



## **Trustee report 2021**

### **Club information**

Club name: Teignmouth Beach Surf Life Saving Club

Charity number: 1187717

Club operating location: Eastcliff walk. Teignmouth. TQ14 8TA

Administrative address: 14 Higher Yannon Drive, Teignmouth, TQ14 9JQ.

Trustee's:

- 1) Stephen Carpenter
- 2) Iain Palmer
- 3) Glen Mayhew

### **Governance**

TBSLSC is a family orientated lifesaving club, run by it's members. The primary purpose of the of the club is drowning prevention: which we achieve by teaching lifesaving techniques and water safety.

### **Management**

The management committee are responsible for club management in its entirety. They provide the scrutiny, governance and support for the daily management of the club.

The committee are also responsible for activity to support the further development of the club.

To be effective committee members should make every effort to regularly attend meetings. Committee members will be expected to hold a responsibility / portfolio on behalf of the club.

Formal decisions and expenditure should be undertaken in committee meetings. In cases of urgency, the Char may approve additional meetings or for decisions to be progressed outside of a meeting. In this case the decision and rationale for urgency must be reported to the committee at the earliest opportunity.



A formal record of the decisions and actions are retained by the secretary and available to any person on request.

Any member may attend a committee meeting. Should they wish to speak they must have prior permission from the Chair. Should permission be declined then a formal note will record the request and the rationale, which will be presented to the committee for retrospective approval.

Agenda items need to be forwarded to the Secretary 7 days prior to the meeting. The agenda and associated documentation will be circulated 5 days prior to the meeting to allow for consideration, discussion and to provide an opportunity for those not at the meeting to submit their views.

Daily management of the club is the responsibility of the Club Captain. This includes co-ordination of all club activity and ensuring compliance with club rules.

### Membership

The annual membership fee is agreed at the AGM. Weekly subs checks are at the discretion of the committee.

Applications to join the club can be rejected by the committee if there are concerns relating to safeguarding, conduct or suitability of the applicant. Such decisions should be made by the committee.

If a member's conduct falls below the standard expected, then their membership may be suspended pending an investigation. The outcome of the investigation could be: no action, formal warning, restrictions, temporary suspension or removal from the club.

Each investigation will be reported to SLSGB who may offer assistance.

The outcome of any investigation or membership rejection should be reported to SLSGB.

Members may make an application to the club hardship fund to support annual membership fee.

### Finance

Club expenditure is governed through committee meetings. In cases of an urgent decision then an additional meeting may be convened or expenditure



approved by at least three club officer': (officer roles are: Chair, Vice Chair, Treasurer, Secretary, Captain, Vice Captain and Safeguarding).

The Treasurer, Captain and Gear Steward have delegated authority to spend up to £200 without additional recall to the committee. All spend is reported to the Treasurer.

The hardship fund is designed to ensure the club is inclusive to all members of the community. Financial restraints should not prevent anyone from partaking in the club. Access to this fund is informal approach to a committee member. The level of support is at the discretion of the Chair and Vice-Chair and includes instalments of payments, reduced payments or waive of any payment due.

### Objectives

- The objects for which the CIO is established is to save lives by the prevention of drowning and to provide education and training in all areas relating to lifesaving, rescue and resuscitation for the benefit of the public by:
- The promotion and provision of Surf Lifesaving qualifications, training in water safety and rescue, lifesaving, coaching, resuscitation and first aid.
- The promotion and organisation of lifesaving and rescue, beach and pool training, water sports and lifesaving activities for training, recreation and enjoyment that encourage fitness, team work, responsibility and excellence in pursuit of these objects
- The promotion of and the provision of voluntary lifesaving and rescue services to the community and public at large;
- The provision of lifesaving safety awareness and prevention of drowning.



#### **Review of 2021**

2021 saw the club bounce back from the Covid year when training and membership was restricted.

Membership grew to 300 active members, making it one of the most successful years for the club.

Teignmouth lifeguards undertook safety cover at five organised events and during the season delivered club activities five days a week: with some days have two or three organised events and sessions.

Thankfully the number of lifesaving interventions delivered by our lifeguards was low: recognising the success of the prevention and education activities.

The club finances are stable: having secured some Covid grants to provide support to the running costs of the club.

The challenge for the club is access to accommodation. We run a waiting list for membership which is restricted due to storage of rescue equipment. We have an ongoing discussion with the local authority seeking access to be able to increase our access to storage space which will allow the club to grow. The current club house has reached capacity.

Club risks relate to the management of the volunteers and developing with local authority a ten year estates plan.

Governance, finance and the operating model of the club remains strong.

Signed electronically

S Carpenter

I Palmer

G Mayhew

27th March 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Teignmouth Beach Surf Life Saing Club

No (if any)  
1187717

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
03/02/2020

To

Period end date  
31/03/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	11,415	10,000	-	21,415	-
Merchandise sales	349	-	-	349	-
Bank introduced from old association	29,499	-	-	29,499	-
Membership fees	6,581	-	-	6,581	-
Event and other income	2,370	-	-	2,370	-
<b>Sub total (Gross income for AR)</b>	<b>50,214</b>	<b>10,000</b>	<b>-</b>	<b>60,214</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>50,214</b>	<b>10,000</b>	<b>-</b>	<b>60,214</b>	<b>-</b>
<b>A3 Payments</b>					
Competitions	355	-	-	355	-
Courses	462	-	-	462	-
Insurance	653	-	-	653	-
Kit	1,824	-	-	1,824	-
Affiliation fees	5,065	-	-	5,065	-
Repairs	7	-	-	7	-
Event and other expenses	1,290	-	-	1,290	-
Rent & rates	2,627	-	-	2,627	-
Advertising	263	-	-	263	-
<b>Sub total</b>	<b>12,546</b>	<b>-</b>	<b>-</b>	<b>12,546</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Plant and Machinery	14,901	12,792	-	27,693	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,901</b>	<b>12,792</b>	<b>-</b>	<b>27,693</b>	<b>-</b>
<b>Total payments</b>	<b>27,447</b>	<b>12,792</b>	<b>-</b>	<b>40,239</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>22,767</b>	<b>2,792</b>	<b>-</b>	<b>19,975</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>2,792</b>	<b>2,792</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>19,975</b>	<b>-</b>	<b>-</b>	<b>19,975</b>	<b>-</b>

55/2/25 (40,239) and 19,975

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	19,975		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>19,975</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kit and other club equipment	Unrestricted	14,901	-
	Vessel	Restricted	12,792	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHEN DAVID CARPENTER	25/3/22

## **Teignmouth Beach Surf Life Saving Club**

### **Independent examiner's report to the members of Teignmouth Beach Surf Life Saving Club**

I report on the accounts, as prepared by the treasurer, for the year ended 31 March 2021, consisting of Profit and loss account, Balance sheet and accompanying notes.

#### **Respective responsibilities of trustees and examiner**

The club is a member's club; it is not incorporated as a company, nor is it a registered charity. Accordingly, there is no statutory basis for the preparation of these accounts.

The trustees are responsible for the preparation of the accounts. It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination included a review of the accounting records kept by the club and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- a) to which gives me cause to believe that, in any material respect, the general requirements to keep accounting records in accordance with UK accounting principles have not been met
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mr D Cook FCCA  
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25 March 2022