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# **CHURCH ON THE STREET**

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## Church On The Street Ministries

Trustees' report and financial statements

For the year ended 31 December 2023

# Church On The Street Ministries

## Reference and administration information

**Charity number** 1187927

**Registered office and operational address** 1 Bethesda Street, Burnley, Lancashire, BB11 1PR

### Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Mary Hirst	Chair	resigned 31 May 2023
Alastair Barrie		
Gavin Emberton	Treasurer	appointed 10 February 2023
Hannah Emmett		resigned 31 January 2024
Jacques Gimeno		appointed 22 May 2024
Gill Savage		
Beate Wilkinson		appointed 12 February 2024

No trustee held title to property belonging to the charity during the reporting period or at the date of approval.

### Key management personnel

Michael Fleming	Lead Pastor
Christopher Cherrill	Operations Director (left 31 December 2023), not replaced

### Bankers

HSBC, 12 Manchester Road, Burnley BB11 1JH, Lancashire

### Independent Examiner

Patrick Morello ACA, Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS

# Church On The Street Ministries

## Trustees' annual report for the year ended 31 December 2023

The trustees present their report and the independently examined financial statements for the year ended 31 December 2023.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

### Objectives and activities

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

### Objectives

1. To advance the Christian religion in Burnley for the benefit of the public through the holding of street ministries, providing a place of worship, regular prayer meetings and bible studies to enlighten others about the basis of the Christian faith.
2. The prevention or relief of poverty in Burnley by providing items and services to individuals in need.
3. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

The work of Church on the Street aims to facilitate change and social reform on a national and international basis, recently sending two Pastors to the Dominican Republic, providing support to Barnoldswick and working in Preston.

To achieve these objectives, Church On The Street Ministries (COTS) provides regular public worship, open to all. We make provision of sacred space for personal prayer and contemplation. We also carry out Pastoral work, including helping those in need and visiting the sick and the bereaved. Other activities include teaching of Christianity through sermons, courses and small groups. We also promote Christianity through the media, and the distribution of literature.

We actively provide support for people who are homeless, suffering from addiction, living in some form of poverty, need mental health support, lonely, need food or clothing.

## Activities

Church On The Street Ministries (COTS) operates as a Christian organisation and registered Charity with a core mission to support the most vulnerable members of our community. Located in Burnley town centre, our community hub offers a range of essential services. These include a community kitchen, staffed by dedicated volunteers, providing meals and beverages daily (Monday - Friday and Sunday mornings), as well as counselling and listening services, laundry and shower facilities, a clothing bank, and distribution of food parcels. Moreover, we collaborate with various partner organisations to host drop-in clinics aimed at enhancing the health and well-being of our community.

COTS services are delivered by a blend of paid staff and volunteers, many of whom have first-hand lived experience with substance misuse, mental health challenges, and homelessness. Additionally, we operate a recovery academy comprising programs such as The Exodus Project, The Genesis Project, Hope Mental Health group, and The Bible College.

Our outreach encompasses individuals facing homelessness, isolation, feelings of abandonment, and vulnerability, along with those on the path to recovery from substance addiction. We are dedicated to serving the marginalised segments of our community, providing them with support, resources, and a sense of belonging.

Our vision is to stand in the gaps of society, leading us to continuously adapt and expand our efforts to meet evolving needs. Through our work, we've witnessed individuals using our services embark on journeys of recovery, assisted vulnerable women escaping domestic violence to find safety, supported those grappling with mental illness in finding suitable medication, and fostered support networks for isolated individuals seeking connection and purpose.

In addition to our diverse range of programs and initiatives, we serve a hot lunch three times weekly to 50-70 individuals, along with daily breakfast options such as cereal, toast, or hot sandwiches (featuring bacon or sausage). Cold sandwiches (ham or cheese) are also available, alongside a variety of hot and cold beverages throughout the day. Our doors welcome between 60 and 100 people daily, depending on the array of services provided.

- Church services, prayer meetings and bible studies
- Food and Clothing banks
- Hot food provision 3 lunchtimes per week
- COTS Cafe: Free hot drinks and sandwiches available 5 days a week
- Hot Showers: Available 5 days a week
- Laundry facilities: Available 5 days a week
- Counselling: Available 2 days a week
- Genesis Group
- The Exodus Community daytime programme: Monday, Wednesday, Friday and continued development support upon graduation
- Funeral support and the provision of memorial services - includes financial assistance

- Free school uniform vouchers available in August
- Electric and gas energy top up
- Christmas day lunch provided
- Listening and prayer support
- Working in partnership with the following organisations we provide
  - Mental health drop in (NHS)
  - Rehabilitation access (Elisha House)
  - Housing for the homeless (Calico)
  - Hep C testing (NHS) and liver testing
  - Needle Exchange (NHS)
  - Drug & Alcohol Services (Inspire)
  - Optician
  - Shelter Housing Advice and Advocacy
  - Red Rose Recovery
  - Living Well Checks (NHS)
  - Wound Care and Foot Clinic (NHS Podiatry)
  - Employability Support through CANWe CIC
  - Homeless Navigator (Calico)
- Charity shop in Barnoldswick
- Just for Kids charity shop in Barnoldswick
- Loaves & Fishes Community Cafe
- Nattershack
- Seated Exercise Group
- Women of Worth
- The Bible College
- HOPE Mental Health Group
- Rooted Bible Study
- Tuesday Evening service at Preston which allows all pastors in training to practice preaching and developing their presentation skills in a smaller more intimate service.
- Needle Exchange and Naloxone

## **Achievements and performance**

The charity's main activities and who it tries to help are described below. All its charitable activities focus on seeing the poor raised out of poverty and are undertaken to further the charity's charitable purposes for the public benefit.

The work undertaken by COTS and the NHS Mental Health Team has been nationally and locally recognised, with the collaboration receiving two highly commended awards in recognition of the partnership and the feedback received from those who have accessed the service. COTS has a successful record of employing staff and volunteers who have lived experience of mental health issues. Working at the centre has been shown to improve well-being and instil a sense of purpose. Staff are trained in mental health first aid and have a pathway into secondary services on days that the mental health drop in isn't operating. The Charity has recently set up an information sharing agreement with Probation services, we now have a referral pathway for probation officers to directly link their clients into COTS and the service that they may require. COTS works with other professional partners to coordinate and deliver training. An example of this was all staff and volunteers at COTS received suicide awareness training that was delivered by Pendleside Hospice.

Recently Inspire have been in to work alongside COTS on our Needle exchange programme, relaunching it and training more staff and volunteers to operate the service. Alongside this we distribute Naloxone to all those who are interested as part of our harm reduction work. It takes 2-3 minutes to train someone to use it and it has the potential to reverse an opioid overdose until paramedics arrive. We have seen this save lives and is a crucial step in the work we are doing.

### **Beneficiaries of our services**

We welcome people of all backgrounds and ages into COTS, whether in Preston, Barnoldswick or Burnley. We have a small but growing number of elderly people who come to the church in Burnley to play games, keep warm in the winter, and fellowship to keep loneliness at bay. Sadly, we are seeing children coming to access our services, specifically housing and mental health support.

### **Our volunteers**

Our volunteers are central to the work we do at Church on the Street and the employment of a new kitchen manager who graduated the Exodus Project has strengthened the leadership and support of the Burnley based volunteers. As a trauma informed organisation we are aware that the volunteers are on the frontline of many traumatic incidents and work face to face with our beneficiaries on a daily basis. With that in mind we have developed a new document titled "How a traumatic incident may affect you" which has been displayed around the "back of house" areas to encourage volunteers to reach out for support. We are in the process of developing new pathways to access support specifically for our volunteers to ensure their wellbeing is at the forefront of our practice.

### **Meet Chris**

Meet Chris Brooks, a 46-year-old individual on a remarkable journey of redemption and transformation. Emerging from a challenging past where he spent 18 years entangled within the confines of prison due to struggles with substance abuse and the repercussions of his criminal behaviour, Chris has now embarked on a profound quest for change. Today, Chris has been deeply engaged in various voluntary roles, passionately contributing to initiatives aimed at uplifting others and fostering positive societal change. After volunteering with us for 8 months he has now secured a part time post here with Church on the

Streets where he is now a valued member of the team who helps out on the floor and the daily grind of church on the street. He is in the process of training to be our volunteer coordinator and co-facilitating the Exodus Project. He dedicates his time to organisations such as COTS, Red Rose Recovery, Lancashire User Forum, and Roots Recovery Forum, actively participating in the design and implementation of rehabilitative systems for individuals grappling with complex challenges. At the heart of his endeavours



lies Chris's involvement with Church on the Street Ministries, where he plays a role in supporting Pastor Emma in the delivery of the Exodus Project - a transformative recovery program. Alongside this, he extends his support to the homeless and the most vulnerable segments of our community, embodying the spirit of compassion and empathy. Chris's narrative is not one of despair but of resilience and hope. Through public speaking engagements, including impactful sessions within the prison system and representing the Exodus Project at the Lancashire User Forum, Chris shares his inspiring journey of renewal, offering hope to thousands. His voice has resonated with audiences nationwide, having addressed over 80,000 individuals through National Prison Radio alongside Pastor Emma. In addition to his advocacy efforts, Chris actively contributes to initiatives like "From Harm to Hope" drug strategy and PRET, leveraging his first-hand experiences as an ex-prisoner to advocate for meaningful change within the prison system. Chris Brooks's story is a testament to the power of redemption, purpose, and the unwavering human

spirit. His journey from adversity to empowerment serves as a beacon of hope for those navigating similar paths. With gratitude for the opportunities bestowed upon him, Chris stands poised to continue making a profound impact, driven by a profound sense of purpose and the desire to transform lives.

## Financial review

During the year the total income for the charity was £407,262 (2022: £411,836) consisting of £87,050 (2022: £14,742) restricted and £320,212 (2022: £397,094) unrestricted income. The total expenditure for the year was £513,715 (2022: £477,887) consisting of £24,633 (2022: £3,993) restricted and £489,082 (2022: £473,894) unrestricted expenditure. The deficit generated during the year was £106,453 (2022: deficit of £66,051).

At end of the year the total funds of the charity were £478,604 (2022: £585,057) consisting of £73,166 (2022: £10,749) restricted funds and £405,438 (2022: £574,308) unrestricted funds.

## Income

The unrestricted income that the charity received in 2023 has come from a variety of sources. The general public have donated £178,033. Weekly church tithing from Preston and Burnley totalled £20,192 for the year. From donations from the general public and church tithing we have been able to claim £11,646 in Gift Aid. The COTS retail outlets, Charity Shop, Just for Kids, and Loaves & Fishes generated an income of £75,365.

The total restricted funds for 2023 is £87,050. The sources of restricted funds are donations from the general public of £13,000 including Gift Aid and grant funding of £74,050. We would like to thank all of our supporters for helping us to continue our work through these grants (see section 17 of the accounts for further details).

## **Expenditure**

The total expenditure in 2023 £513,715 in 2023.

Employing an average of 12 staff during the year and managing over 60 volunteers cost £244,064 in 2023 which includes salaries of £235,618.

Other costs of the charitable activities of Church on the Street totalled £231,014 which includes premises costs of £120,119, food costs for the hub café and Loaves & Fishes of £16,517, funeral support £7,932, food bank £2,825 and outreach costs of £13,151 including delivery of food parcels and providing ad hoc items as needed.

## **Reserves policy**

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. The board reviewed the reserves policy and agreed that a reserve of approximately three months of operational costs, currently £120,000, is appropriate given the risks faced by the charity and the sustainability of its different income streams. As of 31st December 2023, free reserves were £78,977. This figure excludes a designated fixed assets reserve of £326,461.

## **Related parties**

In 2023 there were no related party transactions other than donations totalling £760, as described in note 10 in the accounts.

## **Structure, governance and management**

The organisation is a charitable incorporated organisation (CIO) formed on 13 February 2020 and registered as a charity on that date. The charity was established under a constitution which established the objects and powers of the charity, and is governed by that constitution.

In the event of winding up, members of the charity have no liability to contribute to the assets of the charity and have no personal responsibility for settling the charity's debts and liabilities. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

## **Appointment of charity trustees**

Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

## Statement of responsibilities of the trustees

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on 25 / 10 / 2024 and signed on their behalf by:



Alastair Barrie

Trustee

**Church On The Street Ministries**  
**Independent examiner's report to the trustees**  
**for the year ended 31 December 2023**

I report on the accounts of the charity for the year ended 5 April set out on pages 10 to 24.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Other matters**

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Patrick Morrello ACA  
Third Sector Accountancy Limited  
Holyoake House  
Hanover Street  
Manchester, M60 0AS

Date: 25 / 10 / 2024

Church On The Street Ministries  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	<i>Unrestricted funds £</i>	<i>Restricted funds £</i>	<i>Total funds 2022 £</i>
<b>Income from:</b>							
Donations and legacies	3	219,871	87,050	306,921	311,926	14,742	326,668
Charitable activities	4	24,976	-	24,976	15,760	-	15,760
Other trading activities	5	75,365	-	75,365	69,408	-	69,408
<b>Total income</b>		<b>320,212</b>	<b>87,050</b>	<b>407,262</b>	<b>397,094</b>	<b>14,742</b>	<b>411,836</b>
<b>Expenditure on:</b>							
Raising funds	6	38,637	-	38,637	67,983	-	67,983
Charitable activities	7	450,445	24,633	475,078	405,911	3,993	409,904
<b>Total expenditure</b>		<b>489,082</b>	<b>24,633</b>	<b>513,715</b>	<b>473,894</b>	<b>3,993</b>	<b>477,887</b>
<b>Net income/(expenditure) for the year</b>	8	<b>(168,870)</b>	<b>62,417</b>	<b>(106,453)</b>	<b>(76,800)</b>	<b>10,749</b>	<b>(66,051)</b>
<b>Net movement in funds for the year</b>		<b>(168,870)</b>	<b>62,417</b>	<b>(106,453)</b>	<b>(76,800)</b>	<b>10,749</b>	<b>(66,051)</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		574,308	10,749	585,057	651,108	-	651,108
<b>Total funds carried forward</b>		<b>405,438</b>	<b>73,166</b>	<b>478,604</b>	<b>574,308</b>	<b>10,749</b>	<b>585,057</b>

The statement of financial activities includes all gains and losses recognised in the year.  
The notes on pages 12 to 24 form part of these accounts.

Church On The Street Ministries  
Charity number 1187927  
Balance sheet as at 31 December 2023

	Note	2023	2022
		£	£
<b>Fixed assets</b>			
Tangible assets	13	326,459	255,008
Intangible assets	14	17,957	22,446
<b>Total fixed assets</b>		<b>344,416</b>	<b>277,454</b>
<b>Current assets</b>			
Debtors	15	11,548	35,481
Cash at bank and in hand		134,190	284,008
<b>Total current assets</b>		<b>145,738</b>	<b>319,489</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	16	(11,550)	(11,886)
<b>Net current assets</b>		<b>134,188</b>	<b>307,603</b>
<b>Total assets less current liabilities</b>		<b>478,604</b>	<b>585,057</b>
<b>Net assets</b>		<b>478,604</b>	<b>585,057</b>
<b>The funds of the charity:</b>			
Restricted income funds	17	73,166	10,749
Unrestricted income funds	18	405,438	574,308
<b>Total charity funds</b>		<b>478,604</b>	<b>585,057</b>

For the year in question, the charity was entitled to exemption from an audit under section 144 of the Charities Act 2011. The Charity Commission has not ordered an audit to be carried out under Section 146 of Charities Act 2011.

The notes on pages 12 to 24 form part of these accounts.

Approved by the trustees on 25 / 10 / 2024 and signed on their behalf by:



Alastair Barrie (Trustee)



Gavin Emberton (Treasurer, Trustee)

## **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Church On The Street Ministries meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

### **b Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **c Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

### **d Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

## Notes to the accounts for the year ended 31 December 2023 (continued)

**e Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of operating charity shops.
- Expenditure on charitable activities includes the costs of providing various activities and facilities undertaken to further the purposes of the charity.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**f Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

**g Tangible fixed assets**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold land and buildings	0%
Leasehold improvements	over the life of the remaining lease
Equipment, furniture and fittings	20%
Vehicles	20%

The freehold land and buildings relate to a church building and associated land acquired late in December 2022. The trustees have determined that the residual value (based on prices at the time of acquisition) of the building is not materially different from the carrying amount of the asset and the building has a very long useful life. Any depreciation is therefore immaterial. The freehold building will be subject to an annual impairment review going forward.

The freehold land is considered to have an indefinitely long useful life and as above no depreciation has been deemed required.

**h Intangible fixed assets**

Intangible fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Website	20%
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The development costs for the website have been capitalised as it is used both for public and beneficiary information about the charity's activities and services, and for fundraising. The charity generates considerable donation income via the website and so feels justified to capitalise its costs.

Notes to the accounts for the year ended 31 December 2023 (continued)

**i Stock**

The charity receives donations of clothing and other small household items which are sold at low cost to the general public through the charity shop. Estimating the fair value of donated goods for resale has been deemed impractical because of the volume of low-value items received and the associated costs of valuation have been deemed to outweigh the benefits of this information to users of the accounts and the charity. Hence the value to the charity of the donated goods sold is recognised as income when sold. The proceeds of sale have been categorised as 'Income from other trading activities' in the Statement of Financial Activities.

**j Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**k Cash at bank and in hand**

Cash at bank and cash in hand includes cash funds held at bank accounts and as petty cash.

**l Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**m Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**n Pensions**

Employees of the charity are entitled to join a defined contribution scheme. The charity's contribution is restricted to the contributions disclosed in note 9. There were outstanding contributions of £834 at the year end, and this was paid in January 2024.

**2 Legal status of the charity**

The charity is a charitable incorporated organisation registered with the Charity Commission and has no share capital. The registered office address is disclosed on page 1.

Church On The Street Ministries

Notes to the accounts for the year ended 31 December 2023 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2022 £</i>
Donations	178,033	10,500	188,533	270,803	4,897	275,700
Gift aid	11,646	2,500	14,146	25,579	-	25,579
Tithe	20,192	-	20,192	15,544	-	15,544
Grants	6,500	74,050	80,550	-	9,845	9,845
Donations in kind	3,500	-	3,500	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total</b>	219,871	87,050	306,921	311,926	14,742	326,668
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2022 £</i>
Charitable trading	24,976	-	24,976	15,760	-	15,760
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total</b>	24,976	-	24,976	15,760	-	15,760
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Church On The Street Ministries

Notes to the accounts for the year ended 31 December 2023 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Charity shops (and café income 2022)	75,365	-	75,365	69,280	-	69,280
Other income	-	-	-	128	-	128
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	75,365	-	75,365	69,408	-	69,408
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

6 Cost of raising funds

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Staff and volunteer costs	2,245	-	2,245	12,998	-	12,998
Card/donation processing fees	6,957	-	6,957	3,206	-	3,206
Charity shop premises costs	25,711	-	25,711	26,371	-	26,371
Cost of goods sold	-	-	-	3,832	-	3,832
Marketing and advertising	50	-	50	-	-	-
Printing, postage and stationery	-	-	-	321	-	321
Administrative and sundry expenses	105	-	105	1,293	-	1,293
Legal and Other Professional Fees	920	-	920	-	-	-
Telephone	1,271	-	1,271	1,574	-	1,574
Depreciation	1,378	-	1,378	18,388	-	18,388
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	38,637	-	38,637	67,983	-	67,983
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**Note:** The above costs are all related to the operation of two charity shops, and donation processing fees for the charity as a whole.

# Church On The Street Ministries

Notes to the accounts for the year ended 31 December 2023 (continued)

## 7 Analysis of expenditure on charitable activities

	2023 £	2022 £
Staff and volunteer costs	244,064	207,751
Marketing	5,847	10,918
Administrative and sundry expenses	7,930	7,681
Rent	65,408	47,193
Utilities	23,245	19,513
Repairs and maintenance	31,466	2,558
Insurance	3,306	1,681
Motor expenses	3,896	7,602
Telephone	3,754	2,728
Printing, postage and stationery	1,415	3,566
Charitable activities (various)	33,168	53,972
Church Service Expenses	1,798	2,651
Conference & Events	214	793
Counselling Support & Supervision	650	455
Training	-	2,363
Professional fees	17,846	22,151
Bank charges	1,116	1,066
Depreciation	29,955	4,545
Profit and loss on disposal of asset	-	10,717
	<hr/>	<hr/>
	475,078	409,904
	<hr/>	<hr/>
Restricted expenditure	24,633	3,993
Unrestricted expenditure	450,445	405,911
	<hr/>	<hr/>
	475,078	409,904
	<hr/>	<hr/>

## 8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023 £	2022 £
Depreciation	26,846	22,933
Loss/(profit) on disposal of fixed assets	-	10,717
Operating lease rentals:		
Property	77,006	49,406
Independent examiner's fee	1,980	1,800
	<hr/>	<hr/>

## Notes to the accounts for the year ended 31 December 2023 (continued)

**9 Staff costs**

Staff costs during the year were as follows:

	2023	2022
	£	£
Wages and salaries	215,065	198,000
Social security costs	16,375	9,211
Pension costs	4,178	3,571
	<u>235,618</u>	<u>210,782</u>

No employee had employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 12 (2022: 12).

The average full time equivalent number of staff employed during the period was 8 (2022: 9).

The key management personnel of the charity comprise the trustees, the Lead Pastor and the Operations Director. The total employee benefits of the key management personnel of the charity were £90,069 (2022: £86,854).

**10 Trustee remuneration and expenses, and related party transactions**

Neither the trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2022: Nil).

No trustee received travel and subsistence expenses during the year as part of their role as a trustee of the charity (2022: £Nil).

Aggregate donations from related parties were £760 (2022: £Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

There were no other related party transactions during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: nil).

**11 Government grants**

The government grants recognised in the accounts were as follows:

	2023	2022
	£	£
Pendle Borough Council	-	1,845
Lancashire County Council	-	3,000
NHS Lancashire and South Cumbria ICB	35,000	-
	<u>35,000</u>	<u>4,845</u>

There were no unfulfilled conditions and contingencies attaching to the grants.

## Notes to the accounts for the year ended 31 December 2023 (continued)

**12 Corporation tax**

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**13 Fixed assets: tangible assets**

	Freehold land and buildings £	Leasehold improvements £	Equipment, furniture and fittings £	Vehicles £	Total £
<b>Cost</b>					
At 1 January 2023	203,596	25,839	50,012	-	279,447
Additions	67,876	-	26,921	3,500	98,297
At 31 December 2023	271,472	25,839	76,933	3,500	377,744
<b>Depreciation</b>					
At 1 January 2023	-	12,919	11,520	-	24,439
Charge for the year	-	12,920	13,488	438	26,846
At 31 December 2023	-	25,839	25,008	438	51,285
<b>Net book value</b>					
At 31 December 2023	271,472	-	51,925	3,062	326,459
At 31 December 2022	203,596	12,920	38,492	-	255,008

# Church On The Street Ministries

## Notes to the accounts for the year ended 31 December 2023 (continued)

### 14 Fixed assets: intangible assets

	Website £
Cost	
At 1 January 2023	22,446
	<hr/>
At 31 December 2023	22,446
	<hr/> <hr/>
Depreciation	
At 1 January 2023	-
Charge for the year	4,489
	<hr/>
At 31 December 2023	4,489
	<hr/> <hr/>
Net book value	
At 31 December 2023	17,957
	<hr/> <hr/>
At 31 December 2022	22,446
	<hr/> <hr/>

### 15 Debtors

	2023 £	2022 £
Trade debtors	2,500	3,380
Other debtors	3,008	3,300
Prepayments and accrued income	6,040	28,801
	<hr/>	<hr/>
	11,548	35,481
	<hr/> <hr/>	<hr/> <hr/>

### 16 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	621	2,204
Other creditors and accruals	5,298	2,508
Deferred income	1,538	3,380
Taxation and social security costs	4,093	3,794
	<hr/>	<hr/>
	11,550	11,886
	<hr/> <hr/>	<hr/> <hr/>

# Church On The Street Ministries

## Notes to the accounts for the year ended 31 December 2023 (continued)

### 17 Analysis of movements in restricted funds

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2023 £
Alex Ferry Foundation	-	5,050	(5,050)	-	-
Benefact Trust *	-	8,000	-	-	8,000
Christmas donations	42	-	(42)	-	-
Duchy of Lancaster	-	3,000	-	-	3,000
Food Bank donations	2,876	-	(330)	-	2,546
Inspire - Change Grow Live	-	12,000	(4,629)	-	7,371
Lancashire County Council	2,290	-	(2,290)	-	-
Maurice & Hilda Laing Charitable Trust *	-	10,000	-	-	10,000
NHS Lancashire and South Cumbria ICB	-	35,000	(6,583)	-	28,417
Pendle Borough Council	1,038	-	(206)	-	832
Private donors *	-	13,000	-	-	13,000
Souter Charitable Trust	4,503	-	(4,503)	-	-
The Building Recovery in Communities (BRiC) Fund - via Red Rose Recovery Lancashire	-	1,000	(1,000)	-	-
<b>Total</b>	<b>10,749</b>	<b>87,050</b>	<b>(24,633)</b>	<b>-</b>	<b>73,166</b>

#### Note \*

The charity is raising further funds and plans to have new lifts installed during 2024.

#### Comparative period

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2022 £
Lancashire County Council	-	3,000	(710)	-	2,290
Souter Charitable Trust	-	5,000	(497)	-	4,503
Pendle Borough Council	-	1,845	(807)	-	1,038
Christmas donations	-	500	(458)	-	42
Food Bank donations	-	4,397	(1,521)	-	2,876
<b>Total</b>	<b>-</b>	<b>14,742</b>	<b>(3,993)</b>	<b>-</b>	<b>10,749</b>

## Church On The Street Ministries

Notes to the accounts for the year ended 31 December 2023 (continued)

Name of restricted fund	Description, nature and purposes of the fund
Alex Ferry Foundation	towards refurbishment costs of the medical room
Benefact Trust *	grant towards cost of new lift to give disability access
Christmas donations	individual donors, donations to provide a Christmas meal on Christmas Day at COTS
Duchy of Lancaster	grant towards purchasing of stock for the food bank
Food Bank donations	various donations towards the food bank operation
Inspire - Change Grow Live	recruitment of COTS administration staff to enable increase in treatment numbers for Burnley and Preston
Lancashire County Council	grant towards purchasing of stock for the food bank
Maurice & Hilda Laing Charitable Trust *	grant towards cost of new lift to give disability access
NHS Lancashire and South Cumbria ICB	grant funding towards Community Mental Health Transformation
Pendle Borough Council	grant funding to cover the costs of providing healthy hot meals to children on the Healthy Activities and Food (HAF) programme
Private donors *	donations towards cost of new lift to give disability access
Souter Charitable Trust	funding to cover the increased cost of purchasing perishable goods for use within the COTS Hub Café
The Building Recovery in Communities (BRiC) Fund - via Red Rose Recovery Lancashire	grant to contribute to costs of recovery programmes, contribution towards travel costs for "academy" students

# Church On The Street Ministries

Notes to the accounts for the year ended 31 December 2023 (continued)

## 18 Analysis of movement in unrestricted funds

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers £	As at 31 December 2023 £
General fund	239,300	320,212	(489,082)	8,547	78,977
Designated church refurbishment fund	80,000	-	-	(80,000)	-
Designated fixed asset reserve	255,008	-	-	71,453	326,461
	<u>574,308</u>	<u>320,212</u>	<u>(489,082)</u>	<u>-</u>	<u>405,438</u>

### Comparative period

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers £	As at 31 December 2022 £
General fund	651,108	397,094	(473,894)	(335,008)	239,300
Designated church refurbishment fund	-	-	-	80,000	80,000
Designated fixed assets fund	-	-	-	255,008	255,008
	<u>651,108</u>	<u>397,094</u>	<u>(473,894)</u>	<u>-</u>	<u>574,308</u>

### Name of

### unrestricted fund

### Description, nature and purposes of the fund

General fund

The free reserves after allowing for all designated funds

Designated church  
refurbishment fund

These funds had been set aside to cover the cost of refurbishing the church building. This has now been spent.

Designated property  
assets fund

The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.

# Church On The Street Ministries

## Notes to the accounts for the year ended 31 December 2023 (continued)

### 19 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2023 £
Tangible fixed assets	17,955	326,461	-	344,416
Net current assets/(liabilities)	61,022	-	73,166	134,188
Total	78,977	326,461	73,166	478,604
<b>Comparative period</b>				
	General fund £	Designated funds £	Restricted funds £	Total 2022 £
Tangible fixed assets	(57,554)	335,008	-	277,454
Net current assets/(liabilities)	296,854	-	10,749	307,603
Total	239,300	335,008	10,749	585,057

### 20 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2023 £	2022 £
Less than one year	23,496	49,733
One to five years	46,028	67,650
Over five years	-	-
	69,524	117,383