



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2022

Period start date To 31/12/2022

Period end date

Charity name: OutFits

Charity registration number: 1187608

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to promote the rehabilitation and resettlement of released prisoners through supporting their transition back into the community by providing them with everyday clothing sourced from completed film and TV productions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Co-ordination between production company donating clothing and prison receiving donation via OutFits admin team. Where required provision of transport of donations between the two parties.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read the guidance and revisions and note no impact to current reporting practices.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make grants.
Policy on social investment including program related investment	Para 1.38	The charity does not make social investment
Contribution made by volunteers	Para 1.38	Administration and co-ordination is carried out by volunteer time from both trustees and some other volunteers

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has facilitated the donation of 78 large bags of clothing from 17 film and television productions to 11 prisons with the potential to cloth approximately 850 newly released offenders.</p> <p>Upon release the recipients are given the dignity of fresh clothing (rather than old clothes or prison issue tracksuits) and, where needed smart attire for job approaches.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	This was successful year although a little lower than planned volume owing to knock on from COVID shut downs of productions.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity doesn't currently rely on fundraising and so flow of funds is limited.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are currently held.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The charity is an intermediary bringing donators and recipients together therefore is not a cash based operation
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Founding Model Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by current trustees based on a minimum of 3 and maximum of 12.

Additional information (optional)

You may choose to include further statements where relevant about:

Reference and Administrative details

Charity name	OutFits
Other name the charity uses	
Registered charity number	1187608
Charity's principal address	All Saints Church Hall, 564 Woodham Road, Woking, GU21 5SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard James Ella			
2	Rosalind Margery Ebbutt-Hadman			
3	Antonia Susan Mary Wilson			
4	Lance Crossey			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H Ella (Electronic)	
Full name(s)	Howard James Ella	
Position (eg Secretary, Chair, etc)	Trustee	
Date	14 th November 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

OUTFITS

1187608

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Receipts and payments accounts

For the period from	1/1/2022	To	12/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations / Grants Received	7,762	-	-	7,762	250
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,762	-	-	7,762	250
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,762	-	-	7,762	250
A3 Payments					
Telephone / Internet	24	-	-	24	24
Wages / Salaries	2,550	-	-	2,550	-
Taxis / Couriers	438	-	-	438	-
Web Hosting	119	-	-	119	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,131	-	-	3,131	24
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,131	-	-	3,131	24
Net of receipts/(payments)	4,630	-	-	4,630	226
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	565	-	-	565	-
Cash funds this year end	5,195	-	-	5,195	226

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	5,195	-	-
		-	-	-
		-	-	-
	Total cash funds	5,195	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	