



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st April 2021 **Period start date**
To: 31st March 2022 **Period end date**

Charity name: The Witham Hub

Charity registration number: 1188048

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To further or benefit the residents of Witham and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.</p> <p>The Charity aims to reduce food poverty and food waste and offer social inclusion to all.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our first year as a charity was very busy and with Coronavirus still dominant, our second year was just as busy. This meant we found ourselves growing so fast that we found our original unit too small for what we needed to offer.</p> <p>While we ceased our deliveries to those only with very vulnerable conditions or proven coronavirus tests, we found those visiting the unit increased considerably so the decision was taken to look for larger premises.</p> <p>In June 2021 we found a considerably bigger unit and started to negotiate the best</p>

		<p>lease possible while still operating to capacity. The lease was finally signed on 8th February 2022. After a 4 week refit we moved into the unit on 6th of March, opening to the public the next day with limited services. Our official opening was on 11th March 2022; attended by Rt. Hon Priti Patel MP and Simon Brice The High Sheriff of Essex.</p> <p>We continue to operate the community fridge that offers both free and discounted food to those in need and reduces food waste going to landfill.</p> <p>The fridge continues to be very well supported by the local supermarkets both direct and via the Fareshare and Neighbourly scheme. Our team of amazing volunteers are dedicated to collecting 6 nights per week and 5 days.</p> <p>In the first year of collecting we saved over 80 tonnes of food going to landfill; seeing a huge increase of over 50 tonnes of food saved from landfill during the year.</p> <p>Our food support scheme to help those who are struggling financially has since a huge increase in referrals.</p> <p>We have also added a number of group and workshops to suit those who find it difficult to connect with others, have disabilities or are lonely and our café sees a number of regular visitors who have created a friendship group which is growing weekly.</p> <p>During this financial year we have carried out over 85,000 interventions This includes direct support and signposting, an increase of 55,000 during this financial year.</p> <p>During the year our volunteers have been awarded a certificate of appreciation from The High Sheriff of Essex for the work carried out in the community supporting the town.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	The facility is run completely by volunteers making them the heartbeat of the charity. The volunteers have given over 15,000 man hours of time to support the charity during continued hard times. They are a remarkable group of individuals who make a huge difference to the local community.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our community fridge has saved over 50 tonnes of food from landfill during this financial year, helping many families in the process.</p> <p>Volunteers have completed over 15,000 man hours</p> <p>We have completed over 85,000 interventions since the charity formed</p> <p>We relocated the charity to a much larger premises after outgrowing our original premises; this has allowed a large increase in services.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have expanded hugely and have relocated to a much larger premises.
Performance of fundraising activities against objectives set	Para 1.41	Our fundraising activities have been severely hampered as the country comes out of the pandemic but we are now finding new ways to keep the limited supply of money coming in. As forecasted we have experienced a drop in funding due to limited funding pots being available but the moved has given us a more prominent position so we hope we can make up the shortfall

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity has reported income in the year amounting to £75,447 (2021: £91,942).</p> <p>Grant income has reduced in the year, with less grants becoming available as the country continues to recover from the COVID pandemic although appeals and donations have increased in the year.</p> <p>Towards the end of the year, the Community Fridge location became too small for the Charity's needs and the Trustees decided to upgrade to a larger premises.</p> <p>By gaining a new premises, rent costs have been incurred in the year amounting to £12,014. This is a new cost to the Charity but we are fortunate to have been granted money to cover the rent by Essex County Council. We hope this partnership will continue into future years.</p> <p>We have also spent money this year on adapting the new premises to be fit for the Charity's purpose, with repairs and maintenance fees increasing from £5,052 in 2021 to £12,646 in 2022.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity aims to hold £10,000 in available reserves in order to continue for the next financial year. We do not need to hold a large amount of reserves as we are donated a large amount of goods for the Community Hub, and we currently do not have any staff costs.
Amount of reserves held	Para 1.22	The total reserves of the Charity is £51,378. The total unrestricted reserves are £23,018 however £1,743 is designated towards defibrillator costs for the Community, therefore making available reserves £21,275.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties exist about the Charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We have received funding from a number of sources including local government, businesses, other groups and societies and individuals
A description of the principal risks facing the charity	Para 1.46	Like all charities we are looking for funding all the time, our biggest concern is these funding streams being harder to access but we are optimistic we can find a way to support those who need us; we are having to think more 'outside the box' to raise funds

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Apart from the first charity trustees, every trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Reference and Administrative details

Charity name	The Witham Hub
Other name the charity uses	Locally known as 'The Hub' or 'Witham Community Hub'
Registered charity number	1188048
Charity's principal address	Unit 17, The Grove Centre, Witham, Essex, CM8 2YT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tina Townsend	Chair		
2	Carolyn Hobbs	Vice Chair		
3	Karen Bailey			
4	Ian Cass	Independent Trustee		
5	Tracey MacDonald			
6	Ian Boorman	Facility Management		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

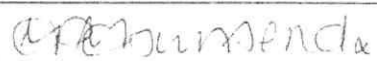
Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Tina Townsend		Tenancy at Will on Property unit 31st March 2022

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tina Patricia Townsend	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	12 TH JANUARY 2023	



Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Legacies	2,000	-	-	2,000	2,000
Appeals and donations	40,628	-	-	40,628	29,189
Grants	400	31,068	-	31,468	59,658
Fundraising	302	-	-	302	1,094
Interest income	1	-	-	1	1
Meeting room rental	1,048	-	-	1,048	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,379	31,068	-	75,447	91,942
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,379	31,068	-	75,447	91,942
A3 Payments					
Food support	115	2,507	-	2,622	19,307
Rent	-	12,014	-	12,014	-
Water	136	-	-	136	267
Light, Heat & Power	2,121	-	-	2,121	209
Repairs and Maintenance	12,646	-	-	12,646	5,052
Telephone & Fax	480	-	-	480	116
Computer costs	49	-	-	49	147
Printing, postage and stationery	722	-	-	722	287
Subscriptions	1,160	-	-	1,160	126
Sundry expenses	511	-	-	511	521
COVID-19 costs	-	240	-	240	235
Legal and professional fees	2,520	-	-	2,520	228
DBS	-	-	-	-	500
Shop Equipment	757	-	-	757	-
Waste Collection	519	-	-	519	-
Accountancy	1,662	-	-	1,662	-
Household fund expenditure	-	16,296	-	16,296	-
Insurance	2,493	-	-	2,493	-
Bank fees	6	-	-	6	-
	-	-	-	-	-
Sub total	25,897	31,057	-	56,954	26,995
A4 Asset and investment purchases, (see table)					
Fixtures and fittings	11,049	3,360	-	14,409	17,653
	-	-	-	-	-
Sub total	11,049	3,360	-	14,409	17,653
Total payments	36,946	34,417	-	71,363	44,648
Net of receipts/(payments)	7,433	- 3,349	-	4,084	47,294
A5 Transfers between funds	- 1,358	1,358	-	-	-
A6 Cash funds last year end	16,943	30,351	-	47,294	-
Cash funds this year end	23,018	28,360	-	51,378	47,294

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			
Bank accounts	23,018	28,360	-
Petty Cash	-	-	-
	-	-	-
Total cash funds	23,018	28,360	-

Agree balances with receipts and payments accounts

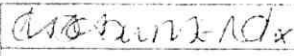
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
Rent Deposit	-	4,500	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Fixtures and fittings	Unrestricted	32,062	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Independent Examiner's Fees	Unrestricted	900	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Tina Townsend	12/1/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Witham Hub

On accounts for the year
ended

31 March 2022

Charity no 1188048
(if any)

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Signed:

Nick Forstth

Date: 12/01/2023

Name:

NICHOLAS FORSTTH FCA

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT

Address:

3 WARNERS MILL,
SILKS WAY,
BRAINTREE, ESSEX, CM7 3GB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)