

Registered Charity No: 1187996

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**  
**REPORT AND ACCOUNTS**  
**YEAR ENDED 31 MARCH 2024**

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**

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**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2024**

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**Full Name:** **HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**Registered Charity Number:** 1187996

**Principal Address:** St George's Church  
York Street  
Barnsley  
S70 1BD

**Trustees:** Peter Robertshaw  
Peter Mulrooney  
Charlotte Lodge  
Jenna Bishop (Resigned July 2023)  
Kevin Williams (appointed July 2023)  
Tina Bannister (appointed July 2023)

**Chair:** Peter Robertshaw

**Treasurer:** Peter Mulrooney

**Bankers:** Lloyds Bank  
50 Cheapside  
Barnsley  
S70 1RU

**Independent Examiner:** Stephanie Tolson  
Community Accountant  
BCVS Services  
23 Queens Road,  
Barnsley  
S71 1AN

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2024.

### **Structure, governance and management**

Helping others Positively Engaged in Community (HOPE) is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 17<sup>th</sup> February 2020. The organisation was previously an unregistered charity since September 2017.

The affairs of the CIO are managed by the charity trustees who may exercise all the powers of the CIO. The trustees are appointed for 3 years by resolution at a trustees' meeting.

Membership of the CIO is open to anyone who is interested in furthering its purposes. The members have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

### **Appointment of Trustees**

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 7.

Each new trustee is given a copy of the constitution and the latest trustees' annual report and accounts, on or before appointment. In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. Trustees are encouraged to participate in development opportunities as and when appropriate.

The trustees who served during the year are shown on page 3 of this report.

### **Charitable aims and objectives**

The objects of the charity are:

1. To further or benefit the residents of South Yorkshire, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Activities undertaken for the public benefit**

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

### **Achievements & performance during the period**

The highlight of the year was on Tuesday 14th November 2023 when we were awarded the King's Award for Volunteer Service, which is equivalent to an MBE. We were presented with the award on Saturday 2nd March 2024, in a ceremony led by the Lord-Lieutenant Professor Dame Hilary Chapman DBE RN. The award was a great honour and recognised the hard work and dedication of all our trustees, volunteers and supporters.

This year we have been more settled and have consolidated our presence in Barnsley town centre through the shop and community hub at 12 Peel Square. On occasions we have also operated a market stall, just outside the shop, in Peel Square. The shop has generated sufficient income to cover the running costs. It also supports the costs of the hub and our volunteers' expenses.

All our projects were up and running throughout this period. During the year HOPE engaged with 28 clients on our Listening Service and made around 30 referrals to an appropriate organisation. Our 4 Healthy Holidays Events had a total of about 200 individual children from about 70 families attending at least one session. This year we again ran a cooking course.

HOPE continues to run two toddler groups at St George's Church in Barnsley, however numbers have declined and we now see between 5 and 15 kids each week.

The social club, that operates from The Carers' Garden at the Metrodome in Barnsley, has a regular attendance of 15 people seeking that support. HOPE is able to refer people and families to Barnsley Foodbanks and 108 have been referred this year, an increase of 10%.

### **The Charity's policy on reserves**

The trustees recognise the need to keep reserves at a level which will give the organisation stability to enable it to continue to operate in the future.

The Charity's policy of reserves is to generate and maintain a balance that is sufficient to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income.

For these purposes, the Charity will endeavour to generate and maintain reserves which are at least equivalent to three months operating expenditure. (Circa £4,000)

The actual level of unrestricted reserves at the year-end was £13,822. (2023: £7,917)

From this, the Charity has put aside £4,000 into a Reserves budget within their general funds.

**TRUSTEES' REPORT continued**

**YEAR ENDED 31 MARCH 2024**

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**Trustees responsibilities for the financial statements**

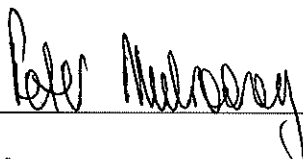
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Financial Position**

The financial statements are set out in pages 8 to 13. The Receipts and Payments Account shows a surplus for the year £9,319 (2023:£9,566). The total reserves of the charity at year-end, represented by unrestricted funds, stand at £13,822 (2023: £7,917).

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed:  \_\_\_\_\_  
**Peter Mulrooney, Treasurer**

Date: 17<sup>th</sup> June 2024

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2024**

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I report on the accounts of the charity, which are set out on pages 8 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed \_\_\_\_\_ Date: 17<sup>th</sup> June 2024

Stephanie Tolson  
Community Accountant  
BCVS Services  
23 Queens Road, Barnsley, S71 1AN

# HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2024

		Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
	Note	£	£	£	£
<b>Receipts</b>					
Fundraising & events		439	-	439	629
Donations & subscriptions		1,289	2,994	4,283	1,114
Grants received		-	43,535	43,535	43,855
Charity shop income		18,610	-	18,610	11,749
Other income		520	-	520	379
<b>Total incoming resources</b>		<b>20,858</b>	<b>46,529</b>	<b>67,387</b>	<b>57,726</b>
<b>Payments</b>					
Refreshments & catering		558	6,868	7,426	7,989
Equipment		2,585	1,652	4,237	6,036
Activities & games		375	10,432	10,807	9,786
Admin & stationery		777	230	1,007	3,788
Insurance		409	-	409	541
Training		1,369	-	1,369	3,523
Rent and rates		1,076	5,394	6,470	3,186
Utilities, telephone & internet		2,369	3,201	5,570	3,189
Repairs & maintenance		1,045	-	1,045	-
Volunteer & travel expenses		2,579	2,005	4,584	3,493
Session workers		1,170	4,420	5,590	3,200
Transport costs		109	1,860	1,969	2,099
Marketing & publicity		-	2,068	2,068	-
Workwear		-	1,800	1,800	-
Consultancy & business support		-	3,000	3,000	930
Accountancy fee	4	450	-	450	400
Sundries		132	135	267	-
<b>Total payments</b>		<b>15,003</b>	<b>43,065</b>	<b>58,068</b>	<b>48,160</b>
<b>Surplus/(Deficit)</b>		<b>5,855</b>	<b>3,464</b>	<b>9,319</b>	<b>9,566</b>
Total funds brought forward		7,917	16,215	24,132	14,566
Transfers between funds	6	50	(50)	-	-
<b>Total funds carried forward</b>	5	<b>13,822</b>	<b>19,629</b>	<b>33,451</b>	<b>24,132</b>



**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

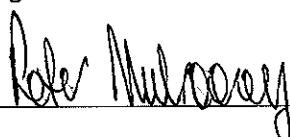
**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 MARCH 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Monetary Assets:</b>		
Bank Account (HSBC)	33,210	24,115
Cash in hand	241	17
<b>Total monetary assets</b>	<b><u>33,451</u></b>	<b><u>24,132</u></b>
 <b>Assets retained for the charity's own use:</b>		
A list of assets retained for the charities use is included in note 8 of the accounts (page 13)		
 <b>Debtors/prepayments at the year end:</b>		
Insurance prepaid	341	277
	<b><u>341</u></b>	<b><u>277</u></b>
 <b>Liabilities:</b>		
Accountancy fee	550	450
	<b><u>550</u></b>	<b><u>450</u></b>

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

  
\_\_\_\_\_  
**Peter Mulrooney, Treasurer**

Date: 17<sup>th</sup> June 2024

## **1. Accounting policies**

### Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

### Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

### Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees for goods and service provided and payment for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

### Taxation

As a registered charity, HOPE is exempt from corporation tax on income applied to its charitable activities.

## **2. Trustee payments, benefits and expenses**

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

## **3. Related Party Transactions**

No payments were made to related parties during the period.

## **4. Independent Examination of accounts**

The cost of the independent examination for the year was £550. (2023: £450).

# HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 5. Fund Analysis

	Opening balance £	Incoming resources £	(Resources expended) £	Fund Transfers £	Closing balance £
<b>Unrestricted Funds</b>					
General Fund	3,917	20,858	(15,003)	50	9,822
Reserve Fund	4,000	-	-	-	4,000
	<b>7,917</b>	<b>20,858</b>	<b>(15,003)</b>	<b>50</b>	<b>13,822</b>
<b>Restricted Funds</b>					
Toddler Groups	48	963	(891)	100	220
Cooking Course	-	1,155	(563)	500	1,092
Healthy Holidays Club	9,381	30,846	(26,158)	-	14,069
Carers Garden Social Club	331	845	(613)	200	763
BMBC WA Listening Service	1,448	-	(994)	-	454
Better Barnsley Bond	5,007	-	(5,007)	-	-
BMBC WA Marketing Campaign	-	2,068	(2,068)	-	-
BMBC Pride of Place Award	-	9,452	(6,421)	-	3,031
BCVS Voice your Views	-	1,200	(350)	(850)	-
<b>Total</b>	<b>16,215</b>	<b>46,529</b>	<b>(43,065)</b>	<b>(50)</b>	<b>19,629</b>
<b>Total Funds</b>	<b>24,132</b>	<b>67,387</b>	<b>(58,068)</b>	<b>-</b>	<b>33,451</b>

### 6. Fund Transfers

	General Fund £	Toddlers £	Cooking £	Carers Social £	BCVS £
Funding allocated to core costs	650	-	-	-	(650)
Contribution from general to project costs	(600)	100	500	-	-
Transfer between projects	-	-	-	200	(200)
<b>Total</b>	<b>50</b>	<b>100</b>	<b>500</b>	<b>200</b>	<b>(850)</b>

## **7. Restricted Funds**

The Charity runs Toddler groups at St George's church hall. Income is by the way of subs and donations from attendees and a £660 donation from ESH Construction.

The cooking course was funded by a transfer from general funds and donations. A large donation of £1,120 was received from ESH Construction.

The Healthy Holidays project runs sessions in the school holidays for children and their parent/carer which provide games, arts and crafts and fun activities. A lunchtime meal is also provided to the attendees. Grants for this project include several BMBC Healthy Holidays grants totalling £29,254, Feeding Britain grants totalling £1,562 in this financial year. A number of small donations were also received.

The Carers Garden Social Club takes place at the Metrodome and is funded by donations, including a donation from ESH Construction of £720. £200 of the Bcvs funding was also transferred to the club.

The Charity set up a Listening Service to provide support and referral advice during the Covid-19 pandemic. The funding has been used to fund the equipment and telephone costs. This is a confidential service that anyone can access through phone, text and video calls. £1,448 of the previous year's funding was carried forward to this year to continue spend on training and equipment.

A Better Barnsley grant to fund shop overheads was carried forward from the previous year. This funding has now been fully spent.

A Ward Alliance grant of £2,068 was received in the year to fund a marketing and communication campaign. The funding was used to create a showcase video of HOPE's story and further video's to promote HOPE's services. Flyers and booklets were also produced. This project is complete.

A BMBC Pride of Place grant of £9,452 was received to provide funding for core costs and business support costs to enable the charity to grow and support its growing number of volunteers. This project continues into the next financial year.

A Barnsley CVS Voice Your Views grant of £1,200 was received to enable HOPE to support a research project into Adult Social Care. The funds were used to facilitate and assist individuals to complete the research survey. This project is complete.

**8. Assets Retained for the Charity's Own Use**

**Saint George's Store:**

Various items with a total value of £273

Items include: 10 High chairs, 4 PE mats, 10 crockery sets and pans, 4 folding tables and several large toys, games and sensory equipment.

**Charity Shop:**

Various items of equipment with a total value of £605

Items include: Tables, Chairs, stools, shop till, printer, card reader, laptops, fridge, coffee machine, mobile phones, filing cabinet, vacuum, kitchen equipment, shelving, storage, sofa, bookcases, leaflet stands and clothes rails.

**Saint George's Office:**

Various items with a total value of £350

Items include: 2, desks, 5 chairs, filing cabinets, office equipment, computer equipment and storage units.

