

Annual General Meeting 2022

Date: 26th September 2022

Time: 18:00

Location: Public Online Meeting

Attendance List

- Mavis Davis (**Chairperson**)
- Tabitha Large (**Sectary**)
- Robert Morrison (**Treasurer**)
- Milk Morrison (**Payroll & HMRC**)
- Vera Morrison (**Founder Member**)
- Emma (**Kiddies World Manager**)
- Bec (**Kiddies World Play Worker**)
- Lindsey Biddle (**Kiddies World Play Worker**)
- Helen Prince
- Leah Corbett
- Lianne Wilkins
- Dawn Evens
- Vicky Griffiths

Apologies

- Christen Griffiths (**Responsible Person**)
- Lisa Williams

AGM Declaration

The 2022 has sufficient members to declare this meeting **VALID** and all elections will stand.

Approval of 2021 AGM Minute

Following the 2021 AGM copies of the minuets where distributed to everyone in attendance. A second copy was resent ahead of the 2022 AGM to all committee members.

Comments:

- RM – Section 9 of the minutes contained reference to personal information that should been either removed, hidden or depersonalised.
 - EM – This information was important and confirmed with individual before publication.

Proposer:	Mavis
Seconded:	Emma
Rejection:	{None}

Chairpersons Report

Kiddies World Chairperson opened by welcoming everyone to the meeting and explaining how attending this public AGM help Kiddies World shape its future and continue to develop.

Mavis then went on to explain about the staff changes and welcome the new team. Finally, she spoke about how Kiddies World has focused on staff training this year, to help maintain the exacting standards parents expect from Kiddies World.

Secretary's Report

The secretary thanked everyone for their help over the year and reported that she had no significant items to issues to report.

Financial Report

(Data taken from the annual accounts)

Account Report 2020/21

Turnover

Accounts	2021	2020
Subs Payments	£15,848	£11,689
Early Entitlement, Assisted Places & Flying Start	£64,225	£53,841
Fund Raising	£324	£41
HMRC – Job Retention Scheme	£2,829	£9,783
Sub Total	£83,226	£75,354

Administration Expenses

Accounts	2021	2020
Wages & Salaries	£64,505	£61,315
Staff Pension Costs	£4,600	£3,278
Staff Training	£429	£256
Uniform Costs	£670	£82
Insurance & Membership	£673	£430
Lighting & Heating	£1,990	-
Cleaning	-	£593
Repair & Maintenance	£7,126	£945
Consumables	£1,442	£1,222
Printing, Postage & Stationary	£120	£136
Telephone	£729	£602
Accounts & Professional Fees	£276	£304
Sundry Expenses	£42	£159
Toys & Equipment	£4,181	£1,005
Depreciation	£163	£181
Sub Total	(£68,946)	(£70,510)

Accounts Overview

Accounts	2021	2020
Turnover (<i>Table 1</i>)	£83,226	£55,354
Administration Expenses (<i>Table 2</i>)	(£86,946)	(£70,510)
Operating (Loss) / Profit	(£3,720)	£2,844
Other Income (Bank Interest)	£2	£6
Years Net (Loss) / Profit	(£3,718)	£4,852

Overview

Accounts	2021	2020
Fixed Assists (<i>Tangible Assists</i>)	£112	£275
Current Assists (<i>Cash at Bank/In-Hand</i>)	£22,038	£25,593
Net Current Assists	£22,038	£25,593
Capital Account	£25,868	£21,016
Profit/Loss (<i>Table 3</i>)	(£3,718)	£4,852
Total	£22,150	£25,868

Current Position 2021/22

Bank Accounts

Accounts	2021	2022
Current Account	£4668	£3065
Savings Account	£20,252	£25,262
Other Cash Holding	<i>n/a</i>	£403

Session Numbers

Sessions	2021	2022
Rap Around	23	16
Flying Start	0	6
Paying (30h)	16	12
Paying	6	9
Early Education (<i>Jan-23</i>)	6	9

Sessions	2021	2022
Staff Numbers (<i>Non-Funded</i>)	6	6
Staff Numbers (<i>Funded 1-to-1</i>)	0	1
Children Numbers	29	36

Committee Elections

All current postholders stood for re-election. No other nomination was received ahead of the meeting nor called out during the election.

Election Results

Chairperson

Nominated:	Mavis Davis
Proposer:	Mike
Seconded:	Tabitha

Secretary

Nominated:	Tabitha Large
Proposer:	Mavis
Seconded:	Mike

Treasurer

Nominated:	Robert Morrison
Proposer:	Tabitha
Seconded:	Mavis

Note: The position of “**Payroll & HMRC**” was not up for election, as this position requires the postholder to be registered with HMRC. Mr Mike Morrison a founder member of Kiddies World currently is our nominated person.

AOB

- **Emma** – Requested that the new committee investigate the possibility of recruiting a part time office administrator to help with basic admin tasks and a backup play worker in the setting.
 - A business plan should be prepared and presented to the committee for consideration
- **Robert** – Proposed to restructure key staffs pay method to a fixed monthly payment with an annual adjustment, feedback from staff during exiting interviews.
 - A business plan should be prepared and presented to both the committee and staff for consideration
- **Robert** – During the next year Kiddies World should focus on:
 - Reviewing its Staff Succession Planning.
 - Update and amend its Data Protection policy to include a password register and data storage methods.
 - Introduce regular communication to stakeholders, including methods of feedback and discussion forums.
 - Need to increase our presence in the local community, including utilising free social media platforms.

- **Mike** – Asked how we are monitoring costs to prevent losses in 2022?
 - **Robert** – We have introduced a new cashflow forecasting tool that will track income and expenditure over the year. This tool should allow us to forecast our position giving us a better view of our finances.

Meeting Closed

The chairperson thanked everyone for attending the AGM, before closing the meeting at 18:30. Dates for the next meeting will be published by our secretary in due course.

KIDDIES WORLD
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

KIDDIES WORLD

CHARTERED ACCOUNTANTS' REPORT TO THE PROPRIETOR ON THE UNAUDITED ACCOUNTS OF KIDDIES WORLD

This report is made to the Charity's Board of Trustees, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Charity's Board of Trustees, that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. to the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Board of Trustees, as a body, for this report.

You have approved the accounts for the year and have acknowledged your responsibility for them and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

Morris Cook

10 May 2022

Chartered Accountants

Bryn Estyn
East Street
Llangollen
LL20 8RB

KIDDIES WORLD

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

		2021		2020
	£	£	£	£
Turnover				
Subs		15,848		11,689
Early entitlement, assisted places and flying start		64,225		53,841
Fund raising		324		41
HMRC job retention scheme		2,829		9,783
		83,226		75,354
 Administrative expenses				
Wages and salaries	64,505		61,315	
Staff pension costs	4,600		3,278	
Staff training	429		256	
Uniform costs	670		82	
Insurance and membership	673		430	
Light and heat	1,990		-	
Cleaning	-		593	
Repairs and maintenance	7,126		945	
Consumables	1,442		1,222	
Printing, postage and stationery	120		136	
Telephone	729		602	
Accountancy and professional fees	276		304	
Sundry expenses	42		159	
Toys and equipment	4,181		1,005	
Depreciation	163		183	
		(86,946)		(70,510)
 Operating (loss)/profit				
		(3,720)		4,844
 Other income				
Bank interest received		2		8
 Net (loss)/profit for the year	4.47%		6.44%	
		(3,718)		4,852

KIDDIES WORLD

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	1		112		275
Current assets					
Cash at bank and in hand		22,038		25,593	
Net current assets			22,038		25,593
Total assets less current liabilities			22,150		25,868
Capital account					
At 1 January 2021			25,868		21,016
(Loss)/Profit for the year			(3,718)		4,852
			22,150		25,868

In accordance with the engagement letter, I approve the accounts set out on pages 3 2 to 5. I acknowledge responsibility for the accounts and for providing Morris Cook with all information and explanations necessary for its compilation.

Emma Davies

Date : 5 March 2022

KIDDIES WORLD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Tangible fixed assets

	Plant, machinery & computer equipment £	Fixtures, fittings & equipment £	Total £
Net book value			
At 1 January 2021 & at 31 December 2021	234	224	458
Depreciation			
At 1 January 2021	116	67	183
Charge for the year	116	47	163
At 31 December 2021	232	114	346
Net book value			
At 31 December 2021	2	110	112
At 31 December 2020	118	157	275

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