



**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
LIGHTHOUSE SHELSWELL**

Registered charity in England & Wales with registration no: 1187651

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Registered address:

Bridge House, Station Approach

Great Missenden

Bucks HP16 9AZ

Trustees:

Rev Alice Goodall - Chair

Veronica Barnes

Abigail Fraser

Flora Skinner

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 December 2021

Section 1: Structure, Governance & Management**Governing document**

Lighthouse Shelswell was registered as a foundation CIO on 29 January 2020, charity number 1159079. The members of the charity are its trustees and membership cannot be transferred to anyone else. Therefore, only the trustees are able to vote on any matter relating to the charity.

Appointment of trustees

As set out in the CIO Foundation Document, trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees. The chair of trustees is nominated by the trustees and may at any point revoke such appointment. When considering the appointment of trustees, the board has regard to the requirement for any specialist skills needed for the effective administration of the charity.

Trustee induction

As a small charity new trustees are well aware of our objectives and the work we undertake. As such, the induction of new trustees is minimal. New trustees receive a copy of the current version of the Foundation Document, a copy of the most recent Trustees' Annual Report and statement of accounts, and the Charity Commission's 'Charity Trustee Welcome Pack' and 'The essential trustee: what you need to know, what you need to do (CC3)' guide.

Organisation

The board of trustees, which can have up to eight members, administers the charity, with responsibilities for different areas. The board meets at least three times a year, in accordance with the Foundation Document.

A management committee, members of which are approved by the trustees at an annual meeting, is appointed by the trustees to manage the organisation of the Lighthouse Shelswell event.

All trustees, and members of committees, give their time voluntarily and received no benefits from the charity.

Section 2: Objective & Activities

Lighthouse Shelswell has been set up to:

- promote the Christian faith primarily in children and young people by initiating and supporting the organisation of non-residential Christian holiday clubs, which are free of charge with all costs met from voluntary donations, fundraising events, grants and sponsorship.
- To do this in conjunction with Christian churches in their locality through the work of all denominations wishing to participate.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Lighthouse Shelswell provides a free children's holiday club which is open to all irrespective of beliefs. It provides a great week of fun activities and teaching and strengthens relationships in the community with several churches working together.

Public benefit to children and young people

Our activities benefit children and young people by telling them about mainstream Christianity ecumenically, not from the perspective of a single denomination; and providing them with a safe, fun environment for activities such as craft, sport, drama and games. It also gives them an experience of being in a Christian environment.

Public benefit to their parents

Our activities provide safe, well run Christian events, which are open to children of all faiths and none. These facilities are provided free of charge.

Public benefit to teenagers

Our activities allow teenagers to develop their caring skills for younger children under the supervision of adults, allowing them to gain experience, and through helping to facilitate Christian teaching, they are able to further their understanding of Christianity.

Section 3: Achievements & Performance

Chairman's Report for 2021

1. The Lighthouse Trustees met five times via Zoom, together with others involved in the management committee, in the months leading up to our first holiday week. In addition everyone attended a volunteers training session held on Sunday 27th June 2021, and three representatives met with the head of Finmere school for an orientation session on 21st July.
2. Lighthouse Shelswell held its inaugural holiday week from 26th July – 1st August 2021 at Finmere Church of England Primary School.
3. The event was attended by 29 children in all, sixteen 5 – 7 year olds and thirteen 8 – 10 plus year olds.
4. The week was planned and facilitated by an excellent team of volunteers, 12 adults and 16 teenagers.
5. As a result of our Covid risk assessment, it was decided that all activities would be offered with age group bubbles, most volunteers and all children being allocated to either the 5 – 7 group or the 8 – 10 plus group. (Two adults involved in registration and general support operated across both bubbles but were either outside or socially distanced from others. Some of the teenage volunteers also crossed bubbles, but only when organising outdoor sports activities).
6. Although operating in bubbles, rather than needing to move from site to site, meant that there was increased flexibility over the time table, we decided to largely follow the structure offered by Lighthouse Central, which seemed to work well. The material provided by Lighthouse Central was agreed to be excellent.
7. A very enjoyable social evening for the teenagers was held on the evening of Thursday 29th July, kindly hosted by Phil and Penni from Hall Farm, Fringford.
8. Informal feedback from the week was very positive, most children and volunteers saying that they would want to come again the following year.
9. Next year's Lighthouse will run from Monday 25th – Friday 29th July 2022.

Section 4: Financial Review

Principal Funding Sources

The principal funding source for the Trust are donations from the beneficiaries of the Trust. Donations from individuals, trusts and the local deanery will also be sources of funding

Section 5: Declaration

The trustees declare that they have approved this trustees' report.

Signed on behalf of the charity's trustees:

Alice Goodall

Full name: Alice Goodall _____

Position: Chair _____

Date: _____

Annual Accounts

For the year ending 30 September 2021

Total Receipts **£1,161.00**

Total Payments **£511.64**

Alice Goodall

LIGHTHOUSE SHELWELL TREASURERS REPORT

YEAR 1 October 2020 – 30 September 2021

The first Lighthouse Shelswell took place from 26-30 July 2021 at Finmere Church of England School. 34 children attended during the week, supported by 20 adult and teenage volunteers.

Sadly, the Lighthouse is still without its own Bank Account. Consequently, monetary transactions went through a ring-fenced account within the Shelswell Benefice Bank Account. The Accounts below are therefore via that account. A new bank account should be available for the 2022 Lighthouse week.

INCOME

<i>Gifts & Income non personal</i>		
	Business/Others	400.00
	Grants (OCC)	300.00
<i>Gifts & Donation personal</i>		
	Parents	461.00
TOTAL INCOME		1.161.00

EXPENDITURE

<i>Site & Facilities</i>		
	School	(Deferred to next year)
	Cleaners	(Deferred to next year)
<i>Insurance</i>		91.45
<i>Lighthouse Central charges</i>		
	DBS	21.00
	Admin	162.00
	Badges & Printing	17.92
	Lanyards	26.99
	T-Shirts	96.30
<i>Activities</i>		
	Craft materials	95.98
TOYAL EXPENDITURE		511.64

Carried forward for next budget year 1 October 2021- 30 September 2022 = 649.36 GBP