

**Religious of the Holy Family of  
Bordeaux CIO**

**Unaudited Report and Accounts**

31 December 2021

Charity Registration Number  
1187768

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## Reference and administration details of the charity, its trustees and advisers

<b>Trustees</b>	Sister Ana Maria Alcalde de Arriba Sister Eithne Patricia Hughes (resigned 20 December 2021) Sister Geni dos Santos Camargo Sister Micheline Kenda Esunewe (resigned 20 December 2021) Sister Jacintha Malinie Jayamanne Mohottige Dona (resigned 14 March 2022) Sister Mary Hyacinth Kumudinie Dassanayakege Dona (resigned 20 December 2021) Sister Moretlo Veronica Rapiro (appointed 14 March 2022) Sister Georgine Gafutshi Mufogoto (appointed 20 December 2021) Sister Ludwin Christa Mariathas (appointed 20 December 2021) Sister Ichchampulle Arachchilage Jesmin Fernando (appointed 20 December 2021)
<b>Correspondence Address</b>	2 Aberdare Gardens London NW6 3PX
<b>Charity registration number</b>	1187768
<b>Accountant</b>	Buzzacott LLP 130 Wood Street London EC2V 6DL
<b>Solicitors</b>	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG

## **Report of the trustees** Year to 31 December 2021

The trustees present their report together with the accounts of the Religious of the Holy Family of Bordeaux CIO (the “charity” or the “CIO”) for the year to to 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 7 and comply with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) have been followed in the preparation of this report and accounts.

### **Introduction**

The Sisters of The Holy Family of Bordeaux (the Institute) is a Roman Catholic Religious Institute founded in France in 1820 with its Generalate in Rome. The Institute is governed by its own constitution.

The accounts accompanying this report are the accounts of the Religious of the Holy Family of Bordeaux CIO, a charity registered on 5 February 2020, Charity Registration No. 1187768.

The charity is governed by a Constitution agreed by the applicants on 28 January 2020 and registered with the Charity Commission on 5 February 2020.

### **Objective**

The object of the CIO is the advancement of the Roman Catholic religion through the religious and other charitable work of the Institute as the trustees with the approval of the Superior General shall from time to time think fit.

### **Governance, structure and management**

#### **Governance**

The trustees manage the affairs of the CIO and may for that purpose, subject to the prior consent of the Superior General, exercise all the powers of the CIO.

#### **Structure and management reporting**

The trustees are ultimately responsible for the policies, activities and assets of the charity. They meet regularly to review developments with regard to the charity or its activities and make any important decisions. When necessary, the trustees seek advice and support from the charity’s professional advisers including investment managers, solicitors and accountants.

**Governance, structure and management** (continued)

***Trustees***

The charity's constitution requires that there must be at least four trustees and at all times the majority of the trustees must be members of the Institute. If the number falls below this minimum, or does not meet these criteria, the remaining trustee or trustees may act only to call a meeting of the trustees to request the Superior General to appoint a new trustee. The maximum number of trustees is nine.

The Superior General and the members of the General Leadership Team are each automatically, ex-officio, trustees for as long as they hold that office.

Apart from the first trustees and any ex-officio trustees, every appointed trustee must be appointed by a resolution in writing by the Superior General. An individual who is a member of the Institute but not a member of the General Leadership Team is appointed for such period of office as the Superior General shall determine. In all other cases, trustees are appointed for a term of three years or such other term as the Superior General shall decide.

The names of the trustees who served during the year, and the appointments and resignations since the end of the year, are set out as part of the reference and administration details on page 1 of this report and accounts.

All trustees are members of the General Leadership Team.

***Trustees' responsibilities statement***

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these accounts, the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**Governance, structure and management** (continued)

***Trustees' responsibilities statement*** (continued)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

***Key management personnel***

The trustees consider that they comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

The trustees receive no remuneration in respect of their duties.

***Member and liability of the member***

The Superior General, by virtue of holding that office, is ex-officio the sole member of the CIO for as long as she holds that office.

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

***Risk management***

As a dormant charity, the trustees have not as yet developed a risk management policy.

**Activities performance and future plans**

The charity had no activities and hence no income or expenditure in the year ended 31 December 2021.

The trustees are in the process of discussing the plans for the charity and deciding on a date for it to commence operating.

**Reserves policy**

Once the charity commences operating, the trustees will develop a meaningful reserves policy.

Signed on behalf of the trustees

M V Rapitso

Trustee

Approved by the trustees on: 28 September 2022

## Statement of financial activities Year to 31 December 2021

	Notes	Year to 31 December 2021 £	Period from 5 February 2020 to 31 December 2020 £
<b>Total income</b>		—	—
<b>Total expenditure</b>		—	—
<b>Net income and net movement in funds for the period</b>		—	—
<b>Reconciliation of funds:</b>			
Funds brought forward at 1 January 2021		—	—
<b>Total funds carried forward at 31 December 2021</b>		—	—

The charity had no recognised gains and losses during the above two financial periods and therefore no separate statement of total recognised gains and losses has been presented.

**Balance sheet** 31 December 2021

There have been no activities in the charity during either the period from the date of incorporation on 5 February 2020 to 31 December 2020 or in the year to 31 December 2021. As a consequence, the charity had no assets or liabilities at either 31 December 2020 or 31 December 2021.

Approved by the trustees  
and signed on their behalf by:

M V Rapitso

Trustee

Approved on: 28 September 2022



## **Principal accounting policies 31 December 2021**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

### **Basis of preparation**

These accounts have been prepared for the year to 31 December 2021 with comparative information provided for the period from incorporation on 5 February 2020 to 31 December 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Assessment of going concern**

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that once the charity commences activity, it will have sufficient resources to meet its liabilities as they fall due.

### **Critical accounting estimates and areas of judgement**

Other than the assessment of going concern, the preparation of the accounts did not require the trustees to make any significant judgements or estimates.

### **Income recognition**

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

### **Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

**1 Staff costs and remuneration of trustees and key management personnel**

During the year to 31 December 2021 and during the period from 5 February 2020 to 31 December 2020 the charity employed no staff and therefore incurred £nil staff costs.

The trustees consider that they comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

The trustees received no remuneration or reimbursement of expenses in connection with their duties.

**2 Taxation**

The Religious of the Holy Family of Bordeaux CIO is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**3 Ultimate control**

The charity, which is constituted as a charitable incorporated organisation, was controlled throughout the period by The Sisters of The Holy Family of Bordeaux by virtue of the fact that the Superior General, by virtue of her office being ex-officio, the sole member of the CIO.

**4 Liability of the member**

If the CIO is wound up, the member of the CIO has no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

**5 Related party transactions**

There were no related party transactions requiring disclosure in respect to the year to 31 December 2021 or the period from 5 February 2020 to 31 December 2020.