



| End of year – Treasurers Report | |
|--|---------------------------------|
| Reporting period | 1 March 2022 – 28 February 2023 |
| Report compiled by | Hannah Shaw, Treasurer |
| Chairs Approval | 16 April 2023 |

Quinn's Retreat has continued to perform very well during this reporting period. We have seen an increase in working capital of almost £30,000.

| | |
|---|------------|
| Financial position at the start of the reporting period | £58,727.37 |
| Total income in the reporting period | £69,297.71 |
| Total outgoings in the reporting period | £39,930.46 |
| Financial position at the end of the reporting period | £88,054.62 |

Donations, events and grants

Work on securing grants from various bodies has continued and has been very successful. Major grants in this reporting period included £9,000 from the National Lottery, £4,000 from the Screwfix Foundation and £7,000 from Anton Jurgen.

The last of the Holi events secured another £2,500 and the bank holiday weekend events at Shildon Carnival and the Stanhope 10K run raised £4,000.

Donations in this reporting period reached nearly £27,000 with the monthly average at £2,300.

Spending

Aside from ongoing costs to support our guests, and for upkeep and ongoing fixed costs for the caravans there have been a few major spends, highlighted below.

Following the success of the Great North run last year, where we paid for 10 charity places, we have spent £2,075 this year on 25 places – which should earn a large amount for the charity and will increase awareness in the North East and further afield.

We also spent on funded support to help us access grants, this included £4,000 to Carnival Funfairs (their share of the £10,000 national lottery grant) and £2,600 to NUDL (15% of the grants we received via their help).

This year, following a grant that was ringfenced for staff costs, we were able to employ Tracey for up to two days a week at the national living wage. This has been a real benefit to the charity.

Finally, Quinn's Retreat are proud to be taking the lead, along with Suzanne Howes, on the North East Speak Their Name Suicide Memorial Quilt project. We have



donated £4,2000 to the project, however this includes £1000 that was donated for the Quilt project via Quinn's Retreat from Karbon homes

Looking forward to next year

The fundraising places at the 2023 Great North Run give us an excellent opportunity to not only raise money but the publicise the charity.

The Stanhope 10K race have once again nominated us as their charity of choice.

NatWest Bank have nominated Quinn's Retreat as their charity of the year for all branches in the North East.

We have been donated £2,000 in credit to spend at an event at Blackwall Grange Hotel.

We will also have stands at Shildon alive, Fun For All and Coastella.

Year end accounts

Year-end accounts have been prepared ready for the annual report and are awaiting independent verification. This is required as total income has been greater than £25,000, however a full audit is not required and the person does not need to be a qualified accountant. The charities commission states that the examiner must have the skills and experience to carry out his or her responsibilities.

The board has re-appointed the same independent examiner as last year to undertake this work.

The date for submission of the annual report, including the verification is 10 months from year end, which will be 28 December 2022.

The board is asked to accept this report.

Cash flow forecast for period Feb 2020-March 2020

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| | | Q1 | |
|---|---------------------|------------------|------------------|
| | Budget for the year | March | April |
| Income | | | |
| Grants | | | |
| Donations | £10,000.00 | £1,136.61 | £1,355.40 |
| Events | £8,000.00 | £ 656.71 | £1,925.00 |
| Other | | | |
| Total | ### | ### | ### |
| Expenditure | | | |
| Caravan | £2,000.00 | £ 462.64 | £ 180.00 |
| Ground rent | £8,500.00 | | |
| Electricity | £250.00 | | |
| Gas | £350.00 | | |
| Insurance | £400.00 | | |
| Fixtures and Fittings | £500.00 | | |
| Guest costs | £6,500.00 | £ 389.08 | £ 853.25 |
| Wages | | | |
| North East Speak Their Name | £1,000.00 | | |
| Quilt | | | |
| Office Costs | £500.00 | | |
| Volunteer costs | £300.00 | | £ 210.42 |
| Publicity and Fundraising | £1,000.00 | £ 257.50 | £ 290.04 |
| Administration | £200.00 | | |
| Total out | £21,500.00 | £1,109.22 | £1,533.71 |
| Net in or out in the month | -£3,500.00 | -£684.10 | ### |
| | | | |
| Bank balance start of the month | | ### | ### |
| Bank balance at the end of the month | | ### | ### |
| Month end bank balance | | ### | ### |
| Month end PayPal balance | | | |
| Month end petty cash | £ - | £ - | £ - |
| RESERVE | £ 4,250.00 | £4,250.00 | £4,250.00 |
| WORKING CAPITAL | | ### | ### |

| | Q2 | | | Q3 | | |
|----------------|------------------|----------------|------------------|------------------|------------------|--|
| May | June | July | August | September | October | |
| | | | | | | |
| £9,286.00 | £1,000.00 | £1,000.00 | | | £4,000.00 | |
| £4,748.25 | £2,354.02 | £1,929.27 | £3,132.10 | £4,431.04 | £1,549.26 | |
| | | | | £3,841.00 | | |
| | | | | | | |
| ### | ### | ### | ### | ### | ### | |
| | | | | | | |
| £ 321.32 | | £ 38.00 | £ 133.58 | £ 83.04 | £ 225.00 | |
| | | | | | | |
| £ 0.63 | | £ 2.53 | | | | |
| £ 61.27 | | £ 66.84 | | | £ 180.00 | |
| £ 81.92 | | | £ 176.01 | | £ 290.55 | |
| | | | | | £ 19.00 | |
| £ 205.80 | £ 269.99 | £ 162.62 | £ 382.06 | £ 770.25 | £ 149.16 | |
| | | | | £4,096.00 | £ 572.00 | |
| | | | | | £1,015.00 | |
| £ 83.65 | £ 603.28 | £ 158.83 | | £ 474.37 | | |
| | | £ 205.11 | | £ 91.90 | | |
| | £ 122.25 | | £ 546.67 | £ 532.67 | | |
| £ 6.00 | £5,478.74 | | | | | |
| £760.59 | £6,474.26 | £633.93 | £1,238.32 | £6,048.23 | £2,450.71 | |
| ### | £3,120.24 | ### | ### | ### | ### | |
| | | | | | | |
| ### | ### | ### | ### | ### | ### | |
| ### | ### | ### | ### | ### | ### | |
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| ### | ### | ### | ### | ### | ### | |
| | | | | | | |
| £ - | £ - | | £ 80.00 | £ 200.00 | £ 200.00 | |
| £4,250.00 | £4,250.00 | £4,250.00 | £4,250.00 | £4,250.00 | £4,250.00 | |
| ### | ### | ### | ### | ### | ### | |

| | Q4 | | | | |
|-----------|-----------|-----------|-----------|---------|------------|
| November | December | January | February | Total | TD positio |
| | | | | | |
| £1,000.00 | ### | £7,000.00 | | ### | |
| £1,260.41 | £1,919.39 | £1,687.34 | £1,292.70 | ### | ### |
| | | | | ### | ### |
| | | | £2,117.00 | ### | |
| ### | ### | ### | ### | ### | £51,297.71 |
| | | | | | |
| £ 95.00 | £ 105.73 | £ 241.99 | £ 159.87 | ### | £46.17 |
| £8,260.00 | | | | ### | -£240.00 |
| £ 5.70 | | | £ 6.12 | £14.98 | -£235.02 |
| £ 250.13 | | | £ 413.90 | £972.14 | £622.14 |
| | | | £ 90.72 | £639.20 | £239.20 |
| | | | | £19.00 | -£481.00 |
| £ 298.81 | £ 173.09 | £ 168.30 | £ 120.47 | ### | -£2,557.12 |
| £ 112.00 | £1,120.00 | | £ 588.59 | | |
| £1,100.00 | | | £2,117.00 | | |
| | £ 431.00 | | £ 256.45 | ### | £1,507.58 |
| £ 210.42 | | | | £717.85 | £417.85 |
| | £ 335.80 | £ 3.40 | £ 42.00 | ### | £1,130.33 |
| | £2,075.00 | £ 900.00 | | ### | £8,259.74 |
| ### | £4,240.62 | £1,313.69 | £3,795.12 | ### | ### |
| £8,071.65 | ### | ### | £385.42 | | |
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| ### | ### | ### | ### | | |
| ### | ### | ### | ### | | |

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|-----------|-----------|-----------|-----------|
| ### | ### | ### | ### |
| | | | |
| £ 200.00 | £ 200.00 | £ 200.00 | £ 220.00 |
| £4,250.00 | £4,250.00 | £4,250.00 | £4,250.00 |
| ### | ### | ### | ### |

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| Quinn's Retreat Period 03/2020-02/2021 | |
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Quinn's Retreat
Period 03/2020-02/2021

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| | Budget for the year | March | April | May | June | July | August | ### | October | November | December | January | February | Total |
|---|---------------------|---|--------------|------------|------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Income | | | | | | | | | | | | | | |
| Grants | | Bank account not open due to COVID19 delays | | £ - | £ - | £ - | £ - | £ - | £ - | £ - | | | | £0.00 |
| Donations | | | ### | £ 6,641.00 | £ 2,737.65 | £ 3,813.61 | £ 2,619.41 | £ 1,006.29 | £ 2,328.17 | £ 1,421.89 | £ 2,762.56 | £ 1,734.54 | | ### |
| Events | | | | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | | £0.00 |
| Other | | | | ### | £ - | £ - | £ - | £ - | £ 50.00 | £ - | £ - | £ - | | |
| Total | | £0.00 | £0.00 | ### | £6,641.00 | £2,737.65 | £3,813.61 | £2,619.41 | £1,006.29 | £2,328.17 | £1,421.89 | £2,762.56 | £1,734.54 | ### |
| Expenditure | | | | | | | | | | | | | | |
| Caravan | ### | £ - | £ - | £ - | £ 5,000.00 | £ 6,995.00 | £ - | £ - | £ - | £ - | £ - | £ - | £ - | ### |
| Ground rent | £3,500.00 | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ 3,300.00 | £ - | £ - | £ - | ### |
| Electricity | £500.00 | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ 57.29 | £ - | £ - | £ - | £57.29 |
| Gas | £280.00 | £ - | £ - | £ - | £ - | £ - | £ 70.00 | £ - | £ - | £ - | £ - | £ - | £ - | £70.00 |
| Insurance | £400.00 | £ - | £ - | £ - | £ - | £ - | £ 185.24 | £ - | £ - | £ - | £ - | £ - | £ - | £185.24 |
| Fixtures and Fittings | £2,500.00 | £ 646.48 | | | £ - | £ 412.22 | £ 78.00 | £ 259.56 | £ 21.45 | £ 33.32 | £ 350.00 | £ 8.98 | £ - | ### |
| Guest costs | £3,000.00 | £ - | | | £ - | £ - | £ 36.06 | £ 116.43 | £ 182.78 | | £ 43.99 | £ 40.00 | £ 10.46 | £429.72 |
| Office Costs | £250.00 | £ - | | | £ - | £ - | £ - | £ - | £ 26.00 | £ - | £ - | £ - | £ 35.95 | £61.95 |
| Volunteer costs | £300.00 | £ - | | | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £0.00 |
| Publicity and Fundraising | £1,000.00 | £ - | | | £ - | £ - | £ - | £ - | £ - | £ 160.00 | £ - | £ - | £ - | £160.00 |
| Administration | £200.00 | £ - | | | £ - | £ - | £ - | £ - | £ - | £ 54.00 | £ - | £ 7.99 | £ - | £61.99 |
| Total out | ### | £646.48 | | | £5,000.00 | £7,407.22 | £369.30 | £375.99 | £230.23 | £3,604.61 | £393.99 | £56.97 | £46.41 | ### |
| Bank balance start of the month | | £ - | | | £8,937.00 | ### | ### | ### | ### | ### | ### | ### | ### | |
| Bank balance at the end of the month | | -£646.48 | | | ### | £ 5,908.43 | ### | ### | ### | ### | ### | ### | ### | |

[Threaded comment]
Your version of Excel allows you to read this threaded comment; however, any edits to it will get removed if the file is opened in a newer version of Excel. Learn more: <https://go.microsoft.com/fwlink/?linkid=870924>

Comment:
Expenditure occurred

| | Yr 1 | Yr 2 |
|---------------------------|---------|---------|
| Budget line | 20/21 | 21/22 |
| Caravan | ### | ### |
| Ground rent | ### | ### |
| Electricity | £500.00 | £250.00 |
| Gas | £280.00 | £350.00 |
| Insurance | £400.00 | £400.00 |
| Fixtures and Fittings | ### | £500.00 |
| Wages | | |
| Guest costs | ### | ### |
| Office Costs | £250.00 | £250.00 |
| Volunteer costs | £300.00 | £300.00 |
| Publicity and Fundraising | ### | ### |
| Administration | £200.00 | £200.00 |
| Total | ### | ### |

| |
|----------------|
| Yr 3 |
| 22/23 |
| ### |
| ### |
| £500.00 |
| £700.00 |
| £800.00 |
| £500.00 |
| ### |
| ### |
| £500.00 |
| £300.00 |
| ### |
| £200.00 |
| ### |



Quinn's Retrea Petty Cash

| Date | Details | Cash In | Cash Out |
|--------------|---------|---------|----------|
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| Total Claims | | | |

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| Quinn's Retreat Volenteer Expenses | | | | | | | |
|---------------------------------------|----------------|--------------|---------|------|------------|-----|-------|
| Date | Volunteer Name | Claim Number | | | Authorised | | Total |
| | | | Claimed | Paid | 1st | 2nd | |
| | | | | | | | £ - |
| | | | | | | | £ - |
| | | | | | | | £ - |
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| | | | | | | | £ - |
| Total Claims | | | | | | | £ - |

| No | Item |
|----|---|
| 1 | 6 Berth Caravan Registration number including all standard fixtures, beds, fitted wardrobes, fitted sofa's, kitchen units, TV unit and outside decking. |
| 2 | Upright hoover |
| 3 | Handheld hoover |
| 4 | LG TV |
| 5 | Large upright Fan |
| 6 | DVD player |
| 7 | Curtains in all rooms |
| 8 | White table and four chairs |
| 9 | Small side table |
| 10 | White coffee table |
| 11 | Scatter cushions and covers |
| 12 | Decorative bunting |
| 13 | Microwave |
| 14 | Fridge freezer |
| 15 | Caravan oven and hob |
| 16 | Various prints in frames |
| 17 | Mirrors x 3 |
| 18 | Bedside lamps x 3 |
| 19 | Bedside table x 2 |
| 20 | Dressing table |
| 21 | Freestanding bathroom unit |
| 22 | Bathroom cabinet with mirror |
| 23 | Single duvets x |
| 24 | Double duvets x |
| 25 | Single bed sheets and duvets x |
| 26 | Double duvets and sheets x |
| 27 | Cutlery 12 x full place settings, fork, knife, spoon, tea |
| 28 | spoons, 12 x full place settings, large plate, side plate, bowl |
| 29 | Cooking utensils |
| 30 | Oven tray x |
| 31 | Pizza tray |
| 32 | Tea, coffee, sugar pots |
| 33 | Mason jars |
| 34 | Utensil pot |
| 35 | Mugs x |

| | |
|----|-------------------------------|
| 36 | Glasses (tumbler) x |
| 37 | Glasses (wine) x |
| 38 | Hamper basket |
| 39 | Dog bowls |
| 40 | Dog bed |
| 41 | Outdoor table and four chairs |
| 42 | Outdoor storage chest |
| 43 | BBQ |
| 44 | Outside solar lights |
| 45 | Quinns Retreat sign |
| 46 | |
| 47 | |
| 48 | |



Quiz Assessment

Location

Plot 56 Riverside View, Barnard Castle

Plot 56 Riverside View, Barnard Castle

Plot 56 Riverside View, Barnard Castle

Plot 56 Riverside View, Barnard Castle

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Plot 56 Riverside View, Barnard Castle

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inn's Retreat Asset Register

| Date of acquisition | Method of acquisition |
|---------------------|-----------------------|
| 3/1/2020 | Bought Used |
| 3/1/2020 | Donated New |
| 3/1/2020 | Bought New |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Bought New |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Donated New |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |
| 3/1/2020 | Bought New |
| 3/1/2020 | Bought Used* |
| 3/1/2020 | Bought New |
| 3/1/2020 | Bought New |
| 3/1/2020 | Bought New |
| 3/1/2020 | Bought New |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Donated Used |
| 3/1/2020 | Bought New |
| 3/1/2020 | Donated New |
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| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |

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| 3/1/2020 | Donated New |
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| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |
| 3/1/2020 | Donated New |
| | Bought New |
| | |
| | |
| | |

*items included in purchase of caravan
but that have a separate cost to replace

| Cost to replace | Replacement schedule |
|-----------------|---|
| £25,000.00 | 2025 |
| £250.00 | 2025 |
| £250.00 | 2025 |
| £200.00 | 2023 |
| £170.00 | 2025 |
| £40.00 | 2023 |
| £200.00 | 2025 |
| £250.00 | 2023 |
| £20.00 | 2025 |
| £40.00 | 2025 |
| £100.00 | 2025 |
| £20.00 | 2025 |
| £50.00 | 2025 |
| £200.00 | 2025 |
| £500.00 | 2021 |
| £50.00 | 2030 |
| £50.00 | 2025 |
| £20.00 | 2030 |
| £30.00 | 2025 |
| £50.00 | 2025 |
| £20.00 | 2025 |
| £20.00 | 2025 |
| £50.00 | 2022 |
| £100.00 | 2022 |
| £50.00 | 2021 |
| £200.00 | 2021 |
| £50.00 | 2021 |
| £100.00 | Yearly expect to replace up to 1/4 of items |
| £20.00 | Yearly expect to replace up to 1/4 of items |
| £10.00 | Yearly expect to replace up to 1/4 of items |
| £5.00 | Yearly expect to replace up to 1/4 of items |
| £15.00 | 2025 |
| £15.00 | Yearly expect to replace up to 1/4 of items |
| £5.00 | 2025 |
| £20.00 | Yearly expect to replace up to 1/4 of items |

| | |
|--------------------|---|
| £20.00 | Yearly expect to replace up to 1/4 of items |
| £15.00 | Yearly expect to replace up to 1/4 of items |
| £30.00 | 2025 |
| £5.00 | 2025 |
| £10.00 | 2022 |
| £300.00 | 2025 |
| £70.00 | 2030 |
| £30.00 | 2025 |
| £15.00 | 2022 |
| £80.00 | 2030 |
| | |
| | |
| | |
| £ 28,745.00 | |

| No | Item |
|----|---|
| 1 | 8 Berth Caravan Registration number including all standard fixtures, beds, fitted wardrobes, fitted sofa's, kitchen units, TV unit and outside decking. |
| 2 | Upright hoover |
| 3 | Samsung TV |
| 4 | Large upright Fan |
| 5 | Curtains in all rooms |
| 6 | Dining table and four chairs |
| 7 | Coffee table |
| 8 | Scatter cushions and covers |
| 9 | Microwave |
| 10 | Dishwasher |
| 11 | Fridge freezer |
| 12 | Caravan oven and hob |
| 13 | Various prints in frames |
| 14 | Mirror |
| 15 | Bedside table x 2 |
| 16 | Bathroom cabinet with mirror |
| 17 | Single duvets x 4 |
| 18 | Double duvets x 2 |
| 19 | Single bed mattress protectors x 4 |
| 20 | Double bed mattress protectors x 2 |
| 21 | Pillow protectors x 12 |
| 22 | Cutlery 12 x full place settings, fork, knife, spoon, tea |
| 23 | crockery 12 x full place settings, large plate, side plate, bowl |
| 24 | Cooking utensils |
| 25 | Oven tray x |
| 26 | Pizza tray |
| 27 | Tea, coffee, sugar pots |
| 28 | Mason jars |
| 29 | Utensil pot |
| 30 | Mugs x |
| 31 | Glasses (tumbler) x |
| 32 | Glasses (wine) x |
| 33 | Hamper basket |
| 34 | Outdoor table and four chairs |
| 35 | Outdoor storage chest |

| | |
|----|---------------------------|
| 36 | BBQ |
| 37 | Outside solar lights |
| 38 | Dyllon's Den sign |
| 39 | Small TV (master bedroom) |
| 40 | |
| 41 | |
| | |

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|--|
| Birchwood 105, Wild Rose Park, Appleby |
| Birchwood 105, Wild Rose Park, Appleby |
| Birchwood 105, Wild Rose Park, Appleby |
| Birchwood 105, Wild Rose Park, Appleby |
| |
| |
| TOTAL CAPITAL ASSETS |



inn's Retreat Asset Register

| Date of acquisition | Method of acquisition |
|---------------------|-----------------------|
| 11/1/2021 | Bought Used |
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
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| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought New |
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| 11/1/2021 | Bought New |
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Donated New |
| 11/1/2021 | Bought New |
| 11/1/2021 | Donated New |
| 11/1/2021 | Bought Used* |
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought New |
| 11/1/2021 | Donated New |
| 11/1/2021 | Donated Used |
| 11/1/2021 | Bought New |

| | |
|-----------|--------------|
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought New |
| 11/1/2021 | Bought New |
| 11/1/2021 | Donated Used |
| | |
| | |
| | |

*items included in purchase of caravan
but that have a separate cost to replace

| Cost to replace | Replacement schedule |
|-----------------|---|
| £65,000.00 | 2025 |
| £250.00 | 2025 |
| £200.00 | 2023 |
| £170.00 | 2025 |
| £200.00 | 2025 |
| £250.00 | 2023 |
| £40.00 | 2025 |
| £100.00 | 2025 |
| £50.00 | 2025 |
| | |
| £200.00 | 2025 |
| £500.00 | 2021 |
| £50.00 | 2030 |
| £50.00 | 2025 |
| £30.00 | 2025 |
| £20.00 | 2025 |
| £50.00 | 2022 |
| £100.00 | 2022 |
| £50.00 | 2021 |
| £200.00 | 2021 |
| | |
| £50.00 | 2021 |
| £100.00 | Yearly expect to replace up to 1/4 of items |
| £20.00 | Yearly expect to replace up to 1/4 of items |
| £10.00 | Yearly expect to replace up to 1/4 of items |
| £5.00 | Yearly expect to replace up to 1/4 of items |
| £15.00 | 2025 |
| £15.00 | Yearly expect to replace up to 1/4 of items |
| £5.00 | 2025 |
| £20.00 | Yearly expect to replace up to 1/4 of items |
| £20.00 | Yearly expect to replace up to 1/4 of items |
| £15.00 | Yearly expect to replace up to 1/4 of items |
| £30.00 | 2025 |
| £300.00 | 2025 |
| £70.00 | 2030 |

| | |
|--------------------|------|
| £30.00 | 2025 |
| £15.00 | 2022 |
| £80.00 | 2030 |
| | |
| | |
| | |
| £ 68,310.00 | |

Quinn's Retreat - Charity Number: 1187899

Independent Examination - Accounts ending 28th February 2023

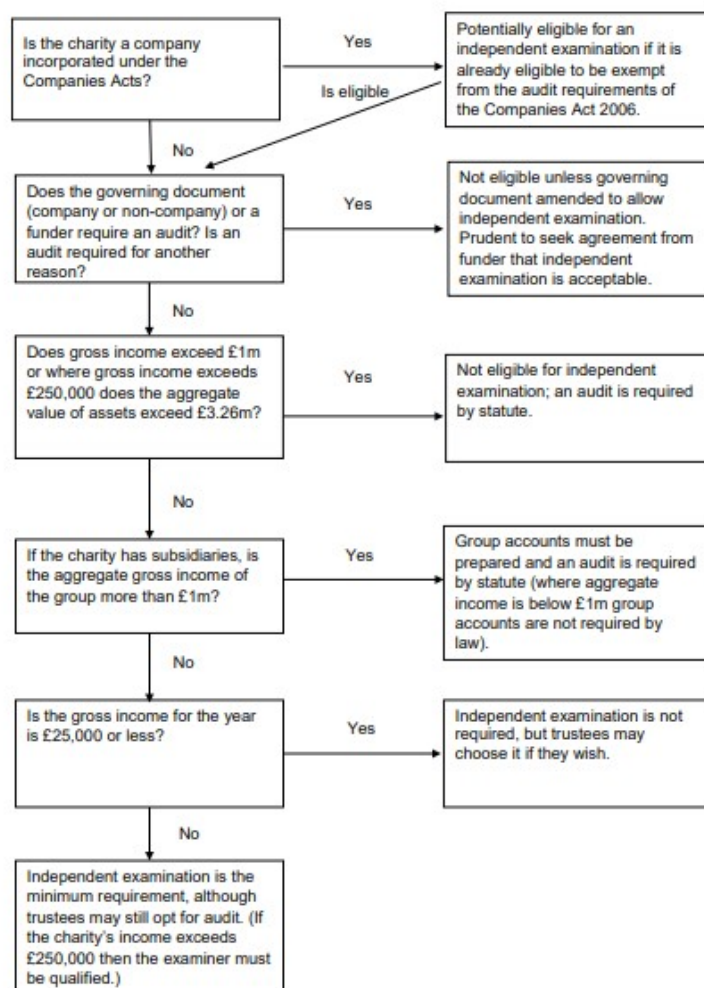
Independent Examiner: Sharon Louise Dewhurst

As this is an independent examination and not a full audit, it is not necessary to hold any qualifications to carry out this examination as the charity's gross income is less than £250,000 as confirmed by the payments, receipts and bank statements. I am employed as a SAP Finance Functional Specialist, having worked in various roles within Financial Accounting for 30 years. It is therefore reasonable that I should have sufficient skills to carry out this independent examination. I do not have any further connections with the Quinn's Retreat Charity.

I can confirm that I have based this independent examination upon the third party evidence provided to me by the trustees of Quinn's Retreat.

Direction 1: check whether the charity is eligible to have an independent examination.

Appendix 1: Flowchart: charity eligibility requirements for independent examination



Gross Income - £69,297.71

The definition of gross income for a charity depends on the form of accounts prepared.

For receipts and payments accounts – gross income is the total receipts recorded in the statement of accounts from all sources excluding the receipt of any endowment, loans and proceeds from the sale of investments or fixed assets.

| Bank/Paypal Statements | Money In |
|-------------------------------|-------------------|
| February 2023 | £3,409.70 |
| January 2023 | £8,687.34 |
| December 2022 | £12,595.60 |
| November 2022 | £2,260.41 |
| October 2022 | £5,549.26 |
| September 2022 | £8,272.04 |
| August 2022 | £3,132.10 |
| July 2022 | £2,929.27 |
| June 2022 | £3,354.02 |
| May 2022 | £14,034.25 |
| April 2022 | £3,280.40 |
| March 2022 | £1,793.32 |
| Total | £69,297.71 |

Quinn's Retreat is not a parent charity and has no subsidiaries

| The examiner is required to check that: | Checked |
|--|----------------|
| An examination is required under section 145(1) of the Charities Act 2011 | Yes |
| Section 144(1) [audit] of the Charities Act 2011 does not apply to the charity | Yes |
| The current thresholds for audit are not exceeded. These thresholds are currently set out in section 144 of the Charities Act 2011 as amended by the Charities Act 2011 (Accounts and Audit) Order 2015 | Yes |
| Where the charity is a small company charity, it is exempt from audit in accordance with section 477 of the Companies Act 2006 | Yes |
| Where the accounts are prepared on a receipts and payments basis under section 133 of the Charities Act 2011, that the charity trustees have elected to prepare accounts under this sub-section | Yes |
| If the charity has subsidiaries, the group income is below the threshold for the preparation of group accounts (section 138 of the Charities Act 2011). The current threshold is specified in The Charities Act 2011 (Group Accounts) Regulations 2015 | N/A |

Direction 2: Check for an conflict of interest that prevents the examiner from carrying out their independent examination

I can confirm that I am not a member of the charity. I am not involved in any day to day activities of Quinn's retreat. I do not believe I have any conflict of interest nor would it be perceived that I am not independent in carrying out this report.

Direction 3: Record your independent examination

This document is a record of the independent examination.

Direction 4: Plan your independent examination

I am confident I understand the nature of the charity, what the charity aims to do and how they plan to do it. The Trustees of Quinn's Retreat have provided Treasurer's reports; which include minutes from the AGM, budget setting and budget reports that clearly demonstrate what the charity is trying to achieve.

Direction 5: Check that the accounting records are kept to the required standard

Quinn's Retreat have provided up to date account information including bank statements dating back to March 2022 and receipts for transactions. The budget reports detail the assets held, how their budget held up against actual yearly costs and the proposed budget for the forthcoming year including assumed income and expenditure.

Direction 6: Check that the accounts are consistent with the accounting records

I can confirm that I have reviewed the receipts provided against the bank statements provided from March 2022 to February 2023 and feel these records have been maintained in accordance with section 386 of the Companies Act 2006.

Direction 7: N/A

Direction 8: Check the reasonableness of the significant estimates, judgements and accounting policies used in accounting for the types of fund held and in the preparation of the accounts.

Receipts and payments accounts have been provided. It is my judgement that the bank statements are reflective of the receipts and payments provided. Many donations are provided from facebook or bank transfers and there is no further evidence of these payments in but nor would I expect there to be. The donations are reasonable and what you would expect.

Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals

basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.

The trustees have provided a Budget Report for the forthcoming year, all of which seems reasonable and appropriate. It is my belief the trustees have considered the financial circumstances of the charity at the end of the reporting period.

Direction 10: Check the form and content of the accounts

Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

Query raised regarding employment of Tracey as Treasurers Report indicated this as being one day per week, but wage slips indicate that she is working on average 2 days a week. These hours were confirmed as necessary to prepare for the events that took place over the Spring/Summer months notably, Shildon Carnival and Stanhope 10k run.

Direction 12: Compare the trustees' annual report with the accounts.

I have found nothing I wish to investigate further. All transactions are clearly stated and easy to follow.