



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From - Period start date: 1/4/22**

**To - Period end date: 31/3/23**

**Charity name: Cylch Meithrin Bro Teifi**

**Charity registration number: 1187424**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Cylch Meithrin Bro Teifi aims to provide every child with an opportunity to benefit from early years services and experiences through the medium of Welsh.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cylch Meithrin Bro Teifi is situated within Canolfan Integredig Tŷ Tysul at Ysgol Bro Teifi, Llandysul. We provide morning sessions 9am – 11:30am £10; lunch club 11:30am – 12:45pm £5 and afternoon session from 12:45pm – 3:15pm £10 from Full day sessions 9-3.15 £25 Monday to Friday.</p> <p>Cylch Meithrin Bro Teifi provides early years care and education of the highest quality for children from two years old to school age. We have 11 members of staff who provide an array of activities and opportunities for the children. Our priority is the happiness of each child.</p> <p>There is an opportunity for each child to learn through play and develop to their full potential in a happy and safe environment. We believe that play is fundamental to the physical, emotional, linguistically, social and intellectual development of children. At the Cylch we ensure every possible opportunity to learn through play.</p> <p>The Cylch Meithrin is managed by a committee of parents, prospective parents and members of the school.</p> <p>About four members will be needed on the committee and it will be necessary to elect three chief officers. Committee members are elected at the annual general meeting and it would be beneficial if all parents could attend.</p> <p>We are not a profit making organisation and we pay staff wages, rent, repair and running costs including buying equipment through fees and organising fund raising activities.</p>

		<p>We are registered with Mudiad Meithrin and comply with their policies and guidelines. These policies can be viewed on the parent noticeboard in the lobby.</p> <p>The Cylch complies to Mudiad Meith-rin's accredited standards. The Cylch is working towards their silver star.</p> <p>The Cylch is registered and inspected by Care Inspectorate Wales (CIW).</p> <p>We are a Flying Start Cylch and accept the 30 hour childcare scheme.</p> <p>At Cylch Meithrin Bro Teifi there are indoor and out-door areas of learning which are exciting, fun, stimulating and safe. We have our own outdoor area providing a sensory area, physical play, marking area and much more.</p> <p>Our team of staff plan carefully activities to encourage natural curiosity within the children to ensure that they are able to learn through direct experiences from real life scenarios.</p> <p>We go outside every day in all weather, therefore, please don't dress your children in their best clothes. Sometimes, we will make a mess when we play. Bring coats/raincoats in cold/wet weather and sun hats/sun cream when it's warm.</p> <p>The children have the opportunity to follow their own interests and ideas through play activities. There is evidence to show that learning can be more effective with children when these ideas have come from their own experiences. When planning specific focused activities to teach the children we keep this in mind. We also plan for learning activities that occur naturally during the term and we may also plan activities that include an element from a certain theme or topic e.g. 'Colour and Sound'. Planning is shared with parents at the beginning of every term on our newsletter.</p> <p>During the planning phase of the activities we ensure that the activities develop the learning areas in the six desirable aspects. The Cylch Meithrin plans and organises a range of activities and experiences, which provides your child with the opportunity to develop in the 6 areas of learning outlined in the Foundation Phase, which are:</p> <ul style="list-style-type: none"> <li>Language, Literacy and communication skills</li> <li>Mathematical Development</li> <li>Personal and Social Development</li> <li>Physical Development</li> <li>Creative Development</li> <li>Knowledge and Understanding of the World</li> </ul> <p>The children are offered a variety of learning experiences and are able to play with sand,</p>
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		dough, jigsaws, paint, bikes, construction toys etc. There are plenty of opportunities for listening to stories, imaginative play and for singing and dancing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Each Trustee has followed all of the guidelines issued by the Charity Commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>N/A</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main people who will benefit from the services provided by Cylch Meithrin Bro Teifi are the children and families in our community. It will also create an opportunity to collaborate with a number of external agencies, health visitor, Speech and Language Therapists, Local Family Centre and the wider community.</p> <ul style="list-style-type: none"> <li>• High quality childcare and at a fair price</li> <li>• Improve the well-being of children, families and carers in the area</li> <li>• Improve equality of opportunity</li> <li>• Strengthening the community</li> <li>• Strengthening the relationship and transferring children to the school.</li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts Attached
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Children's Fees Flying Start Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Main risk is fewer children attending the Cylch. Less children means less staff therefore potential job losses and the need to close the Cylch.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Integrated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	AGM is held annually to appoint officers and trustees made up of parents, volunteers and friends of Cylch Meithrin Bro Teifi.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Cylch Meithrin Bro Teifi
Other name the charity uses	
Registered charity number	1187424
Charity's principal address	Cylch Meithrin Bro Teifi Ysgol Bro Teifi Llandysul Ceredigion SA44 4JL

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heledd Thomas	Registered Person		
2	Carys Llywelyn	Registered Person		
3	Heledd James	Chairman		
4	Carys Davies-James	Chairman		
5	Sian Evans	Secretary		
6	Julie Jones	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S E Evans	
Full name(s)	Sian E Evans	
Position (eg Secretary, Chair, etc)	Secretary	
Date	01-03-24	

**Adroddiad Ariannol am y flwyddyn diweddu 31/03/2023**

**Financial Statement for the year ending 31/03/2023**

<b>DERBYNIADAU RECEIPTS</b>		
	<b>21-22</b>	<b>22/23</b>
Ceredigion CC	£59168.05	£68333.62
Bank INT	£6.86	£314.14
Tal y Plant / Children's Fees	£660001.50	£71297.75
Cylch Ti a Fi	0.00	£116.00
Codi Arian / Fundraising	£2311.00	£6016.94
Carms CC	0	£2788.00
MYM	£3840.26	£371.22
<b>CYFANSWM</b>	<b>£131328.07</b>	<b>£149237.67</b>
<b>TALIADAU PAYMENTS</b>		
Cyflogau / Wages	£96726.85	£97234.85
NEST	£1836.63	£1945.70
Inland Revenue	£6072.28	£6965.31
Toys / Supplies	£17182.00	£6139.55
Rent	£7220.00	£4820.00
MYM	£100.00	0.00
Payroll Software	£276.00	£222.00
Bank charges	32.34	104.58
Food	0	£1656.25
<b>CYFANSWM</b>	<b>£130197.94</b>	<b>£119088.24</b>
<b>SURPLUS (DEFICIT)</b>	<b>£1130.13</b>	<b>£30449.43</b>
		Bank Balance as at 31 <sup>st</sup> March £666646.56

		Bank Balance as at 31 <sup>st</sup> March £96795.99
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