

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name **BRIT SCHOOL PARENT ENGAGEMENT COMMITTEE**

Other names charity is known by **BRIT PEC**

Registered charity number (if any) **1187931**

Charity's principal address **The BRIT School**

60 The Crescent

Croydon

Postcode

CR0 2HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Hillier	Chair		
2	Michelle Brooking	Treasurer		
3	Rebecca Northover	Secretary	04/07/2024 to date	
4	Astero Neville			
5				
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Charites Aid Foundation (CAF Bank)	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 21/03/2019
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed or reappointed by current trustees by vote annually at the Annual General Meeting usually held late June / early July

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Although the charity is an independent organisation, it exists solely to support The BRIT School. All net funds raised are used to benefit the school community, typically through capital expenditure projects or targeted programme support. The charity receives proposals from the school annually, which are reviewed and approved by the trustees before any funds are allocated.

The trustees, who are parents of students at the school, serve on a voluntary basis and receive no remuneration. Meetings are held as required to consider these proposals and to plan fundraising events, ensuring that funds are used effectively and in line with the charity's objectives. The structure is designed to maintain independence while working closely with the school to ensure alignment with its needs.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils in the school by:

1. Developing effective relationships between the staff, parents and others associated with the school.
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, the charity supported The BRIT School through a range of fundraising activities, including two main fundraising events specifically held for parents, as well as the sale of refreshments (e.g. snacks and beverages) at school performances and events across the various strands.

The funds raised were used to support the school by providing additional resources, equipment or facilities that enhance students' education, wellbeing and wider school experience. These activities also helped to strengthen relationships within the school community, in line with the charity's stated objectives.

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when planning and reviewing the charity's activities and objectives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity is enormously grateful to all of the parent volunteers who generously give their time to support our events throughout the year. Their involvement, whether helping to organise or support strand events or open days, is vital to the success of our fundraising efforts and building relationships. Without their valuable energy and commitment, many of these events simply would not be possible. All volunteer support is given freely, with no remuneration, and is deeply appreciated by the trustees and the school.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity organised two main fundraising events during the year, both of which were well attended and supported by parents of the school. These events include either a silent auction or an online raffle. In addition, the charity provided refreshments at a number of school events, including open days and student performances across the year. Funds raised from the activities were used to support key projects within the school. This included contributing to 'BRIT Fit', an ongoing fitness and wellbeing initiative originally launched with funding from the charity and supported annually since. The charity also funded the purchase of a new school oven, enhancing catering provision for students.

Section E

Financial review

Brief statement of the charity's policy on reserves

As at 31st August 2024, the charity held a balance of £886 in its general current account, which is used for day-to-day income and expenditure. An additional £3,107 is held in a separate 'Gold' account, in line with a £3000 reserves policy previously agreed by former trustees.

The charity does not have fixed overheads, other than for modest annual insurance, or regular financial commitments, and does not anticipate unexpected costs. However, a modest reserve is maintained to enable the pre-purchase of stock and supplies for fundraising events if required.

Details of any funds materially in deficit

The trustees intend to review the current reserves policy to determine whether a lower reserve level would be more proportionate to the charity's operational needs.

A small historical cash balance of £26 is held securely, awaiting banking, but is not in active use, as the charity has not operated using cash since prior to 2023.

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of income continues to be fundraising activities organised for and by the school community. As detailed above, expenditure during the year was directed toward supporting projects that enhance pupils' education and wellbeing in line with the charity's objectives. The charity does not hold any investments beyond standard bank accounts and has not adopted an ethical investment policy, as this is not applicable to its current financial structure.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R NORTHOVER</i>	<i>M Brooking</i>
Full name(s)	REBECCA NORTHOVER	MICHELLE BROOKING
Position (eg Secretary, Chair, etc)	Secretary	TREASURER
Date	09/06/2025	09/06/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BRIT School Parent Engagement Committee

On accounts for the year ended

31 August 2024

**Charity no
(if any)**

1187931

Set out on pages

7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

G Heath (Signature on File)

Date:

09/06/2025

Name:

G Heath

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountant
Registered Member ID No. on file

Address:

Redacted – Address on File

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to Disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

BRIT SCHOOL PARENT ENGAGEMENT COMMITTEE

No (if any)

1187931

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/09/2023

To

Period end date
31/08/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fund Raisers	17,050	-	-	17,050	7,556
Bar Income	7,980	-	-	7,980	7,812
Match funding	1,500	-	-	1,500	2,500
Donations	5,059	-	-	5,059	475
Bank Interest	92	-	-	92	45
Sub total (Gross income for AR)	31,681	-	-	31,681	18,388
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,681	-	-	31,681	18,388
A3 Payments					
School Contributions	25,272	-	-	25,272	17,097
Fund Raising Costs	5,062	-	-	5,062	3,778
Bar Costs	2,173	-	-	2,173	3,327
Expenses	223	-	-	223	205
Sub total	32,730	-	-	32,730	24,407
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,730	-	-	32,730	24,407
Net of receipts/(payments)	- 1,049	-	-	- 1,049	- 6,019
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,068	-	-	5,068	11,087
Cash funds this year end	4,019	-	-	4,019	5,068

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Account	886	-	-
	CAF Gold Account	3,107	-	-
	Cash	26	-	-
	Total cash funds		4,019	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	None	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M Brooking (Email approval)	M Brooking (Prepared By)	06/06/2025	
	J Hillier (Email approval)	J Hillier (Chair)	07/06/2025	