

SCYPP



**Shilbottle Children
& Young People's Project**
(A Charitable Incorporated Organisation)

Annual Report
Report and Financial Statements
For the Year Ended 31 January 2025

Charity number 1187523

Shilbottle Children and Young People's Project
(A Charitable Incorporated Organisation)

Financial Statements
For the Year Ended 31 January 2025

Contents

Legal and Administrative Information

Annual Report of the Management Committee

2024-25 Financial Report and Accounts

Shilbottle Children and Young People's Project Report of the Trustees for the year ended 31 January 2025

The Trustees presents its annual report and audited financial statements for the year ended 31 January 2025

Reference and Administrative Information

Charity Name: Shilbottle Children and Young People's Project

Charity registration number: 1187523

Registered Office and operational address:

Shilbottle Community Hall
Grange Road
Shilbottle
Alnwick
Northumberland
NE66 2XH

Trustees

Mrs G Bray
Mr M Johnson
Mr S Easton
Mrs Z Storey

Chair
Treasurer

Bankers - Lloyds Bank, Bondgate Within, Alnwick



Structure, Governance and Management

Governing Document

The organisation is a Charitable Incorporated Organisation, registered as a charity on 21st January 2020. The charity was established with a constitution who's only voting members are its charity trustees. In the event of the charity being wound up the trustees have no liability to settle its debts and liabilities

Recruitment and Appointment of the Trustees

Under the requirements of the Constitution, except for the initial Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees.

There shall be a minimum of three and a maximum of twelve Trustees.

Any person retiring as a Trustee is eligible for reappointment.

All members of the Trustees give their time voluntarily and received no benefits from the charity.

Organisational Structure

Shilbottle Children and Young People's Project has up to 12 Charity Trustees who are responsible for ensuring all legal requirements of the charity are met.

Responsibilities of the Trustees

The Trustees prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the CIO and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Members of the Trustees

Members of the Trustees, who served during the year and up to the date of this report are set out on page 3. As the CIO's Trustees, we certify that:

- as far as we are aware, there is no relevant audit information of which the charity's auditors are unaware; and
- we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Our Aims and Objectives

Purposes and Aims

Our charity's purposes as set out in the objects contained in the CIO's constitution:

To advance in life and help children and young people living in Shilbottle and the surrounding areas through:

- a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life
- b) Providing support and activities which develop their skills, capacities, and capabilities to enable them to participate in society as mature and responsible individuals



Ensuring our work delivers our aims

Each year we review our objects and activities to ensure that what we are doing meets the objects of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims.

The focus of our work

Our main objective for the year has been to continue establish the charity's sessional groups and ensure all children and young people who attend sessions know they are in a safe and secure environment. This has resulted in the continuation of a Parent and Toddler Group (Mini Miners) and sessions for the local primary aged children (Minis and G3) and the local secondary children (G4). Mini Miners meets once a week on a Monday morning. Each of the youth groups meet weekly enabling us to build up good relationships within the groups.

The groups have enabled the children and young people of Shilbottle and the surrounding area to have a safe place to be outside of home and school where they can socialise with those of their own age, have contact with other adults who they can trust and take part in activities that have helped them build their confidence, help them interact with people again and have a focus away from school and home.

Over 2024-25 the groups have taken part in a wide variety of activities and experiences including Lego building, crafts, table tennis, pool, visit of a theatre company, Christmas dinner, cooking sessions, playing bingo, trips to the play park, slime making, trip to Beamish Open Air Museum and visit from Circurama to teach circus skills!

A large focus in 2024 was the Summer Activity Programme we ran for four weeks of the Summer Holiday. This was well attended across the school age groups and included the provision of a meal at each session. Activities included paint balling, kayaking, paddle boarding, canoeing, climbing, obstacle course, a visit from Crazy Creatures NE, Clarty Commandos, trip to Nando's, trip to Holmside Park, Airbox Bounce and a football party! The Summer Programme encouraged young people of all ages to attend sessions in the school holiday and to continue to come along to the groups returning in September. The numbers of young people have steadily increased over the year.





The young people have also taken part in a community Christmas Wreath Competition, and they also took part in the village Easter Egg Competition and Christmas Fair.

Our part-time Lead Youth Worker, who plans and runs the sessions, has been ably supported by our Support Worker and volunteers where needed. She has established a good rapport with the children, young people, young mums, and families who are accessing the project.

How our activities deliver public benefit Who has benefited from the Shilbottle Children and Young People's Project?

Young people from aged 0 up have benefitted from SCYPP via our regular sessions and through the opportunities to join

the groups on trips when regulations allowed.

What fundraising events have we run?

Our fundraising efforts have been limited this year, but we hope to see the young people raise funds in the coming year.

What grant funding have we secured and for what?

This year, we have secured grant funding of £41384 from a number of sources: UK Youth, National Lottery Community Fund ~ Awards for All, High Sheriff of Northumberland (Community Foundation), Sir James Knott Trust, The Joicey Trust, Wellesley Trust (Community Foundation) and the Holiday Activity Fund.

These grants have enabled us to pay our Youth Worker and our Support Worker, pay rent, take the children, young people and families out on trips, provide session resources and to provide food.

We are continuing to work on securing grants for the coming year to ensure the programme for events and sessions can continue.

How have we maintained and managed the facilities?

We run our activities out of Shilbottle Community Hall. This includes having storage space within the building and almost sole use of one of the rooms. We regularly sort, maintain and update our equipment and resources.

Contribution of Volunteers

SCYPP needs the help of volunteers during some sessions and with necessary administration for the charity. We have had volunteers helping with the delivering sessions, catering for the groups, the sorting, maintenance and updating of our equipment, driving a minibus as well as the trustees overseeing the charity.





Carrying out our Plans for the Next Five Years

The next five years will be an exciting challenge for us as a new charity.

Our aim continues to be to run sessions for all ages at Shilbottle Community Hall, developing the groups we have already established, and creating new groups as the demand arises and funding allows.

Mini Miners, for those aged 0 – 5, with their parents and carers, has been established one morning a week so far and has proved to be popular. We expect the demand to fluctuate over the year depending on when parents return to work, children move on to nursery provision, the weather, and the time of year. Into the future, we acknowledge a drop in the birth rate will affect numbers attending, but we aim to continue with the group and publicise it more widely. All children are accompanied by adults at the toddler group, but our staff are on hand to come alongside young mums, child minders, grandparents, and other carers to listen, direct to help and generally support them in their parenting and caring.

The primary and secondary school children of the area have sessions based on their ages. We currently have two groups established for the primary aged children and the one for secondary aged young people. Our aim is to create new groups to include and reach more children and young people every week, but this is very much dependent on funding. This will hopefully see the three groups become four with age ranges 5-8, 9-11, 11-13 and 13+. As numbers change, and if we can secure the funding, we hope to create other groups based on demand e.g. a group to meet the needs of the girls in the village.

We still aim to develop detached work around the village of Shilbottle to reach out to those young people who don't come in to organised sessions. We are considering the potential to work in partnership with other local Youth Services as a way of delivering this, particularly those based in Alnwick who have contact with the young people of our village through school.





We aim to build up the activities, sessions and events that we offer to the children and young people over the next five years, so that each group has it's own dedicated group time, is attended by a good number of young people, with opportunities for trips to attractions, events and group activities being built into the programme. Our activities will be suitable for the age groups concerned and include citizenship activities, social enterprise opportunities, and age-related health education. The young people are encouraged to input into the programme for sessions and make suggestions for trips and external activities. They will also be encouraged to help fundraise for such activities to lessen our reliance on grants.

We have begun to develop a young leaders programme so that our older young people can help deliver the activities to the younger ones, developing life skills along the way and currently have two young leaders working with the primary aged children. We aim to extend this to more young people in the coming years.

We currently have two paid part-time members of staff. We also have a team of local volunteers, trained to work with young people and obviously all DBS checked. Our aim is for our lead worker to develop her skills, and she has taken on more responsibility with planning and budgeting this year.

All our plans are dependent on us securing grant funding going forward. We are always looking for avenues of funding both for staffing and delivery of activities.

Financial review

Overview

At January 31st 2024, SCYPP had £10371 to its name and at January 31st 2025, £20704 an increase in the bank of £10333. This profit is due to us having grant money towards next year in the bank.

Our outgoings over the year have been for our Youth Worker's salary, the purchasing of equipment to enhance the provision for the children and young people, room hire, insurance, trips, and refreshments. We expect these to continue and increase as the provision expands.



We are aware that we need to secure further grant funding for the charity to finance the following years and have several applications in progress for the coming year.

Principal Funding Sources

SCYPP is principally financed by grant funding with some additional income via fundraising and weekly subs paid by families at Mini Miners and children at the youth groups.

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It

has established a policy whereby the funds held by the charity should be at least three months of the expenditure, but we are aiming to have six months reserves. We recognise as a new charity this will take time to achieve. Budgeted expenditure for 2025-26 is £32680 and therefore, the target for three months reserves is £8170 in the general funds. The target for six months reserves is £16340. The reserves are needed to meet the day-to-day expenditure requirements of the charity, and the Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. At January 31st 2025 the funds had £20704 in them, giving us our six months buffer going into 2025-26.

The strategy is to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for the Project, including an increase in session provision, and build reserves for any future expenditure that may arise.

Independent Check of the accounts

As we're over £25K income this year, we need to have the accounts checked by an independent person. Anne-Marie Grimes (a local headteacher) has been appointed to check the accounts for us.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on October 29th 2025 and signed on its behalf by



Mrs G Bray
(Chair)





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Shilbottle Children & Young People's Project

No (if any)

1187523

Receipts and payments accounts

CC16a

For the period from	Period start date 01/02/2024	To	Period end date 31/01/2025
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Income from Groups	1,592	-	-	1,592	1,870
Grants		41,384	-	41,384	18,250
Activities & Trips	-	-	-	-	
	-	-	-	-	
	-	-	-	-	N/A
	-	-	-	-	N/A
	-	-	-	-	N/A
	-	-	-	-	N/A
Sub total (Gross income for AR)	1,592	41,384	-	42,976	20,120
A2 Asset and investment sales, (see table).					
	-	-	-	-	N/A
	-	-	-	-	N/A
Sub total	-	-	-	-	N/A
Total receipts	1,592	41,384	-	42,976	16,324
A3 Payments					
Salary Costs		19,104		19,104	16,120
Equipment	294			294	
Room Hire	377	1,678		2,055	2,162
Activities & Trips		10,202		10,202	9,314
Memberships	200			200	200
Insurance	97	400		497	464
Training				-	1,014
Admin Costs	291	-	-	291	N/A
Sub total	1,259	31,384	-	32,643	29,274
A4 Asset and investment purchases, (see table)					
	-	-	-	-	N/A
	-	-	-	-	N/A
Sub total	-	-	-	-	N/A
Total payments	1,259	31,384	-	32,643	29,274
Net of receipts/(payments)	333	10,000	-	10,333	- 9,154
A5 Transfers between funds	-	-	-	-	N/A
A6 Cash funds last year end	10,371	-	-	10,371	19,525
Cash funds this year end	10,704	10,000	-	20,704	N/A

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	20,667	-	-
	Cash in hand	37	-	-
			-	-
	Total cash funds	20,704	-	-
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M.A. Johnson	MARC JOHNSON	8/9/25	

Independent Examiner's Report

To the Trustees of Shilbottle Children and Young People's Project

I have looked at the accounts of the charity for the year ended January 2025.

My role

The trustees are responsible for preparing the accounts. My role is to check them and confirm that nothing has come to my attention that suggests they are wrong or do not follow the rules for charities. This is called an independent examination. It is simpler than an audit and does not give the same level of assurance as an audit.

What I did

- I checked the accounts against the charity's records (such as bank statements, receipts, and invoices).
- I looked for anything unusual or unclear and asked the trustees about it.
- I made sure the accounts match the records and are in line with charity law.

My statement

Based on my examination, nothing has come to my attention to suggest that:

- the accounts do not agree with the charity's records, or
- the charity has not kept proper records, or
- there is anything else that needs to be brought to the reader's attention to understand the accounts.

Signed: 

Name: ANNE-MARIE GENNET

Date: 2/11/25

Notes to the Unaudited Financial Statements

1. Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognized at cost of transaction values unless otherwise stated in the relevant notes to these accounts.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on the going concern basis, which assumes that the charity will continue in operational existence for the foreseeable future.

2. Correction to Previous Accounts

£20,000 income from Awards for All has been recorded in this year's accounts although the funding was received in the previous year. The advice we received from a qualified accountant that funds could be deferred was incorrect.

3. Accounting Policies

Income

All Incoming resources are included in the Statement of Financial Activities once the Charity has entitlement to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All income is accounted for as soon as there is a legal constructive obligation committing the Charity to that expenditure.

Depreciation

No depreciation is charged in these accounts because any Capital Equipment or new fixtures or fittings will be written off in the year of purchase.

Fixtures and Equipment

No value has been included in these Financial Statements for the market value of Fixtures and Equipment that may have been written off in the Financial Statements.

Taxation

As a Charity, SCYPP is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxable of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives of the charity at the direction of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity, and/or as specified by the donor or when funds are raised for a specific purpose.