

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales · Charity number 1188112

Details

Status Registered

Legal form CIO

Registered 2020-02-21

Register [View on the Charity Commission register](#)

Contact

Address St. Marys Convent & Nursing Home
Burlington Lane
London
W4 2QE

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Activities

Objects: THE OBJECTS OF THE CIO (THE "OBJECTS") ARE, FOR THE PUBLIC BENEFIT, TO ACT AS A RELIGIOUS COMMUNITY OF THE CHURCH OF ENGLAND TO DEVOTE EVERY FACULTY OF BODY, MIND AND SPIRIT TO GOD BY RESPONDING TO HIS CALL BY THE VOWS OF POVERTY, CHASTITY OBEDIENCE, AND CHARITY IDENTIFIED IN CLAUSE 4 OF THIS CONSTITUTION; AND MORE PARTICULARLY BY CARRYING ON VARIOUS CHARITABLE WORKS INCLUDING THE RELIEF OF THOSE IN NEED, THE ADVANCEMENT OF RELIGION, AND THE PROMOTION OF EDUCATION

Activities: Following the religious life in the Church of England by the promotion and maintenance of public worship; the promotion of religious teaching and spirituality; the provision of personal, nursing and residential care to elderly residents.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, Religious Activities
- **Who:** Elderly/old People, People With Disabilities

Geography

- East Sussex
- Hounslow

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,582,306	£4,834,965	£19,543,042	98
2024-03-31	£4,630,311	£4,632,494	£19,848,079	95
2023-03-31	£4,026,097	£4,103,122	£19,016,137	96
2022-03-31	£3,797,577	£3,847,035	£20,229,268	106
2021-03-31	£21,357,284	£3,900,778	£19,818,792	88

Trustees

Name	Role	Appointed
Sister Jennifer Anne Goodeve SSM	Chair	2020-02-21
Andrew Michael Pettman		2025-05-28
Dr PETA DUNSTAN		2022-11-22
PAMELA MARY GROOMBRIDGE		2020-02-21
SHIRLEY ANN JEPSON		2020-02-21
SISTER CATHERINE MARY ALLEN		2020-02-21
Sister Cynthia Florence Boreham SSM		2020-02-21

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales - Charity number 1188112

Accounts

**Saint Margaret's
Convent (SSM Chiswick)
CIO**

**Annual Report and
Consolidated Accounts**

Year ended 31 March 2025

Charity Registration Number 1188112
(England and Wales)

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Legal and administrative information 31 March 2025

Trustees	Miss Cynthia Boreham (Sister Cynthia Clare SSM) Miss Jennifer Goodeve (Sister Jennifer Anne SSM) Miss Pamela Groombridge (Sister Mary Paul SSM) Miss Shirley Jepson (Sister Sarah SSM) Miss Catherine Allen (Sister Mary Clare SSM) Dr Peta Dunstan Mr Andrew Pettman (appointed 28 May 2025)
Principal address	Saint Margaret's Convent c/o St Mary's Convent and Nursing Home Burlington Lane Chiswick London W4 2QE
Charity registration number	1188112
Auditor	Buzzacott Audit LLP 130 Wood Street London EC2V 6DL
Banker	National Westminster Bank plc 16 The Boulevard Crawley RH10 1XU
Investment managers	Rathbones Group plc 30 Gresham Street London EC2V 7QN
Solicitor	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG

Report of the trustees 31 March 2025

The trustees present their report and the consolidated accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the "charity" or the "CIO") for the year ended 31 March 2025. The accounts consolidate the accounts of the charity with those of St Mary's Convent and Nursing Home (Chiswick).

The accounts have been prepared in accordance with the accounting policies set out on pages 27 to 32 of the attached accounts and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

Saint Margaret's Convent is a Mother House of the Society of Saint Margaret (an Anglican religious order) founded in 1855 by John Mason Neale DD.

Saint Margaret's Convent (Chiswick), the predecessor charity, was registered as a charity on 9 April 1964 (Charity Registration No. 231926). It was administered and managed in accordance with the Scheme of the Charity Commissioners for England and Wales dated 31 March 2000. With effect from midnight on 31 March 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of St Margaret's Convent (Chiswick) were transferred as a going concern to Saint Margaret's Convent (SSM Chiswick) CIO which was registered with the Charity Commission on 21 February 2020. Saint Margaret's Convent (SSM Chiswick) CIO commenced its charitable activities on 1 April 2020.

St Mary's Convent and Nursing Home (Chiswick) is a company limited by guarantee (Company Registration Number 3959483 (England and Wales)) incorporated on 24 March 2000 and was registered as a charity (Charity Registration Number 1080751) on 16 May 2000. It was established under a memorandum of association which defined its objects and powers and is governed by its articles of association. The principal activity of the charitable company is the operation of St Mary's Convent and Nursing Home ("St Mary's"), situated in Chiswick, London.

Saint Margaret's Convent (SSM Chiswick) CIO was until 9 April 2025 deemed to be the parent undertaking of St Mary's Convent and Nursing Home (Chiswick) (St Mary's or "the charitable company") due to the fact that, until that date, it had the ability to exert significant influence over the charitable company should it have chosen to use it (see further details on page 13 of this report and notes 13 and 20 to the attached accounts).

Mission

The charity's object is the following of the religious life in the Church of England devoting every faculty of body, mind and spirit to God by responding to His call under vows of poverty, chastity, obedience and charity; and more particularly by carrying on various charitable works including the relief of those in need, the advancement of religion and the promotion of education.

Mission (continued)

The charity's aims are to support the sisters (the community) and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

The aims of St Mary's are to provide excellent personal and nursing care to its 60 residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence. This care is provided by skilled and dedicated staff, underpinned by the core values of the charity, recognising that each resident is an individual, thus enabling each individual to live their final years of life with dignity with the highest possible quality of life throughout their stay at the Home in a caring environment.

Objectives and activities and relevant policies

Objectives and activities

As stated above under "Mission", the aims of the charity are to care for individual members of the community throughout their lives and to support and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

Caring for members of the religious community

In common with many religious communities, the age profile of the members of the community is increasing as existing members grow older and the number of new vocations becomes minimal. Two sisters are in their 90s, four sisters are in their 80s, one is aged between 70 and 80 and one is aged between 60 and 70.

The charity has an obligation, both moral and legal, to provide care for the members of the community, none of whom have resources of their own and all of whom have devoted a significant part of their lives to the care of the elderly, poor and marginalised in society. As the age profile of the community increases so too does the need to provide increasing and increasingly expensive care to the sisters.

At present two sisters live in independent flats in the Uckfield area, three members of the community are receiving care at St Mary's which is paid for on an arm's length basis, and three sisters live in a separate section of the property from which St Mary's operates. In this regard, the objectives of the trustees over the current year are summarised below. All of these objectives will continue to be applicable for the next few years also.

- ◆ Ensuring all members of the community receive the high level of care they require to provide them with the quality of life they have a right to expect;
- ◆ Enabling all members of the community to continue with their individual ministries for as long as possible.

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion and maintenance of public worship, and witness to God, continuing the intention of our founder John Mason Neale

This objective continues to be fulfilled at St Mary's, in the chapel by the daily celebration of the Eucharist and Divine Office, with the chapel being available for the use of residents and staff as well as the community.

The promotion of religious teaching and spirituality

This objective continues to be fulfilled by:

- ◆ Educational work in schools, youth clubs and parishes, including individual tuition;
- ◆ Offering hospitality to resident guests and entertaining day guests who come for short periods of prayer and quiet;
- ◆ Assisting with private retreats;
- ◆ Provision of pastoral support and intercession for those in need;
- ◆ Provision of spiritual direction on a one-to-one basis;
- ◆ Pastoral visiting in the neighbourhood of Uckfield to establish contact;
- ◆ Participating in parish mission;
- ◆ Ecumenical outreach;
- ◆ Administering Holy Communion, both at the parish church and domiciliary visits.

The distinctive role of Saint Margaret's Convent (Chiswick) as the Mother House is to:

- ◆ Act as the administrative centre of the religious community's business and financial affairs;
- ◆ Maintain the community's archives;
- ◆ Receive and maintain contact with our Associates;
- ◆ Promote and maintain contact with the old girls of our schools;
- ◆ Maintain contact with other Anglican religious communities and other ecumenical bodies;
- ◆ Liaise with national and diocesan church bodies;
- ◆ Liaise with the Convent and its branch house in Sri Lanka, whose varied ministry includes parish work, running a home for elders, a children's home, a hostel for young ladies and a retreat house;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Promote relationships with other Society of Saint Margaret convents around the world; and
- ◆ Seek to be open to the Will of God in our ministry and in the future training of novices.

The aims of St Mary's are to:

- ◆ Provide excellent personal and nursing care to its 60 older residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence;
- ◆ Provide care, delivered by skilled staff, underpinned by the core values of privacy, dignity, choice, rights, proper assessment of risk, respect, equality, fulfilment, independence and security, to a standard which embraces fundamental principles of good practice and meets the requirements of the Care Act 2014;
- ◆ Recognise each resident as an individual and enable the resident to achieve the highest possible quality of life throughout their stay. Family and friends are welcome and are involved in care planning and delivery, providing the resident gives consent; and
- ◆ Enable each resident to experience a comfortable and peaceful death, surrounded by loved ones and caring staff.

The activities and fundamental ethos of St Mary's are to:

- ◆ Provide nursing and residential care for elderly residents, who are physically frail, disabled or require supervision due to mental and/or physical deterioration. St Mary's is staffed by registered nurses and care assistants, most of whom have Qualifications and Credit Framework ("QCF") qualifications at levels 2, 3,4 and 5;
- ◆ Provide holistic care for the residents, including meeting social and spiritual needs. This involves a varied activity programme throughout the week, both inside the Home and out. Staff, volunteers and paid contributors are involved in providing the programme;
- ◆ Provide a local care home for the older people of Chiswick and surrounding areas, so they do not have to move away from this facility and can maintain local links and involvement if they wish;
- ◆ Provide five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Enable the residents to live as independently as possible, in their own rooms and apartments, respecting their choices for decoration and room layout where practically possible;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Provide assistance to residents if they need it, but to limit interventions to suit their needs and desires, ensuring they maintain control over their lives and enabling them to take risks within a monitored and safe environment; and
- ◆ Provide a homely, flexible and accepting environment where the resident and their families and friends feel able to continue their relationships and enjoy family life, arranging and participating in any activities that are important to the resident's cultural, social or religious needs.

St Mary's recognises that its clients (the residents) are vulnerable. Many of them are physically and/or mentally frail. They may be unable to give informed consent or make appropriate choices or judgements. Some are not able to recognise risks to themselves or maintain their own safety. As an ethical organisation, based on Christian values, St Mary's adopts practices to protect these vulnerable adults, including:

- ◆ Disclosure and Barring Service (DBS) criminal record checks for all staff and volunteers;
- ◆ Safeguarding of Vulnerable Adults (SOVA) training for all staff and volunteers;
- ◆ The existence of key written policies including a vulnerable adult policy applicable across the Home, a gifts and gratuities policy, a restraint policy and an accident/incident policy. All of these policies and others are subject to regular review and are updated as necessary;
- ◆ Training and induction for staff (video and questionnaire, Care Certificate, QCF);
- ◆ Regular medication reviews;
- ◆ Nursing and Midwifery Council Register checked (registered nurses only); and
- ◆ Supervision as required by the Care Quality Commission (CQC).

Public benefit

Both the charity and the charitable company review their aims, objectives and achievements each year and this report comments on achievements during the year ended 31 March 2025 and also considers plans for the future. In undertaking the review of aims, objectives and achievements the trustees of both charities have paid due regard to guidance issued by the Charity Commission in determining how their activities should be carried out for the public benefit.

Objectives and activities and relevant policies (continued)

Public benefit (continued)

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) fulfil their charitable purposes for the public benefit in many ways including the following:

- ◆ Providing the facilities for public and private worship, retreats, pastoral support and hospitality to all irrespective of their religious belief or their means;
- ◆ Providing high standards of care for the 60 residents at St Mary's;
- ◆ Providing five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Giving care at fee rates materially lower than the rates charged by commercially operated homes of comparable quality;
- ◆ Caring for those residents reliant on public funding at fee rates materially lower than St Mary's normal rates. The trustees of St Mary's continue to be concerned about the extent of this public subsidy but it is the unfortunate reality of the inadequacy of public funding for residential and nursing care for the elderly. St Mary's status as a charity does ensure that residents are not prevented by lack of means from enjoying the high standard of care St Mary's is able to provide;
- ◆ Being a place of both public and private worship for residents, staff and visitors alike. The presence of the Chapel distinguishes St Mary's from most other care homes and provides a spiritual element to the atmosphere at St Mary's which is much valued;
- ◆ Being open to all irrespective of their religious beliefs despite St Mary's being run by an Anglican Christian religious order.

The charitable status of St Mary's substantially enhances its ability to fulfil its charitable purposes for the public benefit in a number of ways:

- ◆ The sisters (members of Saint Margaret's Convent) resident at St Mary's provide the ethos and the spiritual care whilst living amongst the residents;
- ◆ The trustees give freely of their time and expertise without payment;
- ◆ Charitable status combined with the high regard and affection in which the Home is held, ensure the continued support of a host of volunteers. This support comes in the form of the donation of both time and money. The wide range of activities and outings enjoyed by the residents could not be provided without the considerable support of volunteers who give freely of their time. Such activities are an important contributor to the air of vitality at St Mary's;
- ◆ The work which is carried out by volunteers, the sisters and trustees at no cost, coupled with the fact that as a charity there is no requirement for a commercial return on capital employed, enables the Home to operate with a much lower cost base than a commercial undertaking, resulting in the lower fee rates for residents to which reference has already been made.

Objectives and activities and relevant policies (continued)

Investment policy

The investments of both the charity and the charitable company are managed by Rathbones Group plc, professional investment managers. There are no restrictions on either of the charities' powers to invest.

The investment strategy is set by the trustees with advice from their investment managers. It takes into account income requirements for the year, the risk profile and the investment managers' view of the market prospects in the medium term.

The investment objective of both the charity and the charitable company is to achieve a balanced return between income and capital growth within a moderate risk profile. The trustees also have an ethical policy which precludes investment in any company, which after reasonable enquiry, clearly generates significant profits from an activity which is contrary to the objectives of the Anglican Church.

Both charities receive quarterly reports from their investment managers allowing the respective trustees to monitor the performance of the portfolio and the investment strategy. The trustees also meet with the investment managers at least once a year.

Fundraising policy

Both charities aim to achieve best practice in the way in which they communicate with donors and other supporters. They take care with both the tone of their communications and the accuracy of their data to minimise the pressures on supporters. They apply best practice to protect supporters' data and never sell data, they never swap data and ensure that communication preferences can be changed at any time. The charities manage their own fundraising activities and neither employs the services of professional fundraisers. The charities undertake to react to and investigate any complaints regarding their fundraising activities and to learn from them and improve their service. During the year, neither charity received any complaints about their fundraising activities.

Achievements and performance

St Margaret's Convent

During the year, the charity has continued to support members of the Community and so enable them to carry on their religious and charitable work whilst ensuring also that those sisters in need of care are looked after properly. The promotion and maintenance of public worship has continued to be fulfilled by the celebration of the Eucharist and Divine Office each day in the chapel. Through their individual ministries such as parish work, pastoral visiting, educational work, assisting with retreats and spiritual direction, the sisters continue to promote religious teaching and spirituality.

On 10 February 2025, the Charity completed the sale of the flat situated in Uckfield and which had been on the market since January 2024.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick)

(Extracted from the trustees' report of the charitable company for the year to 31 March 2025)

This report covers a year when health & social care provision in the United Kingdom continues to operate under extreme pressures. The aging demographic of the population and under investment of the past 40 years is now stretching services to breaking point. Another Commission has been set up by the Government to review aspects relating to the provision of social care but is not due to report until 2028. Meanwhile local councils are stretched to their limits in trying to finance social care, and in a few cases have declared bankruptcy.

The Home has also faced challenges with the changes to immigration and visa rules, which has affected some staff members. The local MP for Hammersmith and Chiswick has been most helpful in following up queries on behalf of the Home.

The Home remains full and occupancy rates over the year have been over 95%. There are waiting lists for both the residential and nursing units. There remains a growing demand for dementia care, for which the Home is not a suitable environment. If a resident develops dementia and we feel unable to ensure their safety, then they are required to move to a specialised dementia home.

The Home is fully staffed, but it continues to be a struggle to find staff willing to work unsociable hours – nights and weekends – and with the required English language skills.

The maintenance of the Home remains an on-going priority. The 2nd floor staff accommodation has been refurbished during the year as have the residents' rooms and the independent living bungalows in between residents leaving and arriving.

The Home has renewed its telephone system and its Wi-Fi routers and is now connected via fibre optic cables. This has improved speed and connectivity around the Home and the Bungalows.

The Home runs as an extended Christian family, where residents, their families and friends are all welcome in the Home, and there is an open visiting policy. Residents are supported so that they may live as normal a life as possible, enabling them to be "up and about" and enjoying some meaningful activities during the day. This is facilitated by specialist mobility equipment funded predominantly from donations, which means no residents are bedbound. There is a full activity programme every week, with more individual activities, facilitated by the Activities Team.

The Chapel is the focal point of St Mary's, and although residents do not have to be religious to come to the Home, many residents choose it because they wish to continue to attend a weekly church service. Mass is celebrated every day and the sisters attend offices of Morning Prayer, Mid-day Office, Vespers and Compline and are often joined at these by some residents.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The Home has many staff who have worked at St Mary's for several years and the Home actively supports staff to gain Health and Social Care Qualifications at levels 2, 3 and 5. Over the year, the Home has been fully staffed and has not used agency staff.

The Home has a good working relationship with the Palliative Care Team at Meadow House Hospice and aims to provide residents with end-of-life care at the Home. Most were supported to the end of their lives at St Mary's. Families and friends were able to continue to visit them here and received support from the regular and consistent staff team.

Quality Management is of paramount importance and the Home uses the Quality Compliance System to audit compliance with the Fundamental Standards (Care Act 2014, Health & Social Care Act 2008). The Managing Director, as Nominated Individual, completes the Provider Audit monthly with the Registered Manager.

The Home operates in a highly regulated sector, and there have been many areas where regulation has increased in recent years. A large number of reports, to differing bodies and requiring different statistics, continue to take up a lot of time of both the Registered Manager and the Administrator.

The Care Quality Commission (CQC), our regulatory body, has also had a challenging year with the collapse of its Single Assessment Framework and its new on-line portal crashing on its very first day. The Home's Registered Manager has been engaging with the CQC via webinars and face to face events providing feedback on how the CQC may develop its approach.

Currently, each month the CQC looks at the information the Home submits on-line, material gathered by "intelligence" and information the Home provides to the NHS Capacity Tracker on-line reporting system. As yet, the CQC has seen no evidence that has required it to change the Home's rating.

The Home was last fully inspected in November 2019 and was rated "Good" in the report published in December 2019 with Responsive rated as "Outstanding". A full copy of the report can be found at www.cqc.org.uk

The Registered Manager and Managing Director are continuing to complete mock audits every other month, and to ensure the staff and residents are well briefed about the feedback that the CQC would require if the Home were inspected.

In 2024, members of the Home's team completed a climate literacy course so that the Home could demonstrate to the CQC its commitment to environmental sustainability. However, the CQC has now dropped this requirement.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The trustees' report for the year to 31 March 2024 noted the trustees' plans for the development of the property occupied by the charity. As part of these deliberations, the trustees had approached the members of Saint Margaret's Convent to discuss the possibility of putting in place a formal lease agreement covering a minimum period of 25 years in respect to the land and buildings from which the charity operates. Such a lease would replace the Memorandum of Understanding pertaining to the property but giving no legally enforceable security of tenure to the Home. Agreement to this security of tenure was deemed essential by the trustees before they could commit to any significant investment in the property. The trustees are delighted to confirm that a formal 25 year lease for an annual peppercorn rent was signed on 9 April 2025.

Financial review

The group's income amounted to £4,582,306 (2025: £4,630,311). Of this amount £ 3,987,496 (2024: £3,866,878) arose from nursing and residential home fees. Donations and legacies receivable totalled £123,725 (2024: £267,879).

Expenditure during the year for the group amounted to £4,834,965 (2024: £4,632,494). Costs in relation to the provision of residential and nursing care totalled £4,166,807 (2024: £4,080,569). The costs of supporting the members of the community and their ministry were £528,663 (2024: £447,357).

The charitable donations made by the group amounted to £67,147 (2024: £60,182). Further details about donations given are included in note 7 to the accounts.

During the financial year to 31 March 2025 St Mary's achieved net income before realised and unrealised investment gains of £82,452 (2024 - £137,431). The fees paid by local authorities are significantly below the level required to cover the economic costs of care. Without the support of those giving donations and bequeathing legacies, and without income arising from investments, expenditure and related investment management fees would have exceeded income by £215,197 (2024 - £253,618).

Net expenditure for the group, before realised and unrealised investment gains, amounted to £252,659 (2024: £2,183).

Net investment losses for the group were £52,378 (2024: net investment gains of £834,125) and the net expenditure and net decrease in funds for the period, therefore, amounted to £305,037 (2024: net income and net increase in funds of £831,942).

Donations

The trustees wish to record their grateful thanks to all donors whose generosity has enabled the work of the charity and of St Mary's to continue.

Financial review (continued)

Investment performance

As previously stated, during the year, the group's investments were managed by professional investment managers. At 31 March 2025 the investments had a market value of £13,132,544 (2024: £13,404,965) including cash awaiting investment of £66,845 (2024: £268,105).

During the year, the total return achieved on the investment portfolio was 1.85%.

The investment managers continued to invest in accordance with the trustees' investment policy set out earlier in this report and in compliance with the ethical guidelines given to them. Further details of the investment portfolio are included in note 12 to the attached accounts. The trustees of the charity will continue to take a long term view and believe that the investment policy remains appropriate.

Reserves policy and financial position

Balance sheet reserves at 31 March 2025 were £ 19,543,042 (2024: £19,848,079) of which £6,650 (2024: £nil) represented restricted funds, £11,960,000 (2024: £9,453,490) represented designated funds and £4,180,675 (2024: £4,494,936) represented fixed asset reserves. The remaining £3,395,717 (2024: £5,899,653) represented general funds of the group and comprised £1,184,844 relating to the charity and £2,210,873 relating to the charitable company.

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. Given the nature of the work undertaken by St Mary's, and the current inadequacy of Government funding for residents in nursing homes without private means, together with the long-term commitment to look after the members of the community as they grow older, it is considered that the level of the group's free reserves should be equal to the sum of at least six months budgeted expenditure of St Mary's and eighteen month's budgeted expenditure of the charity. The trustees are of the opinion that this provides sufficient flexibility to enable the charity to meet the continued challenges posed by the current macroeconomic and geopolitical climate and so cover any temporary shortfalls in income due to falls in occupancy levels.

Funds available to support the work of St Mary's were £2,210,873. These were at a level just below that required by St Mary's reserves policy set out above. The trustees are confident that this shortfall will be eradicated over the next five years or so given the continuing excellent occupancy rates achieved and the impact, over the medium term, of the development work on ensuring the Home remains attractive to potential and actual residents.

The general funds available to the charity at 31 March 2025 were £1,184,844. These are just above the charity's budgeted expenditure for the next eighteen months of £1.1m. The trustees consider that the funds are adequate to meet any fluctuations in expenditure as a result of the fluctuations in the needs of the members of the charity and the charitable causes it supports.

Plans for future periods

St Margaret's Convent

It is the intention of the trustees of the charity to continue to meet the charity's objectives.

Plans for future periods (continued)

St Margaret's Convent (continued)

On 9 April 2025 the charity granted St Mary's a formal 25 year lease at an annual peppercorn rent of the premises that St Mary's operates from. This provides security of tenure to St Mary's and enables it to plan for its future activities. The grant of the lease with effect from 9 April 2025, reduces the inherent influence that the charity has over St Mary's. Consequently, as of 9 April 2025, Saint Margaret's Convent (SSM Chiswick) is no longer deemed the parent entity of the charity and, as a result, consolidated accounts of the group will not be prepared for future periods.

St Mary's Convent and Nursing Home (Chiswick)

The immediate challenge for 2025/26 will be continuing to deal with the indirect impact of the wider macroeconomic and geopolitical climate which impacts recruitment and retention of staff, adds pressures on staff pay, and is a contributory factor to high energy prices. In addition, the Government's reforms in respect to social care funding and the national shortage of care and nursing staff both give rise to severe challenges. Operationally, the trustees do not anticipate any significant change to the charity - their intention is to continue to meet the charity's objectives and to focus on providing an excellent service for residents.

The Home continues to look to the future and how it can adapt its current provision to suit changing needs. The more general development of retirement villages means that people are looking for flexible care progression facilities on site, from supported independence to nursing care when required. This is due to the improved treatment of many chronic conditions, including cancer. Potential residents know that their condition is eventually terminal but wish to remain as independent as possible while they are well, in a supportive environment, and receive end of life care, when it is required, in the same place with the same staff. Often people are living with the uncertainty of when their condition may change, so are comforted by the presence of nursing staff on site if there is an emergency and weekly GP sessions, with daily contact, if required.

The Home's garden and some other areas in the grounds are under-utilised and provide the opportunity to increase the number of independent living bungalows, without affecting the overall environment. The trustees have been exploring possibilities for future development of this type of accommodation.

The Covid pandemic highlighted the need for communal spaces within the Home to be larger and more adaptable to facilitate on-going care and support, with adequate space to minimise infection risk, if required, and meet the CQC requirement to introduce more "normalised living", including restaurant style meals. Increased communal space to undertake shared activities, enable residents to meet in small groups of their own choosing and entertain visitors, outside of their rooms are also issues that feature in residents' feedback.

Therefore, the trustees appointed Paul Vick Architects to work with them and initial plans have been drawn up for development within the Home. The ideas have been discussed with the management team, the trustees and the Home's immediate neighbours. The Architects have also consulted Hounslow Planning and Conservation Departments and planning permission was granted on 8 November 2024. Work has now begun on the next steps, including looking at the potential phasing of the work and fundraising for the project.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO), governed by a Constitution and registered with the Charity Commission on 21 February 2020.

Key management personnel

The trustees of the charity (who include the Reverend Mother who is also the advisor at St Mary's) consider that they, together with the trustees of the charitable company and the Registered Manager/Matron of St Mary's, comprise the key management personnel of the charity and the group in charge of directing and controlling, running and operating the charity and the group on a day to day basis.

The total remuneration (including taxable benefits and employer's pension contributions) of the Managing Director and the Registered Manager of the Home for the year was £151,038 (2024 – Managing Director and the Registered Manager was £145,364). The pay of the Managing Director and the Registered Manager is reviewed annually by the trustees. Their pay generally is increased in line with average earnings within the Home.

None of the trustees, including the lay trustees of St Mary's, received any remuneration during the period. One trustee of St Mary's received reimbursement of expenses during the year in relation to travel expenses of £406 (2024: £468).

Five trustees of the charity are members of the Anglican Religious Community, Saint Margaret's Convent (Chiswick). In accordance with their vows of poverty these trustees are provided with board, lodgings, travelling and personal expenses. The sisters receive no other benefit in money or in kind. Those who work within St Mary's receive no salary for the work they do within the Home.

Trustees

The names of the charity's trustees who served during the financial year ended 31 March 2025, together with an appointment since that date, are set out as part of the legal and administrative details on page 1 of this annual report and consolidated accounts.

The trustees take advice from both their lay advisers and their professional advisers, particularly in the areas of law, finance and accounting, property and investment.

St Mary's Convent and Nursing Home (Chiswick) has a body of trustees which is separate from the trustees of Saint Margaret's Convent (SSM Chiswick) CIO. The trustees of the charitable company are also the charity directors for the purposes of company law. Saint Margaret's Convent (SSM Chiswick) CIO is a member of St Mary's Convent and Nursing Home (Chiswick) and may appoint two Directors of the company.

Structure, governance and management (continued)

Trustee induction and training

The trustees of St Mary's Convent and Nursing Home (Chiswick) have expertise and experience in a wide range of business, medical and care disciplines. Individuals with appropriate skills, ability and time are approached to offer themselves for election to the board of trustees.

Prospective trustees of the charitable company are invited to meet existing trustees and the senior management and to see first-hand the work of the Home and its general atmosphere. They are provided with relevant documents relating to the governance of the charity and the latest accounts and management accounts. The information and advice available from the Charity Commission is also made available to any prospective trustee who does not have previous experience of the duties and responsibilities placed on a charity trustee.

Organisational structure

During the year, the Reverend Mother Superior, Sister Jennifer Anne SSM, was the chair of the trustees of the charity. She was responsible for the day to day running of the charity and was assisted by the Assistant Superior of Saint Margaret's Convent, currently Sister Mary Clare SSM.

The trustees of the charity meet during the year as necessary.

The day to day running of St Mary's was overseen by Elizabeth Smith, the Managing Director. Melissa Layton was the Registered Manager.

The trustees of the charitable company meet four times a year and are responsible for the strategic direction and policy of the Home. At each meeting, the trustees of the charitable company consider the key measures of operational and financial performance with the assistance of the appropriate members of the management team.

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the group and of the income and expenditure of the charity and of the group for that period.

In preparing these accounts, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);

Structure, governance and management (continued)

Statement of trustees' responsibilities (continued)

- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the relevant Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The trustees have identified and considered the major risks to which the charity is exposed. Systems have been established to mitigate those risks and the risk policies which have been developed will be regularly updated and adapted as circumstances change. The trustees of the charitable company have also identified and considered the major risks to which St Mary's is exposed. The key risks affecting the charities are described below together with the main ways in which they are mitigated:

- ◆ Operationally both charities work with vulnerable adults including older people. Their trustees recognise the absolute necessity of ensuring the protection and safety of all those that the charities serve. This means that sisters and staff must obtain clearance from the Disclosure and Barring Service (DBS). In addition, the trustees have established systems of on-going safeguarding training; to update internal policies; and to ensure staff and volunteers are kept informed about good practice in work.
- ◆ St Mary's operates in a highly regulated field of activity and as such is subject to regular inspection by a number of agencies. The result of this degree of scrutiny is that operational risk policies are very well developed in the areas of quality of service, health and safety of residents and employees and employment issues. The Matron and the trustees with experience of running health care organisations advise the trustees of the myriad of clinical, care and other risks associated with the operation of the care home including, for example, safeguarding (see above); the chronic shortage of qualified nurses and care assistants; and the changing regulatory environment including alterations to the inspection regime of the Care Quality Commission and the need for specific written policies.

Structure, governance and management (continued)

Risk management (continued)

- ◆ The group and the charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by a reputable investment manager who adheres to a policy agreed by the trustees. The trustees meet at least once a year with the investment manager and the manager's performance and that of the portfolio are monitored regularly. This will continue to be so given the volatility in markets caused by the aftermath of the Covid-19 pandemic but also by the current macroeconomic and geopolitical climate. The investment strategy is assessed regularly to ensure it remains appropriate to the group's and charity's needs - both now and in the future.

In the areas of governance, financial and compliance risk the trustees of both the charity and the charitable company have considered the systems controlling risk and the work of the charities' senior staff and professional advisers who implement and monitor the risk control systems. The risk systems in place combined with the skills of those responsible for implementing the policies minimise the exposure to risk.

Related parties

As noted above, until 9 April 2025, Saint Margaret's Convent (SSM Chiswick) CIO was deemed to be the parent entity of St Mary's Convent and Home (Chiswick) (the Home) as it inherently held significant influence. It is a member of the Home and may nominate two of the Home's trustees. The freehold of the premises from which the Home operates is owned by the charity. The Home occupied the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding. On 9 April 2025, a formal 25 year lease was agreed between the two charities with the Home paying an annual peppercorn rent.

Employees, volunteers and members of the Community

The trustees wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication and positive approach is very much appreciated.

Approved by the trustees and signed on their behalf by:

C. M. Allen
Trustee

Approved by the Trustees on 26 November 2025

Independent auditor's report to the trustees of Saint Margaret's Convent (SSM Chiswick) CIO

Opinion

We have audited the accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the 'parent charity') and its subsidiary (the 'group') for the year ended 31 March 2025 which comprise the group and parent charity statement of financial activities, balance sheets, statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2025 and of their incoming resources and application of resources for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the report of the trustees, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the accounts themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity accounts are not in agreement with the accounting records; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 15, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the parent charity and group through discussions with management and trustees and from our knowledge and experience of the sector. We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the parent charity and group. These included but were not limited to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006, The Code of Fundraising Practice, Safeguarding Regulations and the Care Standards Act and related legislation; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the parent charity's and group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of the trustee board; and
- ◆ Enquiring of us as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott Audit LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 1 December 2025

Buzzacott Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Consolidated statement of financial activities Year ended 31 March 2025

	Notes	2025 £	2024 £
Income from:			
Donations and legacies*	1	123,725	267,879
Investment income and interest receivable	2	376,846	413,289
Charitable activities			
. Charges for nursing and residential care services	3	3,987,496	3,866,878
Other sources:			
. Surplus on disposal of tangible fixed assets		9,337	20,000
. Miscellaneous		84,902	62,265
Total income		4,582,306	4,630,311
Expenditure on:			
Raising funds – investment management fees		72,348	44,386
Charitable activities			
. Support of members of the Community and their ministry	4	528,663	447,357
. Provision of nursing and residential care	5	4,166,807	4,080,569
. Donations	7	67,147	60,182
Total expenditure		4,834,965	4,632,494
Net expenditure before net investment (losses) gains	8	(252,659)	(2,183)
Net (losses) gains on investments		(52,378)	834,125
Net (expenditure) income and net movement in funds		(305,037)	831,942
Reconciliation of funds:			
Fund balances brought forward at 1 April 2024		19,848,079	19,016,137
Fund balances carried forward at 31 March 2025		19,543,042	19,848,079

The group has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

*Donations in the year to 31 March 2025 include £15,435 (2024: £13,682) for restricted purposes. Further details of these are given in note 1 and note 16 to the accounts.

All other income related to unrestricted funds.

As noted in the trustees' report and in notes 13 and 20 to these accounts, Saint Margaret's Convent (SSM Chiswick) CIO ceased to be the parent entity of St Mary's Convent and Nursing Home (Chiswick) on 9 April 2025. Therefore, this is the last year in which Saint Margaret's Convent (SSM Chiswick) CIO will present a consolidated statement of financial activities and a consolidated balance sheet.

All of the activities of Saint Margaret's Convent (SSM Chiswick) CIO and St Mary's Convent and Nursing Home (Chiswick) presented above derived from continuing operations.

Charity statement of financial activities Year ended 31 March 2025

	Notes	2025 £	2024 £
Income from:			
Donations and legacies	1	78,147	134,703
Investments and interest receivable	2	222,715	260,558
Other sources:			
. Surplus on disposal of tangible fixed assets		9,337	—
. Miscellaneous		96	90
Total income		310,295	395,351
Expenditure on:			
Raising funds		46,650	25,406
Charitable activities			
. Support of members of the Community and their ministry	4	528,663	447,357
. Donations	7	70,093	62,202
Total expenditure		645,406	534,965
Net expenditure before net investment (losses) gains	8	(335,111)	(139,614)
Net (losses) gains on investments		(35,807)	593,923
Net (expenditure) income and net movement in funds		(370,918)	454,309
Reconciliation of funds:			
Total funds balances brought forward at 1 April 2024		10,477,674	10,023,365
Total funds balances carried forward at 31 March 2025		10,106,756	10,477,674

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

All income and expenditure related to unrestricted funds.

All of the charity's activities presented above derived from continuing operations during the above two financial periods.

Balance sheets 31 March 2025

	Notes	Group		Charity	
		2025 £	2024 £	2025 £	2024 £
Fixed assets					
Tangible assets	11	4,180,675	4,494,936	611,912	742,003
Investments	12	13,132,544	13,404,965	9,255,370	9,485,943
		17,313,219	17,899,901	9,867,282	10,227,946
Current assets					
Debtors	14	577,670	428,189	60,674	138,224
Short term bank accounts		1,600,000	1,000,000	—	—
Cash at bank and in hand		705,748	1,003,867	416,570	282,824
		2,883,418	2,432,056	477,244	421,048
Liabilities					
Creditors: amounts falling due within one year	15	(653,595)	(483,878)	(237,770)	(171,320)
Net current assets		2,229,823	1,948,178	239,474	249,728
Total net assets		19,543,042	19,848,079	10,106,756	10,477,674
Represented by:					
Funds and reserves					
Income funds					
Restricted funds	16	6,650	—	—	—
Unrestricted funds					
. Designated funds	17	11,960,000	9,453,490	8,310,000	5,923,490
. Tangible fixed assets fund	18	4,180,675	4,494,936	611,912	742,003
. General fund		3,395,717	5,899,653	1,184,844	3,812,181
		19,543,042	19,848,079	10,106,756	10,477,674

Approved by the trustees and signed on their behalf by:

C. M. Allen
Trustee

Approved by the trustees on: 26 November 2025

Consolidated statement of cash flows Year ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(340,439)	(212,737)
Cash flows from investing activities:			
Investment income and interest received		383,647	379,621
Proceeds from the disposal of tangible fixed assets		110,704	20,000
Purchase of tangible fixed assets		(72,074)	(304,923)
Invested in short term deposits		(600,000)	(1,000,000)
Proceeds from the disposal of investments		2,922,717	10,402,658
Purchase of investments		(2,953,934)	(10,154,108)
Net cash used in investing activities		(208,940)	(656,752)
Change in cash and cash equivalents in the period		(549,379)	(869,489)
Cash and cash equivalents at 1 April 2024	B	1,321,972	2,191,461
Cash and cash equivalents at 31 March 2025	B	772,593	1,321,972

Notes to the statement of cash flows for the period to 31 March 2025.

A Reconciliation of net movement in funds to net cash used in operating activities

	2025 £	2024 £
Net movement in funds (as per the statement of financial activities)	(305,037)	831,942
Adjustments for:		
Depreciation charge	284,968	275,364
Net losses (gains) on investments	52,378	(834,125)
Investment income and interest receivable	(376,846)	(413,289)
Net surplus on disposal of tangible fixed assets	(9,337)	(20,000)
Increase in debtors	(156,282)	(97,941)
Increase in creditors	169,717	45,312
Net cash used in operating activities	(340,439)	(212,737)

B Analysis of net debt i.e. cash and cash equivalents

	1 April 2024 £	Cash flows £	31 March 2025 £
Cash at bank and in hand	1,003,867	(298,119)	705,748
Cash instruments held by investment managers	50,000	(50,000)	—
Cash held by investment managers	268,105	(201,260)	66,845
Total cash and cash equivalents	1,321,972	(549,379)	772,593

Principal accounting policies 31 March 2025

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year ended 31 March 2025 with comparative information given in respect to the year ended 31 March 2024.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Basis of consolidation

The group's statement of financial activities, balance sheet and cash flow statement consolidate the accounts of the charity and the accounts of St Mary's Convent and Nursing Home (Chiswick). St Mary's Convent and Nursing Home (Chiswick) was deemed a subsidiary of St Margaret's Convent (SSM Chiswick) CIO until 9 April 2025 (see note 13).

Critical accounting estimates and areas of judgement

Preparation of the accounts of the group and the charity requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the useful economic lives attributed to tangible fixed assets used to determine the annual depreciation charge;
- ◆ assessing the recoverability of any debts for residential and care home fees and the need for a provision against doubtful or bad debts;
- ◆ determining the probability of the receipt of legacies which are measurable and to which the charitable group is entitled;
- ◆ the assumptions applied in determining the size of the sisters' care fund, created in order to provide for the continuing care of the members of the community;
- ◆ determining the assumptions adopted by the trustees and management in determining the value of any other designations required from the charitable group's general unrestricted funds; and
- ◆ estimating future income and expenditure for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the CIO have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Going forward, the CIO's investment income may be affected because of the current macroeconomic and geopolitical climate. Expenditure may rise in some areas due to inflationary pressures. The trustees of the CIO will continue to monitor both income and expenditure closely.

The Trustees have been pleased to note that the interest shown by families being shown the Home last summer has resulted in full occupancy, with long waiting lists for both residential and nursing units. This has had a very positive effect on the finances, in what could have been a difficult year. The Home is also fully recruited for staff.

The trustees do not know what impact the global economic and geopolitical climate and the resultant the cost of living crisis may have. It is fortunate in having financial reserves and so the trustees have confidence about the Home's ability to continue operating over the short to medium term.

The trustees of the charity and the group have concluded that, there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity and group to continue as a going concerns. The trustees are of the opinion that the charity and group will have sufficient resources to meet their liabilities as they fall due.

With regard to the next accounting period, the year ending 31 March 2026, the most significant issues that may affect the charity's and the group's financial position are: the volatility in world investment markets which may cause the market value of the charitable company's investments to rise or fall; inflationary pressures; the level of local and central government funding for residential and nursing care for older people; the ability to recruit and retain high quality nursing and care staff; and the cost of implementing any changes to the regulatory environment affecting care homes generally.

The most significant areas of judgement that affect items in the accounts of the charity and group are detailed above.

Income recognition

Income is recognised in the period in which the charity and/or the charitable group has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable, fees and related charges in respect to residential and nursing care provision and other income including the surplus on the disposal of tangible fixed assets and fundraising activities.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity and/or the charitable group has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charitable group is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charitable group and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102, no value has been placed on services provided by volunteers.

Legacies are included in the statement of financial activities when the charity and/or the charitable group is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charitable group.

Entitlement is taken as the earlier of the date on which either: the charitable group is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity and/or the charitable group that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable group has been notified of the executor's intention to make a distribution.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity and/or the charitable group; this is normally upon notification of the interest paid or payable by the bank.

Fees and related charges in respect to the provision of residential and nursing care are measured at fair value of the consideration received or receivable being the invoiced amount excluding discounts and rebates. Provision is made against any amount deemed irrecoverable or where the debt is doubtful.

Income recognition (continued)

Income from miscellaneous sources includes contributions received from relatives staying overnight at the Home when visiting residents and rental income from staff. The income is recognised when receivable (being the date on which the accommodation was used) and when the charity and/or the charitable group has both confirmation of the amount and where receipt is considered probable.

The surplus on the disposal of freehold land and the surplus on the disposal of tangible fixed assets are included at fair value and accounted for on an accruals basis. The surplus on the disposal of both freehold land and tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs, related taxes and the net book value of the asset immediately prior to disposal.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity and/or the charitable group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. Support costs, including governance costs, are allocated to expenditure on the provision of nursing and residential care. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on the provision of residential and nursing care facilities for the elderly at the Home
- ◆ Expenditure on the support of members of the community and their ministry. Such expenditure enables the members to carry out their religious and charitable work.
- ◆ The provision of grants and donations relating, in the main, to the support of the community's own work and the support of other Anglican charitable organisations. Charitable grants and donations are made where the trustees believe there is a real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for any grants and donations approved but unpaid at the end of the financial year.

All expenditure is stated inclusive of irrecoverable VAT.

Support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity and charitable group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Support and governance costs (continued)

Governance costs comprise the costs involving the public accountability of the charitable group (including audit costs) and costs in respect to its compliance with regulation and good practice.

All expenditure on support and governance is attributed directly to either the provision of nursing and residential care or the support of members of the Congregation and their ministry. Hence, there has been no apportionment between expenditure headings.

Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

Freehold and long leasehold land and buildings and improvements

Freehold and long leasehold land and buildings and improvements are shown on the balance sheet at cost.

Depreciation is calculated using a straight line basis at 2% per annum. Higher rates are used where the improvement is anticipated to have a shorter useful economic life

◆ Plant, fixtures, fittings and motor vehicles are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the assets, less their estimated residual value, over their expected useful lives on the following basis:

- ◇ Fixtures and fittings 10% - 33.3% per annum;
- ◇ Motor vehicles 20% per annum.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity and charitable group do not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity and the charitable group is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains (and losses) are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Deposits for more than three months but less than one year have been disclosed as short term deposits.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charitable group anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity and charitable group are unrestricted and therefore are available for use in furtherance of the charity's and charitable group's objectives (as appropriate) at the discretion of the trustees. Within the total unrestricted funds of the charity are funds the trustees have designated for specific purposes and amounts representing tangible fixed assets. Details of these are provided in notes 16 and 17 respectively.

The charitable group's funds also include restricted funds which comprise monies raised for, or their use restricted to, a specific purpose or monies subject to donor-imposed restrictions in use. Further details of these funds are given in note 1 and note 16 to the accounts.

Pensions

The charity and charitable group offer their employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

1. Donations and legacies

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Donations*	45,823	50,984	245	13,743
Legacies	—	154,539	—	58,604
Pensions of individual sisters	77,902	62,356	77,902	62,356
	123,725	267,879	78,147	134,703

*Included within group donations and legacies are certain donations which were received for specific purposes as follows:

	2025 Restricted funds £	2024 Restricted funds £
Staff bonuses	5,285	8,254
Staff training	5,500	—
Purchase of a bed	—	5,428
Purchase of mattresses	4,650	—
	15,435	13,682

The above donations, with the exception of £6,650 received during the year to 31 March 2025, were all applied for the purposes for which they were given in the year in which the funds were received. The related costs have been included as expenditure on the provision of nursing and residential care or additions to tangible fixed assets as appropriate.

2. Investments and interest receivable

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
UK listed investments:				
. Fixed interest	40,945	66,928	26,896	59,004
. Equities (including property)	62,326	149,856	46,348	109,288
. CBF Church of England – unitised funds	6,625	8,378	6,625	8,378
Overseas listed investments				
. Fixed interest	18,180	26,767	13,244	18,899
. Equities	110,887	52,298	78,043	28,065
. Alternatives	45,773	36,722	29,264	21,216
	284,736	340,949	200,420	244,850
Interest				
. Loan interest (note 14)	—	871	—	871
. Cash instruments	9,860	7,379	7,650	4,815
. Deposit interest	82,250	64,090	14,645	10,022
	376,846	413,289	222,715	260,558

3. Charges for residential and nursing care services

	Group	
	2025 £	2024 £
Gross fees	4,174,571	4,034,543
Less: subsidies and discounts	(187,075)	(167,665)
	3,987,496	3,866,878

Subsidies and discounts arise in respect of those residents of the Home reliant on local authority or NHS funds where the fees paid fall short of the standard fees charged by the Home.

4. Support of members of the Community and their ministry

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Premises	64,942	62,612	64,942	62,612
Sisters' living and ministry expenses	118,700	127,054	118,700	127,054
Sisters' nursing and medical care	286,425	208,480	286,425	208,480
Support costs:				
. General office costs	13,756	16,147	13,756	16,147
. Legal and professional fees	27,803	14,401	27,803	14,401
. Governance costs (note 6)	17,037	18,663	17,037	18,663
	528,663	447,357	528,663	447,357

5. Provision of nursing and residential care

	Group	
	2025 £	2024 £
Direct care costs		
. Staff costs (including training: 2025: £42,746; 2024: £28,762)	2,657,175	2,581,090
. Medical costs	64,503	60,375
Accommodation costs and overheads		
. Staff costs (kitchen and domestic)	598,115	558,891
. Provisions	183,788	176,230
. Depreciation	256,244	244,106
. Property and equipment repairs and maintenance	279,114	273,871
. Rates, insurance, gas and electricity	202,902	182,394
. Residents' welfare and chapel	8,330	8,376
Support costs		
. Administration salaries	126,809	123,459
. Recruitment costs	2,823	2,478
. Printing, postage, stationery and telephone costs	17,779	19,334
. Car and travel expenses	9,108	8,791
. Professional fees (including governance costs (note 6))	62,119	79,574
. Other costs*	71,102	67,449
	4,539,911	4,386,418
Less: recharge to charity	(373,104)	(305,849)
	4,166,807	4,080,569

6. Governance costs

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Professional fees	37,177	41,235	17,037	18,663

7. Donations

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Donations of £1,000 or more to institutions				
Overseas missions of Saint Margaret's				
. Sri Lanka	12,000	12,000	12,000	12,000
. Haiti	1,000	1,000	1,000	1,000
Glass Door (Hammersmith Night Shelter)	2,000	2,000	2,000	2,000
McMillan Cancer	2,000	—	2,000	—
Sackville College	16,500	11,500	16,500	11,500
The College of St Barnabas, Lingfield	1,500	1,500	1,500	1,500
British Red Cross (2024 Gaza appeal)	1,000	1,000	1,000	1,000
Kent, Surrey and Sussex Air Ambulance	1,000	1,000	1,000	1,000
Operation Smile	1,000	1,000	1,000	1,000
R.N.L.I. (Lifeboats)	1,000	1,000	1,000	1,000
Water Aid	1,000	1,000	1,000	1,000
The Priory of Our Lady	1,000	1,000	1,000	1,000
Médecins Sans Frontières	3,000	3,000	3,000	3,000
St Mary's Convent and Nursing Home (Chiswick)	—	—	5,600	3,000
Other donations to institutions (less than £1,000)				
	9,395	10,485	9,345	9,505
Donations to individuals (see note below)	13,752	12,697	11,148	12,697
2025 Total funds	67,147	60,182	70,093	62,202

Donations to individuals by the group include donations in respect of 7 (2024 -2) individuals. Donations to individuals by the charity include donations in respect of 2 (2024 -2) individuals.

Donations by the charity and the group include a donation of £9,648 (2024: £7,697) in respect of an Associate of the Saint Margaret's Convent. The charity has agreed to supplement the residential and nursing care fees of an Associate for the immediate future and while sufficient government funding is not available to fund her care.

No specific period is ascertainable over which the top up fees may be payable, as these will depend on government policy on funding nursing care, and also on age expectancy of the Associate.

In the year to 31 March 2024, the charity donated £5,000 for the care of a brother of a member of the charity.

8. Net expenditure before net investment (losses) gains

This is stated after charging:

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Staff costs (note 9)	3,339,354	3,216,824	—	—
Depreciation	284,968	275,364	28,724	31,258
Auditor's remuneration				
. Audit fees				
. This year	29,100	24,660	13,800	11,460
. Previous year	900	696	—	—
. Taxation services	630	3,000	2,310	1,320
. Other services	1,482	34,780	—	10,441

9. Staff costs and trustees' remuneration and expenses and key management personnel

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Salaries and wages	2,968,945	2,860,783	—	2,544,193
Social security costs	293,299	278,092	—	247,694
Pension costs	77,110	77,949	—	70,699
	3,339,354	3,216,824	—	2,862,586

The number of employees whose employee benefits (including taxable benefits but excluding employer's pension contributions) exceeded £60,000 was:

Group	2025 No.	2024 No.
£60,000 - £70,000	2	—
£70,000 - £80,000	—	1

The charity did not have any employees during 2025 or 2024. The average number of employees of the group during the period was as follows:

	2025	2024
Nursing and residential care staff	95	92
Management and administration	3	3
	98	95

The trustees of the charity comprised the key management personnel of the charity during the year in charge of directing and controlling, running and operating the charity on a day to day basis. As members of the Community, the living and personal expenses of five of the trustees during the year were borne by the charity. None of the trustees received any remuneration or reimbursement of expenses in connection with their duties as trustees (2024 - £nil).

The trustees and the Managing Director and the Registered Manager of St Mary's are the key management personnel of St Mary's. None of the trustees of St Mary's receive any remuneration. The total remuneration (including taxable benefits and employers pension contributions) of the Managing Director and the Registered Manager of the St Mary's Nursing Home for the year was £151,038 (2024 -£145,364).

10. Taxation

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) are both registered charities and, therefore, are not liable to income tax or corporation tax on income and gains derived from their charitable activities as they fall within the exemptions available to registered charities.

11. Tangible fixed assets

Group	Freehold and long leasehold land and buildings £	Freehold improvements £	Plant, fixtures and fittings £	Motor vehicles £	2025 Total £
Cost					
At 1 April 2024	1,433,165	4,637,374	1,314,056	61,003	7,445,598
Additions	—	—	72,074	—	72,074
Disposals	(126,707)	—	(71,911)	—	(198,618)
At 31 March 2025	1,306,458	4,637,374	1,314,219	61,003	7,319,054
Depreciation					
At 1 April 2024	697,658	1,528,625	697,234	27,145	2,950,662
Charge for year	26,130	104,218	145,512	9,108	284,968
On disposals	(25,340)	—	(71,911)	—	(97,251)
At 31 March 2025	698,448	1,632,843	770,835	36,253	3,138,379
Net book values					
At 31 March 2025	608,010	3,004,531	543,384	24,750	4,180,675
At 31 March 2024	735,507	3,108,749	616,822	33,858	4,494,936
Charity					
	Freehold and long leasehold land and buildings £	Plant, fixtures and fittings £	Motor vehicles £	2025 Total £	
Cost					
At 1 April 2024	1,433,165	12,971	15,465	1,461,601	
Disposals	(126,707)	—	—	(126,707)	
At 31 March 2025	1,306,458	12,971	15,465	1,334,894	
Depreciation and impairment					
At 1 April 2024	697,658	6,475	15,465	719,598	
Charge for the year	26,130	2,594	—	28,724	
On disposals	(25,340)	—	—	(25,340)	
At 31 March 2025	698,448	9,069	15,465	722,982	
Net book values					
At 31 March 2025	608,010	3,902	—	611,912	
At 31 March 2024	735,507	6,496	—	742,003	

11. Tangible fixed assets (continued)

As permitted under FRS 102, Tangible Fixed Assets, the group and charity continued to adopt a policy of not revaluing their tangible fixed assets. The book value of the land and buildings and other tangible fixed assets are stated at cost.

It is likely that there are material differences between the open market values of the group's and charity's land and buildings and their book values. These arise from the specialised nature of the properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to users of the accounts.

12. Investments

	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
Listed investments	13,065,699	9,191,706	13,086,860	9,226,646
Cash instruments held by money managers	—	—	50,000	—
Cash held by investment managers for re-investment	66,845	63,664	268,105	259,297
At 31 March 2025	13,132,544	9,255,370	13,404,965	9,485,943
	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
Listed investments				
Opening market value	13,086,860	9,226,646	12,501,285	8,861,871
Additions at cost	2,953,934	2,066,375	10,154,108	7,313,789
Disposals (see below)	(2,949,924)	(2,088,230)	(9,985,769)	(7,172,923)
Net unrealised investment (losses) gains	(25,171)	(13,085)	417,236	223,909
Market value at 31 March 2025	13,065,699	9,191,706	13,086,860	9,226,646
Historical cost of listed investments	12,448,091	8,762,735	12,457,602	8,766,503
	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
Disposals				
Disposal proceeds	2,922,717	2,065,508	10,402,658	7,542,937
Realised losses (gains)	27,207	22,722	(416,889)	(370,014)
Disposals at market value	2,949,924	2,088,230	9,985,769	7,172,923

12. Investments (continued)

Listed investments comprised the following:

	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
UK listed investments				
. Fixed interest	979,880	635,432	932,993	648,088
. Equities	1,097,139	774,160	1,215,301	873,581
. CBF Church of England – unitised funds	237,610	237,610	244,908	244,908
Overseas listed investments				
. Fixed interest	518,678	384,290	582,057	380,864
. Equities	8,996,300	6,289,247	8,818,293	6,190,533
Alternatives	643,394	573,058	876,682	578,564
Property	592,698	297,909	416,626	310,108
	13,065,699	9,191,706	13,086,860	9,226,646

Group and charity

All listed investments were dealt in on a recognised stock exchange.

Individually material investments

At 31 March 2025 and 31 March 2024 no individual holdings were deemed material when compared with the overall portfolio valuation as at that date.

13. Subsidiary undertaking

Until 9 April 2025, Saint Margaret's Convent (SSM Chiswick) CIO was deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) (the charitable company) as it held significant influence.

Saint Margaret's Convent (SSM Chiswick) CIO is a member of the charitable company and has the right to nominate two of the charitable company's trustees. and, crucially, it was the freehold owner of the property used by the Home. The occupation of the property was in accordance with an informal Memorandum of Understanding which was not legally enforceable and, as such, the Home had no security of tenure.

Post balance sheet event

As noted previously in this report, on 9 April 2025 the Home was granted a formal 25-year lease at an annual peppercorn rent. This provides security of tenure and accordingly, with effect from 9 April 2025, reduces the inherent influence that Saint Margaret's Convent (SSM Chiswick) CIO has over the charitable company. Consequently, as of 9 April 2025, Saint Margaret's Convent (SSM Chiswick) is no longer deemed the parent entity of the charitable company.

13. Subsidiary undertaking (continued)

A summary of the results of St Mary's Convent and Nursing Home (Chiswick) for the year ended 31 March is shown below:

	2025 £	2024 £
Total income	4,650,715	4,543,809
Total expenditure	(4,568,263)	(4,406,378)
Net income for the year	82,452	137,431
Net investment (losses) gains	(16,571)	240,202
Net movement in funds	65,881	377,633

The total net assets and funds of St Mary's Convent and Nursing Home (Chiswick) as at 31 March are shown below:

	2025 £	2024 £
Tangible fixed assets	3,568,763	3,752,933
Listed investments	3,877,174	3,919,022
Current assets	2,408,465	2,013,308
Creditors: amounts falling due within one year	(418,116)	(314,858)
Total net assets	9,436,286	9,370,405
Represented by:		
Restricted funds		
Unrestricted funds	6,650	—
. Designated funds	3,650,000	3,530,000
. Tangible fixed assets fund	3,568,763	3,752,933
. General funds	2,210,873	2,087,472
	9,436,286	9,370,405

14. Debtors

	Group 2025 £	Charity 2025 £	Group 2024 £	Charity 2024 £
Nursing and residential care fees	148,556	—	105,052	—
Loan (see below)	—	—	47,100	47,100
Other debtors	4,153	—	15,088	13,488
Donations and legacies receivable	7,223	—	3,901	—
Payments in advance in relation to development project at St Mary's	221,366	—	51,944	—
Prepayments	92,898	13,633	94,829	13,654
Accrued income	103,474	47,041	110,275	63,982
	577,670	60,674	428,189	138,224

Group and charity

The loan represented an amount advanced to a former member of the Anglican religious order known as the Society of Saint Margaret to facilitate the purchase of a property. The loan, which was secured by way of a first legal charge over the property, was repayable on the earlier of the sale of the said property (or the sale of any subsequent property purchased from the proceeds should the former member relocate) and the death of the former member.

14. Debtors (continued)

Group and charity (continued)

The maximum amount to be repaid by the former member when the property was sold was to be the greater of 23.76% of the proceeds of sale or the amount of the loan plus the accrued interest. The loan attracted interest at 5% per annum simple, calculated from the date on which monies were advanced to the date of repayment.

The property was sold on 19 March 2024 and the loan was repaid on 10 April 2024. The total sum received during the year was £60,588.

15. Creditors: amounts falling due within one year

	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
Expense creditors	132,440	5,406	38,161	3,989
Fees received in advance	44,331	—	23,673	—
Taxation and social security costs	64,979	—	70,362	—
Donations payable	50,600	50,600	—	—
Accruals and other creditors	226,031	46,550	216,468	32,117
Sister Francis Anne Trust Fund	135,214	135,214	135,214	135,214
	653,595	237,770	483,878	171,320

16. Restricted funds

The income funds of the Group include the following restricted funds which have been received for specific purposes:

	At 1 April 2024 £	Received £	Expended £	At 31 March 2025 £
Staff training fund	—	5,500	(1,500)	4,000
Staff welfare fund	—	5,285	(2,635)	2,650
Capital expenditure fund	—	4,650	(4,650)	—
	—	15,435	(8,785)	6,650

	At 1 April 2023 £	New designations £	Utilised/ released £	At 31 March 2024 £
Staff training fund	—	5,000	(5,000)	—
Staff welfare fund	—	3,254	(3,254)	—
Capital expenditure fund	—	5,428	(5,428)	—
	—	13,682	(13,682)	—

The staff training fund represents monies received for training staff.

The staff welfare fund represents monies received to fund bonuses and make payments towards the individual needs of staff.

The capital expenditure fund represents monies to fund the purchase of beds and mattresses. This fund was fully expended in the above two years.

17. Designated funds

The income funds of the group or charity include the following designated funds which have been set aside out of unrestricted funds for specific purposes:

Group	At 1 April 2024 £	New designations £	Utilised / released £	At 31 March 2025 £
Residential and nursing care contingency fund	900,000	35,396	(35,396)	900,000
Building maintenance fund	350,000	13,765	(13,765)	350,000
Development fund	2,280,000	120,000	—	2,400,000
Sisters' care fund	3,850,000	1,860,000	—	5,710,000
Grants and donations				
. Financing fund	2,073,490	596,603	(70,093)	2,600,000
	9,453,490	2,625,764	(119,254)	11,960,000

Charity	At 1 April 2024 £	New designations £	Utilised / released £	At 31 March 2025 £
Sisters' care fund	3,850,000	1,860,000	—	5,710,000
Grants and donations				
. Financing fund	2,073,490	596,603	(70,093)	2,600,000
	5,923,490	2,456,603	(70,093)	8,310,000

Group	At 1 April 2023 £	New designations £	Utilised / released £	At 31 March 2024 £
<i>Residential and nursing care contingency fund</i>	900,000	37,215	(37,215)	900,000
<i>Building maintenance fund</i>	350,000	14,472	(14,472)	350,000
<i>Development fund</i>	750,000	1,530,000	—	2,280,000
<i>Sisters' care fund</i>	3,030,000	820,000	—	3,850,000
<i>Grants and donations</i>				
<i>. Financing fund</i>	2,078,270	57,422	(62,202)	2,073,490
	7,108,270	2,459,109	(113,889)	9,453,490

Charity	At 1 April 2023 £	New designations £	Utilised / released £	At 31 March 2024 £
<i>Sisters' care fund</i>	3,030,000	820,000	—	3,850,000
<i>Grants and donations</i>				
<i>. Financing fund</i>	2,078,270	57,422	(62,202)	2,073,490
	5,108,270	877,422	(62,202)	5,923,490

The residential and nursing care fund comprises monies set aside to generate income towards meeting some of the shortfall in the fees paid by local authorities towards the cost of providing care. Income generated from the funds invested was added to the fund and withdrawn to the extent that it is needed to meet any shortfall.

The building maintenance fund represents monies set aside by the trustees to generate income towards the cost of maintaining the buildings to a standard appropriate to meet the needs of the residents and the sisters.

17. Designated funds (continued)

The development fund is monies set aside as a reserve and contribution toward developing the current buildings and site to better serve the residents and future business use.

The sisters' care fund represents monies set aside by the charity's trustees to provide for the future costs of providing nursing care to elderly sisters who have dedicated their working lives to the charity.

The trustees have established a grant and donations financing fund with the broad intention to use the fund to provide income to be applied towards grants and donations.

18. Tangible fixed assets fund

	2025		2024	
	Group	Charity	Group	Charity
	£	£	£	£
At 1 April 2024	4,494,936	742,003	4,465,377	634,768
Net movements during the period	(314,261)	(130,091)	29,559	107,235
At 31 March 2025	4,180,675	611,912	4,494,936	742,003

The tangible fixed assets fund represents the net book value of the group and the charity's tangible fixed assets which have been financed from unrestricted funds. A decision was made to separate this fund from the general funds of the group and the charity in recognition of the fact that the tangible fixed assets are essential to the day-to-day work of the group and the charity. The value represented by such assets, therefore, should not be regarded as realisable with ease, in order to meet future contingencies.

19. Analysis of assets between funds

Group	Restricted fund	General fund	Tangible fixed assets fund	Designated funds	31 March 2025
	£	£	£	£	£
Fund balances at 31 March 2025 are represented by:					
Tangible fixed assets	—	—	4,180,675	—	4,180,675
Investments	—	1,172,544	—	11,960,000	13,132,544
Current assets	6,650	2,876,768	—	—	2,883,418
Creditors: amounts falling due within one year	—	(653,595)	—	—	(653,595)
Total net assets	6,650	3,395,717	4,180,675	11,960,000	19,543,042

Charity	General fund	Tangible fixed assets fund	Designated funds	31 March 2025
	£	£	£	£
Fund balances at 31 March 2025 are represented by:				
Tangible fixed assets	—	611,912	—	611,912
Investments	945,370	—	8,310,000	9,255,370
Current assets	477,244	—	—	477,244
Creditors: amounts falling due within one year	(237,770)	—	—	(237,770)
Total net assets	1,184,844	611,912	8,310,000	10,106,756

19. Analysis of assets between funds (continued)

Group	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2024 £
<i>Fund balances at 31 March 2024 are represented by:</i>				
Tangible fixed assets	—	4,494,936	—	4,494,936
Investments	3,951,475	—	9,453,490	13,404,965
Current assets	2,432,056	—	—	2,432,056
Creditors: amounts falling due within one year	(483,878)	—	—	(483,878)
Total net assets	5,899,653	4,494,936	9,453,490	19,848,079
Charity	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2024 £
<i>Fund balances at 31 March 2024 are represented by:</i>				
Tangible fixed assets	—	742,003	—	742,003
Investments	3,562,453	—	5,923,490	9,485,943
Current assets	421,048	—	—	421,048
Creditors: amounts falling due within one year	(171,320)	—	—	(171,320)
Total net assets	3,812,181	742,003	5,923,490	10,477,674
	Group	Charity	Group	Charity
	31 March 2025	31 March 2025	31 March 2024	31 March 2024
	£	£	£	£
Unrealised gains on investments included above:	617,608	428,971	679,258	460,143
Reconciliation of movements on unrealised gains on investment assets				
Unrealised gains at 1 April 2024	679,258	460,143	1,352,700	1,054,314
Unrealised (losses) gains arising in the period	(25,171)	(13,085)	417,236	223,909
In respect of disposals in the period	(36,479)	(18,087)	(1,140,678)	(818,080)
At 31 March 2025	617,608	428,971	629,258	460,143

20. Related party transactions and post balance sheet events***Relationship with St Mary's Convent and Home (Chiswick)***

The members of the CIO are the members of the Chapter of the Society of Saint Margaret. Until 9 April 2025, Saint Margaret's Convent (SSM Chiswick) CIO was deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) as it held significant influence. It is a member of the Home and may nominate two of the Home's trustees.

The freehold of the premises from which the Home operates is owned by the CIO. Until the 9 April 2025, the Home occupied the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding, which was not legally enforceable and, as such, the charity had no security of tenure.

20. Related party transactions and post balance sheet events (continued)

Relationship with St Mary's Convent and Home (Chiswick) (continued)

Post balance sheet event

On 9 April 2025, the Home was granted a 25-year lease by Saint Margaret's Convent (SSM Chiswick) CIO, and as a result from that date, the charity is not in a position to exercise significant influence and so ceased to be a parent entity of the Home.

Other related party transactions

During the year, the Reverend Mother Superior of Saint Margaret's was an advisor to the Home.

In accordance with their vows of poverty the trustees of the CIO, who are members of the Chapter of the Society of Saint Margaret, are provided with board, lodgings, travelling and personal expenses.

A number of the trustees of the CIO reside within the premises occupied by St Mary's Convent and Nursing Home (Chiswick). Saint Margaret's Convent (SSM Chiswick) CIO donates monies to the St Mary's Convent and Nursing Home (Chiswick) towards the living and personal expenses of these sisters. A number of the trustees of the CIO work at the Home but they receive no salary for this work from the Home.

Five trustees, as members of the Chapter of the Society of Saint Margaret, have no resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by these individuals, whilst they were trustees, to the charity was £49,706 (2024 - £35,408).

During the year to 31 March 2025, travel expenses of £115.90 were reimbursed to one trustee. (2024: £52.80)

Included in donations in the year to 31 March 2024 is a donation of £5,000 paid towards the care and support of the brother of a trustee, Miss Pamela Groombridge (Sister Mary Paul SSM), who is also a member and beneficiary of the charity.

There were no other related party transactions with the trustees of the charity during the year (2024 – none).

20. Ultimate control and members' liability

The charity, which is constituted as a CIO, was controlled throughout the period by the Society of Saint Margaret by virtue of the fact that the members of the CIO comprise the members of the Chapter. The Society does not hold any assets, incur liabilities or enter into any transactions in its own right within the United Kingdom. Assets and liabilities of the Society within the United Kingdom are vested in the trustees of the charity, who undertake all transactions entered into in the course of the Community's charitable activities.

If the CIO is wound up, members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales - Charity number 1188112

Accounts

**Saint Margaret's
Convent (SSM Chiswick)
CIO**

**Annual Report and
Consolidated Accounts**

Year ended 31 March 2024

Charity Registration Number 1188112
(England and Wales)

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Legal and administrative information 31 March 2024

Trustees	Miss Cynthia Boreham (Sister Cynthia Clare SSM) Miss Jennifer Goodeve (Sister Jennifer Anne SSM) Miss Pamela Groombridge (Sister Mary Paul SSM) Miss Shirley Jepson (Sister Sarah SSM) Miss Catherine Allen (Sister Mary Clare SSM) Dr Peta Dunstan
Principal address	Saint Margaret's Convent c/o St Mary's Convent and Nursing Home Burlington Lane Chiswick London W4 2QE
Charity registration number	1188112
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Banker	National Westminster Bank plc 15 London Road East Grinstead West Sussex RH19 1EP
Investment managers	Rathbones Group Plc (incorporating Investec Wealth & Management Limited) 30 Gresham Street London EC2V 7QN
Solicitor	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG

Report of the trustees 31 March 2024

The trustees present their report and the consolidated accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the "charity" or the "CIO") for the year ended 31 March 2024. The accounts consolidate the accounts of the charity with those of St Mary's Convent and Nursing Home (Chiswick).

The accounts have been prepared in accordance with the accounting policies set out on pages 27 to 32 of the attached accounts and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

Saint Margaret's Convent is a Mother House of the Society of Saint Margaret (an Anglican religious order) founded in 1855 by John Mason Neale DD.

Saint Margaret's Convent (Chiswick), the predecessor charity, was registered as a charity on 9 April 1964 (Charity Registration No. 231926). It was administered and managed in accordance with the Scheme of the Charity Commissioners for England and Wales dated 31 March 2000.

With effect from midnight on 31 March 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of St Margaret's Convent (Chiswick) were transferred as a going concern to Saint Margaret's Convent (SSM Chiswick) CIO which was registered with the Charity Commission on 21 February 2020. Saint Margaret's Convent (SSM Chiswick) CIO commenced its charitable activities on 1 April 2020.

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent undertaking of St Mary's Convent and Nursing Home (Chiswick) (St Mary's or "the charitable company"). St Mary's Convent and Nursing Home (Chiswick) is a company limited by guarantee (Company Registration Number 3959483 (England and Wales)) incorporated on 24 March 2000 and was registered as a charity (Charity Registration Number 1080751) on 16 May 2000. It was established under a memorandum of association which defined its objects and powers and is governed by its articles of association. The principal activity of the charitable company is the operation of St Mary's Convent and Nursing Home ("St Mary's"), situated in Chiswick, London.

Mission

The charity's object is the following of the religious life in the Church of England devoting every faculty of body, mind and spirit to God by responding to His call under vows of poverty, chastity, obedience and charity; and more particularly by carrying on various charitable works including the relief of those in need, the advancement of religion and the promotion of education.

Mission (continued)

The charity's aims are to support the sisters (the community) and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

The sisters' principal ministry today is to older people, through the provision of nursing and residential care via St Mary's. The aims of St Mary's are to provide excellent personal and nursing care to its 60 residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence. This care is provided by skilled and dedicated staff, underpinned by the core values of the charity, recognising that each resident is an individual, thus enabling each individual to live their final years of life with dignity with the highest possible quality of life throughout their stay at the Home in a caring environment.

Objectives and activities and relevant policies

Objectives and activities

As stated above under "Mission", the aims of the charity are to care for individual members of the community throughout their lives and to support and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

Caring for members of the religious community

In common with many religious communities, the age profile of the members of the community is increasing as existing members grow older and the number of new vocations becomes minimal. Two sisters are in their 90s, four sisters are in their 80s, one is aged between 70 and 80 and one is aged between 60 and 70.

The charity has an obligation, both moral and legal, to provide care for the members of the community, none of whom have resources of their own and all of whom have devoted a significant part of their lives to the care of the elderly, poor and marginalised in society. As the age profile of the community increases so too does the need to provide increasing and increasingly expensive care to the sisters.

At present two sisters live in independent flats in the Uckfield area, two members of the community are receiving care at St Mary's which is paid for on an arm's length basis, and four sisters live in a separate section of the property from which St Mary's operates. In this regard, the objectives of the trustees over the current year are summarised below. All of these objectives will continue to be applicable for the next few years also.

- ◆ Ensuring all members of the community receive the high level of care they require to provide them with the quality of life they have a right to expect;
- ◆ Enabling all members of the community to continue with their individual ministries for as long as possible.

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion and maintenance of public worship, and witness to God, continuing the intention of our founder John Mason Neale

This objective continues to be fulfilled at St Mary's, in the chapel by the daily celebration of the Eucharist and Divine Office, with the chapel being available for the use of residents and staff as well as the community.

The promotion of religious teaching and spirituality

This objective continues to be fulfilled by:

- ◆ Educational work in schools, youth clubs and parishes, including individual tuition;
- ◆ Offering hospitality to resident guests and entertaining day guests who come for short periods of prayer and quiet;
- ◆ Assisting with private retreats;
- ◆ Provision of pastoral support and intercession for those in need;
- ◆ Provision of spiritual direction on a one-to-one basis;
- ◆ Pastoral visiting in the neighbourhood of Uckfield to establish contact;
- ◆ Participating in parish mission;
- ◆ Ecumenical outreach;
- ◆ Administering Holy Communion, both at the parish church and domiciliary visits.

The distinctive role of Saint Margaret's Convent (Chiswick) as the Mother House is to:

- ◆ Act as the administrative centre of the religious community's business and financial affairs;
- ◆ Maintain the community's archives;
- ◆ Receive and maintain contact with our Associates;
- ◆ Promote and maintain contact with the old girls of our schools;
- ◆ Maintain contact with other Anglican religious communities and other ecumenical bodies;
- ◆ Liaise with national and diocesan church bodies;
- ◆ Liaise with the Convent and its branch house in Sri Lanka, whose varied ministry includes parish work, running a home for elders, a children's home, a hostel for young ladies and a retreat house;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Promote relationships with other Society of Saint Margaret convents around the world; and
- ◆ Seek to be open to the Will of God in our ministry and in the future training of novices.

The aims of St Mary's are to:

- ◆ Provide excellent personal and nursing care to its 60 older residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence;
- ◆ Provide care, delivered by skilled staff, underpinned by the core values of privacy, dignity, choice, rights, proper assessment of risk, respect, equality, fulfilment, independence and security, to a standard which embraces fundamental principles of good practice and meets the requirements of the Care Act 2014;
- ◆ Recognise each resident as an individual and enable the resident to achieve the highest possible quality of life throughout their stay. Family and friends are welcome and are involved in care planning and delivery, providing the resident gives consent; and
- ◆ Enable each resident to experience a comfortable and peaceful death, surrounded by loved ones and caring staff.

The activities and fundamental ethos of St Mary's are to:

- ◆ Provide nursing and residential care for elderly residents, who are physically frail, disabled or require supervision due to mental and/or physical deterioration. St Mary's is staffed by registered nurses and care assistants, most of whom have Qualifications and Credit Framework ("QCF") qualifications at levels 2, 3 and 5;
- ◆ Provide holistic care for the residents, including meeting social and spiritual needs. This involves a varied activity programme throughout the week, both inside the Home and out. Staff, volunteers and paid contributors are involved in providing the programme;
- ◆ Provide a local care home for the older people of Chiswick and surrounding areas, so they do not have to move away from this facility and can maintain local links and involvement if they wish. It is the only care home providing nursing in Chiswick;
- ◆ Provide five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ to enable the residents to live as independently as possible, in their own rooms and apartments, respecting their choices for decoration and room layout where practically possible;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Provide assistance to residents if they need it, but to limit interventions to suit their needs and desires, ensuring they maintain control over their lives and enabling them to take risks within a monitored and safe environment; and
- ◆ Provide a homely, flexible and accepting environment where the resident and their families and friends feel able to continue their relationships and enjoy family life, arranging and participating in any activities that are important to the resident's cultural, social or religious needs.

St Mary's recognises that its clients (residents) are vulnerable. Many of them are physically and/or mentally frail. They may be unable to give informed consent or make appropriate choices or judgements. Some are not able to recognise risks to themselves or maintain their own safety. As an ethical business, based on Christian values, St Mary's adopts practices to protect these vulnerable adults, including:

- ◆ Disclosure and Barring Service (DBS) criminal record checks for all staff and volunteers;
- ◆ Safeguarding of Vulnerable Adults (SOVA) training for all staff and volunteers;
- ◆ Vulnerable adult policy – service wide agreement;
- ◆ Training and induction for staff (video and questionnaire, QCF);
- ◆ Gifts and gratuities policy;
- ◆ Restraint policy and regular medication review;
- ◆ Accident/incident policy;
- ◆ Nursing and Midwifery Council register checked (registered nurses only); and
- ◆ Supervision as required by the Care Quality Commission.

Public benefit

Both the charity and the charitable company review their aims, objectives and achievements each year and this report comments on achievements during the year ended 31 March 2024 and also considers plans for the future. In undertaking the review of aims, objectives and achievements the trustees of both charities have paid due regard to guidance issued by the Charity Commission in determining how their activities should be carried out for the public benefit.

Objectives and activities and relevant policies (continued)

Public benefit (continued)

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) fulfil their charitable purposes for the public benefit in many ways including the following:

- ◆ Providing the facilities for public and private worship, retreats, pastoral support and hospitality to all irrespective of their religious belief or their means;
- ◆ Providing high standards of care for the 60 residents at St Mary's;
- ◆ Providing five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Giving care at fee rates materially lower than the rates charged by commercially operated homes of comparable quality;
- ◆ Caring for those residents reliant on public funding at fee rates materially lower than St Mary's normal rates. The trustees of St Mary's continue to be concerned about the extent of this public subsidy but it is the unfortunate reality of the inadequacy of public funding for residential and nursing care for the elderly. St Mary's status as a charity does ensure that residents are not prevented by lack of means from enjoying the high standard of care St Mary's is able to provide;
- ◆ Being a place of both public and private worship for residents, staff and visitors alike. The presence of the Chapel distinguishes St Mary's from most other care homes and provides a spiritual element to the atmosphere at St Mary's which is much valued;
- ◆ Being open to all irrespective of their religious beliefs despite St Mary's being run by an Anglican Christian religious order.

The charitable status of St Mary's substantially enhances its ability to fulfil its charitable purposes for the public benefit in a number of ways:

- ◆ The sisters resident at St Mary's provide the ethos and the spiritual care whilst living amongst the residents;
- ◆ The trustees give freely of their time and expertise without payment;
- ◆ Charitable status combined with the high regard and affection in which the Convent and St Mary's are held, ensures the continued support of a host of volunteers. This support comes in the form of the donation of both time and money. The wide range of activities and outings enjoyed by the residents of St Mary's could not be provided without the considerable support of volunteers who give freely of their time. Such activities are an important contributor to the air of vitality at St Mary's;
- ◆ The work which is carried out by volunteers, the sisters and trustees at no cost, coupled with the fact that as a charity there is no requirement for a commercial return on capital employed, enables St Mary's to operate with a much lower cost base than a commercial undertaking, resulting in the lower fee rates for residents to which reference has already been made.

Objectives and activities and relevant policies (continued)

Investment policy

The investments of both the charity and the charitable company are managed by Rathbones Group Plc (incorporating Investec Wealth & Investment Limited), professional investment managers. There are no restrictions on any of the charities' powers to invest.

The investment strategy is set by the trustees with advice from their investment managers. It takes into account income requirements for the year, the risk profile and the investment managers' view of the market prospects in the medium term.

The investment objective of both the charity and the charitable company is to achieve a balanced return between income and capital growth within a moderate risk profile. The trustees also have an ethical policy which precludes investment in any company, which after reasonable enquiry, clearly generates significant profits from an activity which is contrary to the objectives of the Anglican Church.

Both charities receive quarterly reports from their investment managers allowing the respective trustees to monitor the performance of the portfolio and the investment strategy. The trustees also meet with the investment managers at least once a year.

Fundraising policy

Both charities aim to achieve best practice in the way in which they communicate with donors and other supporters. They take care with both the tone of their communications and the accuracy of their data to minimise the pressures on supporters. They apply best practice to protect supporters' data and never sell data, they never swap data and ensure that communication preferences can be changed at any time. The charities manage their own fundraising activities and neither employs the services of professional fundraisers. The charities undertake to react to and investigate any complaints regarding their fundraising activities and to learn from them and improve their service. During the year, neither charity received any complaints about their fundraising activities.

Achievements and performance

St Margaret's Convent

During the year, the charity has continued to support members of the Community and so enable them to carry on their religious and charitable work whilst ensuring also that those sisters in need of care are looked after properly. The promotion and maintenance of public worship has continued to be fulfilled by the celebration of the Eucharist and Divine Office each day in the chapel. Through their individual ministries such as parish work, pastoral visiting, educational work, assisting with retreats and spiritual direction, the sisters continue to promote religious teaching and spirituality.

A room in the sisters' area has now been refurnished and designated as a Guest Room for visiting sisters from the other Convents in the Society and those from other Communities.

Achievements and performance (continued)

St Margaret's Convent (continued)

On 30 October 2023 the Charity completed the purchase of an assisted living apartment in Uckfield for a gross purchase price of £135,000. In January 2024, the flat which we own in Uckfield was placed on the market with the asking price of £120,000.

St Mary's Convent and Nursing Home (Chiswick)

This report covers a challenging year, where Health and Social Care came under extreme pressures. The introduction of the Care Quality Commission's new single assessment process so soon after the on-going effects of COVID and Brexit, changes to immigration status for Care staff, and the cost of living crisis has resulted in the need to review the internal operating model and the management structure has also changed following some personnel changes. A new Registered Manager was appointed in June 2023. The Home is usually full, with a long waiting list for the extra care/nursing unit although the residential unit has not been fully occupied at all times. Independent living bungalows remain fully occupied and the development of an apartment in the residential unit has resulted in requests for more of this type of supported living accommodation. There is generally a growing level of demand for specialist dementia care which the home is not registered or environmentally suitable for. We are fully staffed but have struggled to find high calibre staff, staff willing to work unsocial hours, especially weekends, staff wishing to take on leadership roles or develop these skills and staff with the required English language skills.

Despite these challenges, our occupancy rates have been maintained at 95% plus. This has had a positive impact on our income and enabled us to weather what has been an otherwise difficult financial year.

We have continued to renew and refurbish the communal areas of the Home, and refresh rooms between resident placements. We have introduced a café in the Orangery in consultation with the residents, and all are very pleased with the results.

The Home runs as an extended Christian family, where residents, their families and friends are all welcome in the Home, which has an open visiting policy. Residents are supported so that they may live as normal a life as possible, enabling them to be "up and about" and enjoying some meaningful activities during the day. This is facilitated by specialist mobility equipment funded from donations, which means no residents are bedbound. There is a full activity programme every week, with more individual activities, facilitated by the Activities Team.

The chapel is the focal point of St Mary's, and although residents do not have to be religious to come to the Home, many residents choose it because they wish to continue to attend a weekly church service. Mass is celebrated every day and the sisters attend offices of Morning Prayer, Mid-day Office, Vespers and Compline and are often joined at these by some residents.

The Home has many staff who have worked at St Mary's for several years and the Home actively supports staff to gain Health and Social Care Qualifications at levels 2, 3 and 5. Over the year, the Home has been fully staffed and has not used agency staff. Where necessary we have called on our bank staff.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The Home has a good working relationship with the Palliative Care Team at Meadow House Hospice and aims to provide residents with end-of-life care at the Home. Most were supported to the end of their lives at St Mary's. Families and friends were able to continue to visit them here and received support from the regular and consistent staff team.

Quality Management is of paramount importance and the Home uses the Quality Compliance System to audit compliance with the Fundamental Standards (Care Act 2014, Health & Social Care Act 2008). The Managing Director, as Nominated Individual, completes the Provider Audit monthly with the Registered Manager.

The Home operates in a highly regulated sector, and there have been many areas where regulation have increased in recent years. A large number of reports, to differing bodies, requiring different statistics, continue to take up a lot of time of both the Registered Manager and the Administrator. The Fair Cost of Care exercise resulted in a report but no action. There have been on-going delays in decisions about funding for Adult Social Care and how this might work between providers, local councils and the NHS going forward. It is hoped that the change of Government may result in changes in the coming year.

The Care Quality Commission (CQC) published its new framework for providers to work with after a prolonged pilot; however, implementation did not occur in the financial year. The launch is planned in the year 2024/25, but there is a challenge about whether it is fit for purpose from one of the pilot participants. The launch of the new CQC portal for Registered Managers was delayed and was not up and running by April 2024. Currently each month the CQC looks at the information we submit, material gathered by "intelligence" and information we provide to our local council. Following this monthly review, the CQC has always sent an email stating that 'they see no reason to change their rating of the care home at this time'.

The Home was last fully inspected in November 2019 and was rated "Good" in the reported published in December 2019 with Responsive rated as "Outstanding". A full copy of the report can be found at www.cqc.org.uk

The Home successfully recruited a new Registered Manager, Melissa Layton, who was appointed and took up position in June 2023. Liz Smith, who until June 2023 was the Registered Manager and Matron, succeeded Sister Jennifer as Managing Director, with Sister Jennifer remaining as an advisor. Melissa came with long experience of working at the same level in the Health and Social Care Sector, but in the speciality of learning difficulties. It has been beneficial to have a new but very experienced person join the team, as it has enabled the senior team to broaden its perspectives and explore different approaches and ideas.

The Registered Manager and Managing Director are completing Mock Audits, the first completed in February 2024, with a plan to cover all five key areas SAFE, EFFECTIVE, CARING, RESPONSIVE and WELL-LED by November 2024. An independent external inspection is also being considered to try and ensure the GOOD rating is maintained if and when CQC inspect the Home again. It should also be noted that we have completed a climate literacy course so that we can demonstrate to the CQC our commitment to environmental sustainability and, as a result, an action plan has been developed.

Financial review

The group's income amounted to £4,630,311 (2023: £4,026,097). Of this amount £3,866,878 (2023: £3,452,065) arose from nursing and residential home fees. Donations and legacies receivable totalled £267,879 (2023: £176,473).

Expenditure during the year for the group amounted to £4,632,494 (2023: £4,103,122). Costs in relation to the provision of residential and nursing care totalled £4,080,569 (2023: £3,666,924). The costs of supporting the members of the community and their ministry were £447,357 (2023: £358,565).

During the financial year to 31 March 2024 St Mary's achieved net income before realised and unrealised investment gains amounted to £137,431 (2023 - £42,812). The fees paid by local authorities are significantly below the level required to cover the economic costs of care. Without the support of those giving donations and bequeathing legacies, and without income arising from investments, expenditure and related investment management fees would have exceeded income by £253,618 (2023 - £285,941).

Net expenditure for the group, before realised and unrealised investment gains, amounted to £2,183 (2023: £77,025).

Net investment gains for the group were £834,125 (2023: net investment losses of £1,136,106) and the net income and net increase in funds for the period, therefore, amounted to £831,942 (2023: net expenditure and net decrease in funds of £1,213,131).

Donations

The trustees wish to record their grateful thanks to all donors whose generosity has enabled the work of the charity and of St Mary's to continue.

Investment performance

As previously stated, during the year, the group's investments were managed by professional investment managers. At 31 March 2024 the investments had a market value of £13,404,965 (2023: £12,702,704) including cash awaiting investment of £268,105 (2023: £101,419).

During the year, the total return achieved on the investment portfolio was 9.25%.

The investment managers continued to invest in accordance with the trustees' investment policy set out earlier in this report and in compliance with the ethical guidelines given to them. Further details of the investment portfolio are included in note 12 to the attached accounts. The trustees of the charity will continue to take a long term view and believe that the investment policy remains appropriate.

Reserves policy and financial position

Balance sheet reserves at 31 March 2024 were £19,848,079 (2023: £19,016,137) of which £9,453,490 (2023: £7,108,270) represented designated funds, £4,494,936 (2023: £4,465,377) represented fixed asset reserves, and the remaining £5,899,653 (2023: £7,442,490) represented general funds.

Financial review (continued)

Reserves policy and financial position (continued)

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. Given the nature of the work undertaken by St Mary's, and the current inadequacy of Government funding for residents in nursing homes without private means, together with the long-term commitment to look after the members of the community as they grow older, it is considered that the level of the group's free reserves should be equal to at least eighteen month's budgeted expenditure. The trustees are of the opinion that this provides sufficient flexibility to enable the charity to meet the continued challenges posed by the current macroeconomic and geopolitical climate and so cover any temporary shortfalls in income due to falls in occupancy levels.

The trustees consider that the level of free reserves is adequate but not excessive and will enable it to pursue successfully its charitable objectives. The free reserves figure of £5,899,653 needs to be considered in the light of the challenges posed by the macroeconomic and geopolitical climate. Inflationary pressures will have a significant impact of energy bills and food prices during the next twelve months and St Mary's faces the uncertainties caused by the Government's changes to the funding of social care and their impact on care fees. The annual budgeted expenditure of St Mary's exceeds £4.4 million and this needs to be considered in the light of the foregoing but also the increasing age profile of the sisters, the volatility in world stock markets and the need for St Mary's to employ more paid staff in the future as a result of the increasing regulatory requirements on care homes. Therefore, the trustees are of the opinion that the free reserves are adequate but not excessive.

Plans for future periods

St. Margaret's Convent

It is the intention of the trustees of the charity to continue to meet the charity's objectives.

It is also the intention of the trustees to grant a lease to St Mary's for the area of the property which is utilised for the Nursing Home to enable the Management and Directors to raise funds in order to make improvements and additions to the building.

St Mary's Convent and Nursing Home (Chiswick)

The immediate challenge for 2024/2025 will be to deal with the issues arising primarily as an indirect impact of the macroeconomic and geopolitical climate - in particular, recruitment and retention of staff, pressures on staff pay, and continuing high energy and food prices. In addition, the Government's reforms in respect to social care funding and the national shortage of care and nursing staff both give rise to severe challenges. Operationally, the trustees of the charitable company, do not anticipate any significant change to the charity - their intention is to continue to meet the charity's objectives and to focus on providing an excellent service for residents.

Plans for future periods (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The Home continues to look to the future and how it can adapt its current provision to suit changing needs. The more general development of retirement villages means that people are looking for flexible care progression facilities on site, from supported independence to nursing care when required. This is due to the improved treatment of many chronic conditions, including cancer. Potential residents know that their condition is eventually terminal but wish to remain as independent as possible while they are well, in a supportive environment, and receive end of life care, when it is required, in the same place with the same staff. Often people are living with the uncertainty of when their condition may change, so are comforted by the presence of nursing staff on site if there is an emergency and weekly GP sessions, with daily contact, if required.

Our large garden and some other areas in the grounds are under-utilised and provide the opportunity to increase the number of independent living bungalows, without affecting the overall environment. The trustees are exploring possibilities for future development of this type of accommodation.

The pandemic showed us that our communal spaces need to be larger and more adaptable to facilitate on-going care and support, with adequate space to minimise infection risk, if required, and meet the CQC requirement to introduce more "normalised living", including restaurant style meals. Increased communal space to undertake shared activities, enable residents to meet in small groups of their own choosing and entertain visitors, outside of their rooms are issues that feature in resident feedback.

St Mary's has sought the services of Paul Vick Architects and initial plans have been drawn up. The Architects have consulted Hounslow Planning and Conservation Departments over these years, and the management team discussed plans with the Board, the sisters and immediate neighbours. As a consequence, planning permission went live on 11 March 2024, and was granted on 8 November 2024. Work will now begin on the next steps, phasing and fundraising.

Alongside the plans outlined above, the trustees of St Mary's have approached the members of Saint Margaret's Convent to discuss a long-term lease agreement (minimum 25years). Agreement to this security of tenure is deemed essential, before any significant investment is made.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO), governed by a Constitution and registered with the Charity Commission on 21 February 2020.

Structure, governance and management (continued)

Key management personnel

The trustees (who include the Reverend Mother who was also the Responsible Person and Chief Executive of St Mary's during part of the year, and is now the advisor) consider that they, together with the lay trustees of the charitable company and the Registered Manager/Matron of St Mary's, comprise the key management personnel of the charity and the group in charge of directing and controlling, running and operating the charity and the group on a day to day basis.

None of the trustees, including the lay trustees of St Mary's, received any remuneration during the period. One trustee of St Mary's received reimbursement of expenses during the year in relation to travel expenses of £468 (2023: Nil).

Five trustees of the charity are members of the Anglican Religious Community, Saint Margaret's Convent (Chiswick). In accordance with their vows of poverty these trustees are provided with board, lodgings, travelling and personal expenses. The sisters receive no other benefit in money or in kind. Those who work within St Mary's receive no salary for the work they do within the Home.

The pay of the Registered Manager/Matron of St Mary's is reviewed annually by the trustees. Her pay generally is increased in line with average earnings within the Home.

Trustees

The names of the trustees who served during the financial year ended 31 March 2024 are set out as part of the legal and administrative details on page 1 of this annual report and consolidated accounts.

The trustees take advice from both their lay advisers and their professional advisers, particularly in the areas of law, finance and accounting, property and investment.

St Mary's Convent and Nursing Home (Chiswick) has a body of trustees which is separate from the trustees of Saint Margaret's Convent (SSM Chiswick) CIO. The trustees of the charitable company are also the charity directors for the purposes of company law. Saint Margaret's Convent (SSM Chiswick) CIO is a member of St Mary's Convent and Nursing Home (Chiswick) and may appoint two Directors of the company.

Trustee induction and training

The trustees of St Mary's Convent and Nursing Home (Chiswick) have expertise and experience in a wide range of business, medical and care disciplines. Individuals with appropriate skills, ability and time are approached to offer themselves for election to the board of trustees.

Structure, governance and management (continued)

Trustee induction and training (continued)

Prospective trustees of the charitable company are invited to meet existing trustees and the senior management and to see first-hand the work of the Home and its general atmosphere. They are provided with relevant documents relating to the governance of the charity and the latest accounts and management accounts. The information and advice available from the Charity Commission is also made available to any prospective trustee who does not have previous experience of the duties and responsibilities placed on a charity trustee.

Organisational structure

During the year, the Reverend Mother Superior, Sister Jennifer Anne SSM, was the chair of the trustees of both the charity and the charitable company. She was responsible for the day to day running of the charity and was assisted by the Assistant Superior of Saint Margaret's Convent, currently Sister Mary Clare SSM.

The trustees of the charity meet during the year as necessary.

The day to day running of St Mary's was overseen by Sister Jennifer Anne SSM until July 2023 when Elizabeth Smith became the Managing Director. Melissa Layton was appointed the Registered Manager with effect from the same date taking over that role from Elizabeth Smith.

The trustees of the charitable company meet four times a year and are responsible for the strategic direction and policy of the Home. At each meeting, the trustees of the charitable company consider the key measures of operational and financial performance with the assistance of the appropriate members of the management team.

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the group and of the income and expenditure of the charity and of the group for that period. In preparing these accounts, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ Make judgements and estimates that are reasonable and prudent;

Structure, governance and management (continued)

Statement of trustees' responsibilities (continued)

- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the relevant Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The trustees have identified and considered the major risks to which the charity is exposed. Systems have been established to mitigate those risks and the risk policies which have been developed will be regularly updated and adapted as circumstances change. The trustees of the charitable company have also identified and considered the major risks to which St Mary's is exposed. The key risks affecting the charities are described below together with the main ways in which they are mitigated:

- ◆ Operationally both charities work with vulnerable adults including older people. Their trustees recognise the absolute necessity of ensuring the protection and safety of all those that the charities serve. This means that sisters and staff must obtain clearance from the Disclosure and Barring Service (DBS). In addition, the trustees have established systems of on-going safeguarding training; to update internal policies; and to ensure staff and volunteers are kept informed about good practice in work.

St Mary's operates in a highly regulated field of activity and as such is subject to regular inspection by a number of agencies. The result of this degree of scrutiny is that operational risk policies are very well developed in the areas of quality of service, health and safety of residents and employees and employment issues. The Matron and the trustees with experience of running health care organisations advise the trustees of the myriad of clinical, care and other risks associated with the operation of the care home including, for example, safeguarding (see above); the chronic shortage of qualified nurses and care assistants; and the changing regulatory environment including alterations to the inspection regime of the Care Quality Commission and the need for specific written policies.

Structure, governance and management (continued)

Risk management (continued)

- ◆ The group and the charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by a reputable investment manager who adheres to a policy agreed by the trustees. The trustees meet at least once a year with the investment manager and the manager's performance and that of the portfolio are monitored regularly. This will continue to be so given the volatility in markets caused by the aftermath of the Covid-19 pandemic but also by the current macroeconomic and geopolitical climate. The investment strategy is assessed regularly to ensure it remains appropriate to the group's and charity's needs - both now and in the future.

In the areas of governance, financial and compliance risk the trustees of both the charity and the charitable company have considered the systems controlling risk and the work of the charities' senior staff and professional advisers who implement and monitor the risk control systems. The risk systems in place combined with the skills of those responsible for implementing the policies minimise the exposure to risk.

Related parties

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's was the Chief Executive of the Home. The freehold of the premises from which the Home operates is owned by the charity. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

Employees, volunteers and members of the Community

The trustees wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication and positive approach is very much appreciated.

Approved by the trustees and signed on their behalf by:

C. M. Allen

Trustee

Approved by the Trustees on: 26 November 2024

Independent auditor's report to the trustees of Saint Margaret's Convent (SSM Chiswick) CIO

Opinion

We have audited the accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the 'parent charity') and its subsidiary (the 'group') for the year ended 31 March 2024 which comprise the group and parent charity statement of financial activities, the group and parent balance sheets, the statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2024 and of their income and expenditure for the period then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report and consolidated accounts, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 15, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the parent charity and group through discussions with management and trustees and from our knowledge and experience of the sector. We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the parent charity and group. These included but were not limited to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006, The Code of Fundraising Practice, Safeguarding Regulations and the Care Standards Act 2001 and related legislation; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the parent charity's and group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of the trustee board; and
- ◆ Enquiring of as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 11 December 2024

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Consolidated statement of financial activities Year ended 31 March 2024

	Notes	2024 £	2023 £
Income from:			
Donations and legacies*	1	267,879	176,473
Investment income and interest receivable	2	413,289	357,917
Charitable activities			
. Charges for nursing and residential care services	3	3,866,878	3,452,065
Other sources:			
. Surplus on disposal of tangible fixed assets		20,000	—
. Miscellaneous		62,265	39,642
Total income		4,630,311	4,026,097
Expenditure on:			
Raising funds – investment management fees		44,386	22,256
Charitable activities			
. Support of members of the Community and their ministry	4	447,357	358,565
. Provision of nursing and residential care	5	4,080,569	3,666,924
. Donations	7	60,182	55,377
Total expenditure		4,632,494	4,103,122
Net expenditure before net investment gains (losses)	8	(2,183)	(77,025)
Net gains (losses) on investments		834,125	(1,136,106)
Net income (expenditure) and net movement in funds		831,942	(1,213,131)
Reconciliation of funds:			
Fund balances brought forward at 1 April 2023		19,016,137	20,229,268
Fund balances carried forward at 31 March 2024		19,848,079	19,016,137

The group has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

*Donations in the period to 31 March 2024 included £13,682 (2023: £10,100) for restricted purposes. Further details of these are given in note 1 to the accounts.

All other income related to unrestricted funds.

Charity statement of financial activities Year ended 31 March 2024

	Notes	2024 £	2023 £
Income from:			
Donations and legacies	1	134,703	57,188
Investments and interest receivable	2	260,558	253,969
Other income		90	45
Total income		395,351	308,195
Expenditure on:			
Raising funds		25,406	14,297
Charitable activities			
. Support of members of the Community and their ministry	4	447,357	358,565
. Donations	7	62,202	58,177
Total expenditure		534,965	431,039
Net expenditure before net investment gains (losses)	8	(139,614)	(119,837)
Net gains (losses) on investments		593,923	(809,394)
Net income (expenditure) and net movement in funds		454,309	(929,231)
Reconciliation of funds:			
Total funds balances brought forward at 1 April 2023		10,023,365	10,952,596
Total funds balances carried forward at 31 March 2024		10,477,674	10,023,365

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

All income and expenditure related to unrestricted funds.

Balance sheets 31 March 2024

	Notes	Group		Charity	
		2024 £	2023 £	2024 £	2023 £
Fixed assets					
Tangible assets	11	4,494,936	4,465,377	742,003	634,768
Investments	12	13,404,965	12,702,704	9,485,943	9,009,057
		17,899,901	17,168,081	10,227,946	9,643,825
Current assets					
Debtors	14	428,189	296,580	138,224	118,140
Short term bank accounts		1,000,000	—	—	—
Cash at bank and in hand		1,003,867	1,990,042	282,824	420,511
		2,432,056	2,286,622	421,048	538,651
Liabilities					
Creditors: amounts falling due within one year	15	(483,878)	(438,566)	(171,320)	(159,111)
Net current assets		1,948,178	1,848,056	249,728	379,540
Total net assets		19,848,079	19,016,137	10,477,674	10,023,365
Represented by:					
Funds and reserves					
Income funds					
Unrestricted funds					
. Designated funds	16	9,453,490	7,108,270	5,923,490	5,108,270
. Tangible fixed assets fund	17	4,494,936	4,465,377	742,003	634,768
. General fund		5,899,653	7,442,490	3,812,181	4,280,327
		19,848,079	19,016,137	10,477,674	10,023,365

Approved by the trustees and signed on their behalf by:

C. M. Allen

Trustee

Approved by the trustees on: 26 November 2024

Consolidated statement of cash flows Year ended 31 March 2024

	Notes	2024 £	2023 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(212,737)	(158,945)
Cash flows from investing activities:			
Investment income and interest received		379,621	356,690
Proceeds from the disposal of tangible fixed assets		20,000	—
Purchase of tangible fixed assets		(304,923)	(92,713)
Invested in short term deposits		(1,000,000)	—
Proceeds from the disposal of investments		10,402,658	3,296,988
Purchase of investments		(10,154,108)	(3,649,606)
Net cash used in investing activities		(656,752)	(88,641)
Change in cash and cash equivalents in the period		(869,489)	(247,586)
Cash and cash equivalents at 1 April 2023	B	2,191,461	2,439,047
Cash and cash equivalents at 31 March 2024	B	1,321,972	2,191,461

Notes to the statement of cash flows for the period to 31 March 2024.

A Reconciliation of net movement in funds to net cash used in operating activities

	2024 £	2023 £
Net movement in funds (as per the statement of financial activities)	831,942	(1,213,131)
Adjustments for:		
Depreciation charge	275,364	267,999
Net (gains) losses on investments	(834,125)	1,136,106
Investment income and interest receivable	(413,289)	(357,917)
Net surplus on disposal of tangible fixed assets	(20,000)	—
(Increase) decrease in debtors	(97,941)	30,134
Increase (decrease) in creditors	45,312	(22,136)
Net cash used in operating activities	(212,737)	(158,945)

B Analysis of net debt i.e. cash and cash equivalents

	1 April 2023 £	Cash flows £	31 March 2024 £
Cash at bank and in hand	1,990,042	(986,175)	1,003,867
Cash instruments held by investment managers	100,000	(50,000)	50,000
Cash held by investment managers	101,419	166,686	268,105
Total cash and cash equivalents	2,191,461	(869,489)	1,321,972

Principal accounting policies 31 March 2024

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year ended 31 March 2024 with comparative information given in respect to the year ended 31 March 2023.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Basis of consolidation

The group's statement of financial activities, balance sheet and cash flow statement consolidate the accounts of the charity and the accounts of St Mary's Convent and Nursing Home (Chiswick).

Critical accounting estimates and areas of judgement

Preparation of the accounts of the group and the charity requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the useful economic lives attributed to tangible fixed assets used to determine the annual depreciation charge;
- ◆ assessing the recoverability of any debts for residential and care home fees and the need for a provision against doubtful or bad debts;
- ◆ determining the probability of the receipt of legacies which are measurable and to which the charitable group is entitled;
- ◆ the assumptions applied in determining the size of the sisters' care fund, created in order to provide for the continuing care of the members of the community;
- ◆ determining the assumptions adopted by the trustees and management in determining the value of any other designations required from the charitable group's general unrestricted funds; and
- ◆ estimating future income and expenditure for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the CIO have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Going forward, the CIO's investment income may be affected because of the current macroeconomic and geopolitical climate. Expenditure may rise in some areas due to inflationary pressures. The trustees of the CIO will continue to monitor both income and expenditure closely.

The Trustees have been pleased to note that the interest shown by families being shown the Home last summer has resulted in full occupancy, with long waiting lists for both residential and nursing units. This has had a very positive effect on the finances, in what could have been a difficult year. The Home is also fully recruited for staff.

The trustees do not know what impact the global economic and geopolitical climate and the resultant the cost of living crisis may have. It is fortunate in having financial reserves and so the trustees have confidence about the Home's ability to continue operating over the short to medium term.

The trustees of the charity and the group have concluded that, notwithstanding the uncertainties surrounding the aftermath of the pandemic and the current macroeconomic and geopolitical climate, there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity and group to continue as a going concerns. The trustees are of the opinion that the charity and group will have sufficient resources to meet their liabilities as they fall due.

With regard to the next accounting period, the year ending 31 March 2025, the most significant issues that may affect the charity's and the group's financial position are: the volatility in world investment markets which may cause the market value of the charitable company's investments to rise or fall; inflationary pressures and energy prices in particular; the level of local and central government funding for residential and nursing care for older people; the ability to recruit and retain high quality nursing and care staff; and the cost of implementing any changes to the regulatory environment affecting care homes generally.

The most significant areas of judgement that affect items in the accounts of the charity and group are detailed above.

Income recognition

Income is recognised in the period in which the charity and/or the charitable group has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable, fees and related charges in respect to residential and nursing care provision and other income including the surplus on the disposal of tangible fixed assets and fundraising activities.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity and/or the charitable group has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charitable group is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charitable group and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102, no value has been placed on services provided by volunteers.

Legacies are included in the statement of financial activities when the charity and/or the charitable group is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charitable group.

Entitlement is taken as the earlier of the date on which either: the charitable group is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity and/or the charitable group that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable group has been notified of the executor's intention to make a distribution.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity and/or the charitable group; this is normally upon notification of the interest paid or payable by the bank.

Fees and related charges in respect to the provision of residential and nursing care are measured at fair value of the consideration received or receivable being the invoiced amount excluding discounts and rebates. Provision is made against any amount deemed irrecoverable or where the debt is doubtful.

Income recognition (continued)

Income from miscellaneous sources includes contributions received from relatives staying overnight at the Home when visiting residents and rental income from staff. The income is recognised when receivable (being the date on which the accommodation was used) and when the charity and/or the charitable group has both confirmation of the amount and where receipt is considered probable.

The surplus on the disposal of freehold land and the surplus on the disposal of tangible fixed assets are included at fair value and accounted for on an accruals basis. The surplus on the disposal of both freehold land and tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs, related taxes and the net book value of the asset immediately prior to disposal.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity and/or the charitable group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. Support costs, including governance costs, are allocated to expenditure on the provision of nursing and residential care. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on the provision of residential and nursing care facilities for the elderly at the Home
- ◆ Expenditure on the support of members of the community and their ministry. Such expenditure enables the members to carry out their religious and charitable work.
- ◆ The provision of grants and donations relating, in the main, to the support of the community's own work and the support of other Anglican charitable organisations. Charitable grants and donations are made where the trustees believe there is a real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for any grants and donations approved but unpaid at the end of the financial year.

All expenditure is stated inclusive of irrecoverable VAT.

Support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity and charitable group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Support and governance costs (continued)

Governance costs comprise the costs involving the public accountability of the charitable group (including audit costs) and costs in respect to its compliance with regulation and good practice.

All expenditure on support and governance is attributed directly to either the provision of nursing and residential care or the support of members of the Congregation and their ministry. Hence, there has been no apportionment between expenditure headings.

Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

Freehold and long leasehold land and buildings and improvements

Freehold and long leasehold land and buildings and improvements are shown on the balance sheet at cost.

Depreciation is calculated using a straight line basis at 2% per annum. Higher rates are used where the improvement is anticipated to have a shorter useful economic life

◆ Plant, fixtures, fittings and motor vehicles are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the assets, less their estimated residual value, over their expected useful lives on the following basis:

- ◇ Fixtures and fittings 10% - 33.3% per annum;
- ◇ Motor vehicles 20% per annum.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity and charitable group do not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity and the charitable group is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains (and losses) are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Deposits for more than three months but less than one year have been disclosed as short term deposits.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charitable group anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity and charitable group are unrestricted and therefore are available for use in furtherance of the charity's and charitable group's objectives (as appropriate) at the discretion of the trustees. Within the total unrestricted funds of the charity are funds the trustees have designated for specific purposes and amounts representing tangible fixed assets. Details of these are provided in notes 16 and 17 respectively.

Pensions

The charity and charitable group offer their employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

1. Donations and legacies

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Donations*	50,984	48,719	13,743	490
Legacies	154,539	71,056	58,604	—
Pensions of individual sisters	62,356	56,698	62,356	56,698
	267,879	176,473	134,703	57,188

*Group donations include restricted donations of £13,682 (2023: £10,100).

2. Investments and interest receivable

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
UK listed investments:				
. Fixed interest	66,928	46,450	59,004	28,756
. Equities (including property)	149,856	190,612	109,288	140,876
. CBF Church of England – unitised funds	8,378	8,524	8,378	8,524
Overseas listed investments				
. Fixed interest	26,767	10,184	18,899	10,184
. Equities	52,298	57,914	28,065	30,515
. Money market instruments	—	627	—	627
. Alternatives	36,722	31,177	21,216	29,545
	340,949	345,488	244,850	249,027
Interest				
. Loan interest (note 14)	871	871	871	871
. Cash instruments	7,379	—	4,815	—
. Deposit interest	64,090	11,558	10,022	4,071
	413,289	357,917	260,558	253,969

3. Charges for residential and nursing care services

	Group	
	2024 £	2023 £
Gross fees	4,034,543	3,551,555
Less: subsidies and discounts	(167,665)	(99,490)
	3,866,878	3,452,065

Subsidies and discounts arise in respect of those residents of the Home reliant on local authority or NHS funds where the fees paid fall short of the standard fees charged by the Home.

4. Support of members of the Community and their ministry

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Premises	62,612	43,326	62,612	43,326
Sisters' living and ministry expenses	127,054	123,253	127,054	123,253
Sisters' nursing and medical care	208,480	156,645	208,480	156,645
Support costs:				
. Staff costs				
. General office costs	16,147	10,414	16,147	10,414
. Legal and professional fees	14,401	5,985	14,401	5,985
Governance costs (note 6)	18,663	18,942	18,663	18,942
	447,357	358,565	447,357	358,565

5. Provision of nursing and residential care

	Group	
	2024 £	2023 £
Direct care costs		
. Staff costs (including training: 2024: £28,762; 2023: £23,999)	2,581,090	2,284,886
. Medical costs	60,375	54,734
Accommodation costs and overheads		
. Staff costs (kitchen and domestic)	558,891	488,120
. Provisions	176,230	149,094
. Depreciation	244,106	241,767
. Property and equipment repairs and maintenance	273,871	235,042
. Rates, insurance, gas and electricity	182,394	140,097
. Residents' welfare and chapel	8,376	7,348
Support costs		
. Administration salaries	123,459	113,579
. Recruitment costs	2,478	21,752
. Printing, postage, stationery and telephone costs	19,334	7,406
. Car and travel expenses	8,791	8,335
. Professional fees (including governance costs (note 6))	79,574	94,832
. Other costs*	67,449	74,932
	4,386,418	3,921,924
Less: recharge to charity	(305,849)	(255,000)
	4,080,569	3,666,924

*Other costs include expenditure from restricted funds of £13,682 (2023: £6,100).

6. Governance costs

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Professional fees	30,663	30,942	18,663	18,942

7. Donations

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Donations of £1,000 or more to institutions				
Overseas missions of Saint Margaret's				
. Sri Lanka	12,000	11,000	12,000	11,000
. Haiti	1,000	—	1,000	—
Glass Door (Hammersmith Night Shelter)	2,000	—	2,000	—
Sackville College	11,500	1,500	11,500	1,500
The College of St Barnabas, Lingfield	1,500	1,500	1,500	1,500
British Red Cross (2024 Gaza appeal)	1,000	10,000	1,000	10,000
Kent, Surrey and Sussex Air Ambulance	1,000	—	1,000	—
Operation Smile	1,000	—	1,000	—
R.N.L.I. (Lifeboats)	1,000	—	1,000	—
The Camphill Family Appeal Fund	—	1,000	—	1,000
St Martin-in-the-fields	—	1,000	—	1,000
Water Aid	1,000	1,000	1,000	1,000
Glass Door Homeless Charity	—	1,500	—	1,500
The Priory of Our Lady	1,000	1,000	1,000	1,000
Médecins Sans Frontières	3,000	12,000	3,000	12,000
Operation Smile	—	1,000	—	1,000
KSS Air Ambulance	—	1,000	—	1,000
Hydestile Resident Animals	—	1,000	—	1,000
St Mary's Convent and Nursing Home (Chiswick)	—	—	3,000	2,800
Other donations to institutions (less than £1,000)	10,485	8,741	9,505	8,741
Donations to individuals (see note below)	12,697	2,136	12,697	2,136
2024 Total funds	60,182	55,377	62,202	58,177

Donations to individuals include donations in respect of 2 (2023 -1) individuals.

Donations by the charity and the group include a donation of £7,697 (2023: £2,136) in respect of one former associates of the Saint Margaret's Convent. The charity has agreed to supplement the residential and nursing care fees of an associate for the immediate future and while sufficient government funding is not available to fund her care.

No specific period is ascertainable over which the top up fees may be payable, as these will depend on government policy on funding nursing care, and also on age expectancy of the associate.

In the current year the charity donated £5,000 for the care of a brother of a member of the charity.

8. Net income (expenditure) before net investment gains

This is stated after charging:

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Staff costs (note 9)	3,216,824	2,862,586	—	—
Depreciation	275,364	267,999	31,258	26,233
Auditor's remuneration				
. Audit fees				
. This year	24,660	22,512	11,460	10,512
. Previous year	696	—	—	—
. Taxation services	3,000	3,165	1,320	2,280
. Other services	34,780	28,584	10,441	6,150

9. Staff costs and trustees' remuneration and expenses and key management personnel

	Group	Charity	Group	Charity
	2024 £	2023 £	2024 £	2023 £
Salaries and wages	2,860,783	—	2,544,193	—
Social security costs	278,092	—	247,694	—
Pension costs	77,949	—	70,699	—
	3,216,824	—	2,862,586	—

The number of employees whose employee benefits (including taxable benefits but excluding employer's pension contributions) exceeded £60,000 was:

	2024 No.	2023 No.
£60,000 - £70,000	—	1
£70,000 - £80,000	1	—

The average and full time equivalent number of employees of the group during the period was as follows:

	2024		2023	
	Full time equivalent	Average	Full time equivalent	Average
Nursing and residential care staff	81	92	82	93
Management and administration	2	3	2	3
	83	95	84	96

The charity did not have any employees during 2024 or 2023.

As members of the Community, the living and personal expenses of five of the trustees during the year were borne by the group and/or charity. None of the trustees received any remuneration or reimbursement of expenses in connection with their duties as trustees.

The total remuneration (including taxable benefits and employers pension contributions) Managing Director and the Registered Manager of the St Mary's Nursing Home for the year was £145,364 (2023 – Registered Manager/Matron was £79,870).

10. Taxation

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) are both registered charities and, therefore, are not liable to income tax or corporation tax on income and gains derived from their charitable activities as they fall within the exemptions available to registered charities.

11. Tangible fixed assets

Group	Freehold and long leasehold land and buildings £	Freehold improvements £	Plant, fixtures and fittings £	Motor vehicles £	2024 Total £
Cost					
At 1 April 2023	1,294,672	4,616,693	1,227,640	65,140	7,204,145
Additions	138,493	20,681	112,861	32,888	304,923
Disposals	—	—	(26,445)	(37,025)	(63,470)
At 31 March 2024	<u>1,433,165</u>	<u>4,637,374</u>	<u>1,314,056</u>	<u>61,003</u>	7,445,598
Depreciation					
At 1 April 2023	668,994	1,424,924	585,403	59,447	2,738,768
Charge for year	28,664	103,701	138,276	4,723	275,364
On disposals	—	—	(26,445)	(37,025)	(63,470)
At 31 March 2024	<u>697,658</u>	<u>1,528,625</u>	<u>697,234</u>	<u>27,145</u>	2,950,662
Net book values					
At 31 March 2024	<u>735,507</u>	<u>3,108,749</u>	<u>616,822</u>	<u>33,858</u>	4,494,936
At 1 April 2023	<u>625,679</u>	<u>3,191,769</u>	<u>642,237</u>	<u>5,693</u>	4,465,377
Charity					
		Freehold and long leasehold land and buildings £	Plant, fixtures and fittings £	Motor vehicles £	2024 Total £
Cost					
At 1 April 2023		1,294,672	12,971	15,465	1,323,108
Additions		138,493	—	—	138,493
At 31 March 2024		<u>1,433,165</u>	<u>12,971</u>	<u>15,465</u>	1,461,601
Depreciation and impairment					
At 1 April 2023		668,994	3,881	15,465	688,340
Depreciation charge for period		28,664	2,594	—	31,258
At 31 March 2024		<u>697,658</u>	<u>6,475</u>	<u>15,465</u>	719,598
Net book values					
At 31 March 2024		<u>735,507</u>	<u>6,496</u>	<u>—</u>	742,003
At 31 March 2023		<u>625,679</u>	<u>9,091</u>	<u>—</u>	634,768

As permitted under FRS 102, Tangible Fixed Assets, the group and charity continued to adopt a policy of not revaluing their tangible fixed assets. The book value of the land and buildings and other tangible fixed assets are stated at cost.

11. Tangible fixed assets (continued)

It is likely that there are material differences between the open market values of the group's and charity's land and buildings and their book values. These arise from the specialised nature of the properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to users of the accounts.

12. Investments

	Group	Charity	Group	Charity
	2024	2024	2023	2023
	£	£	£	£
Listed investments	13,086,860	9,226,646	12,501,285	8,861,871
Cash instruments held by money managers	50,000	—	100,000	50,000
Cash held by investment managers for re-investment	268,105	259,297	101,419	97,186
At 31 March 2024	13,404,965	9,485,943	12,702,704	9,009,057
	Group	Charity	Group	Charity
	2024	2024	2023	2023
	£	£	£	£
Listed investments				
Opening market value	12,501,285	8,861,871	13,284,773	9,476,653
Additions at cost	10,154,108	7,313,789	3,649,606	2,363,526
Disposals (see below)	(9,985,769)	(7,172,923)	(3,541,969)	(2,321,947)
Net unrealised investment (losses) gains	417,236	223,909	(891,125)	(656,361)
Market value at 31 March 2023	13,086,860	9,226,646	12,501,285	8,861,871
Historical cost of listed investments	12,457,602	8,766,503	11,148,585	7,807,557
	Group	Charity	Group	Charity
	2024	2024	2023	2023
	£	£	£	£
Disposals				
Disposal proceeds	10,402,658	7,542,937	3,296,988	2,168,914
Realised (gains) losses	(416,889)	(370,014)	244,981	153,033
Disposals at market value	9,985,769	7,172,923	3,541,969	2,321,947

12. Investments (continued)

Listed investments comprised the following:

	Group	Charity	Group	Charity
	2024	2024	2023	2023
	£	£	£	£
UK listed investments				
. Fixed interest	932,993	648,088	741,270	585,273
. Equities	1,215,301	873,581	4,067,131	3,014,489
. CBF Church of England – unitised funds	244,908	244,908	224,861	224,861
Overseas listed investments				
. Fixed interest	582,057	380,864	739,417	482,104
. Equities	8,818,293	6,190,533	4,923,903	3,300,158
Alternatives	876,682	578,564	1,004,095	660,752
Property	416,626	310,108	800,608	594,234
	13,086,860	9,226,646	12,501,285	8,861,871

Group and charity

All listed investments were dealt in on a recognised stock exchange.

Individually material investments

At 31 March 2024 no individual holdings were deemed material when compared with the overall portfolio valuation as at that date.

13. Subsidiary undertaking

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's was the Chief Executive of the Home. The freehold of the premises from which the Home operates is owned by the charity. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

A summary of the results of St Mary's Convent and Nursing Home (Chiswick) for the year ended 31 March is shown below:

	2024	2023
	£	£
Total income	4,543,809	3,972,695
Total expenditure	(4,406,378)	(3,929,883)
Net income for the year	137,431	42,812
Net investment gains	240,202	(326,712)
Net movement in funds	377,633	(283,900)

13. Subsidiary undertaking (continued)

The total net assets and funds of St Mary's Convent and Nursing Home (Chiswick) as at 31 March are shown below:

	2024 £	2023 £
Tangible fixed assets	3,752,933	3,830,609
Listed investments	3,919,022	3,693,647
Current assets	2,013,308	1,749,155
Creditors: amounts falling due within one year	(314,858)	(280,639)
Total net assets	9,370,405	8,992,772
Represented by:		
Unrestricted funds		
. Designated funds	3,530,000	2,000,000
. Tangible fixed assets fund	3,752,933	3,830,609
. General funds	2,087,472	3,162,163
	9,370,405	8,992,772

14. Debtors

	Group 2024 £	Charity 2024 £	Group 2023 £	Charity 2023 £
Nursing and residential care fees	105,052	—	45,185	—
Loan (see below)	47,100	47,100	46,229	46,229
Other debtors	15,088	13,488	11,584	—
Donations and legacies receivable	3,901	—	24,850	—
Prepayments	146,773	13,654	92,125	13,979
Accrued income	110,275	63,982	76,607	57,932
	428,189	138,224	296,580	118,140

Group and charity

The loan represents an amount advanced to a former member of the Anglican religious order known as the Society of Saint Margaret to facilitate the purchase of a property. The loan, which is secured by way of a first legal charge over the property, is repayable on the earlier of the sale of the said property (or the sale of any subsequent property purchased from the proceeds should the former member relocate) and the death of the former member.

The maximum amount to be repaid by the former member when the property is sold will be the greater of 23.76% of the proceeds of sale or the amount of the loan plus the accrued interest. The loan attracts interest at 5% per annum simple, calculated from the date on which monies were advanced to the date of repayment.

Accrued interest of £871 has been added to the loan during the year (2023: £871).

The property was sold on 19 March 2024 and the loan was repaid on 10 April 2024. The total sum received was £60,588.

15. Creditors: amounts falling due within one year

	Group	Charity	Group	Charity
	2024	2024	2023	2023
	£	£	£	£
Expense creditors	38,161	3,989	68,780	3,679
Fees received in advance	23,673	—	25,934	—
Taxation and social security costs	70,362	—	58,144	—
Accruals and other creditors	216,468	32,117	150,494	20,218
Sister Francis Anne Trust Fund	135,214	135,214	135,214	135,214
	483,878	171,320	438,566	159,111

16. Designated funds

The income funds of the group or charity include the following designated funds which have been set aside out of unrestricted funds for specific purposes:

Group	At 1 April 2023 £	New de- signations £	Utilised / released £	At 31 March 2024 £
Residential and nursing care contingency fund	900,000	37,215	(37,215)	900,000
Building maintenance fund	350,000	14,472	(14,472)	350,000
Development fund	750,000	1,530,000	—	2,280,000
Sisters' care fund	3,030,000	820,000	—	3,850,000
Grants and donations				
. Financing fund	2,078,270	57,422	(62,202)	2,073,490
	7,108,270	2,459,109	(113,889)	9,453,490

Charity	At 1 April 2023 £	New de- signations £	Utilised / released £	At 31 March 2024 £
Sisters' care fund	3,030,000	820,000	—	3,850,000
Grants and donations				
. Financing fund	2,078,270	57,422	(62,202)	2,073,490
	5,108,270	877,422	(62,202)	5,923,490

The residential and nursing care fund comprises monies set aside to generate income towards meeting some of the shortfall in the fees paid by local authorities towards the cost of providing care. Income generated from the funds invested was added to the fund and withdrawn to the extent that it is needed to meet any shortfall.

The building maintenance fund represents monies set aside by the trustees to generate income towards the cost of maintaining the buildings to a standard appropriate to meet the needs of the residents and the sisters.

The development fund is monies set aside as a reserve and contribution toward developing the current buildings and site to better serve the residents and future business use.

The sisters' care fund represents monies set aside by the charity's trustees to provide for the future costs of providing nursing care to elderly sisters who have dedicated their working lives to the charity.

The trustees have established a grant and donations financing fund with the broad intention to use the fund to provide income to be applied towards grants and donations.

17. Tangible fixed assets fund

	2024		2023	
	Group	Charity	Group	Charity
	£	£	£	£
At 1 April 2023	4,465,377	634,768	4,640,664	659,302
Net movements during the period	29,559	107,235	(175,287)	(24,534)
At 31 March 2024	4,494,936	742,003	4,465,377	634,768

The tangible fixed assets fund represents the net book value of the group and the charity's tangible fixed assets which have been financed from unrestricted funds. A decision was made to separate this fund from the general funds of the group and the charity in recognition of the fact that the tangible fixed assets are essential to the day-to-day work of the group and the charity. The value represented by such assets, therefore, should not be regarded as realisable with ease, in order to meet future contingencies.

18. Analysis of assets between funds

Group	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2024
				£
Fund balances at 31 March 2024 are represented by:				
Tangible fixed assets	—	4,494,936	—	4,494,936
Investments	3,951,475	—	9,453,490	13,404,965
Current assets	2,432,056	—	—	2,432,056
Creditors: amounts falling due within one year	(483,878)	—	—	(483,878)
Total net assets	5,899,653	4,494,936	9,453,490	19,848,079
Charity	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2024
				£
Fund balances at 31 March 2024 are represented by:				
Tangible fixed assets	—	742,003	—	742,003
Investments	3,562,453	—	5,923,490	9,485,943
Current assets	421,048	—	—	421,048
Creditors: amounts falling due within one year	(171,320)	—	—	(171,320)
Total net assets	3,812,181	742,003	5,923,490	10,477,674

18. Analysis of assets between funds (continued)

	Group	Charity	Group	Charity
	31 March 2024 £	31 March 2024 £	31 March 2023 £	31 March 2023 £
Unrealised gains on investments included above:				
Reconciliation of movements on unrealised gains on investment assets				
Unrealised gains at 1 April 2023	1,352,700	1,054,314	3,096,816	2,258,378
Unrealised gains arising in the period in respect of disposals in the period	417,236	223,909	(891,125)	(656,361)
	<u>(1,140,678)</u>	<u>(818,080)</u>	<u>(852,991)</u>	<u>(547,703)</u>
At 31 March 2024	<u>629,258</u>	<u>460,143</u>	<u>1,352,700</u>	<u>1,054,314</u>

19. Ultimate control and members' liability

The charity, which is constituted as a CIO, was controlled throughout the period by the Society of Saint Margaret by virtue of the fact that the members of the CIO comprise the members of the Chapter. The Society does not hold any assets, incur liabilities or enter into any transactions in its own right within the United Kingdom. Assets and liabilities of the Society within the United Kingdom are vested in the trustees of the charity, who undertake all transactions entered into in the course of the Community's charitable activities.

If the CIO is wound up, members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

20. Related party transactions

The members of the CIO are the members of the Chapter of the Society of Saint Margaret. Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's, who was the Chief Executive of the Home, became an advisor. The freehold of the premises from which the Home operates is owned by the CIO. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

In accordance with their vows of poverty the trustees of the CIO, who are members of the Chapter of the Society of Saint Margaret, are provided with board, lodgings, travelling and personal expenses.

A number of the trustees of the CIO reside within the premises occupied by St Mary's Convent and Nursing Home (Chiswick). Saint Margaret's Convent (SSM Chiswick) CIO donates monies to the St Mary's Convent and Nursing Home (Chiswick) towards the living and personal expenses of these sisters. A number of the trustees of the CIO work at the Home but they receive no salary for this work from the Home.

20. Related party transactions (continued)

Five trustees, as members of the Chapter of the Society of Saint Margaret, have no resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by these individuals, whilst they were trustees, to the charity was £35,408 (2023 - £33,037).

Included in donations is a donation of £5,000 paid towards the care and support of the brother of a trustee, Miss Pamela Groombridge (Sister Mary Paul SSM), who is also a member and beneficiary of the charity.

There were no other related party transactions with the trustees of the charity during the year (2023 – none).

21. Post balance sheet events

On 30 October 2023, the charity completed the purchase of a flat in Uckfield for a gross purchase price of £135,000. Following this purchase, the charity plans to sell a property that it owns in Uckfield which had a net book value of £104,000 as at 31 March 2024.

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales - Charity number 1188112

Accounts

**Saint Margaret's
Convent (SSM Chiswick)
CIO**

**Annual Report and
Consolidated Accounts**

Year ended 31 March 2023

Charity Registration Number 1188112
(England and Wales)

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Legal and administrative information 31 March 2023

Trustees	Miss Cynthia Boreham (Sister Cynthia Clare SSM) Miss Jennifer Goodeve (Sister Jennifer Anne SSM) Miss Pamela Groombridge (Sister Mary Paul SSM) Miss Shirley Jepson (Sister Sarah SSM) Miss Catherine Allen (Sister Mary Clare SSM) Dr Peta Dunstan (appointed 22 November 2022)
Principal address	Saint Margaret's Convent c/o St Mary's Convent and Nursing Home Burlington Lane Chiswick London W4 2QE
Charity registration number	1188112
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Banker	National Westminster Bank plc 15 London Road East Grinstead West Sussex RH19 1EP
Investment managers	Investec Wealth & Management Limited 2 Gresham Street London EC2V 7QP
Solicitor	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG

Report of the trustees 31 March 2023

The trustees present their report and the consolidated accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the "charity" or the "CIO") for the year ended 31 March 2023. The accounts consolidate the accounts of the charity with those of St Mary's Convent and Nursing Home (Chiswick).

The accounts have been prepared in accordance with the accounting policies set out on pages 25 to 30 of the attached accounts and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

Saint Margaret's Convent is a Mother House of the Society of Saint Margaret (an Anglican religious order) founded in 1855 by John Mason Neale DD.

Saint Margaret's Convent (Chiswick), the predecessor charity, was registered as a charity on 9 April 1964 (Charity Registration No. 231926). It was administered and managed in accordance with the Scheme of the Charity Commissioners for England and Wales dated 31 March 2000.

With effect from midnight on 31 March 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of St Margaret's Convent (Chiswick) were transferred as a going concern to Saint Margaret's Convent (SSM Chiswick) CIO which was registered with the Charity Commission on 21 February 2020. Saint Margaret's Convent (SSM Chiswick) CIO commenced its charitable activities on 1 April 2020.

As of midnight on 31 March 2020, Saint Margaret's Convent (Chiswick) became dormant and it is expected that an application will be made to have that charity removed from the Central Register of Charities in due course.

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent undertaking of St Mary's Convent and Nursing Home (Chiswick) (St Mary's or "the charitable company"). St Mary's Convent and Nursing Home (Chiswick) is a company limited by guarantee (Company Registration Number 3959483 (England and Wales)) incorporated on 24 March 2000 and was registered as a charity (Charity Registration Number 1080751) on 16 May 2000. It was established under a memorandum of association which defined its objects and powers and is governed by its articles of association. The principal activity of the charitable company is the operation of St Mary's Convent and Nursing Home ("St Mary's"), situated in Chiswick, London.

Mission

The charity's object is the following of the religious life in the Church of England devoting every faculty of body, mind and spirit to God by responding to His call under vows of poverty, chastity, obedience and charity; and more particularly by carrying on various charitable works including the relief of those in need, the advancement of religion and the promotion of education.

Mission (continued)

The charity's aims are to support the sisters (the community) and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

The sisters' principal ministry today is to older people, through the provision of nursing and residential care via St Mary's. The aims of St Mary's are to provide excellent personal and nursing care to its 60 residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence. This care is provided by skilled and dedicated staff, underpinned by the core values of the charity, recognising that each resident is an individual, thus enabling each individual to live their final years of life with dignity with the highest possible quality of life throughout their stay at the Home in a caring environment.

Objectives and activities and relevant policies

Objectives and activities

As stated above under "Mission", the aims of the charity are to care for individual members of the community throughout their lives and to support and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

Caring for members of the religious community

In common with many religious communities, the age profile of the members of the community is increasing as existing members grow older and the number of new vocations becomes minimal. Two sisters are in their 90s, four sisters are in their 80s, one is aged between 70 and 80 and one is aged between 60 and 70.

The charity has an obligation, both moral and legal, to provide care for the members of the community, none of whom have resources of their own and all of whom have devoted a significant part of their lives to the care of the elderly, poor and marginalised in society. As the age profile of the community increases so too does the need to provide increasing and increasingly expensive care to the sisters.

At present two sisters live in independent flats in the Uckfield area, two members of the community are receiving care at St Mary's which is paid for on an arm's length basis, and four sisters live in a separate section of the property from which St Mary's operates. In this regard, the objectives of the trustees over the current year are summarised below. All of these objectives will continue to be applicable for the next few years also.

- ◆ Ensuring all members of the community receive the high level of care they require to provide them with the quality of life they have a right to expect;
- ◆ Enabling all members of the community to continue with their individual ministries for as long as possible.

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion and maintenance of public worship, and witness to God, continuing the intention of our founder John Mason Neale

This objective continues to be fulfilled at St Mary's, in the chapel by the daily celebration of the Eucharist and Divine Office, with the chapel being available for the use of residents and staff as well as the community.

The promotion of religious teaching and spirituality

This objective continues to be fulfilled by:

- ◆ Educational work in schools, youth clubs and parishes, including individual tuition;
- ◆ Offering hospitality to resident guests and entertaining day guests who come for short periods of prayer and quiet;
- ◆ Assisting with private retreats;
- ◆ Provision of pastoral support and intercession for those in need;
- ◆ Provision of spiritual direction on a one-to-one basis;
- ◆ Pastoral visiting in the neighbourhood of Uckfield to establish contact;
- ◆ Participating in parish mission;
- ◆ Ecumenical outreach;
- ◆ Administering Holy Communion, both at the parish church and domiciliary visits.

The distinctive role of Saint Margaret's Convent (Chiswick) as the Mother House is to:

- ◆ Act as the administrative centre of the religious community's business and financial affairs;
- ◆ Maintain the community's archives;
- ◆ Receive and maintain contact with our Associates;
- ◆ Promote and maintain contact with the old girls of our schools;
- ◆ Maintain contact with other Anglican religious communities and other ecumenical bodies;
- ◆ Liaise with national and diocesan church bodies;
- ◆ Liaise with the Convent and its branch house in Sri Lanka, whose varied ministry includes parish work, running a home for elders, a children's home, a hostel for young ladies and a retreat house;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Promote relationships with other Society of Saint Margaret convents around the world; and
- ◆ Seek to be open to the Will of God in our ministry and in the future training of novices.

The aims of St Mary's are to:

- ◆ Provide excellent personal and nursing care to its 60 older residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence;
- ◆ Provide care, delivered by skilled staff, underpinned by the core values of privacy, dignity, choice, rights, proper assessment of risk, respect, equality, fulfilment, independence and security, to a standard which embraces fundamental principles of good practice and meets the requirements of the Care Act 2014;
- ◆ Recognise each resident as an individual and enable the resident to achieve the highest possible quality of life throughout their stay. Family and friends are welcome and are involved in care planning and delivery, providing the resident gives consent; and
- ◆ Enable the resident to experience a comfortable and peaceful death, surrounded by loved ones and caring staff.

The activities and fundamental ethos of St Mary's are to:

- ◆ Provide nursing and residential care for elderly residents, who are physically frail, disabled or require supervision due to mental and/or physical deterioration. St Mary's is staffed by registered nurses and care assistants, most of whom have Qualifications and Credit Framework ("QCF") qualifications at levels 2, 3 and 5;
- ◆ Provide holistic care for the residents, including meeting social and spiritual needs. This involves a varied activity programme throughout the week, both inside the Home and out. Staff, volunteers and paid contributors are involved in providing the programme;
- ◆ Provide a local care home for the older people of Chiswick and surrounding areas, so they do not have to move away from this facility and can maintain local links and involvement if they wish. It is the only care home providing nursing in Chiswick;
- ◆ Provide five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Enable the residents to live as independently as possible, in their own rooms, respecting their choices for decoration and room layout where practically possible;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Provide assistance to residents if they need it, but to limit interventions to suit their needs and desires, ensuring they maintain control over their lives and enabling them to take risks within a monitored and safe environment; and
- ◆ Provide a homely, flexible and accepting environment where the resident and their families and friends feel able to continue their relationships and enjoy family life, arranging and participating in any activities that are important to the resident's cultural, social or religious needs.

St Mary's recognises that its clients (residents) are vulnerable. Many of them are physically and/or mentally frail. They may be unable to give informed consent or make appropriate choices or judgements. Some are not able to recognise risks to themselves or maintain their own safety. As an ethical business, based on Christian values, St Mary's adopts practices to protect these vulnerable adults, including:

- ◆ Disclosure and Barring Service (DBS) criminal record checks for all staff and volunteers;
- ◆ Safeguarding of Vulnerable Adults (SOVA) training for all staff and volunteers;
- ◆ Vulnerable adult policy – service wide agreement;
- ◆ Training and induction for staff (video and questionnaire, QCF);
- ◆ Gifts and gratuities policy;
- ◆ Restraint policy and regular medication review;
- ◆ Accident/incident policy;
- ◆ Nursing and Midwifery Council register checked (registered nurses only); and
- ◆ Supervision as required by the Care Quality Commission.

Public benefit

Both the charity and the charitable company review their aims, objectives and achievements each year and this report comments on achievements during the year ended 31 March 2023 and also considers plans for the future. In undertaking the review of aims, objectives and achievements the trustees of both charities have paid due regard to guidance issued by the Charity Commission in determining how their activities should be carried out for the public benefit.

Objectives and activities and relevant policies (continued)

Public benefit (continued)

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) fulfil their charitable purposes for the public benefit in the following ways:

- ◆ Providing the facilities for public and private worship, retreats, pastoral support and hospitality to all irrespective of their religious belief or their means;
- ◆ Providing high standards of care for the 60 residents at St Mary's;
- ◆ Providing five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Giving that care at fee rates materially lower than the rates charged by commercially operated homes of comparable quality;
- ◆ Caring for those residents reliant on public funding at fee rates materially lower than St Mary's normal rates. The trustees of St Mary's continue to be concerned about the extent of this public subsidy but it is the unfortunate reality of the inadequacy of public funding for residential and nursing care for the elderly. St Mary's status as a charity does ensure that residents are not prevented by lack of means from enjoying the high standard of care St Mary's is able to provide;
- ◆ Being a place of both public and private worship for residents, staff and visitors alike. The presence of the Chapel distinguishes St Mary's from most other care homes and provides a spiritual element to the atmosphere at St Mary's which is much valued;
- ◆ Being open to all irrespective of their religious beliefs despite St Mary's being run by an Anglican Christian religious order.

The charitable status of St Mary's substantially enhances its ability to fulfil its charitable purposes for the public benefit in a number of ways:

- ◆ The sisters resident at St Mary's provide the ethos and the spiritual care whilst living amongst the residents;
- ◆ The trustees give freely of their time and expertise without payment;
- ◆ Charitable status combined with the high regard and affection in which the Convent and St Mary's are held, ensures the continued support of a host of volunteers. This support comes in the form of the donation of both time and money. The wide range of activities and outings enjoyed by the residents of St Mary's could not be provided without the considerable support of volunteers who give freely of their time. Such activities are an important contributor to the air of vitality at St Mary's;
- ◆ The work which is carried out by volunteers, the sisters and trustees at no cost, coupled with the fact that as a charity there is no requirement for a commercial return on capital employed, enables St Mary's to operate with a much lower cost base than a commercial undertaking, resulting in the lower fee rates for residents to which reference has already been made.

Objectives and activities and relevant policies (continued)

Investment policy

The investments of both the charity and the charitable company are managed by Investec Wealth & Investment Limited, professional investment managers. There are no restrictions on any of the charities' powers to invest.

The investment strategy is set by the trustees with advice from their investment managers. It takes into account income requirements for the year, the risk profile and the investment managers' view of the market prospects in the medium term.

The investment objective of both the charity and the charitable company is to achieve a balanced return between income and capital growth within a moderate risk profile. The trustees also have an ethical policy which precludes investment in any company, which after reasonable enquiry, clearly generates significant profits from an activity which is contrary to the objectives of the Anglican Church.

Both charities receive quarterly reports from their investment managers allowing the respective trustees to monitor the performance of the portfolio and the investment strategy. The trustees also meet with the investment managers at least once a year.

Fundraising policy

Both charities aim to achieve best practice in the way in which they communicate with donors and other supporters. They take care with both the tone of their communications and the accuracy of their data to minimise the pressures on supporters. They apply best practice to protect supporters' data and never sell data, they never swap data and ensure that communication preferences can be changed at any time. The charities manage their own fundraising activities and neither employs the services of professional fundraisers. The charities undertake to react to and investigate any complaints regarding their fundraising activities and to learn from them and improve their service. During the year, neither charity received any complaints about their fundraising activities.

Achievements and performance

St Margaret's Convent

During the year, the charity has continued to support members of the community and so enable them to carry on their religious and charitable work whilst ensuring also that those sisters in need of care are looked after properly. The promotion and maintenance of public worship has continued to be fulfilled by the celebration of the Eucharist and Divine Office each day in the chapel. Through their individual ministries such as parish work, pastoral visiting, educational work, assisting with retreats and spiritual direction, the sisters continue to promote religious teaching and spirituality.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick)

This report covers the first year where we have not had a lockdown due to the Covid-19 pandemic. The Home and the daily routine is just about back to how it was before 2020, with no restrictions on visiting, outings or family involvement. The Home is full, with waiting lists for both the nursing and residential units, and we are fully staffed. The fact that our occupancy rates have been maintained at 95% plus, has had a positive impact on our income, and has enabled us to weather what has been a difficult financial year.

We have been renewing and refurbishing some of the communal areas of the home, as well as refreshing rooms between resident placements. We have refurbished the two communal sitting rooms, in consultation with the residents, and all are very pleased with the results.

The residents have asked that the next area to be tackled should be the Orangery, which suffers from being a corridor as well as a café area. This was done over the summer and all are very pleased with the smart, new 'Convent Café'.

The focal point of the business remains the care and well-being of all the residents. The home runs as an extended Christian family, where residents, their families and friends are all welcome and which has an open visiting policy. Residents are supported so that they may live as normal a life as possible, enabling them to be "up and about" and enjoying some meaningful activities during the day. This is facilitated by specialist mobility equipment funded from donations, which means no residents are bedbound. There is a full activity programme every week, with more individual activities facilitated by the Activities Team.

The chapel remains a key element of the home and although residents do not have to be religious to come to the Home, many residents choose it because they wish to continue to attend a weekly church service. Mass is celebrated every day and the sisters attend the offices and are often joined at these by some residents.

The Home has many staff who have worked at St Mary's for several years and the Home actively supports staff to gain Health and Social Care Qualifications at levels 2, 3, 4 and 5. Over the year, the Home has been fully staffed and has not used agency staff. Where necessary we have called on our bank staff.

The Home has a good working relationship with the Palliative Care Team at Meadow House Hospice and aims to provide residents with end of life care at the Home. All were supported to the end of their lives at St Mary's. Families and friends were able to continue to visit them here and also received support from the regular and consistent staff team.

Quality Management is of paramount importance and the Home uses the Quality Compliance System to audit compliance with the Fundamental Standards. (Care Act 2014, Health & Social Care Act 2008). A Health and Safety audit was undertaken over the summer and the auditor was pleased with the level of commitment shown by the home to maintaining Health and Safety compliance.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The Home operates in a highly regulated sector, and during the pandemic this was even more evident. A plethora of daily reports, to differing bodies, requiring different statistics, and the on-going Covid-19 management has taken up an enormous amount of time of both the Registered Manager and the Administrator. A great deal of time was spent gathering the statistics for the Fair Cost of Care exercise, initiated by HM Treasury, and although we met their deadline of 1 September 2022, we have not heard anything further on this. There has been a deafening silence about reforms to the funding for Adult Social Care and how this might work between providers, local councils and the NHS going forward.

The Care Quality Commission spent 2020 and 2021 revising their standards and looking at how they will inspect and audit providers in the future, with a new framework for providers to work with. They were due to launch this new framework in autumn 2022, but feedback from their pilot providers pushed this back to April 2023, and as at September 2023 there is still no fixed launch date, or complete information on how this will work and how homes will be monitored. Currently each month they look at the information gathered from the NHS Capacity Tracker and information we provide to our local council, and send an email stating that 'they see no reason to change their rating of the care home at this time'.

The Home was last fully inspected in November 2019 and was rated "Good" in the reported published in December 2019 with Responsive rated as "Outstanding". A full copy of the report can be found at www.cqc.org.uk.

Financial review

The group's income amounted to £4,026,097 (2022: £3,797,577). Of this amount £3,452,065 (2022: £3,089,438) arose from nursing and residential home fees. Donations and legacies receivable totalled £176,473 (2022: £198,334).

Expenditure during the year for the group amounted to £4,103,122 (2022: £3,847,035). Costs in relation to the provision of residential and nursing care totalled £3,769,644 (2022: £3,495,892). The costs of supporting the members of the community and their ministry were £255,845 (2022: £265,808).

During the financial year to 31 March 2023 St Mary's achieved an operating surplus of £42,812 (2022: surplus of £103,506). Further details about the results of St Mary's are provided in note 13 to the accounts.

The fees paid by local authorities are significantly below the level required to cover the economic costs of care. Without the support of those giving donations and bequeathing legacies, and without income arising from investments, expenditure for St Mary's would have exceeded its income by £285,941.

Net expenditure for the group, before realised and unrealised investment losses, amounted to £82,582 (2022: net expenditure of £49,458 before realised and unrealised investment losses).

Financial review (continued)

Net investment losses for the group were £1,136,106 (2022: net investment gains of £459,934) and the net loss and net decrease in funds for the period, therefore, amounted to £1,213,131 (2022: net income and net increase in funds of £410,476).

Donations

The trustees wish to record their grateful thanks to all donors whose generosity has enabled the work of the charity and of St Mary's to continue.

Investment performance

As previously stated, during the year, the group's investments were managed by Investec Wealth & Investment Limited. At 31 March 2023 the investments had a market value of £12,702,704 (2022: £14,058,743) including cash awaiting investment of £101,419 (2022: £773,971).

During the year, the total return achieved on the investment portfolio was -6.15%.

The investment managers continued to invest in accordance with the trustees' investment policy set out earlier in this report and in compliance with the ethical guidelines given to them. Further details of the investment portfolio are included in note 12 to the attached accounts. The trustees of the charity will continue to take a long term view and believe that the investment policy remains appropriate.

Reserves policy and financial position

Balance sheet reserves at 31 March 2023 were £19,016,137 (2022: £20,229,268) of which £7,108,270 (2022: £7,166,447) represented designated funds, £4,465,377 (2022: £4,640,664) represented fixed asset reserves, and the remaining £7,442,490 (2022: £8,422,157) represented general funds.

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. Given the nature of the work undertaken by St Mary's, and the current inadequacy of Government funding for residents in nursing homes without private means, together with the long term commitment to look after the members of the community as they grow older, it is considered that the level of the group's free reserves should be equal to at least eighteen month's budgeted expenditure. The trustees are of the opinion that this provides sufficient flexibility to enable the charity to meet the continued challenges posed by the current macroeconomic and geopolitical climate and so cover any temporary shortfalls in income due to falls in occupancy levels.

Financial review (continued)

Reserves policy and financial position (continued)

The trustees consider that the level of free reserves is adequate but not excessive and will enable it to pursue successfully its charitable objectives. The free reserves figure of £7,436,933 needs to be considered in the light of the challenges posed by the macroeconomic and geopolitical climate. Inflationary pressures will have a significant impact of energy bills and food prices during the next twelve months and St Mary's faces the uncertainties caused by the Government's changes to the funding of social care and their impact on care fees. The annual budgeted expenditure of St Mary's exceeds £4.4 million and this needs to be considered in the light of the foregoing but also the increasing age profile of the sisters, the volatility in world stock markets and the need for St Mary's to employ more paid staff in the future as a result of the increasing regulatory requirements on care homes. Therefore, the trustees are of the opinion that the free reserves are adequate but not excessive.

Plans for future periods

It is the intention of the trustees of the charity to continue to meet the charity's objectives.

On 30 October 2023, the charity completed the purchase of a flat in Uckfield for a gross purchase price of £135,000. Following this purchase, the charity plans to sell a property that it owns in Uckfield which had a net book value of £104,000 at 31 March 2023.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO), governed by a Constitution and registered with the Charity Commission on 21 February 2020.

Key management personnel

The trustees (who include the Reverend Mother who was also the Responsible Person and Chief Executive of St Mary's during the year) consider that they, together with the lay trustees of the charitable company and the Registered Manager/Matron of St Mary's, comprise the key management personnel of the charity and the group in charge of directing and controlling, running and operating the charity and the group on a day to day basis.

None of the trustees, including the lay trustees of St Mary's, received any remuneration or reimbursement of expenses during the period.

All trustees of the charity are members of the Anglican Religious Community, Saint Margaret's Convent (Chiswick). In accordance with their vows of poverty all trustees are provided with board, lodgings, travelling and personal expenses. The sisters receive no other benefit in money or in kind. Those who work within St Mary's receive no salary for the work they do within the Home.

The pay of the Registered Manager/Matron of St Mary's is reviewed annually by the trustees. Her pay generally is increased in line with average earnings within the Home.

Structure, governance and management (continued)

Trustees

The names of the trustees who served during the financial year ended 31 March 2023 are set out as part of the legal and administrative details on page 1 of this annual report and consolidated accounts.

The trustees take advice from both their lay advisers and their professional advisers, particularly in the areas of law, finance and accounting, property and investment.

St Mary's Convent and Nursing Home (Chiswick) has a body of trustees which is separate from the trustees of Saint Margaret's Convent (SSM Chiswick) CIO. The trustees of the charitable company are also the charity directors for the purposes of company law. Saint Margaret's Convent (SSM Chiswick) CIO is a member of St Mary's Convent and Nursing Home (Chiswick) and may appoint two Directors of the company.

Trustee induction and training

The trustees of St Mary's Convent and Nursing Home (Chiswick) have expertise and experience in a wide range of business, medical and care disciplines. Individuals with appropriate skills, ability and time are approached to offer themselves for election to the board of trustees.

Prospective trustees of the charitable company are invited to meet existing trustees and the senior management and to see first-hand the work of the Home and its general atmosphere. They are provided with relevant documents relating to the governance of the charity and the latest accounts and management accounts. The information and advice available from the Charity Commission is also made available to any prospective trustee who does not have previous experience of the duties and responsibilities placed on a charity trustee.

Organisational structure

During the year, the Reverend Mother Superior, Sister Jennifer Anne SSM, was the chair of the trustees of both the charity and the charitable company. She was responsible for the day to day running of the charity and was assisted by the Assistant Superior of Saint Margaret's Convent, currently Sister Mary Clare SSM.

The trustees of the charity meet during the year as necessary.

The day to day running of St Mary's was overseen by Sister Jennifer Anne SSM until July 2023 when Elizabeth Smith became the Managing Director and nominated person. Melissa Lyton is the Registered Manager.

The trustees of the charitable company meet four times a year and are responsible for the strategic direction and policy of the Home. At each meeting, the trustees of the charitable company consider the key measures of operational and financial performance with the assistance of the appropriate members of the management team.

Structure, governance and management (continued)

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the group and of the income and expenditure of the charity and of the group for that period. In preparing these accounts, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the relevant Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The trustees have identified and considered the major risks to which the charity is exposed. Systems have been established to mitigate those risks and the risk policies which have been developed will be regularly updated and adapted as circumstances change. The trustees of the charitable company have also identified and considered the major risks to which St Mary's is exposed. The key risks affecting the charities are described below together with the main ways in which they are mitigated:

- ◆ Operationally both charities work with vulnerable adults including older people. Their trustees recognise the absolute necessity of ensuring the protection and safety of all those that the charities serve. This means that sisters and staff must obtain clearance from the Disclosure and Barring Service (DBS). In addition, the trustees have established systems of on-going safeguarding training; to update internal policies; and to ensure staff and volunteers are kept informed about good practice in work.

Structure, governance and management (continued)

Risk management (continued)

St Mary's operates in a highly regulated field of activity and as such is subject to regular inspection by a number of agencies. The result of this degree of scrutiny is that operational risk policies are very well developed in the areas of quality of service, health and safety of residents and employees and employment issues. The Matron and the trustees with experience of running health care organisations advise the trustees of the myriad of clinical, care and other risks associated with the operation of the care home including, for example, safeguarding (see above); the chronic shortage of qualified nurses and care assistants; and the changing regulatory environment including alterations to the inspection regime of the Care Quality Commission and the need for specific written policies.

- ◆ The group and the charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by a reputable investment manager who adheres to a policy agreed by the trustees. The trustees meet at least once a year with the investment manager and the manager's performance and that of the portfolio are monitored regularly. This will continue to be so given the volatility in markets caused by the aftermath of the Covid-19 pandemic but also by the current macroeconomic and geopolitical climate. The investment strategy is assessed regularly to ensure it remains appropriate to the group's and charity's needs - both now and in the future.

In the areas of governance, financial and compliance risk the trustees of both the charity and the charitable company have considered the systems controlling risk and the work of the charities' senior staff and professional advisers who implement and monitor the risk control systems. The risk systems in place combined with the skills of those responsible for implementing the policies minimise the exposure to risk.

Related parties

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's was the Chief Executive of the Home. The freehold of the premises from which the Home operates is owned by the charity. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

Employees, volunteers and members of the Community

The trustees wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication and positive approach is very much appreciated.

Approved by the trustees and signed on their behalf by:

C. M. Allen

Trustee

Approved by the Trustees on 14/12/2023

Independent auditor's report to the trustees of Saint Margaret's Convent (Chiswick)

Opinion

We have audited the accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the 'parent charity') and of Saint Margaret's Convent (SSM Chiswick) CIO and its subsidiary (the 'group') for the year ended 31 March 2023 which comprise the group and parent charity statement of financial activities, the group and parent balance sheets, the statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2023 and of their income and expenditure for the period then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report and consolidated accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the parent charity and group through discussions with management and trustees and from our knowledge and experience of the sector. We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the parent charity and group. These included but were not limited to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006, The Code of Fundraising Practice, Safeguarding Regulations and the Care Standards Act 2001 and related legislation; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the parent charity's and group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of the trustee board; and
- ◆ Enquiring of us as to actual and potential litigation and claims.

As a result of our procedures we did not identify any key audit matters relating to irregularities.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

15 December 2023

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Consolidated statement of financial activities Year ended 31 March 2023

	Notes	2023 £	2022 £
Income from:			
Donations and legacies*	1	176,473	198,334
Investment income and interest receivable	2	357,917	330,221
Charitable activities			
. Charges for nursing and residential care services	3	3,452,065	3,089,438
Other sources:			
. Amounts receivable under the Coronavirus Job Retention Scheme		—	2,061
. Infection control and other Covid-19 related income		—	145,711
. Miscellaneous		39,642	31,812
Total income		4,026,097	3,797,577
Expenditure on:			
Raising funds – investment management fees		22,256	25,006
Charitable activities			
. Support of members of the Community and their ministry	4	255,845	265,808
. Provision of nursing and residential care	5	3,769,644	3,495,892
. Donations	7	55,377	60,329
Total expenditure		4,103,122	3,847,035
Net expenditure before net investment (losses) gains	8	(77,025)	(49,458)
Net (losses) gains on investments		(1,136,106)	459,934
Net (expenditure) income and net movement in funds		(1,213,131)	410,476
Reconciliation of funds:			
Fund balances brought forward at 1 April 2022		20,229,268	19,818,792
Fund balances carried forward at 31 March 2023		19,016,137	20,229,268

The group has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

*Donations in the period to 31 March 2023 included £10,100 (2021: £11,500) for restricted purposes. Further details of these are given in note 1 to the accounts.

All other income related to unrestricted funds.

Charity statement of financial activities Year ended 31 March 2023

	Notes	2023 £	2022 £
Income from:			
Donations and legacies	1	57,188	54,775
Investments and interest receivable	2	253,969	237,206
Other income		45	65
Total income		308,195	292,046
Expenditure on:			
Raising funds		14,297	16,225
Charitable activities			
. Support of members of the Community and their ministry	4	358,565	361,808
. Donations	7	58,177	65,329
Total expenditure		431,039	443,362
Net expenditure before net investment (losses) gains	8	(119,837)	(151,316)
Net (losses) gains on investments		(809,394)	327,338
Net (expenditure) income and net movement in funds		(929,231)	176,022
Reconciliation of funds:			
Total funds balances brought forward at 1 April 2022		10,952,596	10,776,574
Total funds balances carried forward at 31 March 2023		10,023,365	10,952,596

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

All income and expenditure related to unrestricted funds.

Balance sheets 31 March 2023

	Notes	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Fixed assets					
Tangible assets	11	4,465,377	4,640,664	634,768	659,302
Investments	12	12,702,704	14,058,743	9,009,057	10,031,101
		17,168,081	18,699,407	9,643,825	10,690,403
Current assets					
Debtors	14	296,580	325,487	118,140	107,644
Cash at bank and in hand		1,990,042	1,665,076	420,511	312,609
		2,286,622	1,990,563	538,651	420,253
Liabilities					
Creditors: amounts falling due within one year	15	(438,566)	(460,702)	(159,111)	(158,060)
Net current assets		1,848,056	1,529,861	379,540	262,193
Total net assets		19,016,137	20,229,268	10,023,365	10,952,596
Represented by:					
Funds and reserves					
Income funds					
Unrestricted funds					
. Designated funds	16	7,108,270	7,166,447	5,108,270	5,166,447
. Tangible fixed assets fund	17	4,465,377	4,640,664	634,768	659,302
. General fund		7,442,490	8,422,157	4,280,327	5,126,847
		19,016,137	20,229,268	10,023,365	10,952,596

Approved by the trustees and signed on their behalf by:

C.M.Allen

Trustee

Approved by the trustees on: 14/12/2023

Consolidated statement of cash flows Year ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(160,172)	(137,609)
Cash flows from investing activities:			
Investment income and interest received		357,917	330,221
Purchase of tangible fixed assets		(92,713)	(42,476)
Proceeds from the disposal of investments		3,346,988	2,413,964
Purchase of investments		(3,799,606)	(2,019,808)
Net cash (used in) provided by investing activities		(187,414)	681,902
Change in cash and cash equivalents in the period		(347,586)	544,293
Cash and cash equivalents at 1 April 2022	B	2,439,047	1,894,754
Cash and cash equivalents at 31 March 2023	B	2,091,461	2,439,047

Notes to the statement of cash flows for the period to 31 March 2023.

A Reconciliation of net movement in funds to net cash used in operating activities

	2023 £	2022 £
Net movement in funds (as per the statement of financial activities)	(1,213,131)	410,476
Adjustments for:		
Depreciation charge	267,999	256,908
Net losses (gains) on investments	1,136,106	(459,934)
Investment income and interest receivable	(357,917)	(330,221)
Decrease in debtors	28,907	19,037
(Decrease) in creditors	(22,136)	(33,876)
Net cash used operating activities	(160,172)	(137,609)

B Analysis of net debt i.e. cash and cash equivalents

	1 April 2022 £	Cash flows £	31 March 2023 £
Cash at bank and in hand	1,665,076	324,966	1,990,042
Cash held by investment managers	773,971	(672,552)	101,419
Total cash and cash equivalents	2,439,047	(347,586)	2,091,461

Principal accounting policies 31 March 2023

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year ended 31 March 2023 with comparative information given in respect to the year ended 31 March 2022.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Basis of consolidation

The group's statement of financial activities, balance sheet and cash flow statement consolidate the accounts of the charity and the accounts of St Mary's Convent and Nursing Home (Chiswick).

Critical accounting estimates and areas of judgement

Preparation of the accounts of the group and the charity requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the useful economic lives attributed to tangible fixed assets used to determine the annual depreciation charge;
- ◆ assessing the recoverability of any debts for residential and care home fees and the need for a provision against doubtful or bad debts;
- ◆ determining the probability of the receipt of legacies which are measurable and to which the charitable group is entitled;
- ◆ the assumptions applied in determining the size of the sisters' care fund, created in order to provide for the continuing care of the members of the community;
- ◆ determining the assumptions adopted by the trustees and management in determining the value of any other designations required from the charitable group's general unrestricted funds; and
- ◆ estimating future income and expenditure for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the CIO have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Going forward, the CIO's investment income may be affected because of the current macroeconomic and geopolitical climate. Expenditure may rise in some areas due to inflationary pressures. The trustees of the CIO will continue to monitor both income and expenditure closely.

The Trustees have been pleased to note that the interest shown by families being shown the Home last summer has resulted in full occupancy, with long waiting lists for both residential and nursing units. This has had a very positive effect on the finances, in what could have been a difficult year. The Home is also fully recruited for staff.

The trustees do not know what the aftermath of the Covid-19 pandemic will be on St Mary's Convent and Home (Chiswick) or what impact the global economic and geopolitical climate and the resultant the cost of living crisis may have. It is fortunate in having financial reserves and so the trustees have confidence about the Home's ability to continue operating over the short to medium term.

The trustees of the charity and the group have concluded that, notwithstanding the uncertainties surrounding the aftermath of the pandemic and the current macroeconomic and geopolitical climate, there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity and group to continue as a going concerns. The trustees are of the opinion that the charity and group will have sufficient resources to meet their liabilities as they fall due.

With regard to the next accounting period, the year ending 31 March 2024, the most significant issues that may affect the charity's and the group's financial position are: the volatility in world investment markets which may cause the market value of the charitable company's investments to rise or fall; inflationary pressures and energy prices in particular; the level of local and central government funding for residential and nursing care for older people; the ability to recruit and retain high quality nursing and care staff; and the cost of implementing any changes to the regulatory environment affecting care homes generally.

The most significant areas of judgement that affect items in the accounts of the charity and group are detailed above.

Income recognition

Income is recognised in the period in which the charity and/or the charitable group has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable, fees and related charges in respect to residential and nursing care provision and other income including the surplus on the disposal of tangible fixed assets and fundraising activities.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity and/or the charitable group has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charitable group is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charitable group and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102, no value has been placed on services provided by volunteers.

Legacies are included in the statement of financial activities when the charity and/or the charitable group is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charitable group.

Entitlement is taken as the earlier of the date on which either: the charitable group is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity and/or the charitable group that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable group has been notified of the executor's intention to make a distribution.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity and/or the charitable group; this is normally upon notification of the interest paid or payable by the bank.

Fees and related charges in respect to the provision of residential and nursing care are measured at fair value of the consideration received or receivable being the invoiced amount excluding discounts and rebates. Provision is made against any amount deemed irrecoverable or where the debt is doubtful.

Income from the Coronavirus Job Retention Scheme and other Covid-19 related funding receivable is credited to the statement of financial activities when the charitable company is entitled to the funding and once the amount receivable has been quantified.

Income recognition (continued)

Income from miscellaneous sources includes contributions received from relatives staying overnight at the Home when visiting residents and rental income from staff. The income is recognised when receivable (being the date on which the accommodation was used) and when the charity and/or the charitable group has both confirmation of the amount and where receipt is considered probable.

The surplus on the disposal of freehold land and the surplus on the disposal of tangible fixed assets are included at fair value and accounted for on an accruals basis. The surplus on the disposal of both freehold land and tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs, related taxes and the net book value of the asset immediately prior to disposal.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity and/or the charitable group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. Support costs, including governance costs, are allocated to expenditure on the provision of nursing and residential care. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on the provision of residential and nursing care facilities for the elderly at the Home
- ◆ Expenditure on the support of members of the community and their ministry. Such expenditure enables the members to carry out their religious and charitable work.
- ◆ The provision of grants and donations relating, in the main, to the support of the community's own work and the support of other Anglican charitable organisations. Charitable grants and donations are made where the trustees believe there is a real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for any grants and donations approved but unpaid at the end of the financial year.

All expenditure is stated inclusive of irrecoverable VAT.

Support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity and charitable group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Support and governance costs (continued)

Governance costs comprise the costs involving the public accountability of the charitable group (including audit costs) and costs in respect to its compliance with regulation and good practice.

All expenditure on support and governance is attributed directly to either the provision of nursing and residential care or the support of members of the Congregation and their ministry. Hence, there has been no apportionment between expenditure headings.

Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

Freehold and long leasehold land and buildings and improvements

Freehold and long leasehold land and buildings and improvements are shown on the balance sheet at cost.

Depreciation is calculated using a straight line basis at 2% per annum.

- ◆ Fixtures, fittings and motor vehicles are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the assets, less their estimated residual value, over their expected useful lives on the following basis:

◆ Fixtures and fittings	10% - 20% per annum;
◆ Motor vehicles	20% per annum.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity and charitable group do not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity and the charitable group is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains (and losses) are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charitable group anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity and charitable group are unrestricted and therefore are available for use in furtherance of the charity's and charitable group's objectives (as appropriate) at the discretion of the trustees. Within the total unrestricted funds of the charity are funds the trustees have designated for specific purposes and amounts representing tangible fixed assets. Details of these are provided in notes 16 and 17 respectively.

Pensions

The charity and charitable group offer their employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

1. Donations and legacies

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Donations*	48,719	75,452	490	490
Legacies	71,056	68,597	—	—
Pensions of individual sisters	56,698	54,285	56,698	54,285
	176,473	198,334	57,188	54,775

*Group donations include restricted donations of £10,100 (2022: £11,500).

2. Investments and interest receivable

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
UK listed investments:				
. Fixed interest	46,450	42,891	28,756	29,563
. Equities (including property)	190,612	211,130	140,876	154,208
. CBF Church of England – unitised funds	8,524	6,456	8,524	6,456
Overseas listed investments				
. Fixed interest	10,184	4,060	10,184	4,060
. Equities	57,914	27,014	30,515	19,605
. Money market instruments	627	—	627	—
. Alternatives	31,177	36,768	29,545	22,276
	345,488	328,319	249,027	236,168
Interest				
. Loan interest (note 14)	871	871	871	871
. Deposit interest	11,558	1,031	4,071	167
	357,917	330,221	253,969	237,206

3. Charges for residential and nursing care services

	Group	
	2023 £	2022 £
Gross fees	3,703,835	3,231,694
Less: subsidies and discounts	(99,490)	(142,255)
2023 Total	3,604,345	3,089,439

Subsidies and discounts arise in respect of those residents of the Home reliant on local authority or NHS funds where the fees paid fall short of the standard fees charged by the Home.

4. Support of members of the Community and their ministry

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Premises	43,326	58,205	43,326	58,205
Sisters' living and ministry expenses	20,533	23,876	123,253	119,876
Sisters' nursing and medical care	156,645	146,942	156,645	146,942
Support costs:				
. Staff costs				
. General office costs	10,414	9,160	10,414	9,160
. Legal and professional fees	5,985	9,268	5,985	9,268
Governance costs (note 6)	18,942	18,357	18,942	18,357
	255,845	265,808	358,565	361,808

5. Provision of nursing and residential care

	Group	
	2023 £	2022 £
Direct care costs		
. Staff costs (including training: £23,299 (2022: £19,881))	2,284,886	2,123,197
. Medical costs	54,734	46,399
Accommodation costs and overheads		
. Staff costs (kitchen and domestic)	488,120	406,309
. Provisions	149,094	133,303
. Depreciation	241,767	229,082
. Property and equipment repairs and maintenance	235,042	277,942
. Rates, insurance, gas and electricity	140,097	125,417
. Residents' welfare and chapel	7,348	7,117
Support costs		
. Administration salaries	113,579	118,333
. Recruitment costs	21,752	14,915
. Printing, postage, stationery and telephone costs	7,406	8,691
. Car and travel expenses	8,335	9,850
. Professional fees (including governance costs (note 6))	94,832	73,822
. Other costs*	74,932	62,123
	3,921,924	3,636,500
Less: recharge to charity	(152,280)	(140,608)
	3,769,644	3,495,892

*Other costs include expenditure from restricted funds of £6,100 (2022: £10,000).

6. Governance costs

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Auditor's fees	30,942	29,757	18,942	18,357

7. Donations

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Donations of £1,000 or more to institutions				
Overseas missions of Saint Margaret's	11,000	14,000	11,000	14,000
Sackville College	1,500	1,500	1,500	1,500
The College of St Barnabas	1,500	1,500	1,500	1,500
The Camphill Family Appeal Fund	1,000	1,000	1,000	1,000
St Martin-in-the-fields	1,000	1,000	1,000	1,000
Water Aid	1,000	1,024	1,000	1,024
Glass Door Homeless Charity	1,500	1,500	1,500	1,500
The Priory of Our Lady	1,000	—	1,000	—
Médecins Sans Frontières	12,000	2,000	12,000	2,000
Friend of Ho (Anglican Diocese of Ho, Ghana)	—	600	—	600
Bible Society	—	1,200	—	1,200
Oxford mission	—	1,200	—	1,200
Operation Smile	1,000	1,000	1,000	1,000
KSS Air Ambulance	1,000	1,000	1,000	1,000
Hydestile Resident Animals	1,000	2,000	1,000	2,000
Guide Dogs for the Blind	—	1,200	—	1,200
Feed The Minds	—	1,200	—	1,200
British Red Cross	10,000	—	10,000	—
St Mary's Convent and Nursing Home (Chiswick)	—	—	2,800	5,000
Other donations to institutions (less than £1,000)	8,741	3,600	8,741	3,600
Donations to individuals (see note below)	2,136	23,590	2,136	23,590
Other donations	—	215	—	215
2023 Total funds	55,377	60,329	58,177	65,329

Donations by the charity and the group include donations of £2,136 (2022: £23,590) in respect to one (2022 – one) former associates of the Saint Margaret's Convent. The charity has agreed to supplement the residential and nursing care fees of the two associates for the immediate future and while sufficient government funding is not available to fund their care. No specific period is ascertainable over which the top up fees may be payable, as these will depend on government policy on funding nursing care, and also on age expectancy of the associates.

8. Net (expenditure) income before net investment gains

This is stated after charging:

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Staff costs (note 9)	2,862,586	2,627,958	—	—
Depreciation	267,999	256,908	26,233	27,826
Auditor's remuneration				
. Audit fees	22,512	22,552	10,512	11,032
. Taxation services	3,165	5,810	2,280	630
. Other services	28,584	21,306	6,150	4,370

9. Staff costs and trustees' remuneration and expenses and key management personnel

	Group	Charity	Group	Charity
	2023 £	2023 £	2022 £	2022 £
Salaries and wages	2,544,193	—	2,352,145	—
Social security costs	247,694	—	209,648	—
Pension costs	70,699	—	66,165	—
	2,862,586	—	2,627,958	—

One employee (2022: one employee) earned £60,000 - £70,000 per annum (including taxable benefits but excluding employer's pension contributions).

The average and full time equivalent number of employees of the group during the period was as follows:

	2023		2022	
	Full time equivalent	Average	Full time equivalent	Average
Nursing and residential care staff	82	93	86	103
Management and administration	2	3	2	3
	84	96	88	106

The charity did not have any employees during 2023 or 2022.

As members of the Community, the living and personal expenses of five of the trustees during the year were borne by the group and/or charity. None of the trustees received any remuneration or reimbursement of expenses in connection with their duties as trustees.

The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £79,871 (2022: 77,760).

Trustees of St Mary's Convent and Nursing Home (Chiswick) gave donations totalling £nil (2022: £250).

10. Taxation

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) are both registered charities and, therefore, are not liable to income tax or corporation tax on income and gains derived from their charitable activities as they fall within the exemptions available to registered charities.

11. Tangible fixed assets

Group	Freehold and long leasehold land and buildings £	Freehold improvements £	Fixtures and fittings £	Motor vehicles £	2023 Total £
Cost					
At 1 April 2022	1,294,673	4,616,693	1,149,356	65,140	7,125,862
Additions	—	—	92,713	—	92,713
Disposals	—	—	(14,428)	—	(14,428)
At 31 March 2023	1,294,673	4,616,693	1,227,641	65,140	7,204,147
Depreciation					
At 1 April 2022	643,101	1,322,774	469,810	49,512	2,485,197
Charge for year	25,893	102,150	130,021	9,935	267,999
On disposals	—	—	(14,428)	—	(14,428)
At 31 March 2023	668,994	1,424,924	585,403	59,447	2,738,768
Net book values					
At 31 March 2023	625,679	3,191,769	642,238	5,693	4,465,377
At 1 April 2022	651,572	3,293,919	679,546	15,628	4,640,664

Charity	Freehold and long leasehold land and buildings £	Fixtures and fittings £	Motor vehicles £	2023 Total £
Cost				
At 1 April 2022	1,294,673	11,272	15,465	1,321,410
Additions	—	1,700	—	1,700
Disposals	—	—	—	—
At 31 March 2023	1,294,673	12,972	15,465	1,323,110
Depreciation and impairment				
At 1 April 2022	643,101	3,541	15,465	662,107
Depreciation charge for period	25,893	340	—	26,233
Eliminated on disposal	—	—	—	—
At 31 March 2023	668,994	3,881	15,465	688,340
Net book values				
At 31 March 2023	625,679	9,091	—	634,768
At 31 March 2022	651,572	7,731	—	659,302

11. Tangible fixed assets (continued)

As permitted under FRS 102, Tangible Fixed Assets, the group and charity continued to adopt a policy of not revaluing their tangible fixed assets. The book value of the land and buildings and other tangible fixed assets are stated at cost.

It is likely that there are material differences between the open market values of the group's and charity's land and buildings and their book values. These arise from the specialised nature of the properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to users of the accounts.

12. Investments

	Group	Charity	Group	Charity
	2023	2023	2022	2022
	£	£	£	£
Listed investments	12,601,285	8,911,871	13,284,773	9,476,652
Cash held by investment managers for re-investment	101,419	97,186	773,971	554,449
At 31 March 2023	12,702,704	9,009,057	14,058,744	10,031,101

	Group	Charity	Group	Charity
	2023	2023	2022	2022
	£	£	£	£
Listed investments				
Opening market value	13,284,773	9,476,653	13,218,995	9,598,792
Additions at cost	3,799,606	2,463,526	2,019,808	1,406,753
Disposals (see below)	(3,591,969)	(2,371,947)	(2,385,807)	(1,833,488)
Net unrealised investment (losses) gains	(891,125)	(656,361)	431,777	304,595
Market value at 31 March 2023	12,601,285	8,911,871	13,284,773	9,476,652
Historical cost of listed investments	11,148,585	7,857,557	10,187,957	7,218,274

	Group	Charity	Group	Charity
	2023	2023	2022	2022
	£	£	£	£
Disposals				
Disposal proceeds	3,346,988	2,218,914	2,413,964	1,856,230
Realised (gains) losses	244,981	153,033	(28,157)	(22,742)
Disposals at market value	3,591,969	2,371,947	2,385,807	1,833,488

12. Investments (continued)

Listed investments comprised the following:

	Group	Charity	Group	Charity
	2023	2023	2022	2022
	£	£	£	£
UK listed investments				
. Fixed interest	785,415	629,418	1,097,020	767,406
. Equities	4,247,846	3,195,205	5,334,315	3,913,543
. Alternatives	1,054,095	660,752	997,042	648,518
Overseas listed investments				
. Fixed interest	739,417	482,104	431,709	325,965
. Equities	4,923,903	3,300,158	4,493,303	3,128,155
. Property	800,608	594,234	931,384	693,066
. Money market instruments	50,000	50,000	—	—
	12,601,284	8,911,871	13,284,773	9,476,653

Group and charity

All listed investments were dealt in on a recognised stock exchange.

Individually material investments

At 31 March 2023 listed investments included the following individual holdings deemed material when compared with the overall portfolio valuation as at that date.

	Group		Charity	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
Vanguard Funds Plc S&P Units	1,306,542	10%	419,471	11%

13. Subsidiary undertaking

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's was the Chief Executive of the Home. The freehold of the premises from which the Home operates is owned by the charity. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

13. Subsidiary undertaking (continued)

A summary of the results of St Mary's Convent and Nursing Home (Chiswick) for the year ended 31 March is shown below:

	2023 £	2022 £
Total income	3,972,695	2,748,787
Total expenditure	(3,929,883)	(3,645,281)
Net income for the year	42,812	103,506
Net investment gains	(326,712)	132,596
Net movement in funds	(283,900)	236,102

The total net assets and funds of St Mary's Convent and Nursing Home (Chiswick) as at 31 March are shown below:

	2023 £	2022 £
Tangible fixed assets	3,830,609	3,981,362
Listed investments	3,693,647	4,027,642
Current assets	1,749,155	1,570,720
Creditors: amounts falling due within one year	(280,639)	(303,052)
Total net assets	8,992,772	9,276,672
Represented by:		
Unrestricted funds		
. Designated funds	2,000,000	2,000,000
. Tangible fixed assets fund	3,830,609	3,981,362
. General funds	3,162,163	3,295,310
	8,992,772	9,276,672

14. Debtors

	Group 2023 £	Charity 2023 £	Group 2022 £	Charity 2022 £
Nursing and residential care fees	45,185	—	112,965	—
Loan (see below)	46,229	46,229	45,358	45,358
Other debtors	11,584	—	11,644	—
Legacies receivable	24,850	—	—	—
Prepayments	92,125	13,979	80,140	123,637
Accrued income	76,607	57,932	75,380	48,649
	296,580	118,140	325,487	107,644

Group and charity

The loan represents an amount advanced to a former member of the Anglican religious order known as the Society of Saint Margaret to facilitate the purchase of a property. The loan, which is secured by way of a first legal charge over the property, is repayable on the earlier of the sale of the said property (or the sale of any subsequent property purchased from the proceeds should the former member relocate) and the death of the former member.

14. Debtors (continued)

The maximum amount to be repaid by the former member when the property is sold will be the greater of 23.76% of the proceeds of sale or the amount of the loan plus the accrued interest. The loan attracts interest at 5% per annum simple, calculated from the date on which monies were advanced to the date of repayment.

Accrued interest of £871 has been added to the loan during the year (2022: £871).

15. Creditors: amounts falling due within one year

	Group	Charity	Group	Charity
	2023	2023	2022	2022
	£	£	£	£
Expense creditors	68,780	3,679	83,391	2,263
Fees received in advance	25,934	—	20,109	—
Taxation and social security costs	10,130	—	66,290	—
Accruals and other creditors	140,098	20,218	155,698	20,584
Sister Francis Anne Trust Fund	135,214	135,214	135,214	135,214
	438,920	159,111	460,702	158,060

16. Designated funds

The income funds of the group or charity include the following designated funds which have been set aside out of unrestricted funds for specific purposes:

Group	At 1 April 2022 £	New de- signations £	Utilised / released £	At 31 March 2023 £
Residential and nursing care contingency fund	900,000	27,000	(27,000)	900,000
Building maintenance fund	1,100,000	(717,000)	(33,000)	350,000
Development fund	—	750,000	—	750,000
Sisters' care fund	3,030,000	—	—	3,030,000
Grants and donations financing fund	2,136,447	—	(58,177)	2,078,270
	7,166,447	60,000	(118,177)	7,108,270

Charity	At 1 April 2022 £	New de- signations £	Utilised / released £	At 31 March 2023 £
Sisters' care fund	3,030,000	—	—	3,030,000
Grants and donations financing fund	2,136,447	—	(58,177)	2,078,270
	5,166,447	—	(58,177)	5,108,270

The residential and nursing care fund comprises monies set aside to generate income towards meeting some of the shortfall in the fees paid by local authorities towards the cost of providing care. Income generated from the funds invested was added to the fund and withdrawn to the extent that it is needed to meet any shortfall.

The building maintenance fund represents monies set aside by the trustees to generate income towards the cost of maintaining the buildings to a standard appropriate to meet the needs of the residents and the sisters.

16. Designated funds (continued)

The development fund is monies set aside as a reserve and contribution toward developing the current buildings and site to better serve the residents and future business use.

The sisters' care fund represents monies set aside by the charity's trustees to provide for the future costs of providing nursing care to elderly sisters who have dedicated their working lives to the charity.

The trustees have established a grant and donations financing fund with the broad intention to use the fund to provide income to be applied towards grants and donations.

16. Tangible fixed assets fund

	2023		2022	
	Group	Charity	Group	Charity
	£	£	£	£
At 1 April 2022	4,640,664	659,302	4,855,097	677,465
Net movements during the period	(175,287)	(24,534)	(214,433)	(18,163)
At 31 March 2023	4,465,377	634,768	4,640,664	659,302

The tangible fixed assets fund represents the net book value of the group and the charity's tangible fixed assets which have been financed from unrestricted funds. A decision was made to separate this fund from the general funds of the group and the charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the group and the charity. The value represented by such assets, therefore, should not be regarded as realisable with ease, in order to meet future contingencies.

17. Analysis of assets between funds

Group	General fund	Tangible fixed assets fund	Designated funds	31 March 2023
	£	£	£	£
Fund balances at 31 March 2023 are represented by:				
Tangible fixed assets	—	4,465,377	—	4,465,377
Investments	5,594,434	—	7,108,270	12,702,704
Current assets	2,286,622	—	—	2,286,622
Creditors: amounts falling due within one year	(438,566)	—	—	(438,566)
Total net assets	7,442,490	4,465,377	7,108,270	19,016,137

17. Analysis of assets between funds (continued)

Charity	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2023 £
Fund balances at 31 March 2023 are represented by:				
Tangible fixed assets	—	634,768	—	634,768
Investments	3,900,787	—	5,108,270	9,009,057
Current assets	538,651	—	—	538,651
Creditors: amounts falling due within one year	(159,111)	—	—	(159,111)
Total net assets	4,280,327	634,768	5,108,270	10,023,365

	Group 31 March 2023 £	Charity 31 March 2023 £	Group 31 March 2022 £	Charity 31 March 2022 £
Unrealised gains on investments included above:				
Reconciliation of movements on unrealised gains on investment assets				
Unrealised gains at 1 April 2022	3,096,816	667,785	2,638,447	1,848,331
Unrealised gains arising in the period in respect of disposals in the period	(890,245)	(655,481)	304,596	431,776
	(753,872)	(548,584)	105,453	26,592
At 31 March 2023	1,452,699	(536,280)	3,096,816	2,258,379

18. Ultimate control and members' liability

The charity, which is constituted as a CIO, was controlled throughout the period by the Society of Saint Margaret by virtue of the fact that the members of the CIO comprise the members of the Chapter. The Society does not hold any assets, incur liabilities or enter into any transactions in its own right within the United Kingdom. Assets and liabilities of the Society within the United Kingdom are vested in the trustees of the charity, who undertake all transactions entered into in the course of the Community's charitable activities.

If the CIO is wound up, members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

19. Related party transactions

The members of the CIO are the members of the Chapter of the Society of Saint Margaret.

Saint Margaret's Convent (SSM Chiswick) CIO is deemed to be the parent entity of St Mary's Convent and Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)) (the Home) as it holds significant influence. It is a member of the Home and may nominate two of the Home's trustees. During the year, the Reverend Mother Superior of Saint Margaret's was the Chief Executive of the Home. The freehold of the premises from which the Home operates is owned by the CIO. The Home occupies the premises in return for an annual peppercorn licence fee in accordance with a written Memorandum of Understanding.

In accordance with their vows of poverty the trustees of the CIO are provided with board, lodgings, travelling and personal expenses.

A number of the trustees of the CIO reside within the premises occupied by St Mary's Convent and Nursing Home (Chiswick) (the Home). Saint Margaret's Convent (SSM Chiswick) CIO donates monies to the St Mary's Convent and Nursing Home (Chiswick) towards the living and personal expenses of these sisters. A number of the trustees of the CIO work at the Home but they receive no salary for this work from the Home.

There were no other related party transactions during the year (2022 – none).

20. Post balance sheet events

On 30 October 2023, the charity completed the purchase of a flat in Uckfield for a gross purchase price of £135,000. Following this purchase, the charity plans to sell a property that it owns in Uckfield which had a net book value of £104,000 as at 31 March 2023.

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales - Charity number 1188112

Accounts

**Saint Margaret's
Convent (SSM Chiswick)
CIO**

**Annual Report and
Consolidated Accounts**

Year ended 31 March 2022

Charity Registration Number 1188112
(England and Wales)

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Legal and administrative information 31 March 2022

Trustees	Miss Cynthia Boreham (Sister Cynthia Clare SSM) Miss Jennifer Goodeve (Sister Jennifer Anne SSM) Miss Pamela Groombridge (Sister Mary Paul SSM) Miss Shirley Jepson (Sister Sarah SSM) Miss Catherine Allen (Sister Mary Clare SSM)
Principal address	Saint Margaret's Convent c/o St Mary's Convent and Nursing Home Burlington Lane Chiswick London W4 2QE
Charity registration number	1188112
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Banker	National Westminster Bank plc 15 London Road East Grinstead West Sussex RH19 1EP
Investment managers	Investec Wealth & Management Limited 2 Gresham Street London EC2V 7QP
Solicitor	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG

Report of the trustees 31 March 2022

The trustees present their report and the consolidated accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the "charity" or the "CIO") for the year ended 31 March 2022. The accounts consolidate the accounts of the charity with those of its subsidiary St Mary's Convent and Nursing Home (Chiswick).

The accounts have been prepared in accordance with the accounting policies set out on pages 27 to 32 of the attached accounts and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

Saint Margaret's Convent is a Mother House of the Society of Saint Margaret (an Anglican religious order) founded in 1855 by John Mason Neale DD.

Saint Margaret's Convent (Chiswick), the predecessor charity, was registered as a charity on 9 April 1964 (Charity Registration No. 231926). It was administered and managed in accordance with the Scheme of the Charity Commissioners for England and Wales dated 31 March 2000.

With effect from midnight on 31 March 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of St Margaret's Convent (Chiswick) were transferred as a going concern to Saint Margaret's Convent (SSM Chiswick) CIO which was registered with the Charity Commission on 21 February 2020. Saint Margaret's Convent (SSM Chiswick) CIO commenced its charitable activities on 1 April 2020.

As of midnight on 31 March 2020, Saint Margaret's Convent (Chiswick) became dormant and it is expected that an application will be made to have that charity removed from the Central Register of Charities in due course.

Saint Margaret's Convent (SSM Chiswick) CIO is the parent undertaking of St Mary's Convent and Nursing Home (Chiswick) (St Mary's or "the charitable company"). St Mary's Convent and Nursing Home (Chiswick) is a company limited by guarantee (Company Registration Number 3959483 (England and Wales)) incorporated on 24 March 2000 and was registered as a charity (Charity Registration Number 1080751) on 16 May 2000. It was established under a memorandum of association which defined its objects and powers and is governed by its articles of association. The principal activity of the charitable company is the operation of St Mary's Convent and Nursing Home ("St Mary's"), situated in Chiswick, London.

Mission

The charity's object is the following of the religious life in the Church of England devoting every faculty of body, mind and spirit to God by responding to His call under vows of poverty, chastity, obedience and charity; and more particularly by carrying on various charitable works including the relief of those in need, the advancement of religion and the promotion of education.

Mission (continued)

The charity's aims are to support the sisters (the community) and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

The sisters' principal ministry today is to older people, through the provision of nursing and residential care via St Mary's. The aims of St Mary's are to provide excellent personal and nursing care to its 60 residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence. This care is provided by skilled and dedicated staff, underpinned by the core values of the charity, recognising that each resident is an individual, thus enabling each individual to live their final years of life with dignity with the highest possible quality of life throughout their stay at the Home in a caring environment.

Objectives and activities and relevant policies

Objectives and activities

As stated above under "Mission", the aims of the charity are to care for individual members of the community throughout their lives and to support and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

Caring for members of the religious community

In common with many religious communities, the age profile of the members of the community is increasing as existing members grow older and the number of new vocations becomes minimal. Two sisters are in their 90s, four sisters are in their 80s, one is aged between 70 and 80 and one is aged between 60 and 70.

The charity has an obligation, both moral and legal, to provide care for the members of the community, none of whom have resources of their own and all of whom have devoted a significant part of their lives to the care of the elderly, poor and marginalised in society. As the age profile of the community increases so too does the need to provide increasing and increasingly expensive care to the sisters.

At present two sisters live in independent flats in the Uckfield area, two members of the community are receiving care at St Mary's which is paid for on an arm's length basis, and four sisters live in a separate section of the property from which St Mary's operates. In this regard, the objectives of the trustees over the current year are summarised below. All of these objectives will continue to be applicable for the next few years also.

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

Caring for members of the religious community (continued)

- ◆ Ensuring all members of the community receive the high level of care they require to provide them with the quality of life they have a right to expect;
- ◆ Enabling all members of the community to continue with their individual ministries for as long as possible.

The promotion and maintenance of public worship, and witness to God, continuing the intention of our founder John Mason Neale

This objective continues to be fulfilled at St Mary's, in the chapel by the daily celebration of the Eucharist and Divine Office, with the chapel being available for the use of residents and staff as well as the community.

The promotion of religious teaching and spirituality

This objective continues to be fulfilled by:

- ◆ Educational work in schools, youth clubs and parishes, including individual tuition;
- ◆ Offering hospitality to resident guests and entertaining day guests who come for short periods of prayer and quiet;
- ◆ Assisting with private retreats;
- ◆ Provision of pastoral support and intercession for those in need;
- ◆ Provision of spiritual direction on a one-to-one basis;
- ◆ Pastoral visiting in the neighbourhood of Uckfield to establish contact;
- ◆ Participating in parish mission;
- ◆ Ecumenical outreach;
- ◆ Administering Holy Communion, both at the parish church and domiciliary visits.

The distinctive role of Saint Margaret's Convent (Chiswick) as the Mother House is to:

- ◆ Act as the administrative centre of the religious community's business and financial affairs;
- ◆ Maintain the community's archives;
- ◆ Receive and maintain contact with our Associates;
- ◆ Promote and maintain contact with the old girls of our schools;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Maintain contact with other Anglican religious communities and other ecumenical bodies;
- ◆ Liaise with national and diocesan church bodies;
- ◆ Liaise with the Convent and its branch house in Sri Lanka, whose varied ministry includes parish work, running a home for elders, a children's home, a hostel for young ladies and a retreat house;
- ◆ Promote relationships with other Society of Saint Margaret convents around the world; and
- ◆ Seek to be open to the Will of God in our ministry and in the future training of novices.

The aims of St Mary's are to:

- ◆ Provide excellent personal and nursing care to its 60 older residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence;
- ◆ Provide care, delivered by skilled staff, underpinned by the core values of privacy, dignity, choice, rights, proper assessment of risk, respect, equality, fulfilment, independence and security, to a standard which embraces fundamental principles of good practice and meets the requirements of the Care Act 2014;
- ◆ Recognise each resident as an individual and enable the resident to achieve the highest possible quality of life throughout their stay. Family and friends are welcome and are involved in care planning and delivery, providing the resident gives consent; and
- ◆ Enable the resident to experience a comfortable and peaceful death, surrounded by loved ones and caring staff.

The activities and fundamental ethos of St Mary's are to:

- ◆ Provide nursing and residential care for elderly residents, who are physically frail, disabled or require supervision due to mental and/or physical deterioration. St Mary's is staffed by registered nurses and care assistants, most of whom have Qualifications and Credit Framework ("QCF") qualifications at levels 2, 3 and 5;
- ◆ Provide holistic care for the residents, including meeting social and spiritual needs. This involves a varied activity programme throughout the week, both inside the Home and out. Staff, volunteers and paid contributors are involved in providing the programme;
- ◆ Provide a local care home for the older people of Chiswick and surrounding areas, so they do not have to move away for this facility and can maintain local links and involvement if they wish. It is the only care home providing nursing in Chiswick;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Provide five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Enable the residents to live as independently as possible, in their own rooms, respecting their choices for decoration and room layout where practically possible;
- ◆ Provide assistance to residents if they need it, but to limit interventions to suit their needs and desires, ensuring they maintain control over their lives and enabling them to take risks within a monitored and safe environment; and
- ◆ Provide a homely, flexible and accepting environment where the resident and their families and friends feel able to continue their relationships and enjoy family life, arranging and participating in any activities that are important to the resident's cultural, social or religious needs.

St Mary's recognises that its clients (residents) are vulnerable. Many of them are physically and/or mentally frail. They may be unable to give informed consent or make appropriate choices or judgements. Some are not able to recognise risks to themselves or maintain their own safety. As an ethical business, based on Christian values, St Mary's adopts practices to protect these vulnerable adults, including:

- ◆ Disclosure and Barring Service (DBS) criminal record checks for all staff and volunteers;
- ◆ Safeguarding of Vulnerable Adults (SOVA) training for all staff and volunteers;
- ◆ Vulnerable adult policy – service wide agreement;
- ◆ Training and induction for staff (video and questionnaire, QCF);
- ◆ Gifts and gratuities policy;
- ◆ Restraint policy and regular medication review;
- ◆ Accident/incident policy;
- ◆ Nursing and Midwifery Council register checked (registered nurses only); and
- ◆ Supervision as required by the Care Quality Commission.

Public benefit

Both the charity and the charitable company review their aims, objectives and achievements each year and this report comments on achievements during the year ended 31 March 2022 and also considers plans for the future. In undertaking the review of aims, objectives and achievements the trustees of both charities have paid due regard to guidance issued by the Charity Commission in determining how their activities should be carried out for the public benefit.

Objectives and activities and relevant policies (continued)

Public benefit (continued)

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) fulfil their charitable purposes for the public benefit in the following ways:

- ◆ Providing the facilities for public and private worship, retreats, pastoral support and hospitality to all irrespective of their religious belief or their means;
- ◆ Providing high standards of care for the 60 residents at St Mary's;
- ◆ Providing five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Giving that care at fee rates materially lower than the rates charged by commercially operated homes of comparable quality;
- ◆ Caring for those residents reliant on public funding at fee rates materially lower than St Mary's normal rates. The trustees of St Mary's continue to be concerned about the extent of this public subsidy but it is the unfortunate reality of the inadequacy of public funding for residential and nursing care for the elderly. St Mary's status as a charity does ensure that residents are not prevented by lack of means from enjoying the high standard of care St Mary's is able to provide;
- ◆ Being a place of both public and private worship for residents, staff and visitors alike. The presence of the Chapel distinguishes St Mary's from most other care homes and provides a spiritual element to the atmosphere at St Mary's which is much valued;
- ◆ Being open to all irrespective of their religious beliefs despite St Mary's being run by an Anglican Christian religious order.

The charitable status of St Mary's substantially enhances its ability to fulfil its charitable purposes for the public benefit in a number of ways:

- ◆ The sisters resident at St Mary's provide the ethos and the spiritual care whilst living amongst the residents;
- ◆ The trustees give freely of their time and expertise without payment;
- ◆ Charitable status combined with the high regard and affection in which the Convent and St Mary's are held, ensures the continued support of a host of volunteers. This support comes in the form of the donation of both time and money. The wide range of activities and outings enjoyed by the residents of St Mary's could not be provided without the considerable support of volunteers who give freely of their time. Such activities are an important contributor to the air of vitality at St Mary's;

Objectives and activities and relevant policies (continued)

Public benefit (continued)

- ◆ The work which is carried out by volunteers, the sisters and trustees at no cost, coupled with the fact that as a charity there is no requirement for a commercial return on capital employed, enables St Mary's to operate with a much lower cost base than a commercial undertaking, resulting in the lower fee rates for residents to which reference has already been made.

Investment policy

The investments of both the charity and the charitable company are managed by Investec Wealth & Investment Limited, professional investment managers. There are no restrictions on the any of the charities' power to invest.

The investment strategy is set by the trustees with advice from their investment managers. It takes into account income requirements for the year, the risk profile and the investment managers' view of the market prospects in the medium term.

The investment objective of both the charity and the charitable company is to achieve a balanced return between income and capital growth within a moderate risk profile. The trustees also have an ethical policy which precludes investment in any company, which after reasonable enquiry, clearly generates significant profits from an activity which is contrary to the objectives of the Anglican Church.

Both charities receive quarterly reports from their investment managers allowing the respective trustees to monitor the performance of the portfolio and the investment strategy. The trustees also meet with the investment managers at least once a year.

Fundraising policy

Both charities aim to achieve best practice in the way in which they communicate with donors and other supporters. They take care with both the tone of their communications and the accuracy of their data to minimise the pressures on supporters. They apply best practice to protect supporters' data and never sell data, they never swap data and ensure that communication preferences can be changed at any time. The charities manage their own fundraising activities and neither employs the services of professional fundraisers. The charities undertake to react to and investigate any complaints regarding their fundraising activities and to learn from them and improve their service. During the year, neither charity received any complaints about their fundraising activities.

Achievements and performance

St Margaret's Convent

During the year, the charity has continued to support members of the community and so enable them to carry on their religious and charitable work whilst ensuring also that those sisters in need of care are looked after properly. The promotion and maintenance of public worship has, subject to Government imposed restrictions, continued to be fulfilled by the celebration of the Eucharist and Divine Office each day in the chapel. Through their individual ministries such as parish work, pastoral visiting, educational work, assisting with retreats and spiritual direction, the sisters continue to promote religious teaching and spirituality. Inevitably, Covid-19 has affected the Sisters' work since March 2020 especially in respect to social interactions and pastoral activities. The Sisters have addressed these challenges by using alternative forms of communication – in particular Zoom conferencing, emails and telephone to continue to reach out and minister to those in need.

St Mary's Convent and Nursing Home (Chiswick)

This report covers another year affected by the Covid-19 pandemic, when the home was still experiencing lockdowns and outbreaks and, therefore, was closed to admissions for periods of time during the year.

We were extremely fortunate that, throughout the pandemic, the Government's Job Retention Scheme (furlough), Hounslow's Infection Control Fund and the NHS funded PPE supplies helped greatly in protecting the Home from the worst of the extra costs incurred. The funding continued as the new variants of the virus took hold.

The main impact on the finances of the Home during both years affected by Covid-19 was the lower than normal occupancy. Since the year-end, occupancy has increased steadily and, at the date of approval of this report, the Home is almost full with a small waiting list. The lower occupancy during both 2021 and 2022 resulted in a drop to income compared to pre Covid-19 levels. This has meant that, where we were able to, staff numbers have had to be reduced through people retiring, moving away from London, and not recruiting when a staff member leaves. Since the year-end, the Home has again started to recruit new staff.

During the pandemic we used the time to refurbish the communal areas of the Home and many of the rooms throughout the Home, adding in new en-suite shower rooms to the Residential Unit on the first floor.

As noted above, since the year-end, there has been a lot of interest in the Home. As at the date of signing this report, the Extra Care rooms are all occupied, and only a small number of rooms in the residential unit remain vacant. Additionally, we have a small waiting list for Extra Care rooms.

The Home runs as an extended Christian family, where residents, their families and friends are normally all welcome in the Home, which has an open visiting policy. Residents are supported so that they may live as normal a life as possible, enabling them to be "up and about" and enjoying some meaningful activities during the day. This is facilitated by specialist mobility equipment funded from donations, which means no residents are bedbound. There is a full activity programme every week, with more individual activities facilitated by the Activities Team.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The chapel is the focal point of St Mary's, and although residents do not have to be religious to come to the Home, many residents choose it because they wish to continue to attend a weekly church service. Mass is celebrated every day and the sisters attend offices of Morning Prayer, Mid-day Office, Vespers and Compline and are often joined at these by some residents.

The Home has many staff who have worked at St Mary's for several years and the Home actively supports staff to gain Health and Social Care Qualifications at levels 2, 3 and 5. Over the year, the Home has been fully staffed and has not used agency staff. Where necessary we have called on our bank staff.

The Home has a good working relationship with the Palliative Care Team at Meadow House Hospice and aims to provide residents with end of life care at the Home. All were supported to the end of their lives at St Mary's. Families and friends were able to continue to visit them here and also received support from the regular and consistent staff team.

Quality Management is of paramount importance and the Home uses the Quality Compliance System to audit compliance with the Fundamental Standards. (Care Act 2014, Health & Social Care Act 2008).

The Home operates in a highly regulated sector, and during the pandemic this was even more evident. A plethora of daily reports, to differing bodies, requiring different statistics, and the on-going Covid-19 management has taken up an enormous amount of time of both the Registered Manager and the Administrator, and has resulted in a room full of carefully audited paperwork, which the home is obliged to keep.

The Care Quality Commission have taken these 2 years to look at how they will inspect and audit providers in the future and will be launching their new framework in the autumn of 2022. During the pandemic they monitored the information gathered by the local councils and NHS Capacity Tracker and did targeted inspections around infection prevention and control. This will be their model going forward. Currently each month they look at the information gathered and send an email stating that they see no reason to change their rating of the care home.

The Home was last inspected in November 2019 and was rated "Good" in the reported published in December 2019 with Responsive rated as "Outstanding". A full copy of the report can be found at www.cqc.org.uk.

Financial review

The group's income amounted to £3,797,577 (period to 31 March 2021: £3,793,293 (excluding the transfer to the CIO)). Of this amount £3,089,438 (period to 31 March 2021: £2,972,426) arose from nursing and residential home fees. Donations and legacies receivable totalled £198,334 (period to 31 March 2021: £138,907).

Expenditure during the year for the group amounted to £3,847,035 (period to 31 March 2021: £3,900,778). Costs in relation to the provision of residential and nursing care totalled £3,495,892 (period to 31 March 2021: £3,607,324). The costs of supporting the members of the community and their ministry were £265,808 (period to 31 March 2021: £202,009).

During the financial year to 31 March 2022 St Mary's achieved an operating surplus of £103,506 (period to 31 March 2021: surplus of £3,937). Further details about the results of St Mary's are provided in note 13 to the accounts.

The fees paid by local authorities are significantly below the level required to cover the economic costs of care. Without the support of those giving donations and bequeathing legacies, and without income arising from investments, expenditure for St Mary's would have exceeded its income by £234,068.

Net expenditure for the group, before realised and unrealised investment losses, amounted to £49,458 (period to 31 March 2021: net income of £17,456,506 before realised and unrealised investment losses but after the transfer from the charitable trust).

Net investment gains for the group were £459,934 (period to 31 March 2021: £2,362,286) and the net income and net increase in funds for the period, therefore, amounted to £410,476 (period to 31 March 2021: £19,818,792).

Donations

The trustees wish to record their grateful thanks to all donors whose generosity has enabled the work of the charity and of St Mary's to continue.

Investment performance

As previously stated, during the year, the group's investments were managed by Investec Wealth & Investment Limited. At 31 March 2022 the investments had a market value of £14,058,743 (31 March 2021: £13,762,543) including cash awaiting investment of £773,971 (31 March 2021: £543,548).

During the year, the total return achieved on the investment portfolio was 2.3%.

The investment managers continued to invest in accordance with the trustees' investment policy set out earlier in this report and in compliance with the ethical guidelines given to them. Further details of the investment portfolio are included in note 12 to the attached accounts. The trustees of the charity will continue to take a long term view and believe that the investment policy remains appropriate.

Financial review (continued)

Reserves policy and financial position

Balance sheet reserves at 31 March 2022 were £20,229,268 (period to 31 March 2021: £19,818,792) of which £7,166,447 (period to 31 March 2021: £7,231,776) represented designated funds, £4,640,664 (period to 31 March 2021: £4,855,097) represented fixed asset reserves, and the remaining £8,422,157 (period to 31 March 2021: £7,731,919) represented general funds.

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. Given the nature of the work undertaken by St Mary's, and the current inadequacy of Government funding for residents in nursing homes without private means, together with the long term commitment to look after the members of the community as they grow older, it is considered that the level of the group's free reserves should be equal to at least eighteen month's budgeted expenditure. The trustees are of the opinion that this provides sufficient flexibility to enable the charity to meet the continued challenges posed by the aftermath of the Covid-19 pandemic and by the current macroeconomic and geopolitical climate and so cover any temporary shortfalls in income due to falls in occupancy levels.

The trustees consider that the level of free reserves is adequate but not excessive and will enable it to pursue successfully its charitable objectives. The free reserves figure of £8,422,157 needs to be considered in the light of the aftermath Covid-19 and the challenges posed by the macroeconomic and geopolitical climate. Inflationary pressures will have a significant impact of energy bills and food prices during the next twelve months and St Mary's faces the uncertainties caused by the Government's changes to the funding of social care and their impact on care fees. The annual budgeted expenditure of St Mary's exceeds £3.9 million and this needs to be considered in the light of the foregoing but also the increasing age profile of the sisters, the volatility in world stock markets and the need for St Mary's to employ more paid staff in the future as a result of the increasing regulatory requirements on care homes. Therefore, the trustees are of the opinion that the free reserves are adequate but not excessive.

Plans for future periods

It is the intention of the trustees of the charity to continue to meet the following objectives:

- ◆ To monitor the needs of the sisters as they grow older and, if necessary, adapt the charity's and group's plans in respect to property needs and the provision of care to elderly members;
- ◆ To continue to remain focused on the importance of worship and prayer to the lives of the individual Sisters and to the overall mission of the charity and group; and
- ◆ To continue to care for the sisters and enable them to carry out their pastoral work and ministry. Focus will continue to be given to assisting and caring for the elderly, the poor and the marginalised and reaching out to as many as possible.

Plans for future periods (continued)

At St Mary's, the immediate challenge for 2022/23 and 2023/2024 will be to deal with the issues arising due to the macroeconomic and geopolitical climate and, in particular, rising energy and food prices. The aftermath of the pandemic continues to present difficulties. In addition, the Government's reforms in respect to social care funding and the national shortage of care and nursing staff both give rise to severe challenges. Operationally, the trustees do not anticipate any significant change to the charity - their intention is to continue to meet the charity's objectives and to focus on providing an excellent service for residents.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO), governed by a Constitution and registered with the Charity Commission on 21 February 2020.

Key management personnel

The trustees (who include the Reverend Mother who is also the Responsible Person and Chief Executive of St Mary's) consider that they, together with the lay trustees of the charitable company and the Registered Manager/Matron of St Mary's, comprise the key management personnel of the charity and the group in charge of directing and controlling, running and operating the charity and the group on a day to day basis.

None of the trustees, including the lay trustees of St Mary's, received any remuneration or reimbursement of expenses during the period.

All trustees of the charity are members of the Anglican Religious Community, Saint Margaret's Convent (Chiswick). In accordance with their vows of poverty all trustees are provided with board, lodgings, travelling and personal expenses. The sisters receive no other benefit in money or in kind. Those who work within St Mary's receive no salary for the work they do within the Home.

The pay of the Registered Manager/Matron of St Mary's is reviewed annually by the trustees. Her pay generally is increased in line with average earnings within the Home.

Trustees

The names of the trustees who served during the financial year ended 31 March 2022 are set out as part of the legal and administrative details on page 1 of this annual report and consolidated accounts.

The trustees take advice from both their lay advisers and their professional advisers, particularly in the areas of law, finance and accounting, property and investment.

St Mary's Convent and Nursing Home (Chiswick) has a body of trustees which is separate from the trustees of Saint Margaret's Convent (SSM Chiswick) CIO. The trustees of the charitable company are also the charity directors for the purposes of company law. Saint Margaret's Convent (SSM Chiswick) CIO is a Member of St Mary's Convent and Nursing Home (Chiswick) and may appoint two Directors of the company.

Structure, governance and management (continued)

Trustee induction and training

The trustees of St Mary's Convent and Nursing Home (Chiswick) have expertise and experience in a wide range of business, medical and care disciplines. Individuals with appropriate skills, ability and time are approached to offer themselves for election to the board of trustees.

Prospective trustees of the charitable company are invited to meet existing trustees and the senior management and to see first-hand the work of the Home and its general atmosphere. They are provided with relevant documents relating to the governance of the charity and the latest accounts and management accounts. The information and advice available from the Charity Commission is also made available to any prospective trustee who does not have previous experience of the duties and responsibilities placed on a charity trustee.

Organisational structure

The Reverend Mother Superior, currently Sister Jennifer Anne SSM, is the chair of the trustees of both the charity and the charitable company. She is responsible for the day to day running of the charity and is assisted by the Assistant Superior of Saint Margaret's Convent, currently Sister Mary Clare SSM.

The trustees of the charity meet during the year as necessary.

The day to day running of St Mary's is carried out by Sister Jennifer Anne SSM, who is designated as the responsible person for statutory purposes, and Elizabeth Smith, who is the registered manager and matron.

The trustees of the charitable company meet four times a year and are responsible for the strategic direction and policy of the Home. At each meeting, the trustees of the charitable company consider the key measures of operational and financial performance with the assistance of the appropriate members of the management team.

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the group and of the income and expenditure of the charity and of the group for that period. In preparing these accounts, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);

Structure, governance and management (continued)

Statement of trustees' responsibilities (continued)

- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the relevant Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The trustees have identified and considered the major risks to which the charity is exposed. Systems have been established to mitigate those risks and the risk policies which have been developed will be regularly updated and adapted as circumstances change. The trustees of the charitable company have also identified and considered the major risks to which St Mary's is exposed. The key risks affecting the charities are described below together with the main ways in which they are mitigated:

- ◆ Operationally both charities work with vulnerable adults including older people. Their trustees recognise the absolute necessity of ensuring the protection and safety of all those that the charities serve. This means that sisters and staff must obtain clearance from the Disclosure and Barring Service (DBS). In addition, the trustees have established systems of on-going safeguarding training; to update internal policies; and to ensure staff and volunteers are kept informed about good practice in work.

St Mary's operates in a highly regulated field of activity and as such is subject to regular inspection by a number of agencies. The result of this degree of scrutiny is that operational risk policies are very well developed in the areas of quality of service, health and safety of residents and employees and employment issues. The Matron and the trustees with experience of running health care organisations advise the trustees of the myriad of clinical, care and other risks associated with the operation of the care home including, for example, safeguarding (see above); the chronic shortage of qualified nurses and care assistants; and the changing regulatory environment including alterations to the inspection regime of the Care Quality Commission and the need for specific written policies.

Structure, governance and management (continued)

Risk management (continued)

- ◆ The group and the charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by a reputable investment manager who adheres to a policy agreed by the trustees. The trustees meet at least once a year with the investment manager and the manager's performance and that of the portfolio are monitored regularly. This will continue to be so given the volatility in markets caused by the aftermath of the Covid-19 pandemic but also by the current macroeconomic and geopolitical climate. The investment strategy is assessed regularly to ensure it remains appropriate to the group's and charity's needs - both now and in the future.

In the areas of governance, financial and compliance risk the trustees of both the charity and the charitable company have considered the systems controlling risk and the work of the charities' senior staff and professional advisers who implement and monitor the risk control systems. The risk systems in place combined with the skills of those responsible for implementing the policies minimise the exposure to risk.

Related parties

With effect from midnight on 31 March 2020, the sole member St Mary's Convent and Nursing Home (Chiswick), which is a company limited by guarantee, became Saint Margaret's Convent (SSM Chiswick) CIO.

The freehold of the premises from which the Home operates is owned by the charity. St Mary's Convent and Nursing Home (Chiswick) occupies the premises for an annual peppercorn rent in accordance with a written Memorandum of Understanding.

Employees, volunteers and members of the Community

The trustees wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication and positive approach is very much appreciated.

Approved by the trustees and signed on their behalf by:

Trustee

Approved by the Trustees on 22/11/2022

Independent auditor's report to the trustees of Saint Margaret's Convent (Chiswick)

Opinion

We have audited the accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the 'parent charity') and of Saint Margaret's Convent (SSM Chiswick) CIO and its subsidiary (the 'group') for the year ended 31 March 2022 which comprise the group and parent charity statement of financial activities, the group and parent balance sheets, the statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2022 and of their income and expenditure for the period then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report and consolidated accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the parent charity and group through discussions with management and trustees and from our knowledge and experience of the sector. We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the parent charity and group. These included but were not limited to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006, The Code of Fundraising Practice, Safeguarding Regulations and the Care Standards Act 2001 and related legislation; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the parent charity's and group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of the trustee board; and
- ◆ Enquiring of us as to actual and potential litigation and claims.

As a result of our procedures we did not identify any key audit matters relating to irregularities.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date: 30 November 2022

Consolidated statement of financial activities Year ended 31 March 2022

	Notes	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 Total funds £
Income from:			
Donations and legacies*	1	198,334	138,907
Investment income and interest receivable	2	330,221	334,732
Charitable activities			
. Charges for nursing and residential care services	3	3,089,438	2,972,426
Other sources:			
. Amounts receivable under the Coronavirus Job Retention Scheme		2,061	103,968
. Infection control and other Covid-19 related income		145,711	212,953
. Miscellaneous		31,812	30,307
		3,797,577	3,793,293
Transfer from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) (see below)		—	17,563,991
Total income		3,797,577	21,357,284
Expenditure on:			
Raising funds – investment management fees		25,006	22,522
Charitable activities			
. Support of members of the Community and their ministry	4	265,808	202,009
. Provision of nursing and residential care	5	3,495,892	3,607,324
. Donations	7	60,329	68,923
Total expenditure		3,847,035	3,900,778
Net (expenditure) income before net investment gains	8	(49,458)	17,456,506
Net gains on investments		459,934	2,362,286
Net income and net movement in funds		410,476	19,818,792
Reconciliation of funds:			
Fund balances brought forward at 1 April 2021		19,818,792	—
Fund balances carried forward at 31 March 2022		20,229,268	19,818,792

The group has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from midnight on 31 March 2020, the activities, assets and liabilities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) were transferred as a going concern into the Charitable Incorporated Organisation (CIO), Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number 1188112) (see note 21).

*Donations in the period to 31 March 2022 included £11,500 (2020: £5,500) for restricted purposes. Further details of these are given in note 1 to the accounts.

All other income related to unrestricted funds.

Charity statement of financial activities Year ended 31 March 2022

	Notes	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 Total funds £
Income from:			
Donations and legacies	1	54,775	72,420
Investments and interest receivable	2	237,206	240,455
Other income		65	40
		292,046	312,915
Transfer from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) (see below)		—	9,180,328
Total income		292,046	9,493,243
Expenditure on:			
Raising funds		16,225	14,533
Charitable activities			
. Support of members of the Community and their ministry	4	361,808	331,359
. Donations	7	65,329	77,560
Total expenditure		443,362	423,452
Net (expenditure) income before net investment gains	8	(151,316)	9,069,791
Net gains on investments		327,338	1,706,783
Net income and net movement in funds		176,022	10,766,574
Reconciliation of funds:			
Total funds balances brought forward at 1 April 2021		10,776,574	—
Total funds balances carried forward at 31 March 2022		10,952,596	10,766,574

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from midnight on 31 March 2020, the activities, assets and liabilities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) were transferred as a going concern into the Charitable Incorporated Organisation (CIO), Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number 1188112) (see note 21).

All income and expenditure related to unrestricted funds.

Balance sheets 31 March 2022

	Notes	Group		Charity	
		2022 £	2021 £	2022 £	2021 £
Fixed assets					
Tangible assets	11	4,640,664	4,855,097	659,302	677,465
Investments	12	14,058,743	13,762,543	10,031,101	9,860,456
		18,699,407	18,617,640	10,690,403	10,537,921
Current assets					
Debtors	14	325,487	344,524	107,644	137,524
Cash at bank and in hand		1,665,076	1,351,206	312,609	271,643
		1,990,563	1,695,730	420,253	409,167
Liabilities					
Creditors: amounts falling due within one year	15	(460,702)	(494,578)	(158,060)	(170,514)
Net current assets		1,529,861	1,201,152	262,193	238,653
Total net assets		20,229,268	19,818,792	10,952,596	10,776,574
Represented by:					
Funds and reserves					
Income funds					
Unrestricted funds					
. Designated funds	16	7,166,447	7,231,776	5,166,447	5,231,776
. Tangible fixed assets fund	17	4,640,664	4,855,097	659,302	677,465
. General fund		8,422,157	7,731,919	5,126,847	4,867,333
		20,229,268	19,818,792	10,952,596	10,776,574

Approved by the trustees and signed on their behalf by:

Trustee

Approved by the trustees on: 22/11/2022

Consolidated statement of cash flows Year ended 31 March 2022

	Notes	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(137,609)	(203,136)
Cash flows from investing activities:			
Investment income and interest received		330,221	334,732
Purchase of tangible fixed assets		(42,476)	(213,337)
Proceeds from the disposal of investments		2,413,964	2,025,361
Purchase of investments		(2,019,808)	(1,703,499)
Net cash provided by investing activities		681,902	443,257
Change in cash and cash equivalents in the period		544,293	240,121
Cash and cash equivalents at 1 April 2021	B	1,894,754	—
Cash transferred from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926))		—	1,654,633
Cash and cash equivalents at 31 March 2022	B	2,439,047	1,894,754

Notes to the statement of cash flows for the period to 31 March 2022.

A Reconciliation of net movement in funds to net cash used in operating activities

	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Net movement in funds (as per the statement of financial activities)	410,476	19,818,792
Adjustments for:		
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926))	—	(17,563,991)
Depreciation charge	256,908	249,071
Net gains on investments	(459,934)	(2,362,286)
Investment income and interest receivable	(330,221)	(334,732)
Decrease (increase) in debtors	19,037	(36,354)
(Decrease) increase in creditors	(33,876)	24,463
Loss on disposal of tangible fixed assets	—	1,901
Net cash used operating activities	(137,609)	(203,136)

Consolidated statement of cash flows Year ended 31 March 2022

B Analysis of net debt i.e. cash and cash equivalents

	31 March 2021 £	Cash flows £	31 March 2022 £
Cash at bank and in hand	1,351,206	313,870	1,665,076
Cash held by investment managers	543,548	230,423	773,971
Total cash and cash equivalents	1,894,754	544,293	2,439,047

Principal accounting policies 31 March 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year ended 31 March 2022 with comparative information given in respect to the period from 21 February 2020 to 31 March 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Basis of consolidation

The group's statement of financial activities, balance sheet and cash flow statement consolidate the accounts of the charity and the accounts of St Mary's Convent and Nursing Home (Chiswick), a wholly controlled subsidiary.

Critical accounting estimates and areas of judgement

Preparation of the accounts of the group and the charity requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the useful economic lives attributed to tangible fixed assets used to determine the annual depreciation charge;
- ◆ assessing the recoverability of any debts for residential and care home fees and the need for a provision against doubtful or bad debts;
- ◆ determining the probability of the receipt of legacies which are measurable and to which the charitable group is entitled;
- ◆ the assumptions applied in determining the size of the sisters' care fund, created in order to provide for the continuing care of the members of the community;
- ◆ determining the assumptions adopted by the trustees and management in determining the value of any other designations required from the charitable group's general unrestricted funds; and
- ◆ estimating future income and expenditure for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the CIO have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

Going forward, the CIO's investment income may be affected because of the current macroeconomic and geopolitical climate. Expenditure may rise in some areas due to inflationary pressures. The trustees of the CIO will continue to monitor both income and expenditure closely.

The global Covid-19 pandemic has presented St Mary's Convent and Nursing Home (Chiswick) with a number of challenges since February 2020. The main impact of the pandemic on the finances of the Home during that period has been in the lower-than-normal occupancy rate. As rooms became vacant during the first few months, the Home was unable to take in new residents. By the time the Home could welcome new residents the waiting list had been decimated by the pandemic. The Home encountered a great deal of hesitancy around people putting their relatives into a care home. The bad publicity surrounding the early crises in care homes and Covid-19 deaths had an impact. However, since mid 2022, there has been much greater interest in care home placements and occupancy levels subsequent to the year end have improved. There has also been a steady increase in requests for respite stays and post-surgery convalescence.

During the lockdown periods, the Home was able to undertake a considerable amount of refurbishment and upgrading of rooms.

Covid-19 has not gone away and the Home continues to take all precautions necessary to protect residents and staff from infection. The macroeconomic and geopolitical climate has added to the challenges faced by the Home which faces significant increases in its energy bills and other costs at a time when there are immense pressures on staff recruitment due to national shortages of nursing and care staff.

The Home is fortunate in having financial reserves and so the trustees do not have any doubts about the Home's ability to continue operating over the short to medium term.

The trustees of the charity and the group have concluded that, notwithstanding the uncertainties surrounding the aftermath of the pandemic and the current macroeconomic and geopolitical climate, there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity and group to continue as a going concerns. The trustees are of the opinion that the charity and group will have sufficient resources to meet their liabilities as they fall due.

Assessment of going concern (continued)

With regard to the next accounting period, the year ending 31 March 2023, the most significant issues that may affect the charity's and the group's financial position are: the volatility in world investment markets which may cause the market value of the charitable company's investments to rise or fall; inflationary pressures and energy prices in particular; the level of local and central government funding for residential and nursing care for older people; the ability to recruit and retain high quality nursing and care staff; and the cost of implementing any changes to the regulatory environment affecting care homes generally.

The most significant areas of judgement that affect items in the accounts of the charity and group are detailed above.

Income recognition

Income is recognised in the period in which the charity and/or the charitable group has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable, fees and related charges in respect to residential and nursing care provision and other income including the surplus on the disposal of tangible fixed assets and fundraising activities.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity and/or the charitable group has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charitable group is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charitable group and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102, no value has been placed on services provided by volunteers.

Legacies are included in the statement of financial activities when the charity and/or the charitable group is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charitable group.

Entitlement is taken as the earlier of the date on which either: the charitable group is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity and/or the charitable group that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable group has been notified of the executor's intention to make a distribution.

Income recognition (continued)

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity and/or the charitable group; this is normally upon notification of the interest paid or payable by the bank.

Fees and related charges in respect to the provision of residential and nursing care are measured at fair value of the consideration received or receivable being the invoiced amount excluding discounts and rebates. Provision is made against any amount deemed irrecoverable or where the debt is doubtful.

Income from the Coronavirus Job Retention Scheme and other Covid-19 related funding receivable is credited to the statement of financial activities when the charitable company is entitled to the funding and once the amount receivable has been quantified.

Income from miscellaneous sources includes contributions received from relatives staying overnight at the Home when visiting residents and rental income from staff. The income is recognised when receivable (being the date on which the accommodation was used) and when the charity and/or the charitable group has both confirmation of the amount and where receipt is considered probable.

The surplus on the disposal of freehold land and the surplus on the disposal of tangible fixed assets are included at fair value and accounted for on an accruals basis. The surplus on the disposal of both freehold land and tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs, related taxes and the net book value of the asset immediately prior to disposal.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity and/or the charitable group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. Support costs, including governance costs, are allocated to expenditure on the provision of nursing and residential care. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on the provision of residential and nursing care facilities for the elderly at the Home

Expenditure recognition (continued)

- ◆ Expenditure on the support of members of the community and their ministry. Such expenditure enables the members to carry out their religious and charitable work.
- ◆ The provision of grants and donations relating, in the main, to the support of the community's own work and the support of other Anglican charitable organisations. Charitable grants and donations are made where the trustees believe there is a real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for any grants and donations approved but unpaid at the end of the financial year.

All expenditure is stated inclusive of irrecoverable VAT.

Support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity and charitable group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the charitable group (including audit costs) and costs in respect to its compliance with regulation and good practice.

All expenditure on support and governance is attributed directly to either the provision of nursing and residential care or the support of members of the Congregation and their ministry. Hence, there has been no apportionment between expenditure headings.

Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold and long leasehold land and buildings and improvements
Freehold and long leasehold land and buildings and improvements are shown on the balance sheet at cost.

Depreciation is calculated using a straight line basis at 2% per annum.

- ◆ Fixtures, fittings and motor vehicles are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the assets, less their estimated residual value, over their expected useful lives on the following basis:
 - ◇ Fixtures and fittings 10% - 20% per annum;
 - ◇ Motor vehicles 20% per annum.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity and charitable group do not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity and the charitable group is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains (and losses) are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charitable group anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity and charitable group are unrestricted and therefore are available for use in furtherance of the charity's and charitable group's objectives (as appropriate) at the discretion of the trustees. Within the total unrestricted funds of the charity are funds the trustees have designated for specific purposes and amounts representing tangible fixed assets. Details of these are provided in notes 16 and 17 respectively.

Pensions

The charity and charitable group offer their employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

1. Donations and legacies

	Group		Charity	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Donations*	75,452	55,077	490	590
Legacies	68,597	20,575	—	8,575
Pensions of individual sisters	54,285	63,255	54,285	63,255
	198,334	138,907	54,775	72,420

*Group donations include restricted donations of £11,500 (2021: £5,500).

2. Investments and interest receivable

	Group		Charity	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
UK listed investments:				
. Fixed interest	63,836	70,572	50,508	58,232
. Equities (including property)	212,461	228,299	155,539	156,396
. CBF Church of England – unitised funds	6,456	9,843	6,456	9,843
Overseas listed investments				
. Fixed interest	19,631	7,717	4,060	4,612
. Equities	25,935	16,251	19,605	10,036
	328,319	332,682	236,168	239,119
Interest				
. Loan interest (note 15)	871	871	871	871
. Deposit interest	1,031	1,179	167	465
	330,221	334,732	237,206	240,455

3. Charges for residential and nursing care services

	Group	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Gross fees	3,231,694	3,111,526
Less: subsidies and discounts	(142,255)	(139,136)
2022 Total	3,089,439	2,972,426

Subsidies and discounts arise in respect of those residents of the Home reliant on local authority or NHS funds where the fees paid fall short of the standard fees charged by the Home.

4. Support of members of the Community and their ministry

	Group		Charity	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Premises	58,205	40,014	58,205	40,014
Sisters' living and ministry expenses	23,876	15,052	119,876	144,402
Sisters' nursing and medical care	146,942	104,319	146,942	104,319
Support costs:				
. Staff costs				
. General office costs	9,160	14,525	9,160	14,525
. Legal and professional fees	9,268	14,005	9,268	14,005
Governance costs (note 6)	18,357	14,094	18,357	14,094
	265,808	202,009	361,808	331,359

5. Provision of nursing and residential care

	Group	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Direct care costs		
. Staff costs (including training: £19,881 (2021: £16,326))	2,123,197	2,219,068
. Medical costs	46,399	107,017
Accommodation costs and overheads		
. Staff costs (kitchen and domestic)	406,309	393,192
. Provisions	133,303	127,274
. Depreciation	229,082	223,178
. Property and equipment repairs and maintenance	277,942	259,840
. Rates, insurance, gas and electricity	125,417	108,557
. Residents' welfare and chapel	7,117	5,699
Support costs		
. Administration salaries	118,333	101,891
. Recruitment costs	14,915	16,273
. Printing, postage, stationery and telephone costs	8,691	14,162
. Car and travel expenses	9,850	7,641
. Professional fees (including governance costs (note 6))	73,822	85,923
. Other costs*	62,123	49,110
	3,636,500	3,707,665
Less: recharge to charity	(140,608)	(100,341)
	3,495,892	3,607,324

*Other costs include expenditure from restricted funds of £10,000 (2021: £nil).

6. Governance costs

	Group		Charity	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Auditor's fees	29,757	25,254	18,357	14,094

7. Donations

	Group		Charity	
	Year ended 31 March 2022	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022	21 February 2020 to 31 March 2021 £
Donations of £1,000 or more to institutions				
Overseas missions of Saint Margaret's	14,000	11,000	14,000	11,000
Sackville College	1,500	1,500	1,500	1,500
The College of St Barnabas	1,500	1,500	1,500	1,500
The Camphill Family Appeal Fund	1,000	1,000	1,000	1,000
St Martin-in-the-fields	1,000	1,500	1,000	1,500
Water Aid	1,024	1,024	1,024	1,024
Glass Door Homeless Charity	1,500	1,000	1,500	1,000
The Priory of Our Lady	—	1,000	—	1,000
Médecins Sans Frontières	2,000	1,000	2,000	1,000
Friend of Ho (Anglican Diocese of Ho, Ghana)	600	600	600	600
Bible Society	1,200	—	1,200	—
Oxford mission	1,200	—	1,200	—
Operation Smile	1,000	—	1,000	—
KSS Air Ambulance	1,000	—	1,000	—
Hydestile Resident Animals	2,000	—	2,000	—
Guide Dogs for the Blind	1,200	—	1,200	—
Feed The Minds	1,200	—	1,200	—
St Mary's Convent and Nursing Home (Chiswick)	—	—	5,000	4,287
Other donations to institutions (less than £1,000)	3,600	3,547	3,600	7,897
Donations to individuals (see note below)	23,590	44,028	23,590	44,028
Other donations	215	224	215	224
2022 Total funds	60,329	68,923	65,329	77,560

Donations by the charity and the group include donations of £23,590 (period to 31 March 2021: £44,028) in respect to one (2021 – two) former associates of the Saint Margaret's Convent. The charity has agreed to supplement the residential and nursing care fees of the two associates for the immediate future and while sufficient government funding is not available to fund their care. No specific period is ascertainable over which the top up fees may be payable, as these will depend on government policy on funding nursing care, and also on age expectancy of the associates.

8. Net (expenditure) income before net investment gains

This is stated after charging:

	Group		Charity	
	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £	Year ended 31 March 2022 £	21 February 2020 to 31 March 2021 £
Staff costs (note 9)	2,627,958	2,697,552	—	—
Depreciation	256,908	249,071	27,826	25,895
Auditor's remuneration				
. Audit fees	22,552	22,110	11,032	10,950
. Taxation services	5,810	495	630	—
. Other services	21,306	29,761	4,370	10,575

9. Staff costs and trustees' remuneration and expenses and key management personnel

	Group		Charity	
	Year ended 31 March 2022 £	Year ended 31 March 2022 £	Group 21 February 2020 to 31 March 2021 £	Charity 21 February 2020 to 31 March 2021 £
Salaries and wages	2,352,145	—	2,423,230	—
Social security costs	209,648	—	204,714	—
Pension costs	66,165	—	69,608	—
	2,627,958	—	2,697,552	—

One employee (2021: one employee) earned £60,000 - £70,000 per annum (including taxable benefits but excluding employer's pension contributions).

The average and full time equivalent number of employees of the group during the period was as follows:

	Year ended 31 March 2022		21 February 2020 to 31 March 2021	
	Full time equivalent	Average	Full time equivalent	Average
Nursing and residential care staff	86	103	86	106
Management and administration	2	3	2	3
	88	106	88	109

The charity did not have any employees during 2022 or 2021.

As members of the Community, the trustees' living and personal expenses during the year were borne by the group and/or charity and they received no remuneration or reimbursement of expenses in connection with their duties as trustees.

The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £77,760 (2021: 73,073).

Trustees of St Mary's Convent and Nursing Home (Chiswick) gave donations totalling £250 (2021: £200).

10. Taxation

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) are both registered charities and, therefore, are not liable to income tax or corporation tax on income and gains derived from their charitable activities as they fall within the exemptions available to registered charities.

11. Tangible fixed assets

Group	Freehold and long leasehold land and buildings £	Freehold improvements £	Fixtures and fittings £	Motor vehicles £	2022 Total £
Cost					
At 1 April 2021	1,294,673	4,616,693	1,164,289	65,140	7,140,795
Additions	—	—	42,476	—	42,476
Disposals	—	—	(57,409)	—	(57,409)
At 31 March 2022	<u>1,294,673</u>	<u>4,616,693</u>	<u>1,149,356</u>	<u>65,140</u>	<u>7,125,862</u>
Depreciation					
At 1 April 2021	617,208	1,220,624	408,289	39,577	2,285,698
Charge for year	25,893	102,150	118,930	9,935	256,908
On disposals	—	—	(57,409)	—	(57,409)
At 31 March 2022	<u>643,101</u>	<u>1,322,774</u>	<u>469,810</u>	<u>49,512</u>	<u>2,485,197</u>
Net book values					
At 31 March 2022	<u>651,572</u>	<u>3,293,919</u>	<u>679,546</u>	<u>15,628</u>	<u>4,640,664</u>
At 1 April 2021	<u>677,465</u>	<u>3,396,069</u>	<u>756,000</u>	<u>25,563</u>	<u>4,855,097</u>

Charity	Freehold and long leasehold land and buildings £	Fixtures and fittings £	Motor vehicles £	2022 Total £
Cost				
At 1 April 2021	1,294,673	1,608	15,465	1,311,746
Additions	—	9,664	—	9,664
Disposals	—	—	—	—
At 31 March 2022	<u>1,294,673</u>	<u>11,272</u>	<u>15,465</u>	<u>1,321,410</u>
Depreciation and impairment				
At 1 April 2021	617,208	1,608	15,465	634,281
Depreciation charge for period	25,893	1,933	—	27,826
Eliminated on disposal	—	—	—	—
At 31 March 2022	<u>643,101</u>	<u>3,541</u>	<u>15,465</u>	<u>662,107</u>
Net book values				
At 31 March 2022	<u>651,572</u>	<u>7,731</u>	<u>—</u>	<u>659,302</u>
At 31 March 2021	<u>677,465</u>	<u>—</u>	<u>—</u>	<u>677,465</u>

As permitted under FRS 102, Tangible Fixed Assets, the group and charity continued to adopt a policy of not revaluing their tangible fixed assets. The book value of the land and buildings and other tangible fixed assets are stated at cost.

11. Tangible fixed assets (continued)

It is likely that there are material differences between the open market values of the group's and charity's land and buildings and their book values. These arise from the specialised nature of the properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to users of the accounts.

12. Investments

	Group	Charity	Group 21 February 2020 to 31 March 2021 £	Charity 21 February 2020 to 31 March 2021 £
	Year ended 31 March 2022 £	Year ended 31 March 2022 £		
Listed investments	13,284,773	9,476,652	13,218,995	9,598,792
Cash held by investment managers for re-investment	773,971	554,449	543,548	261,664
At 31 March 2022	14,058,744	10,031,101	13,762,543	9,860,456

	Group	Charity	Group 21 February 2020 to 31 March 2021 £	Charity 21 February 2020 to 31 March 2021 £
	Year ended 31 March 2022 £	Year ended 31 March 2022 £		
Listed investments				
Opening market value	13,218,995	9,598,792	—	—
Additions at cost	2,019,808	1,406,753	1,703,499	1,175,304
Disposals (see below)	(2,385,807)	(1,833,488)	(1,922,806)	(1,212,282)
Net unrealised investment gains	431,777	304,595	2,259,731	1,627,572
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	—	—	11,178,571	8,008,198
Market value at 31 March 2022	14,058,744	10,031,101	13,218,995	9,598,792
Historical cost of listed investments	10,187,957	7,218,274	10,580,548	7,750,461

	Group	Charity	Group 2021 £	Charity 2021 £
	2022 £	2022 £		
Disposals				
Disposal proceeds	2,413,964	1,856,230	2,025,361	1,291,493
Realised (gains) losses	(28,157)	(22,742)	(102,555)	(79,211)
Disposals at market value	2,385,807	1,833,488	1,922,806	1,212,282

12. Investments (continued)

Listed investments comprised the following:

	Group	Charity	Group	Charity
	2022	2022	2021	2021
	£	£	£	£
UK listed investments				
. Fixed interest	1,097,020	767,406	1,611,588	1,272,228
. Equities (including property)	6,265,699	4,606,609	6,429,057	4,596,618
. Alternatives	997,042	648,518	486,102	411,852
Overseas listed investments				
. Fixed interest	431,709	325,965	356,942	319,593
. Equities	4,493,303	3,128,155	4,335,306	2,998,501
	13,284,773	9,476,653	13,218,995	9,598,792

Group and charity

All listed investments were dealt in on a recognised stock exchange.

Individually material investments

At 31 March 2022 listed investments included the following individual holdings deemed material when compared with the overall portfolio valuation as at that date.

	Group		Charity	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
Charities Property Fund Income	668,734	5.0	430,416	4.5
Vanguard Funds Plc S&P Units	1,104,920	8.3	728,228	7.7
Findlay Park Funds PLC American USD Dis	735,392	5.5	527,823	5.6

13. Subsidiary undertaking

St Mary's Convent and Nursing Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)), is considered to be a wholly owned subsidiary undertaking of the charity by virtue of the fact that all the charitable company's members are trustees of the charity also. The subsidiary operates St Mary's Convent and Nursing Home (Chiswick).

A summary of the results of St Mary's Convent and Nursing Home (Chiswick) for the year ended 31 March is shown below:

	2022	2021
	£	£
Total income	2,748,787	3,719,591
Total expenditure	(3,645,281)	(3,715,654)
Net income for the year	103,506	3,937
Net investment gains	132,596	655,503
Net movement in funds	236,102	659,440

13. Subsidiary undertaking (continued)

The total net assets and funds of St Mary's Convent and Nursing Home (Chiswick) as at 31 March are shown below:

	2022 £	2021 £
Tangible fixed assets	3,981,362	4,177,632
Listed investments	4,027,642	3,902,087
Current assets	1,570,720	1,288,821
Creditors: amounts falling due within one year	(303,052)	(327,970)
Total net assets	9,276,672	9,040,570
Represented by:		
Unrestricted funds		
. Designated funds	2,000,000	2,000,000
. Tangible fixed assets fund	3,981,362	4,177,632
. General funds	3,295,310	2,862,938
	9,276,672	9,040,570

14. Debtors

	Group 2022 £	Charity 2022 £	Group 2021 £	Charity 2021 £
Nursing and residential care fees	112,965	—	47,256	—
Loan (see below)	45,358	45,358	44,486	44,486
Other debtors	11,644	—	53,683	—
Legacies receivable	—	—	12,000	—
Prepayments	80,140	123,637	77,971	15,198
Accrued income	75,380	48,649	109,128	77,840
	325,487	107,644	344,524	137,524

Group and charity

The loan represents an amount advanced to a former member of the Anglican religious order known as the Society of Saint Margaret to facilitate the purchase of a property. The loan, which is secured by way of a first legal charge over the property, is repayable on the earlier of the sale of the said property (or the sale of any subsequent property purchased from the proceeds should the former member relocate) and the death of the former member.

The maximum amount to be repaid by the former member when the property is sold will be the greater of 23.76% of the proceeds of sale or the amount of the loan plus the accrued interest. The loan attracts interest at 5% per annum simple, calculated from the date on which monies were advanced to the date of repayment.

Accrued interest of £871 has been added to the loan during the year (2021: £871).

15. Creditors: amounts falling due within one year

	Group	Charity	Group	Charity
	2022	2022	2021	2021
	£	£	£	£
Expense creditors	83,391	2,263	133,356	12,003
Fees received in advance	20,109	—	15,141	—
Taxation and social security costs	66,290	—	47,216	—
Accruals and other creditors	155,698	20,584	163,651	23,297
Sister Francis Anne Trust Fund	135,214	135,214	135,214	135,214
	460,702	158,060	494,578	170,514

16. Designated funds

The income funds of the group or charity include the following designated funds which have been set aside out of unrestricted funds for specific purposes:

Group	At 1 April 2021 £	New de- signations £	Utilised / released £	At 31 March 2022 £
Residential and nursing care contingency fund	900,000	27,000	(27,000)	900,000
Building maintenance and improvement fund	1,100,000	33,000	(33,000)	1,100,000
Sisters' care fund	3,030,000	—	—	3,030,000
Grants and donations financing fund	2,201,776	—	(65,329)	2,136,447
	7,231,776	60,000	(125,329)	7,166,447

Charity	At 1 April 2021 £	New de- signations £	Utilised / released £	At 31 March 2022 £
Sisters' care fund	3,030,000	—	—	3,030,000
Grants and donations financing fund	2,201,776	—	(65,329)	2,136,447
	5,231,776	—	(65,329)	5,166,447

The residential and nursing care fund comprises monies set aside to generate income towards meeting some of the shortfall in the fees paid by local authorities towards the cost of providing care. Income generated from the funds invested was added to the fund and withdrawn to the extent that it is needed to meet any shortfall.

The building maintenance and improvement fund represents monies set aside by the trustees to generate income towards the cost of maintaining the buildings to a standard appropriate to meet the needs of the residents and the sisters.

The sisters' care fund represents monies set aside by the charity's trustees to provide for the future costs of providing nursing care to elderly sisters who have dedicated their working lives to the charity.

The trustees have established a grant and donations financing fund with the broad intention to use the fund to provide income to be applied towards grants and donations.

17. Tangible fixed assets fund

	2022		2021	
	Group	Charity	Group	Charity
	2022 £	2022 £	2021 £	2021 £
At 1 April 2021	4,855,097	677,465	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	—	—	4,892,734	703,360
Net movements during the period	(214,433)	(18,163)	(37,637)	(25,895)
At 31 March 2022	4,640,664	659,302	4,855,097	677,465

The tangible fixed assets fund represents the net book value of the group and the charity's tangible fixed assets which have been financed from unrestricted funds. A decision was made to separate this fund from the general funds of the group and the charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the group and the charity. The value represented by such assets, therefore, should not be regarded as realisable with ease, in order to meet future contingencies.

18. Analysis of assets between funds

Group	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2022 £
Fund balances at 31 March 2022 are represented by:				
Tangible fixed assets	—	4,640,664	—	4,640,664
Investments	6,892,296	—	7,166,447	14,058,743
Current assets	1,990,563	—	—	1,990,563
Creditors: amounts falling due within one year	(460,702)	—	—	(460,702)
Total net assets	8,422,157	4,640,664	7,166,447	20,229,268
Charity				
	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2022 £
Fund balances at 31 March 2022 are represented by:				
Tangible fixed assets	—	659,302	—	659,302
Investments	4,799,325	—	5,231,776	10,031,101
Current assets	420,253	—	—	420,253
Creditors: amounts falling due within one year	(158,060)	—	—	(158,060)
Total net assets	5,061,518	659,302	5,231,776	10,952,596

18. Analysis of assets between funds (continued)

	Group	Charity	Group	Charity
	31 March	31 March	31 March	31 March
	2022	2022	2021	2021
	£	£	£	£
Unrealised gains on investments included above:			2,638,447	1,848,331
Reconciliation of movements on unrealised gains on investment assets				
Unrealised gains at 1 April 2021	2,638,447	1,848,331	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	—	—	76,879	88,907
Unrealised gains arising in the period	304,596	431,776	2,259,731	1,627,572
in respect of disposals in the period	105,453	26,592	301,836	131,852
At 31 March 2022	3,096,816	2,258,379	2,638,447	1,848,331

19. Ultimate control and members' liability

The charity, which is constituted as a CIO, was controlled throughout the period by the Society of Saint Margaret by virtue of the fact that the members of the CIO comprise the members of the Chapter. The Society does not hold any assets, incur liabilities or enter into any transactions in its own right within the United Kingdom. Assets and liabilities of the Society within the United Kingdom are vested in the trustees of the charity, who undertake all transactions entered into in the course of the Community's charitable activities.

If the CIO is wound up, members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

20. Related party transactions

With effect from midnight on 31 March 2020, the sole member of St Mary's Convent and Nursing Home (Chiswick) became Saint Margaret's Convent (SSM Chiswick) CIO (the CIO). The members of the CIO are the members of the Chapter of the Society of Saint Margaret.

In accordance with their vows of poverty the trustees are provided with board, lodgings, travelling and personal expenses. A number of the trustees of the charity reside within the premises occupied by St Mary's Convent and Nursing Home (Chiswick) (the Home). Saint Margaret's Convent (SSM Chiswick) CIO donates monies to the St Mary's Convent and Nursing Home (Chiswick) towards the living and personal expenses of these sisters. The trustees receive no salary for the work they do at the Home. If the work performed by the Reverend Mother as Chief Executive of the Home had to be carried out by lay employees the cost would exceed £100,000 per annum.

During the period, a total of £53,293 (2021: £60,344) was donated by the trustees to the charity.

20. Related party transactions (continued)

With effect from midnight on 31 March 2020, the activities, assets and liabilities of the Saint Margaret's Convent (Chiswick), a charity registered with the Charity Commission (Charity Registration Number: 231926) were transferred to the CIO. Details of the transfer are provided below in note 21.

There were no other related party transactions during the year (period to 31 March 2021 – none).

21. Transfer of activities, assets and liabilities

The trustees of the charity are also the trustees of Saint Margaret's Convent (Chiswick), a charity registered with the Charity Commission (Charity Registration Number: 231926) (the predecessor charity). With effect from midnight on 31 March 2020, the activities, assets and liabilities of the predecessor charity were transferred to the CIO. The net assets at that date comprised:

	Group £	Charity £
Tangible fixed asset		
. Cost	7,107,518	1,311,746
. Depreciation	(2,214,785)	(608,387)
	<u>4,892,733</u>	<u>703,359</u>
Fixed asset investments	11,420,557	8,165,008
Debtors	308,169	130,738
Cash at bank and in hand	1,412,648	369,359
Creditors: amounts falling due within one year	(470,116)	(188,136)
	<u>17,563,991</u>	<u>9,180,328</u>

The assets and liabilities were represented by the following funds:

	Group £	Charity £
Unrestricted funds		
. General funds	7,309,336	5,309,336
. Designated funds	4,892,734	703,360
. Tangible fixed assets	5,361,921	3,167,632
	<u>17,563,991</u>	<u>9,180,328</u>

SAINT MARGARET'S CONVENT (SSM CHISWICK) CIO

England & Wales - Charity number 1188112

Accounts

**Saint Margaret's
Convent (SSM Chiswick)
CIO**

**Annual Report and
Consolidated Accounts**

Period from 21 February 2020 to 31
March 2021

Charity Registration Number 1188112
(England and Wales)

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Legal and administrative information 31 March 2021

Trustees	Miss Cynthia Boreham (Sister Cynthia Clare SSM) Miss Jennifer Goodeve (Sister Jennifer Anne SSM) Miss Pamela Groombridge (Sister Mary Paul SSM) Miss Shirley Jepson (Sister Sarah SSM) Miss Catherine Allen (Sister Mary Clare SSM)
Principal address	Saint Margaret's Convent c/o St Mary's Convent and Nursing Home Burlington Lane Chiswick London W4 2QE
Charity registration number	1188112
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Banker	National Westminster Bank plc 15 London Road East Grinstead West Sussex RH19 1EP
Investment managers	Investec Wealth & Management Limited 2 Gresham Street London EC2V 7QP
Solicitor	Stone King LLP 13 Queen Square Bath BA1 2HJ

Report of the trustees 31 March 2021

The trustees present their report and the consolidated accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the "charity" or the "CIO") for the period ended 31 March 2021. The accounts consolidate the accounts of the charity with those of its subsidiary St Mary's Convent and Nursing Home (Chiswick).

The accounts have been prepared in accordance with the accounting policies set out on pages 28 to 34 of the attached accounts and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Introduction

Saint Margaret's Convent is a Mother House of the Society of Saint Margaret (an Anglican religious order) founded in 1855 by John Mason Neale DD.

Saint Margaret's Convent (Chiswick), the predecessor charity, was registered as a charity on 9 April 1964 (Charity Registration No. 231926). It was administered and managed in accordance with the Scheme of the Charity Commissioners for England and Wales dated 31 March 2000.

With effect from midnight on 31 March 2020, in accordance with a legal transfer of undertakings and a resolution of the trustees, the activities, assets and liabilities of St Margaret's Convent (Chiswick) were transferred as a going concern to Saint Margaret's Convent (SSM Chiswick) CIO which was registered with the Charity Commission on 21 February 2020. Saint Margaret's Convent (SSM Chiswick) CIO commenced its charitable activities on 1 April 2020.

As of midnight on 31 March 2020, Saint Margaret's Convent (Chiswick) became dormant and it is expected that an application will be made to have that charity removed from the Central Register of Charities in due course.

Saint Margaret's Convent (SSM Chiswick) CIO is the parent undertaking of St Mary's Convent and Nursing Home (Chiswick) (St Mary's or "the charitable company"). St Mary's Convent and Nursing Home (Chiswick) is a company limited by guarantee (Company Registration Number 3959483 (England and Wales)) incorporated on 24 March 2000 and was registered as a charity (Charity Registration Number 1080751) on 16 May 2000. It was established under a memorandum of association which defined its objects and powers and is governed by its articles of association. The principal activity of the charitable company is the operation of St Mary's Convent and Nursing Home ("St Mary's"), situated in Chiswick, London.

Mission

The charity's object is the following of the religious life in the Church of England devoting every faculty of body, mind and spirit to God by responding to His call under vows of poverty, chastity, obedience and charity; and more particularly by carrying on various charitable works including the relief of those in need, the advancement of religion and the promotion of education.

Mission (continued)

The charity's aims are to support the sisters (the community) and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

The sisters' principal ministry today is to older people, through the provision of nursing and residential care via St Mary's. The aims of St Mary's are to provide excellent personal and nursing care to its 60 residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence. This care is provided by skilled and dedicated staff, underpinned by the core values of the charity, recognising that each resident is an individual, thus enabling each individual to live their final years of life with dignity with the highest possible quality of life throughout their stay at the Home in a caring environment.

Objectives and activities and relevant policies

Objectives and activities

As stated above under "Mission", the aims of the charity are to care for individual members of the community throughout their lives and to support and enable them to carry out their religious and charitable work (including the promotion and maintenance of public worship and the promotion of religious teaching and spirituality) whilst ensuring those sisters in need of care are properly looked after.

Caring for members of the religious community

In common with many religious communities, the age profile of the members of the community is increasing as existing members grow older and the number of new vocations becomes minimal. Six sisters are in their 80s, one is aged between 70 and 80 and one is aged between 60 and 70.

The charity has an obligation, both moral and legal, to provide care for the members of the community, none of whom have resources of their own and all of whom have devoted a significant part of their lives to the care of the elderly, poor and marginalised in society. As the age profile of the community increases so too does the need to provide increasing and increasingly expensive care to the sisters.

At present two sisters live in independent flats in the Uckfield area, two members of the community are receiving care at St Mary's which is paid for on an arm's length basis, and four sisters live in a separate section of the property from which St Mary's operates. In this regard, the objectives of the trustees over the current year are summarised below. All of these objectives will continue to be applicable for the next few years also.

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

Caring for members of the religious community (continued)

- ◆ Ensuring all members of the community receive the high level of care they require to provide them with the quality of life they have a right to expect;
- ◆ Enabling all members of the community to continue with their individual ministries for as long as possible.

The promotion and maintenance of public worship, and witness to God, continuing the intention of our founder John Mason Neale

This objective continues to be fulfilled at St Mary's, in the chapel by the daily celebration of the Eucharist and Divine Office, with the chapel being available for the use of residents and staff as well as the community.

The promotion of religious teaching and spirituality

This objective continues to be fulfilled by:

- ◆ Educational work in schools, youth clubs and parishes, including individual tuition;
- ◆ Offering hospitality to resident guests and entertaining day guests who come for short periods of prayer and quiet;
- ◆ Assisting with private retreats;
- ◆ Provision of pastoral support and intercession for those in need;
- ◆ Provision of spiritual direction on a one-to-one basis;
- ◆ Pastoral visiting in the neighbourhood of Uckfield to establish contact;
- ◆ Participating in parish mission;
- ◆ Ecumenical outreach;
- ◆ Administering Holy Communion, both at the parish church and domiciliary visits.

The distinctive role of Saint Margaret's Convent (Chiswick) as the Mother House is to:

- ◆ Act as the administrative centre of the religious community's business and financial affairs;
- ◆ Maintain the community's archives;
- ◆ Receive and maintain contact with our Associates;
- ◆ Promote and maintain contact with the old girls of our schools;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Maintain contact with other Anglican religious communities and other ecumenical bodies;
- ◆ Liaise with national and diocesan church bodies;
- ◆ Liaise with the Convent and its branch house in Sri Lanka, whose varied ministry includes parish work, running a home for elders, a children's home, a hostel for young ladies and a retreat house;
- ◆ Promote relationships with other Society of Saint Margaret convents around the world; and
- ◆ Seek to be open to the Will of God in our ministry and in the future training of novices.

The aims of St Mary's are to:

- ◆ Provide excellent personal and nursing care to its 60 older residents, in a homely environment, where they live as part of an extended Christian family, whilst also having the right to privacy and independence;
- ◆ Provide care, delivered by skilled staff, underpinned by the core values of privacy, dignity, choice, rights, proper assessment of risk, respect, equality, fulfilment, independence and security, to a standard which embraces fundamental principles of good practice and meets the requirements of the Care Act 2014;
- ◆ Recognise each resident as an individual and enable the resident to achieve the highest possible quality of life throughout their stay. Family and friends are welcome and are involved in care planning and delivery, providing the resident gives consent; and
- ◆ Enable the resident to experience a comfortable and peaceful death, surrounded by loved ones and caring staff.

The activities and fundamental ethos of St Mary's are to:

- ◆ Provide nursing and residential care for elderly residents, who are physically frail, disabled or require supervision due to mental and/or physical deterioration. St Mary's is staffed by registered nurses and care assistants, most of whom have Qualifications and Credit Framework ("QCF") qualifications at levels 2, 3 and 5;
- ◆ Provide holistic care for the residents, including meeting social and spiritual needs. This involves a varied activity programme throughout the week, both inside the Home and out. Staff, volunteers and paid contributors are involved in providing the programme;
- ◆ Provide a local care home for the older people of Chiswick and surrounding areas, so they do not have to move away for this facility, and can maintain local links and involvement if they wish. It is the only care home providing nursing in Chiswick;

Objectives and activities and relevant policies (continued)

Objectives and activities (continued)

The promotion of religious teaching and spirituality (continued)

- ◆ Provide five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Enable the residents to live as independently as possible, in their own rooms, respecting their choices for decoration and room layout where practically possible;
- ◆ Provide assistance to residents if they need it, but to limit interventions to suit their needs and desires, ensuring they maintain control over their lives and enabling them to take risks within a monitored and safe environment; and
- ◆ Provide a homely, flexible and accepting environment where the resident and their families and friends feel able to continue their relationships and enjoy family life, arranging and participating in any activities that are important to the resident's cultural, social or religious needs.

St Mary's recognises that its clients (residents) are vulnerable. Many of them are physically and/or mentally frail. They may be unable to give informed consent or make appropriate choices or judgements. Some are not able to recognise risks to themselves or maintain their own safety. As an ethical business, based on Christian values, St Mary's adopts practices to protect these vulnerable adults, including:

- ◆ Disclosure and Barring Service (DBS) criminal record checks for all staff and volunteers;
- ◆ Safeguarding of Vulnerable Adults (SOVA) training for all staff and volunteers;
- ◆ Vulnerable adult policy – service wide agreement;
- ◆ Training and induction for staff (video and questionnaire, QCF);
- ◆ Gifts and gratuities policy;
- ◆ Restraint policy and regular medication review;
- ◆ Accident/incident policy;
- ◆ Nursing and Midwifery Council register checked (registered nurses only); and
- ◆ Supervision as required by the Care Quality Commission.

Public benefit

Both the charity and the charitable company review their aims, objectives and achievements each year and this report comments on achievements during the period ended 31 March 2021 and also considers plans for the future. In undertaking the review of aims, objectives and achievements the trustees of both charities have paid due regard to guidance issued by the Charity Commission in determining how their activities should be carried out for the public benefit.

Objectives and activities and relevant policies (continued)

Public benefit (continued)

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) fulfil their charitable purposes for the public benefit in the following ways:

- ◆ Providing the facilities for public and private worship, retreats, pastoral support and hospitality to all irrespective of their religious belief or their means;
- ◆ Providing high standards of care for the 60 residents at St Mary's;
- ◆ Providing five one bedroom independent living bungalows within the grounds of St Mary's;
- ◆ Giving that care at fee rates materially lower than the rates charged by commercially operated homes of comparable quality;
- ◆ Caring for those residents reliant on public funding at fee rates materially lower than St Mary's normal rates. The trustees of St Mary's continue to be concerned about the extent of this public subsidy but it is the unfortunate reality of the inadequacy of public funding for residential and nursing care for the elderly. St Mary's status as a charity does ensure that residents are not prevented by lack of means from enjoying the high standard of care St Mary's is able to provide;
- ◆ Being a place of both public and private worship for residents, staff and visitors alike. The presence of the Chapel distinguishes St Mary's from most other care homes and provides a spiritual element to the atmosphere at St Mary's which is much valued;
- ◆ Being open to all irrespective of their religious beliefs despite St Mary's being run by an Anglican Christian religious order.

The charitable status of St Mary's substantially enhances its ability to fulfil its charitable purposes for the public benefit in a number of ways:

- ◆ The sisters resident at St Mary's provide the ethos and the spiritual care whilst living amongst the residents;
- ◆ The trustees give freely of their time and expertise without payment;
- ◆ Charitable status combined with the high regard and affection in which the Convent and St Mary's are held, ensures the continued support of a host of volunteers. This support comes in the form of the donation of both time and money. The wide range of activities and outings enjoyed by the residents of St Mary's could not be provided without the considerable support of volunteers who give freely of their time. Such activities are an important contributor to the air of vitality at St Mary's;

Objectives and activities and relevant policies (continued)

Public benefit (continued)

- ◆ The work which is carried out by volunteers, the sisters and trustees at no cost, coupled with the fact that as a charity there is no requirement for a commercial return on capital employed, enables St Mary's to operate with a much lower cost base than a commercial undertaking, resulting in the lower fee rates for residents to which reference has already been made.

Investment policy

The investments of both the charity and the charitable company are managed by Investec Wealth & Investment Limited, professional investment managers. There are no restrictions on the any of the charities' power to invest.

The investment strategy is set by the trustees with advice from their investment managers. It takes into account income requirements for the year, the risk profile and the investment managers' view of the market prospects in the medium term.

The investment objective of both the charity and the charitable company is to achieve a balanced return between income and capital growth within a moderate risk profile. The trustees also have an ethical policy which precludes investment in any company, which after reasonable enquiry, clearly generates significant profits from an activity which is contrary to the objectives of the Anglican Church.

The performance of the portfolios and the charity's investment strategy are reviewed by the trustees of the relevant charity whose representatives meet with the investment managers every six months.

Fundraising policy

Both charities aim to achieve best practice in the way in which they communicate with donors and other supporters. They take care with both the tone of their communications and the accuracy of their data to minimise the pressures on supporters. They apply best practice to protect supporters' data and never sell data, they never swap data and ensure that communication preferences can be changed at any time. The charities manage their own fundraising activities and neither employs the services of professional fundraisers. The charities undertake to react to and investigate any complaints regarding their fundraising activities and to learn from them and improve their service. During the year, neither charity received any complaints about their fundraising activities.

Achievements and performance

This report reflects the effects that the Covid-19 pandemic, lockdowns and restrictions have had on the charity and its subsidiary.

The trustees acknowledge the continuing existence of Covid-19, and the fact that it is outside of the control of the charity and that it has had a wide ranging impact on society generally. The Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interactions but has also had a significant economic impact at every level in ways which have been outside of the charity's control.

Achievements and performance (continued)

St Margaret's Convent

During the year, the charity has continued to support members of the community and so enable them to carry on their religious and charitable work whilst ensuring also that those sisters in need of care are looked after properly. The promotion and maintenance of public worship has, subject to Government imposed restrictions, continued to be fulfilled by the celebration of the Eucharist and Divine Office each day in the chapel. Through their individual ministries such as parish work, pastoral visiting, educational work, assisting with retreats and spiritual direction, the sisters continue to promote religious teaching and spirituality. Inevitably, Covid-19 has affected the Sisters' work since March 2020 especially in respect to social interactions and pastoral activities. The Sisters have addressed these challenges by using alternative forms of communication – in particular Zoom conferencing, emails and telephone to continue to reach out and minister to those in need.

St Mary's Convent and Nursing Home (Chiswick)

The financial year covered began 2 weeks into the first lockdown. During the 12 months until end of March 2021, the Home coped with various national lock down periods, as well as times when the Home was closed due to Covid-19 outbreaks.

During this period up to 1/3rd of staff, at any one time, were also absent due to being either clinically extremely vulnerable themselves, or shielding family members, or being ill with Covid-19.

These staff had their salaries mostly covered by the Government's Job Retention Scheme (Furlough) and Hounslow's Infection Control Fund. The Job Retention Scheme will close on 30 September 2021.

The main impact of the pandemic on the finances of the Home has been in the lower than normal occupancy rate. As rooms became vacant during the first few months, the Home was unable to take in new residents. By the time the Home could welcome new residents the waiting list had been decimated by the pandemic. The Home encountered a great deal of hesitancy around people putting their relatives into a care home. The bad publicity surrounding the early crises in care homes and Covid-19 deaths definitely had an impact. However, by new year 2021, after the second lockdown and just before the third, there was considerable new interest in care home placements as families were exhausted by looking after relatives for a full year. There has also been an increase in requests for respite stays, and post-surgery convalescence. Where possible, the Home has accommodated these requests.

By March 2021 the Home was at 87% occupancy for Extra Care Beds, but has remained at 75% in the Residential Unit. This continues to be a challenge.

During the lockdown periods of under-occupancy the Home has been able to undertake a considerable amount of refurbishment and upgrading of rooms. The Residential Unit has been redecorated, new floors laid, rooms redecorated and new shower rooms added where possible.

Achievements and performance (continued)

St Mary's Convent and Nursing Home (Chiswick) (continued)

The Home runs as an extended Christian family, where residents, their families and friends are normally all welcome in the Home, which normally has an open visiting policy and offers hospitality at all times. Residents are supported so that they may live as normal a life as possible, enabling them to be "up and about" and enjoying some meaningful activities during the day. This is facilitated by specialist mobility equipment funded from donations, which means no residents are bedbound. The Home runs a holiday week each year, when the staff focus is on ensuring the residents have an opportunity to do different activities and events. There is a full activity programme every week, with more individual activities facilitated by the Activities Team.

The chapel is the focal point of St Mary's, and although residents do not have to be religious to come to the Home, many residents choose it because they wish to continue to attend a weekly church service. Mass is celebrated every day and the sisters attend offices of Morning Prayer, Mid-day Office, Vespers and Compline and are often joined at these by some residents. When Chapel services resumed, the seating was arranged so that everyone was 2 metres apart; this is now reduced down to 1 metre. Singing was not allowed in places of worship, which was a particular shame over Christmas, but a local family came on Christmas morning and sang carols outside in the garden, which was much appreciated by the residents.

The Home is able to offer some bed and breakfast accommodation to visiting family and friends. This has been of benefit to residents whose relatives live some distance from the Home. Overnight stays were suspended from 23 March 2020, and will remain so until September 2021.

The Home has many staff who have worked at St Mary's for several years and the Home actively supports staff to gain Health and Social Care Qualifications at levels 2, 3 and 5. Over the year, the Home has been fully staffed and has not used agency staff. Where necessary we have called on our bank staff.

The Home has a good working relationship with the Palliative Care Team at Meadow House Hospice and aims to provide residents with end of life care at the Home. All were supported to the end of their lives at St Mary's. Families and friends were able to continue to visit them here and also received support from the regular and consistent staff team.

Quality Management is of paramount importance and the Home uses the Quality Compliance System to audit compliance with the Fundamental Standards. (Care Act 2014, Health & Social Care Act 2008). A part-time administrator co-ordinates the quality data collection amongst other duties.

The Home operates in a highly regulated sector and is subject to unannounced inspections by the Care Quality Commission (CQC) to ensure that statutory fundamental standards for Care Homes are met. The Home was inspected in November 2019 and was rated "Good" in the report published in December 2019 with Responsive rated as "Outstanding". A full copy of the report can be found at www.cqc.org.uk.

Financial review

The group's income excluding the transfer to the CIO amounted to £3,793,293. Of this amount £2,972,426 arose from nursing and residential home fees. Donations and legacies receivable totalled £138,907.

With the transfer of the assets and liabilities to Saint Margaret's Convent (SSM Chiswick) CIO at midnight on 31 March 2020, income increased by £17,563,991 to give total income for the period of £21,357,284.

Expenditure during the period for the group amounted to £3,900,778. Costs in relation to the provision of residential and nursing care totalled £3,607,324. The costs of supporting the members of the community and their ministry were £202,009.

During the financial year to 31 March 2021 St Mary's achieved an operating surplus of £3,937. Further details about the results of St Mary's are provided in note 13 to the accounts.

The fees paid by local authorities are significantly below the level required to cover the economic costs of care. Without the support of those giving donations and bequeathing legacies, and without income arising from investments, expenditure for St Mary's would have exceeded its income by £294,814.

Net income for the group, before realised and unrealised investment losses but after the transfer from the charitable trust, amounted to £17,456,506.

Net investment gains for the group were £2,362,286 and the net income and net increase in funds for the period, therefore, amounted to £19,818,792.

Donations

The trustees wish to record their grateful thanks to all donors whose generosity has enabled the work of the charity and of St Mary's to continue.

Investment performance

As previously stated, during the year, the group's investments were managed by Investec Wealth & Investment Limited. At 31 March 2021 the investments had a market value of £13,762,543 including cash awaiting investment of £543,548.

During the year, the total return achieved on the investment portfolio was 2.6%.

The investment managers continued to invest in accordance with the trustees' investment policy set out earlier in this report and in compliance with the ethical guidelines given to them. Further details of the investment portfolio are included in note 12 to the attached accounts. The trustees of the charity will continue to take a long term view and believe that the investment policy remains appropriate.

Financial review (continued)

Reserves policy and financial position

As stated above, the activities, assets and liabilities of Saint Margaret's Convent (Chiswick) were transferred to Saint Margaret's Convent (SSM Chiswick) CIO with effect from midnight on 31 March 2020.

Balance sheet reserves at 31 March 2021 were £19,818,792 of which £7,231,776 represented designated funds, £4,855,097 represented fixed asset reserves, and the remaining £7,731,919 represented general funds.

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. Given the nature of the work undertaken by St Mary's, and the current inadequacy of Government funding for residents in nursing homes without private means, together with the long term commitment to look after the members of the community as they grow older, it is considered that the level of the group's free reserves should be equal to at least eighteen month's budgeted expenditure.

The trustees are of the opinion that this provides sufficient flexibility to cover temporary shortfalls in income due to falls in occupancy levels and difficulties in recruiting qualified nursing staff and will allow the charity and the Home to cope and respond to unforeseen emergencies whilst specific action plans are implemented.

The trustees consider that the level of free reserves is adequate but not excessive and will enable it to pursue successfully its charitable objectives.

Plans for future periods

It is the intention of the trustees of the charity to continue to meet the following objectives:

- ◆ To monitor the needs of the sisters as they grow older and, if necessary, adapt the charity's and group's plans in respect to property needs and the provision of care to elderly members;
- ◆ To continue to remain focused on the importance of worship and prayer to the lives of the individual Sisters and to the overall mission of the charity and group; and
- ◆ To continue to care for the sisters and enable them to carry out their pastoral work and ministry. Focus will continue to be given to assisting and caring for the elderly, the poor and the marginalised and reaching out to as many as possible.

At St Mary's, the immediate challenge for 2021/22 and 2022/2023 will be to deal with the issues arising out of the pandemic, and in particular, to continue to protect residents and staff. Longer term, the trustees do not anticipate any significant change to the charity - their intention is to continue to meet the charity's objectives and to focus on providing an excellent service for residents.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO), governed by a Constitution and registered with the Charity Commission on 21 February 2020.

Key management personnel

The trustees (who include the Reverend Mother who is also the Responsible Person and Chief Executive of St Mary's) consider that they, together with the lay trustees of the charitable company and the Registered Manager/Matron of St Mary's, comprise the key management personnel of the charity and the group in charge of directing and controlling, running and operating the charity and the group on a day to day basis.

None of the trustees, including lay trustees, received any remuneration or reimbursement of expenses during the period.

All trustees are members of the Anglican Religious Community, Saint Margaret's Convent (Chiswick). In accordance with their vows of poverty all trustees are provided with board, lodgings, travelling and personal expenses. The sisters receive no other benefit in money or in kind. Those who work within St Mary's receive no salary for the work they do within the Home.

The pay of the Registered Manager/Matron of St Mary's is reviewed annually by the trustees. Her pay generally is increased in line with average earnings within the Home.

Trustees

The names of the trustees who served during the financial period ended 31 March 2021 are set out as part of the legal and administrative details on page 1 of this annual report and consolidated accounts.

The trustees take advice from both their lay advisers and their professional advisers, particularly in the areas of law, finance and accounting, property and investment.

St Mary's Convent and Nursing Home (Chiswick) has a body of trustees which is separate from the trustees of Saint Margaret's Convent (Chiswick). The trustees of the charitable company are also the charity directors for the purposes of company law. The Reverend Mother of Saint Margaret's Convent (Chiswick) and the Sister Superior of St Mary's Convent and Nursing Home (Chiswick) are appointed as ex-officio trustees of the charitable company. The remaining trustees of the charitable company are elected and one-third (or the number nearest one-third) must retire at each annual general meeting and if eligible and willing to do so, offer themselves for re-election.

Structure, governance and management (continued)

Trustee induction and training

The trustees of St Mary's Convent and Nursing Home (Chiswick) have great expertise and experience in a wide range of business, medical and care disciplines. Individuals with appropriate skills, ability and time are approached to offer themselves for election to the board of trustees.

Prospective trustees of the charitable company are invited to meet existing trustees and the senior management and to see first-hand the work of the Home and its general atmosphere. They are provided with relevant documents relating to the governance of the charity and the latest accounts and management accounts. The information and advice available from the Charity Commission is also made available to any prospective trustee who does not have previous experience of the duties and responsibilities placed on a charity trustee.

Organisational structure

The Reverend Mother Superior, currently Sister Jennifer Anne SSM, is the chair of the trustees of both the charity and the charitable company. She is responsible for the day to day running of the charity and is assisted by the Assistant Superior of Saint Margaret's Convent, currently Sister Mary Clare SSM.

The trustees of the charity meet during the year as necessary.

The day to day running of St Mary's is carried out by Sister Jennifer Anne SSM, who is designated as the responsible person for statutory purposes, and Elizabeth Smith, who is the registered manager and matron.

The trustees of the charitable company meet four times a year and are responsible for the strategic direction and policy of the Home. At each meeting, the trustees of the charitable company consider the key measures of operational and financial performance with the assistance of the appropriate members of the management team.

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the group and of the income and expenditure of the charity and of the group for that period. In preparing these accounts, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);

Structure, governance and management (continued)

Statement of trustees' responsibilities (continued)

- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the relevant Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The trustees have identified and considered the major risks to which the charity is exposed. Systems have been established to mitigate those risks and the risk policies which have been developed will be regularly updated and adapted as circumstances change. The trustees of the charitable company have also identified and considered the major risks to which St Mary's is exposed. The key risks associated with Covid-19 are summarised above. The other principal risks affecting the charities are described below together with the main ways in which they are mitigated:

- ◆ Operationally both charities work with vulnerable adults including older people. Their trustees recognise the absolute necessity of ensuring the protection and safety of all those that the charities serve. This means that sisters and staff must obtain clearance from the Disclosure and Barring Service (DBS). In addition, the trustees have established systems of on-going safeguarding training; to update internal policies; and to ensure staff and volunteers are kept informed about good practice in work.

St Mary's operates in a highly regulated field of activity and as such is subject to regular inspection by a number of agencies. The result of this degree of scrutiny is that operational risk policies are very well developed in the areas of quality of service, health and safety of residents and employees and employment issues. The Matron and the trustees with experience of running health care organisations advise the trustees of the myriad of clinical, care and other risks associated with the operation of the care home including, for example, safeguarding (see above); the chronic shortage of qualified nurses and care assistants; and the changing regulatory environment including alterations to the inspection regime of the Care Quality Commission and the need for specific written policies.

Structure, governance and management (continued)

Risk management (continued)

- ◆ The group and the charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by a reputable investment manager who adheres to a policy agreed by the trustees. The trustees meet twice a year with the investment manager and the manager's performance and that of the portfolio are monitored and will continue to be so given the volatility in markets caused by the Covid-19 pandemic. The investment strategy is assessed regularly to ensure it remains appropriate to the charity's needs - both now and in the future.

In the areas of governance, financial and compliance risk the trustees of both the charity and the charitable company have considered the systems controlling risk and the work of the charities' senior staff and professional advisers who implement and monitor the risk control systems. The risk systems in place combined with the skills of those responsible for implementing the policies minimise the exposure to risk.

Related parties

Until midnight on 31 March 2020, the voting members of the Chapter of Saint Margaret's Convent (Chiswick) were the members of St Mary's Convent and Nursing Home (Chiswick), which is a company limited by guarantee. As such, until midnight on 31 March 2020, Saint Margaret's Convent (Chiswick), the predecessor charity, was regarded as the charitable company's parent undertaking. With effect from midnight on 31 March 2020, the charitable company's sole member became Saint Margaret's Convent (SSM Chiswick) CIO. The members of the CIO are the members of the Chapter of Saint Margaret's Convent (Chiswick).

The freehold of the premises from which the Home operates was owned by the predecessor charity until midnight on 31 March 2020 when it transferred to the charity. St Mary's Convent and Nursing Home (Chiswick) occupies the premises for an annual peppercorn rent in accordance with a written Memorandum of Understanding.

Report of the trustees 31 March 2021

Employees, volunteers and members of the Community

The trustees wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication and positive approach is very much appreciated.

Approved by the trustees and signed on their behalf by:

Jennifer Goodeve

Trustee

Approved by the Trustees on: 23 November 2021

Independent auditor's report to the trustees of Saint Margaret's Convent (Chiswick)

Opinion

We have audited the accounts of Saint Margaret's Convent (SSM Chiswick) CIO (the 'parent charity') and of Saint Margaret's Convent (SSM Chiswick) CIO and its subsidiary (the 'group') for the period ended 31 March 2021 which comprise the group and parent charity statement of financial activities, balance sheets, statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2021 and of their income and expenditure for the period then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report and consolidated accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ We identified the laws and regulations applicable to the parent charity and group through discussions with management and trustees and from our knowledge and experience of the sector. We focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the parent charity and group. These included but were not limited to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006, The Code of Fundraising Practice, Safeguarding Regulations and the Care Standards Act 2001 and related legislation; and
- ◆ We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and review of minutes of trustees' meetings.

We assessed the susceptibility of the parent charity's and group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ Performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ Tested and reviewed journal entries to identify unusual transactions;
- ◆ Carried out substantive testing of expenditure including the authorisation thereof;
- ◆ Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ Agreeing financial statement disclosures to underlying supporting documentation;
- ◆ Reading the minutes of meetings of the trustee board; and
- ◆ Enquiring of us as to actual and potential litigation and claims.

As a result of our procedures we did not identify any key audit matters relating to irregularities.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

2 December 2021

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Consolidated statement of financial activities Period to 31 March 2021

	Notes	21 February 2020 to 31 March 2021 Total funds £
Income from:		
Donations and legacies*	1	138,907
Investment income and interest receivable	2	334,732
Charitable activities		
. Charges for nursing and residential care services	3	2,972,426
Other sources:		
. Amounts receivable under the Coronavirus Job Retention Scheme		103,968
. Infection control and other Covid-19 related income		212,953
. Miscellaneous		30,307
		<u>3,793,293</u>
Transfer from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) (see below)		<u>17,563,991</u>
Total income		<u>21,357,284</u>
Expenditure on:		
Raising funds – investment management fees		22,522
Charitable activities		
. Support of members of the Community and their ministry	4	202,009
. Provision of nursing and residential care	5	3,607,324
. Donations	7	68,923
Total expenditure		<u>3,900,778</u>
Net income before net investment gains	8	17,456,506
Net gains on investments		<u>2,362,286=</u>
Net income and net movement in funds		<u>19,818,792</u>
Reconciliation of funds:		
Fund balances brought forward at 21 February 2020		<u>—</u>
Fund balances carried forward at 31 March 2021		<u>19,818,792</u>

The group has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from midnight on 31 March 2020, the activities, assets and liabilities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) were transferred as a going concern into the Charitable Incorporated Organisation (CIO), Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number 1188112) (see note 21).

*Donations in the period to 31 March 2021 included £5,500 for restricted purposes. Further details of these are given in note 1 to the accounts.

All other income related to unrestricted funds.

Charity statement of financial activities Period to 31 March 2021

	Notes	21 February 2020 to 31 March 2021 Total funds £
Income from:		
Donations and legacies	1	72,420
Investments and interest receivable	2	240,455
Other income		40
		<u>312,915</u>
Transfer from Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) (see below)		<u>9,180,328</u>
Total income		<u>9,493,243</u>
Expenditure on:		
Raising funds		14,533
Charitable activities		
. Support of members of the Community and their ministry	4	331,359
. Donations	7	77,560
Total expenditure		<u>423,452</u>
Net income before net investment gains	8	9,069,791
Net gains on investments		<u>1,706,783=</u>
Net income and net movement in funds		10,766,574
Reconciliation of funds:		
Total funds balances brought forward at 21 February 2020		<u>—</u>
Total funds balances carried forward at 31 March 2021		<u>10,766,574</u>

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been prepared.

With effect from midnight on 31 March 2020, the activities, assets and liabilities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) were transferred as a going concern into the Charitable Incorporated Organisation (CIO), Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number 1188112) (see note 21).

All income and expenditure related to unrestricted funds.

Charity statement of financial activities Period to 31 March 2021

The table below shows the comparative results of the activities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) and St. Mary's Convent and Nursing Home (Chiswick) (Charity Registration No: 1080751) (the charitable group) transferred to the charity with effect from midnight on 31 March 2020.

	Group	Group
	Year to 31 March 2021	Year to 31 March 2020
	£	£
Income (excluding transfer from the charitable trust)	3,793,293	4,156,088
Expenditure	(3,900,778)	(3,882,163)
Net (expenditure) income for the period before investment gains (losses)	(107,485)	273,925
Net investment gains (losses)	2,362,286	(1,210,405)
Net income and net movement in funds	2,254,801	(936,480)

The table below shows the comparative results of the activities of Saint Margaret's Convent (Chiswick) (Charity Registration No: 231926) transferred to the charity with effect from midnight on 31 March 2020.

	Charity (CIO)	Charitable trust
	Year to 31 March 2021	Year to 31 March 2020
	£	£
Income (excluding transfer from the charitable trust)	312,915	369,664
Expenditure	(423,452)	(466,531)
Net expenditure for the period before investment gains	(110,537)	(96,867)
Net investment gains (losses)	1,706,783	(848,423)
Net income and net movement in funds	1,596,246	945,290

Balance sheets 31 March 2021

		Group	Charity
	Notes	2021 £	2021 £
Fixed assets			
Tangible assets	11	4,855,097	677,465
Investments	12	13,762,543	9,860,456
		<u>18,617,640</u>	<u>10,537,921</u>
Current assets			
Debtors	14	344,524	137,524
Cash at bank and in hand		1,351,206	271,643
		<u>1,695,730</u>	<u>409,167</u>
Liabilities			
Creditors: amounts falling due within one year	15	<u>(494,578)</u>	<u>(170,514)</u>
Net current assets		<u>1,201,152</u>	<u>238,653</u>
Total net assets		<u>19,818,792</u>	<u>10,776,574</u>
Represented by:			
Funds and reserves			
<i>Income funds</i>			
Unrestricted funds			
. Designated funds	16	7,231,776	5,231,776
. Tangible fixed assets fund	17	4,855,097	677,465
. General fund		7,731,919	4,867,333
		<u>19,818,792</u>	<u>10,776,574</u>

Approved by the trustees and signed on their behalf by:

Jennifer Goodeve

Trustee

Approved by the trustees on: 23 November 2021

Consolidated statement of cash flows Period to 31 March 2021

	Notes	21 February 2020 to 31 March 2021 £
Cash flows from operating activities:		
Net cash provided by operating activities	A	<u>(203,136)</u>
Cash flows from investing activities:		
Investment income and interest received		334,732
Purchase of tangible fixed assets		(213,337)
Proceeds from the disposal of investments		2,025,361
Purchase of investments		<u>(1,703,499)</u>
Net cash provided by (used in) investing activities		<u>443,257</u>
Change in cash and cash equivalents in the period		240,121
Cash and cash equivalents at 21 February 2020	B	—
Cash transferred to Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number: 1188112)		<u>1,654,633</u>
Cash and cash equivalents at 31 March 2021	B	<u>1,894,754</u>

Notes to the statement of cash flows for the period to 31 March 2021.

A Reconciliation of net movement in funds to net cash provided by operating activities

	21 February 2020 to 31 March 2021 £
Net movement in funds (as per the statement of financial activities)	19,818,792
Adjustments for:	
Transferred to Saint Margaret's Convent (SSM Chiswick) CIO (Charity Registration Number: 1188112)	(17,563,991)
Depreciation charge	249,071
Net gains on investments	(2,362,286)
Investment income and interest receivable	(334,732)
Increase in debtors	(36,354)
Increase in creditors	24,463
Loss on disposal of fixed assets	1,901
Net cash provided by operating activities	<u>(203,136)</u>

B Analysis of net debt

	21 February 2020 to 31 March 2021 £
Cash at bank and in hand	1,351,206
Cash held by investment managers	543,548
Total cash and cash equivalents	<u>1,894,754</u>

Principal accounting policies 31 March 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the period from 21 February 2020 to 31 March 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Basis of consolidation

The group's statement of financial activities, balance sheet and cash flow statement consolidate the accounts of the charity and the accounts of St Mary's Convent and Nursing Home (Chiswick), a wholly controlled subsidiary.

Critical accounting estimates and areas of judgement

Preparation of the accounts of the group and the charity requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ assessing the useful economic lives attributed to tangible fixed assets used to determine the annual depreciation charge;
- ◆ assessing the recoverability of any debts for residential and care home fees and the need for a provision against doubtful or bad debts;
- ◆ determining the probability of the receipt of legacies which are measurable and to which the charitable group is entitled;
- ◆ the assumptions applied in determining the size of the sisters' care fund, created in order to provide for the continuing care of the members of the community;
- ◆ determining the assumptions adopted by the trustees and management in determining the value of any other designations required from the charitable group's general unrestricted funds; and
- ◆ estimating future income and expenditure for the purpose of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts.

The trustees of the CIO have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the CIO to continue as a going concern. The trustees are of the opinion that the CIO will have sufficient resources to meet its liabilities as they fall due.

The global Covid-19 pandemic continues to change the shape and nature of the world. It has impacted not only the basic nature of social interactions but has had a significant economic impact at every level in ways which have been outside of the control of the trustees' of the CIO.

The sisters were forced into lockdown and adapted their individual ministry, supporting one another and embracing electronic communication. Going forward, the CIO's investment income will no doubt continue to be affected because of the continuing impact of the pandemic on the commercial sector and on investment markets generally. Expenditure may rise in some areas due to inflationary pressures but fall in others such as travel. The trustees of the CIO will continue to monitor both income and expenditure closely

For St Mary's Convent and Nursing Care Home (the Home), the global Covid-19 pandemic continues to be a challenge. The main impact of the pandemic on the finances of the Home has been in the lower-than-normal occupancy rate. As rooms became vacant during the first few months, the Home was unable to take in new residents. By the time the Home could welcome new residents the waiting list had been decimated by the pandemic. The Home encountered a great deal of hesitancy around people putting their relatives into a care home. The bad publicity surrounding the early crises in care homes and Covid-19 deaths had an impact. However, by new year 2021, after the 2nd lockdown and just before the third, there was considerable new interest in care home placements as families were exhausted by looking after relatives for a full year. There has also been an increase in requests for respite stays, and post-surgery convalescence. Where possible, the Home has accommodated these requests.

By March 2021 the Home was at 87% occupancy for Extra Care Beds but has remained at 75% in the Residential Unit.

During the lockdown periods of under-occupancy, the Home has been able to undertake a considerable amount of refurbishment and upgrading of rooms. The Residential unit has been redecorated, new floors laid, rooms redecorated and new shower rooms added where possible. The Home continues to take all precautions necessary to protect residents and staff from infection.

The trustees do not know what the final and continued impact of Covid-19 will be on the charity and group. They are fortunate in having financial reserves and so the trustees do not have any doubts about either's ability to continue operating over the short to medium term.

Assessment of going concern (continued)

The trustees of the charity have concluded that, notwithstanding the uncertainties surrounding the ongoing impact of the pandemic, there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity and group to continue as a going concern. The trustees are of the opinion that both the group and charity will have sufficient resources to meet their liabilities as they fall due.

With regard to the next accounting period, the year ending 31 March 2022, the most significant issues that may affect the carrying value of the assets held by both the charity and/or group excluding the pandemic are: the volatility in world investment markets which may cause the market value of the investments to rise or fall; the level of local and central government funding for residential and nursing care for older people; and the cost of implementing any changes to the regulatory environment affecting care homes generally.

The most significant areas of judgement that affect items in the accounts of the charity and group are detailed above.

Income recognition

Income is recognised in the period in which the charity and/or the charitable group has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income, interest receivable, fees and related charges in respect to residential and nursing care provision and other income including the surplus on the disposal of tangible fixed assets and fundraising activities.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity and/or the charitable group has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charitable group is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charitable group and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102, no value has been placed on services provided by volunteers.

Legacies are included in the statement of financial activities when the charity and/or the charitable group is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charitable group.

Income recognition (continued)

Entitlement is taken as the earlier of the date on which either: the charitable group is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity and/or the charitable group that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charitable group has been notified of the executor's intention to make a distribution.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity and/or the charitable group; this is normally upon notification of the interest paid or payable by the bank.

Fees and related charges in respect to the provision of residential and nursing care are measured at fair value of the consideration received or receivable being the invoiced amount excluding discounts and rebates. Provision is made against any amount deemed irrecoverable or where the debt is doubtful.

Income from the Coronavirus Job Retention Scheme and other Covid-19 related funding receivable is credited to the statement of financial activities when the charitable company is entitled to the funding and once the amount receivable has been quantified.

Income from miscellaneous sources includes contributions received from relatives staying overnight at the Home when visiting residents and rental income from staff. The income is recognised when receivable (being the date on which the accommodation was used) and when the charity and/or the charitable group has both confirmation of the amount and where receipt is considered probable.

The surplus on the disposal of freehold land and the surplus on the disposal of tangible fixed assets are included at fair value and accounted for on an accruals basis. The surplus on the disposal of both freehold land and tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs, related taxes and the net book value of the asset immediately prior to disposal.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity and/or the charitable group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure recognition (continued)

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. Support costs, including governance costs, are allocated to expenditure on the provision of nursing and residential care. The classification between activities is as follows:

- ◆ Expenditure on raising funds comprises investment management fees.
- ◆ Expenditure on the provision of residential and nursing care facilities for the elderly at the Home
- ◆ Expenditure on the support of members of the community and their ministry. Such expenditure enables the members to carry out their religious and charitable work.
- ◆ The provision of grants and donations relating, in the main, to the support of the community's own work and the support of other Anglican charitable organisations. Charitable grants and donations are made where the trustees believe there is a real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for any grants and donations approved but unpaid at the end of the financial year.

All expenditure is stated inclusive of irrecoverable VAT.

Support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity and charitable group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the charitable group (including audit costs) and costs in respect to its compliance with regulation and good practice.

All expenditure on support and governance is attributed directly to either the provision of nursing and residential care or the support of members of the Congregation and their ministry. Hence, there has been no apportionment between expenditure headings.

Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold and long leasehold land and buildings and improvements
Freehold and long leasehold land and buildings and improvements are shown on the balance sheet at cost.

Depreciation is calculated using a straight line basis at 2% per annum.

- ◆ Fixtures, fittings and motor vehicles are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the assets, less their estimated residual value, over their expected useful lives on the following basis:
 - ◇ Fixtures and fittings 10% - 20% per annum;
 - ◇ Motor vehicles 20% per annum.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity and charitable group do not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity and the charitable group is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charitable group anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The funds of the charity and charitable group are unrestricted and therefore are available for use in furtherance of the charity's and charitable group's objectives (as appropriate) at the discretion of the trustees. Within the total unrestricted funds of the charity are funds the trustees have designated for specific purposes and amounts representing tangible fixed assets. Details of these are provided in notes 16 and 17 respectively.

Pensions

The charity and charitable group offer their employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

1. Donations and legacies

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Donations*	55,077	590
Legacies	20,575	8,575
Pensions of individual sisters	63,255	63,255
	138,907	72,420

*Group donations include restricted donations of £5,500 to be applied towards the purchase and installation of assistance and mobility equipment.

2. Investments and interest receivable

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
UK listed investments:		
. Fixed interest	70,572	58,232
. Equities (including property)	228,299	156,396
. CBF Church of England – unitised funds	9,843	9,843
Overseas listed investments		
. Fixed interest	7,717	4,612
. Equities	16,251	10,036
	332,682	239,119
Interest		
. Loan interest (note 15)	871	871
. Deposit interest	1,179	465
	334,732	240,455

3. Charges for residential and nursing care services

	Group
	21 February 2020 to 31 March 2021
	£
Gross fees	3,111,526
Less: subsidies and discounts	(139,136)
2021 Total	2,972,426

Subsidies and discounts arise in respect of those residents of the Home reliant on local authority or NHS funds where the fees paid fall short of the standard fees charged by the Home.

4. Support of members of the Community and their ministry

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Premises	40,014	40,014
Loss on disposal of tangible fixed assets	—	—
Sisters' living and ministry expenses	15,052	144,402
Sisters' nursing and medical care	104,319	104,319
Support costs:		
. Staff costs		
. General office costs	14,525	14,525
. Legal and professional fees	14,005	14,005
Governance costs (note 7)	14,094	14,094
	202,009	331,359

5. Provision of nursing and residential care

	Group
	21
	February
	2020 to 31
	March
	2021
	£
Direct care costs	
. Staff costs (including training 2021: £16,326)	2,219,068
. Medical costs	107,017
Accommodation costs and overheads	
. Staff costs (kitchen and domestic)	393,192
. Provisions	127,274
. Depreciation	223,178
. Property and equipment repairs and maintenance	259,840
. Rates, insurance, gas and electricity	108,557
. Residents' welfare and chapel	5,699
Support costs	
. Administration salaries	101,891
. Recruitment costs	16,273
. Printing, postage, stationery and telephone costs	14,162
. Car and travel expenses	7,641
. Professional fees (including governance costs (note 6))	85,923
. Other costs*	49,110
	3,707,665
Less: recharge to charity	(100,341)
	3,607,324

*Other costs include expenditure from restricted funds of £nil.

6. Governance costs

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Auditor's fees	25,254	14,094

7. Donations

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Donations of £1,000 or more to institutions		
Overseas missions of Saint Margaret's	11,000	11,000
Sackville College	1,500	1,500
The College of St Barnabas	1,500	1,500
The Camphill Family Appeal Fund	1,000	1,000
St Martin-in-the-fields	1,500	1,500
Water Aid	1,024	1,024
Glass Door Homeless Charity	1,000	1,000
The Priory of Our Lady	1,000	1,000
Medicins Sans Frontieres	1,000	1,000
Friend of Ho (Anglican Diocese of Ho, Ghana)	600	600
St Mary's Convent and Nursing Home (Chiswick)	—	4,287
Other donations to institutions (less than £1,000)	3,547	7,897
Donations to individuals (see note below)	44,028	44,028
Other donations	224	224
2021 Total funds	68,923	77,560

Donations by the charity and the group include donations of £44,028 in respect to two former associates of the Saint Margaret's Convent. The charity has agreed to supplement the residential and nursing care fees of the two associates for the immediate future and while sufficient government funding is not available to fund their care. No specific period is ascertainable over which the top up fees may be payable, as these will depend on government policy on funding nursing care, and also on age expectancy of the associates.

8. Net income (expenditure) before net investment gains

This is stated after charging:

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Staff costs (note 9)	2,697,552	—
Depreciation	249,071	25,895
Auditor's remuneration		
. Audit fees	22,110	10,950
. Taxation services	495	—
. Other services	29,761	10,575

9. Staff costs and trustees' remuneration and expenses and key management personnel

	Group	Charity
	21	21
	February	February
	2020 to 31	2020 to 31
	March	March
	2021	2021
	£	£
Salaries and wages	2,423,230	—
Social security costs	204,714	—
Pension costs	69,608	—
	2,697,552	—

One employee earned £60,000 - £70,000 per annum (including taxable benefits but excluding employer's pension contributions) during the period.

The average and full time equivalent number of employees of the group during the period was as follows:

	21 February 2020 to 31	
	March 2021	
	Full time	Average
	equivalent	
Nursing and residential care staff	86	106
Management and administration	2	3
	88	109

The charity did not have any employees during 2021.

As members of the Community, the trustees' living and personal expenses during the year were borne by the group and/or charity and they received no remuneration or reimbursement of expenses in connection with their duties as trustees.

The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £73,073.

Trustees of St Mary's Convent and Nursing Home (Chiswick) gave donations totalling £200.

10. Taxation

Saint Margaret's Convent (Chiswick) and St Mary's Convent and Nursing Home (Chiswick) are both registered charities and, therefore, are not liable to income tax or corporation tax on income and gains derived from their charitable activities as they fall within the exemptions available to registered charities.

11. Tangible fixed assets

Group	Freehold and long leasehold land and buildings £	Freehold improvements £	Fixtures and fittings £	Motor vehicles £	2021 Total £
Cost					
At 21 February 2020	—	—	—	—	—
Additions	—	—	200,687	12,650	213,337
Disposals	—	—	(155,485)	(24,575)	(180,060)
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	1,294,673	4,616,693	1,119,087	77,065	7,107,518
At 31 March 2021	1,294,673	4,616,693	1,164,289	65,140	7,140,795
Depreciation					
At 21 February 2020	—	—	—	—	—
Charge for the period	25,895	102,150	110,497	10,529	249,071
On disposals	—	—	(155,485)	(22,672)	(178,157)
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	591,313	1,118,474	453,278	51,720	2,214,785
At 31 March 2021	617,208	1,220,624	408,289	39,577	2,285,698
Net book values					
At 31 March 2021	677,465	3,396,069	756,000	25,563	4,855,097

11. Tangible fixed assets (continued)

Charity	Freehold and long leasehold land and buildings £	Fixtures and fittings £	Motor vehicles £	2021 Total £
Cost				
At 21 February 2020	—	—	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	1,294,673	1,608	15,465	1,311,746
At 31 March 2021	<u>1,294,673</u>	<u>1,608</u>	<u>15,465</u>	<u>1,311,746</u>
Depreciation				
At 21 February 2020	—	—	—	—
Charge for the year	25,895	—	—	25,895
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	591,313	1,608	15,465	608,386
At 31 March 2021	<u>617,208</u>	<u>1,608</u>	<u>15,465</u>	<u>634,281</u>
Net book values				
At 31 March 2021	<u>677,465</u>	<u>—</u>	<u>—</u>	<u>677,465</u>

As permitted under FRS 102, Tangible Fixed Assets, the group and charity continued to adopt a policy of not revaluing their tangible fixed assets. The book value of the land and buildings and other tangible fixed assets are stated at cost.

It is likely that there are material differences between the open market values of the group's and charity's land and buildings and their book values. These arise from the specialised nature of the properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to users of the accounts.

Notes to the accounts 31 March 2021

12. Investments

	Group	Charity
	2021	2021
	£	£
Listed investments	13,218,995	9,598,792
Cash held by investment managers for re-investment	543,548	261,664
At 31 March 2021	<u>13,762,543</u>	<u>9,860,456</u>

	Group	Charity
	2021	2021
	£	£
Listed investments		
Market value at 21 February 2020	—	—
Additions at cost	1,703,499	1,175,304
Disposals (see below)	(1,922,806)	(1,212,282)
Net unrealised investment gains	2,259,731	1,627,572
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	11,178,571	8,008,198
Market value at 31 March 2021	<u>13,218,995</u>	<u>9,598,792</u>
Historical cost of listed investments	<u>10,580,548</u>	<u>7,750,461</u>

	Group	Charity
	2021	2021
	£	£
Disposals		
Disposal proceeds	2,025,361	1,291,493
Realised (gains) losses	(102,555)	(79,211)
Disposals at market value	<u>1,922,806</u>	<u>1,212,282</u>

Listed investments comprised the following:

	Group	Charity
	2021	2021
	£	£
UK listed investments		
. Fixed interest	1,611,588	1,272,228
. Equities (including property)	6,429,057	4,596,618
. Alternatives	486,102	411,852
Overseas listed investments		
. Fixed interest	356,942	319,593
. Equities	4,335,306	2,998,501
	<u>13,218,995</u>	<u>9,598,792</u>

Group and charity

All listed investments were dealt in on a recognised stock exchange.

12. Investments (continued)

Individually material investments

At 31 March 2021 listed investments included the following individual holdings deemed material when compared with the overall portfolio valuation as at that date.

	Group		Charity	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
Ballie Gifford American W3 Dis	636,794	4.8	636,794	6.6
Vanguard Funds Plc S&P Units	793,875	6.0	552,975	5.8

13. Subsidiary undertaking

St Mary's Convent and Nursing Home (Chiswick), a registered charity (Charity Registration Number 1080751) and a company limited by guarantee (Company Registration Number 03959483 (England and Wales)), is considered to be a wholly owned subsidiary undertaking of the charity by virtue of the fact that all the charitable company's members are trustees of the charity also. The subsidiary operates St Mary's Convent and Nursing Home (Chiswick).

A summary of the results of St Mary's Convent and Nursing Home (Chiswick) for the year ended 31 March 2021 is shown below:

	2021 £
Total income	3,719,591
Total expenditure	(3,715,654)
Net income for the year	3,937
Net investment gains (losses)	655,503
Net movement in funds	659,440

The total net assets and funds of St Mary's Convent and Nursing Home (Chiswick) as at 31 March 2021 are shown below:

13. Subsidiary undertaking (continued)

	2021 £
Tangible fixed assets	4,177,632
Listed investments	3,902,087
Current assets	1,288,821
Creditors: amounts falling due within one year	<u>(327,970)</u>
Total net assets	<u>9,040,570</u>
Represented by:	
Unrestricted funds	
. Designated funds	2,000,000
. Tangible fixed assets fund	4,177,632
. General funds	<u>2,862,938</u>
	<u>9,040,570</u>

14. Debtors

	Group	Charity
	2021 £	2021 £
Nursing and residential care fees	47,256	—
Loan (see below)	44,486	44,486
Other debtors	53,683	—
Legacies receivable	12,000	—
Prepayments	77,971	15,198
Accrued income	<u>109,128</u>	<u>77,840</u>
	<u>344,524</u>	<u>137,524</u>

Group and charity

The loan represents an amount advanced to a former member of the Anglican religious order known as the Society of Saint Margaret to facilitate the purchase of a property. The loan, which is secured by way of a first legal charge over the property, is repayable on the earlier of the sale of the said property (or the sale of any subsequent property purchased from the proceeds should the former member relocate) and the death of the former member.

The maximum amount to be repaid by the former member when the property is sold will be the greater of 23.76% of the proceeds of sale or the amount of the loan plus the accrued interest. The loan attracts interest at 5% per annum simple, calculated from the date on which monies were advanced to the date of repayment.

Accrued interest of £871 has been added to the loan during the year.

15. Creditors: amounts falling due within one year

	Group 2021 £	Charity 2021 £
Expense creditors	133,356	12,003
Fees received in advance	15,141	—
Taxation and social security costs	47,216	—
Accruals and other creditors	163,651	23,297
Sister Francis Anne Trust Fund	135,214	135,214
	494,578	170,514

16. Designated funds

The income funds of the group or charity include the following designated funds which have been set aside out of unrestricted funds for specific purposes:

Group	Residential and nursing care fund £	Building maintenance and improvement fund £	Grants and donations financing fund £	Sisters' care fund £	Total £
At 21 February 2020	—	—	—	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	900,000	1,100,000	2,279,336	3,030,000	7,309,336
Designated in the period	27,000	33,000	—	—	60,000
Utilised/released in the period	(27,000)	(33,000)	(77,560)	—	(137,560)
At 31 March 2021	900,000	1,100,000	2,201,776	3,030,000	7,231,776

Charity	Grants and donations financing fund £	Sisters' care fund £	Total £
At 21 February 2020	—	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	2,279,336	3,030,000	5,309,336
Designated in the period	—	—	—
Utilised/released in the period	(77,560)	—	(77,560)
At 31 March 2021	2,201,776	3,030,000	5,231,776

The residential and nursing care fund comprises monies set aside to generate income towards meeting some of the shortfall in the fees paid by local authorities towards the cost of providing care. Income generated from the funds invested was added to the fund and withdrawn to the extent that it is needed to meet any shortfall.

The building maintenance and improvement fund represents monies set aside by the trustees to generate income towards the cost of maintaining the buildings to a standard appropriate to meet the needs of the residents and the sisters.

Notes to the accounts 31 March 2021

16. Designated funds (continued)

The sisters' care fund represents monies set aside by the charity's trustees to provide for the future costs of providing nursing care to elderly sisters who have dedicated their working lives to the charity.

The trustees have established a grant and donations financing fund with the broad intention to use the fund to provide income to be applied towards grants and donations.

17. Tangible fixed assets fund

	2021	
	Group £	Charity £
At 21 February 2020	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	4,892,734	703,360
Net movements during the period	(37,637)	(25,895)
At 31 March 2021	4,855,097	677,465

The tangible fixed assets fund represents the net book value of the group and the charity's tangible fixed assets which have been financed from unrestricted funds. A decision was made to separate this fund from the general funds of the group and the charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the group and the charity. The value represented by such assets, therefore, should not be regarded as realisable with ease, in order to meet future contingencies.

18. Analysis of assets between funds

Group	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2021 £
Fund balances at 31 March 2021 are represented by:				
Tangible fixed assets	—	4,855,097	—	4,855,097
Investments	6,530,767	—	7,231,776	13,762,543
Current assets	1,695,730	—	—	1,695,730
Creditors: amounts falling due within one year	(494,578)	—	—	(494,578)
Total net assets	7,731,919	4,855,097	7,231,776	19,818,792

18. Analysis of assets between funds (continued)

Charity	General fund £	Tangible fixed assets fund £	Designated funds £	31 March 2021 £
Fund balances at 31 March 2021 are represented by:				
Tangible fixed assets	—	677,465	—	677,465
Investments	4,628,680		5,231,776	9,860,456
Current assets	409,167	—	—	409,167
Creditors: amounts falling due within one year	(170,514)	—	—	(170,514)
Total net assets	4,867,333	677,465	5,231,776	10,776,574

	Group 31 March 2021 £	Charity 31 March 2021 £
Unrealised gains on investments included above:	2,638,447	1,848,331
Reconciliation of movements on unrealised gains on investment assets		
Unrealised gains at 21 February 2020	—	—
Transferred from Saint Margaret's Convent (Chiswick) (Charity Registration Number: 231926)	76,879	88,907
Unrealised gains arising in the period	2,259,731	1,627,572
Less: in respect of disposals in period	301,836	131,852
At 31 March 2021	2,638,447	1,848,331

19. Ultimate control and members' liability

The charity, which is constituted as a CIO, was controlled throughout the period by the Society of Saint Margaret by virtue of the fact that the members of the CIO comprise the members of the Chapter. The Society does not hold any assets, incur liabilities or enter into any transactions in its own right within the United Kingdom. Assets and liabilities of the Society within the United Kingdom are vested in the trustees of the charity, who undertake all transactions entered into in the course of the Community's charitable activities.

If the CIO is wound up, members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

20. Related party transactions

Until midnight on 31 March 2020, the voting members of the Chapter of Saint Margaret's Convent (Chiswick), the predecessor charity, were the members of St Mary's Convent and Nursing Home (Chiswick) which is a company limited by guarantee. As such, until midnight on 31 March 2020, the predecessor charity was regarded as the charitable company's parent undertaking. With effect from midnight on 31 March 2020, the charitable company's sole member became Saint Margaret's Convent (SSM Chiswick) CIO (the CIO). The members of the CIO are the members of the Chapter of the Society of Saint Margaret.

20. Related party transactions (continued)

In accordance with their vows of poverty the trustees are provided with board, lodgings, travelling and personal expenses. A number of the trustees of the charity reside within the premises occupied by St Mary's Convent and Nursing Home (Chiswick) (the Home). Saint Margaret's Convent (SSM Chiswick) CIO donates monies to the St Mary's Convent and Nursing Home (Chiswick) towards the living and personal expenses of these sisters. The trustees receive no salary for the work they do at the Home. If the work performed by the Reverend Mother as Chief Executive of the Home had to be carried out by lay employees the cost would approach £100,000 per annum.

During the period, a total of £60,344 was donated by the trustees to the charity.

With effect from midnight on 31 March 2020, the activities, assets and liabilities of the Saint Margaret's Convent (Chiswick), a charity registered with the Charity Commission (Charity Registration Number: 231926) were transferred to the CIO. Details of the transfer are provided below in note 21.

There were no other related party transactions during the period.

21. Transfer of activities, assets and liabilities

The trustees of the charity also the trustees of Saint Margaret's Convent (Chiswick), a charity registered with the Charity Commission (Charity Registration Number: 231926) (the predecessor charity). With effect from midnight on 31 March 2020, the activities, assets and liabilities of the predecessor charity were transferred to the CIO. The net assets at that date comprised:

	Group £	Charity £
Tangible fixed asset		
. Cost	7,107,518	1,311,746
. Depreciation	<u>(2,214,785)</u>	<u>(608,387)</u>
	4,892,733	703,359
Fixed asset investments	11,420,557	8,165,008
Debtors	308,169	130,738
Cash at bank and in hand	1,412,648	369,359
Creditors: amounts falling due within one year	<u>(470,116)</u>	<u>(188,136)</u>
	<u>17,563,991</u>	<u>9,180,328</u>

The assets and liabilities were represented by the following funds:

	Group £	Charity £
Unrestricted funds		
. General funds	7,309,336	5,309,336
. Designated funds	4,892,734	703,360
. Tangible fixed assets	<u>5,361,921</u>	<u>3,167,632</u>
	<u>17,563,991</u>	<u>9,180,328</u>