundraising funds.

<b>Other optional information</b>

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature Alice Kelly

Full Name Alice Kelly

Position Chair

Date 31 January 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>femSTEM</b>	No (if any) <b>118139</b>
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## Receipts and payments accounts

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For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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### Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restrict ed funds to the nearest £	Endowmen t funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	233	-	-	233	250
<b>Sub total</b> (Gross income for AR)	233	-	-	233	250
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	233	-	-	233	250
<b>A3 Payments</b>					
Website (incl. hosting)	158	-	-	158	122
Domain (incl. security protection)	44	-	-	44	44
Microsoft 365 Online Business Essentials	129	-	-	129	129
Public Liability Insurance	75	-	-	75	75
<b>Sub total</b>	406	-	-	406	370
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	406	-	-	406	370
<b>Net of receipts/(payments)</b>	- 173	-	-	- 173	- 120
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	246	-	-	246	-

Cash funds this year end

73

-

-

73

-  
120

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	73	-	-
	<b>Total cash funds</b>	73	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Alice Kelly	Alice Kelly	31/01/2024	