

AGM Minutes 10/2/22

Attendees

Mark, Heidi, Cara, Nicola, Becca, Angela, Tracy, Mandy - Apologies from Jayne

Previous minutes

These were agreed and signed by Mark, Heidi and Cara

Resignation

Simon has resigned as a Trustee and Volunteer – **ACTION BECCA** to remove from Charity commission

Incident in large hall

Mark explained he had been to the VH to apologise, and this was accepted. The damage was minimal and repaired at no cost. It was identified that the person that caused the damage was from MMA not CYC but done in CYC time

Review of 2021

Despite Covid the CYC performed exceptionally well, and membership grew slightly.

The tuck shop was formed and is now well established and helps towards the income.

We are in a good financial position, and it was agreed Heidi would provide an end of financial year report by the 31/3/22 – **ACTION HEIDI**

More equipment was added such as the air hockey and items such as table tennis balls re stocked.

A big thank you to all volunteers for all your efforts in 2021

Plans for 2022

Mark gave his suggestions for 2022, which involved returning the CYC to what it was set up for, main points as follows

- No pre CYC activities
- Hours to change to 17:45 – 19:00 Juniors and 19:10 – 20:30 seniors - with 10 minutes either side to set up/put away
- Use the large hall twice a month for indoor tennis/dodge ball or any other activity felt would improve the overall experience
- Cook own pizza/chips each week to save on costs

- - keep "subs" at £2

After a discussion it was agreed this was the best way forwards

Roles 2022

Chair - Mark

Finance - Heidi

Secretary - Becca - big thanks to Cara for doing this since we started

Purchase of tuck/drinks - Tracy (1) Heidi (2)

Garden upkeep/planting - Cara (1) Mandy (2) - weekly check of grounds bear in mind the large bed on the right and step style on the right is pre schools

Equipment upkeep /replacement - Mandy (1) Nicola (2)

Safeguarding - Mandy (1) Cara (2)

Social - Angela (1) Cara (2) - Posts to go on Tuesday/Thursday/Friday

Events (if we decide later in the year, we want to do them) - Jayne (1) Nicola (2)

Mark stressed that each person needs to ensure they do the task and report when done so we know we are "on top" at all times

Monitoring/development

We should all step in if a member is likely to damage equipment/behave in an inappropriate manner

The "rota" will now come out with an L next to one name - they are the "lead" that night to ensure smooth running

It was agreed the younger volunteers should be getting more of our support to develop their skills and the "lead" will be responsible for this

A.O.B

Heidi to supply details of online Hygiene course and all member to complete this before the end of March - **ACTION HEIDI THEN ALL**

Consideration for extra events at the CYC around either Easter or Summer - **ACTION MARK ONGOING**

First aid certificates to be given out and contact to be made with CO OP to see if they want to hand them out - **ACTION MARK**

New table tennis bats are required - **ACTION MARK**

Audio equipment and air hockey need PAT testing - **ACTION TRACY**

Cancel the ART class - **ACTION BECCA DONE**

The “lead” to ensure members (especially quieter ones) are not sitting on their own and have a good opportunity to participate – ACTION “LEAD” EACH WEEK

New recruits from primary school to be approached wc 13/6 – ACTION ANGELA

Should a senior wish to bring one or two friends from outside of the area they can, one week “taster” free of charge or if they have a “sleep over” – then if they want to come back, they join

Mark to contact CO OP re the current funding to see if it can be used for something other than music – ACTION MARK – DONE, SIMON REMOVED, BECCA ADDED AND ASKED IF FUNDS CAN BE USED FOR GARDEN/EQUIPMENT

New “pack” to be developed for the “lead” each week. Kept in the locked cupboard – ACTION BECCA

THE NEXT MEETING WILL BE HELD ON THE WEDNESDAY 8TH JUNE

return 1/4/21-31/3/2022

subs taken from members
council grant
xmas party ticket
Tuck shop
payment to cullingworth village hall
food for the year
xmas party
services

services
02/14/2022 MMA - £150
11/11/2021 Upkeep garden - £700.00
11/09/2021 first aid - £150.00

money in	money out	hall	balance
			4778.53
£4,500			9278.53
£500			9778.53
76			9854.53
145			9999.53
	£2,430		7569.53
	£3,060		4509.53
	£300		4209.53
	£1,000		3209.53
			3086.94
			122.59

notes

£2 a week for 45 weeks from 50 members

£500 received from Cullingworth council

£2 x 38 members

sweets sold at xmas party

£54 a week for 45 weeks

pizza's for members £68 a week for 45 weeks

food and sweets

see below

bank balance as at 31/3/2022

in petty cash