

**BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2022**

Cleverdons  
Chartered Accountants  
7 The Broadway  
Broadstairs  
Kent  
CT10 2AD

**BROADSTAIRS AND ST PETER’S HERITAGE FOUNDATION**  
**CONTENTS OF THE ANNUAL REPORT AND ACCOUNTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2022**

	Page
Legal and Administrative Information	2
Trustees Annual Report	3 – 4
Independent Examiners’ Report	5
Receipts and Payments Accounts	6

**BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**

**LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**PRINCIPAL ADDRESS**

7 The Broadway  
Broadstairs  
Kent  
CT10 2AH

**CHARITY REGISTRATION**

1188128

**BANK**

NatWest Bank plc  
Chatham Customer Service Centre  
Western Avenue  
Waterside Court  
Chatham Maritime  
Chatham  
Kent  
ME4 4RT

**ACCOUNTANTS**

Cleverdons  
Chartered Accountants  
7 The Broadway  
Broadstairs  
Kent  
CT10 2AD

## **BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022**

#### **ADMINISTRATIVE INFORMATION**

Broadstairs and St Peter's Heritage Foundation does not have a permanent base at present. The correspondent address is 7 The Broadway, Broadstairs, Kent CT10 2AD. Contact email is etcpapers@gmail.com.

The foundation was registered with the Charity Commission in February 2020. The Charity Registration Number is 1188128.

#### **TRUSTEES**

The trustees who have served until the date this report was approved are:

*Chair* Peter Lorenzo

*Treasurer* Kerry Millett

*Other trustees:* Peter Such  
Claire Shelton (resigned 21 November 2022)

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Broadstairs and St Peter's Heritage Foundation is a charitable incorporated organisation governed by the constitution adopted on 3 July 2019. The charity was registered with the Charity Commission in February 2020.

Broadstairs and St Peter's Heritage Foundation is a member of the Heritage Trust Network.

All trustees give their time voluntary and received no remuneration or other benefits.

Trustees are appointed at the Annual General Meeting and hold office for three years.

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effecting administration of the charity.

## **BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**

### **TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022**

#### **OBJECTIVES AND ACTIVITIES**

The objective of the Broadstairs and St Peter's Heritage Foundation is to advance the education in the historical heritage of Broadstairs and St Peter's, in particular by:

- collecting and preserving artefacts and documents relating to the area
- maintaining an up to date online photographic archive
- collecting and publishing associated information, including oral and written records
- providing an educational resource by staging exhibitions, talks and other events
- providing a heritage centre for locals and visitors
- recording, preserving and disseminating the historical memories of those living in the area

We have been maintaining momentum and clarifying what is required to move the Foundation forward. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

#### **ACHIEVEMENTS AND PERFORMANCE**

Having clarified the next steps we are applying to KCF for grant aid to finance the appointment of a librarian/digitiser to categorise the assets currently held by the Trustees.

#### **FINANCIAL REVIEW**

The Broadstairs and St Peter's Heritage Foundations had receipts of £500 and payments of £100 during the period. This gives net receipts for the year of £400 (2021: £1,284).


The reserves carried forward at 31 December 2022 were £3,606 (2021: £3,206).

The policy for reserves is that a balance of £1000 be retained where possible.

#### **DECLARATION**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

  
Peter Lorenzo  
Chair

Date:

11/07/2023



## **BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**

### **INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on page 6.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs K Cleverdon  
Chartered Accountant  
Cleverdons  
7 The Broadway  
Broadstairs  
Kent CT10 2AD

Date: 17 July 2023

**BROADSTAIRS AND ST PETER'S HERITAGE FOUNDATION**

**RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

	<b>2022</b>	<b>2021</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
<b>RECEIPTS AND PAYMENTS</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Grant from Broadstairs and St Peter's Town Council	-	1,334
Askew Trust	500	-
	<u>500</u>	<u>1,334</u>
<b>Payments</b>		
Heritage Trust Network membership	100	50
	<u>100</u>	<u>50</u>
<b>Net receipts for the year</b>	400	1,284
Cash funds brought forward	3,206	1,922
Cash funds carried forward	<u>3,606</u>	<u>3,206</u>

**STATEMENT OF ASSETS AND LIABILITIES**

	<b>2022</b>	<b>2021</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
<b>Cash Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>
Bank current account	3,606	3,206
	<u>3,606</u>	<u>3,206</u>

Approved by the Broadstairs and St Peter's Heritage Foundation on  
on its behalf.

and signed

  
Peter Lorenzo  
Chair