

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION
ANNUAL REPORT AND ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2023

Cleverdons
Chartered Accountants
7 The Broadway
Broadstairs
Kent
CT10 2AD

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

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BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE PERIOD ENDED 31 DECEMBER 2023

PRINCIPAL ADDRESS

7 The Broadway
Broadstairs
Kent
CT10 2AH

CHARITY REGISTRATION

1188128

BANK

NatWest Bank plc
Chatham Customer Service Centre
Western Avenue
Waterside Court
Chatham Maritime
Chatham
Kent
ME4 4RT

ACCOUNTANTS

Cleverdons
Chartered Accountants
7 The Broadway
Broadstairs
Kent
CT10 2AD

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023

ADMINISTRATIVE INFORMATION

Broadstairs and St Peter's Heritage Foundation does not have a permanent base at present. The correspondent address is 7 The Broadway, Broadstairs, Kent CT10 2AD. Contact email is etcpapers@gmail.com.

The foundation was registered with the Charity Commission in February 2020. The Charity Registration Number is 1188128.

TRUSTEES

The trustees who have served until the date this report was approved are:

<i>Chair</i>	Peter Lorenzo
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<i>Treasurer</i>	Kerry Millett
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<i>Other trustees:</i>	Peter Such
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Broadstairs and St Peter's Heritage Foundation is a charitable incorporated organisation governed by the constitution adopted on 3 July 2019. The charity was registered with the Charity Commission in February 2020.

Broadstairs and St Peter's Heritage Foundation is a member of the Heritage Trust Network.

All trustees give their time voluntary and received no remuneration or other benefits.

Trustees are appointed at the Annual General Meeting and hold office for three years.

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effecting administration of the charity.

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023

OBJECTIVES AND ACTIVITIES

The objective of the Broadstairs and St Peter's Heritage Foundation is to advance the education in the historical heritage of Broadstairs and St Peter's, in particular by:

- collecting and preserving artefacts and documents relating to the area
- maintaining an up to date online photographic archive
- collecting and publishing associated information, including oral and written records
- providing an educational resource by staging exhibitions, talks and other events
- providing a heritage centre for locals and visitors
- recording, preserving and disseminating the historical memories of those living in the area

We continue to maintain momentum by clarifying what is required to move the Foundation forward. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

ACHIEVEMENTS AND PERFORMANCE

Having clarified the next steps we received a grant of £10,000 from The Charles Burnett III Memorial Fund to finance the appointment of a librarian/digitiser to categorise the assets currently held by the Trustees.

FINANCIAL REVIEW

The Broadstairs and St Peter's Heritage Foundations had receipts of £10,000 (2022: £500) and payments of £10,655 (2022: £100) during the year. This gives net payments for the year of £655 (2022: net receipt of £400).

The bank balance carried forward at 31 December 2023 was £2,951 (2022: £3,606).

The policy for reserves is that a balance of £1000 be retained where possible.

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Peter Lorenzo
Chair

Date:

20/9/2024

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on page 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs K Cleverdon
Chartered Accountant
Cleverdons
7 The Broadway
Broadstairs
Kent CT10 2AD

Date: 23 September 2024

BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE PERIOD ENDED 31 DECEMBER 2023

	2023	2022
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
RECEIPTS AND PAYMENTS		
Receipts		
Grant from The Charles Burnett III Memorial Fund	10,000	-
Askew Trust	-	500
	<u>10,000</u>	<u>500</u>
Payments		
Heritage Trust Network membership	100	100
Scanning of documents	8,353	-
Archival guidance and support	2,000	-
Stationery and archive materials	157	-
Hire of meeting room	20	-
IT software and consumables	10	-
Refreshments	15	-
	<u>10,655</u>	<u>100</u>
Net receipts for the year	(655)	400
Cash funds brought forward	3,606	3,206
Cash funds carried forward	<u>2,951</u>	<u>3,606</u>

STATEMENT OF ASSETS AND LIABILITIES

	2023	2022
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
Cash Funds		
Bank current account	2,951	3,606
	<u>2,951</u>	<u>3,606</u>

Approved by the Broadstairs and St Peter's Heritage Foundation on 20/9/2024 and signed on its behalf


Peter Lorenzo
Chair