

THE SYLVIA BEAUFOY CENTRE

England & Wales · Charity number 1187451

Details

Other names	SBC, SBYC, SYLVIA BEAUFOY YOUTH CLUB
Status	Registered
Legal form	CIO
Registered	2020-01-20
Register	View on the Charity Commission register

Contact

Address	The Sylvia Beaufoy Centre Midhurst Road Petworth GU28 0ET
Phone	01798344880
Email	sylviabeaufoy@btinternet.com
Website	sylviabeaufoy.org/

Activities

Objects: 1. TO HELP CHILDREN AND YOUNG PEOPLE, UP TO THE AGE OF 18 LIVING IN PETWORTH AND SURROUNDING PARISHES, ESPECIALLY BUT NOT EXCLUSIVELY THROUGH LEISURE TIME ACTIVITIES SO AS TO DEVELOP THEIR CAPABILITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY.2. TO ACT AS A RESOURCE FOR YOUNG PEOPLE BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:(A) ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS;(B) ADVANCING EDUCATION;(C) RELIEVING UNEMPLOYMENT;(D) PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

Activities: The Sylvia Beaufoy Centre provides a much needed facility in a rural area for young people aged 9-19. The Centre offers a safe, inclusive space where they can spend time in a positive way in various youth activities. They can be part of a wider community of peers and supportive adults and find help when needed. There is a positive focus on development for future aspirations.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Economic/community Development/employment, Recreation
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£387,579	£264,937	-	-
2024-03-31	£308,353	£247,949	-	-
2023-03-31	£198,931	£219,792	-	-
2022-03-31	£212,147	£150,051	-	-
2021-03-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Eileen Patricia Lintill	Chair	2015-01-01
Andrew Ronald Wylde Carrington		2020-10-19
Elizabeth Ann Sneller MSc		2013-01-01
JOHN STUART LEWIS DL FCIS		2023-11-09
Nigel John Bathe		2023-11-09
Thomas Hugh Compton BSc MICFor		2020-08-01

THE SYLVIA BEAUFOY CENTRE

England & Wales - Charity number 1187451

Accounts

Charity registration number 1187451 (England and Wales)

THE SYLVIA BEAUFOY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

THE SYLVIA BEAUFOY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr N Bathe Mr S Lewis Mr A Carrington Mr T H Compton BSc MICFor Ms E A Sneller MSc Ms E P Lintill
Charity number	1187451
Registered office	The Sylvia Beaufoy Centre Midhurst Road Petworth West Sussex England GU28 0ET
Independent examiner	Oliver Read FCCA ACA James Todd & Co Limited Drayton House Drayton Lane Chichester West Sussex England PO20 2EW

THE SYLVIA BEAUFOY CENTRE

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THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

1. To help children and young people, up to the age of 18 living in Petworth and surrounding parishes, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
2. To act as a resource for young people by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - a. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals
 - a. Advancing education
 - a. Relieving unemployment
 - b. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities

The Centre aims to be a welcoming and vibrant meeting place for young people aged 9 to 18 from Petworth and the surrounding villages. The Centre has provided the following activities throughout the year:

- Greenpower Project
- Duke of Edinburgh Award Programme
- Social Session (secondary school age)
- Youth Café
- Mountain Biking
- Evolve (club for those in school years 5 and 6)
- X-Hale (relaxation and wellbeing)
- Goblins (Greenpower for Primary School)
- Four-day Residential to the Brecon Beacons
- Week-long Kids Club in partnership with PACT (Petworth Area Churches Together)
- Music Sessions – SBC Band (The Lesser Known) Annual Awards Ceremony
- Toddler Time Sessions
- Day trips – including Go-karting, Ninja Warriors (obstacle park), Beaulieu Museum, Cinema Trip and Outdoor Cinema, Petworth Business Association Employment evening, HWM Aston Martin Trip.
- Participation in community events – Goodwood Charity Day, Petworth Fete in The Park, Hampers Green Bonfire Night, Petworth Christmas Cracker event, Petworth Chorus Carol Concert.

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Numbers have remained constant throughout the year, but higher than last year. The Summer Term/Summer Programme (2024) attendance (footfall) was 2,142, Autumn Term (2024) it was 1,762, and Spring Term (2025) it was 1,428. This gave a total footfall of 5,332 for the 2024-25 financial year.

Youth Workers at the Centre incorporate a mix of informal education and recreation through open drop-in sessions and structured, positive activities, all aimed at improving the lives of the young people of Petworth and the wider rural area. We work with and alongside other local agencies and organisations to ensure the best possible outcomes for young people through our planned and structured programme. Staff continue to work one to one with young people who need extra help, providing mentoring, signposting and referrals for specialist help.

Free entry is offered to the majority of sessions run throughout the year, with activities available to anyone regardless of background or income. There have been some small contributory charges to additionally planned activities, but we always highlight that affordability is not a barrier to inclusion.

Over the course of the year, young people attending the Centre have participated in activities and workshops which have promoted healthy eating, life skills, team-working and encouraging well-being through reducing anxiety and improving mental health. Young people are encouraged and supported to make positive contributions to the youth club and to the local community through organising club events, fundraising and volunteering. We have had a number of our Duke of Edinburgh Award participants volunteering in the local community.

Following the successful launch as a Duke of Edinburgh Award programme provider in January 2021, the fifth cohort of DofE participants have successfully finished Bronze and Silver level awards. We have 49 young people participating in the programme this year across Gold, Silver and Bronze levels. The programme is continuing with a new cohort in September 2025 across all three levels.

Our members have also been involved with The Greenpower Electric Car Project funded by a number of sponsors including HWM Aston Martin, Classics on Track for Children, and Fiskens Historic Automobiles. The project involves young people building and developing electric cars and taking part in team activities, as well as entering a number of races organised by the Greenpower Education Trust. At the end of the 2024 season, we had four cars. Our team took part in the International Greenpower final at Goodwood in October 2024, competing with other teams from around the world. Our cars finished in 18th, 42nd, 43rd and 49th position out of a field of c.80 cars. Over the course of the winter one new car was built and the older kit car was developed to enter the older F24+ category (ages 16-25). We are currently the only youth club-based team consistently represented in the Greenpower races.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is protected from harm. Safeguarding Training for Staff, Volunteers and Trustees is updated regularly and DBS checks completed every 3 years.

In addition to our core sessions, we received funding from the Hyde group to provide support to younger children. We have used this funding to take over the running of the Toddler Time group (previously operated by the Petworth Community Church). We have appointed a part-time Toddler Time Lead who manages the weekly Tuesday morning sessions during the term-time.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is protected from harm. Safeguarding Training for Staff, Volunteers and Trustees is updated regularly and DBS checks completed every 3 years.

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Financial review

Reserves policy

The policy of the Charity is to plan never to be in debt and to have sufficient funds in advance to cover all known contingencies. We are now in a stable period post-covid, therefore the minimum level of reserves has been set by the Trustees at 6 months committed operational expenditure.

Principal funding sources

There is no longer any statutory funding for youth club activities. Instead, we rely entirely upon voluntary contributions, grant applications and our own fundraising. Our current activities have been supported financially by individual gifts and donations, grants from other local trusts and organisations, and grant funding for specific projects and activities. We receive regular monthly donations from the LocalGiving Scheme. We are registered for Gift Aid with HMRC.

During 2024/2025 we received specific grants/funding from The National Lottery, The Hyde Foundation, Sussex Community Foundation, HWM Aston Martin, Fiskens Historic Automobiles, Classics on Track for Children, BBC Children in Need, Chichester District Council, Petworth Town Council, English Woodlands Timber, Petworth Community Church Legacy Fund, Petworth Chorus, Lurgashall Parish Council, Tillington Parish Council, and the Leconfield Singers. We also benefitted from donations from local families and Trusts.

Investment policy

The Constitution authorises the Trustees to make and hold investments using the general funds of the Charity. The Trustees are satisfied with the performance of the Investment Fund over the year but are mindful of the need for careful monitoring and review. A general review of the investment was undertaken this year by CPN.

Major risks

The Trustees are mindful of their responsibilities in risk management and regularly review the major risks and ensure appropriate policies are in place to mitigate those risks. Appropriate insurance has been secured to cover risks which it is envisaged could occur in the course of running the activities. Insurance is provided by Ansvar and includes an appropriate level of employer's and public liability insurance.

Plans for future periods

The Charity is always seeking to improve the service offering to young people and the community. As well as developing activities and new opportunities, improvements to the facilities are essential to maintain and fully utilise the space within the Centre. The following are projects that the Charity have planned:

- Building extension - The Charity has been granted planning permission to extend the building. This extension will provide a workshop for two of the major projects – Greenpower and Mountain Biking. Both of these projects promote Science, Technology, Engineering and Mathematics, as well as physical and mental fitness.
- Redevelopment of internal space - By moving Greenpower and Mountain Biking into another area, a large space within the main Centre will be created. This space can be developed to better suit the needs of our Centre users. This area may include smaller wellbeing rooms, a sound studio, and a meeting space. All of these new spaces would be available to our young people and also to the broader community.
- Accessibility - The Centre has disabled access to the side of the building but only to the ground floor. The only access to the first floor is via stairs. A review of first floor accessibility is planned to enable all potential Centre users to have full access to both floors.
- Toilet Facilities – There is currently only one cubicle within the male and female facilities. There is scope to increase this to two cubicles for each and to update the facilities.

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management

On 20 January 2020, the Trustees registered a new Charitable Incorporated Organisation "The Sylvia Beaufoy Centre" (Charity no: 1187451), with the Charities Commission for England and Wales. The Sylvia Beaufoy Centre took over all of the activities and assets of the Petworth Youth Association (Charity no: 305403), in line with the objects and stipulations of the existing Trust Deed dated 7 May 1962. The legal requirements of this transfer were completed on 20 July 2022.

At the close of the financial year there were six Trustees acting on the Charity's behalf:

- Eileen Lintill (appointed Chair, November 2023, original Trustee appointment January 2015, renewed January 2024)
- Tom Compton (appointed Vice-Chair, November 2023, original Trustee appointment August 2020, renewed effective August 2023)
- Annie Sneller (original Trustee appointment January 2013, renewed January 2024)
- Andrew Carrington (original Trustee appointment October 2020, renewed October 2023)
- Nigel Bathe (appointed November 2023)
- Stuart Lewis (appointed November 2023)
- Lord Egremont is patron of the Charity.

The registered office of the Charity is: The Sylvia Beaufoy Centre, Midhurst Road, Petworth, West Sussex GU28 0ET.

Recruitment and appointment of trustees

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Organisational structure

At the end of the financial year, we had 3 full-time and 5 part-time paid workers (equivalent to 3.56 FTE employees).

The three full time roles are:

- Charity Manager – management and operation of the Charity.
- Senior Youth & Community Manager – oversight/management of youth activities.
- Youth Coordinator – provision of leadership and support to the youth activities.

In addition, there are five part-time Sessional Youth Workers, and a part-time cleaner (who is also a Sessional Youth Worker).

The Trustees meet at bi-monthly intervals to discuss the current position of the charity and action on strategic and legal matters, governance and finance. Decisions, including the appointment of Trustees, are taken by consensus and, as necessary, by formal majority vote. Trustees will meet informally with anyone becoming a Trustee and relevant policies are provided.

The trustees' report was approved by the Board of Trustees.



Ms E P Lintill

Trustee

Date: 08 / 07 / 2025

THE SYLVIA BEAUFOY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE SYLVIA BEAUFOY CENTRE

I report to the trustees on my examination of the financial statements of The Sylvia Beaufoy Centre (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of FCCA ACA, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Oliver Read FCCA ACA

James Todd & Co Limited
Drayton House
Drayton Lane
Chichester
West Sussex
PO20 2EW
England

Dated: 09 / 07 / 2025

THE SYLVIA BEAUFOY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:									
Donations and legacies	3	36,753	-	332,752	369,505	50,138	-	244,264	294,402
Charitable activities	4	4,430	-	-	4,430	2,813	-	-	2,813
Other trading activities	5	10,354	-	-	10,354	9,658	-	-	9,658
Investments	6	3,290	-	-	3,290	1,480	-	-	1,480
Total income		54,827	-	332,752	387,579	64,089	-	244,264	308,353
Expenditure on:									
Charitable activities	7	83,340	-	181,597	264,937	58,431	-	189,518	247,949
Total expenditure		83,340	-	181,597	264,937	58,431	-	189,518	247,949
Net gains/(losses) on investments	12	5,103	-	-	5,103	12,107	-	-	12,107
Net income/(expenditure)		(23,410)	-	151,155	127,745	17,765	-	54,746	72,511
Transfers between funds		7,996	(7,996)	-	-	(227,280)	224,538	2,742	-
Net movement in funds	9	(15,414)	(7,996)	151,155	127,745	(209,515)	224,538	57,488	72,511

THE SYLVIA BEAUFOY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
Reconciliation of funds:								
Fund balances at 1 April 2024	68,259	224,538	84,522	377,319	277,774	-	27,034	304,808
Fund balances at 31 March 2025	<u>52,845</u>	<u>216,542</u>	<u>235,677</u>	<u>505,064</u>	<u>68,259</u>	<u>224,538</u>	<u>84,522</u>	<u>377,319</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE SYLVIA BEAUFOY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	14		128,798		108,789
Investments	15		135,544		130,441
			<u>264,342</u>		<u>239,230</u>
Current assets					
Debtors	16	5,813		3,794	
Cash at bank and in hand		241,700		139,280	
		<u>247,513</u>		<u>143,074</u>	
Creditors: amounts falling due within one year	17	(6,791)		(4,985)	
Net current assets			<u>240,722</u>		<u>138,089</u>
Total assets less current liabilities			<u>505,064</u>		<u>377,319</u>
The funds of the charity					
Restricted income funds	18		235,677		84,522
Unrestricted funds - general	20		52,845		68,259
Unrestricted funds - designated	19		216,542		224,538
			<u>505,064</u>		<u>377,319</u>

The financial statements were approved by the trustees on 08 / 07 / 2025



Ms E P Lintill
Trustee

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

The Sylvia Beaufoy Centre is a charity registered with the Charity Commission of England and Wales, number 1187451. The Charity is governed by a Trust Deed dated 20 January 2020 as detailed in the Trustees' Report.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	50 years straight line
Fixtures and fittings	25 years straight line
Computers	5 years straight line
Motor vehicles	5 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	36,753	-	36,753	50,138	-	50,138
Grants	-	332,752	332,752	-	244,264	244,264
	<u>36,753</u>	<u>332,752</u>	<u>369,505</u>	<u>50,138</u>	<u>244,264</u>	<u>294,402</u>
Grants						
Greenpower project	-	16,488	16,488	-	29,221	29,221
Youth cafe	-	1,500	1,500	-	1,001	1,001
Youthwork training	-	2,795	2,795	-	4,500	4,500
Staffing	-	159,390	159,390	-	149,182	149,182
Summer opening	-	12,698	12,698	-	17,456	17,456
Duke of Edinburgh	-	19,591	19,591	-	9,504	9,504
Evolve	-	700	700	-	9,740	9,740
Building improvements	-	119,590	119,590	-	23,660	23,660
	<u>-</u>	<u>332,752</u>	<u>332,752</u>	<u>-</u>	<u>244,264</u>	<u>244,264</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Coffee bar		
Sale of goods	4,430	2,813
	<u>4,430</u>	<u>2,813</u>

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	3,479	2,036
Other income	6,875	7,622
	<u>10,354</u>	<u>9,658</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	3,290	1,480

7 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
Direct costs		
Staff costs	143,840	137,013
Depreciation and impairment	9,790	8,501
Events and activities	72,867	77,267
Rates and water	610	784
Insurance	3,710	3,225
Light and heat	2,196	4,217
Cleaning	2,063	1,392
Repairs and maintenance	12,906	2,165
Printing, postage and stationery	1,012	1,150
Telephone	1,056	1,126
Motor running expenses	7,818	3,754
Sundry expenses	3,101	2,700
	<u>260,969</u>	<u>243,294</u>
Share of support and governance costs (see note 8)		
Governance	3,968	4,655
	<u>264,937</u>	<u>247,949</u>
Analysis by fund		
Unrestricted funds - general	83,340	58,431
Restricted funds	181,597	189,518
	<u>264,937</u>	<u>247,949</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8	Support costs allocated to activities	2025	2024
		£	£
	Governance costs	3,968	4,655
		<u>3,968</u>	<u>4,655</u>
	Analysed between:		
	Charitable activities	3,968	4,655
		<u>3,968</u>	<u>4,655</u>
		2025	2024
		£	£
	Governance costs comprise:		
	Audit fees	3,933	4,620
	Legal and professional	35	35
		<u>3,968</u>	<u>4,655</u>
		<u>3,968</u>	<u>4,655</u>
9	Net movement in funds	2025	2024
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	3,933	4,620
	Depreciation of owned tangible fixed assets	9,790	8,501
		<u>3,933</u>	<u>4,620</u>
		<u>9,790</u>	<u>8,501</u>
10	Trustees		
	The trustees did not receive any remuneration during the year. The charity paid for the insurance premiums to indemnify the Trustees from any loss arising from neglect or default of the Trustees or management committee.		
11	Employees		
	The average monthly number of employees during the year was:		
		2025	2024
		Number	Number
		3	3
		<u>3</u>	<u>3</u>
		2025	2024
		£	£
	Employment costs		
	Wages and salaries	143,840	137,013
		<u>143,840</u>	<u>137,013</u>

There were no employees whose annual remuneration was more than £60,000.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

12 Gains and losses on investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Gains/(losses) arising on:		
Revaluation of investments	5,103	12,107

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost					
At 1 April 2024	138,249	29,950	10,034	18,654	196,887
Additions	-	29,799	-	-	29,799
At 31 March 2025	138,249	59,749	10,034	18,654	226,686
Depreciation and impairment					
At 1 April 2024	70,260	699	5,946	11,193	88,098
Depreciation charged in the year	2,715	1,794	1,550	3,731	9,790
At 31 March 2025	72,975	2,493	7,496	14,924	97,888
Carrying amount					
At 31 March 2025	65,274	57,256	2,538	3,730	128,798
At 31 March 2024	67,989	29,251	4,088	7,461	108,789

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2024 & 31 March 2025	130,441
Carrying amount	
At 31 March 2025	130,441
At 31 March 2024	130,441

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	3,206	1,954
Prepayments and accrued income	2,607	1,840
	<u>5,813</u>	<u>3,794</u>

17 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	3,112	-
Trade creditors	952	1,763
Other creditors	6	575
Accruals and deferred income	2,721	2,647
	<u>6,791</u>	<u>4,985</u>

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Greenpower Project	13,455	16,488	(17,629)	-	12,314
Youth Cafe	2,604	1,500	(744)	-	3,360
Youthwork Training	1,728	2,795	(3,242)	-	1,281
Staffing	23,628	159,390	(128,198)	-	54,820
Summer Opening	-	12,698	(12,363)	-	335
Duke of Edinburgh	4,860	19,591	(13,885)	-	10,566
Evolve	14,754	700	(636)	-	14,818
Building Improvements	22,383	119,590	(4,364)	-	137,609
Bikes	1,110	-	(536)	-	574
	<u>84,522</u>	<u>332,752</u>	<u>(181,597)</u>	<u>-</u>	<u>235,677</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

18 Restricted funds	(Continued)				
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Greenpower Project	11,325	29,221	(27,091)	-	13,455
Youth Cafe	2,533	1,001	(930)	-	2,604
Youthwork Training	1,529	4,500	(4,301)	-	1,728
Staffing	1,595	149,182	(127,149)	-	23,628
Summer Opening	-	17,456	(20,198)	2,742	-
Duke of Edinburgh	2,711	9,504	(7,355)	-	4,860
Evolve	5,316	9,740	(302)	-	14,754
Building Improvements	-	23,660	(1,277)	-	22,383
Bikes	2,025	-	(915)	-	1,110
	<u>27,034</u>	<u>244,264</u>	<u>(189,518)</u>	<u>2,742</u>	<u>84,522</u>

Greenpower Project

Sponsorship of our Greenpower racing cars and the respective team activities.

Youth Café

Teaching young people how to cook.

Youthwork Training

Training costs for staff and volunteers who undertake with with young people.

Staffing

Specific donations given to enable the staffing of the centre.

Summer Opening

Our summer programme, which includes our residential and day trips during the summer school holidays.

Duke of Edinburgh

Costs relating to our Duke of Edinburgh Award Programme.

Evolve

Costs relating to our Evolve Youth Club (club for primary school ages 9-11).

Building Improvements

Specific gifts and expenditure related to the improvement and development of the building.

Bikes

Mountain biking sessions where we take a group of young people on biking trips.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2024	Transfers	At 31 March 2025
	£	£	£
Six months costs	70,000	-	70,000
Building improvements	75,000	-	75,000
Tangible assets	79,538	(7,996)	71,542
	<u>224,538</u>	<u>(7,996)</u>	<u>216,542</u>
Previous year:	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
Six months costs	-	70,000	70,000
Building improvements	-	75,000	75,000
Tangible assets	-	79,538	79,538
	<u>-</u>	<u>224,538</u>	<u>224,538</u>

Six months costs

To cover six months worth of running costs to ensure the continued services of the Charity.

Building improvements

This is match funding to cover the cost of improvements to the building whilst continuing the aims of the Charity.

Tangible assets

Relates to the value of the assets held by the Charity with which it carries out its activities and are therefore not available for general use. Other than fixtures and fittings, which are a restricted fund for building improvements. This figure is held within note 14, Tangible fixed assets.

20 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2025
	£	£	£	£	£	£
General funds	68,259	54,827	(83,340)	7,996	5,103	52,845
	<u>68,259</u>	<u>54,827</u>	<u>(83,340)</u>	<u>7,996</u>	<u>5,103</u>	<u>52,845</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

20 Unrestricted funds (Continued)

Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2024
	£	£	£	£	£	£
General funds	277,774	64,089	(58,431)	(227,280)	12,107	68,259

21 Analysis of net assets between funds

	Unrestricted funds general 2025	Unrestricted funds designated 2025	Restricted funds 2025	Total 2025
	£	£	£	£
At 31 March 2025:				
Tangible assets	-	71,542	57,256	128,798
Investments	-	135,544	-	135,544
Current assets/(liabilities)	52,845	9,456	178,421	240,722
	<u>52,845</u>	<u>216,542</u>	<u>235,677</u>	<u>505,064</u>
	Unrestricted funds general 2024	Unrestricted funds designated 2024	Restricted funds 2024	Total 2024
	£	£	£	£
At 31 March 2024:				
Tangible assets	-	79,538	29,251	108,789
Investments	-	130,441	-	130,441
Current assets/(liabilities)	68,259	14,559	55,271	138,089
	<u>68,259</u>	<u>224,538</u>	<u>84,522</u>	<u>377,319</u>

22 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

Title	The Sylvia Beaufoy Centre - Year ended 31 March 2025 - ...
File name	Full_Accounts.pdf
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THE SYLVIA BEAUFOY CENTRE

England & Wales - Charity number 1187451

Accounts

Charity registration number 1187451

THE SYLVIA BEAUFOY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

THE SYLVIA BEAUFOY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr N J Bathe Mr J S Lewis DL FCIS Mr A R W Carrington Mr T H Compton BSc MICFor Ms E A Sneller MSc Ms E P Lintill	(Appointed 9 November 2023) (Appointed 9 November 2023)
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Charity number	1187451
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Independent examiner	Oliver Read FCCA ACA James Todd & Co Limited Drayton House Drayton Lane Chichester West Sussex England PO20 2EW
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THE SYLVIA BEAUFOY CENTRE

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Balance sheet	8
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THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

1. To help children and young people, up to the age of 18 living in Petworth and surrounding parishes, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
2. To act as a resource for young people by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - a. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals
 - a. Advancing education
 - b. Relieving unemployment
 - c. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities

The Centre aims to be a welcoming and vibrant meeting place for young people aged 9 to 18 from Petworth and the surrounding villages. The Centre has provided the following activities throughout the year:

- Greenpower Project
- Duke of Edinburgh Award Programme
- Social Session (secondary school age)
- Youth Café
- Mountain Biking
- Evolve (club for those in school years 5 and 6)
- X-Hale (relaxation and wellbeing)
- Goblins (Greenpower for Primary School)
- Four-day Residential to the Brecon Beacons
- Week-long Kids Club in partnership with PACT (Petworth Area Churches Together)
- Music Sessions – SBC Band (The Lesser Known)

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

- Annual Awards Ceremony
- Toddler Time Sessions
- Day trips – including Go-karting, Ninja Warriors (obstacle park), Beaulieu Museum, Cinema Trip and Outdoor Cinema, Petworth Business Association Employment evening, HWM Aston Martin Trip.
- Participation in community events – Goodwood Charity Day, Petworth Fete in The Park, Hampers Green Bonfire Night, Petworth Christmas Cracker event, Petworth Chorus Carol Concert.

Numbers have remained constant throughout the year, but higher than last year. The Summer Term/Summer Programme (2023) attendance (footfall) was 2,056, Autumn Term (2023) it was 1,607, and Spring Term (2024) it was 1,557. This gave a total footfall of 5,220 for the 2023-24 financial year.

Youth Workers at the Centre incorporate a mix of informal education and recreation through open drop-in sessions and structured, positive activities, all aimed at improving the lives of the young people of Petworth and the wider rural area. We work with and alongside other local agencies and organisations to ensure the best possible outcomes for young people through our planned and structured programme. Staff continue to work one to one with young people who need extra help, providing mentoring, signposting and referrals for specialist help.

Free entry is offered to the majority of sessions run throughout the year, with activities available to anyone regardless of background or income. There have been some small contributory charges to additionally planned activities, but we always highlight that affordability is not a barrier to inclusion.

Over the course of the year, young people attending the Centre have participated in activities and workshops which have promoted healthy eating, life skills, team-working and encouraging well-being through reducing anxiety and improving mental health. Young people are encouraged and supported to make positive contributions to the youth club and to the local community through organising club events, fundraising and volunteering. We have had a number of our Duke of Edinburgh Award participants volunteering in the local community.

Following the successful launch as a Duke of Edinburgh Award programme provider in January 2021, the fourth cohort of DofE participants have successfully finished Bronze and Silver level awards with 33 young people participating in the programme this year. We also began the training for the Gold level Award with an additional 13 young people commencing this longer pathway. The programme is continuing with a new cohort in September 2024 across all three levels.

Our members have also been involved with The Greenpower Electric Car Project funded by a number of sponsors including HWM Aston Martin, Classics on Track for Children, and Fiskens Historic Automobiles. The project involves young people building and developing electric cars and taking part in team activities, as well as entering a number of races organised by the Greenpower Education Trust. At the end of the 2023 season, we had three cars. Our team took part in the International Greenpower final at Goodwood in October 2023, competing with other teams from around the world. Our cars finished in 18th, 50th and 51st position out of a field of c.80 cars. Over the course of the winter two new cars were built with one of the older cars being retired. We are currently the only youth club-based team consistently represented in the Greenpower races.

In addition to our core sessions, we received funding from the Hyde group to provide support to younger children. We have used this funding to take over the running of the Toddler Time group (previously operated by the Petworth Community Church). We have appointed a part-time Toddler Time Lead who manages the weekly Tuesday morning sessions during the term-time.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is protected from harm. Safeguarding Training for Staff, Volunteers and Trustees is updated regularly and DBS checks completed every 3 years.

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

Reserves policy

The policy of the Charity is to plan never to be in debt and to have sufficient funds in advance to cover all known contingencies. We are now in a stable period post-covid, therefore the minimum level of reserves has been set by the Trustees at 6 months committed operational expenditure.

Principal funding sources

There is no longer any statutory funding for youth club activities. Instead, we rely entirely upon voluntary contributions, grant applications and our own fundraising. Our current activities have been supported financially by individual gifts and donations, grants from other local trusts and organisations, and grant funding for specific projects and activities. We receive regular monthly donations from the LocalGiving Scheme. We are registered for Gift Aid with HMRC.

During 2023/2024 we received specific grants/funding from The National Lottery, The Hyde Foundation, Sussex Community Foundation, HWM Aston Martin, Fiskens Historic Automobiles, Classics on Track for Children, South Downs National Park, Petworth Town Council, English Woodlands Timber, Petworth Community Church Legacy Fund, Petworth Chorus, Lurgashall Parish Council, Tillington Parish Council, and the Leconfield Singers. We also benefitted from donations from local families and Trusts.

Investment policy

The Constitution authorises the Trustees to make and hold investments using the general funds of the Charity. The Trustees are satisfied with the performance of the Investment Fund over the year but are mindful of the need for careful monitoring and review.

Major risks

The Trustees are mindful of their responsibilities in risk management and regularly review the major risks and ensure appropriate policies are in place to mitigate those risks. Appropriate insurance has been secured to cover risks which it is envisaged could occur in the course of running the activities. Insurance is provided by Ansvar and includes an appropriate level of employer's and public liability insurance.

Plans for future periods

The Charity is always seeking to improve the service offering to young people and the community. As well as developing activities and new opportunities, improvements to the facilities are essential to maintain and fully utilise the space within the Centre. The following are projects that the Charity have planned:

- Building extension - The Charity has been granted planning permission to extend the building. This extension will provide a workshop for two of the major projects – Greenpower and Mountain Biking. Both of these projects promote Science, Technology, Engineering and Mathematics, as well as physical and mental fitness.
- Redevelopment of internal space - By moving Greenpower and Mountain Biking into another area, a large space within the main Centre will be created. This space can be developed to better suit the needs of our Centre users. This area may include smaller wellbeing rooms, a sound studio, and a meeting space. All of these new spaces would be available to our young people and also to the broader community.
- Accessibility - The Centre has disabled access to the side of the building but only to the ground floor. The only access to the first floor is via stairs. A review of first floor accessibility is planned to enable all potential Centre users to have full access to both floors.
- Toilet Facilities – There is currently only one cubicle within the male and female facilities. There is scope to increase this to two cubicles for each and to update the facilities.

THE SYLVIA BEAUFOY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

On 20 January 2020, the Trustees registered a new Charitable Incorporated Organisation "The Sylvia Beaufoy Centre" (Charity no: 1187451), with the Charities Commission for England and Wales. The Sylvia Beaufoy Centre took over all of the activities and assets of the Petworth Youth Association (Charity no: 305403), in line with the objects and stipulations of the existing Trust Deed dated 7 May 1962. The legal requirements of this transfer were completed on 20 July 2022.

At the close of the financial year there were six Trustees acting on the Charity's behalf:

- Eileen Lintill (appointed Chair, November 2023, original Trustee appointment January 2015, renewed January 2024)
- Tom Compton (appointed Vice-Chair, November 2023, original Trustee appointment August 2020, renewed effective August 2023)
- Annie Sneller (original Trustee appointment January 2013, renewed January 2024)
- Andrew Carrington (original Trustee appointment October 2020, renewed October 2023)
- Nigel Bathe (appointed November 2023)
- Stuart Lewis (appointed November 2023)

Lord Egremont is patron of the Charity.

The registered office of the Charity is: The Sylvia Beaufoy Centre, Midhurst Road, Petworth, West Sussex GU28 0ET.

Recruitment and appointment of trustees

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Organisational structure

At the end of the financial year, we had 3 full time and 6 part-time paid workers (equivalent to 3.56 FTE employees).

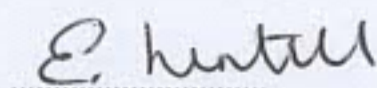
The three full time roles are:

- Charity Manager – management and operation of the Charity.
- Senior Youth & Community Manager – oversight/management of youth activities.
- Youth Coordinator – provision of support to the youth activities.

In addition, there are four part-time sessional youth workers, a part-time lead for the Toddler group, and a part-time cleaner.

The Trustees meet at bi-monthly intervals to discuss the current position of the charity and action on strategic and legal matters, governance and finance. Decisions, including the appointment of Trustees, are taken by consensus and, as necessary, by formal majority vote. Trustees will meet informally with anyone becoming a Trustee and relevant policies are provided.

The trustees' report was approved by the Board of Trustees.



Ms E P Lintill

Trustee

Date: 4/10/24

THE SYLVIA BEAUFOY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE SYLVIA BEAUFOY CENTRE

I report to the trustees on my examination of the financial statements of The Sylvia Beaufoy Centre (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCCA ACA, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Oliver Read FCCA ACA

James Todd & Co Limited
Drayton House
Drayton Lane
Chichester
West Sussex
PO20 2EW
England

Dated: 7/10/24

THE SYLVIA BEAUFOY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:								
Donations and legacies	3	50,138	-	244,264	294,402	73,362	112,033	185,395
Charitable activities	4	2,813	-	-	2,813	2,107	-	2,107
Other trading activities	5	9,658	-	-	9,658	11,085	-	11,085
Investments	6	1,480	-	-	1,480	344	-	344
Total income		<u>64,089</u>	<u>-</u>	<u>244,264</u>	<u>308,353</u>	<u>86,898</u>	<u>112,033</u>	<u>198,931</u>
Expenditure on:								
Charitable activities	7	58,431	-	189,518	247,949	80,262	139,530	219,792
Total expenditure		<u>58,431</u>	<u>-</u>	<u>189,518</u>	<u>247,949</u>	<u>80,262</u>	<u>139,530</u>	<u>219,792</u>
Net gains/(losses) on investments	12	<u>12,107</u>	<u>-</u>	<u>-</u>	<u>12,107</u>	<u>(6,328)</u>	<u>-</u>	<u>(6,328)</u>
Net income/(expenditure)		<u>17,765</u>	<u>-</u>	<u>54,746</u>	<u>72,511</u>	<u>308</u>	<u>(27,497)</u>	<u>(27,189)</u>
Transfers between funds		<u>(256,531)</u>	<u>253,789</u>	<u>2,742</u>	<u>-</u>	<u>(4,635)</u>	<u>4,635</u>	<u>-</u>
Net movement in funds	9	<u>(238,766)</u>	<u>253,789</u>	<u>57,488</u>	<u>72,511</u>	<u>(4,327)</u>	<u>(22,862)</u>	<u>(27,189)</u>

THE SYLVIA BEAUFOY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Notes							
Reconciliation of funds:							
Fund balances at 1 April 2023	277,774	-	27,034	304,808	282,101	49,896	331,997
Fund balances at 31 March 2024	39,008	253,789	84,522	377,319	277,774	27,034	304,808

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE SYLVIA BEAUFOY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	14		108,789		85,346
Investments	15		130,441		118,334
			<u>239,230</u>		<u>203,680</u>
Current assets					
Debtors	16	3,794		783	
Cash at bank and in hand		139,280		103,670	
		<u>143,074</u>		<u>104,453</u>	
Creditors: amounts falling due within one year	17	<u>(4,985)</u>		<u>(3,325)</u>	
Net current assets			<u>138,089</u>		<u>101,128</u>
Total assets less current liabilities			<u>377,319</u>		<u>304,808</u>
Net assets excluding pension liability			<u>377,319</u>		<u>304,808</u>
The funds of the charity					
Restricted income funds	18		84,522		27,034
Unrestricted funds - general			39,008		277,774
Unrestricted funds - designated	19		253,789		-
			<u>377,319</u>		<u>304,808</u>

The financial statements were approved by the trustees on 4/10/24

E. Lintill

Ms E P Lintill
Trustee

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The Sylvia Beaufoy Centre is a charity registered with the Charity Commission of England and Wales, number 1187451. The Charity is governed by a Trust Deed dated 20 January 2020 as detailed in the Trustees' Report.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	50 years straight line
Fixtures and fittings	25 years straight line
Computers	5 years straight line
Motor vehicles	5 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	50,138	-	50,138	73,362	-	73,362
Grants receivable	-	244,264	244,264	-	112,033	112,033
	<u>50,138</u>	<u>244,264</u>	<u>294,402</u>	<u>73,362</u>	<u>112,033</u>	<u>185,395</u>
Grants receivable for core activities						
Greenpower project	-	29,221	29,221	-	17,481	17,481
After-school study	-	1,001	1,001	-	820	820
Youthwork training	-	4,500	4,500	-	-	-
Staffing	-	149,182	149,182	-	83,098	83,098
Summer opening	-	17,456	17,456	-	4,248	4,248
Duke of Edinburgh	-	9,504	9,504	-	4,112	4,112
Evolve	-	9,740	9,740	-	249	249
Building improvements	-	552	552	-	-	-
Bikes	-	-	-	-	2,025	2,025
Other	-	23,108	23,108	-	-	-
	<u>-</u>	<u>244,264</u>	<u>244,264</u>	<u>-</u>	<u>112,033</u>	<u>112,033</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Coffee bar		
Sale of goods	2,813	2,107
	<u>2,813</u>	<u>2,107</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	2,036	4,592
Trading activity income: other	7,622	6,493
	<u> </u>	<u> </u>
Other trading activities	9,658	11,085
	<u> </u>	<u> </u>

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	1,480	344
	<u> </u>	<u> </u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	137,013	113,437
Depreciation and impairment	8,501	7,597
Events and activities	77,267	60,540
Rates and water	784	823
Insurance	3,225	2,994
Light and heat	4,217	3,898
Cleaning	1,392	4,689
Repairs and maintenance	2,165	9,260
Printing, postage and stationary	1,150	917
Telephone	1,126	991
Motor running costs	3,754	8,207
Sundry expenses	2,700	4,462
	<u>243,294</u>	<u>217,815</u>
Share of support and governance costs (see note 8)		
Governance	4,655	1,977
	<u>247,949</u>	<u>219,792</u>
Analysis by fund		
Unrestricted funds - general	58,431	80,262
Restricted funds	189,518	139,530
	<u>247,949</u>	<u>219,792</u>

8 Support costs allocated to activities

	2024 £	2023 £
Governance costs	4,655	1,977
	<u>4,655</u>	<u>1,977</u>
Analysed between:		
Charitable activities	4,655	1,977
	<u>4,655</u>	<u>1,977</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9	Net movement in funds	2024	2023
		£	£

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	4,620	1,977
Depreciation of owned tangible fixed assets	8,501	7,597
	<u> </u>	<u> </u>

10 Trustees

The trustees did not receive any remuneration during the year. The charity paid for the insurance premiums to indemnify the Trustees from any loss arising from neglect or default of the Trustees or management committee.

11 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
	3	3
	<u> </u>	<u> </u>

Employment costs	2024	2023
	£	£

Wages and salaries	137,013	113,437
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

12 Gains and losses on investments

	Unrestricted	Unrestricted
	funds	funds
	2024	2023
	£	£
Gains/(losses) arising on:		
Revaluation of investments	12,107	(6,328)
	<u> </u>	<u> </u>

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2023	138,249	-	8,451	18,654	165,354
Additions	-	29,950	1,994	-	31,944
Disposals	-	-	(411)	-	(411)
At 31 March 2024	138,249	29,950	10,034	18,654	196,887
Depreciation and impairment					
At 1 April 2023	67,545	-	5,001	7,462	80,008
Depreciation charged in the year	2,715	699	1,356	3,731	8,501
Eliminated in respect of disposals	-	-	(411)	-	(411)
At 31 March 2024	70,260	699	5,946	11,193	88,098
Carrying amount					
At 31 March 2024	67,989	29,251	4,088	7,461	108,789
At 31 March 2023	70,704	-	3,450	11,192	85,346

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2023	118,334
Valuation changes	12,107
At 31 March 2024	130,441
Carrying amount	
At 31 March 2024	130,441
At 31 March 2023	118,334

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	1,954	783
Prepayments and accrued income	1,840	-
	<u>3,794</u>	<u>783</u>

17 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,763	3,125
Other creditors	575	-
Accruals and deferred income	2,647	200
	<u>4,985</u>	<u>3,325</u>

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Greenpower Project	11,325	29,221	(27,091)	-	13,455
Youth Cafe	2,533	1,001	(930)	-	2,604
Youthwork Training	1,529	4,500	(4,301)	-	1,728
Staffing	1,595	149,182	(127,149)	-	23,628
Summer Opening	-	17,456	(20,198)	2,742	-
Duke of Edinburgh	2,711	9,504	(7,355)	-	4,860
Evolve	5,316	9,740	(302)	-	14,754
Building Improvements	-	23,660	(1,277)	-	22,383
Bikes	2,025	-	(915)	-	1,110
	<u>27,034</u>	<u>244,264</u>	<u>(189,518)</u>	<u>2,742</u>	<u>84,522</u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

18 Restricted funds (Continued)

Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
Greenpower Project	6,588	17,481	(12,744)	-	11,325
Youth Cafe	2,261	820	(548)	-	2,533
Youthwork Training	4,167	-	(2,638)	-	1,529
Staffing	21,510	83,098	(103,013)	-	1,595
Summer Opening	3,523	4,248	(11,838)	4,067	-
Duke of Edinburgh	6,780	4,112	(8,181)	-	2,711
Evolve	5,067	249	-	-	5,316
Building Improvements	-	-	(568)	568	-
Bikes	-	2,025	-	-	2,025
	<u>49,896</u>	<u>112,033</u>	<u>(139,530)</u>	<u>4,635</u>	<u>27,034</u>

Greenpower Project

Sponsorship of our Greenpower racing cars and the respective team activities.

Youth Café

Teaching young people how to cook.

Youthwork Training

Training costs for staff and volunteers who undertake activities with young people.

Staffing

Specific donations given to enable the staffing of the centre.

Summer Opening

Our summer programme, which includes our residential and day trips during the summer school holidays.

Duke of Edinburgh

Costs relating to our Duke of Edinburgh Award Programme.

Evolve

Costs relating to our Evolve Youth Club (club for primary school ages 9-11).

Building Improvements

Specific gifts and expenditure related to the improvement and development of the building.

Bikes

Mountain biking sessions where we take a group of young people on biking trips.

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

19 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
Six months costs	-	70,000	70,000
Building improvements	-	75,000	75,000
Tangible assets	-	108,789	108,789
	<u> </u>	<u> </u>	<u> </u>
	-	253,789	253,789
	<u> </u>	<u> </u>	<u> </u>

Six months costs

To cover six months worth of running costs to ensure the continued services of the Charity.

Building improvements

This is match funding to cover the cost of improvements to the building without affecting the continued aims of the Charity.

Tangible assets

Relates to the value of the assets held by the Charity with which it carries out its activities and are therefore not available for general use.

20 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2024
	£	£	£	£	£	£
General funds	277,774	64,089	(58,431)	(256,531)	12,107	39,008
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2023
	£	£	£	£	£	£
General funds	282,101	86,898	(80,262)	(4,635)	(6,328)	277,774
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

THE SYLVIA BEAUFOY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

21 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:				
Tangible assets	-	108,789	-	108,789
Investments	-	130,441	-	130,441
Current assets/(liabilities)	39,008	14,559	84,522	138,089
	<u>39,008</u>	<u>253,789</u>	<u>84,522</u>	<u>377,319</u>
	<u><u>39,008</u></u>	<u><u>253,789</u></u>	<u><u>84,522</u></u>	<u><u>377,319</u></u>
	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:				
Tangible assets	85,346	-	-	85,346
Investments	118,334	-	-	118,334
Current assets/(liabilities)	74,094	-	27,034	101,128
	<u>277,774</u>	<u>-</u>	<u>27,034</u>	<u>304,808</u>
	<u><u>277,774</u></u>	<u><u>-</u></u>	<u><u>27,034</u></u>	<u><u>304,808</u></u>

22 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

THE SYLVIA BEAUFOY CENTRE

England & Wales - Charity number 1187451

Accounts

THE SYLVIA BEAUFOY CENTRE

**THE SYLVIA BEAUFOY CENTRE
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

Charity No: 1187451 (SBC)



THE SYLVIA BEAUFOY CENTRE

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THE SYLVIA BEAUFOY CENTRE

The Trustees present their Annual Report together with the Financial Statement of the Charity for the year ended 31 March 2023. The financial statements comply with the Charity's Trust Deed and with applicable law.

Status and Organisation

In 2020, the Trustees registered a new Charitable Incorporated Organisation 'The Sylvia Beaufoy Centre' (Charity no: 1187451), on 20 January 2020 with the Charities Commission for England and Wales. The Sylvia Beaufoy Centre took over all of the activities and assets of the Petworth Youth Association (Charity no: 305403), in line with the objects and stipulations of the existing Trust Deed dated 7 May 1962. The legal requirements of this transfer were completed on 20 July 2022.

At the close of the financial year there are four Trustees acting on the Charity's behalf:

Tom Compton (appointed Chair, October 2020, original Trustee appointment August 2020)

Annie Sneller (appointed January 2013)

Eileen Lintill (appointed January 2015)

Andrew Carrington (appointed October 2020)

Lord Egremont is patron of the Charity.

The registered office of the Charity is: The Sylvia Beaufoy Centre, Midhurst Road, Petworth, West Sussex GU28 0ET

Objects

1. To help children and young people, up to the age of 18 living in Petworth and surrounding parishes, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
2. To act as a resource for young people by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - a. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals
 - b. Advancing education
 - c. Relieving unemployment
 - d. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

THE SYLVIA BEAUFOY CENTRE

Main activities undertaken for the public benefit in relation to the Objects

The Centre aims to be a welcoming and vibrant meeting place for young people aged 9 to 18 from Petworth and the surrounding villages. The Centre has provided the following activities throughout the year:

- Greenpower Project
- Duke of Edinburgh Award Programme
- Social Session (secondary school age)
- Youth Café
- Mountain Biking
- Evolve (club for those in school years 5 and 6)
- X-Hale (relaxation and wellbeing)
- Goblins (Greenpower for Primary School)
- Five-day Residential to the Lake District
- Day trips – including Go-karting, Lodge Hill (teambuilding), Air Arena (trampoline park), laser-tag, Brooklands Museum, Forestry Day, Tree Planting, Cinema, Petworth Business Association Careers evening.

Numbers have steadily increased throughout the year. The Summer Term/Summer Programme (2022) attendance (footfall) was 1438, Autumn Term (2022) it was 1452, and Spring Term (2023) it rose to 1668.

Youth Workers at the Centre incorporate a mix of informal education and recreation through open drop-in sessions and structured, positive activities, all aimed at improving the lives of the young people of Petworth and the wider rural area. We work with and alongside other local agencies and organisations to ensure the best possible outcomes for young people through our planned and structured programme. Staff continue to work one to one with young people who need extra help, providing mentoring, signposting and referrals for specialist help.

We have offered free entry to the majority of the sessions run throughout the year, with activities available to anyone regardless of background or income.

Over the course of the year, young people attending the Centre have participated in activities and workshops which have promoted healthy eating, life skills, team-working and promoting well-being through reducing anxiety and improving mental health. Young people are encouraged and supported to make positive contributions to the youth club and to the local community through organising club events, fundraising and volunteering. We have had a number of our Duke of Edinburgh Award participants volunteering in the local community.

Following the successful launch as the Centre as a Duke of Edinburgh Award programme provider in January 2021, the third cohort of DofE participants have successfully finished Bronze and Silver awards. The programme is continuing with a new cohort in September 2023.

Our members have also been involved with The Greenpower Electric Car Project funded by a number of local sponsors including HWM Aston Martin, English Woodland Timbers, the Hyde Group and Sofas & Stuff. The project involves young people building and developing three electric cars and

THE SYLVIA BEAUFOY CENTRE

taking part in team activities, as well as entering a number of races organised by the Greenpower Education Trust. Our team took part in the International Greenpower final at Goodwood in October 2022, competing with other teams from around the world, with one of the cars finishing in 23rd overall position. We are currently the only youth club-based team consistently represented in the Greenpower races.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is protected from harm. Safeguarding Training for Staff, Volunteers and Trustees is updated regularly.

Staff & Organisation Changes

At the end of the financial year, we had 3 full time and 3 part-time paid workers (equivalent to 3.17 FTE employees).

Due to the evolution of the Charity, in January 2023 we reviewed the Centre Manager role and replaced with a Charity Manager role (fully funded by The National Lottery). This role oversees the management and operation of the Charity. We also currently employ a full-time Senior Youth & Community Development Manager who oversees the full offering of activities at the Centre and manages all requirements relating to engagement with the young people.

In May 2022, we appointed a full-time Youth Coordinator to support the youth activities. In addition, there are two part-time sessional youth workers and a part-time cleaner.

Financial support

There is no longer any statutory funding for youth club activities. Instead, we rely entirely upon voluntary contributions, grant applications and our own fundraising. Our current activities have been supported financially by individual gifts and donations, grants from other local trusts and organisations, and grant funding for specific projects and activities. We receive regular monthly donations from the Local Giving Scheme. We are registered for Gift Aid with HMRC.

During 2022/2023 we received specific grants from The National Lottery, Angus Lawson Memorial Trust, Girdlers Company Charitable Trust, The Hyde Foundation, Sussex Community Foundation, South Downs National Park Trust, and Fittleworth Parish Council, We also benefitted from donations from local families.

Reserves

The policy of the Charity is to plan never to be in debt and to have sufficient funds in advance to cover all known contingencies. The minimum level of reserves has been set by the Trustees at one year committed core staffing/operating expenditure which the Trustees consider to be an appropriate level of reserves.

THE SYLVIA BEAUFOY CENTRE

Further Financial Review

The trust deed authorises the Trustees to make and hold investments using the general funds of the Charity. The Trustees are satisfied with the Performance of the Vanguard Fund over the year but are mindful of the need for careful monitoring.

Consideration of Risk

The Trustees are mindful of their responsibilities in risk management and regularly review the major risks and ensure appropriate policies are in place to mitigate those risks. Appropriate insurance has been secured to cover risks which it is envisaged could occur in the course of running the activities of the Charity. This is provided by Ansvar Insurance and includes an appropriate level of employer's and public liability insurance.

Governance

The Trustees meet at monthly intervals to agree policies and action on strategic and legal matters, governance and finance. Decisions, including the appointment of Trustees, are taken by consensus and, as necessary, by formal majority vote. Trustees will meet informally with anyone becoming a Trustee and relevant policies are provided.

Statement of Trustees' responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period. In preparing these statements, Trustees are required to:

- Select suitable accounting policies and apply them consistently,
- Make judgements that are reasonable and prudent,
- State whether applicable accounting standards have been followed, subject to any material departures disclosed within the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to ensure that the financial statements comply with the regulatory requirements. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SYLVIA BEAUFOY CENTRE

Independent Examiner

George Cooke has been appointed as Independent Examiner to the Charity for this year.

Statement as to disclosure of information to Independent Examiner

So far as the Trustees are aware, there is no relevant information of which the Independent Examiner was unaware. Each Trustee has taken all steps that they ought to have taken in order to make themselves aware of any relevant information, and to establish that the Independent Examiner is aware of that information.

Public benefit

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

This report was approved by the Board of Trustees on 9th Nov 2023 and signed on their behalf by Tom Compton

Signed: 

Date: 16.11.23

THE SYLVIA BEAUFOY CENTRE

Independent Examiner's Report to the Trustees of The SBC

I report on the accounts of the Charity for the year ended 31 March 2023 which are set out on pages 10-16.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 - have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees, as a body, for my work for this report.

A handwritten signature in black ink, appearing to read 'G. Cooke', written in a cursive style.

Title/Name: George Cooke FCCA

Address: 58 Sheepdown Drive, Petworth GU28 0BX

Date: 12 November 2023

THE SYLVIA BEAUFOY CENTRE

Statement of Financial Activities
For the year ended 31 March 2023

	Notes	2023			2022		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£	£	£	£
Income from:							
Donations & legacies	2	73,362	112,033	185,395	90,992	112,656	203,648
Charitable activities	2	2,107	0	2,107	1,331	0	1,331
Other trading activities	2	11,085	0	11,085	7,168	0	7,168
Investment income	2	344	0	344	0	0	0
		<u>86,898</u>	<u>112,033</u>	<u>198,931</u>	<u>99,491</u>	<u>112,656</u>	<u>212,147</u>
Expenditure on:							
Charitable activities	3	78,285	139,530	217,815	52,777	94,429	147,206
Other expenditure	3	1,977	0	1,977	2,845	0	2,845
Total resources expended		<u>80,262</u>	<u>139,530</u>	<u>219,792</u>	<u>55,622</u>	<u>94,429</u>	<u>150,051</u>
Net incoming / (outgoing) resources before transfers		6,636	(27,497)	(20,861)	43,869	18,227	62,096
Transfers between funds		(4,635)	4,635	0	12,500	(12,500)	0
Net incoming / (outgoing) resources before other recognised gains/(losses)		2,001	(22,862)	(20,861)	56,369	5,727	62,096
Realised gains/(losses) on investments	6	0	0	0	0	0	0
Unrealised gains/(losses) on investments (net of expenses)	6	(6,328)	0	(6,328)	5,457	0	5,457
Net movement in funds		<u>(4,327)</u>	<u>(22,862)</u>	<u>(27,189)</u>	<u>61,826</u>	<u>5,727</u>	<u>67,553</u>
Funds brought forward		282,101	49,896	331,997	220,275	44,169	264,444
Funds carried forward		<u>277,774</u>	<u>27,034</u>	<u>304,808</u>	<u>282,101</u>	<u>49,896</u>	<u>331,997</u>

All of the amounts above related to continuing activities.

There were no recognised gains of losses for 2023 or 2022 other than those included in the Statement of Financial Activities.

The notes on pages 12 to 16 form part of these accounts

THE SYLVIA BEAUFOY CENTRE

Balance Sheet
As at 31 March 2023

	Notes	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible fixed assets	5		85,346		92,943
Investments	6		118,334		124,661
			<u>203,680</u>		<u>217,604</u>
Current assets					
Debtors			783		0
Cash at bank and in hand			103,670		114,993
			<u>104,453</u>		<u>114,993</u>
Creditors: amounts falling due within one year	7		3,325		600
Net current assets			101,128		114,393
Net assets			<u>304,808</u>		<u>331,997</u>
Funds					
Unrestricted funds			277,774		282,101
Restricted funds			27,034		49,896
Total funds			<u>304,808</u>		<u>331,997</u>

Approved by the Management Committee as the "Charity Trustees" on 9/11/2023 and signed on their behalf by:

T Compton
Trustee



The notes on pages 12 to 16 form part of these accounts

THE SYLVIA BEAUFOY CENTRE

Notes to the Financial Statements For the year ended 31 March 2023

1. Accounting policies

1.1 Basis of accounting

The accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

1.2 Income

Voluntary income and donations are accounted for as received by the charity. The income from fundraising is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received. Investment income plus associated tax recoverable is credited to income on an accruals basis, using dates of payments for dividends, and daily accrual for interest. Grants are accounted for on a receivable basis.

1.3 Fundraising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold improvements	2% per annum on cost
Fixtures and fittings	20% per annum on cost

1.5 Investments

Investments are stated at market value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities.

THE SYLVIA BEAUFOY CENTRE

Notes to the Financial Statements
For the year ended 31 March 2023

2. INCOME

	2023	2022
	£	£
Unrestricted funds:		
Income from:		
Donations & legacies:		
Grants receivable for core funding		0
Donations, other grants & gift aid	73,362	90,992
	<u>73,362</u>	<u>90,992</u>
Charitable activities:		
Activities	0	0
Coffee bar	2,107	1,331
	<u>2,107</u>	<u>1,331</u>
Other trading activities:		
Hire of premises	4,553	1,640
Hire of minibus	1,940	1,335
Fundraising	4,592	4,193
	<u>11,085</u>	<u>7,168</u>
Investment income:		
Interest receivable on investments	0	0
Interest receivable on cash deposits	344	0
	<u>344</u>	<u>0</u>
Restricted funds:		
Grants receivable:		
Greenpower project	17,481	15,250
After-school study	820	2,535
Minibus	0	0
Staffing	83,098	61,500
Summer Opening	4,248	14,196
Duke of Edinburgh	4,112	7,550
Evolve	249	2,925
Building improvements	0	6,200
Bikes	2,025	2,500
	<u>112,033</u>	<u>112,656</u>

THE SYLVIA BEAUFOY CENTRE
Notes to the Financial Statements
For the year ended 31 March 2023

3. EXPENDITURE

	2023	2022
	£	£
Unrestricted funds:		
Charitable activities:		
Events & activities	24,023	7,785
Light and heat	3,898	3,580
Rates and water	823	452
Telephone and internet	991	967
Stationery, postage and printing	917	568
Insurance	2,994	3,007
Repairs	6,077	2,551
Building improvements	0	8,431
Equipment not capitalised	3,183	2,674
Depreciation - buildings	2,715	2,714
Depreciation - equipment	1,151	1,152
Depreciation - motor vehicles	3,731	3,731
Staffing Costs	10,424	5,422
Motor expenses	8,207	2,746
Other expenses	4,344	3,410
Bank charges	118	93
Cleaning	4,689	3,494
	<u>78,285</u>	<u>52,777</u>
Other expenditure:		
Accountancy and independent examination	1,977	1791
Professional fees		1,054
	<u>1,977</u>	<u>2,845</u>
Restricted funds:		
Charitable activities:		
Greenpower project	12,744	8,662
After-school study	548	2,151
Youthwork training	2,638	712
Staffing	103,013	54,824
Breaking Barriers	0	0
Summer Opening	11,838	10,673
Duke of Edinburgh	8,181	10,757
Building improvements	0	6,200
Evolve	568	450
Bikes	0	0
	<u>139,530</u>	<u>94,429</u>

4. Trustees expenses and indemnity insurance

The trustees did not receive any remuneration during the year. The charity paid for the insurance premiums to indemnify the Trustees from any loss arising from neglect or default of the Trustees or management committee.

THE SYLVIA BEAUFOY CENTRE

**Notes to the Financial Statements
For the year ended 31 March 2023**

5. Tangible fixed assets

	Freehold land & buildings	Equipment	Motor vehicles	Total
	£	£	£	£
Cost or valuation:				
At 1 April 2022	138,249	8,451	18,654	165,354
Additions	0	0	0	0
Disposals	0	0	0	0
At 31 March 2023	<u>138,249</u>	<u>8,451</u>	<u>18,654</u>	<u>165,354</u>
Depreciation:				
At 1 April 2022	64,830	3,850	3,731	72,411
Charge for year	2,715	1,151	3,731	7,597
Disposals	0	0	0	0
At 31 March 2023	<u>67,545</u>	<u>5,001</u>	<u>7,462</u>	<u>80,008</u>
Net book value:				
At 31 March 2023	<u>70,704</u>	<u>3,450</u>	<u>11,192</u>	<u>85,346</u>
At 31 March 2022	<u>73,419</u>	<u>4,601</u>	<u>14,923</u>	<u>92,943</u>

All of the Charity's fixed assets are held for direct furtherance of the Charity's objects.

6. Investments

	2023 £	2022 £
Market value at 1 April 2022	124,662	139,205
Funds withdrawn from investments	0	(20,000)
Realised gains/(losses)	0	0
Unrealised gains/(losses)	(6,328)	5,457
Platform Fees	0	0
Market value at 31 March 2023	<u>118,334</u>	<u>124,662</u>

The investments are holdings in two Vanguard Life Strategy investment funds

7. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	3,125	0
Accruals	<u>200</u>	<u>600</u>
	<u>3,325</u>	<u>600</u>

THE SYLVIA BEAUFOY CENTRE

**Notes to the Financial Statements
For the year ended 31 March 2023**

8. Statement of funds

	At 1 April 2022	Incoming resources	Resources expended	Transfers	Revaluations	At 31 March 2023
	£	£	£	£	£	£
Unrestricted Funds:						
General fund	272,101	86,898	(80,262)	(4,635)	(6,328)	267,774
Minimum Fund	10,000	0	0	0	0	10,000
	<u>282,101</u>	<u>86,898</u>	<u>(80,262)</u>	<u>(4,635)</u>	<u>(6,328)</u>	<u>277,774</u>
Restricted funds:						
Greenpower project	6,588	17,481	(12,744)	0	0	11,325
After-school study	2,261	820	(548)	0	0	2,533
Youthwork training	4,167	0	(2,638)	0	0	1,529
Staffing	21,510	83,098	(103,013)	0	0	1,595
Summer Opening	3,523	4,248	(11,838)	4,067	0	0
D of E	6,780	4,112	(8,181)	0	0	2,711
Evolve	5,067	249	0	0	0	5,316
Building improvements	0	0	(568)	568	0	0
Bikes	0	2,025	0	0	0	2,025
	<u>49,896</u>	<u>112,033</u>	<u>(139,530)</u>	<u>4,635</u>	<u>0</u>	<u>27,034</u>
Total funds	<u>331,997</u>	<u>198,931</u>	<u>(219,792)</u>	<u>0</u>	<u>(6,328)</u>	<u>304,808</u>

9. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	2023 £
Fixed assets:				
Tangible fixed assets	85,346	0	0	85,346
Investments	118,334	0	0	118,334
	<u>203,680</u>	<u>0</u>	<u>0</u>	<u>203,680</u>
Net current assets:				
Debtors	783	0	0	783
Cash at bank	76,636	0	27,034	103,670
Creditors	(3,325)	0	0	(3,325)
	<u>74,094</u>	<u>0</u>	<u>27,034</u>	<u>101,128</u>
Net assets	<u>277,774</u>	<u>0</u>	<u>27,034</u>	<u>304,808</u>

THE SYLVIA BEAUFOY CENTRE

England & Wales - Charity number 1187451

Accounts

**THE PETWORTH YOUTH ASSOCIATION
& SYLVIA BEAUFOY CENTRE
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Charity No: 305403 (PYA)
Charity No: 1187451 (SBC)

THE PETWORTH YOUTH ASSOCIATION & THE SYLVIA BEAUFOY CENTRE

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THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their Annual Report together with the Financial Statement of the Charity for the year ended 31 March 2022. The financial statements comply with the Charity's Trust Deed and with applicable law.

Status and Organisation

The PYA Charity was established by Trust Deed and Constitution dated 7 May 1962 and registered with the Charity Commission for England and Wales on 10 July 1962.

In 2020, the Trustees registered a new Charitable Incorporated Organisation "The Sylvia Beaufoy Centre" (Charity no: 1187451), registered on 20 January 2020 with the Charities Commission for England and Wales. The Sylvia Beaufoy Centre took over all of the current activities and assets of the Petworth Youth Association, in line with the objects and stipulations of the existing Trust Deed. The legal requirements of this transfer were completed on 20 July 2022.

At the close of the financial year there are six Trustees acting on the Charity's behalf:

Tom Compton (Chair appointed October 2020)

Kate Ayling (Treasurer appointed 13 June 2019)

Annie Sneller (responsible for Safeguarding)

Eileen Lintill

Andrew Carrington

Clare Wiggs

Lord Egremont is patron of the Charity.

The registered office of the Charity is: Sylvia Beaufoy Centre, Midhurst Road, Petworth, West Sussex GU28 0ET

Objects

The Objects of the Trust are:- To help and educate girls and boys through leisure time activities so to develop their physical, mental and spiritual capacities, that they may grow to full maturity as individuals and members of society and that their condition of life may be improved.

(wording from the original 1962 objects)

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

Main activities undertaken for the public benefit in relation to the Objects

The Centre aims to be a welcoming and vibrant meeting place for young people aged 9 to 19 from Petworth and the surrounding villages. The Centre has provided the following activities throughout the year:

- Cooking
- Greenpower Project
- Duke of Edinburgh Award Programme
- Sports
- Mountain Biking
- Social Club (both online and in the Centre)
- Evolve (club for those in school years 5 and 6)
- Five-day Residential to Cornwall
- Day trips – including Go-karting, Go Ape, Escape Rooms, LaserTag

Numbers have steadily increased throughout the year. The Summer Term (2021) attendance (footfall) was 779, Autumn Term (2021) it was 930, and Spring Term (2022) it rose to 1303.

Youth Workers at the Centre incorporate a mix of informal education and recreation through open drop-in sessions and structured, positive activities, all aimed at improving the lives of the young people of Petworth and the wider rural area. We work with and alongside other local agencies and organisations to ensure the best possible outcomes for young people through our planned and structured programme. Staff continue to work one to one with young people who need extra help, providing mentoring, signposting and referrals for specialist help.

We have offered free entry to the majority of the sessions run throughout the year, with activities available to anyone regardless of background or income.

Over the course of the year, young people attending the Centre have participated in activities and workshops which have promoted healthy eating, life skills, team-working and promoting well-being through reducing anxiety and improving mental health. Young people are encouraged and supported to make positive contributions to the youth club and to the local community through organising club events, fundraising and volunteering. We have had a number of our Duke of Edinburgh Award participants volunteering in the local community.

Following the successful launch as the Centre as a Duke of Edinburgh Award programme provider in January 2021, the second cohort of DofE participants have successfully finished Bronze and Silver awards. The programme will continue with plans to start a new cohort in September 2022.

Our members have also been involved with The Greenpower Electric Car Project funded by a number of local sponsors including English Woodland Timbers, the Hyde Group and Sofas & Stuff. The project involves young people building and developing three electric cars and taking part in team activities, as well as entering a number of races organised by the Greenpower Education Trust.

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

Our team took part in the International Greenpower final at Goodwood in October 2021, competing with other teams from around the world, with one of the cars finishing in 12th position. We are currently the only youth club-based team consistently represented in the Greenpower races.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is protected from harm. Safeguarding Training for Staff, Volunteers and Trustees is updated regularly.

Staff & Organisation Changes

At the end of the financial year, we had 2 full time and 6 part-time paid workers (equivalent to 0.7 FTE employees).

In January 2022 we made the Centre Manager a full-time post (previously 0.5 FTE), part-funded by a National Lottery grant. This role oversees the running of the Centre and manage the administrative requirements for the charity. We also currently employ a full-time Senior Youth & Community Development Manager who oversees the full offering of activities at the Centre and manages all requirements relating to engagement with the young people. In addition, there is a small team of part-time sessional youth workers and a part-time cleaner.

Financial support

There is no longer any statutory funding for youth club activities. Instead we rely entirely upon voluntary contributions, grant applications and our own fundraising. Our current activities have been supported financially by individual gifts and donations, grants from other local trusts and organisations, and grant funding for specific projects and activities. We receive regular monthly donations from the Local Giving Scheme. We are registered for Gift Aid with HMRC.

During 2021/2022 we received specific grants from Chichester District Council, Petworth Town Council, Petworth Community Church, the Hyde Foundation, the National Lottery Reaching Communities Fund, HWM Aston Martin, Tillington Parish Council, Garfield Weston, Arnold Clark, Tesco, English Woodlands Timber, South Downs National Park, Little Lives UK, and the Sussex Community Foundation. We also benefited from donations from local families.

Reserves

The policy of the Charity is to plan never to be in debt and to have sufficient funds in advance to cover all known contingencies. The minimum level of reserves has been set by the Trustees at one year committed operating expenditure which the Trustees consider to be an appropriate level of reserves.

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

Further financial review details

The trust deed authorises the Trustees to make and hold investments using the general funds of the charity. The Trustees are satisfied with the Performance of the Vanguard Fund over the year but are mindful of the need for careful monitoring.

Consideration of risk

The Trustees are mindful of their responsibilities in risk management and, in accordance with the revised requirements of the Statement of Recommended practice, regularly review the major risks and ensure appropriate policies are in place to mitigate those risks. Appropriate insurance has been secured to cover risks which it is envisaged could occur in the course of running the activities of the Charity. This is provided by Ansvar Insurance and includes an appropriate level of employer's and public liability insurance.

Governance

The Trustees meet at monthly intervals to agree policies and action on strategic and legal matters, governance and finance. Decisions, including the appointment of Trustees, are taken by consensus and, as necessary, by formal majority vote. Trustees will meet informally with anyone becoming a Trustee and a folder of relevant policies is provided.

Statement of Trustees' responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing these statements, Trustees are required to :

- Select suitable accounting policies and apply them consistently
- Make judgments that are reasonable and prudent
 - State whether applicable accounting standards have been followed, subject to any material departures disclosed within the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the regulatory requirements. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Alain Mardle has been appointed as Independent Examiner to the Charity for this year.

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

Statement as to disclosure of information to Independent Examiner

So far as the Trustees are aware, there is no relevant information of which the Independent Examiner was unaware. Each Trustee has taken all steps that they ought to have taken in order to make themselves aware of any relevant information, and to establish that the Independent Examiner is aware of that information.

Public benefit

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

This report was approved by the Board of Trustees on 11 January 2023 and signed on their behalf by Tom Compton

Signed:



Date:

17.1.2023

THE PETWORTH YOUTH ASSOCIATION & SYLVIA BEAUFOY CENTRE

Independent Examiner's Report to the Trustees of The PYA & SBC

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 9 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 - have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees, as a body, for my work for this report.

A Mardle FCA
Greens Court, West Street, Midhurst, GU29 9NQ
Date:

PETWORTH YOUTH ASSOCIATION
Statement of Financial Activities
For the year ended 31 March 2022

	Notes	2022			2021		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£	£	£	£
Income from:							
Donations & legacies	2	90,992	112,656	203,648	21,472	63,326	84,798
Charitable activities	2	1,331	0	1,331	0	0	0
Other trading activities	2	7,168	0	7,168	630	0	630
Investment income	2	0	0	0	0	0	0
		<u>99,491</u>	<u>112,656</u>	<u>212,147</u>	<u>22,102</u>	<u>63,326</u>	<u>85,428</u>
Expenditure on:							
Charitable activities	3	52,777	94,429	147,206	34,428	55,823	90,251
Other expenditure	3	2,845	0	2,845	1,740	0	1,740
Total resources expended		<u>55,622</u>	<u>94,429</u>	<u>150,051</u>	<u>36,168</u>	<u>55,823</u>	<u>91,991</u>
Net incoming / (outgoing) resources before transfers		43,869	18,227	62,096	(14,066)	7,503	(6,563)
Transfers between funds		12,500	(12,500)	0	0	0	0
Net incoming / (outgoing) resources before other recognised gains/(losses)		56,369	5,727	62,096	(14,066)	7,503	(6,563)
Realised gains/(losses) on investments	6	0	0	0	0	0	0
Unrealised gains/(losses) on investments (net of expenses)	6	5,457	0	5,457	21,437	0	21,437
Net movement in funds		61,826	5,727	67,553	7,371	7,503	14,874
Funds brought forward		220,275	44,169	264,444	212,904	36,666	249,570
Funds carried forward		<u>282,101</u>	<u>49,896</u>	<u>331,997</u>	<u>220,275</u>	<u>44,169</u>	<u>264,444</u>

All of the amounts above related to continuing activities.

There were no recognised gains of losses for 2022 or 2021 other than those included in the Statement of Financial Activities.

The notes on pages 11 to 15 form part of these accounts

PETWORTH YOUTH ASSOCIATION

Balance Sheet
As at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible fixed assets	5		92,943		76,133
Investments	6		<u>124,661</u>		<u>139,204</u>
			217,604		215,337
Current assets					
Debtors			0		0
Cash at bank and in hand			114,993		49,507
			<u>114,993</u>		<u>49,507</u>
Creditors: amounts falling due within one year	7		<u>600</u>		<u>400</u>
Net current assets			114,393		49,907
Net assets			<u><u>331,997</u></u>		<u><u>265,244</u></u>
Funds					
Unrestricted funds			282,101		220,275
Restricted funds			49,896		44,169
Total funds			<u><u>331,997</u></u>		<u><u>264,444</u></u>

Approved by the Management Committee as the "Charity Trustees" on ...11.../1.../2023 and signed on their behalf by:



K Ayling
Trustee

The notes on pages 11 to 15 form part of these accounts

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements For the year ended 31 March 2022

1. Accounting policies

1.1 Basis of accounting

The accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

1.2 Income

Voluntary income and donations are accounted for as received by the charity. The income from fundraising is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received. Investment income plus associated tax recoverable is credited to income on an accruals basis, using dates of payments for dividends, and daily accrual for interest. Grants are accounted for on a receivable basis.

1.3 Fundraising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold improvements	2% per annum on cost
Fixtures and fittings	20% per annum on cost

1.5 Investments

Investments are stated at market value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities.

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements
For the year ended 31 March 2022

2. INCOME

	2022	2021
	£	£
Unrestricted funds:		
Income from:		
Donations & legacies:		
Grants receivable for core funding	0	10,000
Donations, other grants & gift aid	90,992	11,472
	<u>90,992</u>	<u>21,472</u>
Charitable activities:		
Activities	0	0
Coffee bar	1,331	0
	<u>1,331</u>	<u>0</u>
Other trading activities:		
Hire of premises	1,640	630
Hire of minibus	1,335	0
Fundraising	4,193	0
	<u>7,168</u>	<u>630</u>
Investment income:		
Interest receivable on investments	0	0
Interest receivable on cash deposits	0	0
	<u>0</u>	<u>0</u>
Restricted funds:		
Grants receivable:		
Greenpower project	15,250	0
After-school study	2,535	0
Minibus	0	10,000
Staffing	61,500	33,333
Summer Opening	14,196	7,400
Duke of Edinburgh	7,550	10,000
Evolve	2,925	2,593
Building improvements	6,200	0
Bikes	2,500	0
	<u>112,656</u>	<u>63,326</u>

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements
For the year ended 31 March 2022

3. EXPENDITURE

	2022	2021
	£	£
Unrestricted funds:		
Charitable activities:		
Events & activities	7,785	6,724
Light and heat	3,580	2,077
Rates and water	452	195
Telephone	967	762
Stationery, postage and printing	568	325
Insurance	3,007	2,247
Repairs	2,551	194
Building improvements	8,431	0
Small items of equipment	2,674	1,792
Depreciation	7,597	2,600
Staffing Costs	5,422	12,771
Motor expenses	2,746	0
Other expenses	3,410	1,098
Bank charges	93	44
Cleaning	3,494	3,599
	<u>52,777</u>	<u>34,428</u>
Other expenditure:		
Accountancy and independent examination	1,791	400
Professional fees	1,054	1,340
	<u>2,845</u>	<u>1,740</u>
Restricted funds:		
Charitable activities:		
Greenpower project	8,662	2,326
After-school study	2,151	1,393
Youthwork training	712	3,891
Staffing	54,824	37,499
Breaking Barriers	0	3,300
Summer Opening	10,673	7,400
Duke of Edinburgh	10,757	13
Building improvements	6,200	0
Evolve	450	0
	<u>94,429</u>	<u>55,823</u>

4. Trustees expenses and indemnity insurance

The trustees did not receive any remuneration during the year. The charity paid for the insurance premiums to indemnify the Trustees from any loss arising from neglect or default of the Trustees or management committee.

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements

For the year ended 31 March 2022

5. Tangible fixed assets

	Freehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or valuation:			
At 1 April 2021	138,249	9,638	147,887
Additions	0	24,407	24,407
Disposals	0	(9,638)	(9,638)
At 31 March 2022	<u>138,249</u>	<u>24,407</u>	<u>162,656</u>
Depreciation:			
At 1 April 2021	62,116	9,638	71,754
Charge for year	2,714	4,883	7,597
Disposals	0	(9,638)	(9,638)
At 31 March 2022	<u>64,830</u>	<u>4,883</u>	<u>69,713</u>
Net book value:			
At 31 March 2022	<u>73,419</u>	<u>19,524</u>	<u>92,943</u>
At 31 March 2021	<u>76,133</u>	<u>0</u>	<u>76,133</u>

All of the Charity's fixed assets are held for direct furtherance of the Charity's objects.

6. Investments

	2022	2021
	£	£
Market value at 1 April 2021	139,204	117,767
Funds withdrawn from investments	(20,000)	0
Realised gains/(losses)	0	0
Unrealised gains/(losses)	5,457	21,794
Platform Fees	0	(357)
Market value at 31 March 2022	<u>124,661</u>	<u>139,204</u>

The investments are holdings in two Vanguard Life Strategy investment funds

7. Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors	<u>600</u>	<u>400</u>

PETWORTH YOUTH ASSOCIATION

**Notes to the Financial Statements
For the year ended 31 March 2022**

8. Statement of funds

	At 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Revaluations £	At 31 March 2022 £
Unrestricted Funds:						
General fund	210,275	99,491	(55,622)	12,500	5,457	272,101
Minimum Fund	10,000	0	0	0	0	10,000
	<u>220,275</u>	<u>99,491</u>	<u>(55,622)</u>	<u>12,500</u>	<u>5,457</u>	<u>282,101</u>
Restricted funds:						
Greenpower project	0	15,250	(8,662)	0	0	6,588
After-school study	1,877	2,535	(2,151)	0	0	2,261
Youthwork training	4,879	0	(712)	0	0	4,167
Staffing	14,834	61,500	(54,824)	0	0	21,510
Summer Opening	0	14,196	(10,673)	0	0	3,523
Minibus	10,000	0	0	(10,000)	0	0
D of E	9,987	7,550	(10,757)	0	0	6,780
Evolve	2,592	2,925	(450)	0	0	5,067
Building improvements	0	6,200	(6,200)	0	0	0
Bikes	0	2,500	0	(2,500)	0	0
	<u>44,169</u>	<u>112,656</u>	<u>(94,429)</u>	<u>(12,500)</u>	<u>0</u>	<u>49,896</u>
Total funds	<u>264,444</u>	<u>212,147</u>	<u>(150,051)</u>	<u>0</u>	<u>5,457</u>	<u>331,997</u>

9. Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2022 £
Fixed assets:				
Tangible fixed assets	92,943	0	0	92,943
Investments	124,661	0	0	124,661
	<u>217,604</u>	<u>0</u>	<u>0</u>	<u>217,604</u>
Net current assets:				
Debtors	0	0	0	0
Cash at bank	65,097	0	49,896	114,993
Creditors	(600)	0	0	-600
	<u>64,497</u>	<u>0</u>	<u>49,896</u>	<u>114,393</u>
Net assets	<u>282,101</u>	<u>0</u>	<u>49,896</u>	<u>331,997</u>

THE SYLVIA BEAUFOY CENTRE

England & Wales - Charity number 1187451

Accounts

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MARCH 2021

Charity Number 305403

THE PETWORTH YOUTH ASSOCIATION

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THE PETWORTH YOUTH ASSOCIATION

CHARITY INFORMATION FOR THE YEAR ENDED 31st MARCH 2021

PATRON	Lord Egremont	
TRUSTEES	J. Welch Andrew Carrington Tom Compton Kate Ayling Eileen Lintell Steve Martin Annie Sneller Ruth Sneller	Resigned October 2021 Appointed October 2020 Chair, Appointed October 2020 Resigned January 2021 (Responsible for Safeguarding) Resigned October 2020
CENTRE MANAGER	Karen Chessman	
MINUTE SECRETARY	Jean Huggett	
REGISTERED ADDRESS	Sylvia Beaufoy Centre Midhurst Road Petworth West Sussex GU28 0ET	
CHARITY NUMBER	305403	It is the intention of the Trustees that a new CIO - The Sylvia Beaufoy Centre - registered with the Charity Commission for England and Wales number 1187451 - will take over all of the activities and assets of The Petworth Youth Association, in line with the objects and stipulations of the existing Trust Deed. The legal and organisational requirements of this transfer will be completed during 2021.
WORKING NAMES	The Petworth Youth Association Sylvia Beaufoy Youth Club	
PRIMARY BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	
INDEPENDENT EXAMINER	I M Taylor 3 BN14 0HR	

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their Annual Report together with the Financial Statement of the Charity for the year ended 31 March 2021. The financial statements comply with the Charity's Trust Deed and with applicable law.

Objects

The Objects of the Trust are

- to help and educate girls and boys through leisure time activities so to develop their physical, mental and spiritual capacities,
- that they may grow to full maturity as individuals and members of society and
- that their condition of life may be improved.

Main activities undertaken for the public benefit

The Centre aims to be a welcoming and vibrant meeting place for young people aged 9 to 19 from Petworth and the surrounding villages. Over the course of the year we have had to flex our offering due to the Covid19 pandemic, so have switched between online activities, outdoor activities and face-to-face sessions as restrictions Centre has provided the following activities throughout the year:

- Duke of Edinburgh Award Programme
- Cooking (both online and in the Centre)
- Greenpower Project
- Sports
- Art Club
- Mountain Biking
- Zoom Quizzes/Games nights
- Enterprise Club
- Social Club (both online and in the Centre)
- Evolve (club for those in school years 5 and 6)

Numbers have been impacted due to the restrictions placed on the Centre by the pandemic i.e. the closure of the Centre and our normal open-access clubs. During the year we recorded over 850 visits to the Centre or engagements online.

Youth Workers at the Centre incorporate a mix of informal education and recreation through open drop-in sessions and structured, positive activities, all aimed at improving the lives of the young people of Petworth and the wider rural area. We work with and alongside other local agencies and

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

organisations to ensure the best possible outcomes for young people through our planned and structured programme. Staff continue to work one to one with young people who need extra help, providing mentoring, signposting and referrals for specialist help.

We have offered free entry to all of the sessions run throughout the year, with activities available to anyone regardless of background or income.

Over the course of the year, young people attending the Centre/online activities have participated in activities and workshops which have promoted healthy eating, life skills, team-working and promoting well-being through reducing anxiety and improving mental health. Young People are encouraged and supported to make positive contributions to the youth club and to the local community through organising club events, fundraising and volunteering. Although opportunities for this have been limited in this 12 month period, we have had a number of our Duke of Edinburgh Award participants volunteering in the local community, For example at Petworth Primary School and for the Town Council.

In January 2021, the Centre were successful in launching as a Duke of Edinburgh Award programme provider. The Centre have two teams of 5 young people registered and working towards their bronze level award. This project has been made possible after securing funding from the Diamond Fund, Sussex Community Foundation and Chichester District Council. This project will continue with plans to start a new cohort in September 2021.

Our members have also been involved with The Greenpower Electric Car Project funded by HWM Aston Martin for the academic year 2019/2020. The project involves young people building and developing three electric cars and taking part in team activities, as well as entering a number of races organised by the Greenpower Education Trust. Our team took part in the International Greenpower final at Goodwood in October 2020, competing with other teams from around the world, with one of the cars finishing in 4th position. We are currently the only youth club based team consistently represented in the Greenpower races.

Our organisation has safeguarding policies and procedures in place to ensure that every child, regardless of their age, gender, religion or ethnicity, is be protected from harm. Safeguarding Training for Staff and Trustees is updated regularly.

Staff & Organisation Changes

At the end of the financial year, we had 1 full time and 6 part-time paid workers (equivalent to 1.0 FTE employees).

It has been a challenge to find experienced youth workers with the right skills and expertise to give young people the support they need and during 2020 we held back with two youth worker vacancies due to the lockdowns and reduction in face-to-face activities over that time.

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

In July we appointed a new part-time Centre Manager, funded by a National Lottery grant for a period of 3 years. This role will oversee the running of the Centre and manage the administrative requirements for the charity. We also currently employ a full-time Senior Youth & Community Development Manager who oversees the full offering of activities at the Centre and manages all requirements relating to engagement with the young people. In addition, there is a small team of part-time sessional youth workers and a part-time cleaner.

Financial support

There is no longer any statutory funding for youth club activities. Instead we rely entirely upon voluntary contributions, grant applications and our own fundraising. Our current activities have been supported financially by individual gifts and donations, grants from other local trusts and organisations, and grant funding for specific projects and activities. We receive regular monthly donations from the Local Giving Scheme via Sussex Community Foundation. We are registered for Gift Aid with HMRC.

During 2020/2021 we received specific grants from Chichester District Council, Petworth Town Council, the Hyde Foundation, the National Lottery Reaching Communities Fund, HWM Aston Martin, Diamond Fund, Tillington Parish Council and the Co-operative Local Fund. We also benefited from donations from Petworth Community Church and local families.

Reserves

The policy of the Charity is to plan never to be in debt and to have sufficient funds in advance to cover all known contingencies. The minimum level of reserves has been set by the Trustees at 12 months committed operating expenditure which the Trustees consider to be an appropriate level of reserves bearing in mind the time required to cease operations with young people in mind.

Further financial review details

The trustees are aware that the charity continues to report (in this Covid affected year) a deficit due to the central costs of the charity remaining unfunded, such as insurance, building maintenance, utilities and administration costs.

The trust deed authorises the Trustees to make and hold investments using the general funds of the charity. The Trustees are satisfied with the Performance of the Vanguard Fund over the year, but are mindful of the need for careful monitoring

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Governance

The Trustees meet at monthly intervals to agree policies and action on strategic and legal matters, governance and finance. Decisions, including the appointment of Trustees, are taken by consensus and, as necessary, by formal majority vote. Trustees will meet informally with anyone becoming a Trustee and a folder of relevant policies is provided.

Consideration of Risk

The Trustees are mindful of their responsibilities in risk management and, in accordance with the revised requirements of the Statement of Recommended practice, regularly review the major risks and ensure appropriate policies are in place to mitigate those risks. Appropriate insurance has been secured to cover risks which it is envisaged could occur in the course of running the activities of the Charity. This is provided by Ansvar Insurance and includes an appropriate level of employer's and public liability insurance.

Statement of Trustees' responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period.

In preparing these statements, Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgments that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed within the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements

comply with the regulatory requirements. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Iain Taylor FMAAT has been appointed as Independent Examiner to the Charity.

THE PETWORTH YOUTH ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Statement as to disclosure of information to Independent Examiner

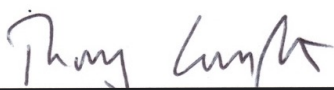
So far as the Trustees are concerned, there is no relevant information of which the Independent Examiner was unaware. Each Trustee has taken all steps that they ought to have taken in order to make themselves aware of any relevant information, and to establish that the Independent Examiner has that information.

Public benefit

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

This report was approved by the Management Committee as the "Charity Trustees" on

15.11.2021 _____ and signed on their behalf by:



Independent Examiner's Report to the Trustees of The Petworth Youth Association

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in, any material respect the trustees have not met the requirements to ensure that:
 - proper accounting records were kept in accordance with section 130 of the Charities Act; and
 - accounts have been prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees, as a body, for my work for this report.



Iain Taylor FMAAT
3 Sullington Gardens
Worthing
West Sussex BN14 HR

Date:15.11.21.....

PETWORTH YOUTH ASSOCIATION
Statement of Financial Activities
For the year ended 31st March 2021

	Notes	2021			2020		
		Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Income from:							
Donations & legacies	2	21,472	63,326	84,798	6,332	59,341	65,673
Charitable activities	2	-	-	-	461	-	461
Other trading activities	2	630	-	630	3,111	-	3,111
Investment income	2	-	-	-	839	-	839
		<u>22,102</u>	<u>63,326</u>	<u>85,428</u>	<u>10,743</u>	<u>59,341</u>	<u>70,084</u>
Expenditure on:							
Charitable activities	3	34,428	55,823	90,251	41,693	18,908	60,601
Other expenditure	3	1,740	-	1,740	2,242	-	2,242
Total resources expended		<u>36,168</u>	<u>55,823</u>	<u>91,991</u>	<u>43,935</u>	<u>18,908</u>	<u>62,843</u>
Net incoming / (outgoing) resources before transfers		(14,066)	7,503	(6,563)	(33,192)	40,433	7,241
Transfers between funds		-	-	-	10,039	(10,039)	-
Net incoming / (outgoing) resources before other recognised gains/(losses)		(14,066)	7,503	(6,563)	(23,153)	30,394	7,241
Realised gains/(losses) on investments	6	-	-	-	(131)	-	(131)
Unrealised gains/(losses) on investments (net of expenses)	6	21,437	-	21,437	(7,483)	-	(7,483)
Net movement in funds		<u>7,371</u>	<u>7,503</u>	<u>14,874</u>	<u>(30,767)</u>	<u>30,394</u>	<u>(373)</u>
Funds brought forward		<u>212,904</u>	<u>36,666</u>	<u>249,570</u>	<u>243,671</u>	<u>6,272</u>	<u>249,943</u>
Funds carried forward		<u>220,275</u>	<u>44,169</u>	<u>264,444</u>	<u>212,904</u>	<u>36,666</u>	<u>249,570</u>

All of the amounts above related to continuing activities.

There were no recognised gains of losses for 2021 or 2020 other than those included in the Statement of Financial Activities.

The notes on pages 10 to 14 form part of these accounts

PETWORTH YOUTH ASSOCIATION

**Balance Sheet
As at 31 March 2021**

	Notes	2021		2020	
		£	£	£	£
Fixed Assets					
Tangible fixed assets	5		76,133		78,733
Investments	6		<u>139,204</u>		<u>117,767</u>
			215,337		196,500
Current assets					
Debtors			-		-
Cash at bank and in hand			<u>49,507</u>		<u>69,661</u>
			49,507		69,661
Creditors: amounts falling due within one year	7		<u>400</u>		<u>16,591</u>
Net current assets			49,107		53,070
Net assets			<u><u>264,444</u></u>		<u><u>249,570</u></u>
Funds					
	8				
Unrestricted funds			220,275		212,904
Restricted funds			44,169		36,666
Total funds			<u><u>264,444</u></u>		<u><u>249,570</u></u>

Approved by the Management Committee as the "Charity Trustees" on15/11/ 2021 and signed on their behalf by:



K Ayling
Trustee

The notes on pages 10 to 14 form part of these accounts

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements For the year ended 31 March 2021

1. Accounting policies

1.1 Basis of accounting

The accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

1.2 Income

Voluntary income and donations are accounted for as received by the charity. The income from fundraising is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received. Investment income plus associated tax recoverable is credited to income on an accruals basis, using dates of payments for dividends, and daily accrual for interest. Grants are accounted for on a receivable basis.

1.3 Fundraising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold impro	2% / 10% on cost per annum
Fixtures and fittings	20% per annum on cost

1.5 Investments

Investments are stated at market value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities.

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements For the year ended 31 March 2021

2. INCOME

	2021 £	2020 £
Unrestricted funds:		
Income from:		
Donations & legacies:		
Grants receivable for core funding	10,000	6,332
Donations, other grants & gift aid	11,472	-
	<u>21,472</u>	<u>6,332</u>
Charitable activities:	-	-
Activities	-	-
Coffee bar	-	461
	<u>-</u>	<u>461</u>
Other trading activities:		
Hire of premises	630	2,810
Fundraising	-	301
	<u>630</u>	<u>3,111</u>
Investment income:		
Interest receivable on investments	-	839
Interest receivable on cash deposits	-	-
	<u>-</u>	<u>839</u>
Restricted funds:		
Donations & legacies:		
Donations	-	-
Grants receivable:		
Greenpower project	-	7,665
After-school study	-	10,290
Youthwork training	-	9,550
Minibus	10,000	-
Breaking barriers	-	3,300
Staffing	28,333	28,536
Hyde Youth Worker	5,000	-
Summer Opening	7,400	-
Duke of Edinburgh	10,000	-
Evolve	2,593	-
	<u>63,326</u>	<u>59,341</u>

**Notes to the Financial Statements
For the year ended 31 March 2021**

3. EXPENDITURE

	2021	2020
	£	£
Unrestricted funds:		
Charitable activities:		
Events & activities	6,724	528
Light and heat	2,077	2,336
Rates and water	195	1,279
Telephone	762	762
Stationery, postage and printing	325	215
Insurance	2,247	1,737
Repairs	194	1,394
Small items of equipment	1,792	3,367
Depreciation	2,600	2,714
Staffing Costs	12,771	24,090
Other expenses	1,098	919
Bank charges	44	-
Cleaning	3,599	2,352
	<u>34,428</u>	<u>41,693</u>
Other expenditure:		
Accountancy and independent examination	400	492
Professional fees	1,340	1,750
	<u>1,740</u>	<u>2,242</u>
Restricted funds:		
Charitable activities:		
Greenpower project	2,326	11,108
After-school study	1,393	7,020
Youthwork training	3,891	780
Staffing	37,499	-
Breaking Barriers	3,300	-
Summer Opening	7,400	-
Duke of Edinburgh	13	-
	<u>55,823</u>	<u>18,908</u>

4. Trustees expenses and indemnity insurance

The trustees did not receive any remuneration during the year. The charity paid for the insurance premiums to indemnify the Trustees from any loss arising from neglect or default of the Trustees or management committee.

PETWORTH YOUTH ASSOCIATION

Notes to the Financial Statements

For the year ended 31 March 2021

5. Tangible fixed assets

	Freehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or valuation:			
At 1 April 2020	138,249	9,638	147,887
Additions	-	-	-
At 31 March 2021	138,249	9,638	147,887
Depreciation:			
At 1 April 2020	59,516	9,638	69,154
Charge for year	2,600	-	2,600
At 31 March 2021	62,116	9,638	71,754
Net book value:			
At 31 March 2021	76,133	-	76,133
At 31 March 2020	78,733	-	78,733

All of the Charity's fixed assets are held for direct furtherance of the Charity's objects.

6. Investments

	2021	2020
	£	£
Market value at 1 April 2020	117,767	147,823
Funds withdrawn from investments	-	(22,442)
Realised gains/(losses)	-	(131)
Unrealised gains/(losses)	21,794	(7,483)
Platform Fees	(357)	-
Market value at 31 March 2021	139,204	117,767

The investments are holdings in two Vanguard Life Strategy investment funds

7. Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	-	16,591
	-	16,591

Notes to the Financial Statements
For the year ended 31 March 2021

8. Statement of funds

	At 1 April 2020	Incoming resources	Resources expended	Transfers	Revaluations	At 31 March 2021
	£	£	£	£	£	£
Unrestricted Funds:						
General fund	212,904	22,102	(36,168)	(10,000)	21,437	210,275
Minimum Fund	-	-	-	10,000	-	10,000
	<u>212,904</u>	<u>22,102</u>	<u>(36,168)</u>	<u>0</u>	<u>21,437</u>	<u>220,275</u>
Restricted funds:						
Greenpower project	2,326	-	(2,326)	-	-	-
After-school study	3,270	-	(1,393)	-	-	1,877
Youthwork training	8,770	-	(3,891)	-	-	4,879
Staffing	19,000	28,333	(37,499)	-	-	9,834
Breaking barriers	3,300	-	(3,300)	-	-	-
Hyde Youth worker	-	5,000	-	-	-	5,000
Summer Opening	-	7,400	(7,400)	-	-	-
Minibus	-	10,000	-	-	-	10,000
D of E	-	10,000	(13)	-	-	9,987
Evolve	-	2,593	-	-	-	2,593
	<u>36,666</u>	<u>63,326</u>	<u>(55,823)</u>	<u>-</u>	<u>-</u>	<u>44,169</u>
Total funds	<u>249,570</u>	<u>85,428</u>	<u>(91,991)</u>	<u>-</u>	<u>21,437</u>	<u>264,444</u>

9. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	2021 £
Fixed assets:				
Tangible fixed assets	76,133	-	-	76,133
Investments	139,204	-	-	139,204
	<u>215,337</u>	<u>-</u>	<u>-</u>	<u>215,337</u>
Net current assets:				
Debtors	-	-	-	-
Cash at bank	5,338	-	44,169	49,507
Creditors	(400)	-	-	(400)
	<u>4,938</u>	<u>-</u>	<u>44,169</u>	<u>49,107</u>
Net assets	<u>220,275</u>	<u>-</u>	<u>44,169</u>	<u>264,444</u>