



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 01 January 2023  
To Period end date 31 December 2023

Charity name: Polish Studies Foundation

Charity registration number: 1188129

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Charity are to advance education of the public in, and support the academic study of, the history, literature, language, religion, philosophy, and culture of Poland.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main purpose of the foundation is to make grants to individuals and institutions for the promotion of Polish Studies at UK universities. This includes grants to students, student societies, relevant university departments and individual academics. The foundation also serves as a convening space
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This has been taken into account.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity was able to continue its grant making and its overall contribution to raising awareness about Polish Studies to improve and broaden the overall debate particularly as it related to the war in Ukraine.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	By year end the foundation held £9143 in its account with no significant outgoings or incoming funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The foundation has never grown enough to have a reserves policy but there is an informal agreement that we should keep the reserves at £8000+ during the incubation period
Amount of reserves held	Para 1.22	£8000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The foundation is stable financially, but any new activity it is limited by lack of new funds and consideration is being given to closing down it down. The current reserves would comfortably cover any exiting or new liabilities.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection has been based on hand-picking key influencers in the field of Polish Studies as well as key non-academic board members to offer an independent and practical perspective.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Polish Studies Foundation
Other name the charity uses	
Registered charity number	1188129

Charity's principal address	Farrer & Co 65-66 Lincoln's Inn Fields London WC2A 3LH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Professor Norman Davies			
2	Ranjit Edward Majumdar			
3	Dr Stanley Bill			
4	Christian Richard Stefan Davies			
5	Professor Ania Zalewska			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ranjit Majumdar	
Position (eg Secretary, Chair, etc)	Trustee	
Date	31/10/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

POLISH STUDIES FOUNDATION

1188129

## Receipts and payments accounts

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For the period  
from

01/01/2023


To

31/12/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	4,200	-	-	4,200	24,983
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,200</b>	<b>-</b>	<b>-</b>	<b>4,200</b>	<b>24,983</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,200</b>	<b>-</b>	<b>-</b>	<b>4,200</b>	<b>24,983</b>
<b>A3 Payments</b>					
Grant to Polish Studies Group	-	1,000	-	1,000	750
Consulting Fees	4,320	-	-	4,320	7,560
Bank Fees	3	-	-	3	-
Bookkeeping Fees	594	-	-	594	362
Salaries and HMRC Liabilities	11,663	-	-	11,663	5,253
Professional Fees	649	-	-	649	10,458
Marketing Materials Design and Print	2,425	-	-	2,425	-
Meetings/Entertainment	91	-	-	91	-
Travel	805	-	-	805	660
Subscriptions	221	-	-	221	9
Events	3,631	-	-	3,631	300
<b>Sub total</b>	<b>24,400</b>	<b>1,000</b>	<b>-</b>	<b>25,400</b>	<b>25,352</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,400</b>	<b>1,000</b>	<b>-</b>	<b>25,400</b>	<b>25,352</b>
<b>Net of receipts/(payments)</b>	<b>- 20,200</b>	<b>- 1,000</b>	<b>-</b>	<b>- 21,200</b>	<b>- 369</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>30,343</b>	<b>-</b>	<b>-</b>	<b>30,343</b>	<b>30,712</b>
<b>Cash funds this year end</b>	<b>10,143</b>	<b>- 1,000</b>	<b>-</b>	<b>9,143</b>	<b>30,343</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	9,143	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,143</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ranjit Edward Majumdar	31/10/2024	