



**The King's Award
for Voluntary Service**

The MBE for volunteer groups



Homeless Hampers Annual Report and Financial Statements for the period ended 31st December 2023

Charity registration number: 1187729

Trustees Annual Report and Financial Statements

For the year ended 31 December 2023

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Homeless Hampers

Trustees' report for the year ended 31 December 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Homeless Hampers
Charity registration number	1187729
Principle address	Office 274 33 Great George Street Leeds LS1 3AJ
Trustees	Mr Akbal Suryavansi (Chair) Mrs Gianjit T Suryavansi Miss Sally Lewis (Treasurer) Mrs Christine Benson Mrs Harriet T Smith Mr Ian C Pattinson (<i>resigned 07-07-23</i>) Mr David Hennessy (<i>appointed 12-10-23</i>)
Independent Examiner	Mr Ian Twaddle 39 Southway Guiseley Leeds LS20 8JB

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Homeless Hampers is a Charitable Incorporated Organisation (CIO), registered with The Charity Commission on 4 February 2020.

Homeless Hampers is governed by its constitution, adopted 28 August 2019.

Method of recruitment and appointment of trustees

There must be at least three charity trustees. There is no maximum number of charity trustees that may be appointed to the CIO.

Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Risk Assessment

Any potential financial risks are covered within the reserves policy (see financial review).

The ongoing impact of the cost-of-living crisis, inflationary increases, increased mortgage rates and an impending general election are the risks we are facing into in 2024.

Homeless Hampers

Trustees' report for the year ended 31 December 2023

We have a strong volunteer base to help support our work and have good reserves at the end of 2023, which places us in a reasonable position to continue our basic operation were we to see significant downturn in donations.

The trustees regularly review the potential risks facing the charity and are satisfied that the relevant framework of policies, processes and procedures are in place to mitigate our exposure to any additional operational risks.

OBJECTIVES AND ACTIVITIES

Objects of the Charity

1. The prevention or relief of poverty in Yorkshire and surrounding areas through the provision of essential items, such as food, drink, clothing, blankets, sleeping bags, accessories & toiletries, on city outreaches; as well as the provision of household items to those newly housed and living in financial hardship, as and when required.
2. The prevention or relief of poverty in Yorkshire and surrounding areas through donations to other charities providing services and accommodating those in need in the area, such as; hostels, day centres and outreach teams.
3. The prevention or relief of poverty in Yorkshire and surrounding areas by providing practical support and sign posting to housing options, providing other appropriate advice and educational support.

Activities

Our mission is to help and support the homeless and those living in poverty in the Yorkshire region and surrounding areas, to get their lives back on track.

Our objectives are underpinned by a four-pronged approach, providing comfort and relief to those derailed in life through homelessness or in acute need, mainly in city outreaches of West Yorkshire, through:

1. providing food, drink, clothing, toiletries, blankets, sleeping bags and accessories including household items for the newly homed
2. donating to other charities providing similar services such as hostels and day centres
3. providing kindly, practical support and signposting people to other relevant advisory and delivery services such as housing, education, and social services
4. creating a sense of belonging to the wider community

Public Benefit Statement

In setting our objectives, planning our activities and the regular monitoring of our performance and effectiveness, we give serious consideration to the guidance on public benefit and in particular to the prevention and relief of poverty.

In accordance with the Charities Act 2011, Homeless Hampers Trustees confirm that the activities we undertake to achieve our objectives are all carried out for the public benefit as described by the Charity Commission. The beneficiaries of the charity are members of the public who are in need due to poverty, homelessness, vulnerability or similar.

Homeless Hampers

Trustees' report for the year ended 31 December 2023

Achievements and Performance

2023 brought significant economic challenges, including a cost-of-living crisis. This was exhibited through the financial support available, as well as driving increased demand on the charity as job losses increased, street homelessness increased, families in poverty needing food supplies increased and pressure on the local services led to more referrals and requests for support.

Once again, we have risen to the challenge and not only maintained but increased the level of support we are providing. We were able to rise to these challenges due to the amazing support and backing we have from our volunteers, donors, and supporters.

We continue our core activities of weekly outreaches and hostels provision and have increased our housing support through the provision of home furnishings, as well as one to one support to help rebuild lives. Additionally, we have run projects for the migrant communities and local hostels.

Outreach: We have provided an outreach service to our homeless and vulnerable communities every Sunday night in 2023. The preparation starts on a Thursday afternoon with 10 Volunteers preparing the 'snack packs' with donated dry foods.

Warm food is cooked and prepared by several volunteers, all ready to serve to our service users. With an average of 30 volunteers on the night, we setup a street kitchen, attended by c. 100 service users accessing a hot meal, hot and cold drinks, clothes, toiletries, and other necessary essentials.

We also have a team that set off on foot with trollies containing meals and hot drinks; looking for people sleeping in doorways and on street corners, ensuring the most vulnerable are supported and no-one misses out on a meal, a friendly chat, and the opportunity of wider advice and support.

Trustees are always present at outreach, managing the process and helping service users with the referral process to the authorities with the relevant forms.

- 15,156 meals supplied across the course of the year, to c. 100-120 people per week who are street homeless, in shelters, sofa surfers and housed but living in poverty.

Surplus Food collections: We have partnered up with four large supermarkets and local bakeries to collect their surplus waste food at the end of the day. We have a team of 20 volunteers who collect and distribute the food seven days a week. The food is distributed across food banks, community hubs, pantries, our outreach, local hostels and used in our food hampers.

Hostels: We support four Homeless Hostels in Leeds and two in Bradford with weekly donations of food, hot meals that are donated by local restaurants, clothes, towels and re-purposed bedding. We also support a homeless community hub in Wakefield, homeless hostel in Shipley and Basis Yorkshire, with essential provisions so they can run their welfare outreach on an evening for their clients. We work on the request of the partner services.

- 16,789 meals provided throughout the year to c. 129 people per week
- 336 bedding packs supplied.

Migrant Support: The commissioned services asked us to partner with them on the migrant's project in Leeds, with services that they couldn't provide due to limited resources. A significant number of individuals from the Polish community were part of a human trafficking rescue programme; they were placed in temporary accommodation and waited to be processed via the immigration service as many had their passports removed. We put in place food packages and home support as they weren't entitled to financial support. We have maintained our commitment to the project for over three years with weekly food hamper deliveries.

- 300 Refugees supported.

Emergency Food Hampers: We provide emergency food parcels every week to individuals and families that are struggling with food poverty. The referrals come from other charities and commissioned services that we work in partnership with. The referrals range from 'one off' emergency referrals to longer term support as part of a tailored rehabilitation package. This year we supported families and individuals in Leeds, Bradford and Shipley.

- 280 hampers delivered.

Foodbanks: we supported 3 Foodbanks with surplus food from some of our large supermarket suppliers.

- 331 deliveries

Annual Celebrations: We ensure that hostel residents can celebrate Christmas, New Year, King's Coronation, Mother's/ Father's Day. We have arranged catering for these occasions, supplying hot Christmas dinners and New Year pizzas as well as supplies for roast dinners for the parents in the hostels.

- 180 catered 2 course Christmas dinners to hostels in Leeds and Bradford
- 60 meals into hostels at New Year
- 43 meals for Father's Day and Mother's Day

Breakfast Club: We fund the St Anne's Resource Centres homeless breakfast club. With our support, the Resource Centre can provide a hot breakfast to our homeless and vulnerable communities; they are able to feed around 60 people each morning over five days. We have also provided food for the lunch club on a Friday and the St Anne's Pantry, so they are able to provide food parcels.

We also donate toiletries, washing powder and clean clothes to the clients at St Anne's. Our ethos is one of social inclusion, so for any events and activities we partner up with St Anne's to include our homeless and vulnerable communities in celebration, such as; providing a full Christmas Dinner and presents and Easter Eggs at Easter.

Emergency Beds: Throughout the year we have provided overnight accommodation for vulnerable rough sleepers that the services can't provide for. When service users need a warm bed and comfort or respite from the streets, we contact, arrange, and pay for a B&B for the night.

This is temporary support for the most vulnerable and is always followed up with support accessing the services or additional support required.

- 13 people placed into emergency accommodation, across 18 nights.

Home Support: We work in partnership with local councils, other organisations, and charities. Referrals are made to us by our partners to provide furniture, appliances and carpets to individuals that have been rehoused. We source pre-loved items in the first instance and where these are not available, the charity purchase items required, giving people the opportunity to have a place they can call home.

- 125 homes furnished.

Hostel Projects: We completed 4 projects in 2023. These projects included a Frances Street office makeover, Oakdale House garden makeover, Oakdale House rest room renovation, and OWL's common room makeover. All projects were undertaken by our volunteers.

All this work involved us collaborating with and providing supplies to the following groups:

Beacon Leeds (x4)	Discovery House Bradford
Basis	Engage
Barca	St. Anne's Resource Centre
Forward Leeds	Simon on the Streets
CGL	Newlands Food Bank, Morley
Rainbow Café	Roundhay Community hub
Nowell Mount Community hub	Emmaus Leeds
Otley Food Bank	Wortley Community Centre
Summerfield Primary Burley Wharfedale Primary Barefoot Community School	

We couldn't achieve any of this without the wonderful and generous support from our volunteers and partners. We send our sincere thanks to all those who have supported us throughout 2023 with the provision of surplus food, discounted supplies, donations, campaign support, fundraising, cooking food and providing storage space and drop off points:

Food supplied by:	
Rainbow Café	Morrisons
Crusty's Sandwich Shop	Sainsbury's
Marks & Spencer's	Waitrose
Greggs	Hughes Bakery
Lyceum	Seabrooks crisps
Karen Midgley	Punjabi heaven
Steve Rawlings	Singh's Indian Street food
The Woods	The Bhogal Family
Burley in Wharfedale Brownies, Scouts & Guides	Jo Hartley Kirstin Veloze
Richard Wooler (Soup)	Duke of Edinburgh Saul Hartley
Summerfield Primary Barefoot Community School Primely Wood Primary	Anne Latham

Essentials supplied by:	
Unilever	Johnson's hotel linen
Decathlon	Alpkit
Wastecare	Sock Shop
	Cummings
Storage and collection points:	
McCarthy's	Torque
Chapel House	St John's Church, Menston
Church of Latter-day Saints, Menston	Menston Library
Burley-in-Wharfedale Library	New Wortley Community Centre

Volunteers

The Homeless Hampers charity could not operate without the considerable effort and support from our dedicated volunteers. In 2023 we had >500 volunteers registered with us, which includes a dedicated core team of around 40 volunteers who are by our side day in day out, supporting outreaches, snack pack production, storage maintenance, food pick-ups and deliveries, as well as organising and managing fundraising activities, including running of stalls, ticket sales, raffle organisation and sales.

- The whole team, including trustees, has contributed over 14k hours to the cause in 2023.

The dedication and commitment to Homeless Hampers is second to none, we can't thank you enough.

Funding

We have received monetary donations from members of the public, community groups, corporate organisations and fundraising events run by ourselves as well as on our behalf.

We are unable to thank each donor individually here, but give our sincere thanks to all of you, as well as to the groups who have donated to us from their community funds and those undertaking fundraising activities for us, including:

Anchor Care Homes	Olivier Jull
Menston Scouts	John Lewis
Burley in Wharfedale Festival	The Individual Agency
Chapel Allerton Festival	Burley Scouts & Guides
Christ Church Ilkley	Otley Market Stall
The Factory Shop	Christmas Shoe Box Appeal
Network Gas	Roundhouse Stall
Jungle IT	CEO Sleepout
Neighbourly	Morrisons, Swinnow
Youth Board, New Wortley Community Centre	Dacre, Son & Hartley
Burley Interiors	

Supporters

Thank you to all our followers, those who have come along to and participated in our events and everyone who has given their time to support our activities.

- Our Facebook followers were 10.1k by the end of 2023.

Homeless Hampers

Trustees' report for the year ended 31 December 2023

Principal Funding Sources

The principal funding sources for Homeless Hampers are donations and fundraising from members of the public and corporate and community grants.

Financial review of the year

We began our financial year on 1st January 2023 with **£38,369** cash in bank.

Income through the year was **£29,648**; including £10,765 from community grants/corporate donations, £4,319 from fundraising; £2,656 of which from activities undertaken on our behalf and £1,662 from activities organised by Homeless Hampers, and £12,375 in donations from the public. We have received Gift Aid of £2,190 in relation to the public donations in 2023.

Income was considerably lower than prior year (£40,578 in 2022), driven by reduced fundraising and a one-off legacy donate of £10,000 received in 2022. Fundraising income dropped significantly compared to the prior year (£12,874 raised in 2022 versus £4,319 in 2023), as we actively chose not to run an annual event (in 2022 we organised the 3 peaks fundraising event) as we were conscious that we were starting the year with a strong bank balance.

Our outgoings for the year were **£32,797**, which included the purchase of a second van in October 2023. The cost of the van was £11,500. Prior year expenses were £54,144, which included the purchase of the large van in February 2022 for c. £25k. Therefore, underlying operational expenses were c. £21k in 2023 versus £29k in 2022.

Underlying outgoings reduced year on year predominantly due to a reduction in home support activities as a result of resource issues (injury) within the team, which meant we were unable to undertake the same level of activity as seen in 2022. Our plans are to get back to 2022 levels of support in 2024 as we are still seeing the demand and referrals.

Our purchase of the smaller van enables us to carry out more local support with smaller items, spreading the load across the team and maintaining the large van for the furniture and white goods support.

We closed the financial year with cash in bank and hand of **£35,220**.

The charity has 2 vans as material assets, estimated at c. £26k value (£15k + £11.25k) by the end of the year. Due to the Receipts and Payments accounting methodology, the expense for van 1 was fully realised in 2022 and van 2 was fully realised in 2023. The charity has no liabilities or other commitments.

Reserves Policy

Homeless Hampers free cash reserves at the year-end were £35,220, which is made up of cash funds carried over.

We maintain free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income

The charity is reliant on the donations of furniture, clothes, toiletries, and essentials from the public, as well as the corporate and community support, we receive from our partners providing surplus food.

We are dedicated to undertaking regular outreaches and provide food parcels and essentials to those living on the streets, furniture and wellbeing support to those recently housed and the vulnerable living in poverty. Our

business plan clearly states our desire to increase and widen the support we offer; including through education and other resources to support those newly housed looking to rebuild their lives.

In order to maintain our service and grow, we need to be able to continue even if we were to face lower income and less support from our partners; especially as we start to see the adverse impacts on the economy and individuals suffering the effects of the cost of living crisis, rising inflation and rising mortgage rates.

In 2024 we expect to see further increases in running costs as well as increasing our home support back to 2022 levels. We hope to see similar levels of donations to 2023.

The reserves policy seeks to mitigate the upcoming economic risks through holding enough in reserve to continue our general/basic operation.

A prudent assessment of our basic operational costs, excluding increased home support, against prevailing economic risks, our reserves is estimated at **£2,083 per month**. We allow for twelve months general operational running costs, resulting in a minimum reserve of **£25,000**.

We have started the year with a solid bank balance and are confident we can continue our work and successfully overcome any adversity we may face in the future.

Approval of the report

The Trustees annual report was approved on 27 October 2024 and signed on behalf of the board of trustees by:

NAME Mr Akbal Suryavansi

Chairman

Homeless Hampers

Independent Examiner's Report to the Trustees for the year ended 31 December 2023

I report to the trustees on my examination of the accounts of Homeless Hampers for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of Homeless Hampers, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Homeless Hampers' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Homeless Hampers as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name	Ian Twaddle, ACA
Occupation	Chartered Accountant
Address	39 Southway Guiselley Leeds LS20 8JB

Date	15 September 2024
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Homeless Hampers

Receipts and Payments Account for the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Prior Period £
RECEIPTS					
Donations - Individuals		12,375	-	12,375	12,461
Donations - Corporate		-	-	-	2,000
Grants and Community Funds		10,765	-	10,765	1,000
Legacies		-	-	-	10,000
Fundraising		4,319	-	4,319	12,874
Gift Aid		2,190	-	2,190	2,242
A1 Receipts		29,648	-	29,648	40,578
A2 Asset and investment sales		-	-	-	-
TOTAL RECEIPTS		29,648	-	29,648	40,578
PAYMENTS					
Fundraising	(3)	41	-	41	606
Salaries	(4)	-	-	-	-
Charitable activities	(5)				
Outreach, Food Parcels & Breakfast Club		10,408	-	10,408	12,479
Projects		1,845	-	1,845	1,241
Home Furnishings		1,394	-	1,394	8,696
Temporary Accommodation		657	-	657	594
Vehicle & Transport		16,451	-	16,451	28,106
Premises		339	-	339	439
Comms & PR		380	-	380	168
Support/Admin costs	(6)				
Volunteer Costs		219	-	219	1,132
Website		-	-	-	-
Memberships		121	-	121	-
Training		420	-	420	234
Governance costs	(7)				
Insurance		450	-	450	413
DBS checks		72	-	72	-
Licences and subscriptions		-	-	-	35
A3 Payments		32,797	-	32,797	54,144
A4 Asset & investment purchases		-	-	-	-
TOTAL PAYMENTS		32,797	-	32,797	54,144
NET OF RECEIPTS / (PAYMENTS)		(3,149)	-	(3,149)	(13,566)
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		38,369	-	38,369	51,935
CASH FUNDS THIS YEAR END		35,220	-	35,220	38,369

Homeless Hampers

Statement of Assets and Liabilities for the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Prior Period £
B1 Cash funds					
Cash at bank and in hand		34,650		34,650	37,725
B2 Other monetary assets					
Gift Aid to be reclaimed		570	-	570	645
TOTAL CASH FUNDS		35,220	-	35,220	38,369
B3 Investment assets		-	-	-	-
B4 Assets retained for charity's own use	(8)		-	-	-
Motor Vehicle		26,000	-	26,000	20,000
Sleeping bags		100	-	100	150
Clothes		100	-	100	100
Small electrical items		250	-	250	250
White goods		500	-	500	500
Equipment (flasks, trolleys etc.)		100	-	100	100
B5 Liabilities		-	-	-	-

Approval of the accounts

The financial statements were approved by the board of trustees on 27 October 2024 and signed on its behalf by:

Name: Mr Akbal Suryavansi
Position: Chairman
Date: 27 October 2024

Homeless Hampers

Notes to the accounts for the year ended 31 December 2023

1. Accounting policies

Basis of accounting

The financial statements of Homeless Hampers have been prepared in accordance with the Charities Act 2011 using the **Receipts and Payments basis**.

Fund accounting

All income received by Homeless Hampers for the year ending 31st December 2023 was **Unrestricted Funds**, therefore are available to use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. Related party and trustee transactions

Trustee Expenses

No trustee travel expenses incurred whilst undertaking charitable activities have been reclaimed during the year ended 31st December 2023.

No other remuneration or expenses have been paid to trustees during this period.

3. Fundraising Costs

Costs in year were negligible due to the decision to scale back fundraising activity in 2023.

4. Salaries

Homeless Hampers operations are undertaken entirely by volunteers; therefore, zero salary costs have been incurred during the year ending 31st December 2023.

5. Charitable activities

Homeless Hampers receive donations of food, clothes, toiletries, and furniture from a variety of sources, including corporates, communities, and individuals.

Where we are unable to source donations free of charge, we will purchase goods and items necessary to undertake our activities, including:

Outreach, Food parcel and Breakfast club costs, reflecting the additional food, clothing, essentials, equipment, and sundry items purchased, which were required to deliver and support our weekly outreach, daily breakfasts and daily food parcel service.

Project costs included the purchase of materials to support 4 projects throughout the year, including Frances Street office makeover, Oakdale House garden makeover, Oakdale House rest room renovation, and OWL's common room makeover. All projects were undertaken by volunteers, with no labour costs incurred.

Home support costs comprise predominantly of purchased **furniture, white goods, TVs and beds** to support those newly housed, and families/persons living in poverty and in need of immediate support.

We have paid for emergency **accommodation** for extremely vulnerable individuals to keep them safe in the short term.

To make it possible for us to carry out our activities, we have purchased a second smaller **van** in 2023 at a purchase price of £11,500. Insurance, tax and maintenance have cost £875.

Homeless Hampers

Notes to the accounts for the year ended 31 December 2023

Our storage facilities are currently provided to us free of charge. However, our stated Premises costs include use of a safe postal mailbox service and minimal costs to maintain our storage facilities, including shelving/boxes etc.

6. Support and administration costs

We are reliant on the commitment from our volunteers, who offer their time for free, to be able to provide ongoing support. In order that we carry out our activities safely, transparently, and professionally, we have incurred **volunteer costs** relating to high visibility jackets and branded clothing, and training costs for trustee and volunteer **First Aid qualifications**.

7. Governance Costs

Keeping ourselves, our volunteers, and our service users safe and protected is of paramount importance. We have incurred costs relating to adequate **liability and indemnity insurance** cover, **ICO** subscription fees (data protection) and undertaken relevant **DBS** checks.

8. Assets retained for charity's own use

Homeless Hampers have 2 fully expensed vans, as well as some stock of donated goods, including sleeping bags, clothes, toiletries, small electrical items and homewares, in a secure storage facility. The stock is of relatively small financial value and has a very high turnover rate.

Estimated values have been provided for reference only, as in accordance with Receipts and Payments accounting guidance, valuations of these items are not required on the statement of assets and liabilities.



**The King's Award
for Voluntary Service**

The MBE for volunteer groups



Homeless Hampers Financial Statements for the period ended 31st December 2023

Charity registration number: 1187729

Financial Review for the year ended 31 December 2023

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Our outgoings for the year were **£32,797**, which included the purchase of a second van in October 2023. The cost of the van was £11,500. Prior year expenses were £54,144, which included the purchase of the large van in February 2022 for c. £25k. Therefore, underlying operational expenses were c. £21k in 2023 versus £29k in 2022.

Underlying outgoings reduced year on year predominantly due to a reduction in home support activities as a result of resource issues (injury) within the team, which meant we were unable to undertake the same level of activity as seen in 2022. Our plans are to get back to 2022 levels of support in 2024 as we are still seeing the demand and referrals.

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Reserves Policy

Homeless Hampers free cash reserves at the year-end were £35,220, which is made up of cash funds carried over.

We maintain free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income

The charity is reliant on the donations of furniture, clothes, toiletries, and essentials from the public, as well as the corporate and community support, we receive from our partners providing surplus food.

We are dedicated to undertaking regular outreaches and provide food parcels and essentials to those living on the streets, furniture and wellbeing support to those recently housed and the vulnerable living in poverty. Our business plan clearly states our desire to increase and widen the support we offer; including through education and other resources to support those newly housed looking to rebuild their lives.

In order to maintain our service and grow, we need to be able to continue even if we were to face lower income and less support from our partners; especially as we start to see the adverse impacts on the economy and individuals suffering the effects of the cost of living crisis, rising inflation and rising mortgage rates.

In 2024 we expect to see further increases in running costs as well as increasing our home support back to 2022 levels. We hope to see similar levels of donations to 2023.

The reserves policy seeks to mitigate the upcoming economic risks through holding enough in reserve to continue our general/basic operation.

A prudent assessment of our basic operational costs, excluding increased home support, against prevailing economic risks, our reserves is estimated at **£2,083 per month**. We allow for twelve months general operational running costs, resulting in a minimum reserve of **£25,000**.

We have started the year with a solid bank balance and are confident we can continue our work and successfully overcome any adversity we may face in the future.

Approval of the report

The Trustees annual report was approved on 27 October 2024 and signed on behalf of the board of trustees by:

NAME	Mr Akbal Suryavansi
	Chairman

Homeless Hampers

Independent Examiner's Report to the Trustees for the year ended 31 December 2023

I report to the trustees on my examination of the accounts of Homeless Hampers for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of Homeless Hampers, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Homeless Hampers' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Homeless Hampers as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name	Ian Twaddle, ACA
Occupation	Chartered Accountant
Address	39 Southway Guiseley Leeds LS20 8JB
Date	15 September 2024

Homeless Hampers

Receipts and Payments Account for the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Prior Period £
RECEIPTS					
Donations - Individuals		12,375	-	12,375	12,461
Donations - Corporate		-	-	-	2,000
Grants and Community Funds		10,765	-	10,765	1,000
Legacies		-	-	-	10,000
Fundraising		4,319	-	4,319	12,874
Gift Aid		2,190	-	2,190	2,242
A1 Receipts		29,648	-	29,648	40,578
A2 Asset and investment sales		-	-	-	-
TOTAL RECEIPTS		29,648	-	29,648	40,578
PAYMENTS					
Fundraising	(3)	41	-	41	606
Salaries	(4)	-	-	-	-
Charitable activities	(5)				
Outreach, Food Parcels & Breakfast Club Projects		10,408	-	10,408	12,479
Home Furnishings		1,845	-	1,845	1,241
Temporary Accommodation		1,394	-	1,394	8,696
Vehicle & Transport		657	-	657	594
Premises		16,451	-	16,451	28,106
Comms & PR		339	-	339	439
		380	-	380	168
Support/Admin costs	(6)				
Volunteer Costs		219	-	219	1,132
Website		-	-	-	-
Memberships		121	-	121	-
Training		420	-	420	234
Governance costs	(7)				
Insurance		450	-	450	413
DBS checks		72	-	72	-
Licences and subscriptions		-	-	-	35
A3 Payments		32,797	-	32,797	54,144
A4 Asset & investment purchases		-	-	-	-
TOTAL PAYMENTS		32,797	-	32,797	54,144
NET OF RECEIPTS / (PAYMENTS)		(3,149)	-	(3,149)	(13,566)
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		38,369	-	38,369	51,935
CASH FUNDS THIS YEAR END		35,220	-	35,220	38,369

Homeless Hampers

Statement of Assets and Liabilities for the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Prior Period £
B1 Cash funds					
Cash at bank and in hand		34,650		34,650	37,725
B2 Other monetary assets					
Gift Aid to be reclaimed		570	-	570	645
TOTAL CASH FUNDS		35,220	-	35,220	38,369
B3 Investment assets		-	-	-	-
B4 Assets retained for charity's own use	(8)		-	-	-
Motor Vehicle		26,000	-	26,000	20,000
Sleeping bags		100	-	100	150
Clothes		100	-	100	100
Small electrical items		250	-	250	250
White goods		500	-	500	500
Equipment (flasks, trolleys etc.)		100	-	100	100
B5 Liabilities		-	-	-	-

Approval of the accounts

The financial statements were approved by the board of trustees on 27 October 2024 and signed on its behalf by:

Name: Mr Akbal Suryavansi

Position: Chairman

Date: 27 October 2024

Homeless Hampers

Notes to the accounts for the year ended 31 December 2023

1. Accounting policies

Basis of accounting

The financial statements of Homeless Hampers have been prepared in accordance with the Charities Act 2011 using the **Receipts and Payments basis**.

Fund accounting

All income received by Homeless Hampers for the year ending 31st December 2023 was **Unrestricted Funds**, therefore are available to use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. Related party and trustee transactions

Trustee Expenses

No trustee travel expenses incurred whilst undertaking charitable activities have been reclaimed during the year ended 31st December 2023.

No other remuneration or expenses have been paid to trustees during this period.

3. Fundraising Costs

Costs in year were negligible due to the decision to scale back fundraising activity in 2023.

4. Salaries

Homeless Hampers operations are undertaken entirely by volunteers; therefore, zero salary costs have been incurred during the year ending 31st December 2023.

5. Charitable activities

Homeless Hampers receive donations of food, clothes, toiletries, and furniture from a variety of sources, including corporates, communities, and individuals.

Where we are unable to source donations free of charge, we will purchase goods and items necessary to undertake our activities, including:

Outreach, Food parcel and Breakfast club costs, reflecting the additional food, clothing, essentials, equipment, and sundry items purchased, which were required to deliver and support our weekly outreach, daily breakfasts and daily food parcel service.

Project costs included the purchase of materials to support 4 projects throughout the year, including Frances Street office makeover, Oakdale House garden makeover, Oakdale House rest room renovation, and OWL's common room makeover. All projects were undertaken by volunteers, with no labour costs incurred.

Home support costs comprise predominantly of purchased **furniture, white goods, TVs and beds** to support those newly housed, and families/persons living in poverty and in need of immediate support.

We have paid for emergency **accommodation** for extremely vulnerable individuals to keep them safe in the short term.

To make it possible for us to carry out our activities, we have purchased a second smaller **van** in 2023 at a purchase price of £11,500. Insurance, tax and maintenance have cost £875.

Homeless Hampers

Notes to the accounts for the year ended 31 December 2023

Our storage facilities are currently provided to us free of charge. However, our stated Premises costs include use of a safe postal mailbox service and minimal costs to maintain our storage facilities, including shelving/boxes etc.

6. Support and administration costs

We are reliant on the commitment from our volunteers, who offer their time for free, to be able to provide ongoing support. In order that we carry out our activities safely, transparently, and professionally, we have incurred **volunteer costs** relating to high visibility jackets and branded clothing, and training costs for trustee and volunteer **First Aid qualifications**.

7. Governance Costs

Keeping ourselves, our volunteers, and our service users safe and protected is of paramount importance. We have incurred costs relating to adequate **liability and indemnity insurance** cover, **ICO** subscription fees (data protection) and undertaken relevant **DBS** checks.

8. Assets retained for charity's own use

Homeless Hampers have 2 fully expensed vans, as well as some stock of donated goods, including sleeping bags, clothes, toiletries, small electrical items and homewares, in a secure storage facility. The stock is of relatively small financial value and has a very high turnover rate.

Estimated values have been provided for reference only, as in accordance with Receipts and Payments accounting guidance, valuations of these items are not required on the statement of assets and liabilities.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HOMELESS HAMPER

On accounts for the year
ended

31 DECEMBER 2023

Charity no
(if any)

1187729

Set out on pages

2-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ian Twaddle

Date:

15/09/2024

Name:

IAN TWADDLE

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT (ICAEW
Membership Number 7698926)

Address:

39 SOUTHWAY, GUISELEY
LEEDS
LS20 8JB