

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

1 July 2022

Period end date

30 June 2023

Charity name **Horsham Lions Club CIO**

Charity No (if any) **1183334**

Period start date

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Cash donations to International, National and Local charities and to good causes in the Horsham, West Sussex area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Charitable payments as follows: Horsham Matters £1000 LCIF Requests £750 Payment for Xmas toy and food parcels £2600 Air Ambulance £1800 The Samaritans £500
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In dealing with the CIO Funds, the Trustees are mindful and give full regard to the guidance issued by the Charity Commission with regards to public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Each case requesting assistance is considered by all members and voted on accordingly.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Without the assistance of volunteers our Lions Club would be severely hampered in achieving all we do.
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>It can be seen from the Objectives and Activities section that our charity has been active over the last 12 months. Activities are picking up following the pandemic, although we have noticed a lack of available cash when we do our collections. . I will expand on each of the payments and explain how it has assisted the various beneficiaries.</p> <p><u>Horsham Matters.</u> This is a charity that deals with feeding and caring for the homeless or vulnerable in our community. The money has gone towards food bank for those affected through the cost of living crisis.</p> <p><u>Xmas toys and parcels.</u> Toys are purchased for children identified by the local Social Services as needing assistance. These were added to food parcels for needy families-about 60 families assisted.</p> <p><u>Donations to organisations and Individuals.</u> Many people helped at a time of need through our numerous donations.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP	
	reference	
Achievements against objectives set	Para 1.41	No objectives set, but figures raised at in the last 12 months were encouraging. The annual Swimarathon took place in its usual month of March and was extremely popular. A few new ventures were undertaken in the last 12 months which it is hoped will continue.N
Performance of fundraising activities against objectives set	Para 1.41	No fund raising objective set as this is such an unpredictable activity as far as income is concerned. Any income raised is fully spent on worthy causes.
Investment performance against objectives	Para 1.41	n/a
Other		

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The financial situation at the end of the current financial position is strong. We have sufficient to pay for forthcoming expenses such as Christmas where we have to buy food and toys before we collect monies at Supermarkets or Santa collections. The balance is higher than we would like, but funds need to be paid out to our charity for the Swimarathon, The Samaritans, but we have been hampered by some late teams sending in funds and sponsorship forms. This will be attended to within the next month.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	See above. Some £3000 is retained for Christmas expenses for the food and toy parcels for the local families in need, and for day to day requests for assistance.
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	n/a

Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns in this respect.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Supermarket collections £2875 Swimarathon £4941 Santa house to house collections £737
	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	No risks evident at the moment. We have funds, an active membership, and plans for activities throughout the year.
Other		The continuance of Horsham Lions Club is always reliant on having enough members to run it. We have an aging membership with some having done between 25-40+ years in the Lions. We have 15 active members having increased the membership in the last 12 months with other potential new members in the pipeline.

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or	Para 1.25	Elected from Club membership

name of any person or		
body entitled to appoint one or more trustees		

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	All are experienced members having been with the club for many years
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works within the structure laid out by the Lions and the Charity Commissioners
Relationship with any related parties	Para 1.51	N/A
Other		

Charity name	Horsham Lions Club
Other name the charity uses	
Registered charity number	1183334
Charity's principal address	Bryher, Pondtail Drive, Horsham, West Sussex RH12 5HY

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Clare Wilson	President		Club Members
David Trowbridge	Treasurer		Club Members
Miles Loveday	Trustee and 1 st VP		Club Members
Tony Gellett	Trustee		Club Members
Tom Osborne	Trustee		Club Members

Jane Wicks	Trustee		Club Members

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Reference and Administrative details (cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the	

custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

David Trowbridge	
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Position (eg Secretary,
Chair, etc)

Treasurer	
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Date 26 July 2023

About the Spreadsheet

School Fund Example 3 - Payments/Receipts Tabs

This spreadsheet is a draft example for your information. The layout and details can be edited to remove/include items to suit your preferences.

Please contact the MIS Team if you would like help to customise the spreadsheets or if you require training and support in the use of basic Excel techniques.

Click on the tabs below to begin



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Ty Ffynnon Childcare receipts								
TOTAL RECEIPTS	38,954.20							
RECEIPTS	RUNNING TOTAL		786.00	14666.2	310.00	23,978.00	-	38,954.20
DATE	DETAILS		Playgroup	After sch Fees	Sodexo Vouchers	Nursery +	Bank Interest	
06.04.22	FCC					216		
06.04.22	Playgroup - cash banked		205.00					205.00
11.04.22	FCC					216.00		
12.04.22	FCC					1,680.00		
14.04.22	Schoolcomms			617.77				
26.04.22	Sodexo H & T			20.00				
28.04.22	Schoolcomms			162.75				
03.05.22	Sodexho H & T			440.00				
12.05.22	Schoolcomms			350.88				
19.05.22	FCC					2,881.50		
27.05.22	Schoolcomms			439.60				
31.05.22	Sodexho T.Roberts			5.00				
08.06.2022	NAS ALUM44614TFC					15.00		-
09.06.22	Schoolcomms			357.71				357.71
24.06.22	Schoolcomms			464.93				464.93
24.06.22	FCC					3257.5		3,257.50
30.06.22	Sodexho T.Roberts			5.00				#REF!
07.07.22	Schoolcomms			588.25				
15.07.22	Playgroup - cash banked		371.50					371.50
18.07.22	NASALUM44614TFC					15.00		15.00
21.07.22	Schoolcomms			496.08				
26.07.22	FCC					2,432.50		
29.07.22	Sodexho T.Roberts				5.00			5.00
29.07.22	NASALUM44614TFC					15.00		
04.08.22	Schoolcomms			403.50				
01.09.22	Sodexho T.Roberts				5.00			
13.09.22	NASALUM44614TFC					12.00		
15.09.22	Schoolcomms			133.00				
21.09.22	Sodexho F + F M J				300.00			
23.09.22	FCC					822.50		
23.09.22	NASAGRI73456			116.71				
23.09.22	NASAGRI36220			53.21				
29.09.22	Sodexho Sols AF T Roberts			5.00				
29.09.22	Schoolcomms			765.57				
04.10.22	NASALUM44614TFC					28.00		
06.10.22	NASALUM44614TFC					45.00		
13.10.22	Schoolcomms			826.08				
25.10.22	FCC					1,785.00		
27.10.22	FCC			884.46				
28.10.22	NASALUM44614TFC					174.00		
31.10.22	Sodexho Sols AF T Roberts			5.00				
09.11.22	NASWGUE60308TFC			84.00				
10.11.22	Schoolcomms			531.17				
22.11.22	FCC					2,075.00		2,075.00
24.11.22	Schoolcomms			1,015.67				
01.12.22	Sodexho Sols AF T Roberts			5.00				
02.12.22	Cash banked		179.50	83.60		15.00		
07.12.22	NASALUM44614TFC					91.00		
08.12.22	Schoolcomms			977.01				
23.12.22	FCC					1,715.00		#REF!
28.12.22	Schoolcomms			433.02				
03.01.23	Sodexho Sols AF T Roberts			5.00				
05.01.23	Schoolcomms			345.71				
10.01.23	NASALUM44614TFC					133.00		
11.1.23	NASGRI36220			28.13				
17.1.23	NASGRI73456			41.88				
19.1.23	Schoolcomms			274.62				
20.1.23	Welsh Government (digital funding)					52.50		
31.1.23	FCC					1,252.50		
31.1.23	Sodexho Sols AF T Roberts			5.00				
02.02.23	NASALUM44614TFC					115.00		
02.02.23	Schoolcomms			771.61				
10.02.23	Welsh Government (digital funding)					210.00		
14.2.23	NASALUM44614TFC			97.25		74.00		

14.2.23	Cash Banked		20.00	23.50		30.00		73.50
17.2.23	FCC					1,305.00		
16.2.23	Schoolcomms			1,077.23				
17.2.23	NASWGUE60308TFC			26.50				
23.2.23	Sodexho Sols AF T Roberts			20.00				
02.03.23	Schoolcomms			664.94				
06.03.23	Early entitlement Payments WAG					217.50		
14.3.23	Early Entitlement Payment WAG					87.50		
14.3.23	FCC					2,415.00		
16.3.23	Schoolcomms			527.69				#REF!
23.3.23	Sodexho Sols AF T Roberts			20.00				
27.3.23	Early entitlement Payments WAG					205.00		
27.3.23	Early Years Wales					360.00		360.00
29.3.23	ALUM44614tfc			20.50				
30.3.23	Schoolcomms			427.67				
31.3.23	Cash banked		10.00	19.00		30.00		

Parc Adfer Community Benefit Fund

Total grant 3000.00

Detail	Value
TTS	16.78
Consortium	651.61 2331.61

Total outgoings 2331.61

Amount remaining 668.39

Parc Adfer Community Benefit Fund

Total grant 4997.9

Date	invoice nu	Net Value
20.04.21	D594231	44.98
22.04.21	DE630018	313.9
22.04.21	DE630017	869.7
23.04.21	DE630017	776.64
23.04.21	D600855	122.89
22.04.21	97025052	399.05
23.04.21	D600862	105.55
26.04.21	97030616	140
30.04.21	97041902	268.99

1956.2

Total outgoings 3041.7

Amount remaining 1956.2

Balance B/F	22,066.34
Payments	31,103.86
Receipts	38,954.20
Total	29,916.68

Bank Statement

Less Chq's To Cash

0

£0.00

Voluntary School Fund Certificate

Year ended 31 March 2023

School: Ysgol Ty Ffynnon Childcare			
Balances b/fwd.		Balances c/fwd.	
	£		£
Current A/c b/fwd.	20399.42	Current account	32610.15
Less unrepresented cheques		Less unrepresented cheques	0.00
Plus outstanding credits	0.00	Plus outstanding credits	0.00
Petty cash b/fwd.	0.00	Petty cash c/fwd.	0.00
Total funds b/fwd.	20399.42	Total funds c/fwd.	32610.15
Payments		Reconciliation	
			£
Expenditure for the year	32579.67	Total funds b/fwd.	20399.42
Less cheques written off	0.00	Total payments in year	32579.67
Total payments in year	32579.67	Total income in year	44790.40
Receipts		Total funds c/fwd.	32610.15
Current Account	44790.40		
Total income in year	44790.40		

Certifications

Head Teacher cyfnewid Treasurer Madoc Jones

Date 27.9.23 Date 27/9/23

Auditor Certification

I have examined the voluntary school fund accounts and certificate as at 31 March 2023 in line with Voluntary School Funds - Guidance for Schools and School Governors'. In my view, they show a true and fair view of the transactions of the voluntary school fund for that financial year.

Auditor's Name SUSAN A. RIDINGS Signature Susan A. Ridings

Auditor's Profession Accountant Date 4/7/23

Auditor Comments (continue overleaf if necessary)

Governing Body Approval

Chair of Governors Name MARGARET MADOC-JONES

Signature M. Madoc Jones Date 27/9/2023

This certificate is due to be completed and sent to the Education Support by 31 October after the year to Please scan and email this certificate once fully completed, certified and approved to