

Registered Charity No: 1187996

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**  
**REPORT AND ACCOUNTS**  
**YEAR ENDED 31 MARCH 2023**

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 MARCH 2023**

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**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2023**

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**Full Name:** **HELPING OTHERS POSITIVELY ENGAGED IN  
COMMUNITY C.I.O.**

**Registered Charity  
Number:** 1187996

**Principal Address:** St Georges Church  
York Street  
Barnsley  
S70 1BD

**Trustees:** Peter Robertshaw  
Peter Mulrooney  
Charlotte Lodge  
Jenna Bishop (appointed June 2022)

**Chair:** Peter Robertshaw

**Treasurer:** Peter Mulrooney

**Bankers:** Lloyds Bank  
50 Cheapside  
Barnsley  
S70 1LU

**Independent Examiner:** Stephanie Tolson  
Community Accountant  
BCVS Services  
23 Queens Road,  
Barnsley  
S71 1AN

# **HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2023**

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The Trustees present their report and accounts for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

### **Structure, governance and management**

Helping others Positively Engaged in Community (HOPE) is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 17<sup>th</sup> February 2020. The organisation was previously an unregistered charity since September 2017.

The affairs of the CIO are managed by the charity trustees who may exercise all the powers of the CIO. The trustees are appointed for 3 years by resolution at a trustees' meeting.

Membership of the CIO is open to anyone who is interested in furthering its purposes. The members have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

### **Appointment of Trustees**

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 7.

Each new trustee is given a copy of the constitution and the latest trustee's annual report and accounts, on or before appointment. In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. Trustees are encouraged to participate in development opportunities as and when appropriate.

The trustees who served during the year are shown on page 3 of this report.

### **Charitable aims and objectives**

The objects of the charity are:

1. To further or benefit the residents of South Yorkshire, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Activities undertaken for the public benefit**

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

### **Achievements & performance during the period**

HOPE in community have experienced some disruption in this financial year. In September 2022 the leaseholder for the shop premises at 12 Peel Square did not extend the agreement for occupation and we had to vacate the premises. In November 2022 the Landlord at Temperance House curtailed our Tenancy at Will with 28 days' notice, and we had to vacate the premises on the 30th November 2022.

Almost immediately afterwards on the 8th December we were offered the same premises at 12 Peel Square on a Tenancy at Will, through Community Spaces, and so in January 2023 HOPE re-opened the shop. Despite all this upheaval, the shop has easily covered its running costs. The shop also serves as a community hub for meeting and advising people on a daily basis.

All of our projects were up and running throughout this period. During the year, HOPE engaged with 20 clients on our Listening Service and made around 30 referrals to an appropriate organisation. Our four Healthy Holidays Events had a total of about 200 individual children from about 70 families attending at least one session. Barnsley MBC nominated HOPE for the prestigious national 'Healthy Holidays Provider of the year' award. In February 2023 we ran two Cooking Courses.

During the year HOPE merged the two toddler groups into one and between 20 and 30 kids attend each week.

The Social Club that operates from The Carers' Garden at the Metrodome in Barnsley has a regular attendance of 15 people seeking that support.

HOPE is able to refer people and families to Barnsley Foodbanks and 108 have been referred this year, an increase of 10%.

### **The Charity's policy on reserves**

The trustees recognise the need to keep reserves at a level which will give the organisation stability to enable it to continue to operate in the future.

The Charity's policy of reserves is to generate and maintain a balance that is sufficient:

- a) To preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income.
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes, the Charity will endeavour to generate and maintain reserves which are at least 50% of its annual turnover.

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**TRUSTEES' REPORT continued**

**YEAR ENDED 31 MARCH 2023**

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The actual level of unrestricted reserves at the year-end was £7,917. (2022: £6,108)

From this, the Charity has put aside £4,000 into a Reserves budget within their books of accounts.

**Trustees responsibilities for the financial statements**

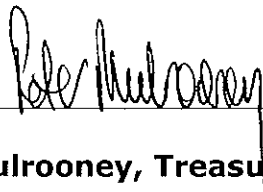
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Financial Position**

The financial statements are set out in pages 8 to 12. The Receipts and Payments Account shows a surplus for the year £9,566 (2022:£5,204). The total reserves of the charity at year-end, represented by unrestricted funds, stand at £7,917 (2022: £6,108).

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed:   
**Peter Mulrooney, Treasurer**

Date: 3/7/23

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2023

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I report on the accounts of the charity, which are set out on pages 8 to 12.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**


In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date: \_\_\_\_\_



3/7/23

Steph Tolson  
Community Accountant  
BCVS Services  
23 Queens Road, Barnsley, S71 1AN

# HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
<b>Receipts</b>					
Fundraising & events		296	333	629	127
Donations & Subscriptions		230	884	1,114	1,056
Grants received	5	3,060	40,795	43,855	28,310
Charity Shop income		11,749	-	11,749	4,766
Other income		-	379	379	51
<b>Total incoming resources</b>		<b>15,335</b>	<b>42,391</b>	<b>57,726</b>	<b>34,310</b>
<b>Payments</b>					
Refreshments & catering		154	7,835	7,989	3,079
Equipment		1,107	4,929	6,036	1,886
Activities & Games		819	8,967	9,786	9,933
Admin & Stationery		2,171	1,617	3,788	1,457
Insurance		541	-	541	206
Training		1,099	2,424	3,523	661
Rent and Rates		2,849	337	3,186	2,250
Utilities, telephone & internet		1,506	1,683	3,189	1,117
Volunteer & travel Expenses		1,680	1,813	3,493	2,372
Session workers		100	3,100	3,200	2,530
Transport Costs		99	2,000	2,099	2,500
Consultancy		930	-	930	765
Accountancy Fee		400	-	400	350
<b>Total payments</b>		<b>13,455</b>	<b>34,705</b>	<b>48,160</b>	<b>29,106</b>
<b>Surplus/(Deficit)</b>		<b>1,880</b>	<b>7,686</b>	<b>9,566</b>	<b>5,204</b>
Total funds brought forward	1	6,108	8,458	14,566	9,362
Transfers between funds		(71)	71	-	-
<b>Total funds carried forward</b>		<b>7,917</b>	<b>16,215</b>	<b>24,132</b>	<b>14,566</b>



**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

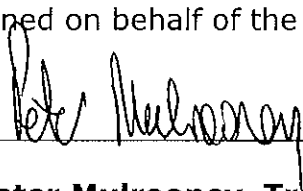
**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 MARCH 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Monetary Assets:</b>		
Bank Account (HSBC)	24,115	14,204
Cash in hand	17	362
<b>Total monetary assets</b>	<b>24,132</b>	<b>14,566</b>
 <b>Assets retained for the charity's own use:</b>		
A list of assets retained for the charities use is included in note 6 of the accounts (page 12)		
 <b>Debtors/prepayments at the year end:</b>		
Insurance prepaid	277	155
	<b>277</b>	<b>155</b>
 <b>Liabilities:</b>		
Accountancy/ Independent Examination fee	450	400
	<b>450</b>	<b>400</b>

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:



**Peter Mulrooney, Treasurer**

Date:

3/7/23

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

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**1. Accounting policies**

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees for goods and service provided and payment for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

**2. Trustee payments, benefits and expenses**

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

**3. Related Party Transactions**

No payments were made to related parties during the period.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

4. Restricted Funds

	Opening balance £	Incoming resources £	(Resources expended) £	Fund Transfers £	Closing balance £
Toddler Group	238	322	(582)	70	48
Cooking Project	117	40	(328)	171	-
BMBC Ward Alliance Toddler grant	70	-	-	(70)	-
BMBC Healthy Holidays grant	6,674	29,315	(26,608)	-	9,381
National Lottery A4A listening grant	54	-	(20)	(34)	-
Carers Club donation	165	1,050	(784)	(100)	331
Brightbox consultation grant	1,000	1,300	(2,300)	-	-
BMBC WA Listening Service	140	4,484	(3,210)	34	1,448
Better Barnsley shop grant	-	5,880	(873)	-	5,007
<b>Total</b>	<b>8,458</b>	<b>42,391</b>	<b>(34,705)</b>	<b>71</b>	<b>16,215</b>

5. Projects and Grants received

The Cooking project funds were from a Roundtable donation of £450 received by the HOPE Community Group in the previous financial year. This project ran courses to teach "cooking on a budget". The funds are now all spent.

The Charity runs the St George's Toddler Group and The More the Merrier Toddler Group, income is by the way of Subs and donations from attendees and a previous year BMBC Ward Alliance Grant given to the HOPE Community Group. The toddler groups have now been amalgamated into one group.

The Healthy Holidays project runs sessions in the school holidays for children and their parent/carer which provide games, arts and crafts and fun activities. A lunchtime meal is also provided to the attendees. Grants for this project include several BMBC Healthy Holidays grants totalling £27,044 in this financial year, a grant from Howard Civil Engineering and a Good Food Barnsley Grant of £1,771 received by the Charity in the year.

The Charity set up a Listening Service to provide support and referral advice during the Covid-19 pandemic. The funding has been used to fund the equipment and telephone costs. This is a confidential service that anyone can access through phone, text and video calls. A further grant for this project was received this year to fund training and equipment.

A donation from the Carer's Club of £361 was received in the previous year; this was to fund a Well Being and garden project. The project has continued with the support of the social club operating from the Carers garden.

Grants were received from Brightbox to fund community consultations to explore what communities need from their local library and makerspaces. This project is now complete.

**HELPING OTHERS POSITIVELY ENGAGED IN COMMUNITY C.I.O.**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

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A grant was received from Better Barnsley Bond to help with the cost of overheads for the Charity Shop.

Fund transfers were made between the General fund and the Cooking Club and the Carers Club. A transfer was also made to amalgamate the two Toddler groups and transfers were made between the two Listening Service grants.

**6. Assets Retained for the Charity's Own Use**

Saint George's Store:

Various items with a total value of £258

Items include: 10 High chairs, 4 PE mats, 10 crockery sets and pans and several large toys, games and sensory equipment.

Charity Shop:

Various items of equipment with a total value of £850

Items include: Tables, Chairs, shop till, printer, card reader, laptops, fridge, coffee machine, mobile phones, filing cabinet, vacuum, kitchen equipment, shelving, storage and clothes rails.