

marlow museum

Reg. Charity No. 1187853

Court Garden, Pound Lane, Marlow, Bucks SL7 2AE

Trustees' Annual Report for the year ending 30 April 2021.

Becoming a CIO

After 12 years serving as Registered Charity Number 1129346, the Marlow Museum Centre Project reached an important and interesting period in its life last year. On 10 February 2020 we received the news that our application to reform as a Charitable Incorporated Organisation (CIO) had been accepted by the Charity Commission and the CIO had been given the Registered Charity Number 1187853. Since then we have been organising the transition between the original charity and the new CIO, which became fully operational only at the beginning of May 2021. There is therefore little to say in this report on 2020-2021, since the CIO was technically dormant. The Financial Report will show no income and no expenditure because the CIO was not operational during the reporting period 1 May 2020 – 30 April 2021.

The AGM on 5th August 2021 is the first for the new CIO. We retain the Museum's original name – Marlow Museum Centre Project - together with its assets, monies, and artefacts, which were passed to the CIO on 1st May 2021. We are known locally simply as Marlow Museum.

Objectives

The museum retains its objectives of collecting and preserving artefacts related to Marlow and District, as well as interpreting and displaying them to the public. We continue to serve not only Marlow Town but Marlow Bottom, Great Marlow, Little Marlow, Medmenham and Bisham. We plan to expand our work to reach out to schools and premises such as care homes. Outdoor events and attendance at local community events will resume as soon as Covid 19 rules and opportunities permit.

Effects of the Pandemic

It is my pleasure to report that the museum remains in good health after a very difficult period during the pandemic. Due to the HMG lockdown the museum was closed for most of 2020-21, only opening in September and October. During that year it received only 177 visitors, took £77 in donations and £82 in sales. No fundraising events were held. However, the museum benefitted from a number of grants from Bucks Council.

Forward Planning

During 2020 we decided to work to become an Accredited Museum, with a view to upgrading our status in the museum world, as well as enabling us to borrow items from other museums and benefit from certain grants. We applied to the Arts Council for 'Working Towards Accreditation' status, were awarded this on 23 February 2021 and given up to three years to complete the work necessary to apply for full Accreditation. This exercise is ongoing and requires a great deal of administrative effort.

As the museum year was ending, we were kindly offered by SORBON Estates the use of town centre premises for six weeks as a 'shop window' for the museum. The opportunity attracted public attention and brought visitors to the museum at Court Garden. Our ambition is to expand our premises or move to a larger site when circumstances allow.

Marlow Museum Centre Project
Income & Expenditure Account for year ended 30 April 2021

Income		
	30 Apr 21	30 Apr 20
	£	£
Ongoing income, donations etc		
Membership	570	466
Private Donations	230	712
Visitor Donations and Sales	116	607
Film Show and Bridge Night	-	987
Sale of Books	71	888
Other Sales	22	192
Street Collection	-	200
Gift Aid	187	567
	1,195	4,588
Other grants and funding		
Grants - Local Authorities/Councils	21,599	425
Community Charities	180	124
Marlow Remembers WW1	-	375
Corporate/Trust Donations	-	3,150
Other	85	516
	21,864	4,590
	23,059	9,178

Operating Expenditure		
	30 Apr 21	30 Apr 20
	£	£
Project Running costs		
Rent	4,900	4,853
Insurance	622	596
Phone Rental and Broadband	253	224
Alarm	91	134
Modes Software	-	86
Air Conditioner	328	-
Advertising	-	-
Stationery and Equipment	2	620
Affiliations	117	62
Hall Hire	-	154
Electricity	482	582
Travel and Parking	92	10
Cost of Books	-	381
Sundry	781	652
	7,668	8,355
Peacock Room Setup costs		
Equipment purchase	-	296
Exhibition Costs		
Exhibition - Display Materials	(85)	-
Photo Competitions	-	-
	(85)	-
Depreciation of Fixed Assets	133	150
	7,716	8,800

Income & Expenditure		£
(see detail to the left)		
Income		23,059
Expenses		7,716
Operating Surplus/Deficit		15,344
Balance Sheet		
Fixed Assets		-
Cash		27,875
Debtors		-
Accrued Income		-
Prepayments		916
Total Assets		28,791
Creditors		705
Deferred Income		4,890
Reserve Funds b/f		7,853
Operating Surplus/Deficit		15,344
Total Liabilities & Funds		28,791
Cashflow		
Cash at 1st May 2020		20,432
Operating Surplus		15,344
Depreciation charged		133
Change in Debtors		-
Change in Accrued Inc.		90
Change in Prepayments		(48)
Change in creditors		35
Change in Deferred Inc.		(8,110)
Net operating cashflow:		7,444
Capital expenditure		-
Cash at 30 Apr 2021		27,875
		2,021
Reserves Analysis:		2020
General reserves		21,733
Competition fund		514
Acquisitions Fund		950
		23,197
		7,853

Chairman:  Date: 7/5/21 Hon Treasurer:  Date: 7/5/21

In connection with my examination of the above accounts, no matter has come to my attention:

- Which gives me any cause to believe that they do not comply with the accounting records and
- To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

L N Stacey FCCA, Independent Examiner

Date: 7/5/21