

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION
ANNUAL REPORT AND ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2024

Cleverdons
Chartered Accountants
7 The Broadway
Broadstairs
Kent
CT10 2AD

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

**CONTENTS OF THE ANNUAL REPORT AND ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2024**

	Page
Legal and Administrative Information	2
Trustees Annual Report	3 – 5
Independent Examiners' Report	6
Receipts and Payments Accounts	7

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE PERIOD ENDED 31 DECEMBER 2024

PRINCIPAL ADDRESS

7 The Broadway
Broadstairs
Kent
CT10 2AH

CHARITY REGISTRATION

1188128

BANK

NatWest Bank plc
Chatham Customer Service Centre
Western Avenue
Waterside Court
Chatham Maritime
Chatham
Kent
ME4 4RT

ACCOUNTANTS

Cleverdons
Chartered Accountants
7 The Broadway
Broadstairs
Kent
CT10 2AD

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024

ADMINISTRATIVE INFORMATION

Broadstairs and St Peter's Heritage Foundation does not have a permanent base at present. The correspondent address is 7 The Broadway, Broadstairs, Kent CT10 2AD. Contact email is etcpapers@gmail.com.

The foundation was registered with the Charity Commission in February 2020. The Charity Registration Number is 1188128.

TRUSTEES

The trustees who have served until the date this report was approved are:

<i>Chair</i>	Peter Lorenzo
--------------	---------------

<i>Treasurer</i>	Kerry Millett
------------------	---------------

<i>Other trustees:</i>	Peter Such
------------------------	------------

STRUCTURE, GOVERNANCE AND MANAGEMENT

Broadstairs and St Peter's Heritage Foundation is a charitable incorporated organisation governed by the constitution adopted on 3 July 2019. The charity was registered with the Charity Commission in February 2020.

Broadstairs and St Peter's Heritage Foundation is a member of the Heritage Trust Network.

All trustees give their time voluntary and received no remuneration or other benefits.

Trustees are appointed at the Annual General Meeting and hold office for three years.

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effecting administration of the charity.

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

The objective of the Broadstairs and St Peter's Heritage Foundation is to advance the education in the historical heritage of Broadstairs and St Peter's, in particular by:

- collecting and preserving artefacts and documents relating to the area
- maintaining an up to date online photographic archive
- collecting and publishing associated information, including oral and written records
- providing an educational resource by staging exhibitions, talks and other events
- providing a heritage centre for locals and visitors
- recording, preserving and disseminating the historical memories of those living in the area

We continue to maintain momentum by clarifying what is required to move the Foundation forward. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

ACHIEVEMENTS AND PERFORMANCE

January saw the volunteer team come together to discuss next steps and how to best use funds granted to the project to continue the archiving, photography and database work for the rest of the year and to have a clear pathway to progress.

We always knew that the process would be an on-going one, reliant mostly on volunteers to carry out the work. Many of those volunteers for an assortment of reasons were unable to support us as they did last year. A campaign to recruit new volunteers including editorial coverage and social media locally was carried out and began to throw up more interested enthusiasts from our community.

We discussed and acknowledged the need for more expert help and brought in an external paid consultant with a track record in similar projects. He supported and supplemented our work to date, liaised with our website Co., helped us make headway and have a clearer path towards the eventual launch of the website. We were able to fund the photography and consultancy from reserves.

Throughout the year, we met face to face, but more often on zoom allowing for geographical constraints, to check and input views around the user interface, continued to photograph items, documents and photographs donated to the Foundation. Our aims for the coming year are to continue to find time to review and continue to capture digitally batches of the remaining items in our possession. Recruiting additional volunteers will be an on-going task too.

Applying for additional, new grants from specialist grant givers in the Heritage space to continue the work will also be a focus – all towards a launch plan for 2027.

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

The Broadstairs and St Peter's Heritage Foundations had no receipts in 2024 (2023: £10,000) and payments of £1,425 (2023: £10,655) during the year. This gives net payments for the year of £1,425 (2023: £655).

The bank balance carried forward at 31 December 2024 was £1,526 (2023: £2,951).

The policy for reserves is that a balance of £1000 be retained where possible.

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Peter Lorenzo
Chair

Date:

31/07/2025

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on page 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs K Cleverdon
Chartered Accountant
Cleverdons
7 The Broadway
Broadstairs
Kent CT10 2AD

Date: 30 October 2025

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE PERIOD ENDED 31 DECEMBER 2024

	2024	2023
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
RECEIPTS AND PAYMENTS		
Receipts		
Grant from The Charles Burnett III Memorial Fund	-	10,000
	-	10,000
Payments		
Heritage Trust Network membership	100	100
Scanning of documents	-	8,353
Archival guidance and support	1,000	2,000
Photography	325	-
Stationery and archive materials	-	157
Hire of meeting room	-	20
IT software and consumables	-	10
Refreshments	-	15
	1,425	10,655
Net receipts for the year	(1,425)	(655)
Cash funds brought forward	2,951	3,606
Cash funds carried forward	1,526	2,951

STATEMENT OF ASSETS AND LIABILITIES

	2023	2022
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
Cash Funds		
Bank current account	1,526	2,951
	1,526	2,951

Approved by the Broadstairs and St Peter's Heritage Foundation on 30/10/23 and signed on its behalf.


Peter Lorenzo
Chair