

Chair's Report – 2020-21

This report covers April 2021 until March 2022. During this period we were still deep in the pandemic and dealing with the ever-changing government guidelines. It remained such a difficult time for so many people, especially our clients. Once again, our volunteers rose to the challenge to ensure everyone could be supported during that unprecedented time. Thank you to all of you for your time, it made such a difference in those dark days.

Unfortunately, we have not been able to hold our regular events once again, but we have tried to do as much as we can in the circumstances. Some of our key achievements include:

- The Virgin Money London Marathon finally took place in October 2021 and our runner, Kristan, did amazingly well! He finished in under 4 hours and raised a further £1759 in addition to money raised in 2020/21. Thank you Kristan and well done! The May Fair was also cancelled again so we have had to look to other sources for funding to ensure our services can continue.
- We were nominated for the Queen's Voluntary Award in early 2022, which was a wonderful recognition of the work you have all done during the pandemic. While sadly we were not selected on this occasion, it is still fantastic to have our efforts commended in this way.
- Our Treasurer and Trustee, Chris Holt stepped down in March 2022. A huge thank you to Chris for all of his work over the years and we are delighted that he has stayed on as a volunteer. Trustee Russell Stuart has kindly stepped into the role of Treasurer and is doing a wonderful job - thank you Russell!
- In January 2022, we welcomed a new Trustee, Jennie Vian, a current RGN volunteer. Jennie has taken a lead role on keeping some of our important policies up-to-date as well as focusing on vital areas such as fundraising and marketing, all while giving birth to her second daughter! Welcome Jennie!
- Thank you once again to RPLC, who have generously continued to support our work during these challenging times. They play a key role in ensuring the running of RGN, whose services have been needed more than ever this past year.
- We would also like to extend our thanks to Anissa and her colleagues at Cantell & Co, a local family run estate agency, who have been so generous in their involvement once again. Thank you to our Trustee Matt Lund too, in continuing to support this relationship. Matt has once again been a very useful sounding board for Anne on many occasions during the past year. A big thank you to Trustee Anne Ardis too for supporting Anne when there have been any safeguarding concerns, as well as being a willing helper at the Cambrian Centre teas and a great driving shopping volunteer – thanks for being very much on the front line.
- A big thank you to Clare Judge, our independent auditor, for all of their work on RGN's finances and to Jennie Giangrande for looking after the RGN website, her work on our new-look newsletters and maintaining RGN's social media presence too.
- Finally, another big thank you to our Organiser, Anne. She runs RGN so successfully and has gone above and beyond once again this year to ensure our clients are cared for. I know we all appreciate everything she does and we would be lost without her.

I am sure we are all very happy to now be moving beyond the pandemic and hopefully next year's report will reflect that. In the meantime, thank you once again to you all for your efforts and the impact you have on our community.

Hannah Joyce
Chair, Richmond Good Neighbours
September 2022

ACTUAL ACCOUNTS TO 31 MARCH 2022

	LLOYDS TSB 1	LLOYDS TSB 2	LLOYDS TSB TOTAL	Petty Cash	Paypal	Total
Grant Income	10,000		10,000			10,000
Donations	8,468	500	8,968			8,968
Mayfair			0			0
Petrol Contributions	2,949	560	3,509			3,509
Sponsorship - CA	1,000		1,000			1,000
Fundraising	1,759		1,759			1,759
Gift Aid	934		934			934
Shopping Income	5,442		5,442			5,442
Net Shopping	206	-150	56			56
Other		60	60			60
TOTAL INCOME	30,552	1,120	31,673	158.32	78	31,909
Total Income excluding shopping						26,467
Total yoy change in income in GBP						-2,349
Total yoy change in income in %						-8%
Salaries/NI	19,077		19,077			19,077
Pension	988		988			988
Phone/Postage/	746	76	822			822
Rent	2,514		2,514			2,514
Office supplies	160	102	262			262
Insurance	483		483			483
Fundraising expenses						
Acct Tax/Payroll	144		144			144
General Expense	638	468	1,106			1,106
Professional services	621		621			621
Incorporation legal fees						
Petrol/Taxis						
Superhighways	1,116		1,116			1,116
Publicity	373		373			373
Courses (such as	720		720			720
Client outings						
Other	348		348			348
Shopping Expense	5,236	150	5,386			5,386
TOTAL EXPENSE	33,165	796	33,960	0	0	33,960
Total Expenses excluding shopping						28,574
Total yoy change in costs in GBP						2,425
Total yoy change in costs in %						9%

INCOME LESS EXPENSES	-2,612	325	-2,288	158	78	-2,051
CLOSING BALANCES AND RESERVES						

Opening bank balance at 1 April 2021						31,985
Income less Expenses						-2,288
Balance per cash book at 31 March 2022						29,697
Reserves as a % of annual opex (excluding shopping)						104%

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RICHMOND GOOD NEIGHBOURS

I am reporting on the accounts of the Charity Richmond Good Neighbours, Charity No:1187997, for the year ending 31 March 2022.

The trustees and Organiser as directors of the charity are responsible for the preparation of the accounts.

It is my responsibility to state, based on the procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the Act,

- Examine the accounts under section 145 of the Charities Act and to
- Report back any matters that have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from your Organiser and you as Trustees concerning any such matters.

Independent examiner's statement:

In connection with my examination, no material matters have come to my attention that give me reasonable cause to believe that in any material respect there is any cause for concern to:

- 1) - Keep accounting records in accordance with section 145(5) (b) of the Act; and
- 2) - Prepare accounts that accord with the accounting records and comply with the accounting requirements of the Act.
- 3) – It was noted that since the last audit the Organiser has set up individual spreadsheets for each client for whom shopping is undertaken by volunteers to show a record of the volunteer together with the expenditure and reimbursement received from the client.

Minor details have already been satisfactorily discussed with the Charity's Organiser who now has an assistant for a few hours once a week.

Clare Judge
Independent Examiner
Date: 02 October 2022