

**REPORTS AND FINANCIAL STATEMENTS
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021**

**HUMAN ROOTS
COMMUNITY**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1187929

Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS

HUMAN ROOTS COMMUNITY

(Charitable Incorporated Organisation)

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HUMAN ROOTS COMMUNITY

(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1187929

DATE OF REGISTRATION 13th February 2020

START OF FINANCIAL PERIOD 13th February 2020

END OF FINANCIAL PERIOD 31st March 2021

TRUSTEES AT 31ST MARCH 2021 Jessica Garbett
David Lourens
Iris Evans

LEGAL STATUS Charitable Incorporated Organisation

GOVERNING INSTRUMENT CIO - Foundation Registered 13th February 2020

OBJECTS

a) To advance the education of the public in the subject of Horticulture, Horticultural practices and cooking. b) The prevention or relief of poverty through the provision of fresh fruit and vegetables to individuals in need and or Charities or other organisations working to prevent or relieve poverty.

CORRESPONDENCE ADDRESS 34 Bayford Way
Stansted
CM24 8TQ

PRIMARY BANKERS Lloyds Bank Plc
25 Gresham Street
London
EC2V 7HN

INDEPENDENT EXAMINERS Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
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PO18 8TS

HUMAN ROOTS COMMUNITY

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TRUSTEES' REPORT FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

What's on my Mind

1. Looking Back

Media and Marketing:

- We have created a strong brand over the last 2 years.
- We now have a staple Welcome Wednesday feature, recipe cards, volunteers of the month and we had a newsletter.
- We also handed out over 5000 leaflets supporting our allotment and school awareness drive which saw our following increase substantially.

Unfortunately, KO has not been able to maintain the newsletter due to time constraints. Looking ahead, a volunteer could take on this responsibility. Perhaps this is something we could target through social media, the current team can't manage it.

Looking ahead in the year, KO feels that we could increase our presence in the village by attending fairs in churches, school communities and other organisations. This will require a significant voluntary contribution from all volunteers and budget for marketing materials.

Projects

Food Parcels

- We have delivered over 100 veg boxes to local families totalling in 490+ kg

Although we have done very well in terms of delivery, the cost to us as an organisation is costly in time and resources with very little benefit to us. Meaning collecting the data required to support this drive is extremely limited. Therefore, funding will be limited in the future drives. I propose reducing our delivery to partners that cannot and will not be more beneficial to our aims (Spangles Family Hub). I propose we only support food banks where we will be assured of the support needed. Namely Bishops Stortford and Stansted, with a potential community fridge in the coming years through Touch Point. Problems I foresee here is again, data collection to prove we are making a difference.

We asked: What did you think of the quality of the veg? Did the fact that you received organic, pesticide free-food change your perception of it?

"Excellent. the flavour of the veg brought back memories of when she was a young child back home. Her family grew their own food and knowing the food supplied was organic and pesticide-free made her feel healthy and happy."

Muddy Boots

- We have completed our Muddy Boots pilot with great results. There will be a new group starting in spring 2022.

This pilot was extremely successful, however dealing with this partner can be difficult in terms of communication and they are constrained by their larger organisational red tape. Which lead to very uncertain terms of engagement and very restricted feedback from them. I think a partnership agreement would support a clear plan of action and understanding in terms of trust and transparency.

Watch what we got up to here: https://fb.watch/8jaabUE_xl/

We asked: What did you like about the workshop?

"It gave us all something to do. Especially the kids, Hermonie just loves being outside and getting her hands dirty so this workshop was the perfect opportunity for her to thrive."

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TRUSTEES' REPORT (Continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

Allotment Volunteers

- We currently have 18 volunteers which is up from 5 in early 2020.
- The allotment has seen an increase and decrease over the last 2 years. Covid has had a significant impact on this.
- We went from 5 volunteers in late 2020 to 25 in mid 2021. By the end of 2021 we are back down to 18 garden volunteers with a core of 10 regular visitors.
- We also hosted a group of 6-8 young men from the Harlow college who all have a spectrum of needs through summer. They participated once a week and spent 2-3 hours with KO on the allotment doing various jobs. One participant has continued with us and attends weekly outside of his college requirements. Continued support of this is being nurtured. This will be a free of charge.

Moving into the new year KO is proposing that we increase events and workshops to support the wellbeing and overall horticultural learning to these volunteers. We will need to allocate or fundraise specifically for this in terms of delivery and material cost. KO has also proposed that we allocate more fresh vegetables to these volunteers as she values their input and physical health as well as their outlook toward fresh produce

Active Essex Seeds

- We helped facilitate the distribution of 5000 seed packs for their school holiday drive which is a national programme which see children on free school meals have access to holiday club's activities.
- We created and designed the packaging for this drive with the help of 2 partners. She also created a video to support their online presence with a "how to sow" video. It was very well received. You can view it here: <https://1drv.ms/v/s!Ajemlz8EqHbr6EBnO5d6GayiGtyD?e=qenRcJ>

We pulled in a Charity called Cultivating Change, who supplied the free seeds while the distributors Active Essex made it available to their school camps nationwide. This was extremely easy to do and aligned with our outcomes strongly, however, problems arose when the AE people have been extremely cagy about the reach that the programme had and have not shared any information about how the pilot went (data to support wellbeing of participants, something that was explicitly asked for) with their service users. Which has been a problem for both us and CC. Once again I think a clear and concise partnership agreement would have been extremely beneficial to all parties. Although please be aware that this pilot moved extremely quickly with us mobilising within two weeks from acceptance to delivery.

2. Looking to the future

Projects:

Our school gardens have been a long game with many troubles arising with Covid and funding issues. We are now engaged and have action plans in place to get them moving. We have the opportunity to prove our worth with these projects so long as we stay focused and leverage as much help as we can across the board. If you would like more information about them please read their individual reports. We have created 3 subcommittee groups to support these drives. One is our marketing team and the other is our data and analytics team and finally our partnership agreement team. We are learning on a daily basis in terms of the above and are leaning heavily on the teams supporting with this. We have the bones of something great but worry that we might be shooting above our weight in terms of expectation of engagement from our beneficiaries. "Are we asking/doing too much in terms of data collection and partnership"?

Birchanger: <https://1drv.ms/w/s!Ajemlz8EqHbr-h-mWMW9Pn5rrAJJ?e=cCMvAP>

Project starts in late Jan with a proposed completion of Late August. We have £3900 to spend on them and so far we have the support of Stansted Airport engineering team as well as other volunteers to help with the more manual aspects of the tasks. The school will then carry on the smaller planting tasks through the year at a pace that suites the school.

- What opportunities are there? Fantastic community project with a huge learning curve for us as an organisation.
- What are the risk or concerns? We do the lion share of work for very little reward
- What keep me awake at night? Not being able to pull it off due to lack of public interest/help or the school not keeping the garden up to spec/letting it go to ruin. Not being able to collect data to supply our funders with.

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TRUSTEES' REPORT (Continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

Forest Hall: <https://1drv.ms/w/s!Ajemlz8EqHbr-iUSyHJJEbPDIDew?e=tmBa95>

Due to start in 26th Feb, they have just received a fail with Ofsted so they will be keen to improve wherever they can. However, this could also go the other way with them being focused on other areas where they need to improve. Thus stalling our efforts.

- What opportunities are there? Help improve the schools wellbeing and outdoor education.
- What are the risk or concerns? Not getting enough help with the clearance and technical building skills, going over budget
- What keep me awake at night? Not being able to collect the data to support the work we have done.

Summerville: <https://1drv.ms/w/s!Ajemlz8EqHbrg6Jjsd0UVp0MPt0QNA?e=Y8TyVw>

They have expressed interest in raised beds and some improvement of smaller raised boxes already installed, KO has proposed an improvement of a smaller courtyard at the back of the classroom to have a potting up table and storage area for all their garden equipment. However, they have pulled the £300 they originally offered to support a technology drive within the school and have also rescinded their interest in a larger allotment garden at the back of the school. We have offered them £1000 to see the works agreed above.

- What opportunities are there? They decide to have a full garden installed.
- What are the risk or concerns? We do everything at no benefit to ourselves.
- What keep me awake at night? Not being able to collect data on children's wellbeing.

Gardening Club within Schools: Well Bean Garden Partnership?

There is already a women in Stortford who runs gardening clubs in schools and I would like to broker a partnership deal with her to see if we can work together. I just can't see how that might work yet.

- What opportunities are there? Shared resources, shared income, collaboration.
- What are the risk or concerns? We might be stepping on toes
- What keep me awake at night? How do we do this with tack and mutual benefit

Products

Allotment Clubs: Nursery/Primary/High School/Home ED

This would be hosted in the allotment and should be a charged for service. The fee should be small but fair. Materials and delivery cost.

- What opportunities are there? We get to inspire the next generation of gardeners.
- What are the risk or concerns? It might be hard for groups to get to us, they also may not see the value of the learning/teaching/budget. We may not have enough resources to carry this out.
- What keep me awake at night? We selling to the wrong crowd/overpriced/don't have a good enough offering/experience-market research to support a green light.

Workshops: outdoor/indoor cooking technics/ horticultural topics/ Building projects/ Wellbeing events

These would be hosted on the allotment but would need a whole host of additional support in regard to materials/tools, equipment/funding/marketing/volunteers

- What opportunities are there? Increase trading income – financial sustainability.
- What are the risk or concerns? KO overstretching current resources.
- What keep me awake at night? Confidence that this is something we are able to deliver - market research to support a green light.

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TRUSTEES' REPORT (Continued)
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

Food Products: Jammed Products

This will be made *with* surplus produce and can also double up as a cooking workshop. It however requires a strict understanding of Food hygiene certification and insurance and storage space. We would also need a kitchen to operate out of. The implications of setting up a food business would also require us to set up a trading subsidiary, ecommerce on the website as well as a marketing drive to support the sales.

What opportunities are there? Increase trading income – financial sustainability.

- What are the risk or concerns? There is too much work to be done to set it up

What keeps me awake at night? The work load, market research to support a green light.

What are the implications for our plans and outlooks?

3. Confidence in the Delivery of the Plan

There is an overwhelming amount of opportunity. More support is needed in defining how we operate, who we want to support and what kind of support we offer. Our soft outcomes are not well defined and the hard outcomes have yet to be proven. Because of the overwhelming work load, it is hard to dig deeper into the core elements of what defines us as a charity.

We are at a turning point and more support from the board is needed in making and actioning key decisions. Without additional support, the charity will continue to languish in its current state.

4. Necessary Adjustments

4 Funding applications have been identified and will be applied for in the upcoming months.

As well as investigations into new trading income sources and partnerships to help us diversify the strategy for 2022-2025.

Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 24/01/2022

Signed on their behalf by Trustee

Printed Name: **Jessica Anne Garbett**

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
INCOMING RESOURCES				
Incoming Resources from Generated Funds				
Donations, Grants & Legacies	3a	12,138	16,904	29,042
Charitable Activities	3b	468	-	468
Activities for Generating Funds	3c	1,062	-	1,062
TOTAL INCOMING RESOURCES		13,668	16,904	30,572
RESOURCES EXPENDED				
Costs of Generating Funds				
Cost of Charitable Activities	4a	8,225	8,987	17,212
Governance Costs	4b	600	-	600
TOTAL RESOURCES EXPENDED		8,825	8,987	17,812
NET INCOMING (OUTGOING) RESOURCES		4,843	7,917	12,759
Funds Brought Forward		-	-	-
TOTAL FUNDS CARRIED FORWARD		4,843	7,917	12,759

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 14 form part of these financial statements.

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BALANCE SHEET AS AT 31ST MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £
Fixed Assets				
Tangible Assets	2	-	-	-
Investments	6	-	-	-
Total Fixed Assets		-	-	-
Current Assets				
Debtors & Prepayments	8	-	-	-
Cash at Bank and in Hand	7	5,443	7,917	13,359
Total Current Assets		5,443	7,917	13,359
Creditors: Amounts falling due within one year	9	600	-	600
NET CURRENT ASSETS		4,843	7,917	12,759
TOTAL ASSETS less current liabilities		4,843	7,917	12,759
Creditors: Amounts falling due in more than one year	10	-	-	-
NET ASSETS		4,843	7,917	12,759
Funds of the Charity				
General Funds		4,843	-	4,843
Restricted Funds	5	-	7,917	7,917
Total Funds		4,843	7,917	12,759

Approved by the Trustees on 24/01/2022

Signed on their behalf by Trustee 

Printed Name: **Jessica Anne Garbett**

HUMAN ROOTS COMMUNITY

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NOTES TO THE FINANCIAL STATEMENTS FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
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2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this initial financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2021:None

HUMAN ROOTS COMMUNITY

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
a) Donations, Grants & Legacies			
Gifts & Donations	11,138	-	11,138
Grants Received	1,000	16,904	17,904
	12,138	16,904	29,042
b) Charitable Activities			
Allotment Club	468	-	468
	468	-	468
c) Activities for Generating Funds			
Plant & Jam Sales	1,062	-	1,062
	1,062	-	1,062

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
a) Cost of Charitable Activities			
Administrative Expenses	2,067	875	2,942
Advertising & Publicity	577	-	577
Course Materials	285	-	285
Equipment Costs	1,273	402	1,675
Garden Materials	3,421	6,278	9,699
Gifts & Grants	-	830	830
Grow Your Own Plot Costs	-	602	602
Licenses & Subscriptions	98	-	98
Sundry Expenses	307	-	307
Training Costs	182	-	182
Volunteers Costs	15	-	15
	8,225	8,987	17,212
b) Governance Costs			
Independent Examiners Fees	600	-	600
	600	-	600

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

5. RESTRICTED FUNDS

	Balance 13-Feb-20 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-21 £
Birchanger Nature Project	-	2,930	-	-	2,930
Community Fridge	-	825	402	-	423
General Charity	-	492	184	-	308
Large Garden Kit	-	1,700	45	-	1,655
Little Roots Fund	-	500	-	-	500
Muddy Boots	-	3,882	2,515	-	1,367
Refurb Day Centre	-	900	400	-	500
Shed Project	-	500	344	-	156
Wheelchair Project	-	5,174	5,097	-	77
	-	16,904	8,987	-	7,917

The restricted funds held are wholly represented by the CIO's cash reserves and are to be expended as specified above.

6. INVESTMENTS

The CIO held no fixed assets investments during this initial financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-21 £
Cash at Bank & in Hand	5,443	7,917	13,359
	5,443	7,917	13,359

8. DEBTORS AND PREPAYMENTS

The CIO held no Debtors or Prepayments during this initial financial period.

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-21 £
Independent Examiners Fees	600	-	600
	600	-	600

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this initial financial period.

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

11. STAFF COSTS AND NUMBERS

The CIO employed no members of staff during this initial financial period.

12. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

16. COMPARATIVE FIGURES

There are no comparative figures available as this is the initial period of registered Incorporated Charitable Activity.

HUMAN ROOTS COMMUNITY
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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Human Roots Community on the accounts for the first period ended 31st March 2021 set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W.M Hall LLB
Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS



Date: 25th January 2022