

CHARITY COMMISSION OF ENGLAND AND WALES

Trustees' annual report for the period

Period start date 01-01-2020

Period end date 31-12-2020

Charity name ACTA

Charity No. **1187587**

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

The objects of the CIO are to advance, develop and foster a full understanding of the Roman Catholic faith by:

3.1 Encouraging the discovery of and sharing of people's skills and opportunities to serve both within the Roman Catholic Church as an enriched community, and more generally for good works in the wider community;

3.2 Promoting knowledge and awareness of the Roman Catholic faith by organising workshops and conference events with an emphasis on scholarship and dedication to the tenets of Christian spirituality; hosting a website and other social media discussion groups, and book reviews for the wider educational and spiritual benefit of those within and outside the Roman Catholic faith.

3.3 Promoting dialogue within the structures of the Roman Catholic Church as a means of sharing spiritual insights, identifying common areas of concern, promoting good practice and providing examples of service within the Roman Catholic Church and the wider communities it serves.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

The various lockdowns have had a serious effect on ACTA in 2020. Our membership covers England and Wales and often the impact of restrictions differed between devolved administrations. Trustees organised an Online Conference: The Post Pandemic Church – Business as Usual?

There were sessions lasting from 7pm – 9 pm via Zoom.

There was no charge for registration but donations to cover the costs were invited. Any surplus, once advertising and administrative costs were extracted, was donated to four charities nominated by our guest speakers.

Date	Session		Registrants
23 rd Sept	Eucharist & Community in a Digital Age	Prof T O' Loughlin	102
7 th Oct	Ministering in the Field Hospital	Fr G Proctor	59
21 st Oct	Hearing the Cry of the Poor & Disadvantaged	Dr P McCarthy	74
4 th Nov	Vision for the Church of the Future	Dr C Watkins	<u>103</u>
Total			<u>338</u>

Additional information (optional) You may choose to include further statements where relevant about:

SORP reference Para 1.38

Policy on grant making

Policy on social investment including Para 1.38 program related investment

Contribution made by volunteers

Para 1.38

All our administrators are volunteers. In 2020 all the expenses claimed were donated to the charity.

Other

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Achievements and Performance

SORP
reference

Summary of the main achievements Para

1.20 of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The various activities of ACTA have been supplemented with regular Scriptural reflections / articles /blogs appearing both on the website and in the Catholic media

Additional information (optional)

You may choose to include further statements where relevant about: **SORP reference** Achievements against objectives set para 1.41

Performance of fundraising activities Para 1.41 against objectives set

Para 1.41

Investment performance against objectives

Other

Financial Review

SORP reference Para 1.21

Review of the charity's financial position at the end of the period
Statement explaining the policy for holding reserves
stating why they are held

The CIO has cash in the bank approximately equal to the
annual income and treats this as the reserves.

Amount of reserves held

Para 1.22

Para 1.22

Reasons for holding zero
reserves

Para 1.22

Details of fund materially in
deficit

Para 1.24

Para 1.23

Explanation of any uncertainties about the charity continuing as a
going concern

Additional information (optional) You may choose to
include further statements where relevant about:

SORP reference

The charity's principal sources of Para 1.47 funds (including any fundraising)

Para 1.46

Investment policy and objectives including any social investment policy adopted

Para 1.46

A description of the principal risks facing the charity

Other

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for the period

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Structure, Governance and Management

Description of charity's trusts:

SORP reference Para 1.25

Type of governing document | (trust deed, royal charter)

How is the charity constituted?

The Charity is a CIO and is a charitable trust.

Para 1.25

(e.g. unincorporated association, CIO) Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Trustees are appointed from active volunteers who are able to devote time and energy to the charity's activities.

Additional information (optional) You may choose to include further statements where relevant about:

SORP

reference Policies and procedures adopted for Para 1.51 the induction and training of trustees

The Trustees received some initial training from the two members of the Board of Trustees who had fashioned the initial application for CIO status. One is a qualified solicitor.

The charity's organisational structure Para 1.51 and any wider network with which the charity works Relationship with any related parties Para 1.51

Other

Reference and Administrative details

Charity name

Other name the charity uses

Registered charity number Charity's principal address

Trustee name

Names of the charity trustees who manage the charity

Office (if any)

Dates acted if not for **Name of person** Charity accounts templates - Trustees' annual
report for the period

Reference and Administrative details

Corporate trustees - names of the directors at the date the report was
approved

Director name:

Frank Callus - Chair

Andrew Hornsby Smith- Secretary

Ken Holden – Treasurer

Alex Walker – Member

Fr Joseph O'Hanlon – Member

Jo Fenton- Member

Sr Anna O'Connor – Member [Resigned Sept 2020]

Name of trustees holding title to property belonging to the charity

Trustee name **Dates acted** if not for whole year - **None** Charity Accounts
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October
2016

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects **Details of arrangements for safe** custody and segregation of such assets from the charity's own assets

Additional information (optional) **Names and addresses of advisers (Optional information)**

Type of adviser Name

Address

Name of chief executive or names of senior staff

members (Optional information)

Exemptions from disclosure Reason for non-disclosure of key personnel details

Other optional information

- Trustees' annual report for the period

Charity Accounts templates

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Declarations

The trustees declare that they have approved the trustees' report above. **Signed on** behalf of the charity's trustees

Signature(s)

Full name(s)

Francis Benedict Callus

Position Chair

Date 29th April 202 Charity Accounts templates

ACTA

"A Call To Action"

Charitable Incorporated Organisation - 1187587

Statement of Financial Activities and Reports

for the year ended

Year ended 31 DECEMBER 2020

John F Ryan FAIA. FMAAT.

International Accountant

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' A CALL TO ACTION (ACTA)

Statement of Financial Activities

for the year ended
Year ended 31 DECEMBER 2020

Charitable Incorporated Organisation
1187587

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' A CALL TO ACTION (ACTA)

Charitable Incorporated Organisation - 1187587

Statement of Financial Activities

Year ended 31 DECEMBER 2020

Incoming Resources from generated funds	<i>(Note)</i>	£			£
		Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
Unrestricted Donations		293	0	293	175
Income from Mutual Primary Trading		1,508	0	1,508	3,047
General Income		219	0	219	0
		<u>2,020</u>	<u>0</u>	<u>2,020</u>	<u>3,222</u>
Other Income less tax	10	0	0	0	0
Totals of Incoming Resources		<u>2,020</u>	<u>0</u>	<u>2,020</u>	<u>3,222</u>
Resources Expended					
Costs of generating funds					
Direct Other costs	1	1,492	0	1,492	3,046
Administration of Charity	2	0	0	0	0
Governance costs	3	0	0	0	0
		<u>1,492</u>	<u>0</u>	<u>1,492</u>	<u>3,046</u>
Total Resources Expended		<u>1,492</u>	<u>0</u>	<u>1,492</u>	<u>3,046</u>
Net Incoming before transfers		528	0	528	176
Net Transfers between Funds		0	0	0	0
		<u>528</u>	<u>0</u>	<u>528</u>	<u>176</u>
Surplus on Ordinary Activities					
Taxation		0	0	0	0
		<u>528</u>	<u>0</u>	<u>528</u>	<u>176</u>
Total funds as at : 1 January 2020		2,271	0	2,271	2,095
Total funds as at : 31 December 2020 carried forward		<u>2,799</u>	<u>0</u>	<u>2,799</u>	<u>2,271</u>

The Notes on page 3 and 4 form part of these accounts.

' A CALL TO ACTION (ACTA)
Charitable Incorporated Organisation - 1187587

STATEMENT OF FINANCIAL POSITION

AS AT

Year ended 31 DECEMBER 2020

	Notes	2020	2019
		£	
Fixed Assets			
Tangible Assets	7	0	
Current Assets			
Prepayments and accrued income	8	0	
Cash & Bank Balances	9	2,799	
		2,799	
Creditors			
amounts due within one year	10	0	
		2,799	
Creditors due more than one year		0	
Assets less Liabilities		2,799	2,271
<hr/>			
FINANCED BY:			
Unrestricted Funds:			
Core Fund Balance	4	2,799	
Restricted Funds	5	0	
		2,799	2,271

The Notes on page 3 and 4 form part of these accounts.

' A CALL TO ACTION (ACTA)

**Notes to the Financial Statements
Year ended 31 DECEMBER 2020**

	Unrestricted Funds	Restricted Funds	£ Total 2020	£ Total 2019
ANALYSIS OF EXPENDITURE				
<i>Note 1</i>				
Direct Other Costs				
Conference Expenses	1,057		1,057	2,754
Meeting expenses	0		0	0
Web and Social Media	194		194	62
Travel Expenses	241		241	230
Banking charges	0		0	0
Advertising	0		0	0
Training	0		0	0
	1,492	0	1,492	3,046
<i>Note 2</i>				
Administration of Charity				
Accounting & Legal Certificate	0		0	0
Independent Examiner	0		0	0
Depreciation of Fixed Assets	0		0	0
	0	0	0	0
<i>Note 3</i>				
Governance Costs				
Trustees Expenses	0		0	0

Note 4

CAPITAL AND RESERVES

	Balance at 1.1.20	Movements during year + / (-)	Balance at 31.12.20
Unrestricted Funds			
Charity Core Fund	2,271	528	2,799
Total of Unrestricted Funds:	2,271	528	2,799

' A CALL TO ACTION (ACTA)

Notes to the Financial Statements
Year ended 31 DECEMBER 2020

continued

Note 5

Restricted Funds

	Balance at 1.1.20	Movements during year + / (-)	Balance at 31.12.20
Total of Restricted Funds:	0	0	0

Note 6

Trustees' Remuneration

No Trustee or connected person received any remuneration during the year

Note 7

Tangible Assets

	Office Machinery	Furniture & Fittings	2020 Total
Forward from previous year	0	0	0
Additions	0	0	0
Depreciation brought forward	0	0	0
Charge for year	0	0	0
Balances forward to next year:	0	0	0

Note 8

Prepayments

	2020	2019
General	0	0

Note 9

Cash and Bank Balances

	2020	2019
Co-operative Bank & PayPal	2,799	2271
Cash Balance	0	0
	2,799	2271

Note 10

Other Income

	2020	2019
Bank Interest - gross	0	0
Compensation	0	0
	0	0

**

' A CALL TO ACTION (ACTA)
Charitable Incorporated Organisation - 1187587

Year ended 31 DECEMBER 2020
Accounting Policies

The principle accounting policies which have been adopted in the preparation of these financial statements are :

Basis of accounting

The financial statements have been prepared in accordance with the applicable form and content of accounts, as set out in the Charities (Accounts and Reports) Regulations and give a true and fair view of the state of the financial affairs of the Charity under the historical cost rules and accruals basis.

Income

Income represents the total of money received as detailed on the Statement of Financial Activities including voluntary income and donations as the income arises. The value of services given by the volunteers has not been quantified.

Taxation

There is no tax due on the income arising in the financial year under report. With the income arising outside the stated charitable purpose being below the amount allowed by law then no liability arises to a tax charge.

Fixed Assets and Depreciation

In future the purchases of fixed assets will be charged to capital and a depreciation charge of 25% on a reducing balance will be charged against income in each year.

Restricted Funds

These consist of funds are used for a specific purpose as set out in the terms of the original donation. Any expenditure that meets this criteria is then charged immediately to that fund and a fair and reasonable charge out of the general management costs.

Unrestricted Funds

This heading includes all grants, donations and any other incoming resources that have no specific restriction attached at the moment the resources were received and are free to be used in the general furtherance of the objects of the Charity.

Examiner's Report
on a Charitable Incorporated Organisation
To the Trustees and Members on the accounts of
' A CALL TO ACTION (ACTA) '

I, John Francis Ryan report on the accounts of the Charity as set out on pages 1 to 5 for Year ended 31 DECEMBER 2020

Respective responsibilities of Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required and also that an Independent Examiner is not needed. Charities Act 2011

It is my responsibility under section 145 to:

- a) examine the accounts;
- b) follow the professional procedures
- c) to state whether particular matters have come to my attention.

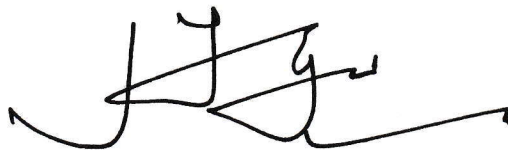
Basis of the Independent Examiner's report

My examination was carried out in accordance with professional standards
My examination includes a review of the accounting records kept
by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep proper accounting records
 - b) to prepare accounts which accord with the accounting records and comply with professional standardshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John F. Ryan

Fellow of the Association of International Accountants
Fellow of the Association of Accounting Technicians

33 Grange Park Road, Manchester M9 7AF

23 APRIL 2021

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