



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 17/07/2023 Period start date To 16/07/2024 Period end date

Charity name: Penistone Community Church

Charity registration number: 1187540

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The object of the CIO is to advance the Christian faith and to enable the Church to carry out any other charitable purpose which is connected with the work of the Church |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>This will include the advancement of Christian faith; the provision of community facilities, so long as they are all regarded as being connected with the main work of the Church in the area around Penistone. Sunday services including worship, teaching, prayer and children's and youth work have been run weekly.</p> <p>This includes weekly bible and prayer groups at member's homes, online and in the church building.</p> <p>This includes a weekly volunteer run parent / carer and toddler group during term time.</p> <p>This also includes a new initiative; Hill Country Kitchen (HCK), which started in October 2023 with the aim of providing a warm space and meals to those in the community who would appreciate company and/or were in need. Meals are provided on a free/pay what you can basis.</p> <p><u>Opening of HCK involved liaison with Barnsley Council who provided information and supportive documentation for following good food hygiene. HCK registered as a Food Business Establishment and during the year had a food safety inspection where they were awarded a 5 rating. The volunteers supporting this work also completed safeguarding training and food hygiene training as required.</u></p> <p>During the year there were some DIY days where church members joined together voluntarily for DIY, cleaning, decorating and gardening jobs.</p> <p>The church also held a Christmas Wreath Making event which was attended by</p> |

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| | | church members and others from the wider community. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have considered the guidance issued by the commission on public benefit. The work of the church has been in line with its charitable purposes |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | All the activities of the church are run by volunteers and there are no paid employees. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Penistone community church provides a space for worship for the fellowship, a hall area for the community to hire for social events.</p> <p>The main achievements of the charity for this time period include the advancement of Christian faith and the provision of community facilities.</p> <p>Sunday services including worship, teaching, prayer and children's and youth work have been run weekly.</p> <p>This includes weekly bible and prayer groups at members' homes, online and in the church building.</p> <p>This also includes a weekly volunteer run parent / carer and toddler group during term time.</p> <p>This group provides a safe space for toddlers to play and their carer / parent opportunity to connect and forge friendships with one another. It also allows</p> |

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| | | <p>the church to make connections with the community.</p> <p>Since October 2023 this has included a new initiative; Hill Country Kitchen (HCK), started in October 2023 which provides a warm space and meals to those in the community who would appreciate company and/or are in need. Meals are provided on a free/pay what you can basis.</p> <p>These activities link directly to the main objectives of the church – to support those who participate to continue to grow in their Christian faith and to worship God.</p> |
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Additional information (optional)

You may choose to include further statements where relevant about:

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| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
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| <p>Review of the charity's financial position at the end of the period.</p> | <p>Para 1.21</p> | <p>The charity allocated some of its funds to the new initiative of Hill Country Kitchen (HCK) which started in October 2023; including continued development of the kitchen area.</p> <p>The total income of the COI - listed as receipts - £29123</p> <p><u>Receipts (Income)</u></p> <ul style="list-style-type: none">• Donations - The majority of this is regular giving by church members. Over this period the average monthly giving was around £1690 some months were less and others more. This is slightly less than the previous year. There were some one off donations too, including £600 from the Penistone branch of the Royal British Legion - a gift made towards the work of HCK This category also includes cash donations to HCK, £883 and the toddler group - £374- detailed later in the report.• Fundraising - This money was raised from the sale of items by church members with money raised being donated to the charity.• Room hire - The charity typically charges £10 an hour for use of its premises. The bulk of this money is from a new client, Sharon Stacey Music. Sharon holds singing lessons in the sanctuary which started in April and this raised £365. The church was used as a Polling Station in the 2024 General and local elections, £160. The premises were also used during Penistone Arts Week, £40 and a private party, £40• Refunds - £251 from EDF Energy. And also duplicated payments, Lebara (wireless internet), £7 and Christian Safeguarding Services, £120• Gift Aid - a claim relating to historical donations (up to Jan 2022) was made and received - £5288 <p><u>Payments - costs incurred</u></p> <p>The total expenditure was £21513.</p> |
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| | | <ul style="list-style-type: none"> Cost of Charitable Activity - This section includes the cost of items purchased in requirement of what we do. The actual total is £1993.55. Examples include (to nearest £1) Food and other consumables for HCK - £1247 Training for volunteers, Ground Level Leaders conference (April 2024) and Safeguarding training - £366 Consumables for Toddler Group - £194 Miscellaneous items, such as glow sticks and oranges for Christingle service, materials for wreath making event and furniture for toddler group - £186 The mortgage cost for this period is listed - £4333. This is more than the previous period due to the interest rate rises. The monthly cost rose from £354 at the start of the period to £363 in October 2023. Lighting, Power and Heat - Our Annual utility costs. Electricity: £778 Gas: £575 Wireless Internet: £69 Cleaning Materials and Domestic Items Is larger than the previous period. Expenditures outside 'everyday' cleaning materials include Items required for HCK such as aprons, crockery, utensils, bins, microwave, signs, £1011 Mugs (with lids) for toddlers group - £58 The cost of building maintenance/improvement, though still substantial, was less than the previous year. Equipment for kitchen, including hob, stainless steel worktop covers etc.: £839 Electrical work,, including PAT testing, purchase and installation of hall lights and other minor works £2730 DIY materials - for hall face-lift on church work day (13th April and 27th April 2024) and professional stripping of internal doors: £248 Materials purchased for the improvement car park/garden: £645 Roof repairs: £1050 New external signs: £3726 Safety and Security is our cost in relation to burglar alarm and fire extinguisher service, £872. This also |
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| | | <p>includes the purchase of non-slip mats for the kitchen, £134 and materials to secure one of our cupboards for storage for sensitive documents (GDPR compliance) £12</p> <ul style="list-style-type: none"> • Memberships - includes our annual subscriptions. There were no increases from the previous year, except that Penistone Churches Together was paid after a year off (they waived the previous year due to surplus funds) Ground Level Ministries: £450 per annum Christian Safeguarding Services: £120 per annum (Gold membership) The Evangelical Alliance: £80 per annum Penistone Churches Together £100 • Insurance - This is our annual premium. • Donations. We made two donations in this period Adopt a Child - following their leading a Sunday Service, £200 M and J. Stead - for advice and services relating to a previous financial year checking. £150 <p>The toddler group started this financial year with a cash float of £97.15. Attendees make voluntary cash donations and the total received was £374 The amount of this cash spent on consumables and other items (e.g craft, books etc.) £194.17 (shown as £194 above), so an increase in their funds of £178.83 This leaves an excess cash float of £276.98- which is held by the toddler group staff. And reported on Section B of the form in addition to the amount held in our bank account.</p> <p>A collected summary of the new HCK initiative.</p> <p>Money spent by the charity in setting up, resourcing and running totals approx. £3097.</p> <ul style="list-style-type: none"> • Donations received - from participants £883, From RBL £600 Giving a total of. £1483 • So the relative cost to the charity from its own funds for this initiative is £1614 (£3097-£1483) |
| Statement explaining the policy for holding | Para 1.22 | At this time there has not been a necessity for a reserves policy – this may be a subject for review |

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| reserves stating why they are held | | in the future. |
| Amount of reserves held | Para 1.22 | £39,309 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None |

Additional information (optional)

You may choose to include further statements where relevant about:

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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

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|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustee selection is from the fellowship on a voluntary unpaid basis. Selection and election is voted on by the present trustees. |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Penistone Community Church |
| Other name the charity uses | |
| Registered charity number | 1187540 |
| Charity's principal address | Penistone Community Church Sheffield Road Penistone S36 6HF |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-------------------|-----------------------------------|---|
| 1 | Stewart Andrew | Chair of trustees | | |
| 2 | Dr Rebecca Meredith | Trustee | | |
| 3 | Catherine Burnham | Trustee | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|------------------|-----------------------------------|--|
| Rebecca Meredith | | |
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Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | n/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Stewart Andrew

Full name(s)

Stewart Andrew

Position (eg Secretary,
Chair, etc)

Chair of trustees

Date

25/05/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Penistone Community Church

1187540

Receipts and payments accounts

CC16a

For the period
from

17/07/2023

To

16/07/2024

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 22,752 | - | - | 22,752 | - |
| Room Hire | 605 | - | - | 605 | - |
| Gift Aid Received from HMRC | 5,288 | - | - | 5,288 | - |
| Refunds | 378 | - | - | 378 | - |
| Fundraising | 100 | - | - | 100 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 29,123 | - | - | 29,123 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 29,123 | - | - | 29,123 | - |
| A3 Payments | | | | | |
| Cost of Fundraising/Charitable Activity | 1,994 | - | - | 1,994 | - |
| Mortgage | 4,333 | - | - | 4,333 | - |
| Lighting, Power and Heat | 1,422 | - | - | 1,422 | - |
| Cleaning Materials and Domestic Items | 1,520 | - | - | 1,520 | - |
| Building Maintenance/Improvement | 9,239 | - | - | 9,239 | - |
| Security and Safety | 1,019 | - | - | 1,019 | - |
| Memberships | 870 | - | - | 870 | - |
| Insurance | 767 | - | - | 767 | - |
| Donations | 350 | - | - | 350 | - |
| Sub total | 21,513 | - | - | 21,513 | - |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 21,513 | - | - | 21,513 | - |
| Net of receipts/(payments) | 7,609 | - | - | 7,609 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 7,609 | - | - | 7,609 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Current Account | 39,032 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 39,032 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | Cash Float for Toddler Group | 277 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Property - Penistone Community Church, Sheffield Road, Penistone, Sheffield, S36 | | 110,000 | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Mortgage (balance outstanding as at 25/06/2024) | | 32,869 | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | R. Meredith | Rebecca Meredith | 17/05/2025 | |
| | Catherine Burnham | Catherine Burnham | 17/05/2025 | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Penistone Community Church

On accounts for the year
ended

2024

Charity no
(if any)

1187540

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 16/07/2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Claire Price

Date: 19/05/2025

Name: Claire Price

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

264 Barnsley Road, Hoylandswaine, S36 7JA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.