

## **The Haverfordwest Central Mosque Trustees Annual report.**

Report of the Trustees for the year ended 8th November 2020

### **Structure, governance and management**

#### **Governing document**

Haverfordwest Central Mosque is constituted as a charitable trust registered with the Charity Commission in February 2020 under charity number 1187819. It is governed by a Memorandum and Articles incorporated 8th November 2019.

#### **Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body weekly and are responsible for all decisions taken in relation to running the Mosque and the community facilities and the activities provided by the charity. The existing trustees are responsible for the recruitment of new trustees but in doing so the trustees seek the views and recommendations of both elders and community leaders. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Mosque and the people of the local community that we serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

### **Induction and training of trustees**

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.

### **Risk management**

The trustees have assessed the risks the charity faces and are using a risk matrix produced by the Muslim Council of Britain, which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Mosque are kept under review. Appropriate Criminal Records Bureau (CRB) checks, supported by regularly reviewed

policies, are made for all those who work with children or other vulnerable groups within the Mosque or community centre.

## **Objectives and activities**

### **Our aims**

The objects of the charity are set out in the Memorandum and Articles and are summarised as follows:

For the benefit of the public and to advance the religion of islam, in Haverfordwest and the surrounding area, particularly but not exclusively by the provision of a mosque.

### **Our objectives**

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where Muslims can worship and to provide a community facility for all the inhabitants of and visitors to Haverfordwest. Our long-term ambition is to build the self-confidence of Welsh Muslims in their faith, a good understanding of the Islamic from the general local community and through our community facilities and activities help to make a diverse, vibrant and harmonious community.

## **Strategies**

We want to make our Mosque to be an accessible and welcoming venue where all Muslims, or those who wish to know more about our faith, can gather together to learn about their religion and worship. The Mosque has prayer facilities for the five daily prayers, and Friday prayers are largely suspended due to COVID but when they are offered, a larger site is hired to provide safe space for social distancing.

An important part of our strategy is community welfare and education. All our community facilities and activities including for children and adults in Islamic studies and Quran. In addition our Friday Sermons (Khutbah) are delivered in the English language and serve as a way to address issues relevant to our own community.

Helping people who have moved to Pembrokeshire and settle into the community successfully is very important to us. We work hard to integrate newcomers to Haverfordwest muslim community and the greater community at large.

## **Use of volunteers**

Volunteers are an important resource in both our faith and community work. Volunteers are involved in all of our faith and community activities. We encourage all members of our Mosque to be involved in voluntary activities and to share their skills with others. All those volunteers working with projects involving children or other vulnerable groups are CRB checked.

## **Activities and achievements**

Haverfordwest Central Mosque carries out a wide range of activities in pursuit of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who worship at our Mosque and the wider community of Haverfordwest.

### **Religious activities**

Our Mosque provides a centre for our prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

**Prayers:** Outside of Lockdown and Firebreaks that accompanied the COVID pandemic the Mosque is open for daily prayers. Friday prayers are held at a larger site so as to accommodate a larger congregation including women and children. We were unable to hold prayers throughout Ramadan due to COVID safety policies.

**Media:** The mosque has a website which is updated regularly and a presence on Facebook where we advertise events and encourage interaction from the Pembrokeshire community. A monthly prayer timetable is produced and also distributed for free outside of the COVID pandemic.

**Fundraising:** We launched a successful Fundraising campaign in 2020 to raise money for the purchase of a new site for our Mosque. We had multiple fundraisers, and worked across many platforms. With lockdown, this meant the entire fundraising campaign was done online.

**Festivals:** Haverfordwest Central Mosque usually arrange celebrations for the two muslim celebrations of Eid al Fitr and Eid ul Adhaa. This was not done in 2020 due to lockdown and COVID safety policies.

**Quran classes:** Learning to read and memorisation of the Qur'an is considered an important element of religious education and training. We continue to provide this facility for the young people in the Mosque. We are pleased this programme which continues to run successfully with over 20 young people regularly attending these classes. Throughout lockdown we attempted to hold classes online, or via phone.

# **Profit and loss account for Haverfordwest Central Mosque**

**8/11/2019-7/11/2020**

<b>Collection</b>	<b>73766.09</b>
<b>Gift aids</b>	<b>7000</b>
	<b>-----</b>
	<b>£80766.09</b>

## **Expenses**

<b>Gas</b>	<b>800</b>	
<b>Electricity</b>	<b>600</b>	
<b>Water</b>	<b>400</b>	
<b>Repair</b>	<b>800</b>	
<b>Stationary</b>	<b>500</b>	
<b>Equipment.</b>	<b>277.30</b>	<b><u>-£3377.30</u></b>

**COLLECTION FOR THE YEAR £77388.79**



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Haverfordwest Central Mosque

On accounts for the year  
ended

07/11/2020

Charity no  
(if any)

1187819

Set out on pages

Page three

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity for the year ended 07/11/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

The charity's gross income does not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of MAAT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/05/2022

Name:

Chaudhary Zafar Hamid

Relevant professional  
qualification(s) or body  
(if any):

ACCA qualified accountant  
MAAT

Address:

51 the boulevard, preston, PR1 4PH



Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

I have not come to any material for concern, everything has been kept up to date, I do know first account was submitted late but as I am submitting all the future account it will be submitted with in the time scale.

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