

BRITISH BURN ASSOCIATION

England & Wales · Charity number 1187794

Details

Status Registered

Legal form CIO

Registered 2020-02-06

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: 4.1 THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT, THE RELIEF OF THOSE SUFFERING FROM BURN INJURIES BY:4.1.1 DISSEMINATING KNOWLEDGE AND STIMULATING PREVENTION IN THE FIELD OF BURNS;4.1.2 PROMOTING EDUCATION IN ALL ASPECTS OF BURN CARE;4.1.3 PROMOTING AND SUPPORTING RESEARCH INTO SCIENTIFIC, CLINICAL AND SOCIETAL ASPECTS OF BURN INJURY; 4.1.4 PROMOTING STANDARDS IN THE DELIVERY OF BURN CARE.

Activities: The objects of the BBA are, for the public benefit, the relief of those suffering from burn injuries by:1 Disseminating knowledge and stimulating prevention in the field of burns2 Promoting education in all aspects of burn care;3 Promoting and supporting research into scientific, clinical and societal aspects of burn injury. 4Promoting standards in the delivery of burn care

Classification

- **How:** Makes Grants To Individuals, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Guernsey
- Ireland
- Jersey
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-11-30	£337,084	£297,983	-	-
2024-11-30	£340,716	£265,874	-	-
2023-11-30	£348,209	£277,373	-	-
2022-11-30	£237,975	£202,756	-	-
2021-11-30	£81,368	£71,923	-	-
2020-11-30	£20,360	£52,122	-	-

Trustees

Name	Role	Appointed
Nikolaos Arkoulis	Chair	2024-01-01
Claire Black		2024-04-04
Dr Ascanio Tridente		2023-06-21
Dr Ganesh Hanumanthu		2025-06-05
Dr Lia Paton		2025-06-05
Elizabeth Nicholls		2026-06-29
Emily Huddleston		2022-10-13
Emily M Bridge		2024-08-20
Nicole Lee		2020-09-30
Sankhya Kapil Sen		2024-01-01
Simon Booth		2020-09-30

BRITISH BURN ASSOCIATION

England & Wales - Charity number 1187794

Accounts

Charity Number: 1187794

British Burn Association

Unaudited report and financial statements
For the year ended 30 November 2024

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For the year ended 30 November 2024

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British Burn Association

Reference and administrative information

For the year ended 30 November 2024

The organisation is a charity, registered in England and Wales.

Charity number 1187794

Governing Document The charity is a CIO, governed by a constitution.

Summary of Investment Powers To invest and deal with any money not immediately required for its objects in or upon any investments, securities, or property.

Registered office and operational address 38–43 Lincoln's Inn Fields
London
WC2A 3PE

Board of Trustees	Nicole Lee	Chair from 20.8.24 & Prevention Chair
	Ascanio Tridente	Deputy Chair & Communications Director from 20.8.24
	Kayvan Shokrollahi	Deputy Chair & Communications Director to 20.8.24
	Odhran Shelley	Secretary from 20.4.25, Education Chair from 18.4.24 & Chair to 20.8.24
	Nikolaos Arkoulis	Treasurer from 18.4.24. Full Trustee from 4.4.24, co-opted from 1.1.24
	Simon Booth	Research Chair
	Emily Bridge	Trustee from 20.8.24
	Victoria Dudman	Secretary to 20.8.24 & Fundraising Chair
	Emily Huddleston	
	Laura Shepherd	
	Brendan Sloan	Overseas Chair from 20.8.24
	Sankhya Sen	Co-opted Trustee from 1.1.24
	Claire Black	Co-opted Trustee from 4.4.24

Bankers Lloyds
1 Calthorpe Road
Edgbaston
Birmingham
B15 1QL

16 Market Place,
Oldham
Lancashire
OL1 1JG

Independent Examiner

Farrah Kitabi
c/o Sayer Vincent LLP
Chartered Accountants
110 Golden Lane
London
EC1Y 0TG

Bankers

CCLA Investment
Management
80 Cheapside
London
EC2V 6DZ

The Board of Trustees presents their report and the financial statements for the year ended 30 November 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Appointment of Trustees

The Board of Trustees is elected by the Association from its professional membership and is ratified at the annual general meeting. It consists of ten members who are all Trustees of the Charity for charity law purposes. The Board has the power to co-opt additional members to ensure equitable representation of the main professional groups involved in burn care.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Objectives & Activities

Purposes & Aims

The Objects of the CIO are, for the public benefit, the relief of those suffering from burn injuries by:

- Disseminating knowledge and stimulating prevention in the field of burns;
- Promoting education in all aspects of burn care;
- Promoting and supporting research into scientific, clinical and societal aspects of burn injury;
- Promoting standards in the delivery of burn care

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report outlines what the charity has achieved and the outcomes of its work in the reporting period. The Board of Trustees reports the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the Board of Trustees to ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Board of Trustees is pleased to report that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and will continue to do so in all future planning of the charity's activities. They believe that benefits to burn-injured people and their families will be maintained and enhanced by the Association's work.

The Board of Trustees may establish formal mechanisms for information exchange with other bodies or societies (including health service and governmental agencies) deemed to share

common cause with the Association or where such liaison is likely to lead to more effective pursuit of the aims of the Association.

Achievements & Performance

- Annual Scientific Conference 2024. The Association's Annual Conference was held jointly with the International Society for Burn Injuries (ISBI) at the International Convention Centre, Birmingham on 18th – 22nd August 2024. The meeting commenced on 18th August with Pre-Congress Workshops on Paediatric Burn Care, Nursing and Rehabilitation aimed at the burns multi-disciplinary team and the main scientific sessions and trade exhibition followed on 19th to 22nd August. Delegate numbers to include invited participants and exhibitors, totalled 1,174 with representation from 64 countries. The Meeting was well received with high quality presentations throughout. The AB Wallace Memorial Lecture entitled “Healing Patients and Teams” was delivered by Ms Jacky Edwards, Lead Nurse for North of England Burn Network, Clinical Lead for Surgical Wound Complications at the National Wound Care Strategy Programmes and Honorary Senior Lecturer at Cardiff University, and the Laing Essay Prize was awarded at the AGM.
- Emergency Management of Severe Burns (EMSB). During the reporting period, twelve EMSB candidate courses were organised and one Instructor Course to support Faculty progression. The BBA continues its commitment to train and educate health care practitioners across the specialties in emergency burn management and recognises that the EMSB course is a requirement for plastic surgery training and is used as a performance indicator in the country's National Burn Care Standards.
- Education. The BBA continued to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad. The development phase has concluded and the Platform is currently being checked and tested. The VTCT Foundation's generous grant of £20,000, awarded to the BBA in 2021 was used to develop the platform.
- Prevention and National Burn Awareness Day. The BBA Prevention Committee joined forces with the Children's Burn Trust in supporting Burn Services across the UK in running the tenth National Burn Awareness Day on 16th October 2024. The theme was once again hot water bottle scalds with information made available on both children and adult prevention. Activities included radio interviews and a slot on BBC Breakfast. Custom infographics were designed and tweeted across social media and advice on burn prevention and First Aid was offered. The campaign was largely run on social media and attracted engagement across the burns community to include hospitals, Fire and Rescue Services, families, childcare professionals, burn survivors and other charities. The National Burn Awareness Toolkit with downloadable resources to run the event at a local level was made available on the BBA website to encourage nationwide participation across different services and organisations.

The Prevention SIG continued to lobby Government to introduce an Electrical Safety Bill relating to the danger of lithium batteries in e-scooter and bikes. This work had to be paused in the run-up to the election.

Following the BBA's support of the successful campaign to introduce firework safety legislation in Scotland, the BBA has joined a campaign with other charities, to support change in legislation for Fireworks in England. This work is ongoing.

The SIG Chair liaised with the Metropolitan Police on a proposed Government publication on acid attacks and has been in discussion with Network Rail to support a safety campaign film entitled "Don't Save Time and Cross the Track".

- National Burn Care Standards Review. The BBA's National Standards for Provision & Outcomes in Adult & Paediatric Burn Care first released in 2018 and updated in 2023 under the leadership of Odhran Shelley (BBA Chair) and Peter Drew (past-BBA Chair), continues to act as a benchmark for standards in burn care across the country. The Standards clearly articulate the aspects of burn care considered to be essential for high quality care and outcomes for patients, their families and carers. The document also describes standards that are desirable, offering examples of good practice and excellence. To maintain a focus on burn care, the Standards exclude general standards and policies that apply to the whole of the NHS, for example in Infection Control and Safeguarding. The Standards cover the entire burn care pathway and aim to provide the means to measure the capability of individual burn services as a whole and the ODN in which they operate. By defining standards, a governance framework has been established against which it is possible to measure the quality of burn care that patients receive, regardless of their point of entry into a specialist Burn Care Service. Burn Care Services need to be assessed for compliance with the standards and outcomes set out in the document. It is hoped that by doing so, equitable provision of burn care will be ensured for patients and their families.
- National Outcome Measures in Adult and Paediatric Care. Under the leadership of Odhran Shelley and Peter Drew, (past-BBA Chairs), and managed by Peter Saggars, the Outcomes Committee of the BBA developed an update to the previous stand-alone editions of the National Outcome Measures document, published in 2012 and 2016 and the edition published in the Burn Care Standards 2018. The new document aims to provide a rational but aspirational set of burn care outcome measures to seek the very best for patients. The measures are aligned with domains in the NHS England Outcomes framework and many are matched within the NHSE Specialised Services Quality Dashboard. Some of the BBA Outcome Measures go further than those supported by NHSE, and reflect the different focus and purposes of the Association and NHSE. The document has been developed as a tool to compare performance across the burn services.
- Professional Clinical Practice Guidelines & Resources. The BBA publishes a number of professional Clinical Practice Guidelines and prevention information posters within the Resources section of its website.

- 'The Burns Game'. Together with Birmingham City University (BCU) and Focus Games, the BBA's educational board game called "The Burns Game" continues to be of interest to health care practitioners dealing with burns. The game aims at supporting training in emergency burn care for frontline healthcare professionals by presenting key information about acute burns management in an engaging and interactive format.
- Collaboration to Support Burn Care in Low and Middle Income Countries (LMICs). The BBA has established an Overseas Committee and appointed a representative to sit in an ex-officio capacity on the BFirst Committee to enable BBA collaboration in burns education for LMICs. Together with BAPRAS, BFirst, and ReSurge Africa, the BBA had collaborated in the delivery of a number of webinars which are available for viewing on the BBA members area of the website.
- Research Special Interest Group (SIG). The Research SIG continues to promote and support research in all aspects of burn care and the prevention of burn injuries. Representatives from Research Centres share ideas and offer advice on current research proposals and projects. The BBA Research SIG is recognised by the NIHR as a peer review group.
- Nurses SIG. To increase the number of nursing oral presentations given at the BBA Conference and to raise the confidence of nursing staff, the Nurses SIG introduced opportunities for nurses to practise oral presentation and research skills with mentors and peer-review. A WhatsApp Group for nursing teams across the country continues to provide advice and guidance on local nursing issues and to promote best practice in burns.
- Psychosocial SIG. The Psychosocial SIG met three times over the year and held its third CPD day for psychological professionals working clinically in burns. Topics included burn injuries in people with learning disabilities or neurodevelopmental difficulties, lived experience research and co-production, conducting QI projects, the benefits of an inpatient art therapy group, service evaluation of the TRiM model, piloting a one-session intervention and carer support. The education day was well received and fills the gap in CPD opportunities for psychologists working in burns. The SIG contributed to the update of the BBA Outcome Measures document to ensure that the psychosocial aspects of burn care were included. The SIG continued to share clinical practice, offering professional support to its members, promoting clinical and service development, encouraging research activity, and maintaining established links with the Centre for Appearance Research. The SIG collated service information to establish a staffing benchmarking document, promoted and supported activities by burn care charities and shared resources and patient information. A Psychosocial SIG Steering Group was formed to support Dr Laura Shepherd in her development of an ACT-based early intervention for appearance-related concerns.
- Therapists SIG. The Burn Therapist SIG conducted a multi-service audit of therapy compliance with the BBA Standards of Physiotherapy & Occupational Therapy Practice in the Management of Burn Injured Adults & Children (2022). The audit was a useful exercise in

providing evidence for compliance with the Burn Care Standards and 50% of burn therapy services in the UK participated in the audit. The results showed a compliance of 88% across participating services, an improvement on the findings of the previous audit held in 2019. The SIG met in July in Birmingham to discuss therapy management following the application of Novosorb BTM. Therapists presented their experiences and the development of their treatment pathways and attendees discussed their experiences with a view to collaborating on an evidence-based nationally agreed framework. A working group with representatives from all the clinical networks convened online to discuss the formulation of a national therapy pathway based on current international evidence and the ongoing experiences of UK therapists. In September, members of the SIG held a Teams meeting with therapists in Ukraine to provide support and advise on burns therapy management of injured military personnel and civilians and shared teaching and learning resources. The SIG met online in November to discuss service updates from across the Networks and to enable therapists who presented at BBA/ISBI 2024 to share their work with the wider therapy group.

- Pre-Hospital SIG. The Pre-Hospital SIG's work on developing a Burns Management course in pre-hospital trauma care for first responders based on the BBA / RCSEd's Faculty of Pre-Hospital Care Consensus Document entitled "Management of Burns in Pre-Hospital Trauma Care", was paused whilst images for the course are sought. The SIG has built relationships with the fire and rescue services with a view to undertaking research into water choices for the cooling of burns.
- Anaesthetics and Critical Care SIG. This SIG is conducting a review of current clinical and research priorities in anaesthesia and critical care for burns, while continuing some important parallel research projects. As part of such endeavours, the SIG has conducted a study on fluid resuscitation practices led by Professor Ascanio Tridente, on the basis of data provided by all UK burns centres and units, via the burns care networks. The SIG plans to present and publish the findings, rely on the study to revisit the burns resus consensus paper, and undertake further analysis of data as necessary. The outcome would impact teaching and practice across the UK. The SIG has further established a 5-member sub-group, led by Professor Kathryn Puxty, supported by Dr Lia Paton, Dr Brendan Sloan, Dr Chris McGovern and Prof Tridente, and by an MSc Student, to develop a Delphi consensus process for research prioritisation in clinical care. Input from across all services was anticipated and warmly encouraged.
- Website and Social Media. The BBA's website includes information to educate the public, support patients and inform organisations in managing the burn injured patient. There is a calendar of events relating to burn care and a 'Members Area' for private content. The website supports the BBA's aims of disseminating knowledge in the field of prevention and promoting and supporting education, research and standards in the delivery of burn care. The BBA's X/Twitter feed has over 2,280 followers.

- Support for Professionals' Wellbeing. A number of resources are available to the membership to include the British Psychological Society's guidance for professionals' wellbeing and a BBA Trustees' Consensus Statement on Burns Theatre Cases.
- Media Campaigns. The BBA has given a number of interviews in the media to educate the public on burn prevention to include BBC Radio Nottingham, Good Morning Britain, ITV This Morning and ITV Wales.
- Grants. The BBA encourages collaboration and exchange of ideas with overseas institutions to further research, practice and improve outcomes in burns care and travel applications are invited from members. Research Grants to either allow small projects to be completed or to pump-prime projects and a Research into Methods of Preventing Burn Injuries in the Home Grant are available to BBA members by application.

Financial Review

The BBA's financial position has improved over the financial year with a good number of EMSB courses being held to meet the ongoing demand for the course as a requirement for plastic surgery training and a performance indicator in the country's National Burn Care Standards. The joint BBA / ISBI Congress was a great educational and financial success with a record number of international delegates and exhibitors boosting the conference surplus. Membership numbers have continued to rise as new members joined the group membership scheme and the new Anaesthetics and Critical Care SIG. The Association's investments have increased in value with an increased income received. Overall, a healthy surplus was made, boosting the Association's total funds carried forward.

The BBA's Risk Assessment Register lists potential risks, potential impact, steps and actions taken to mitigate risk as well as the likelihood, impact and timing of the risk. The Risk Register is reviewed annually.

Reserves Policy & Going Concern

Reserves are held as a contingency to enable the Association to continue to function following exceptional adverse events e.g. if the Annual Conference or EMSB courses were cancelled or failed, or if the Association experienced a dramatic decline in its membership. A reserve is also held to fund future expenditure related to the stated aims and purpose of the Association i.e. education, prevention, standards and research into burn injury.

The Association's reserves policy is to retain a minimum of 12 months normal operating expenditure as free reserves (those not held as restricted or endowment funds). Should the reserve drop below 12 months operating expenditure, the Trustees would review the delivery of the annual conference and consider alternative methods such as a virtual or hybrid format. On 30 November 2024, retained free reserves amounted to £397,722 which is approximately 1.5 years expenditure, based on the current year.

The BBA finances received a strong financial boost from the success of the joint Congress with ISBI, the continued running of the EMSB course and the growing level of membership subscriptions.

The joint Congress with ISBI attracted almost 1,000 delegates and the 30/70 split agreed (30% BBA / 70% ISBI), generated a good surplus to help support the Association in its activities going forward. The Brighton 2025 Conference has generated a good income from sponsorship and although it is not forecast to match the surplus of the joint conference with ISBI, there are sufficient funds in place to support the Association's workstreams in the coming year. The EMSB courses continue to sell out with a strong demand from trainees and staff working in the burns and emergency services. The BBA's membership numbers continue to rise steadily as hospital trusts sign up their staff to the Group Membership scheme and more anaesthetists and critical care specialists join the Association to participate in the new Anaesthetics and Critical Care SIG. There is much work to be done in developing the Educational Platform but when released, this will offer additional benefits and educational opportunities for BBA members, encouraging increased membership and the potential for income generation.

The Statement of Financial Activities shows that a surplus was made on the year to 30 November 2024 and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Plans for the future

- Education. The Association will continue its educational activities by organising meetings and courses and promoting the Burns Game to raise standards in burn care throughout the UK and Ireland. The Educational Platform, developed using a generous grant from VTCT Foundation is almost complete and is at testing phase. This resource will offer additional value for BBA members and the potential to grow paid memberships as well as the ability to charge non-members for access to high-value content to help ensure the Association's financial viability into the future.
- Research. The Association is keen to maintain its central role in the strategic leadership of burns research in the UK. To this end, it will continue its work as an NIHR peer review group and as a Founder and Partner Member, will continue to support the Scar Free Foundation's establishment of two major centres for burns research in the UK and the Centre for Conflict Wound Research and its mission "To achieve scar free healing within a generation and transform the lives of those affected by disfiguring conditions".
- Standards. The BBA will continue to play an active role in raising awareness of burn injury and its sequelae and in setting the standards of care required of the NHS. The BBA's 2023 National Standards for Provision & Outcomes In Adult & Paediatric Burn Care covers the entire burn care pathway, listing standards which are essential for high-quality care and identifying examples of good practice, aiming for equitable provision of burn care to be

ensured for patients and their families across the country. The 2024 National Outcome Measures in Adult and Paediatric Care will help burns services benchmark their outcomes with a view to raising standards in the provision of the best possible patient care.

- Membership Benefits. The Board of Trustees are determined to improve the benefits provided to members by supporting their educational needs and strengthening the voice and role of the Association in burn care.
- Website, Social Media and Communications. The Association plans to continue to develop its website and social media presence. The Deputy Chair and Communications Director's role is to support the website, social media and enquiries from the media and the public.
- Governance. The Association will continue to review its governance structures to ensure that the BBA works effectively and safely within the recommended framework established by the Charity Commission.
- Administrative Structure. The Association will continue to focus on developing a robust in-house administrative service capable of supporting the needs and requirements of the organisation in the years ahead. The BBA Trustees are responsible for the employment and oversight of staff, but at present there are no directly employed staff as this has been delegated via an arrangement with BAPRAS, who employs one staff member on the BBA's behalf. The development of an administrative database commissioned to support the membership and the EMSB courses is almost complete.

Structure, Governance & Management

Governing Document

The British Burn Association is a charitable incorporated organisation with a constitution of a charitable incorporated organisation with voting members other than its Trustees, registered in England and Wales on 6 February 2020.

The BBA changed its legal status to a charitable incorporated organisation (CIO) and on 6 February 2020, the new CIO was entered on the Register of Charities with the registered Charity number 1187794. Assets were transferred from the unincorporated charity to the CIO on 1 April 2020 and the unincorporated charity was closed. The CIO has a new constitution and the aims and objectives are based on those of the unincorporated charity.

Related Parties & Relationships with Other Organisations

- British Association of Plastic Reconstructive & Aesthetic Surgeons (BAPRAS). The BBA has an SLA agreement with BAPRAS to employ a member of staff to deliver administrative support.

- Scar Free Foundation (SFF). The BBA is a Founder and Partner Member of the SFF (previously known as The Healing Foundation).
- Focus Games. The BBA has a licence agreement with Focus Games for a ten-year period from 27 May 2016 to manufacture, promote, distribute and sell "The Burns Game".
- Australian and New Zealand Burn Association (ANZBA). The BBA has a licence agreement with ANZBA for a five year period from 1 September 2021 to deliver the Emergency Management of Severe Burns (EMSB) Course in the British Isles.

Statement of responsibilities of the trustees

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Farrah Kitabi FCA DChA was appointed as the Charity's independent examiner during the year and has expressed her willingness to continue in that capacity.

The trustees' annual report has been approved by the trustees on 12 May 2025 and signed on their behalf by

Nicole Lee
Chair

Independent examiner's report

To the members of

British Burn Association

I report to the trustees on my examination of the accounts of British Burn Association the year ended 30 November 2024

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Farrah Kitabi FCA DChA

Address: Sayer Vincent LLP, 110 Golden Lane, London, EC1Y 0TG

Date: 27 May 2025

British Burn Association

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 November 2024

	Note	Endowment £	Restricted £	Unrestricted £	2024 Total £	2023 Total £
Income from:						
Subscriptions & merchandising	3	–	–	25,195	25,195	23,636
Donations						
Association of Burns and						
Reconstructive Anaesthetists		–	–	–	–	16,490
Small donations		–	–	2,000	2,000	447
Charitable activities						
Conference and course fees	4	–	–	291,998	291,998	289,977
Donations for Prizes		–	–	–	–	500
Burns educational game		–	–	–	–	5
Investments	5	–	7,851	13,672	21,523	17,154
Total income		–	7,851	332,865	340,716	348,209
Expenditure on:						
Charitable activities	6	–	1,099	264,775	265,874	277,373
Total expenditure		–	1,099	264,775	265,874	277,373
Net income before net gains on investments		–	6,752	68,090	74,842	70,836
Net gains on investments	11	7,484	–	–	7,484	3,824
Net movement in funds	17a	7,484	6,752	68,090	82,326	74,660
Reconciliation of funds:						
Total funds brought forward		132,561	156,222	329,632	618,415	543,755
Total funds carried forward		140,045	162,974	397,722	700,741	618,415

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17a to the financial statements.

British Burn Association

Balance sheet

As at 30 November 2024

	Note	£	2024 £	£	2023 £
Fixed assets:					
Investments	11		140,045		132,561
			<u>140,045</u>		<u>132,561</u>
Current assets:					
Debtors	12	166,397		6,232	
Cash at bank and in hand		509,901		510,398	
		<u>676,298</u>		<u>516,630</u>	
Liabilities:					
Creditors: amounts falling due within one year	13	115,602		30,776	
		<u>115,602</u>		<u>30,776</u>	
Net current assets			<u>560,696</u>		<u>485,854</u>
Total net assets	16a		<u><u>700,741</u></u>		<u><u>618,415</u></u>
The funds of the charity:					
Endowment funds			140,045		132,561
Restricted income funds			162,974		156,222
Unrestricted general funds			397,722		329,632
			<u>700,741</u>		<u>618,415</u>
Total charity funds	17a		<u><u>700,741</u></u>		<u><u>618,415</u></u>

Approved by the trustees on 12 May 2025 and signed on their behalf by

Nicole Lee
Chair

1 Accounting policies

a) Statutory information

The British Burn Association converted from a charity to a Charitable Incorporated Organisation ('CIO'), with the assets, liabilities and activities transferring to the CIO as at 1 April 2020. The CIO was registered with the Charity Commission in England & Wales on 6 Feb 2020, number 1187794. The registered office and operational address is 35-43 Lincoln's Inn Fields, London, WC2A 3PE.

b) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The BBA finances received a strong financial boost from the success of the joint Congress with ISBI, the continued running of the EMSB course and the growing level of membership subscriptions.

The joint Congress with ISBI attracted almost 1,000 delegates and the 30/70 split agreed (30% BBA/70% ISBI) generated a good surplus to help support the Association in its activities going forward. The Brighton 2025 Conference has generated a good income from sponsorship and although it is not forecast to match the surplus of the joint conference with ISBI, there are sufficient funds in place to support the Association's workstreams in the coming year. The EMSB courses continue to sell out with a strong demand from trainees and staff working in the burns and emergency services. The BBA's membership numbers continue to rise steadily as hospital trusts sign up their staff to the Group Membership scheme and more anaesthetists and critical care specialists join the Association to participate in the new Anaesthetics and Critical Care SIG. There is much work to be done in developing the Educational Platform but when released, this will offer additional benefits and educational opportunities for BBA members, encouraging increased membership and the potential for income generation.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the net reporting period.

1 Accounting policies (continued)

e) Income

Income is recognised when the CIO has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Donations and gifts are included in full in the Statement of Financial Activities when receivable. Intangible income and gifts in kind are not included unless they represent goods or services which would have otherwise been purchased, in which case they are valued and brought in as income and the appropriate expenditure.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

The endowment fund is classed as a permanent endowment and comprises the capital provided from the original donation, plus accumulated unrealised gains or losses on the underlying investments. Income generated by the fund is allocated to a restricted income fund.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT, which cannot be recovered.

- Expenditure on charitable activities includes the costs of delivering EMSB courses, conferences, research grants, the educational tool and other activities undertaken to further the purposes of the charity, and their associated support costs
- Governance costs include the management of the charity's assets, organisational management and compliance with constitutional and statutory requirements.

i) Grants payable

Grants payable are made to third parties in furtherance of the CIO's objects. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and that any condition attaching to the grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs comprise administrative support provided under the SLA with BAPRAS and other office and overhead costs. These are allocated in full to the charitable activity.

Notes to the financial statements

For the year ended 30 November 2024**1 Accounting policies (continued)****k) Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The CIO does not acquire put options, derivatives or other complex financial instruments.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) Creditors and provisions

Creditors and provisions are recognised where the CIO has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

With the exception of the listed investments described above the CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Detailed comparatives for the statement of financial activities

	Endowment £	Restricted £	Unrestricted £	2023 Total £
Income from:				
Subscriptions & merchandising	-	-	23,636	23,636
Donations	-	-	16,937	16,937
Charitable activities:				
Conference and course fees	-	-	289,977	289,977
Donations for Prizes	-	500	-	500
Burns educational game	-	-	5	5
Investment income	-	6,587	10,567	17,154
Total income	-	7,087	341,122	348,209
Expenditure on:				
Charitable activities	-	19,401	257,972	277,373
Total expenditure	-	19,401	257,972	277,373
Net income before gains on investments	-	(12,314)	83,150	70,836
Net losses on investments	3,824	-	-	3,824
Net income and net movement in funds	3,824	(12,314)	83,150	74,660
Total funds brought forward	128,737	168,536	246,482	543,755
Total funds carried forward	132,561	156,222	329,632	618,415

Notes to the financial statements

For the year ended 30 November 2024

3 Subscriptions & merchandising

	2024 Total £	2023 Total £
Merchandising income	68	84
Subscriptions	25,127	23,552
Total	25,195	23,636

All income from subscriptions and merchandising in both periods is unrestricted.

4 Conference and course fees

	2024 Total £	2023 Total £
Annual & other conference fees	198,845	174,273
EMSB course fees	93,153	115,704
Total conference and course fees	291,998	289,977

All income from conferences and courses in both periods is unrestricted.

5 Income from investments

	Restricted £	Unrestricted £	2024 Total £	Restricted £	Unrestricted £	2023 Total £
Bank and other interest	7,851	13,672	21,523	6,587	10,567	17,154

6 Costs of charitable activities

	Restricted £	Unrestricted £	2024 Total £	Restricted £	Unrestricted £	2023 Total £
Annual & other conference expenses	-	143,179	143,179	-	126,134	126,134
Educational Platform	1,099	857	1,956	18,901	-	18,901
EMSB expenses	-	35,168	35,168	-	49,250	49,250
EMSB PayPal charges	-	1,262	1,262	-	2,291	2,291
Research grants and prizes	-	1,522	1,522	500	3,272	3,772
Support costs						
SLA BAPRAS	-	59,560	59,560	-	60,195	60,195
Website, office costs and subscriptions	-	14,737	14,737	-	10,504	10,504
Bank charges and miscellaneous	-	1,590	1,590	-	1,124	1,124
	1,099	257,875	258,974	19,401	253,040	272,441
Governance Costs						
Independent examination and accountancy fees	-	5,065	5,065	-	4,900	4,900
Executive Committee and trustee expenses	-	1,835	1,835	-	32	32
Total expenditure on charitable activities	1,099	264,775	265,874	19,401	257,972	277,373

All costs of charitable activities in the period to 30 November 2023 were unrestricted except £18,901 spent on the Educational Platform and £500 within research grants and prizes for the 2023 Oral Prize donated by SAGE.

Notes to the financial statements

For the year ended 30 November 2024

7 Net income for the year

This is stated after charging / (crediting):

	2024 £	2023 £
Independent examiner's remuneration (excluding VAT):		
Independent examiner fee	3,700	3,500

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

No staff were employed by the charity in either accounting period.

One individual employed by BAPRAS services the BBA. Costs are included as part of the SLA expenses in note 6.

The charity trustees were neither paid nor received any other benefits from employment with the charity in the period (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

Trustees' expenses represents the payment or reimbursement of travel, accommodation and subsistence costs relating to attendance at BBA conferences or meetings of the trustees. Five trustees were reimbursed a total of £1,485. (2023: £nil). Additional costs related to Executive meetings £452 (2023: £32) are paid directly by BBA.

9 Related party transactions

There are no related party transactions to disclose for the period ending 30 November 2024 (2023: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The CIO is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Listed investments

	2024 £	2023 £
Fair value at the start of the year	132,561	128,737
Net gain on fair value	7,484	3,824
Fair value at the end of the year	140,045	132,561
Investments comprise:		
	2024 £	2023 £
UK Common investment funds	140,045	132,561

Notes to the financial statements

For the year ended 30 November 2024

12 Debtors

	2024 £	2023 £
Prepayments	2,683	–
Accrued income	163,714	6,232
	166,397	6,232

13 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	92,542	7,631
Deferred income (note 14)	23,060	23,145
	115,602	30,776

14 Deferred income

Deferred income comprises course fees received in advance.

	2024 £	2023 £
Balance at the beginning of the year	23,145	16,007
Amount released to income in the year	(23,145)	(16,007)
Amount deferred in the year	23,060	23,145
Balance at the end of the year	23,060	23,145

15 Financial instruments

	2024 £	2023 £
Financial assets measured at fair value through profit and loss		
Investments	140,045	132,561

16a Analysis of net assets between funds (current period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	140,045	–	–	140,045
Net current assets	–	162,974	397,722	560,696
Net assets at 30 November 2024	140,045	162,974	397,722	700,741

16b Analysis of net assets between funds (prior period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	132,561	–	–	132,561
Net current assets	–	156,222	329,632	485,854
Net assets at 30 November 2023	132,561	156,222	329,632	618,415

17a Movements in funds (current period)

	At 30 November 2023 £	Income & gains £	Expenditure & losses £	At 30 November 2024 £
Endowment funds:				
Margaret Miller Fund	132,561	7,484	–	140,045
Total endowment funds	132,561	7,484	–	140,045
Restricted funds:				
Miller Research Fund	79,931	4,279	–	84,210
Margaret Miller Fund	75,192	3,572	–	78,764
VTCT Foundation grant Educational Platform	1,099	–	(1,099)	–
Total restricted funds	156,222	7,851	(1,099)	162,974
General funds	329,632	332,865	(264,775)	397,722
Total unrestricted funds	329,632	332,865	(264,775)	397,722
Total funds	618,415	348,200	(265,874)	700,741

Purposes of endowment funds

The Margaret Miller Endowment Fund was started by a donation of £125,000 classed as a permanent endowment, given to the charity to generate income to pay for travel expenses for nurses. This is done through the Margaret Miller Restricted Fund. The fund was transferred to the CIO on 1 April 2020.

Purposes of restricted funds

The Research Fund was started by a donation of £125,000, given to the charity to be used on a specific project for research into prevention of burns, together with accumulated income arising from investment of this fund.

The Margaret Miller Restricted Fund represents accumulated unspent income arising from the permanent endowment. This fund pays for travel expenses for nurses.

VTCT Foundation grant Educational Platform represents a grant of £20,000 from the VTCT Foundation to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad.

Prize Funds represent donations received from SAGE for the Oral Prize. In 2023, £500 was awarded for the Oral Prize. No award was made in 2024.

17b Movements in funds (prior year)

	At 30 November 2022 £	Income & gains £	Expenditure & losses £	At 30 November 2023 £
Endowment Funds				
Margaret Miller Fund	128,737	3,824	–	132,561
Total endowment funds	128,737	3,824	–	132,561
Restricted funds:				
Miller Research Fund	76,619	3,312	–	79,931
Margaret Miller Fund	71,917	3,275	–	75,192
VTCT Foundation grant Educational Platform	20,000	–	(18,901)	1,099
Prize Funds	–	500	(500)	–
Total restricted funds	168,536	7,087	(19,401)	156,222
General funds	246,482	341,122	(257,972)	329,632
Total unrestricted funds	246,482	341,122	(257,972)	329,632
Total funds	543,755	352,033	(277,373)	618,415

The narrative to explain the purpose of each fund is given at the foot of the note above.

BRITISH BURN ASSOCIATION

England & Wales - Charity number 1187794

Accounts

Charity Number: 1187794

British Burn Association

Unaudited report and financial statements
For the year ended 30 November 2023

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For the year ended 30 November 2023

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British Burn Association

Reference and administrative information

For the year ended 30 November 2023

The organisation is a charity, registered in England and Wales.

Charity number 1187794

Governing Document The charity is a CIO, governed by a constitution.

Summary of Investment Powers To invest and deal with any money not immediately required for its objects in or upon any investments, securities, or property.

Registered office and operational address 38–43 Lincoln's Inn Fields
London
WC2A 3PE

Board of Trustees

Odhran Shelley	Chair
Kayvan Shokrollahi	Deputy Chair & Communications Director
Victoria Dudman	Secretary & Fundraising Chair
Nikolaos Arkoulis	Treasurer from 18.4.24. Full Trustee from 4.4.24, co-opted from 1.1.24.
Andrew Williams	Treasurer & Education Chair to 1.1.24
Simon Booth	Research Chair
Emily Huddleston	
Nicole Lee	Prevention Chair
Preetha Muthayya	Trustee to 21.6.23. Overseas Chair
Laura Shepherd	
Brendan Sloan	
Ascanio Tridente	From 21.6.23.
Sankhya Sen	Co-opted Trustee from 1.1.24
Claire Black	Co-opted Trustee from 4.4.24

Bankers Lloyds
1 Calthorpe Road
Edgbaston
Birmingham
B15 1QL

16 Market Place,
Oldham
Lancashire
OL1 1JG

Independent Examiner

Noelia Serrano
c/o Sayer Vincent LLP
Chartered Accountants
110 Golden Lane
London
EC1Y 0TG

British Burn Association

Reference and administrative information

For the year ended 30 November 2023

Bankers	CCLA Investment Management 80 Cheapside London EC2V 6DZ
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Board of Trustees' annual report

For the year ended 30 November 2023

The Board of Trustees presents their report and the financial statements for the year ended 30 November 2023.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Appointment of Trustees

The Board of Trustees is elected by the Association from its professional membership and is ratified at the annual general meeting. It consists of ten members who are all Trustees of the Charity for charity law purposes. The Board has the power to co-opt additional members to ensure equitable representation of the main professional groups involved in burn care.

Odhran Shelley	Chair
Kayvan Shokrollahi	Deputy Chair & Communications Director
Victoria Dudman	Secretary & Fundraising Chair
Nikolaos Arkoulis	Treasurer from 18.4.24. Full Trustee from 4.4.24, co-opted from 1.1.24.
Andrew Williams	Treasurer & Education Chair to 1.1.24
Simon Booth	Research Chair
Emily Huddleston	
Nicole Lee	Prevention Chair
Preetha Muthayya	Trustee to 21.6.23. Overseas Chair
Laura Shepherd	
Brendan Sloan	
Ascanio Tridente	From 21.6.23.
Sankhya Sen	Co-opted Trustee from 1.1.24
Claire Black	Co-opted Trustee from 4.4.24

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Objectives & Activities

Purposes & Aims

The Objects of the CIO are, for the public benefit, the relief of those suffering from burn injuries by:

- Disseminating knowledge and stimulating prevention in the field of burns;
- Promoting education in all aspects of burn care;

Board of Trustees' annual report

For the year ended 30 November 2023

- Promoting and supporting research into scientific, clinical and societal aspects of burn injury.
- Promoting standards in the delivery of burn care

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report outlines what the charity has achieved and the outcomes of its work in the reporting period. The Board of Trustees reports the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the Board of Trustees to ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Board of Trustees is pleased to report that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and will continue to do so in all future planning of the charity's activities. They believe that benefits to burn-injured people and their families will be maintained and enhanced by the Association's work.

The Board of Trustees may establish formal mechanisms for information exchange with other bodies or societies (including health service and governmental agencies) deemed to share common cause with the Association or where such liaison is likely to lead to more effective pursuit of the aims of the Association.

Achievements & Performance

- Annual Scientific Conference 2023. The Association's Annual Conference was held at the Royal College of Surgeons in Ireland, Dublin on 20th – 23rd June 2023. The meeting commenced with a Consensus Day on 20th June attracting 74 delegates where Fluid Resuscitation, TENS, Enzymatic Debridement and Scar Management were discussed with a view to achieving national consensus. Scientific sessions and trade exhibitions followed on 21st to 23rd June and delegate numbers to include invited participants, totalled 329 plus 19 virtual attendees. The Meeting was well received with high quality presentations throughout. The AB Wallace Memorial Lecture entitled "Past, Present and Future of Burn Care in the Digital Age" was delivered by Mr Ken Dunn, Medical Director of the International Burn Injury Database and GIRFT and NCIP Clinical Lead for Burns and Plastic Surgery. Mr Dunn is a recently retired Consultant and past-Director of the Manchester Burns and Plastic Surgery Service. A number of prizes were awarded, including the Laing Essay Prize, Best Poster prizes, and Best Oral Presentation prizes including the first prize generously donated by Scars, Burns and Healing Journal.
- Emergency Management of Severe Burns (EMSB). Fifteen EMSB candidate courses were organised during the reporting period to meet demand following the cessation of courses over the Covid 19 pandemic. An Instructor Course was also organised to support Faculty progression and replace Faculty who retired over the Covid period. The BBA continues its commitment to train and educate health care practitioners across the specialties in emergency burn management and recognises that the EMSB course is a requirement for

plastic surgery training and is used as a performance indicator in the country's National Burn Care Standards.

- Education. The BBA developed an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad. The development phase has concluded and the Platform is currently being tested. The VTCT Foundation's generous grant of £20,000, awarded to the BBA in 2021 was used to develop the platform.
- Prevention and National Burn Awareness Day. The BBA Prevention Committee supported the Children's Burn Trust and Burn Services across the UK in running the ninth National Burn Awareness Day on 11th October 2023. The theme was hot water bottle scalds and activities included the launch of the "Hector the Hot Water Bottle – Hot Water Bottle Safety" YouTube video (https://www.youtube.com/watch?v=QdngG5GX_EQ) as well as adult hot water safety advice through the "Hot Water Burns Like Fire" poster. Custom infographics were designed and tweeted across social media and advice on burn prevention and First Aid was offered. The campaign was largely run on social media and attracted engagement across the burns community to include hospitals, Fire and Rescue Services, families, childcare professionals, burn survivors and other charities. The National Burn Awareness Toolkit with downloadable resources to run the event at a local level was made available on the BBA website to encourage nationwide participation across different services and organisations.

The Prevention SIG's lobbying of Government regarding nitrous oxide cold burn injuries was a great success and has seen nitrous oxide being categorised as a class B drug.

The SIG has supported an NHS England surgical fire reduction educational programme to raise staff awareness of fire risk and chemical injury treatment. An e-bike and scooter campaign is currently underway to raise awareness and support the introduction of an Electrical Safety Bill relating to the danger of lithium batteries.

- National Burn Care Standards Review. The BBA's National Standards for Provision & Outcomes in Adult & Paediatric Burn Care first released in 2018, was updated under the leadership of Odhran Shelley (BBA Chair) and Peter Drew (past-BBA Chair) and managed by Peter Saggars (NHS England). The Burn Standards Review Group (BSRG) included MDT representation from the whole geography of specialised burn care in Great Britain and Ireland. The Standards clearly articulate the aspects of burn care considered to be essential for high quality care and outcomes for patients, their families and carers. The document also describes standards that are desirable, offering examples of good practice and excellence. To maintain a focus on burn care, the Standards exclude general standards and policies that apply to the whole of the NHS, for example in Infection Control and Safeguarding. The Standards cover the entire burn care pathway and aim to provide the means to measure the capability of individual burn services as a whole and the ODN in which they operate. By defining standards, a governance framework has been established against which it is possible to measure the quality of burn care that patients receive, regardless of their point of

entry into a specialist Burn Care Service. Burn Care Services need to be assessed for compliance with the standards and outcomes set out in the document. It is hoped that by doing so, equitable provision of burn care will be ensured for patients and their families.

- Professional Clinical Practice Guidelines & Resources. The BBA publishes a number of professional Clinical Practice Guidelines and prevention information posters within the Resources section of its website.
- 'The Burns Game'. Together with Birmingham City University (BCU) and Focus Games, the BBA's educational board game called "The Burns Game" continues to be of interest to health care practitioners dealing with burns. The game aims at supporting training in emergency burn care for frontline healthcare professionals by presenting key information about acute burns management in an engaging and interactive format.
- Collaboration to Support Burn Care in Low and Middle Income Countries (LMICs). The BBA has established an Overseas Committee and appointed a representative to sit in an ex-officio capacity on the BFirst Committee to enable BBA collaboration in burns education for LMICs. Together with BAPRAS, BFirst, and ReSurge Africa, the BBA had collaborated in the delivery of a number of webinars which are available for viewing on the BBA members area of the website.
- Research Special Interest Group (SIG). The Research SIG continues to promote and support research in all aspects of burn care and the prevention of burn injuries. Representatives from Research Centres share ideas and offer advice on current research proposals and projects. The BBA Research SIG is recognised by the NIHR as a peer review group.
- Nurses SIG. The Nurses SIG reviewed waste management and money saving opportunities relating to items such as recycling dressings and anticipate that their findings will make a change to practice. A Burns Nursing WhatsApp Group had been established across the country to enable nurses to obtain advice and guidance on local nursing issues to promote best practice in Burns. Plans were in place to organise a training day to support nurses in giving oral presentations and participating in research.
- Psychosocial SIG. The Psychosocial SIG met three times over the year and held its second CPD day for psychological professionals working clinically in burns. Topics included the new burns HealthTalk module, considering ethnicity in burns psychology services, the roles of psychological flexibility and self-compassion, psychosocial screening, transition and pain and the use of virtual reality. The education day was well received and the SIG plans to make it an annual event to fill the gap in CPD opportunities for psychologists working in burns. The SIG contributed to the update of the Burns Care Standards and continued to share clinical practice, offering professional support to its members, promoting clinical and service development, encouraging research activity, and maintaining established links with the Centre for Appearance Research. The SIG reviewed the psychology staffing levels document, promoted and supported activities by burn care charities and shared resources and patient

information. Dr Laura Shepherd guest edited a special issue of the European Burns journal entitled "Enhancing Psychosocial Burns Care" with a number of the articles being authored by members of the Psychosocial SIG.

- Therapists SIG. The Burn Therapist SIG held an educational day in Birmingham on 3rd March 2023 entitled "Research Participation for Burn Therapists". Topics included leading and participating in research alongside clinical practice, the Delphi study to gain expert consensus on chest physiotherapy management of ventilated smoke inhalation injuries, the SMOOTH AND BOSS-2 studies and the Global Burns Research Prioritisation project. The SIG met at the Dublin Conference to discuss current burn therapy issues and contributed to the national Scars Consensus discussion on 20th June 2023. A third meeting was held virtually on 21st November 2023 and the agenda included network updates, BBA presentations, BBA Standards and peer review to include the rehabilitation prescription and scoping of therapy services as well as global burns research priorities. The SIG keeps a Burns Therapist Database which includes practitioners' services details and this was updated over the course of the year.
- Pre-Hospital SIG. The Pre-Hospital SIG's work on developing a Burns Management course in pre-hospital trauma care for first responders based on the BBA / RCSEd's Faculty of Pre-Hospital Care Consensus Document entitled "Management of Burns in Pre-Hospital Trauma Care", is almost complete.
- Anaesthetics and Critical Care SIG. This new SIG was formed at the AGM on 21st June 2023 on the closure of the Association of Burns and Reconstructive Anaesthetists. The SIG's remit is to allow reciprocal support and exchange of views and information amongst anaesthesia and critical care colleagues involved in the care of burns patients, and collaborating in the areas of audit, quality improvement, research, education and innovation.
- Website and Social Media. The BBA's website includes information to educate the public, support patients and inform organisations in managing the burn injured patient. There is a calendar of events relating to burn care and a 'Members Area' for private content. The website supports the BBA's aims of disseminating knowledge in the field of prevention and promoting and supporting education, research and standards in the delivery of burn care. The BBA's X/Twitter feed has over 2,300 followers.
- Support over Covid-19 and Beyond. A number of resources are available to the membership to include the British Psychological Society's guidance for professionals' wellbeing and a BBA Trustees' Consensus Statement on Burns Theatre Cases.
- Media Campaigns. The BBA has given a number of interviews in the media to educate the public on burn prevention. The BBA met with Metropolitan Policy Intelligence Officers to advise on attacks with corrosive substances with regard to data and the patient perspective. The BBA is also supporting the development of COBRA, a documentary film about a boy who was burnt in Brazil with a view to inspiring patients and raising awareness of the importance of burn prevention.

- Grants. The BBA encourages collaboration and exchange of ideas with overseas institutions to further research, practice and improve outcomes in burns care and travel applications are invited from members. Research Grants to either allow small projects to be completed or to pump-prime projects and a Research into Methods of Preventing Burn Injuries in the Home Grant are available to BBA members by application.

Financial Review

The BBA's financial position has improved over the financial year with a record number of EMSB courses being held to meet the increased demand following the cessation of courses over the Covid-19 pandemic. The Dublin Conference was a great educational and financial success and membership numbers have increased as new members joined the group membership scheme. The Association's investments remained stable with a good income received from investments. Overall, a healthy surplus was made, boosting the Association's total funds carried forward. The BBA's Risk Assessment Register lists potential risks, potential impact, steps and actions taken to mitigate risk as well as the likelihood, impact and timing of the risk. The Risk Register is reviewed annually.

Reserves Policy & Going Concern

Reserves are held as a contingency to enable the Association to continue to function following exceptional adverse events e.g. if the Annual Conference or EMSB courses were cancelled or failed, or if the Association experienced a dramatic decline in its membership. A reserve is also held to fund future expenditure related to the stated aims and purpose of the Association i.e. education, prevention, standards and research into burn injury.

The Association's reserves policy is to retain a minimum of 12 months normal operating expenditure as free reserves (those not held as restricted or endowment funds). Should the reserve drop below 12 months operating expenditure, the Trustees would review the delivery of the annual conference and consider alternative methods such as a virtual or hybrid format. On 30 November 2023, retained free reserves amounted to £329,632 which is approximately 1.2 years expenditure, based on the current year.

The BBA finances are in a healthy state with good income streams from the Annual Conference, the EMSB courses and the membership subscriptions.

The Dublin 2023 conference attracted an excellent number of attendees and was a great educational and financial success. A joint conference with the International Society for Burn Injuries (ISBI) is planned for August 2024 and the Association is responsible for 30% of the conference finances and will receive 30% of any surplus. A record number of EMSB courses were held in 2022/23 to meet the increased demand for the course due to its cancellation over the Covid pandemic. The demand for the course is now returning to pre-pandemic levels and a steady income stream is anticipated for the coming year. The BBA's membership numbers continue to rise with the introduction of the Anaesthetics and Critical Care SIG in response to the generous donation from ABRA. The advent of the Group Membership scheme has also encouraged new

members to join in 2024 and the scheme now includes four burn services. The development of the Educational Platform and its content is a new initiative led by the Education Chair with the potential to create a new income stream for the Association in the longer term.

The Statement of Financial Activities shows that a surplus was made on the year to 30th November 2023 and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Plans for the future

- Education. The Association will continue its educational activities by organising meetings and courses and promoting the Burns Game to raise standards in burn care throughout the UK and Ireland. The Educational Platform, developed using a generous grant from VTCT Foundation is almost complete and is at testing phase. This resource will offer additional value for BBA members and the potential to grow paid memberships as well as the ability to charge non-members for access to high-value content to help ensure the Association's financial viability into the future.
- Research. The Association is keen to maintain its central role in the strategic leadership of burns research in the UK. To this end, it will continue its work as an NIHR peer review group and as a Founder and Partner Member, will continue to support the Scar Free Foundation's establishment of two major centres for burns research in the UK and the Centre for Conflict Wound Research and its mission "To achieve scar free healing within a generation and transform the lives of those affected by disfiguring conditions".
- Standards. The BBA will continue to play an active role in raising awareness of burn injury and its sequelae and in setting the standards of care required of the NHS. The BBA has updated the National Standards for Provision & Outcomes In Adult & Paediatric Burn Care and the new document covers the entire burn care pathway, listing standards which are essential for high-quality care and identifying examples of good practice, aiming for equitable provision of burn care to be ensured for patients and their families across the country.
- Membership Benefits. The Board of Trustees are determined to improve the benefits provided to members by supporting their educational needs and strengthening the voice and role of the Association in burn care.
- Website, Social Media and Communications. The Association plans to continue to develop its website and social media presence. The Deputy Chair and Communications Director's role is to support the website, social media and enquiries from the media and the public.
- Governance. The Association will continue to review its governance structures to ensure that the BBA works effectively and safely within the recommended framework established by the Charity Commission.

- Administrative Structure. The Association will continue to focus on developing a robust in-house administrative service capable of supporting the needs and requirements of the organisation in the years ahead. The BBA Trustees are responsible for the employment and oversight of staff, but at present there are no directly employed staff as this has been delegated via an arrangement with BAPRAS, who employs one staff member on the BBA's behalf. The development of an administrative database commissioned to support the membership and the EMSB courses is almost complete.

Structure, Governance & Management

Governing Document

The British Burn Association is a charitable incorporated organisation with a constitution of a charitable incorporated organisation with voting members other than its Trustees, registered in England and Wales on 6 February 2020.

The BBA changed its legal status to a charitable incorporated organisation (CIO) and on 6th February 2020, the new CIO was entered on the Register of Charities with the registered Charity number 1187794. Assets were transferred from the unincorporated charity to the CIO on 1st April 2020 and the unincorporated charity was closed. The CIO has a new constitution and the aims and objectives are based on those of the unincorporated charity.

Related Parties & Relationships with Other Organisations

- British Association of Plastic Reconstructive & Aesthetic Surgeons (BAPRAS). The BBA has an SLA agreement with BAPRAS to employ a member of staff to deliver administrative support.
- Scar Free Foundation (SFF). The BBA is a Founder and Partner Member of the SFF (previously known as The Healing Foundation).
- Focus Games. The BBA has a licence agreement with Focus Games for a ten-year period from 27th May 2016 to manufacture, promote, distribute and sell "The Burns Game".
- Australian and New Zealand Burn Association (ANZBA). The BBA has a licence agreement with ANZBA for a five year period from 1st September 2021 to deliver the Emergency Management of Severe Burns (EMSB) Course in the British Isles.

Statement of responsibilities of the trustees

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Noelia Serrano FCA was appointed as the Charity's independent examiner during the year and has expressed her willingness to continue in that capacity.

The trustees' annual report has been approved by the trustees on 27 June 2024 and signed on their behalf by

Odhran Shelley – Chair

Independent examiner's report

To the members of

British Burn Association

Independent examiner's report to the trustees of British Burn Association.

I report to the trustees on my examination of the accounts of British Burn Association. for the year ended 30 November 2023.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accounts in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the Charity/CIO as required by section 130 of the Act.
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

Independent examiner's report

To the members of

British Burn Association

4 The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Noelia Serrano, FCA

Address: Sayer Vincent LLP, 110 Golden Lane, London, EC1Y 0TG

12 September 2024

British Burn Association

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 November 2023

	Note	Endowment £	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Income from:						
Subscriptions & merchandising	3	–	–	23,636	23,636	22,636
Donations						
Association of Burns and Reconstructive Anaesthetists		–	–	16,490	16,490	–
Small donations		–	–	447	447	200
Charitable activities						
Conference and course fees	4	–	–	289,977	289,977	208,390
Donations for Prizes		–	500	–	500	500
Burns educational game		–	–	5	5	13
Investments	5	–	6,587	10,567	17,154	6,236
Total income		–	7,087	341,122	348,209	237,975
Expenditure on:						
Charitable activities	6	–	19,401	257,972	277,373	202,756
Total expenditure		–	19,401	257,972	277,373	202,756
Net income before net gains/(losses) on investments		–	(12,314)	83,150	70,836	35,219
Net gains/(losses) on investments	11	3,824	–	–	3,824	(17,164)
Net movement in funds	17a	3,824	(12,314)	83,150	74,660	18,055
Reconciliation of funds:						
Total funds brought forward		128,737	168,536	246,482	543,755	525,700
Total funds carried forward		132,561	156,222	329,632	618,415	543,755

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17a to the financial statements.

British Burn Association

Balance sheet

As at 30 November 2023

	Note	£	2023 £	£	2022 £
Fixed assets:					
Investments	11		<u>132,561</u>		<u>128,737</u>
			132,561		128,737
Current assets:					
Debtors	12	6,232		4,854	
Cash at bank and in hand		<u>510,398</u>		<u>437,370</u>	
		516,630		442,224	
Liabilities:					
Creditors: amounts falling due within one year	13	<u>30,776</u>		<u>27,206</u>	
Net current assets			<u>485,854</u>		<u>415,018</u>
Total net assets	16a		<u>618,415</u>		<u>543,755</u>
The funds of the charity:					
Endowment funds			132,561		128,737
Restricted income funds			156,222		168,536
Unrestricted general funds			<u>329,632</u>		<u>246,482</u>
Total charity funds	17a		<u>618,415</u>		<u>543,755</u>

Approved by the trustees on 27 June 2024 and signed on their behalf by

Odhran Shelley – Chair

1 Accounting policies

a) Statutory information

The British Burn Association converted from a charity to a Charitable Incorporated Organisation ('CIO'), with the assets, liabilities and activities transferring to the CIO as at 1 April 2020. The new CIO was registered with the Charity Commission in England & Wales on 6 Feb 2020, number 1187794. The registered office and operational address is 35-43 Lincoln's Inn Fields, London, WC2A 3PE.

b) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The BBA finances are in a healthy state with good income streams from the Annual Conference, the EMSB courses and the membership subscriptions.

The Dublin 2023 conference attracted an excellent number of attendees and was a great educational and financial success. A joint conference with the International Society for Burn Injuries (ISBI) is planned for August 2024 and the Association is responsible for 30% of the conference finances and will receive 30% of any surplus. A record number of EMSB courses were held in 2022/23 to meet the increased demand for the course due to its cancellation over the Covid pandemic. The demand for the course is now returning to pre-pandemic levels and a steady income stream is anticipated for the coming year. The BBA's membership numbers continue to rise with the introduction of the Anaesthetics and Critical Care SIG in response to the generous donation from ABRA. The advent of the Group Membership scheme has also encouraged new members to join in 2024 and the scheme now includes four burn services. The development of the Educational Platform and its content is a new initiative led by the Education Chair with the potential to create a new income stream for the Association in the longer term.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the net reporting period

1 Accounting policies (continued)

e) Income

Income is recognised when the CIO has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Donations and gifts are included in full in the Statement of Financial Activities when receivable. Intangible income and gifts in kind are not included unless they represent goods or services which would have otherwise been purchased, in which case they are valued and brought in as income and the appropriate expenditure.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

The endowment fund is classed as a permanent endowment and comprises the capital provided from the original donation, plus accumulated unrealised gains or losses on the underlying investments. Income generated by the fund is allocated to a restricted income fund.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT, which cannot be recovered.

- Expenditure on charitable activities includes the costs of delivering EMSB courses, conferences, research grants, the educational tool and other activities undertaken to further the purposes of the charity, and their associated support costs
- Governance costs include the management of the charity's assets, organisational management and compliance with constitutional and statutory requirements.

i) Grants payable

Grants payable are made to third parties in furtherance of the CIO's objects. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and that any condition attaching to the grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs comprise administrative support provided under the SLA with BAPRAS and other office and overhead costs. These are allocated in full to the charitable activity.

1 Accounting policies (continued)**k) Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The CIO does not acquire put options, derivatives or other complex financial instruments.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) Creditors and provisions

Creditors and provisions are recognised where the CIO has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

With the exception of the listed investments described above the CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Detailed comparatives for the statement of financial activities

	Endowment £	Restricted £	Unrestricted £	2022 Total £
Income from:				
Subscriptions & merchandising	-	-	22,636	22,636
Donations	-	-	200	200
Charitable activities:				
Conference and course fees	-	-	208,390	208,390
Donations for Prizes	-	500	-	500
Burns educational game	-	-	13	13
Investment income	-	4,319	1,917	6,236
Total income	-	4,819	233,156	237,975
Expenditure on:				
Charitable activities	-	500	202,256	202,756
Total expenditure	-	500	202,256	202,756
Net income before gains on investments	-	4,319	30,900	35,219
Net losses on investments	(17,164)	-	-	(17,164)
Net income and net movement in funds	(17,164)	4,319	30,900	18,055
Total funds brought forward	145,901	164,217	215,582	525,700
Total funds carried forward	128,737	168,536	246,482	543,755

3 Subscriptions & merchandising

	Unrestricted £	2023 Total £	Unrestricted £	2022 Total £
Merchandising income	84	84	401	401
Subscriptions	23,552	23,552	22,235	22,235
Total	23,636	23,636	22,636	22,636

All income from subscriptions and merchandising in both periods is unrestricted.

4 Conference and course fees

	Unrestricted £	2023 Total £	Unrestricted £	2022 Total £
Annual & other conference fees	174,273	174,273	120,326	120,326
EMSB course fees	115,704	115,704	88,064	88,064
Total conference and course fees	<u>289,977</u>	<u>289,977</u>	<u>208,390</u>	<u>208,390</u>

All income from conferences and courses in both periods is unrestricted.

5 Income from investments

	Restricted £	Unrestricted £	2023 Total £	Restricted £	Unrestricted £	2022 Total £
Bank and other interest	6,587	10,567	17,154	4,319	1,917	6,236
Total	<u>6,587</u>	<u>10,567</u>	<u>17,154</u>	<u>4,319</u>	<u>1,917</u>	<u>6,236</u>

6 Costs of charitable activities

	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Annual & other conference expenses	–	126,134	126,134	81,739
Educational Platform	18,901	–	18,901	–
EMSB expenses	–	49,520	49,520	44,984
EMSB PayPal charges	–	2,291	2,291	2,007
Research grants and prizes	500	3,272	3,772	2,468
Support costs				
SLA BAPRAS	–	60,195	60,195	54,629
Website, office costs and subscriptions	–	10,504	10,504	11,541
Bank charges and miscellaneous	–	1,124	1,124	628
	<u>19,401</u>	<u>253,040</u>	<u>272,441</u>	<u>197,996</u>
Governance Costs				
Independent examination and accountancy fees	–	4,900	4,900	4,560
Executive Committee and trustee expenses	–	32	32	200
Total expenditure on charitable activities	<u>19,401</u>	<u>257,972</u>	<u>277,373</u>	<u>202,756</u>

All costs of charitable activities in the period to 30 November 2022 were unrestricted except £500 within research grants and prizes for the 2022 Oral Prize donated by SAGE. The £500 donation in 2023 relates to the 2023 Prize.

In the 2022 accounts PayPal charges were included within bank charges. The 2022 comparative figures have been restated above to show these as EMSB costs to be consistent with 2023.

7 Net income for the year

This is stated after charging / (crediting):

	2023 £	2022 £
Independent examiner's remuneration (excluding VAT):		
Independent examiner fee	3,500	3,300

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

No staff were employed by the charity in either accounting period.

One individual employed by BAPRAS services the BBA. Costs are included as part of the SLA expenses in note 6.

The charity trustees were neither paid nor received any other benefits from employment with the charity in the period (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees. No such costs were incurred during the period as all meetings were held remotely. (2022: £nil)

9 Related party transactions

There are no related party transactions to disclose for the period ending 30 November 2023 (2022: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The CIO is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Listed investments

	2023 £	2022 £
Fair value at the start of the year	128,737	145,901
Net gain/(loss) on fair value	3,824	(17,164)
Fair value at the end of the year	132,561	128,737

Investments comprise:

	2023 £	2022 £
UK Common investment funds	132,561	128,737

Notes to the financial statements

For the year ended 30 November 2023

12 Debtors

	2023 £	2022 £
Prepayments	–	1,459
Accrued income	6,232	3,395
	6,232	4,854

13 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	7,631	11,199
Deferred income (note 14)	23,145	16,007
	30,776	27,206

14 Deferred income

Deferred income comprises course fees received in advance.

	Membership Subscription £	Course and conference Fees £	2023 £	Membership Subscription £	Course and conference Fees £	2022 £
Balance at the beginning of the year	–	16,007	16,007	50	30,325	30,375
Amount released to income in the	–	(16,007)	(16,007)	(50)	(30,325)	(30,375)
Amount deferred in the year	–	23,145	23,145	–	16,007	16,007
Balance at the end of the year	–	23,145	23,145	–	16,007	16,007

15 Financial instruments

	2023 £	2022 £
Financial assets measured at fair value through profit and loss		
Investments	132,561	128,737

16a Analysis of net assets between funds (current period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	132,561	–	–	132,561
Net current assets	–	156,222	329,632	485,854
Net assets at 30 November 2023	132,561	156,222	329,632	618,415

16b Analysis of net assets between funds (prior period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	128,737	–	–	128,737
Net current assets	–	168,536	246,482	415,018
Net assets at 30 November 2022	128,737	168,536	246,482	543,755

17a Movements in funds (current period)

	At 30 November 2022 £	Income & gains £	Expenditure & losses £	At 30 November 2023 £
Endowment funds:				
Margaret Miller Fund	128,737	3,824	–	132,561
Total endowment funds	128,737	3,824	–	132,561
Restricted funds:				
Miller Research Fund	76,619	3,312	–	79,931
Margaret Miller Fund	71,917	3,275	–	75,192
VTCT Foundation grant Educational Platform	20,000	–	(18,901)	1,099
Prize Funds	–	500	(500)	–
Total restricted funds	168,536	7,087	(19,401)	156,222
General funds	246,482	341,122	(257,972)	329,632
Total unrestricted funds	246,482	341,122	(257,972)	329,632
Total funds	543,755	352,033	(277,373)	618,415

Purposes of endowment funds

The Margaret Miller Endowment Fund was started by a donation of £125,000 classed as a permanent endowment, given to the charity to generate income to pay for travel expenses for nurses. This is done through the Margaret Miller Restricted Fund. The fund was transferred to the CIO on 1 April 2020.

Purposes of restricted funds

The Research Fund was started by a donation of £125,000, given to the charity to be used on a specific project into research into prevention of burns, together with accumulated income arising from investment of this fund.

The Margaret Miller Restricted Fund represents accumulated unspent income arising from the permanent endowment. This fund pays for travel expenses for nurses.

VTCT Foundation grant Educational Platform represents a grant of £20,000 from the VTCT Foundation to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad.

Prize Funds represent donations received from SAGE to make Prizes. In 2022 £500 was awarded for the Oral Prize. A further £500 was awarded in 2023.

17b Movements in funds (prior year)

	At 30 November 2021 £	Income & gains £	Expenditure & losses £	At 30 November 2022 £
Endowment Funds				
Margaret Miller Fund	145,901	–	(17,164)	128,737
Total endowment funds	145,901	–	(17,164)	128,737
Restricted funds:				
Miller Research Fund	76,017	602	–	76,619
Margaret Miller Fund	68,200	3,717	–	71,917
VTCT Foundation grant Educational Platform	20,000	–	–	20,000
Laing Essay Prize Fund	–	500	(500)	–
Total restricted funds	164,217	4,819	(500)	168,536
General funds	215,582	233,156	(202,256)	246,482
Total unrestricted funds	215,582	233,156	(202,256)	246,482
Total funds	525,700	237,975	(219,920)	543,755

The narrative to explain the purpose of each fund is given at the foot of the note above.

BRITISH BURN ASSOCIATION

England & Wales - Charity number 1187794

Accounts

Charity Number: 1187794

British Burn Association

Unaudited report and financial statements
For the year ended 30 November 2022

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For the year ended 30 November 2022

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British Burn Association

Reference and administrative information

For the year ended 30 November 2022

The organisation is a charity, registered in England and Wales.

Charity number 1187794

Governing Document The charity is a CIO, governed by a constitution.

Summary of Investment Powers To invest and deal with any money not immediately required for its objects in or upon any investments, securities, or property.

Registered office and operational address 38–43 Lincoln's Inn Fields
London
WC2A 3PE

Board of Trustees

Yvonne Wilson	Chair to 5.5.22. Trustee to 13.10.22
Odhran Shelley	Chair from 5.5.22 Treasurer to 5.5.22
Kayvan Shokrollahi	Deputy Chair & Communications Director
Victoria Dudman	Secretary from 5.5.22 & Fundraising Chair from 15.6.21
Andrew Williams	Treasurer from 5.5.22 & Education Chair
Simon Booth	Research Chair
Emily Huddleston	From 13.10.22
Nadeem Khwaja	Trustee & Prevention Chair to 13.10.22
Nicole Lee	Prevention Chair from 13.10.22
Preetha Muthayya	Overseas Chair from 5.10.22
Laura Shepherd	From 13.10.22
Brendan Sloan	From 13.10.22
Ascanio Tridente	Co-opted Trustee to 13.10.22

Bankers	Lloyds 1 Calthorpe Road Edgbaston Birmingham B15 1QL	CCLA Investment Management 80 Cheapside London EC2V 6DZ
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Independent Examiner Noelia Serrano
Sayer Vincent LLP
Chartered Accountants
Invicta House
108–114 Golden Lane
London
EC1Y 0TL

The Board of Trustees presents their report and the financial statements for the year ended 30 November 2022.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Appointment of Trustees

The Board of Trustees is elected by the Association from its professional membership and is ratified at the annual general meeting. It consists of ten members who are all Trustees of the Charity for charity law purposes. The Board has the power to co-opt additional members to ensure equitable representation of the main professional groups involved in burn care.

Odhran Shelley	Chair
Kayvan Shokrollahi	Deputy Chair & Communications Lead
Victoria Dudman	Secretary and Fundraising Chair
Andrew Williams	Treasurer & Education Chair
Simon Booth	Research Chair
Emily Huddleston	
Nicole Lee	Prevention Chair
Preetha Muthayya	Overseas Chair
Laura Shepherd	
Brendan Sloan	

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Objectives & Activities

Purposes & Aims

The Objects of the CIO are, for the public benefit, the relief of those suffering from burn injuries by:

- Disseminating knowledge and stimulating prevention in the field of burns;
- Promoting education in all aspects of burn care;
- Promoting and supporting research into scientific, clinical and societal aspects of burn injury.
- Promoting standards in the delivery of burn care

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report outlines what the charity has achieved and the outcomes of its work in the reporting period. The Board of Trustees reports the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the Board of Trustees to ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Board of Trustees is pleased to report that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and will continue to do so in all future planning of the charity's activities. They believe that benefits to burn-injured people and their families will be maintained and enhanced by the Association's work.

The Board of Trustees may establish formal mechanisms for information exchange with other bodies or societies (including health service and governmental agencies) deemed to share common cause with the Association or where such liaison is likely to lead to more effective pursuit of the aims of the Association.

Achievements & Performance

Annual Scientific Conference 2022. The Association's Annual Conference was held at the Bristol Marriott Royal Hotel on 4th – 6th May 2022. Scientific sessions and trade exhibitions ran for the duration of the meeting, with delegate numbers including invited participants totalling 280. The Meeting was well received with high quality presentations throughout. The AB Wallace Memorial Lecture entitled "When the Going Gets Tough. How to Boost Your Psychological Wellbeing: A 'Bootcamp' for Burn Professionals" was delivered by Professor Nichola Rumsey OBE, Professor Emerita of Appearance Psychology, University of the West of England, Bristol. A number of prizes were awarded, including the Laing Essay Prize, Best Poster prizes, and Best Oral Presentation prizes including the first prize generously donated by Scars, Burns and Healing Journal.

- Emergency Management of Severe Burns (EMSB). Ten EMSB courses were organised during the reporting period, The Covid 19 pandemic had a wide-spread effect on the EMSB Faculty, some of whom were transferred from burns to support other services over the pandemic period. Returning to burns, many Faculty members found it difficult to find time to support the EMSB course whilst others rallied and volunteered to support additional courses. No Instructor or Coordinator courses were held over the financial year. EMSB Senate reviewed the route to Faculty membership and progression and effected deep-rooted changes to ease the process and support the structure and delivery of the course into the future. The BBA continues its commitment to train and educate health care practitioners across the specialties in emergency burn management and recognises that the EMSB course is used as a performance indicator in the country's National Burn Care Standards.
- Education. The generous grant of £20,000 from the VTCT Foundation in 2021 to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad, has not yet been spent.

The company contracted to deliver the platform has not delivered to schedule and an alternative provider is being sought.

The Association ran an online educational Study Day on 10th March 2022 entitled "Emergency Burns Management". Delegate feedback on the Study Day was extremely positive and the Day was a great success with 221 delegates registered from across a broad range of disciplines.

- Prevention and National Burn Awareness Day. The BBA Prevention Committee supported the Children's Burn Trust and Burn Services across the UK in running the eighth National Burn Awareness Day on 12th October 2022. The theme was kitchen safety and activities included the launch of "Charlie's Story" which attracted good engagement and helped to emphasize the theme. Custom infographics were designed and tweeted across social media and advice on burn prevention and First Aid was offered. The campaign was largely run on social media and attracted engagement across the burns community to include hospitals, Fire and Rescue Services, families, childcare professionals, burn survivors and other charities. The National Burn Awareness Toolkit with downloadable resources to run the event at a local level was made available on the BBA website to encourage nationwide participation across different services and organisations.

The Prevention SIG released a TikTok video warning against the danger of burns when inhaling from nitrous oxide cannisters. As a consequence, the Prevention SIG Chair met the Home Secretary to discuss a change of legislation in the availability of cannisters and due to these efforts, the Prevention Chair has contributed to the recently announced ban on nitrous oxide by Government.

- National Burn Care Standards Review. The BBA's National Standards for Provision & Outcomes in Adult & Paediatric Burn Care was first released in 2018. Under the leadership of Peter Drew (past-BBA Chair) and managed by Peter Saggars (NHS England), the Standards were developed by a review group comprising MDT representation from all four of the ODNs from England & Wales. The Standards clearly articulate the aspects of burn care considered to be essential for high quality care and outcomes for patients, their families and carers. The document also describes standards that are desirable, offering examples of good practice and excellence. The Standards cover the entire burn care pathway and aim to provide the means to measure the capability of individual burn services as a whole and the ODN in which they operate. By defining standards, a governance framework has been established against which it is possible to measure the quality of burn care that patients receive, regardless of their point of entry into a specialist Burn Care Service. Burn Care Services need to be assessed for compliance with the standards and outcomes set out in the document. It is hoped that by doing so, equitable provision of burn care will be ensured for patients and their families. A Review of the National Burn Care Standards is currently being carried out under the leadership of Odhran Shelley (BBA Chair) and Peter Drew and the process is once again being managed by Peter Saggars.

Professional Clinical Practice Guidelines & Resources. The BBA publishes a number of professional Clinical Practice Guidelines and prevention information posters within the Resources section of its website.

- 'The Burns Game'. Together with Birmingham City University (BCU) and Focus Games, the BBA's educational board game called "The Burns Game" continues to be of interest to health care practitioners dealing with burns. The game aims at supporting training in emergency burn care for frontline healthcare professionals by presenting key information about acute burns management in an engaging and interactive format.

Collaboration to Support Burn Care in Low and Middle Income Countries (LMICs). The BBA has established an Overseas Committee and appointed a representative to sit in an ex-officio capacity on the BFirst Committee to enable BBA collaboration in burns education for LMICs. Together with BAPRAS, BFirst, and ReSurge Africa, the BBA collaborated in the delivery of a number of webinars.

- Research Special Interest Group (SIG). The Research SIG continues to promote and support research in all aspects of burn care and the prevention of burn injuries. Representatives from Research Centres share ideas and offer advice on current research proposals and projects. The BBA Research SIG is recognised by the NIHR as a peer review group.
- Nurses SIG. The Nurses SIG held an online Study Day entitled "End of Life Care in Burns Injury – When is the time and What is the Role of the Nurse?" on 15th February and continued the theme at an online meeting on 14th September where talks were given on Frailty and Modified Baux, Severe Burns Care / EOL and the Nursing Care Requirement. Feedback was taken and shared with the burn services.
- Psychosocial SIG. The Psychosocial SIG met virtually twice over the year and held its first virtual clinical education / CPD day for psychological professionals working clinically in burns. The education day was well received and the SIG plans to make it an annual event to fill the gap in CPD opportunities. The SIG continued to share clinical practice, offering professional support to its members, promoting clinical and service development, encouraging research activity, maintaining established links with the Centre for Appearance Research and supporting PhDs. The SIG is in the process of both making recommendations related to the psychological support offered to BIRT members and making recommendations related to the draft burns rehabilitation prescription which will state how a patient's physical, cognitive and psychosocial needs identified in pre-injury life will be addressed following discharge.
- Therapists SIG. The Burn Therapist SIG revised the BBA's "Standards of Physiotherapy and Occupational Therapy in the Management of Burn Injured Adults and Children" originally issued in 2017. The BBA document is endorsed by the four burn operation delivery networks and aims to assist therapists to meet the requirements of the National Standard for Provision and Outcomes in Adults and Paediatric Burn Care. The SIG met virtually on 8th September and

discussed network updates, the rehabilitation prescription, examples of innovative / good practice, complex case discussions and presentations given at the Bristol conference. The SIG keeps a Burns Therapist Database which includes practitioners' services details.

- Pre-Hospital SIG. The Pre-Hospital SIG is in the process of developing a Burns Management course in pre-hospital trauma care for first responders based on the BBA / RCSEd's Faculty of Pre-Hospital Care Consensus Document entitled "Management of Burns in Pre-Hospital Trauma Care".
- Website and Social Media. The BBA's website includes information to educate the public, support patients and inform organisations in managing the burn injured patient. There is a calendar of events relating to burn care and a 'Members Area' for private content. The website supports the BBA's aims of disseminating knowledge in the field of prevention and promoting and supporting education, research and standards in the delivery of burn care. The BBA's Twitter feed has over 2,200 followers.
- Support over Covid-19 and Beyond. A number of resources are available to the membership to include the British Psychological Society's guidance for professionals' wellbeing and a BBA Trustees' Consensus Statement on Burns Theatre Cases.
- Media Campaigns. The BBA has given a number of interviews in the media to educate the public on burn prevention. Advice had also been given on the importance of burn patients and clinicians receiving support when they need it and new initiatives for skin grafts for burns victims. The BBA is also supporting the development of COBRA, a documentary film about a boy who was burnt in Brazil with a view to inspiring patients and raising awareness of the importance of burn prevention.
- Grants. The BBA encourages collaboration and exchange of ideas with overseas institutions to further research, practice and improve outcomes in burns care and travel applications are invited from members. Research Grants to either allow small projects to be completed or to pump-prime projects and a Research into Methods of Preventing Burn Injuries in the Home Grant are available to BBA members by application.

Financial Review

The BBA's financial position has improved over the financial year as its activities have returned to normal following their cessation over the Covid-19 pandemic period. Membership numbers have slightly increased as a new group membership scheme was introduced and income from the annual conference and ten EMSB courses have boosted the Association's finances. Restricted funds brought forward includes a grant of £20,000 from the VTCT Foundation to develop an Educational Platform and a platform developer is sought. A loss was incurred on investments due to the global recession and the war in the Ukraine which increased volatility in the markets. Overall however, a healthy surplus was made, boosting the Association's total funds carried forward.

The BBA's Risk Assessment Register lists potential risks, potential impact, steps and actions taken to mitigate risk as well as the likelihood, impact and timing of the risk. The Risk Register is reviewed annually.

Reserves Policy & Going Concern

Reserves are held as a contingency to enable the Association to continue to function following exceptional adverse events e.g. if the Annual Conference or EMSB courses were cancelled or failed, or if the Association experienced a dramatic decline in its membership. A reserve is also held to fund future expenditure related to the stated aims and purpose of the Association i.e. education, prevention, standards and research into burn injury.

The Association's reserves policy is to retain a minimum of 12 months normal operating expenditure as free reserves (those not held as restricted or endowment funds). Should the reserve drop below 12 months operating expenditure, the Trustees would review the delivery of the annual conference and consider alternative methods such as a virtual or hybrid format. On 30 November 2022, retained free reserves amounted to £246,482 which is approximately 1.2 years expenditure, based on the current year.

The BBA has made a full recovery following the financial down-turn of the past two years due to the Covid 19 pandemic and has returned to delivering a full set of activities in support of its charitable aims and objectives.

Membership numbers remained stable over 2022. However, the introduction of a group membership at a discounted rate has stimulated interest across the burn services. Three services have coordinated applications amongst their staff to join the BBA, boosting the membership numbers for 2023 and increasing the income stream.

The Bristol Annual Conference was a great success and demonstrated that members were keen to meet, network and resume their educational learning in a face-to-face environment. The Bristol Conference generated a good surplus and the Dublin Annual Conference in 2023 is similarly anticipated to be an educational and financial success, attracting a healthy interest from members and sponsors.

Ten EMSB courses were held in 2022 and fourteen are planned for 2023. There is a waiting list of interested candidates for the course and it has been agreed that an additional place could be offered at each course to help meet demand and generate additional funds for the Association.

The Balance Sheet shows that a surplus was made on the year to 30th November 2022 and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Plans for the future

- Education. The Association will continue its educational activities by organising meetings and courses and promoting the Burns Game to raise standards in burn care throughout the UK and Ireland. A grant has been awarded to develop an e-platform to deliver a new set of educational material and a further tender for the project development is being considered. This resource will offer additional value for BBA members and the potential to grow paid memberships as well as the ability to charge non-members for access to high-value content to help ensure the Association's financial viability into the future. The BBA Trustees have met with a number of platform providers to discuss project development.
- Research. The Association is keen to maintain its central role in the strategic leadership of burns research in the UK. To this end, it will continue its work as an NIHR peer review group and as a Founder Member, will continue to support the Scar Free Foundation's establishment of two major centres for burns research in the UK and the Centre for Conflict Wound Research and its mission "To achieve scar free healing within a generation and transform the lives of those affected by disfiguring conditions".
- Standards. The BBA will continue to play an active role in raising awareness of burn injury and its sequelae and in setting the standards of care required of the NHS. The BBA has established a Burn Standards Review Group, comprising representatives from the national Burn Care Networks, the multi-disciplinary team and patient groups, to review the 2018 National Standards for Provision & Outcomes In Adult & Paediatric Burn Care. The document will cover the entire burn care pathway, listing standards which are essential for high-quality care and identifying examples of good practice, aiming for equitable provision of burn care to be ensured for patients and their families across the country.
- Membership Benefits. The Board of Trustees are determined to improve the benefits provided to members by supporting their educational needs and strengthening the voice and role of the Association in burn care.
- Website, Social Media and Communications. The Association plans to continue to develop its website and social media presence. The Communication Director's role is to support the website, social media and enquiries from the media and the public.
- Governance. The Association will continue to review its governance structures to ensure that the BBA works effectively and safely within the recommended framework established by the Charity Commission.
- Administrative Structure. The Association will continue to focus on developing a robust in-house administrative service capable of supporting the needs and requirements of the organisation in the years ahead. The BBA Trustees are responsible for the employment and oversight of staff, but at present there are no directly employed staff as this has been delegated via an arrangement with BAPRAS, who employs one staff member on the BBA's

behalf. The development of an administrative database commissioned to support the membership and the EMSB courses is almost complete.

Structure, Governance & Management

Governing Document

The British Burn Association is a charitable incorporated organisation with a constitution of a charitable incorporated organisation with voting members other than its Trustees, registered in England and Wales on 6 February 2020.

The BBA changed its legal status to a charitable incorporated organisation (CIO) and on 6th February 2020, the new CIO was entered on the Register of Charities with the registered Charity number 1187794. Assets were transferred from the unincorporated charity to the CIO on 1st April 2020 and the unincorporated charity was closed. The CIO has a new constitution and the aims and objectives are based on those of the unincorporated charity.

Related Parties & Relationships with Other Organisations

- British Association of Plastic Reconstructive & Aesthetic Surgeons (BAPRAS). The BBA has an SLA agreement with BAPRAS to employ a member of staff to deliver administrative support.
- Scar Free Foundation (SFF). The BBA is a Founder Member of the SFF (previously known as The Healing Foundation).
- Focus Games. The BBA has a licence agreement with Focus Games for a ten-year period from 27th May 2016 to manufacture, promote, distribute and sell "The Burns Game".
- Australian and New Zealand Burn Association (ANZBA). The BBA has a licence agreement with ANZBA for a five year period from 1st September 2021 to deliver the Emergency Management of Severe Burns (EMSB) Course in the British Isles.

Statement of responsibilities of the trustees

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent

- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Noelia Serrano was appointed as the Charity's independent examiner during the year and has expressed her willingness to continue in that capacity.

The trustees' annual report has been approved by the trustees on 27 April 2023 and signed on their behalf by

Odhran Shelley – Chair

Independent examiner's report

To the members of

British Burn Association

I report to the trustees on my examination of the accounts of British Burn Association for the year ended 30 November 2022.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
The accounts do not accord with those records; or

The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Noelia Serrano FCA

Address: Sayer Vincent LLP, Invicta House, 108-114 Golden Lane, London, EC1Y 0TL

Date: 31 May 2023

British Burn Association

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 November 2022

					Year ended 30 November 2022 Total £	Year ended 30 November 2021 Total £
	Note	Endowment £	Restricted £	Unrestricted £		
Income from:						
Subscriptions & merchandising	3	–	–	22,636	22,636	21,812
Donations		–	–	200	200	25
Charitable activities						
Conference and course fees	4	–	–	208,390	208,390	35,452
Educational platform		–	–	–	–	20,000
Donations for Prizes		–	500	–	500	–
Burns educational game		–	–	13	13	–
Investments	5	–	4,319	1,917	6,236	4,079
Total income		–	4,819	233,156	237,975	81,368
Expenditure on:						
Charitable activities	6	–	500	202,256	202,756	71,923
Total expenditure		–	500	202,256	202,756	71,923
Net income before net gains on investments		–	4,319	30,900	35,219	9,445
Net (loss)/gains on investments	11	(17,164)	–	–	(17,164)	285
Net movement in funds	17a	(17,164)	4,319	30,900	18,055	9,730
Reconciliation of funds:						
Total funds brought forward		145,901	164,217	215,582	525,700	515,970
Total funds carried forward		128,737	168,536	246,482	543,755	525,700

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17a to the financial statements.

British Burn Association

Balance sheet

As at 30 November 2022

	Note	£	2022 £	£	2021 £
Fixed assets:					
Investments	11		128,737		145,901
			128,737		145,901
Current assets:					
Debtors	12	4,854		4,001	
Cash at bank and in hand		437,370		415,431	
		442,224		419,432	
Liabilities:					
Creditors: amounts falling due within one year	13	27,206		39,633	
Net current assets			415,018		379,799
Total net assets	16a		543,755		525,700
The funds of the charity:					
Endowment funds			128,737		145,901
Restricted income funds			168,536		164,217
Unrestricted general funds			246,482		215,582
Total charity funds	17a		543,755		525,700

Approved by the trustees on 27 April 2023 and signed on their behalf by

Odhran Shelley – Chair

1 Accounting policies

a) Statutory information

The British Burn Association is a Charitable Incorporated Organisation ('CIO') registered with the Charity Commission in England & Wales from 6 Feb 2020, number 1187794. The registered office and operational address is 35–43 Lincoln's Inn Fields, London, WC2A 3PE.

b) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The BBA has made a full recovery following the financial down-turn of the past two years due to the Covid 19 pandemic and has returned to delivering a full set of activities in support of its charitable aims and objectives. Membership numbers remained stable over 2022. However, the introduction of a group membership at a discounted rate has stimulated interest across the burn services. Three services have coordinated applications amongst their staff to join the BBA, boosting the membership numbers for 2023 and increasing the income stream. The Bristol Annual Conference was a great success and demonstrated that members were keen to meet, network and resume their educational learning in a face-to-face environment.

The Bristol Conference generated a good surplus and the Dublin Annual Conference in 2023 is similarly anticipated to be an educational and financial success, attracting a healthy interest from members and sponsors. Ten EMSB courses were held in 2022 and fourteen are planned for 2023. There is a waiting list of interested candidates for the course and it has been agreed that an additional place could be offered at each course to help meet demand and generate additional funds for the Association. The Balance Sheet shows that a surplus was made on the year to 30th November 2022 and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1 Accounting policies (continued)

e) Income

Income is recognised when the CIO has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Donations and gifts are included in full in the Statement of Financial Activities when receivable. Intangible income and gifts in kind are not included unless they represent goods or services which would have otherwise been purchased, in which case they are valued and brought in as income and the appropriate expenditure.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

The endowment fund is classed as a permanent endowment and comprises the capital provided from the original donation, plus accumulated unrealised gains or losses on the underlying investments. Income generated by the fund is allocated to a restricted income fund.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT, which cannot be recovered.

- Expenditure on charitable activities includes the costs of delivering EMSB courses, conferences, research grants, the educational tool and other activities undertaken to further the purposes of the charity, and their associated support costs
- Governance costs include the management of the charity's assets, organisational management and compliance with constitutional and statutory requirements.

i) Grants payable

Grants payable are made to third parties in furtherance of the CIO's objects. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and that any condition attaching to the grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs comprise administrative support provided under the SLA with BAPRAS and other office and overhead costs. These are allocated in full to the charitable activity.

1 Accounting policies (continued)**k) Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The CIO does not acquire put options, derivatives or other complex financial instruments.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) Creditors and provisions

Creditors and provisions are recognised where the CIO has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

With the exception of the listed investments described above the CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Detailed comparatives for the statement of financial activities

				Year ended 30 November 2021
	Endowment £	Restricted £	Unrestricted £	Total £
Income from:				
Subscriptions & merchandising	–	–	21,812	21,812
Donations	–	–	25	25
Charitable activities:				
Conference and course fees	–	–	35,452	35,452
Educational platform	–	20,000	–	20,000
Investment income	–	4,044	35	4,079
Total income	–	24,044	57,324	81,368
Expenditure on:				
Charitable activities	–	1,948	69,975	71,923
Total expenditure	–	1,948	69,975	71,923
Net income before gains on investments	–	22,096	(12,651)	9,445
Net gains on investments	285	–	–	285
Net income and net movement in funds	285	22,096	(12,651)	9,730
Total funds brought forward	145,616	142,121	228,233	515,970
Total funds carried forward	145,901	164,217	215,582	525,700

3 Subscriptions & merchandising

	Year ended 30 November 2022		Year ended 30 November 2021	
	Unrestricted £	Total £	Unrestricted £	Total £
Merchandising income	401	401	–	–
Subscriptions	22,235	22,235	21,812	21,812
Total	<u>22,636</u>	<u>22,636</u>	<u>21,812</u>	<u>21,812</u>

4 Conference and course fees

	Year ended 30 November 2022		Year ended 30 November 2021	
	Unrestricted £	Total £	Unrestricted £	Total £
Annual & other conference fees	120,326	120,326	1,907	1,907
EMSB course fees	88,064	88,064	33,545	33,545
Total	<u>208,390</u>	<u>208,390</u>	<u>35,452</u>	<u>35,452</u>
Total income from charitable activities	<u>208,390</u>	<u>208,390</u>	<u>35,452</u>	<u>35,452</u>

5 Income from investments

	Year ended 30 November 2022			Year ended 30 November 2021		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Bank and other interest	4,319	1,917	6,236	4,044	35	4,079
Total	<u>4,319</u>	<u>1,917</u>	<u>6,236</u>	<u>4,044</u>	<u>35</u>	<u>4,079</u>

6 Costs of charitable activities

			Year ended 30 November 2022	Year ended 30 November 2021
	Restricted £	Unrestricted £	Total £	Total £
Annual & other conference expenses	–	81,739	81,739	505
EMSB expenses	–	44,984	44,984	11,705
Research grants and prizes	500	1,968	2,468	2,013
Support costs				
SLA BAPRAS	–	54,629	54,629	41,569
Website, office costs and subscriptions	–	11,541	11,541	10,915
Bank charges and miscellaneous	–	2,635	2,635	936
	500	197,496	197,996	67,643
Governance Costs				
Independent examination and accountancy fees	–	4,560	4,560	4,280
Executive Committee and trustee expenses	–	200	200	–
Total expenditure on charitable activities	500	202,256	202,756	71,923

All costs of charitable activities in the period to 30 November 2022 were unrestricted except for £500 in respect of the Oral Prize which was donated by SAGE.

Notes to the financial statements

For the year ended 30 November 2022

7 Net (expenditure) for the year

This is stated after charging / (crediting):

	2022 £	2021 £
Independent examiner's remuneration (excluding VAT):		
Independent examiner fee	3,300	3,150

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

No staff were employed by the charity in either accounting period.

One individual employed by BAPRAS services the BBA. Costs are included as part of the SLA expenses in note 6.

The charity trustees were neither paid nor received any other benefits from employment with the charity in the period (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees. No such costs were incurred during the period (2021: £nil).

9 Related party transactions

There are no related party transactions to disclose for the period ending 30 November 2022 (2021: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The CIO is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Listed investments

	2022 £	2021 £
Fair value at the start of the year	145,901	145,616
Net (loss)/gain on fair value	(17,164)	285
Fair value at the end of the year	128,737	145,901
Investments comprise:		
	2022 £	2021 £
UK Common investment funds	128,737	145,901

Notes to the financial statements

For the year ended 30 November 2022

12 Debtors

	2022 £	2021 £
Prepayments	1,459	2,966
Accrued income	3,395	1,035
	4,854	4,001

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	11,199	9,258
Deferred income (note 14)	16,007	30,375
	27,206	39,633

14 Deferred income

Deferred income comprises course fees received in advance.

	Membership Subscriptions £	Course and conference Fees £	2022 £	Membership Subscription £	Course and conference Fees £	2021 £
Balance at the beginning of the year	50	30,325	30,375	–	53,828	53,828
Amount released to income in the year	(50)	(30,325)	(30,375)	–	(53,828)	(53,828)
Amount deferred in the year	–	16,007	16,007	50	30,325	30,375
Balance at the end of the year	–	16,007	16,007	50	30,325	30,375

15 Financial instruments

	2022 £	2021 £
Financial assets measured at fair value through profit and loss		
Investments	128,737	145,901

16a Analysis of net assets between funds (current period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	128,737	–	–	128,737
Net current assets	–	168,536	246,482	415,018
Net assets at 30 November 2022	128,737	168,536	246,482	543,755

16b Analysis of net assets between funds (prior period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	145,901	–	–	145,901
Net current assets	–	164,217	215,582	379,799
Net assets at 30 November 2021	145,901	164,217	215,582	525,700

17a Movements in funds (current period)

	At 30 November 2021 £	Income & gains £	Expenditure & losses £	At 30 November 2022 £
Endowment funds:				
Margaret Miller Fund	145,901	–	(17,164)	128,737
Total endowment funds	145,901	–	(17,164)	128,737
Restricted funds:				
Miller Research Fund	76,017	602	–	76,619
Margaret Miller Fund	68,200	3,717	–	71,917
VTCT Foundation grant Educational Platform	20,000	–	–	20,000
Prize Funds	–	500	(500)	–
Total restricted funds	164,217	4,819	(500)	168,536
General funds	215,582	233,156	(202,256)	246,482
Total unrestricted funds	215,582	233,156	(202,256)	246,482
Total funds	525,700	237,975	(219,920)	543,755

Purposes of endowment funds

The Margaret Miller Endowment Fund was started by a donation of £125,000 classed as a permanent endowment, given to the charity to generate income to pay for travel expenses for nurses. This is done through the Margaret Miller Restricted Fund.

Purposes of restricted funds

The Research Fund was started by a donation of £125,000, given to the charity to be used on a specific project into research into prevention of burns, together with accumulated income arising from investment of this fund.

The Margaret Miller Restricted Fund represents accumulated unspent income arising from the permanent endowment. This fund pays for travel expenses for nurses.

VTCT Foundation grant Educational Platform represents a grant of £20,000 from the VTCT Foundation to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad.

Prize Funds represent donations received to make Prizes. In 2022 £500 was donated by SAGE for the 2022 Oral Prize.

Notes to the financial statements

For the year ended 30 November 2022

17b Movements in funds (prior year)

	At 30 November 2020 £	Income & gains £	Expenditure & losses £	At 30 November 2021 £
Endowment Funds				
Margaret Miller Fund	145,616	285	–	145,901
Total endowment funds	<u>145,616</u>	<u>285</u>	<u>–</u>	<u>145,901</u>
Restricted funds:				
Miller Research Fund	77,456	9	(1,448)	76,017
Margaret Miller Fund	64,165	4,035	–	68,200
VTCT Foundation grant Educational Platform	–	20,000	–	20,000
Laing Essay Prize Fund	500	–	(500)	–
Total restricted funds	<u>142,121</u>	<u>24,044</u>	<u>(1,948)</u>	<u>164,217</u>
General funds	<u>228,233</u>	<u>57,324</u>	<u>(69,975)</u>	<u>215,582</u>
Total unrestricted funds	<u>228,233</u>	<u>57,324</u>	<u>(69,975)</u>	<u>215,582</u>
Total funds	<u>515,970</u>	<u>81,653</u>	<u>(71,923)</u>	<u>525,700</u>

The narrative to explain the purpose of each fund is given at the foot of the note above.

BRITISH BURN ASSOCIATION

England & Wales - Charity number 1187794

Accounts

Charity Number: 1187794

British Burn Association

Unaudited report and financial statements
For the year ended 30 November 2021

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For the year ended 30 November 2021

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British Burn Association

Reference and administrative information

For the year ended 30 November 2021

The organisation is a charity, registered in England and Wales.

Charity number 1187794

Governing Document The charity is a CIO, governed by a constitution.

Summary of Investment Powers To invest and deal with any money not immediately required for its objects in or upon any investments, securities, or property.

Registered office and operational address 38–43 Lincoln's Inn Fields
London
WC2A 3PE

Board of Trustees

Yvonne Wilson	Chair
Kayvan Shokrollahi	Deputy Chair & Communications Lead
Andrew Williams	Secretary & Education Chair
Odhran Shelley	Treasurer
Simon Booth	Research Chair from 15.6.21
Victoria Dudman	Prevention Chair to 15.6.21; Fundraising Chair from 15.6.21
Nadeem Khwaja	Prevention Chair from 15.6.21
Nicole Lee	
Preetha Muthayya	Overseas Chair from 5.10.22
Ascanio Tridente	Co-opted Trustee from 17.1.22

Bankers Lloyds
1 Calthorpe Road
Edgbaston
Birmingham
B15 1QL

CCLA Investment Management
80 Cheapside
London
EC2V 6DZ

Independent Examiner Noelia Serrano
Sayer Vincent LLP
Chartered Accountants
Invicta House, 108–114 Golden Lane
London
EC1Y 0TL

The Board of Trustees presents their report and the financial statements for the year ended 30 November 2021.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Appointment of Trustees

The Board of Trustees is elected by the Association from its professional membership and is ratified at the annual general meeting. It consists of nine members who are all Trustees of the Charity for charity law purposes. The Board has the power to co-opt additional members to ensure equitable representation of the main professional groups involved in burn care.

Yvonne Wilson	Chair
Kayvan Shokrollahi	Deputy Chair & Communications Lead
Andrew Williams	Secretary & Education Chair
Odhran Shelley	Treasurer
Simon Booth	Research Chair from 15.6.21
Victoria Dudman	Prevention Chair to 15.6.21; Fundraising Chair from 15.6.21
Nadeem Khwaja	Prevention Chair from 15.6.21
Nicole Lee	
Preetha Muthayya	Overseas Chair from 5.10.22
Ascanio Tridente	Co-opted Trustee from 17.1.22

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Objectives & Activities

Purposes & Aims

The Objects of the CIO are, for the public benefit, the relief of those suffering from burn injuries by:

- Disseminating knowledge and stimulating prevention in the field of burns;
- Promoting education in all aspects of burn care;
- Promoting and supporting research into scientific, clinical and societal aspects of burn injury.
- Promoting standards in the delivery of burn care

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report outlines what the charity has achieved and the outcomes of its work in the reporting period. The Board of Trustees reports the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the Board of Trustees to ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Board of Trustees is pleased to report that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and will continue to do so in all future planning of the charity's activities. They believe that benefits to burn-injured people and their families will be maintained and enhanced by the Association's work.

The Board of Trustees may establish formal mechanisms for information exchange with other bodies or societies (including health service and governmental agencies) deemed to share common cause with the Association or where such liaison is likely to lead to more effective pursuit of the aims of the Association.

Achievements & Performance

- Annual Scientific Conference 2021 with the International Society for Burn Injuries (ISBI). The Association's Annual Conference was due to be held jointly in Birmingham with the International Society for Burn Injuries in August 2020. The conference was postponed to 14 – 17 June 2021 due to the COVID-19 pandemic, and was held virtually. There was an international Faculty and due to the different time-zones across the world, each session was repeated three times with different moderators. A virtual trade exhibition was held for the duration of the conference. 699 delegates were in attendance and the meeting was well received with high quality presentations throughout and the facility for delegates to access the presentations online following the conference for a limited time-period. The AB Wallace Memorial Lecture entitled "The Next Steps" was delivered by Professor Naiem Moimen, Honorary Professor at the University of Birmingham and Consultant Plastic and Burn Surgeon at University Hospital Birmingham and Birmingham Children's Hospital. The Annual General Meeting of the Association was held on 15.6.22 where the winner of the Laing Essay Prize, generously donated by Ms Jennifer Laing, daughter of James Ellsworth Laing, was announced to the members by Ms Laing.
- Emergency Management of Severe Burns (EMSB). The COVID-19 pandemic and Government guidelines for lock-down and travel restrictions necessitated the cancellation of all EMSB courses from March 2020 to July 2021. Five face to face Covid-aware EMSB courses were organised between September and November 2021 and measures were introduced to ensure that Covid specific health and safety procedures were in place as per Government guidelines. Candidates who had booked onto one of the cancelled courses were offered places on a first refusal basis. To strengthen the delivery of the EMSB course into the future, the process for Faculty selection and progression was debated by EMSB Senate and changes in this area are in the process of being implemented. To strengthen the administrative process underlying the organisation of the courses, the BBA had commissioned work on new software to store

Faculty and Candidate data and support the running of the EMSB course and the membership database. Plans for testing the software stalled with the cancellation of courses over the COVID-19 pandemic and will resume in the coming year. The BBA continues its commitment to train and educate health care practitioners across the specialties in emergency burn management and recognises that the EMSB course is used as a performance indicator in the country's National Burn Care Standards.

- Education. The BBA received a generous grant of £20,000 from the VTCT Foundation to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad. The Association supported an online educational forum for the European Club for Paediatric Burns held on 4.12.20. The afternoon comprised free papers and guest speakers on interesting topics related to paediatric burn care.
- Prevention and National Burn Awareness Day. The BBA Prevention Committee ran its seventh National Burn Awareness Day on 13th October 2021, together with the Children's Burn Trust and Burn Services across the UK. The aim of the day was to heighten public awareness of burn injury and to engage with as many agencies and organisations as possible to take forward the burn prevention message and the importance of good first aid post burn. Custom infographics were designed and tweeted across social media and advice on burn prevention and First Aid was offered. The campaign was largely run on social media and attracted engagement across the burns community to include hospitals, Fire and Rescue Services, families, childcare professionals, burn survivors and other charities. The National Burn Awareness Toolkit with downloadable resources to run the event at a local level was made available on the BBA website to encourage nationwide participation across different services and organisations.
- National Burn Care Standards. The BBA's National Standards for Provision & Outcomes in Adult & Paediatric Burn Care was released in 2018 Under the leadership of Peter Drew (past-BBA Chair) and managed by Peter Saggars (NHS England), the Standards were developed by a review group comprising MDT representation from all four of the ODNs from England & Wales. The Standards clearly articulate the aspects of burn care considered to be essential for high quality care and outcomes for patients, their families and carers. The document also describes standards that are desirable, offering examples of good practice and excellence. The Standards cover the entire burn care pathway and aim to provide the means to measure the capability of individual burn services as a whole and the ODN in which they operate. By defining standards, a governance framework has been established against which it is possible to measure the quality of burn care that patients receive, regardless of their point of entry into a specialist Burn Care Service. Burn Care Services need to be assessed for compliance with the standards and outcomes set out in the document. It is hoped that by doing so, equitable provision of burn care will be ensured for patients and their families. The National Burn Care Standards is currently being used as the basis for self-assessment by designated burn services to help deliver the Government's initiative Getting it Right First Time (GIRFT) with a view to decreasing levels of morbidity and mortality in patients following

surgical procedures and reducing costs for the NHS. The BBA Trustees have engaged with the GIRFT process and have suggested significant adjustments to the proposed report in an effort to ensure that continued optimum care is delivered to burn patients across the regions.

- Professional Clinical Practice Guidelines & Resources. The BBA publishes a number of professional Clinical Practice Guidelines and prevention information posters within the Resources section of its website. In this financial year, the BBA released a Position Statement on Control and Legislation of Fireworks, a warning about steam inhalation and scalds over the winter period, and together with the Pre-Hospital SIG, advised Care of Burns in Scotland (COBIS) regarding its STOP First Aid for Burns and Scalds poster within its patient resources section. A regional drive had taken place by the Prevention SIG to display the Staying Safe posters in GP surgeries and schools.
- 'The Burn Game'. Together with Birmingham City University (BCU) and Focus Games, the BBA's educational board game called "The Burns Game" continues to be of interest to health care practitioners dealing with burns. The game aims at supporting training in emergency burn care for frontline healthcare professionals by presenting key information about acute burns management in an engaging and interactive format.
- Collaboration to Support Burn Care in Low and Middle Income Countries (LMICs). The BBA has established an Overseas Committee and appointed a representative to sit on the BFirst Committee to enable BBA collaboration in burns education for LMICs. Together with BAPRAS, BFirst, and ReSurge Africa, the BBA collaborated in the delivery of seven webinars as follow: Fluid Circulation Support in Burn Injury on 15.1.21; Medications in Burn Patients on 19.2.21; How to Manage a Failing Burn Wound on 26.3.21; Frailty and Management of the Elderly on 21.5.21; The Abdomen following Burn Injury on 1.10.21; and Immune Changes following Burn Injury on 19.11.21. Links to the webinar recordings are available in the members area of the BBA website.
- Research Special Interest Group (SIG). The Research SIG continues to promote and support research in all aspects of burn care and the prevention of burn injuries. Representatives from Research Centres share ideas and offer advice on current research proposals and projects. The BBA Research SIG is recognised by the NIHR as a peer review group.
- Nurses SIG. The Nurses SIG reviewed the carbon footprint of wound dressings and collated information on recyclable products and packaging to encourage companies to produce recyclable material.

- Psychosocial SIG. The Psychosocial SIG created a guidance document entitled “Schema for Scoring Standards H.02.B and H.02.C” with the aim of enhancing standardisation in the use of these scoring systems across services. The SIG formed a subgroup to focus on making recommendations related to the psychological support offered to BIRT members and developed a document describing the aims and membership information of the SIG.
- Therapists SIG. The Burn Therapist SIG met virtually on 7.7.21 and discussed a broad range of topics to include rehabilitation prescriptions, national therapy competencies, Covid recovery and complex case discussions.
- Pre-Hospital SIG. The Pre-Hospital SIG collaborated with St George's University Hospital with a view to delivering a symposium for second year graduates on burn care the following year. The SIG is in the process of developing a Burns Management course in pre-hospital trauma care for first responders.
- Website and Social Media. The BBA's website includes information to educate the public, support patients and inform organisations in managing the burn injured patient. There is a calendar of events relating to burn care and a 'Members Area' for private content. The website supports the BBA's aims of disseminating knowledge in the field of prevention and promoting and supporting education, research and standards in the delivery of burn care. The BBA's Twitter feed has over 1,950 followers.
- Support over Covid-19. A number of resources are available to the membership to include the British Psychological Society's guidance for professionals' wellbeing and a BBA Trustees' Consensus Statement on Burns Theatre Cases.
- Media Campaigns. The BBA has given a number of interviews in the media to educate the public on burn prevention to include advice on fireworks, burn care and the Netflix series Squid Game's honeycomb challenge. Advice had also been given to ITV's Emmerdale on a burn story for one of the main characters.
- Grants. As travel was curtailed due to COVID-19 restrictions, no new applications were received for travel grants. The BBA encourages collaboration and exchange of ideas with overseas institutions to further research, practice and improve outcomes in burns care and with travel restrictions having been lifted, looks forward to receiving new travel applications from members. A Research Grant to either allow small projects to be completed or to pump-prime projects and a Research into Methods of Preventing Burn Injuries in the Home Grant are available to BBA members by application.

The BBA changed its legal status to a charitable incorporated organisation (CIO) and on 6th February 2020, the new CIO was entered on the Register of Charities with the registered Charity number 1187794. Assets were transferred from the unincorporated charity to the CIO on 1st April 2020 and the unincorporated charity was closed. The CIO has a new constitution and the aims and objectives are based on those of the unincorporated charity.

Financial Review

The BBA's financial year is back to 12 months following last year's shortened financial period of 8 months to bring the year end date back to the 30th November following the creation of the CIO. It should be noted that figures for the previous financial year cannot be used as a direct comparison to figures listed for the financial year to 30th November 2021 as they equate to 8 months of activity rather than 12 months. The Covid-19 pandemic necessitated the postponement of the BBA/ISBI Joint Conference from 2020 to 2021 and the cancellation of all EMSB courses from March 2020 to July 2021. The BBA/ISBI Joint Conference was held in June 2021 and was cost-neutral for the Association. Five EMSB courses were held from September to November 2021 and this income, together with membership subscriptions formed the majority of the Association's unrestricted income.

The BBA was awarded a generous grant of £20,000 by the VTCT Foundation to build an educational platform. Although these funds boosted the Association's income, their classification as "restricted", prohibits their use for the general day to day running of the Association. Expenditure for the previous 8 month period to 30.11.20 totalled £52,122 and extrapolating this to the next 12 months should have totalled £78,233. However, the BBA Manager was furloughed on a part-time basis through the BAPRAS SLA to help preserve the Association's funds whilst activity was reduced. Participation in the furlough scheme supported the reduction of expenditure to £71,923.

The Association's investments are earmarked as endowment funds with investment income being restricted and used to support the Margaret Miller Travel Grant for Nurses. The COVID pandemic and the recession within the financial world, limited the growth of the BBA's investments which rose by £285. A loss of £10,270 would have been made without the VTCT Foundation Grant which enabled the Association to make an overall surplus on the year of £9,730. The total funds of the Association increased from £515,970 to £525,700 by 30 November 2021.

The BBA's Risk Assessment Register lists potential risks, potential impact, steps and actions taken to mitigate risk as well as the likelihood, impact and timing of the risk. The Risk Register is reviewed annually.

Reserves Policy & Going Concern

Reserves are held as a contingency to enable the Association to continue to function following exceptional adverse events e.g. if the Annual Conference or EMSB courses were cancelled or failed, or if the Association experienced a dramatic decline in its membership. A reserve is also held to fund future expenditure related to the stated aims and purpose of the Association i.e. education, prevention, standards and research into burn injury.

The Association's reserves policy is to retain a minimum of 12 months normal operating expenditure as free reserves (those not held as restricted or endowment funds). Should the reserve drop below 12 months operating expenditure, the Trustees would review the delivery of the

annual conference and consider alternative methods such as a virtual or hybrid format. On 30 November 2021, retained free reserves amounted to £215,582 which is approximately 3 years expenditure, based on the current year.

Although the joint conference was an educational success, it did not generate income for the Association. The potential lost revenue from the conference and the EMSB courses impacted the Association's income stream but the Trustees were confident that sufficient reserves were in place to enable the Association to function for at least two to three years if no further income was received. It should be noted that had the Association planned to run its own conference in face to face format in 2020, the deposit for venue hire and other facilities would have been forfeited due to the Covid pandemic, leading to significant losses being made. The Trustees acknowledge that ISBI carried the financial risk and bore the loss of a substantial deposit for the original venue booked for 2020.

The relaxation of the rules surrounding the Covid pandemic towards the latter part of 2021 has enabled 5 Covid-aware EMSB courses to be held between September and November 2021 and for income to start being generated. The curtailment of the EMSB course over the Covid lock-down period has created an extensive waiting list for the course which is a training requirement for the plastics surgical specialty and an attendance recommendation for burn service staff within the BBA Burn Care Standards Document. Plans are being put in place to hold additional EMSB courses in the coming year to meet the backlog of demand and raise income for the Association. The BBA Manager was furloughed from November 2020 to September 2021 on a part-time basis by BAPRAS as part of the SLA to help decrease expenditure in view of the reduced activity over the financial year. The Annual Conference will be held in hybrid format in Bristol in May 2022 and the Trustees anticipate that the activities of the BBA will return to normal in the coming year with the continued use of online meeting facilities.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Plans for the future

- Education. The Association will continue its educational activities by organising meetings and courses and promoting the Burns Game to raise standards in burn care throughout the UK and Ireland. A grant has been awarded to develop an e-platform to deliver a new set of educational material and tenders for the project development are being considered. This resource will offer additional value for BBA members and the potential to grow paid memberships as well as the ability to charge non-members for access to high-value content to help ensure the Association's financial viability into the future. The BBA Trustees have met with a number of platform providers to discuss project development.
- Research. The Association is keen to maintain its central role in the strategic leadership of burns research in the UK. To this end, it will continue its work as an NIHR peer review group and as a Founder Member, will continue to support the Scar Free Foundation's establishment

of two major centres for burns research in the UK and the Centre for Conflict Wound Research and its mission "To achieve scar free healing within a generation and transform the lives of those affected by disfiguring conditions".

- Standards. The BBA will continue to play an active role in raising awareness of burn injury and its sequelae and in setting the standards of care required of the NHS.
- Membership Benefits. The Board of Trustees are determined to improve the benefits provided to members by supporting their educational needs and strengthening the voice and role of the Association in burn care.
- Website, Social Media and Communications. The Association plans to continue to develop its website and social media presence. The Communication Director's role is to support the website, social media and enquiries from the media and the public.
- Governance. The Association will continue to review its governance structures to ensure that the BBA works effectively and safely within the recommended framework established by the Charity Commission. The Association's assets were transferred to the CIO on 1st April 2020 and the unincorporated charity was closed when contracts with BAPRAS, ANZBA and Focus Games which were held in trust by the unincorporated charity were formally assigned to the CIO.
- Administrative Structure. The Association will continue to focus on developing a robust in-house administrative service capable of supporting the needs and requirements of the organisation in the years ahead. The development of an administrative database commissioned to support the membership and the EMSB courses is almost complete.

Structure, Governance & Management

Governing Document

The British Burn Association is a charitable incorporated organisation with a constitution of a charitable incorporated organisation with voting members other than its Trustees, registered in England and Wales on 6 February 2020.

Related Parties & Relationships with Other Organisations

- British Association of Plastic Reconstructive & Aesthetic Surgeons (BAPRAS). The BBA has an SLA agreement with BAPRAS to employ a member of staff to deliver administrative support.
- Scar Free Foundation (SFF). The BBA is a Founder Member of the SFF (previously known as The Healing Foundation).

- Focus Games. The BBA has a licence agreement with Focus Games for a ten year period from 27th May 2016 to manufacture, promote, distribute and sell "The Burns Game".

Statement of responsibilities of the Board of Trustees

The Board of Trustees is responsible for preparing the Trustees' report and accompanying financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Board of Trustees to prepare annual financial statements that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, giving a true and fair view, the Board of Trustees should follow best practice, i.e.:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board of Trustees is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The Board of Trustees is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees is responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Noelia Serrano was appointed as the Charity's independent examiner during the year and has expressed her willingness to continue in that capacity.

Approved by the Board of Trustees on 5 May 2022 and signed on their behalf by

Yvonne Wilson – Chair

Independent examiner's report

To the members of

British Burn Association

I report to the trustees on my examination of the accounts of British Burn Association for the year ended 30 November 2021.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
The accounts do not accord with those records; or

The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Noelia Serrano FCA

Address: Sayer Vincent LLP, Invicta House, 108-114 Golden Lane, London, EC1Y 0TL

Date: 9 June 2022

British Burn Association

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 November 2021

					Year ended 30 November 2021 Total £	8 month period ended 30 November 2020 Total £
	Note	Endowment £	Restricted £	Unrestricted £		
Income from:						
Subscriptions & merchandising	3	–	–	21,812	21,812	16,750
Donations		–	–	25	25	150
Charitable activities						
Conference and course fees	4	–	–	35,452	35,452	(360)
Educational platform		–	20,000	–	20,000	–
Burns educational game		–	–	–	–	5
Investments	5	–	4,044	35	4,079	3,815
Total income		–	24,044	57,324	81,368	20,360
Expenditure on:						
Charitable activities	6	–	1,948	69,975	71,923	52,122
Total expenditure		–	1,948	69,975	71,923	52,122
Net income/(expenditure) before net gains on investments		–	22,096	(12,651)	9,445	(31,762)
Net gains on investments	11	285	–	–	285	9,103
Net movement in funds	17a	285	22,096	(12,651)	9,730	(22,659)
Reconciliation of funds:						
Total funds brought forward		145,616	142,121	228,233	515,970	538,629
Total funds carried forward		145,901	164,217	215,582	525,700	515,970

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17a to the financial statements.

British Burn Association

Balance sheet

As at 30 November 2021

	Note	£	2021 £	£	2020 £
Fixed assets:					
Investments	11		145,901		145,616
			<u>145,901</u>		<u>145,616</u>
Current assets:					
Debtors	12	4,001		2,224	
Cash at bank and in hand		415,431		427,058	
		<u>419,432</u>		<u>429,282</u>	
Liabilities:					
Creditors: amounts falling due within one year	13	39,633		58,928	
				<u>58,928</u>	
Net current assets			<u>379,799</u>		<u>370,354</u>
Total net assets	16a		<u><u>525,700</u></u>		<u><u>515,970</u></u>
The funds of the charity:					
Endowment funds			145,901		145,616
Restricted income funds			164,217		142,121
Unrestricted general funds			215,582		228,233
Total charity funds	17a		<u><u>525,700</u></u>		<u><u>515,970</u></u>

Approved by the trustees on 5 May 2022 and signed on their behalf by

Yvonne Wilson – Chair

1 Accounting policies

a) Statutory information

The British Burn Association converted from a charity to a Charitable Incorporated Organisation ('CIO'), with the assets, liabilities and activities transferring to the CIO as at 1 April 2020. The new CIO was registered with the Charity Commission in England & Wales on 6 Feb 2020, number 1187794. The registered office and operational address is 35-43 Lincoln's Inn Fields, London, WC2A 3PE.

b) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

All the assets, liabilities, and activities of the British Burn Association transferred from the charity, registration number 260167, to the CIO uninterrupted as at 1 April 2020. The November 2020 accounts were prepared using merger accounting.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The Covid 19 pandemic and the "lock-down" measures introduced by Government had necessitated the cancellation of EMSB courses from March 2020 to July 2021 and the postponement of the joint BBA/ISBI Annual Conference from 2020 to August 2021. Although the joint conference was an educational success, it did not generate income for the Association. The lost revenue from the conference and the EMSB courses impacted the Association's income stream but the Trustees were confident that sufficient reserves were in place to enable the Association to function for at least two to three years if no further income was received.

The relaxation of the rules surrounding the Covid pandemic towards the latter part of 2021 enabled 5 Covid-aware EMSB courses to be held between September and November 2021 and for income to start being generated. The curtailment of the EMSB course over the Covid lock-down period has created an extensive waiting list for the course which is a training requirement for the plastics surgical specialty and an attendance recommendation for burn service staff within the BBA Burn Care Standards Document. Plans are being put in place to hold additional EMSB courses in the coming year to meet the backlog of demand and raise income for the Association. The BBA Manager was furloughed from November 2020 to September 2021 on a part-time basis by BAPRAS as part of the SLA to help decrease expenditure in view of the reduced activity over the financial year. The Annual Conference will be held in hybrid format in Bristol in May 2022 and the Trustees anticipate that the activities of the BBA will return to normal in the coming year with the continued use of online meeting facilities.

In all other respects the activities of the BBA have continued uninterrupted and are expected to do so for the foreseeable future.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1 Accounting policies (continued)

e) Income

Income is recognised when the CIO has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Donations and gifts are included in full in the Statement of Financial Activities when receivable. Intangible income and gifts in kind are not included unless they represent goods or services which would have otherwise been purchased, in which case they are valued and brought in as income and the appropriate expenditure.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

The endowment fund is classed as a permanent endowment and comprises the capital provided from the original donation, plus accumulated unrealised gains or losses on the underlying investments. Income generated by the fund is allocated to a restricted income fund.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT, which cannot be recovered.

- Expenditure on charitable activities includes the costs of delivering EMSB courses, conferences, research grants, the educational tool and other activities undertaken to further the purposes of the charity, and their associated support costs
- Governance costs include the management of the charity's assets, organisational management and compliance with constitutional and statutory requirements.

i) Grants payable

Grants payable are made to third parties in furtherance of the CIO's objects. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and that any condition attaching to the grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs comprise administrative support provided under the SLA with BAPRAS and other office and overhead costs. These are allocated in full to the charitable activity.

1 Accounting policies (continued)**k) Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The CIO does not acquire put options, derivatives or other complex financial instruments.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) Creditors and provisions

Creditors and provisions are recognised where the CIO has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

With the exception of the listed investments described above the CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Detailed comparatives for the statement of financial activities

	8 month period ended 30 November 2020			
	Endowment £	Restricted £	Unrestricted £	Total £
Income from:				
Subscriptions & merchandising	–	–	16,750	16,750
Donations	–	–	150	150
Charitable activities:				
Conference and course fees	–	–	(360)	(360)
Burns educational game	–	–	5	5
Investment income	–	3,326	489	3,815
Total income	–	3,326	17,034	20,360
Expenditure on:				
Charitable activities	–	2,474	49,648	52,122
Total expenditure	–	2,474	49,648	52,122
Net income before gains on investments	–	852	(32,614)	(31,762)
Net gains on investments	9,103	–	–	9,103
Net income and net movement in funds	9,103	852	(32,614)	(22,659)
Total funds brought forward	136,513	141,269	260,847	538,629
Total funds carried forward	145,616	142,121	228,233	515,970

3 Subscriptions & merchandising

	Year ended 30 November 2021		8 month period ended 30 November 2020	
	Unrestricted £	Total £	Unrestricted £	Total £
Subscriptions	21,812	21,812	16,750	16,750
Total	<u>21,812</u>	<u>21,812</u>	<u>16,750</u>	<u>16,750</u>

All income from subscriptions and merchandising in both periods is unrestricted.

4 Conference and course fees

	Year ended 30 November 2021		8 month period ended 30 November 2020	
	Unrestricted £	Total £	Unrestricted £	Total £
Annual & other conference fees	1,907	1,907	–	–
EMSB course fees	33,545	33,545	(360)	(360)
Total	<u>35,452</u>	<u>35,452</u>	<u>(360)</u>	<u>(360)</u>

Due to the cancellation of EMSB courses as a result of Covid-19, income was negative in 2020 due to refunds.

5 Income from investments

	Year ended 30 November 2021			8 month period ended 30 November 2020		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Bank and other interest	4,044	35	4,079	3,326	489	3,815
Total	<u>4,044</u>	<u>35</u>	<u>4,079</u>	<u>3,326</u>	<u>489</u>	<u>3,815</u>

Notes to the financial statements

For the year ended 30 November 2021

6 Costs of charitable activities

			Year ended 30 November 2021 Total £	8 month period ended 30 November 2020 Total £
	Restricted £	Unrestricted £		
Annual & other conference expenses	–	505	505	1,000
EMSB expenses	–	11,705	11,705	764
Research grants and prizes	1,948	65	2,013	2,724
Unused travel grant returned	–	–	–	(666)
Support costs				
SLA BAPRAS	–	41,569	41,569	34,916
Website, office costs and subscriptions	–	10,915	10,915	8,604
Bank charges and miscellaneous	–	936	936	283
	1,948	65,695	67,643	47,625
Governance Costs				
Independent examination and accountancy fees	–	4,280	4,280	4,497
Executive Committee and trustee expenses	–	–	–	–
Total expenditure on charitable activities	1,948	69,975	71,923	52,122

All costs of charitable activities in the period to 30 November 2020 were unrestricted except £2,474 within research grants and prizes for restricted research grants (see note 17b).

Notes to the financial statements

For the year ended 30 November 2021

7 Net income for the year

This is stated after charging / (crediting):

	2021 £	2020 £
Independent examiner's remuneration (excluding VAT):		
Independent examiner fee	<u>3,150</u>	<u>3,000</u>

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

No staff were employed by the charity in either accounting period.

One individual employed by BAPRAS services the BBA. Costs are included as part of the SLA expenses in note 6.

The charity trustees were neither paid nor received any other benefits from employment with the charity in the period (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees. No such costs were incurred during the period as all meetings were held remotely. (2020: £nil)

9 Related party transactions

There are no related party transactions to disclose for the year ending 30 November 2021 (2020: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The CIO is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Listed investments

	2021 £	2020 £
Fair value at the start of the year	145,616	136,513
Net gain on change in fair value	<u>285</u>	<u>9,103</u>
Fair value at the end of the year	<u>145,901</u>	<u>145,616</u>
Investments comprise:		
	2021 £	2020 £
UK Common investment funds	<u>145,901</u>	<u>145,616</u>

Notes to the financial statements

For the year ended 30 November 2021

12 Debtors

	2021 £	2020 £
Prepayments	2,966	2,224
Accrued income	1,035	–
	4,001	2,224

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	9,258	5,100
Deferred income (note 14)	30,375	53,828
	39,633	58,928

14 Deferred income

Deferred income comprises course fees received in advance and membership subscriptions received in advance.

	Membership Subscriptions £	Course and conference Fees £	2021 £	Membership Subscription £	Course and conference Fees £	2020 £
Balance at the beginning of the year	–	53,828	53,828	15,540	48,096	63,636
Amount released to income in the	–	(53,828)	(53,828)	(15,540)	–	(15,540)
Amount deferred in the year	50	30,325	30,375	–	5,732	5,732
Balance at the end of the year	50	30,325	30,375	–	53,828	53,828

15 Financial instruments

	2021 £	2020 £
Financial assets measured at fair value through profit and loss		
Investments	145,901	145,616

16a Analysis of net assets between funds (current year)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	145,901	–	–	145,901
Net current assets	–	164,217	215,582	379,799
Net assets at 30 November 2021	145,901	164,217	215,582	525,700

Notes to the financial statements

For the year ended 30 November 2021

16b Analysis of net assets between funds (prior period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	145,616	–	–	145,616
Net current assets	–	142,121	228,233	370,354
Net assets at 30 November 2020	145,616	142,121	228,233	515,970

17a Movements in funds (current year)

	At 30 November 2020 £	Income & gains £	Expenditure & losses £	At 30 November 2021 £
Endowment funds:				
Margaret Miller Fund	145,616	285	–	145,901
Total endowment funds	145,616	285	–	145,901
Restricted funds:				
Miller Research Fund	77,456	9	(1,448)	76,017
Margaret Miller Fund	64,165	4,035	–	68,200
VTCT Foundation grant Educational Platform	–	20,000	–	20,000
Laing Essay Prize Fund	500	–	(500)	–
Total restricted funds	142,121	24,044	(1,948)	164,217
General funds	228,233	57,324	(69,975)	215,582
Total unrestricted funds	228,233	57,324	(69,975)	215,582
Total funds	515,970	81,653	(71,923)	525,700

Purposes of endowment funds

The Margaret Miller Endowment Fund was started by a donation of £125,000 classed as a permanent endowment, given to the charity to generate income to pay for travel expenses for nurses. This is done through the Margaret Miller Restricted Fund. The fund was transferred to the CIO on 1 April 2020.

Purposes of restricted funds

The Research Fund was started by a donation of £125,000, given to the charity to be used on a specific project into research into prevention of burns, together with accumulated income arising from investment of this fund.

The Margaret Miller Restricted Fund represents accumulated unspent income arising from the permanent endowment. This fund pays for travel expenses for nurses.

VTCT Foundation grant Educational Platform represents a grant of £20,000 from the VTCT Foundation to develop an educational platform to capture educational content on burn care and host downloadable resources to be made available for burns units in the UK and abroad.

The Laing Essay Prize fund represents a donation of £500 given to make the 2020 award. This was due to take place at the 2020 BBA/ISBI joint conference, but as the conference was postponed was made in 2021.

All restricted funds were transferred to the CIO on 1 April 2020 and any restrictions in place preserved.

Notes to the financial statements

For the year ended 30 November 2021

17b Movements in funds (prior year – predecessor charity)

As per note 1d, assets and liabilities from the charity to the new CIO of the same name were transferred on 1 April 2020.

	At 1 April 2020 £	Income & gains £	Expenditure & losses £	At 30 November 2020 £
Endowment Funds				
Margaret Miller Fund	136,513	9,103	–	145,616
Total endowment funds	136,513	9,103	–	145,616
Restricted funds:				
Miller Research Fund	79,866	64	(2,474)	77,456
Margaret Miller Fund	60,903	3,262	–	64,165
Laing Essay Prize Fund	500	–	–	500
Total restricted funds	141,269	3,326	(2,474)	142,121
General funds	260,847	17,034	(49,648)	228,233
Total unrestricted funds	260,847	17,034	(49,648)	228,233
Total funds	538,629	29,463	(52,122)	515,970

The narrative to explain the purpose of each fund is given at the foot of the note above.

BRITISH BURN ASSOCIATION

England & Wales - Charity number 1187794

Accounts

Charity Number: 1187794

British Burn Association

Unaudited report and financial statements
For the period ended 30 November 2020

Contents

For the period ended 30 November 2020

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British Burn Association

Reference and administrative information

For the period ended 30 November 2020

The organisation is a charity, registered in England and Wales.

Charity number 1187794

Governing Document The charity is a CIO, governed by a constitution.

Summary of Investment Powers To invest and deal with any money not immediately required for its objects in or upon any investments, securities, or property.

Registered office and operational address 35–43 Lincoln's Inn Fields
London
WC2A 3PE

Board of Trustees

Yvonne Wilson	Chair from 30.9.20, Honorary Secretary/Treasurer to 30.9.20
Darren Lewis	Chair to 30.9.20
Kayvan Shokrollahi	Deputy Chair from 30.9.20
Jane Leaver	Deputy Chairman to 30.9.20
Andrew Williams	Secretary from 30.9.20 & Education Chair
Odhran Shelley	Treasurer from 30.9.20
Simon Booth	from 30.9.20 (co-opted from 14.5.20)
Victoria Dudman	Prevention Chair
Nadeem Khwaja	
Nicole Lee	from 30.9.20
Preetha Muthayya	from 30.9.20

Bankers

Lloyds
1 Calthorpe Road
Edgbaston
Birmingham
B15 1QL

CCLA Investment Management
80 Cheapside
London
EC2V 6DZ

Independent Examiner Noelia Serrano
Sayer Vincent LLP
Chartered Accountants
Invicta House, 108–114 Golden Lane
London
EC1Y 0TL

The Board of Trustees presents their report and the financial statements for the period ended 30 November 2020.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Appointment of Trustees

The Board of Trustees is elected by the Association from its professional membership and is ratified at the annual general meeting. It consists of nine members who are all Trustees of the Charity for charity law purposes. The Board has the power to co-opt additional members to ensure equitable representation of the main professional groups involved in burn care.

The trustees of the old charity and the CIO at the time of the transfer were the same persons. Accordingly, for most practical purposes the charity is continuing as before.

Yvonne Wilson	Chair from 30.9.20, Honorary Secretary/Treasurer to 30.9.20
Darren Lewis	Chair to 30.9.20
Kayvan Shokrollahi	Deputy Chair from 30.9.20
Jane Leaver	Deputy Chairman to 30.9.20
Andrew Williams	Secretary from 30.9.20 & Education Chair
Odhran Shelley	Treasurer from 30.9.20
Simon Booth	from 30.9.20 (co-opted from 14.5.20)
Victoria Dudman	Prevention Chair
Nadeem Khwaja	
Nicole Lee	from 30.9.20
Preetha Muthayya	from 30.9.20

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Objectives & Activities

Purposes & Aims

The Objects of the CIO are, for the public benefit, the relief of those suffering from burn injuries by:

- Disseminating knowledge and stimulating prevention in the field of burns;
- Promoting education in all aspects of burn care;

Board of Trustees' annual report

For the period ended 30 November 2020

- Promoting and supporting research into scientific, clinical and societal aspects of burn injury.
- Promoting standards in the delivery of burn care

The Board of Trustees reviews the aims, objectives and activities of the charity each year. This report outlines what the charity has achieved and the outcomes of its work in the reporting period. The Board of Trustees reports the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the Board of Trustees to ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Board of Trustees is pleased to report that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and will continue to do so in all future planning of the charity's activities. They believe that benefits to burn-injured people and their families will be maintained and enhanced by the Association's work.

The Board of Trustees may establish formal mechanisms for information exchange with other bodies or societies (including health service and governmental agencies) deemed to share common cause with the Association or where such liaison is likely to lead to more effective pursuit of the aims of the Association.

Achievements & Performance

- Annual Scientific Conference 2020. The Association's Annual Conference was due to be held jointly in Birmingham with the International Society for Burn Injuries in August 2020. Unfortunately, due to the COVID-19 pandemic, the Conference was postponed and will now be held virtually on 14-17 June 2021.
- Emergency Management of Severe Burns (EMSB). The COVID-19 pandemic and Government guidelines for lock-down and travel restrictions necessitated the cancellation of all EMSB courses from March 2020 to July 2021. Places have been held for candidates who booked onto the course and these will be offered on a first refusal basis to the candidates once the course resumes. To strengthen the delivery of the EMSB course into the future, the process for Faculty selection and progression has been the subject of debate by EMSB Senate and changes in this area will be implemented once final pathways are agreed. To strengthen the administrative process underlying the organisation of the courses, the BBA commissioned work on new software to store Faculty and Candidate data and support the running of the EMSB course and the membership database. Plans for testing the software stalled with the cancellation of courses over the COVID-19 pandemic but it is anticipated that this testing will commence in the coming year. The BBA continues its commitment to train and educate health care practitioners across the specialties in emergency burn management and recognises that the EMSB course is used as a performance indicator in the country's National Burn Care Standards

Board of Trustees' annual report

For the period ended 30 November 2020

- National Burn Awareness Day. The BBA Prevention Sub-committee ran its sixth National Burn Awareness Day on 14th October 2020, together with the Children's Burn Trust and Burn Services across the UK. The aim of the day was to heighten public awareness of burn injury and to engage with as many agencies and organisations as possible to take forward the burn prevention message and the importance of good first aid post burn. The key message for the year was to highlight new data from the International Burn Injury Database (iBID) showing the link between children living in deprived areas of England and Wales and those admitted to a Specialist Burns Service. Custom infographics were designed and tweeted across social media and advice on burn prevention and First Aid was offered. The campaign was largely run on social media and attracted engagement across the burns community to include hospitals, Fire and Rescue Services, families, childcare professionals, burn survivors and other charities. The National Burn Awareness Toolkit with downloadable resources to run the event at a local level was made available on the BBA website to encourage nationwide participation across different services and organisations.
- National Burn Care Standards. The BBA's National Standards for Provision & Outcomes in Adult & Paediatric Burn Care was released in 2018 Under the leadership of Peter Drew (past-BBA Chair) and managed by Peter Saggars (NHS England), the Standards were developed by a review group comprising MDT representation from all four of the ODNs from England & Wales. The Standards clearly articulate the aspects of burn care considered to be essential for high quality care and outcomes for patients, their families and carers. The document also describes standards that are desirable, offering examples of good practice and excellence. The Standards cover the entire burn care pathway and aim to provide the means to measure the capability of individual burn services as a whole and the ODN in which they operate. By defining standards, a governance framework has been established against which it is possible to measure the quality of burn care that patients receive, regardless of their point of entry into a specialist Burn Care Service. Burn Care Services need to be assessed for compliance with the standards and outcomes set out in the document. It is hoped that by doing so, equitable provision of burn care will be ensured for patients and their families. The National Burn Care Standards is currently being used as the basis for self-assessment by designated burn services to help deliver the Government's initiative Getting it Right First Time (GIRFT) with a view to decreasing levels of morbidity and mortality in patients following surgical procedures and reducing costs for the NHS.
- Professional Clinical Practice Guidelines & Resources. The BBA publishes a number of professional Clinical Practice Guidelines within the Resources section of its website. In this financial year, the BBA released a Position Statement on Bonfires and Fireworks, a Steam Inhalation flyer with LSEBN as well as three Burn Injury Prevention flyers with BAPRAS, BSSH, RCEM, RSPA and RCSEd on Avoiding Injury whilst in Self Isolation, Halloween/Bonfire Night and Autumn Injuries.
- 'The Burn Game'. Together with Birmingham City University (BCU) and Focus Games, the BBA's educational board game called "The Burns Game" continues to be of interest to health care practitioners dealing with burns. The game aims at supporting training in emergency burn

care for frontline healthcare professionals by presenting key information about acute burns management in an engaging and interactive format.

- Research Special Interest Group (SIG). The Research SIG continues to promote and support research in all aspects of burn care and the prevention of burn injuries. Representatives from Research Centres share ideas and offer advice on current research proposals and projects. The BBA Research SIG is recognised by the NIHR as a peer review group.
- Education and Support over Covid-19. In the absence of an annual conference, the BBA collaborated with BAPRAS to deliver a webinar entitled "Burns Management during Covid Pandemic" on 18.6.20. The webinar was well-attended and a link to the webinar recording is available to members in the members area of the website. A number of resources are also available to the membership to include the British Psychological Society's guidance for professionals' wellbeing and a BBA Trustees' Consensus Statement on Burns Theatre Cases. The BBA also organised a webinar for Nurses on 19.8.20 entitled "Sharing Covid Experiences in Burn Care". 80 participants registered for the webinar and Covid-19 challenges in burns ITU, paediatrics, outreach and in the burns unit were discussed.
- Therapists Special Interest Group (SIG). The Burn Therapist SIG met virtually in September 2020 and discussed a broad range of topics to include rehabilitation prescriptions, network updates, OT/Physio competencies, complex case discussions, feedback on online educational material and the impact of Covid.
- Collaboration to Support Burn Care in Low and Middle Income Countries (LMICs). The BBA has appointed a representative to sit on the BFirst Committee to enable BBA collaboration in burns education for LMICs. Together with BAPRAS, BFirst, and ReSurge Africa, the BBA collaborated in the delivery of five webinars as follows: Improving Outcomes of Burns Care in LMICs – Acute Burns on 18.7.20 and Rehabilitation, Reconstruction and Prevention on 8.8.20; Immediate Assessment of the Burn Injury on 18.9.20; The First Week of a Patient with a Major Burn Injury on 16.10.20 and Managing Burn Metabolism on 20.11.20. Links to the webinar recordings are available in the members area of the BBA website.
- Website and Social Media. The BBA's website includes information to educate the public, support patients and inform organisations in managing the burn injured patient. There is a calendar of events relating to burn care and a 'Members Area' for private content. The website supports the BBA's aims of disseminating knowledge in the field of prevention and promoting and supporting education, research and standards in the delivery of burn care. The BBA's Twitter feed has over 1,750 followers.
- Media Campaigns. The BBA has given a number of interviews in the media to educate the public on burn prevention to include advice on fireworks and burn care. The BBA participated in a media campaign in collaboration with BAPRAS and BSSH urging that households are cautious in organising home fireworks displays due to Covid restrictions. The BBA also joined

the National Fire Chiefs Council to warn families of the dangers of holding firework displays at home over Bonfire Night.

- Grants. As travel was curtailed due to COVID-19 restrictions, a travel grant awarded the previous year was sadly returned to the BBA due to the recipient being unable to travel. The BBA encourages collaboration and exchange of ideas with overseas institutions to further research, practice and improve outcomes in burns care and looks forward to receiving new travel applications from members when travel restrictions are lifted. A Research into Methods of Preventing Burn Injuries in the Home Grant was awarded in support of a collaborative project to evaluate the feasibility of occupational therapy led burns prevention educational sessions with older adults in community group settings.

The BBA changed its legal status to a charitable incorporated organisation (CIO) and on 6th February 2020, the new CIO was entered on the Register of Charities with the registered Charity number 1187794. Assets were transferred from the unincorporated charity to the CIO on 1st April 2020 and the unincorporated charity was closed. The CIO has a new constitution and the aims and objectives are based on those of the unincorporated charity.

Financial Review

The BBA's financial year is 8 months to bring it back to the BBA's normal year end date of 30th November following last year's financial year extension to 16 months to fall in line with the date of the transfer of assets to the CIO. It should be noted that figures for the previous financial year cannot be used as a direct comparison to figures listed for the financial year to 30th November 2020 as they equate to 16 months of activity rather than 8 months. The Covid-19 pandemic necessitated the postponement of the BBA/ISBI Joint Conference and the cancellation of all EMSB courses from March 2020 to July 2021. Income therefore includes membership subscriptions of £16,750, for 9 months from April to December 2020 compared to £29,478 for the previous 16-month period. Other income from the previous financial year included £218,765 for educational activity and as the majority of the year's education has been curtailed, this income was not received in the year to 30th November 2020 with income totalling £20,360 compared to £257,510 the previous year. Expenditure was similarly reduced during the financial year and totalled £52,122 compared to £289,307 the previous year. This was largely due to the reduction of face-to-face educational activity, with expenditure mostly comprising overheads, leading to a loss of £31,762 on the Association's charitable activities. The Association's investments are earmarked as restricted funds with investment income being used to support the Margaret Miller Travel Grant for Nurses. Despite the worldwide COVID pandemic and the recession within the financial world, the value of the BBA's investments has risen by £9,103. This has reduced the overall loss incurred by the Association to £22,659 and has brought the total funds carried forward to £515,970 on 30th November 2020.

The BBA's Risk Assessment Register lists potential risks, potential impact, steps and actions taken to mitigate risk as well as the likelihood, impact and timing of the risk. The Risk Register is reviewed annually.

Reserves Policy & Going Concern

Reserves are held as a contingency to enable the Association to continue to function following exceptional adverse events e.g. if the Annual Conference or EMSB courses were cancelled or failed, or if the Association experienced a dramatic decline in its membership. A reserve is also held to fund future expenditure related to the stated aims and purpose of the Association i.e. education, prevention, standards and research into burn injury.

The Association's reserves policy is to retain a minimum of 12 months normal operating expenditure as free reserves (those not held as restricted or endowment funds). On 30 November 2020, retained free reserves amounted to £228,233 which is approximately 4.6 years expenditure, based on the current year. The Association's reserves policy had been to retain a minimum of 12 months normal operating expenditure up until 30th November 2017. This was increased the following year to 24 months to help ensure the Association's long-term financial viability but following further consideration, it has been agreed to reduce the reserves policy back to 12 months on the understanding that should the reserve drop below 12 months operating expenditure, the Trustees would review the delivery of the annual conference and consider alternative methods such as a virtual or hybrid format.

The Covid 19 pandemic and the "lock-down", travel restrictions and social distancing measures introduced by Government necessitated the cancellation of EMSB courses from March 2020 to July 2021. The joint BBA/ISBI 2020 Annual Conference was postponed and will now be held virtually in June 2021. The lost revenue from the cancellation of these activities has had an ongoing impact on the Association's income stream but it is anticipated that the EMSB courses will restart in the Autumn and that a modest surplus will be made from the 2021 joint BBA/ISBI Conference. Further online events are planned to generate income and other fundraising activities are being considered. Subscription income has continued to be received from the membership.

Whilst minimal income generating activity has occurred, costs are at a minimum and the member of staff provided by BAPRAS via an SLA has been placed on part-time furlough. The Trustees are confident that sufficient reserves are in place to enable the Association to function for two to three years if no further income is received. The Association has applied for a grant from the VTCT Foundation to develop an online educational platform. The grant application has been tentatively approved and the Trustees anticipate that the platform will generate income within two to three years, as well as helping to fulfil the charity's aims and objectives.

Trustees are mindful of the multidisciplinary nature of the BBA's membership which as well as doctors, comprises nurses and AHPs and subscription fees for the BBA are kept at a low level to ensure affordability and promote loyalty.

Plans for the future

- Education. The Association will continue its educational activities by organising meetings and courses and promoting the Burns Game to raise standards in burn care throughout the UK and

Ireland. A grant has been awarded to develop an e-platform to deliver a new set of educational material

- Research. The Association is keen to maintain its central role in the strategic leadership of burns research in the UK. To this end, it will continue its work as an NIHR peer review group and as a Founder Member, will continue to support the Scar Free Foundation's establishment of two major centres for burns research in the UK and the Centre for Conflict Wound Research and its mission "To achieve scar free healing within a generation and transform the lives of those affected by disfiguring conditions".
- Standards. The BBA will continue to play an active role in raising awareness of burn injury and its sequelae and in setting the standards of care required of the NHS.
- Membership Benefits. The Board of Trustees are determined to improve the benefits provided to members by supporting their educational needs and strengthening the voice and role of the Association in burn care.
- Website, Social Media and Communications. The Association plans to continue to develop its website and social media presence. The Communications Sub-Committee's aim is to support the website, social media and enquiries from the media and the public.
- Governance. The Association will continue to review its governance structures to ensure that the BBA works effectively and safely within the recommended framework established by the Charity Commission. The Association's assets were transferred to the CIO on 1st April 2020 and the unincorporated charity was closed when contracts with BAPRAS, ANZBA and Focus Games which were held in trust by the unincorporated charity were formally assigned to the CIO.
- Administrative Structure. The Association will continue to focus on developing a robust in-house administrative service capable of supporting the needs and requirements of the organisation in the years ahead. The development of an administrative database commissioned to support the membership and the EMSB courses is almost complete.

Structure, Governance & Management

Governing Document

The British Burn Association is a charitable incorporated organisation with a constitution of a charitable incorporated organisation with voting members other than its Trustees, registered in England and Wales on 6 February 2020.

Related Parties & Relationships with Other Organisations

- British Association of Plastic Reconstructive & Aesthetic Surgeons (BAPRAS). The BBA has an SLA agreement with BAPRAS to employ a member of staff to deliver administrative support.
- Scar Free Foundation (SFF). The BBA is a Founder Member of the SFF (previously known as The Healing Foundation).
- Focus Games. The BBA has a licence agreement with Focus Games for a ten year period from 27th May 2016 to manufacture, promote, distribute and sell "The Burns Game".

Statement of responsibilities of the Board of Trustees

The Board of Trustees is responsible for preparing the Trustees' report and accompanying financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Board of Trustees to prepare annual financial statements that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, giving a true and fair view, the Board of Trustees should follow best practice, i.e.:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board of Trustees is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The Board of Trustees is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees is responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Independent Examiner

Noelia Serrano was appointed as the Charity's independent examiner during the year and has expressed her willingness to continue in that capacity.

Approved by the Board of Trustees on **11th May 2021** and signed on their behalf by

Yvonne Wilson – Chair

Independent examiner's report

To the members of

British Burn Association

I report to the trustees on my examination of the accounts of the British Burn Association for the period ended 30 November 2020.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Noelia Serrano, FCA

Address: Sayer Vincent LLP, Invicta House, 108-114 Golden Lane, London, EC1Y 0TL

Date: 31 August 2021

British Burn Association

Statement of financial activities (incorporating an income and expenditure account)

For the period ended 30 November 2020

		8 month period ended 30 November 2020			16 month period ended 31 March 2020
	Note	Endowment £	Restricted £	Unrestricted £	Total £
Income from:					
Subscriptions & merchandising	3	–	–	16,750	16,750
Donations		–		150	150
Charitable activities					
Conference and course fees	4	–	–	(360)	(360)
Burns educational game		–	–	5	5
Investments	5	–	3,326	489	3,815
Total income		–	3,326	17,034	20,360
Expenditure on:					
Charitable activities	6	–	2,474	49,648	52,122
Total expenditure		–	2,474	49,648	52,122
Net expenditure before net gains on investments		–	852	(32,614)	(31,762)
Net gains on investments	11	9,103	–	–	9,103
Net movement in funds	17a	9,103	852	(32,614)	(22,659)
Reconciliation of funds:					
Total funds brought forward		136,513	141,269	260,847	538,629
Total funds carried forward		145,616	142,121	228,233	538,629

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17a to the financial statements.

The comparative figures for the period to 31 March 2020 are for the old charity.

British Burn Association

Balance sheet

As at 30 November 2020

		30 November 2020	31 March 2020
	Note	£	£
Fixed assets:			
Investments	11	145,616	136,513
		<u>145,616</u>	<u>136,513</u>
Current assets:			
Debtors	12	2,224	1,903
Cash at bank and in hand		427,058	472,302
		<u>429,282</u>	<u>474,205</u>
Liabilities:			
Creditors: amounts falling due within one year	13	58,928	72,089
		<u>58,928</u>	<u>72,089</u>
Net current assets		<u>370,354</u>	<u>402,116</u>
Total net assets	16a	<u>515,970</u>	<u>538,629</u>
The funds of the charity:			
Endowment funds		145,616	136,513
Restricted income funds		142,121	141,269
Unrestricted general funds		228,233	260,847
Total charity funds	17a	<u>515,970</u>	<u>538,629</u>

Approved by the trustees on 11th May 2021 and signed on their behalf by

Yvonne Wilson – Chair

1 Accounting policies

a) Statutory information

The British Burn Association converted from a charity to a Charitable Incorporated Organisation ('CIO'), with the assets, liabilities and activities transferring to the CIO as at 1 April 2020. The new CIO was registered with the Charity Commission in England & Wales on 6 Feb 2020, number 1187794. The registered office and operational address is 35-43 Lincoln's Inn Fields, London, WC2A 3PE.

b) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

All the assets, liabilities, and activities of the British Burn Association transferred from the charity, registration number 260167, to the CIO uninterrupted as at 1 April 2020. The accounts have been prepared using merger accounting. All comparative figures shown relate to the old charity.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The Covid 19 pandemic and the "lock-down" measures introduced by Government have necessitated the cancellation of EMSB courses from March 2020 to July 2021 and the postponement of the joint BBA/ISBI Annual Conference to 2021. The lost revenue from these activities will impact the Association's income stream over the next year however, the Trustees are confident that sufficient reserves are in place to enable the Association to function for at least two to three years if no further income is received.

In all other respects the activities of the BBA have continued uninterrupted and are expected to do so for the foreseeable future.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1 Accounting policies (continued)

e) Income

Income is recognised when the CIO has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Donations and gifts are included in full in the Statement of Financial Activities when receivable. Intangible income and gifts in kind are not included unless they represent goods or services which would have otherwise been purchased, in which case they are valued and brought in as income and the appropriate expenditure.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

The endowment fund is classed as a permanent endowment and comprises the capital provided from the original donation, plus accumulated unrealised gains or losses on the underlying investments. Income generated by the fund is allocated to a restricted income fund.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT, which cannot be recovered.

- Expenditure on charitable activities includes the costs of delivering EMSB courses, conferences, research grants, the educational tool and other activities undertaken to further the purposes of the charity, and their associated support costs
- Governance costs include the management of the charity's assets, organisational management and compliance with constitutional and statutory requirements.

i) Grants payable

Grants payable are made to third parties in furtherance of the CIO's objects. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and that any condition attaching to the grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs comprise administrative support provided under the SLA with BAPRAS and other office and overhead costs. These are allocated in full to the charitable activity.

1 Accounting policies (continued)**k) Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The CIO does not acquire put options, derivatives or other complex financial instruments.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) Creditors and provisions

Creditors and provisions are recognised where the CIO has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

With the exception of the listed investments described above the CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Detailed comparatives for the statement of financial activities

	16 month period ended 31 March 2020			
	Endowment £	Restricted £	Unrestricted £	Total £
Income from:				
Subscriptions & merchandising	–	–	29,495	29,495
Donations	–	500	–	500
Charitable activities:				
Conference and course fees	–	–	218,765	218,765
Burns educational game	–	–	52	52
Investment income	–	5,604	3,094	8,698
Total income	–	6,104	251,406	257,510
Expenditure on:				
Charitable activities	–	12,544	276,763	289,307
Total expenditure	–	12,544	276,763	289,307
Net income before gains on investments	–	(6,440)	(25,357)	(31,797)
Net gains on investments	2,132	–	–	2,132
Net income and net movement in funds	2,132	(6,440)	(25,357)	(29,665)
Total funds brought forward	134,381	147,709	286,204	568,294
Total funds carried forward	136,513	141,269	260,847	538,629

3 Subscriptions & merchandising

	8 month period ended 30 November 2020		16 month period ended 31 March 2020	
	Unrestricted £	Total £	Unrestricted £	Total £
Merchandising income	–	–	17	17
Subscriptions	16,750	16,750	29,478	29,478
Total	16,750	16,750	29,495	29,495

All income from subscriptions and merchandising in both periods is unrestricted.

4 Conference and course fees

	8 month period ended 30 November 2020		16 month period ended 31 March 2020	
	Unrestricted £	Total £	Unrestricted £	Total £
Annual & other conference fees	–	–	127,778	127,778
EMSB course fees	(360)	(360)	90,987	90,987
Total	(360)	(360)	218,765	218,765

Due to the cancellation of EMSB courses as a result of Covid-19, the income was negative in the period as a result of refunds. All conference and course fee income in both periods is unrestricted.

5 Income from investments

	8 month period ended 30 November 2020			16 month period ended 31 March 2020		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Bank and other interest	3,326	489	3,815	5,604	3,094	8,698
Total	3,326	489	3,815	5,604	3,094	8,698

6 Costs of charitable activities

	8 month period ended 30 November 2020			16 month period ended 31 March 2020
	Restricted £	Unrestricted £	Total £	Total £
Annual & other conference expenses	–	1,000	1,000	118,365
EMSB expenses	–	764	764	44,910
Research grants and prizes	2,474	250	2,724	18,320
Unused travel grant returned	–	(666)	(666)	–
Support costs				
SLA BAPRAS	–	34,916	34,916	71,436
Website, office costs and subscriptions	–	8,604	8,604	27,878
Bank charges and miscellaneous	–	283	283	936
	2,474	45,151	47,625	281,845
Governance Costs				
Independent examination and accountancy fees	–	4,497	4,497	4,140
Executive Committee and trustee expenses	–	–	–	3,322
Total expenditure on charitable activities	2,474	49,648	52,122	289,307

All costs of charitable activities in the period to 31 March 2020 were unrestricted, except £12,544 within research grants and prizes for restricted travel grants (see note 17b).

7 Net (expenditure) for the year

This is stated after charging / (crediting):

	8 month period ended 30 November 2020 £	16 month period ended 31 March 2020 £
Independent examiner's remuneration (excluding VAT):		
Independent examiner fee	3,000	2,950

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

No staff were employed by the charity in either accounting period.

One individual employed by BAPRAS services the BBA. Costs are included as part of the SLA expenses in note 6.

The charity trustees were neither paid nor received any other benefits from employment with the charity in the period (March 2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (March 2020: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees. No such costs were incurred during the period as all meetings were held remotely. (March 2020: £516 incurred by 3 members)

9 Related party transactions

There are no related party transactions to disclose for the period ending 30 November 2020 (March 2020: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The CIO is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Listed investments

	30 November 2020 £	31 March 2020 £
Fair value at the start of the year	136,513	134,381
Net gain on change in fair value	9,103	2,132
Fair value at the end of the year	145,616	136,513
Investments comprise:		
	2020 £	2020 £
UK Common investment funds	145,616	136,513

12 Debtors

	30 November 2020 £	31 March 2020 £
Prepayments	2,224	1,883
Accrued income	–	20
	2,224	1,903

13 Creditors: amounts falling due within one year

	30 November 2020 £	31 March 2020 £
Other creditors	–	1,678
Accruals	5,100	6,775
Deferred income (note 14)	53,828	63,636
	58,928	72,089

14 Deferred income

Deferred income comprises course fees received in advance, and for the period to 31 March 2020, membership subscriptions received in advance relating to the period April to December 2020.

	Membership Subscriptions £	Course and conference Fees £	30 November 2020 £	Membership Subscriptions £	Course and conference Fees £	31 March 2020 £
Balance at the beginning of the year	15,540	48,096	63,636	–	34,330	34,330
Amount released to income in the	(15,540)	–	(15,540)	–	(34,330)	(34,330)
Amount deferred in the year	–	5,732	5,732	15,540	48,096	63,636
Balance at the end of the year	–	53,828	53,828	15,540	48,096	63,636

15 Financial instruments

	30 November 2020 £	31 March 2020 £
Financial assets measured at fair value through profit and loss		
Investments	145,616	136,513

16a Analysis of net assets between funds (current period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	145,616	–	–	145,616
Net current assets	–	142,121	228,233	370,354
Net assets at 30 November 2020	145,616	142,121	228,233	515,970

16b Analysis of net assets between funds (prior period)

	Endowment £	Restricted £	General unrestricted £	Total funds £
Investments	136,513	–	–	136,513
Net current assets	–	141,269	260,847	402,116
Net assets at 31 March 2020	136,513	141,269	260,847	538,629

17a Movements in funds (current period)

	Transferred from charity 1 April 2020 £	Income & gains £	Expenditure & losses £	At 30 November 2020 £
Endowment funds:				
Margaret Miller Fund	136,513	9,103	–	145,616
Total endowment funds	136,513	9,103	–	145,616
Restricted funds:				
Miller Research Fund	79,866	64	(2,474)	77,456
Margaret Miller Fund	60,903	3,262	–	64,165
Laing Essay Prize Fund	500	–	–	500
Total restricted funds	141,269	3,326	(2,474)	142,121
General funds	260,847	17,034	(49,648)	228,233
Total unrestricted funds	260,847	17,034	(49,648)	228,233
Total funds	538,629	29,463	(52,122)	515,970

Purposes of endowment funds

The Margaret Miller Endowment Fund was started by a donation of £125,000 classed as a permanent endowment, given to the charity to generate income to pay for travel expenses for nurses. This is done through the Margaret Miller Restricted Fund. The fund was transferred to the CIO on 1 April 2020.

Purposes of restricted funds

The Research Fund was started by a donation of £125,000, given to the charity to be used on a specific project into research into prevention of burns, together with accumulated income arising from investment of this fund.

The Margaret Miller Restricted Fund represents accumulated unspent income arising from the permanent endowment. This fund pays for travel expenses for nurses.

The Laing Essay Prize fund represents a donation of £500 given to make the 2020 award. This was due to take place at the 2020 BBA/ISBI joint conference, but as the conference was postponed will now take place in 2021.

All restricted funds were transferred to the CIO on 1 April 2020 and any restrictions in place preserved.

17b Movements in funds (prior year – predecessor charity)

As per note 1d, assets and liabilities from the charity to the new CIO of the same name were transferred on 1 April 2020.

	At 1 December 2018 £	Income & gains £	Expenditure & losses £	At 31 March 2020 £
Endowment Funds				
Margaret Miller Fund	134,381	2,132	–	136,513
Total endowment funds	134,381	2,132	–	136,513
Restricted funds:				
Miller Research Fund	92,035	–	(12,169)	79,866
Margaret Miller Fund	55,674	5,604	(375)	60,903
Laing Essay Prize Fund	–	500	–	500
Total restricted funds	147,709	6,104	(12,544)	141,269
General funds	286,204	251,406	(276,763)	260,847
Total unrestricted funds	286,204	251,406	(276,763)	260,847
Total funds	568,294	259,642	(289,307)	538,629

The narrative to explain the purpose of each fund is given at the foot of the note above.