



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 24/01/2020 Period start date To 30/04/2021 Period end date

Charity name: Friends of Garway Church

Charity registration number: 1187572

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Purposes of the CIO are, to help restore, conserve, maintain and improve the fabric, furnishings and fittings of the Parish Church of St Michael's Garway in the Diocese of Hereford and to:  (i) Support the upkeep of the building, monuments, stained glass, ornaments and chattels both in the church and its grounds;  (ii) Foster public interest in the building and its grounds.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We have conducted fund-raising activities to help conserve and improve the church and its grounds. We have carried out small repairs to the church roof and guttering. We purchased and installed road signs to encourage more visitors by advertising the church's historical interest and have carried out a number of guided tours.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the trustees have regard to the guidance issued by the Charities Commission on public benefit as stated in our CIO

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable

Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	General maintenance of the church and its grounds, fund raising and general support of the PCC
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Friends of Garway Church working with the PCC and the Diocese, are involved in the inspection and assessment of the need for essential repairs and applying for grants to cover the cost of such repairs and the long term maintenance of the Church.</p> <p>The Quinquennial Inspection Report, in 2018 identified a number of areas of repair to the Church and the adjoining Tower. A further inspection was carried out in March 2020, to identify the more immediate and essential repairs primarily to the Tower roof and stonework.</p> <p>Repairs have been carried out, to a valley Gutter on the Nave roof and to a couple of slates on the vestry roof. A small section of Cast Iron guttering was also replaced.</p> <p>Repairs to the Tower roof and walls will require the erection of extensive scaffolding, which together with materials and labour are estimated to cost approximately £25,000. The Friends of Garway Church are currently working with the Diocesan Advisory Committee (DAC) Secretary, and have made a faculty application to facilitate applying for grants to carry out the work.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The FOGC current financial position is a credit of £1876.66 See the attached Financial review for details.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We maintain a credit balance to cover any unexpected or planned expenditure
Amount of reserves held	Para 1.22	As shown above
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources of income are: 1. Membership fees 2. Donations 3. Future grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The most significant event affecting FOGC financial position has been Covid 19 and the restrictions imposed by the pandemic. This has led to the loss of income from guided tours, membership numbers and other fund raising activities. With the lifting of current restrictions we have been actively advertising the charities work and have received a number of requests from organisations wishing to visit the church and to be given guided tours. We are also actively working on future fund raising activities and events in the church and are pursuing grant applications for essential repairs.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust deed
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees. ( <i>'Foundation'</i> model constitution)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The trust is managed by a committee of 12 trustees who were appointed at the Annual General Meeting (AGM), of the charity. The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.</p> <p>(a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.</p> <p>(b) During any one year the charity trustees may appoint additional trustees up to a maximum number of 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.</p> <p>(c) All trustees will stand down at the next Annual General Meeting (AGM).</p> <p>(1) Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) Every trustee shall be appointed for a term of one year.</p> <p>(3) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	We work closely with the PCC and have a representative of the PCC as a trustee.
Other		

**Reference and Administrative details**

Charity name	Friends of Garway Church
Other name the charity uses	FOGC
Registered charity number	1187572
Charity's principal address	16 Fairview Garway Hereford HR2 8RG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lynn Patricia Osborne	Secretary		
2	Susan Caroline Thomas			
3	Nigel William Deeley	PCC Representative		
4	Margaret Tucker			
5	Malcolm Howard	Chair		
6	Joan Morton Thomas	Vice Chair		
7	Carla Bailey			
8	Lesley Vera Whistance			
9	Pearl Irene Beach	Treasurer		
10	Kate Elisabeth Heath			
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M. W. Howard</i>	<i>Joan Morton Thomas</i>
Full name(s)	Malcolm Howard	Joan Morton Thomas
Position (eg Secretary, Chair, etc)	Chair	Vice Chair

  

Date	22/02/2022
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