



Homeless Hampers Annual Report and Financial Statements for the period ended 31st December 2022

Charity registration number: 1187729

Trustees Annual Report and Financial Statements

For the year ended 31 December 2022

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REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Homeless Hampers
Charity registration number	1187729
Principle address	Office 274 33 Great George Street Leeds LS1 3AJ
Trustees	Mr Akbal Suryavansi (Chair) Mrs Gianjit T Suryavansi Miss Sally Lewis (Treasurer) Mrs Christine Benson Mrs Harriet T Smith Mr Ian C Pattinson
Independent Examiner	Deepak Sahota 50 Farrar Lane Leeds LS16 7AF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Homeless Hampers is a Charitable Incorporated Organisation (CIO), registered with The Charity Commission on 4 February 2020.

Homeless Hampers is governed by its constitution, adopted 28 August 2019.

Method of recruitment and appointment of trustees

There must be at least three charity trustees. There is no maximum number of charity trustees that may be appointed to the CIO.

Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Risk Assessment

Any potential financial risks are covered within the reserves policy (see financial review).

The impact of the cost-of-living crisis and rising inflation pose very real risks which we will have to face into in 2023.

We have a strong volunteer base to help support our work and have built up reserves through 2021 and 2022, which places us in the best position should we see a significant reduction in funding and an increased demand

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for our support.

The trustees regularly review the potential risks facing the charity and are satisfied that the relevant framework of policies, processes and procedures are in place to mitigate our exposure to any additional operational risks.

OBJECTIVES AND ACTIVITIES

Objects of the Charity

1. The prevention or relief of poverty in Yorkshire and surrounding areas through the provision of essential items, such as food, drink, clothing, blankets, sleeping bags, accessories & toiletries, on city outreaches; as well as the provision of household items to those newly housed and living in financial hardship, as and when required.
2. The prevention or relief of poverty in Yorkshire and surrounding areas through donations to other charities providing services and accommodating those in need in the area, such as; hostels, day centres and outreach teams.
3. The prevention or relief of poverty in Yorkshire and surrounding areas by providing practical support and signposting to housing options, providing other appropriate advice and educational support.

Activities

Our mission is to help and support the homeless and those living in poverty in the Yorkshire region and surrounding areas, to get their lives back on track.

Our objects are underpinned by a four-pronged approach, providing comfort and relief to those derailed by life through homelessness or in acute need, mainly in city outreaches of West Yorkshire, through:

1. providing food, drink, clothing, toiletries, blankets, sleeping bags and accessories including household items for the newly homed.
2. donating to other charities providing similar services such as hostels and day centres.
3. providing kindly, practical support and signposting people to other relevant advisory and delivery services such as housing, education, and social services
4. creating a sense of belonging to the wider community.

Public Benefit Statement

In setting our objectives, planning our activities and the regular monitoring of our performance and effectiveness, we give serious consideration to the guidance on public benefit and in particular to the prevention and relief of poverty.

In accordance with the Charities Act 2011, Homeless Hampers Trustees confirm that the activities we undertake to achieve our objectives are all carried out for the public benefit as described by the Charity Commission. The beneficiaries of the charity are members of the public who are in need due to poverty, homelessness, vulnerability or similar.

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Achievements and Performance

2022 brought significant economic challenges, including a cost-of-living crisis. This was exhibited through the financial support available, as well as driving increased demand on the charity as job losses increased, street homelessness increased, families in poverty needing food supplies increased and pressure on the local services led to more referrals and requests for support.

Once again, we have risen to the challenge and not only maintained, but increased the level of support we are providing. We were able to rise to these challenges due to the amazing support and backing we have from our volunteers, donors, and supporters.

We continue our core activities of weekly outreaches and hostels provision and have increased our housing support through the provision of home furnishings, as well as one to one support to help rebuild lives. Additionally, we have run projects for the migrant communities and local hostels.

Outreach: We have provided an outreach service to our homeless and vulnerable communities every Sunday night in 2022. The preparation starts on a Thursday afternoon with 10 Volunteers preparing the 'snack packs' with donated dry foods.

Warm food is cooked and prepared by several volunteers, all ready to serve to our service users. With an average of 20 volunteers on the night, we setup a street kitchen, attended by c. 100 service users accessing a hot meal, hot and cold drinks, clothes, toiletries, and other necessary essentials.

We also have a team that set off on foot with trollies containing meals and hot drinks; looking for people sleeping in doorways and on street corners, ensuring the most vulnerable are supported and no-one misses out on a meal, a friendly chat, and the opportunity of wider advice and support.

Trustees are always present at outreach, managing the process and helping service users with the referral process to the authorities with the relevant forms.

- 13,003 meals supplied across the course of the year, to c. 100 people per week who are street homeless, in shelters, sofa surfers and housed but living in poverty.

Surplus Food collections: We have partnered up with four large supermarkets and local bakeries to collect their surplus waste food at the end of the day. We have a team of 20 volunteers who collect and distribute the food seven days a week. The food is distributed across Food banks, our outreach, local hostels and used in our food hampers.

Hostels: We support four Homeless Hostels in Leeds and two in Bradford with weekly donations of food, hot meals that are donated by local restaurants, clothes, towels and re-purposed bedding. We also support a homeless community hub in Wakefield, homeless hostel in Shipley and Basis Yorkshire, with essential provisions so they can run their welfare outreach on an evening for their clients. We work on the request of the partner services.

- 17,318 meals provided throughout the year to c. 129 people per week
- 180 bedding packs supplied.

Migrant Support: The commissioned services asked us to partner with them on the migrant's project in Leeds, with services that they couldn't provide due to limited resources. A significant number of individuals from the Polish community were part of a human trafficking rescue programme; they were placed in temporary accommodation and waited to be processed via the immigration service as many had their passports removed. We put in place food packages and home support as they weren't entitled to financial support. We have maintained our commitment to the project for over three years with weekly food hamper deliveries.

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Emergency Food Hampers: We provide emergency food parcels every week to individuals and families that are struggling with food poverty. The referrals come from other charities and commissioned services that we work in partnership with. The referrals range from 'one off' emergency referrals to longer term support as part of a tailored rehabilitation package. This year we supported families and individuals in Leeds, Bradford and Shipley.

- 550 hampers delivered.

Foodbanks: we supported 3 Foodbanks with surplus food from some of our large supermarket suppliers.

- 102 deliveries

Annual Celebrations: We ensure that hostel residents are able to celebrate Christmas, New Year, Father's Day and Mother's Day. We have arranged catering for these occasions, supplying hot Christmas dinners and New Year pizzas as well as supplies for roast dinners for the parents in the hostels.

- 180 catered 2 course Christmas dinners to hostels in Leeds and Bradford
- 75 meals into hostels at New Year
- 43 meals for Father's Day and Mother's Day

Breakfast Club: We fund the St Anne's Resource Centres homeless breakfast club. With our support, the Resource Centre can provide a hot breakfast to our homeless and vulnerable communities; they are able to feed around 60 people each morning over five days. We have also provided food for the lunch club on a Friday and the St Anne's Pantry, so they are able to provide food parcels.

We also donate toiletries, washing powder and clean clothes to the clients at St Anne's. Our ethos is one of social inclusion, so for any events and activities we partner up with St Anne's to include our homeless and vulnerable communities in celebration, such as; providing a full Christmas Dinner and presents, Easter Eggs at Easter and more sadly, in 2022, with the passing of Her Royal Majesty the Queen, we supported the breakfast club in person, taking along with us a device so our street homeless community could watch the funeral and pay their respects and say their goodbyes.

Emergency Beds: Throughout the year we have provided overnight accommodation for vulnerable rough sleepers that the services can't provide for. When service users need a warm bed and comfort or respite from the streets, we contact, arrange, and pay for a B&B for the night.

This is temporary support for the most vulnerable and is always followed up with support accessing the services or additional support required.

- 8 people placed into emergency accommodation, across 11 nights.

Home Support: We work in partnership with local councils, other organisations, and charities. Referrals are made to us by our partners to provide furniture, appliances and carpets to individuals that have been rehoused. We source pre-loved items in the first instance and where these are not available, the charity purchase items required, giving people the opportunity to have a place they can call home.

- 111 homes furnished.

Afghan Refugee Project: Working with Leeds City Council, we were involved with the Afghan refugee programme over six weeks in the 2022 summer holidays for the refugees accommodated in the hotels since September 2021. With a team of twenty-five volunteers, Homeless Hampers supported the programme over the holiday period.

We provided toys, books, and arts & crafts material for the children's activities which our Trustees and volunteers led, as well as running fun sports, football, and cricket coaching sessions. English and Maths lessons were also provided for the families and sewing lessons.

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We donated push chairs and prams as well as eight sewing machines and fabrics for the ladies to make clothing for their families.

- 300 Refugees supported.

Hostel Projects: This year we were approached to fund and provide a makeover on a smoking shed for one of the women's hostels.

A team of ten volunteers worked over two days and took on the challenge to create a whole space and not just a quick paint job. As well as a garden make-over we hand built eleven new planters from reclaimed wood, seven for bedding plants and four for to create an herb and vegetable garden. These were finished with vibrant (recycled) paint colours.

The existing smoking shelter was sanded, painted and seating upholstered to provide an amazing transformation that the service users and staff could enjoy and take pride in.

Some of the resident ladies joined us with the task in hand, creating a real positive atmosphere for their mental health and well-being and a place to proud of. We gave a client that had a broken relationship with her family, something to talk to her family about, as she had supported the team with the garden, and this helped rebuild those broken relationships.

All of this work involved us collaborating with and providing supplies to the following groups:

Beacon Leeds (x4)	Discovery House Bradford
Basis	Engage
Barca	St. Anne's Resource Centre
Forward Leeds	Simon on the Streets
CGL	Newlands Food Bank, Morley
Rainbow Café	Roundhay Community hub
Noel Mount Community hub	Emmaus Leeds

We couldn't achieve any of this without the wonderful and generous support from our volunteers and partners. We send our sincere thanks to all those who have supported us throughout 2022 with the provision of surplus food, discounted supplies, donations, campaign support, fundraising, cooking food and providing storage space and drop off points:

Food supplied by:

Rainbow Café	Morrisons
Crusty's Sandwich Shop	Sainsbury's
Marks & Spencer's	Waitrose
Greggs	Hughes Bakery
Asda	Seabrooks crisps
Army prison	Punjabi heaven
Lyceum	Singh's Indian Street food
Karen Midgley	The Bhogal Family
Steve Rawlings	

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Essentials supplied by:

Unilever	Johnson's hotel linen
Stand 4 Socks	Alp kit
Wastecare	

Storage and collection points:

McCarthy's	Torque
Chapel House	St John's Church, Menston
Church of Latter-day Saints, Menston	Menston Library
Burley-in-Wharfedale Library	

Volunteers

The Homeless Hampers charity could not operate without the considerable effort and support from our dedicated volunteers. In 2022 we had >500 volunteers registered with us, which includes a dedicated core team of around 40 volunteers who are by our side day in day out, supporting outreaches, snack pack production, storage maintenance, food pick-ups and deliveries, as well as organising and managing fundraising activities, including running of stalls, ticket sales, raffle organisation and sales.

- The whole team, including trustees, has contributed over 14k hours to the cause in 2022.

The dedication and commitment to Homeless Hampers is second to none, we can't thank you enough.

Funding

We have received monetary donations from members of the public, community groups, corporate organisations and fundraising events run by ourselves as well as on our behalf.

We are unable to thank each donor individually here, but give our sincere thanks to all of you, as well as to the groups who have donated to us from their community funds and those undertaking fundraising activities for us, including:

Anchor Care Homes	Olivier Jull
Free Masons	John Lewis
Menston Scouts	The Individual Agency
Giggleswick School	Burley Scouts & Guides
Yorkshire 3 Peaks walk	Otley Market Stall
Burley in Wharfedale Festival	Christmas Shoe Box Appeal
Chapel Allerton Festival	Roundhouse Stall

Supporters

Thank you to all of our followers, those who have come along to and participated in our events and everyone who has given their time to support our activities.

- Our Facebook followers were 9.8k by the end of 2022.

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FINANCIAL REVIEW

Principal Funding Sources

The principal funding sources for Homeless Hampers are donations and fundraising from members of the public and corporate and community grants.

Financial review of the year

We began our financial year on 1st January 2022 with **£51,935** cash in bank.

Income through the year was **£40,578**; including £3,000 from community grants/corporate donations, £10,000 from a legacy donation, £12,874 from fundraising; £3,093 of which from activities undertaken on our behalf and £9,781 from activities organised by Homeless Hampers, and £12,461 in donations from the public. We have received Gift Aid of £2,242 in relation to the public donations in 2022.

Active fundraising campaigns have run through the year, allowing us to increase the support we provide, running the weekly outreach and supporting newly housed people with furniture and white goods.

Our outgoings for the year were **£54,144**, which included the purchase of a van in February (the fundraiser for which took place in 2021). The cost of the van, plus tax, insurance and maintenance was £25,899, therefore our comparable underlying outgoings for the year were **£28,245**.

Underlying outgoings are considerably more than prior year (2021 £11,511), which mirrors the increase in activities in 2022, enabled by the purchase of the van, and an increasing focus on supporting people into housing, as well as undertaking new projects. Core activities of outreach, food parcels and breakfast club also increased year on year as the breakfast club was only established part way through 2021.

We closed the financial year with cash in bank and hand of **£38,369**.

The charity has a van as a material asset, estimated at c. £20k value by the end of the year. The expense was fully realised in the Receipts and Payments accounting in 2022. The charity has no liabilities or other commitments.

Reserves Policy

Homeless Hampers free cash reserves at the year-end were £38,369, which is made up of cash funds carried over.

We maintain free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income

The charity is reliant on the donations of furniture, clothes, toiletries, and essentials from the public, as well as the corporate and community support we receive from our partners providing surplus food. In addition to donations, we are incurring increasing costs to run the operation and provide greater support to those in need.

Following registration with The Charity Commission in February 2020, our income stream has increased significantly, and we have built and maintained a solid reserve base to ensure that we can confidently continue our work and successfully overcome any adversity we may face in the future.

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Trustees' report for the year ended 31 December 2022

We are dedicated to continuing our core activities and look to increase and widen the support we offer in line with our objectives and increasing demand.

In order to maintain our service and grow, we need to be able to continue even if we were to face lower income and less support from our partners; especially as we start to see the adverse impacts on the economy and on individuals suffering the effects of the cost-of-living crisis and rising inflation.

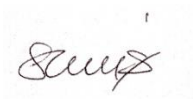
At the year-end 2022 we reviewed our reserves policy and held in line with the previous year. In 2023 we expect to see further increases in inflation and cost of living. We also assume we will receive lower donations from general activities and through grants. We currently have sufficient cash to support higher spending than income, per 2023 Budget.

The reserves policy seeks to mitigate the upcoming economic risks through holding enough in reserve to continue our general operation.

A prudent assessment of the financial impact of risk events on reserves is estimated to be up to **£1,750 per month**. We allow for twelve months general operational running costs, resulting in a minimum reserve of **£21,000**.

Approval of the report

The Trustees annual report was approved on 21st August 2023 and signed on behalf of the board of trustees by:



Miss Sally Lewis
Treasurer

Homeless Hampers

Independent Examiner's Report to the Trustees for the year ended 31 Decemer 2022

I report to the trustees on my examination of the accounts of Homeless Hampers for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of Homeless Hampers, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Homeless Hampers' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Homeless Hampers as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *D Sahotas*
Name: Deepak Sahota
Company: SBA Property Ltd
Position: Financial Director
Address: 50 Farrar Lane
Leeds
LS16 7AF
Date: 27th October 2023

Homeless Hampers

Receipts and Payments Account for the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Prior Period £
RECEIPTS					
Donations - Individuals		12,461	-	12,461	12,075
Donations - Corporate		2,000	-	2,000	-
Grants and Community Funds		1,000	-	1,000	11,403
Legacies		10,000	-	10,000	-
Fundraising		12,874	-	12,874	18,733
Gift Aid		2,242	-	2,242	1,943
A1 Receipts		40,578	-	40,578	44,154
A2 Asset and investment sales		-	-	-	-
TOTAL RECEIPTS		40,578	-	40,578	44,154
PAYMENTS					
Fundraising	(3)	606	-	606	537
Salaries	(4)	-	-	-	-
Charitable activities	(5)				
Outreach, Food Parcels & Breakfast Club		12,479	-	12,479	7,940
Projects		1,241	-	1,241	-
Home Furnishings		8,696	-	8,696	1,325
Temporary Accommodation		594	-	594	507
Vehicle & Transport		28,106	-	28,106	55
Premises		439	-	439	437
Comms & PR		168	-	168	105
Support/Admin costs	(6)				
Volunteer Costs		1,132	-	1,132	114
Website		-	-	-	34
Memberships		-	-	-	77
Training		234	-	234	-
Governance costs	(7)				
Insurance		413	-	413	346
DBS checks		-	-	-	-
Licences and subscriptions		35	-	35	35
A3 Payments		54,144	-	54,144	11,511
A4 Asset & investment purchases		-	-	-	-
TOTAL PAYMENTS		54,144	-	54,144	11,511
NET OF RECEIPTS / (PAYMENTS)		(13,566)	-	(13,566)	32,643
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		51,935	-	51,935	19,293
CASH FUNDS THIS YEAR END		38,369	-	38,369	51,935

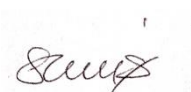
Homeless Hampers

Statement of Assets and Liabilities for the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Prior Period £
B1 Cash funds					
Cash at bank and in hand		37,725		37,725	50,746
B2 Other monetary assets					
Gift Aid to be reclaimed		645	-	645	1,189
TOTAL CASH FUNDS		38,369	-	38,369	51,935
B3 Investment assets		-	-	-	-
B4 Assets retained for charity's own use	(8)				
Motor Vehicle		20,000	-	20,000	-
Sleeping bags		150	-	150	100
Clothes		100	-	100	100
Small electrical items		250	-	250	250
White goods		500	-	500	-
Equipment (flasks, trolleys etc.)		100	-	100	100
B5 Liabilities		-	-	-	-

Approval of the accounts

The financial statements were approved by the board of trustees on 21st August 2023 and signed on its behalf by:

Signed: 

Name: Sally Lewis MAAT, ACMA, CGMA

Position: Treasurer

Date: 21.08.2023

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Notes to the accounts for the year ended 31 December 2022

1. Accounting policies

Basis of accounting

The financial statements of Homeless Hampers have been prepared in accordance with the Charities Act 2011 using the **Receipts and Payments basis**.

Fund accounting

All income received by Homeless Hampers for the year ending 31st December 2022 was **Unrestricted Funds**, therefore are available to use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. Related party and trustee transactions

Trustee Expenses

No trustee travel expenses incurred whilst undertaking charitable activities have been reclaimed during the year ended 31st December 2022.

No other remuneration or expenses have been paid to trustees during this period.

3. Fundraising Costs

Costs were incurred in relation to the printing t-shirts for the 3 peaks walk, DJ and food for the 70s night and the purchase of cash collection boxes and buckets.

These costs were incurred wholly and exclusively in relation to fundraising activities.

4. Salaries

Homeless Hampers operations are undertaken entirely by volunteers; therefore, zero salary costs have been incurred during the year ending 31st December 2022.

5. Charitable activities

Homeless Hampers receive donations of food, clothes, toiletries, and furniture from a variety of sources, including corporates, communities, and individuals.

Where we are unable to source donations free of charge, we will purchase goods and items necessary to undertake our activities, including:

Outreach, Food parcel and Breakfast club costs, reflecting the additional food, clothing, essentials, equipment, and sundry items purchased, which were required to deliver and support our weekly outreach, daily breakfasts and daily food parcel service.

Project costs have included purchase of materials to support 2 **hostel garden makeovers**. No labour costs were incurred for these projects.

We have purchased **furniture** and **white goods** to support those newly housed, and families/persons living in poverty and in need of immediate support.

We have paid for emergency **accommodation** for extremely vulnerable individuals to keep them safe in the short term.

To make it possible for us to carry out our activities, we have purchased a **van** in 2022 at a purchase price of £24,594. Insurance, tax and maintenance have cost £1,305 and fuel has cost £2,207.

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Notes to the accounts for the year ended 31 December 2022

Premises costs includes use of a safe postal mailbox service and costs to maintain our storage facilities, including shelving and boxes etc.

6. Support and administration costs

We are reliant on the commitment from our volunteers, who offer their time for free, to be able to provide ongoing support. In order that we carry out our activities safely, transparently, and professionally, we have incurred **volunteer costs** relating to identification, branded high visibility jackets and branded clothing.

One of our trustees has also undertaken PAT (Portable Appliance Testing) training and certification to ensure any second hand electrical equipment we supply to service users is effectively maintained and safe for use.

7. Governance Costs

Keeping ourselves, our volunteers, and our service users safe and protected is of paramount importance. We have incurred costs relating to adequate liability and indemnity insurance cover and the appropriate ICO subscription fees.

8. Assets retained for charity's own use

Homeless Hampers have the fully expensed van, as well as some stock of donated goods, including sleeping bags, clothes, toiletries, small electrical items and homewares, in a secure storage facility. The stock is of relatively small financial value and has a very high turnover rate.

Estimated values have been provided for reference only, as in accordance with Receipts and Payments accounting guidance, valuations of these items are not required on the statement of assets and liabilities.