



# Trustees' Annual Report for the period

Period start date		Period end date	
From	Day 01 Month 08 Year 2020	To	Day 31 Month 07 Year 2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Courtfield House

Milton

Oxfordshire

Postcode

OX14 4EU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward Blagrove	Chair		
2	Marilyn Moore	Secretary		
3	Guy Grimsley	Treasurer		
4	David Crewe	Development Officer		
5	Clare Dovey-Wilson	Social Secretary		
6	Annie Leyman	Marketing Officer		
7	Alison Smith	Membership Secretary		
8	Nicola Jones	Communications Secretary		
9				
10				
11				
12				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Society is to educate the public in the musical and operatic arts and to further the development of public appreciation and taste in the said arts.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Society produces two items of opera, operetta or musical theatre each year in Oxford.

This provides public benefit in a number of ways:

- It gives local performers the opportunity to participate in shows in a professional theatre.
- It gives audiences the chance to see Operas and Musicals of a high standard at a lower cost than would be possible with a professional cast.
- We are able to keep alive shows that would not be considered economically viable by professional companies and to give audiences a chance to see shows that they would not otherwise be able to see.

In order to help those who have difficulty traveling to the theatre we organise theatre packages, which include coach transport from many villages around Oxfordshire. This option is extremely popular, particularly with older audience members who find it difficult to travel into Oxford for the evening.

We maintain links with local youth theatre companies thus encouraging the participation of younger members in opera, operetta and musicals.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

On occasion we offer small grants to individual members for attending theatre skills summer schools or other training opportunities. The award of such grants is decided by the committee.

**Summary of the main achievements of the charity during the year****Treasurer's Report**

With the ongoing covid-19 pandemic wreaking havoc on groups' abilities to rehearse and perform 2020/21 was a very quiet year for Oxford Operatic Society.

The Trustees had numerous conversations about how we can best protect the planned show, My Fair Lady, how we can engage the membership, and do so in a safe and reassuring way. These decisions meant that we worked with ATG to move our performance slot out of this financial year meaning the year itself had no performance or rehearsal spending associated with it.

We did pay for a Zoom licence for the Society, allowing us to run meetings as well as social and performance activities remotely. The cost was small in comparison to the benefit it gave our members. We also took the decision to offer a reduced membership fee for all members in the year – with uncertainty, furlough etc we felt it was the right thing to do to offer a reduced full membership fee of £50 for all.

As a result our financial performance was:

**Membership, Patrons, etc**

Income: £12,343

Outgoing: £1,321

Profit/loss: £11,022 profit

Meaning the financial year ended **UP** £11,022.

This gain boosted our financial reserves as we looked to stage My Fair Lady in December 2021 of the following financial year. With continued uncertainty around the pandemic and theatre audiences' responses to this having the additional reserves set us in good stead to make sensible decisions in the following year.

As the numbers above show membership fees continue to be vital for the financial stability of the Society. £7,856 was brought in by fees alone, with £2,774k on top from Gift Aid – for which a massive thank you has to go to Martyn for his hard work on every year. Thanks also to Chris Thiele for his independent examination of the accounts.

Give As You Live, Amazon Smile and other charitable donations continue to be a source of free money (£325 this financial year) and I would encourage all members to sign-up and support OXOPS for free on almost every online purchase/utility or insurance switch/holiday booking etc.

Our finances are in a good shape. With over £90k in the bank we are well placed to produce My Fair Lady, to weather the covid-19 uncertainty, and to consider exciting programming opportunities beyond.



## Section E Financial review

### Brief statement of the charity's policy on reserves

The society aims to keep the cost of 50-100% of a production in reserve. Some shows are naturally more expensive and financially risky than others and therefore we plan shows 1-2 years ahead to ensure we keep within these boundaries. Also, as settlement is made post show, and expenses incurred before we need to ensure that we have the reserves in place to deal with cash flow.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our primary sources of funds are ticket sales, membership fees, gift aid and patrons contributions.

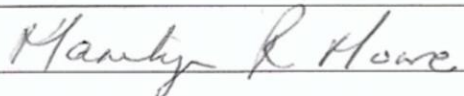
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Guy Grimsley

Marilyn Moore

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

27/12/2021

**Oxford Operatic Society**

Charity no. 1187711

**Income Statement**

Year 2020/2021

**FINAL**

	Fundraising	Non-show / Other	TOTAL 2020/21
Theatre Settlement	0	0	0
Ticket Revenue	0	0	0
Coach / WI Income	0	0	0
Patrons	0	1,295	1,295
Membership Fees	0	7,856	7,856
Gift Aid	0	2,774	2,774
Other Donations	0	0	0
Production Fees	0	0	0
Interest	0	93	93
Fundraising	0	325	325
Programme Revenue	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>12,343</b>	<b>12,343</b>
Production Team Expenses	0	0	0
Rehearsal Room Hire	0	(40)	(40)
Accompanist Costs	0	0	0
Royalties	0	0	0
Score Hire / License	0	0	0
Orchestra	0	0	0
Sound & Light	0	0	0
Stage Crew General Expenses	0	0	0
Theatre Staff Recharge	0	0	0
Theatre Hire Charge	0	0	0
Production Team Expenses Incidentals	0	0	0
Set Hire (incl transportation)	0	0	0
Costume Hire (incl transportation)	0	0	0
Props	0	40	40
Makeup & Wigs	0	0	0
Publicity	0	(50)	(50)
Coach / WI Costs	0	0	0
Social activities	0	(144)	(144)
Insurance	0	(777)	(777)
Dues and Subscriptions	0	(200)	(200)
Credit Card Commission	0	0	0
Ticket agent commission	0	0	0
Printing, photocopying and postage (inc supplies)	0	(13)	(13)
Gifts and awards	0	(56)	(56)
Other (Please specify)	0	(81)	(81)
Depreciation of Fixed Assets	0	0	0
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>(1,321)</b>	<b>(1,321)</b>
<b>INCOME FROM OPERATIONS</b>	<b>0</b>	<b>11,022</b>	<b>11,022</b>
<i>Extraordinary Items</i>			0
<b>NET INCOME</b>	<b>0</b>	<b>11,022</b>	<b>11,022</b>

**Oxford Operatic Society**

Charity no. 1187711

**Statement of Financial Position**

Year 2020/21

**OXOPS**  
Oxford operatic society

	2020 / 2021 Balance	2019 / 2020 Balance
<b>FIXED ASSETS</b>		
Re-usable set parts	0	0
	<u>0</u>	<u>0</u>
<b>CURRENT ASSETS</b>		
CAF Gold	76,404	68,740
CAF Cash	3,000	2,971
Barclays	927	532
PayPal	0	0
Shawbrook	10,075	10,000
<b>Cash &amp; Cash Equivalents</b>	<u>90,405</u>	<u>82,243</u>
<b>Prepayments</b>	7,903	2,806
<b>Debtors</b>	<u>0</u>	<u>0</u>
<b>TOTAL CURRENT ASSETS</b>	<u>98,308</u>	<u>85,049</u>
<b>TOTAL ASSETS</b>	<u><b>98,308</b></u>	<u><b>85,049</b></u>
<b>CURRENT LIABILITIES</b>		
Accruals	852	852
Deferred Revenue	7,000	4,763
Uncleared Cheques	0	0
	<u>7,852</u>	<u>5,615</u>
<b>TOTAL LIABILITIES</b>	<u>7,852</u>	<u>5,615</u>
<b>Reserves</b>		
Opening Balance	79,434	70,495
Profit / (Loss) for the Year	11,022	8,939
	<u>90,456</u>	<u>79,434</u>
<b>TOTAL LIABILITIES &amp; RESERVES</b>	<u><b>98,308</b></u>	<u><b>85,049</b></u>