

**REPORTS AND FINANCIAL STATEMENTS
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021**

VOICES OF HOPE

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1187454

Castle View Accounting Ltd
Old Printing House Square
Unit 16, Tarrant Street
Arundel
West Sussex
BN18 9JF

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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1187454
DATE OF REGISTRATION	20th January 2020
START OF FINANCIAL PERIOD	20th January 2020
END OF FINANCIAL PERIOD	31st March 2021
TRUSTEES AT 31ST MARCH 2021	Keith Calder Elizabeth Batha Jeevan Mahesan (Appointed 10th August 2020) Keith Park (Resigned 29th October 2020) Geoffrey Napier-Ford (Resigned 7th July 2020)
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Foundation Registered 20th January 2020

OBJECTS

1. The relief of those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantage, including social disadvantage. 2. To advance education of the public in arts, in particular but not exclusively in the art of music, by the presentation of recitals, concerts and other activities as the Trustees shall decide.

CORRESPONDENCE ADDRESS	161A Clarence Street Kingston Upon Thames Surrey KT1 1QT
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PRIMARY BANKERS	Metro Bank Plc 1 Southampton Row London WC1B 5HA
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INDEPENDENT EXAMINERS	Castle View Accounting Ltd Old Printing House Square Unit 16, Tarrant Street Arundel West Sussex BN18 9JF
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TRUSTEES' REPORT
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

Summary of the Purposes

- The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, including social disadvantage.
- To advance education of the public in the arts, in particular but not exclusively in the art of music, by the presentation of recitals, concerts and other activities as the trustees shall decide.

Summary of the Main Activities

- Food Hub - preparation and delivery of food to those in need, including the elderly, ill, disabled and financially limited.
- Choral Activities - provision of musical education and opportunities to participate in concerts, together with social support and reintegration for those in need, including the vulnerable, elderly and those on low incomes.
- BRITE Box - provision of healthy meal kits (inclusive of food and illustrated recipes) to families in need to help build resilience through teaching cooking skills and providing healthy food free of charge.
- Active Breathing Course (ABC) - provision of courses composed of breathing and singing exercises to help improve breathing and lung function. People are referred or self-refer to the course. VoH works with GPs, social prescribers and LAs to take referrals from those struggling with long-Covid or other long-term respiratory conditions.
- The Good Food Co-op - a not-for-profit enterprise providing highly subsidised fruit and vegetables for those unable to afford healthy food. Food is acquired on a not-for-profit basis, packed by volunteers and subsidised by full paying customer purchases. VoH works with referral organisations such as Growbaby, CAP, Foodbank and Refugee Action to make sure it is reaching those most in need.
- Other - provision of regular community activities for those in need - including the socially disadvantaged, the vulnerable, those suffering financial hardship, mental and / or physical ill-health and / or disability and young people at risk socially or at risk of exploitation - with provision of support and opportunity to engage with other support services.

The trustees of VoH have paid due regard to the Charity Commission guidance on public benefit in deciding the activities that the organisation undertook during the year.

Contribution made by Volunteers

The Trustees and Director of VoH would like to record their sincere appreciation to the many volunteers who have helped during the year. Volunteers have given their time to help in many different ways such as catering, hospitality, sound & PA, administration and food distribution. This has been especially true in responding to the needs caused by the pandemic.

Summary of the Main Achievements

In March 2020, as the pandemic struck, VoH partnered with Kingston Borough Council and Kingston Voluntary Action to help those in need at a time when other support services were being reduced or were not available. A summary of what was achieved is given below:

The Kingston Aid Food Hub

Activities:

- Secured suitable premises for food storage, preparation and cooking.
- Partnered with Kingston Council & integrated with their borough-wide triaging process.
- In addition to taking council referrals, accepted referrals from local charity sector groups.
- Developed low cost / free food supply chains.
- Mobilised a 100-strong team of non-shielded volunteers.
- Set up and opened a fully functioning food preparation and delivery service from week one.
- Delivered over 30,000 meals to date.

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TRUSTEES' REPORT (Continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

The Kingston Food Hub has made, and continues to make a huge difference to members of the community who have been most affected by the pandemic. Over 450 individuals have been provided with meals on a daily basis. In addition, food has been donated to local charities. The homeless have also been provided with a hot meal each day of lockdown, and had their laundry done on a weekly basis.

VoH would like to record its huge appreciation for the charities, businesses and the council who have partnered and supported it in making such a difference to the local community during this difficult time.

The BRITE Box Project

Having been in discussions about food insecurity and food hunger clubs with Kingston Council and Achieving for Children, VoH came up with the idea of the Brite Box - Building Resilience In Today's Environment. The boxes are provided to vulnerable families across Richmond and Kingston. The weekly Family Meal Brite Box has all the ingredients for a recipe, together with a printed recipe guide with photos illustrating step by step how to cook a healthy meal together as a family. Once a month families also receive an extra Baking Brite Box. Through our partnership with Achieving for Children, and together with local charities (Growbaby, Man & Boy, Anstee Bridge, Kingston Carers, CiC Balance, AFC youth plus others), VoH has been delivering 280 healthy meal recipe kits to vulnerable families.

The Good Food Co-op

The Good Food Co-op is making the provision of healthy food accessible to those in need by providing highly subsidised fruit and vegetable boxes. From November 2020, VoH has run a weekly pre-order veg and fruit box system, where those unable to afford healthy food can place orders at less than a third of the standard price for such a box. The produce is sustainable, seasonal, spray-free and ethically sourced. It is acquired on a not-for-profit basis, packed by volunteers and subsidised by full paying customer purchases. Referrals are initially being taken from Foodbank, Growbaby, CAP and Refugee Action - and it is expected that the number of agencies will increase with the growth of the Co-op. Those referred to The Good Food Co-op are already actively engaging with advocacy provided by the referral agency to address underlying financial drivers. Free bonus bags of surplus products from the Foodbank are also given alongside the purchase of the subsidised fruit and veg box.

The Active Breathing Course

The Active Breathing Course is designed for those whose breathing is impaired after suffering Covid pneumonia or other long term respiratory conditions. Its purpose is to restore, improve and strengthen lung capacity to build resilience and increase fitness.

With the severity of Covid pneumonia, many people are facing a long recovery process that is unfamiliar to them. Activities such as walking any distance or engaging with even beginner physical activity classes is not in reach because of the impact of Covid pneumonia on the lungs. Given our previous experience of, and knowledge relating to, running elderly choirs that have a significant focus on helping to restore and strengthens lungs, VoH has written the Active Breathing Course (ABC), a six week course to specifically help people to recover from the impact of Covid and other respiratory conditions. ABC has four main teaching blocks each week: Diaphragmatic Breathing, Strength Building by Resistance, Singing for Life, and Creativity and Recovery.

Musical Activities

VoH has sought to provide musical education, support, social reintegration and opportunities to participate in concerts for those in need, including the elderly, unwell and those on low incomes. It has done this by establishing the following groups:

- Sisterhood Choir - providing musical education and opportunities and social support for women who have experienced domestic violence, abuse or long term physical and / or mental health issues.
- Streetwise Choir - providing social support and musical education and opportunities for those struggling with housing issues or mental health.

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TRUSTEES' REPORT (Continued)
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

- Sisterhood Sanctuary - providing regular community activities for those in need - including the socially disadvantaged, the vulnerable and those suffering financial hardship, mental and / or physical ill-health and / or disability - with provision of support and opportunity to engage with other support services.
- King's Kids Choir - providing children with musical education; presenting concerts.
- Five choirs for the elderly / those with dementia - at Raleigh Staywell Centre, Coxhill Manor, Galsworthy House, Whiteley Village, Sherwood Grange - providing musical education and opportunities to perform in concerts for the elderly, unwell and mentally disadvantaged, promoting greater mental and physical well-being.
- St Richard's Community Choir - providing education in music.

As a result of all of these activities, participants and beneficiaries have experienced greater physical and mental well-being, overcome social disadvantage, received education in music and participated in concerts as performers or audience members.

Financial Review

In 2020-21 the organisation had a total income of £236,207 with a net surplus of £82,915. As at 31 March 2021, its net current assets were £82,915 which included a cash balance (deposited and undeposited) of £86,892.

Reserves Policy

The organisation has a reserves policy with an understanding that cash reserves of £18,000 be held at any given time.

Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 26 May 2021

Signed on their behalf by Trustee 

Printed Name: Jeevan Mahesan

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
INCOMING RESOURCES				
Incoming Resources from Generated Funds				
Donations, Grants & Legacies	3a	32,739	170,327	203,066
Charitable Activities	3b	418	28,383	28,801
Investment Income	3c	4	-	4
Other Incoming Resources	3d	4,136	200	4,336
TOTAL INCOMING RESOURCES		37,297	198,910	236,207
RESOURCES EXPENDED				
Costs of Generating Funds				
Cost of Charitable Activities	4a	11,495	89,973	101,468
Governance Costs	4b	3,698	48,126	51,824
TOTAL RESOURCES EXPENDED		15,193	138,099	153,293
NET INCOMING (OUTGOING) RESOURCES		22,104	60,811	82,915
Funds Brought Forward		-	-	-
TOTAL FUNDS CARRIED FORWARD		22,104	60,811	82,915

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 15 form part of these financial statements.

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BALANCE SHEET
AS AT 31ST MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £
Fixed Assets				
Tangible Assets	2	-	-	-
Investments	6	-	-	-
Total Fixed Assets		-	-	-
Current Assets				
Debtors & Prepayments	8	1,880	-	1,880
Cash at Bank and in Hand	7	26,081	60,811	86,892
Total Current Assets		27,961	60,811	88,772
Creditors: Amounts falling due within one year	9	5,857	-	5,857
NET CURRENT ASSETS		22,104	60,811	82,915
TOTAL ASSETS less current liabilities		22,104	60,811	82,915
Creditors: Amounts falling due in more than one year	10	-	-	-
NET ASSETS		22,104	60,811	82,915
Funds of the Charity				
General Funds		22,104	-	22,104
Restricted Funds	5	-	60,811	60,811
Total Funds		22,104	60,811	82,915

Approved by the Trustees on 26 May 2021

Signed on their behalf by Trustee J.M.

Printed Name: Jeevan Mahesan

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment

25% - Straight Line Basis

2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this initial financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2021 : None

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
a) Donations, Grants & Legacies			
Gift Aid Donations	15,333	2,893	18,225
Gift Aid Tax	4,396	-	4,396
Gifts & Donations	12,721	16,418	29,139
Grants Received	290	151,016	151,306
	32,739	170,327	203,066

b) Charitable Activities

Choir Projects	-	3,861	3,861
Food Products	418	24,522	24,940
	418	28,383	28,801

c) Investment Income

Interest	4	-	4
	4	-	4

d) Other Incoming Resources

Intern Fees	3,150	-	3,150
Sundry Income	986	200	1,186
	4,136	200	4,336

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/21 £
a) Cost of Charitable Activities			
Administrative Expenses	-	3,258	3,258
Advertising & Publicity	169	682	851
Art & Craft Materials	-	214	214
Bank Charges	132	100	232
Cleaning Costs	-	160	160
Equipment Costs	753	2,388	3,141
Food Costs	-	41,586	41,586
Gifts & Donations	43	5	48
Insurance Costs	365	-	365
Licenses & Subscriptions	912	41	953
Music Resources	-	72	72
Office Costs	160	287	447
Printing & Packaging	673	12,642	13,315
Rent & Rates	-	20	20
Repairs & Maintenance	20	15	35
Staff Costs	6,273	15,680	21,953
Sundry Expenses	116	670	786
Travel & Subsistence	613	96	709
Tutor Fees	-	7,359	7,359
Utility Costs	-	2,973	2,973
Volunteers Costs	159	1,725	1,884
Website Costs	1,107	-	1,107
	11,495	89,973	101,468
b) Governance Costs			
Independent Examiners Fees	9	520	520
Legal & Professional Fees		3,178	48,126
		3,698	48,126
		48,126	51,824

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

5. RESTRICTED FUNDS

	Balance 20-Jan-20 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-21 £
Active Breathing Course	-	50	634	-	(584)
Brite Box Fund	-	51,460	37,543	-	13,917
Choral Activities	-	4,961	5,514	-	(553)
Choral Activities - Whiteley Fund	-	5,480	3,734	-	1,746
Food Charity Project	-	15,768	5	-	15,763
Food Hub	-	40,037	43,767	-	(3,730)
Food Trading Project	-	918	-	-	918
Good Food Co-Op Fund	-	63,058	32,283	-	30,775
Korean Food Hub	-	14,115	13,966	-	149
Restricted Funds	-	63	63	-	-
Sister Sanctuary	-	3,000	590	-	2,410
	-	198,910	138,099	-	60,811

Restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

6. INVESTMENTS

The CIO held no fixed assets investments during this initial financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-21 £
Cash at Bank & in Hand	26,081	60,811	86,892
	26,081	60,811	86,892

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-21 £
Gift Aid Tax Recoverable	1,880	-	1,880
	1,880	-	1,880

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-21 £
Sundry Creditors	4,530	-	4,530
PAYE & N.I	806	-	806
Independent Examiners Fees	520	-	520
	5,857	-	5,857

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this initial financial period.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE FIRST PERIOD ENDED 31ST MARCH 2021

11. STAFF COSTS AND NUMBERS

	TOTAL 2020/21 £
Gross Wages, Salaries & Fees	20,109
Employer's National Insurance Costs	1,008
Pension Contributions	836
	<u>21,953</u>

Employees who were engaged in each of the following activities:

	TOTAL 2020/21
Charitable Activities	3

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000.

12. TRUSTEES AND OTHER RELATED PARTIES

The only payments made to the Trustees consisted of reimbursements of expenses incurred in furthering the Charity's objects and no direct benefits were received by the Trustees or any related parties during the financial period.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake

16. COMPARATIVE FIGURES

There are no comparative figures available as this is the initial period of registered Incorporated Charitable Activity

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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Voices of Hope on the accounts for the first period ended 31st March 2021 set out on pages 8 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W.M Hall LLB
Castle View Accounting Ltd
Old Printing House Square
Unit 16, Tarrant Street
Arundel
West Sussex
BN18 9JF



Date: 2nd June 2021