

OLD FELIXSTOWE NURSERY

England & Wales · Charity number 1187419

Details

Status Registered

Legal form CIO

Registered 2020-01-16

Register [View on the Charity Commission register](#)

Contact

Address Old Felixstowe Nursery
Ferry Road
Felixstowe
IP11 9LY

Phone 01394275466

Email oldfelixstowenursery@btinternet.com

Website <http://www.oldfelixstowenursery.onesuffolk.net/>

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;INSTIGATING AND ADHERING TO THE STATUTORY FRAMEWORK FOR THE EARLY YEARS FOUNDATION STAGE AND FURTHERING THE AIMS AND OBJECTS OF THE EARLY YEARS ALLIANCE.

Activities: We are an Ofsted registered Early Years setting based in Felixstowe. We are open term time only, Monday to Friday between 8.50 and 3.20. We take children from aged 2-4 from all over Felixstowe and the local area. Government . We strive to provide children with a safe, stimulating environment in which they develop, grow and learn with other children and suitable qualified adults.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£164,967	£170,216	-	-
2023-08-31	£156,993	£158,242	-	-
2022-08-31	£145,486	£149,376	-	-
2021-08-31	£37,353	£39,189	-	-
2020-08-31	£0	£0	-	-

Trustees

Name	Role	Appointed
AMBER KUSZEWSKI		2021-02-22
JULIE REID		2021-02-22
Jade Goodwin		2024-06-26
KARLY LOW		2023-03-10
Lynne Marie Barnes		2025-04-28

OLD FELIXSTOWE NURSERY

England & Wales - Charity number 1187419

Accounts

AGM Minutes June 26th 2024

Charity Number 1187419

Ofsted URN 2614911

Old Felixstowe Nursery

Ferry Road

Felixstowe

Suffolk

IP11 9NY

Dan Williams

Williams and Co Accountancy Service Ltd

Riverside House

River Lawn Road

Tonbridge

Kent

TN9 1EP

England and Wales Co: 04832278

Managers Report

Rachel Cracknell has taken on the planning and we have gone back to using themes, currently this appears much better. Staff record their own next steps. There is a small amount of the curiosity approach still being used. We now use a theme each week. The children are responding really well to the planning and love knowing about themes. Areas of learning have been allocated to staff to support the planning. Rachel Cracknell will monitor the planning and review any changes needed.

We held our sports day and leavers party.

The children practiced for all the races on sports day.

Sports day was a wonderful day, the children thoroughly enjoyed all the races and participated in great spirits with an ice lolly to finish the afternoon of fun. The mum's and dad's race was great fun too.

The leavers party was enjoyed by all the children and staff. They bounced throughout their party.

There have been changes in staffing this year. We have a new manager starting in September Terri Churchill, she comes with a wealth of knowledge. In February we employed two new practitioners, one has undertaken an apprenticeship level 3 which means we are able to include her in our ratio as a level 2.

Coral McRae is currently on maternity leave.

I would like to thank all the staff for supporting me in my new role as deputy, I covered as manager until the end of summer term. Jade Goodwin has stepped into the deputy role until the end of summer term. Trustees have supported all the staff during these changes. Julie Reid retired manager from the nursery has been able to offer support through her previous role. Since retiring as manager in 2019 she has been the chairperson and then lead trustee.

Financial Report

The accounts for 2023 - 2024 are with the accountant being prepared. Once we have them back we will be able to upload them to the Charities Commission. Trustees have been informed they will be back with us by September

We have of course had to absorb a rise in the minimum wage, fees have needed to rise to absorb this. There was a small rise in funding but it is never quite enough to cover the wages increase. This year the minimum wage goes up by 9.8% which is a huge increase and again not backed up by Government funding.

The register is looking healthy for September and we hold a waiting list.

Emily Reid keeps a tight rein on the expenditure, and always shops around for best prices. We do receive Early Years Pupil Premium (EYPP) and we have to show to Ofsted how we spend this money on the individual children, and how this will benefit the setting as a whole so you will see clumps of spending on quick

Trustee Report

1. All trustees present. Julie Reid trustee, Karly Low trustee, Amber Kuszewski trustee, Chloe Ditcham staff trustee and Jade Goodwin staff trustee.
2. Previous minutes agreed and signed
3. No outstanding business
4. Managers report agreed
5. Trustee report
6. Financial report to be agreed once we have received the accounts from our accountant. These will require to be agreed, these have been agreed. Last years were approved and submitted to Charity Commission on time.
7. New trustees have been given a trustee welcome pack to support them and to understand their roles. We had a discussion about trying to recruit one more non staff trustee. To recruit we can put a request on our Facebook page and through Blossom which is another means to contact parents directly. We would reach out to the wider community if needed. We do not need to recruit often as we are a small setting of eight employees. We then follow the correct procedure to appoint new trustees. We must hold five trustees as a minimum, having six is more suitable incase someone finds themselves in exceptional circumstances and needs to leave with immediate effect. We can only have two staff trustees. Chloe Ditcham and Jade Goodwin were formally voted on the board of trustees. Chloe Ditcham and Jade Goodwin signed the trustee pledge and confidentiality form. They have both received a trustee welcome pack. All trustees are DBS checked and registered with Ofsted. Trustees keep in contact via messages and meetings as required.
8. Julie Reid has stepped down as the lead. Karly Low will take the lead as of now. We have a lead trustee to ensure continuity so all information is shared with all the trustees and votes made where required
9. Conflict of interest was discussed in light of two new trustees. No conflict of interests. Trustees will continue to monitor for any conflict of interest.
10. Decision making, this is made collectively unless it is about something that could be a conflict of interest with the staff trustees. The lead will hold the casting vote if needed. Trustees will refer to the document "it's your decision: charity trustees and decision making" gov.uk

11. We are a small early years setting with 8 members of staff, we have a manager, deputy and an administration manager who are all reportable to the trustees. Staff are reportable to the managers and trustees, the manager and deputy are reportable to trustees. Trustees work with all the staff to ensure nursery runs efficiently and smoothly. All staff and trustees live in the local area. Our supporters are the parents, families and local community. Trustees view all aspects of nursery together and work alongside staff in the nursery's best interest to give outstanding service to our parents and children.
12. Our objective is to continue to support and give families and children quality childcare. Our nursery supports families in being able to go to work and the start of their children's education. We include all children from age 2 to starting school within the local and wider community. We endeavour to enable children to realise their full potential in every aspect of learning and development through stimulating play. We promote children's care, safety, education, health and well being. We promote parental and families involvement and embrace parents to stay and play. We follow the Early Years Statutory Framework and undertake assessments on all the children. We are open 5 days a week, 38 weeks of the year (term time only) we operate from 9am-12pm our am session, 12pm-12.25 pm we run a lunch club and our pm session 12.25pm-3.25pm. We are registered for 24 children. We connect with parents and their families through our daily opening at drop off and pick up, e mail, facebook and blossom.
13. We receive our funds from 2 and 3 year old funding, and fees from those families that do not qualify for funding or need extra sessions. We charge for consumables. The funds pay staff wages, resources for the children, food, utility bills, our lease for the building, cleaner, relevant subscriptions and for any other incidentals.
14. Our garden has been resurfaced with safety matting as it was getting very water logged and not safe in very wet weather. We were required to use our reserves to be able to pay for the safety matting. This was completed August 2024
15. We received "good" in our last Ofsted report July 13th 2023, published August 18th 2023. This can be viewed on our website.
16. We hold a reserve policy. This is to ensure we have available funds for any up keep to the building that is our responsibility. We endeavour to hold a term's worth of reserve for such events and other purposes. This depends on our incoming and outgoings.
17. The rising costs due to inflation and the minimum wage are the greatest risk to our charity. We view our quick books monthly to check finances and spending.
18. Unfortunately this year we were unable to host any events to raise funds. It has been a difficult year to get parents involved. Previously we have held, summer fetes, fun days, quiz nights, obstacle courses and cake stalls. We endeavour to hold fundraising events once a year to help supplement our finances.

I (Julie Reid) would like to thank the trustees and staff for all their dedication, hard work and support over the past year.

There were no other matters arising.

Trustees, Karly Low Amber Kuszewski Julie Reid Jade Goodwin Chloe Ditcham



Old Felixstowe Nursery			Charity No. 1187419	CC16a
Receipts and payments accounts				
For the period from	01-Sep-23	To	31-Aug-24	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
EYFS Funds	133,196	-	-	133,196	77,747
Fees & Lunch Club	30,657	-	-	30,657	76,085
Fundraising Income	961	-	-	961	3,057
Interest Income	153	-	-	153	104
	-	-	-	-	-
Sub total (Gross income for AR)	164,967	-	-	164,967	156,993
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	164,967	-	-	164,967	156,993
A3 Payments					
Purchases	4,552	-	-	4,552	2,528
Groceries & sanitary	2,384	-	-	2,384	-
Utilities	5,117	-	-	5,117	4,655
Premises Expenses	6,214	-	-	6,214	4,337
Repairs & Maintenance	686	-	-	686	1,842
Insurance & Membership	1,494	-	-	1,494	1,416
Uniform	428	-	-	428	391
Office Expenses	5,020	-	-	5,020	13,882
Cleaning Expenses	4,027	-	-	4,027	7,152
Toys & Development	4,405	-	-	4,405	1,079
Wages & Salaries	123,347	-	-	123,347	109,579
Subscriptions	1,989	-	-	1,989	1,879
Professional Fees	4,513	-	-	4,513	8,847
Staff Pension	4,514	-	-	4,514	55
Training	387	-	-	387	-
Accountancy Fees	600	-	-	600	600
Waste Disposal	540	-	-	540	-
Sub total	170,216	-	-	170,216	158,242
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	170,216	-	-	170,216	158,242
Net of receipts/(payments)	- 5,250	-	-	- 5,250	- 1,249
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	26,948	-	-	26,948	28,197
Cash funds this year end	21,698	-	-	21,698	26,948

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	6,365	-	-
	Wages Account	45	-	-
	CAF Account	15,288	-	-
	Total cash funds	21,698	-	-
	payments account(s)	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures & Fittings		3,111	1
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounting Accrual		600	30 October 2024
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Old Felixstowe Nursery

**On accounts for the year
ended**

31st August 2024

**Charity no
(if any)**

1187419

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

D Williams

Date:

23/10/2024

Name:

Mr Daniel Williams

**Relevant professional
qualification(s) or body
(if any):**

ICPA

Address:

Williams & Co Accountancy Services Ltd, White House
Main Road, Little Glemham

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

OLD FELIXSTOWE NURSERY

England & Wales - Charity number 1187419

Accounts

Minutes of AGM
Held on Wednesday 22nd March 2023

Present: Lindsey Williamson, Julie Reid, Lisa Cox, Amber Kuszewski and Rebecca Woolgar

The minutes from the AGM from January 2021 were agreed and there were no matters arising.

There was no outstanding business

Managers Report

Whilst I was hoping it would be an easier year as we have hopefully now seen the worse of covid, this year has not been without it's struggles. We are woefully underfunded, the NMW went up by nearly 7% and funding didn't increase accordingly....again.

The nursery has been full since January 2022 and we came back in September almost full, (about 20 new families) and by Christmas 2022 we had no spaces.

Rachel went on maternity leave in September and we took on Coral for maternity cover.

Things feel like they are mostly back to normal. We had an Easter disco, the fete and our Christmas party. We also had our Christmas craft afternoons back, which were a great success.

Our leavers party last summer was again very successful and we will soon be planning this years!

We realised during the year that the Curiosity Approach wasn't working for us quite as we thought it would so we are now doing some of that approach along with some more back to basics! This seems to be working better.

The Autumn Term 2022 was the most challenging I think I have ever experienced. It was busy and a lot of children were lock down children and had never really been left with anyone but close family.

We have never known a term like it for illness, again the impact from Covid and we had to take the unprecedented step to close the nursery for a couple of days before the October half term due to staff illness. We only had two staff members that could work so it would have been unsafe for us to open.

We don't know what the following year will bring, this weeks budget has thrown up some new obstacles to over come but we are early years which means we are nothing but resilient

Financial Report

The accounts for September 2021 -August 2022 are attached to these

minutes. They will shortly be uploaded to the Charities Commission to ensure we meet our legal obligations to them

We have of course had to absorb a rise in the minimum wage, the one in 2022 being almost 7%. There was a small rise in funding but it is never quite enough to cover the wages increase. This year the minimum wage goes up by 9.6% which is a huge increase and again not backed up by Government funding. As mentioned in my managers report we are full.

We have a good waiting list for September but we have no idea what impact this latest budget will have on us.

Emily and I keep a tight rein on the expenditure, and we always shop around for best prices. We do receive Early Years Pupil Premium (EYPP) for some children and we have to show to Ofsted how we spend this money on the individual children and how this will benefit the setting as a whole.

Trustee Report

Trustees view all aspects of the nursery and work together with staff in the nursery's best interests. Our vision is to ensure the stability and future of the nursery, and for the nursery to continue to give outstanding service to all families.

Our accounts are with the accountant. Lindsey ensures these are completed each year and all information required is sent to be updated at the Charities Commission

We would like to take this opportunity to individually thank all the staff for their continued dedication, care and hard work.

Our fundraising this year is a Family Fun Day and Car Boot Sale on June 24th 11am- 2pm at nursery. We have a fundraising group and we are always looking for new members - please feel free to join us - but we really do need some extra help on the actual day. If you can help or would like to join our fundraising group please speak to Lindsey.

We look forward to seeing you all to share a great day.

Becky Woolgar is stepping down as a trustee. We have a parent willing to join the trustees and currently we are waiting for all checks to be completed. We would like to thank Becky very much for her support and help over the years she has been first a committee member and then a trustee. I (Julie) would like to thank all trustees for all their support and help.

There were no other matters arising.



Old Felixstowe Nursery		Charity No. 1187419		CC16a
Receipts and payments accounts				
For the period from	01-Sep-22	To	31-Aug-23	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
EYFS Funds	77,747	-	-	77,747	111,872
Fees & Lunch Club	76,085	-	-	76,085	33,614
Fundraising Income	3,057	-	-	3,057	-
Interest Income	104	-	-	104	-
	-	-	-	-	-
Sub total (Gross income for AR)	156,993	-	-	156,993	145,486
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	156,993	-	-	156,993	145,486
A3 Payments					
Groceries & sanitary	2,528	-	-	2,528	2,471
Utilities	4,655	-	-	4,655	5,596
Premises Expenses	4,337	-	-	4,337	-
Repairs & Maintenance	1,842	-	-	1,842	832
Insurance & Membership	1,416	-	-	1,416	3,371
Uniform	391	-	-	391	699
Office Expenses	13,882	-	-	13,882	10,737
Cleaning Expenses	7,152	-	-	7,152	6,865
Toys & Development	1,079	-	-	1,079	6,460
Wages & Salaries	109,579	-	-	109,579	104,575
Subscriptions	1,879	-	-	1,879	-
Professional Fees	8,847	-	-	8,847	6,871
Donations	55	-	-	55	-
Accountancy Fees	600	-	-	600	900
	-	-	-	-	-
Sub total	158,242	-	-	158,242	149,376
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	158,242	-	-	158,242	149,376
Net of receipts/(payments)	- 1,248	-	-	- 1,248	- 3,890
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	46,486	-	-	46,486	50,376
Cash funds this year end	45,238	-	-	45,238	46,486

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	3,711	-	-
	Wages Account	17,239	-	-
	CAF Account	24,288	-	-
	Total cash funds payments account(s))	45,238	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures & Fittings	-	3,111	186
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounting Accrual	-	600	31 August 2023
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	



Old Felixstowe Nursery		Charity No. 1187419		CC16a
Receipts and payments accounts				
For the period from	01-Sep-22	To	31-Aug-23	

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Interest Income	104	-	-	104	-
	-	-	-	-	-
Sub total (Gross income for AR)	156,993	-	-	156,993	145,486
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
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Total receipts	156,993	-	-	156,993	145,486
A3 Payments					
Groceries & sanitary	2,528	-	-	2,528	2,471
Utilities	4,655	-	-	4,655	5,596
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Cleaning Expenses	7,152	-	-	7,152	6,865
Toys & Development	1,079	-	-	1,079	6,460
Wages & Salaries	109,579	-	-	109,579	104,575
Subscriptions	1,879	-	-	1,879	-
Professional Fees	8,847	-	-	8,847	6,871
Donations	55	-	-	55	-
Accountancy Fees	600	-	-	600	900
	-	-	-	-	-
Sub total	158,242	-	-	158,242	149,376
A4 Asset and investment purchases, (see table)					
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Sub total	-	-	-	-	-
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A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	46,486	-	-	46,486	50,376
Cash funds this year end	45,238	-	-	45,238	46,486

Section B Statement of assets and liabilities at the end of the period

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B1 Cash funds	Current Account	3,711	-	-
	Wages Account	17,239	-	-
	CAF Account	24,288	-	-
	Total cash funds payments account(s))	45,238	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures & Fittings	-	3,111	186
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounting Accrual	-	600	31 August 2023
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	

OLD FELIXSTOWE NURSERY

England & Wales - Charity number 1187419

Accounts

Minutes of AGM
Held on Wednesday 22nd March 2023

Present: Lindsey Williamson, Julie Reid, Lisa Cox, Amber Kuszewski and Rebecca Woolgar

The minutes from the AGM from January 2021 were agreed and there were no matters arising.

There was no outstanding business

Managers Report

Whilst I was hoping it would be an easier year as we have hopefully now seen the worse of covid, this year has not been without it's struggles. We are woefully underfunded, the NMW went up by nearly 7% and funding didn't increase accordingly....again.

The nursery has been full since January 2022 and we came back in September almost full, (about 20 new families) and by Christmas 2022 we had no spaces.

Rachel went on maternity leave in September and we took on Coral for maternity cover.

Things feel like they are mostly back to normal. We had an Easter disco, the fete and our Christmas party. We also had our Christmas craft afternoons back, which were a great success.

Our leavers party last summer was again very successful and we will soon be planning this years!

We realised during the year that the Curiosity Approach wasn't working for us quite as we thought it would so we are now doing some of that approach along with some more back to basics! This seems to be working better.

The Autumn Term 2022 was the most challenging I think I have ever experienced. It was busy and a lot of children were lock down children and had never really been left with anyone but close family.

We have never known a term like it for illness, again the impact from Covid and we had to take the unprecedented step to close the nursery for a couple of days before the October half term due to staff illness. We only had two staff members that could work so it would have been unsafe for us to open.

We don't know what the following year will bring, this weeks budget has thrown up some new obstacles to over come but we are early years which means we are nothing but resilient

Financial Report

The accounts for September 2021 -August 2022 are attached to these

minutes. They will shortly be uploaded to the Charities Commission to ensure we meet our legal obligations to them

We have of course had to absorb a rise in the minimum wage, the one in 2022 being almost 7%. There was a small rise in funding but it is never quite enough to cover the wages increase. This year the minimum wage goes up by 9.6% which is a huge increase and again not backed up by Government funding. As mentioned in my managers report we are full.

We have a good waiting list for September but we have no idea what impact this latest budget will have on us.

Emily and I keep a tight rein on the expenditure, and we always shop around for best prices. We do receive Early Years Pupil Premium (EYPP) for some children and we have to show to Ofsted how we spend this money on the individual children and how this will benefit the setting as a whole.

Trustee Report

Trustees view all aspects of the nursery and work together with staff in the nursery's best interests. Our vision is to ensure the stability and future of the nursery, and for the nursery to continue to give outstanding service to all families.

Our accounts are with the accountant. Lindsey ensures these are completed each year and all information required is sent to be updated at the Charities Commission

We would like to take this opportunity to individually thank all the staff for their continued dedication, care and hard work.

Our fundraising this year is a Family Fun Day and Car Boot Sale on June 24th 11am- 2pm at nursery. We have a fundraising group and we are always looking for new members - please feel free to join us - but we really do need some extra help on the actual day. If you can help or would like to join our fundraising group please speak to Lindsey.

We look forward to seeing you all to share a great day.

Becky Woolgar is stepping down as a trustee. We have a parent willing to join the trustees and currently we are waiting for all checks to be completed. We would like to thank Becky very much for her support and help over the years she has been first a committee member and then a trustee. I (Julie) would like to thank all trustees for all their support and help.

There were no other matters arising.



Receipts and payments accounts

For the period from	01-Sep-21	To	31-Aug-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
EYFS Funds	111,872	-	-	111,872	28,438
Fees & Lunch Club	33,614	-	-	33,614	8,915
Grants Received	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	145,486	-	-	145,486	37,353
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	145,486	-	-	145,486	37,353
A3 Payments					
Groceries & sanitary	2,471	-	-	2,471	148
Utilities	5,596	-	-	5,596	1,478
Repairs & Maintenance	832	-	-	832	610
Insurance & Membership	3,371	-	-	3,371	266
Uniform	699	-	-	699	-
Office Expenses	10,737	-	-	10,737	2,284
Cleaning Expenses	6,865	-	-	6,865	855
Toys & Development	6,460	-	-	6,460	1,246
Wages & Salaries	104,575	-	-	104,575	31,702
Professional Fees	6,871	-	-	6,871	-
Accountancy Fees	900	-	-	900	600
Sub total	149,376	-	-	149,376	39,189
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	149,376	-	-	149,376	39,189
Net of receipts/(payments)	- 3,890	-	-	- 3,890	- 1,836
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,376	-	-	50,376	52,212
Cash funds this year end	46,486	-	-	46,486	50,376

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current Account	22,796	-	-
	Wages Account	7,380	-	-
	CAF Account	16,310	-	-
	Total cash funds	46,486	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

Fixtures & Fittings		3,111	233
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

Fund to which liability relates

Amount due (optional)

When due (optional)

Accounting Accrual		600	31 August 2022
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Receipts and payments accounts

For the period from	01-Sep-21	To	31-Aug-22
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
EYFS Funds	111,872	-	-	111,872	28,438
Fees & Lunch Club	33,614	-	-	33,614	8,915
Grants Received	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	145,486	-	-	145,486	37,353
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	145,486	-	-	145,486	37,353
A3 Payments					
Groceries & sanitary	2,471	-	-	2,471	148
Utilities	5,596	-	-	5,596	1,478
Repairs & Maintenance	832	-	-	832	610
Insurance & Membership	3,371	-	-	3,371	266
Uniform	699	-	-	699	-
Office Expenses	10,737	-	-	10,737	2,284
Cleaning Expenses	6,865	-	-	6,865	855
Toys & Development	6,460	-	-	6,460	1,246
Wages & Salaries	104,575	-	-	104,575	31,702
Professional Fees	6,871	-	-	6,871	-
Accountancy Fees	900	-	-	900	600
Sub total	149,376	-	-	149,376	39,189
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	149,376	-	-	149,376	39,189
Net of receipts/(payments)	- 3,890	-	-	- 3,890	- 1,836
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A6 Cash funds last year end	50,376	-	-	50,376	52,212
Cash funds this year end	46,486	-	-	46,486	50,376

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current Account	22,796	-	-
	Wages Account	7,380	-	-
	CAF Account	16,310	-	-
	Total cash funds	46,486	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

Fixtures & Fittings		3,111	233
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

Fund to which liability relates

Amount due (optional)

When due (optional)

Accounting Accrual		600	31 August 2022
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

OLD FELIXSTOWE NURSERY

England & Wales - Charity number 1187419

Accounts

Old Felixstowe Nursery
Minutes of AGM held by Zoom
19th January 2022

Present: Lisa Cox (trustee & staff member)
Julie Reid (lead trustee)
Amber Kuszewski (trustee)
Lindsey Williamson (trustee and staff member)

Apologies: Rebecca Woolgar (trustee)

The minutes of the previous AGM were agreed. This was held by Zoom on 21.10.20 and was our last AGM under our old constitution. This is our first AGM as a CIO and as such we no longer need to hold a formal meeting with parents.

There was no outstanding business from these minutes.

Managers report:

It has been another difficult year as we still navigate our way through Covid and everything that is associated with that. Since the start of Covid in March 2020 we have had nearly 800 separate bits of legislation aimed at Early Years settings. Unfortunately we are the bottom of the pile in Education and had to fight to get PPE, LFT and recognition that we are educators not just child care!

In January 2021, nurseries were expected to reopen as normal after the Christmas holidays whereas schools weren't. We experienced a drop in numbers as expected as parents kept children with school age siblings at home. Suffolk County Council have been very supportive throughout all of this, and have funded early years settings fully throughout the pandemic.

Numbers picked up again as schools returned and by Easter we running as normal and full capacity.

We managed to have a sponsored toddle around the field which helped with fund raising as we have obviously been unable to hold our summer fete for the last few years. We sent out home packs to all those children who didn't come back after Christmas and for those that were off again by Easter, a pack could be collected from us.

In June, we were registered with Ofsted for our CIO. I spent nearly 4 hours with the inspector in the office as she asked me everything and anything! We are now registered as a CIO, which hasn't been easy due to Covid but we got there in the end.

We did manage to have our Leavers Party, which was a great success, we could only invite parents in for the presentation due to the restrictions at the time but with the bouncy castle on the school field for the day, it was a great success!

We switched over in the summer to what is known as the Curiosity Approach, learning through play using natural resources and providing awe & wonder activities for the children. We put this in place over the summer holidays and the feedback we have had has been very positive. It is obviously still very early days with this. Laura Ali who runs the Little Leaders chain has been supporting us and has said it can take a couple of years to get everything as you would like it and to fully embrace the ethos. We know we have tweaks to make and we hope to get Laura back once things are a bit more settled.

We came back in September nearly full, which is amazing! We had about 25 new families join us in September, which is the most I have ever known in my 20 years here! It was a challenging term but we managed some trips to the park to collect conkers and leaves, which was a new experience for some of the children.

We managed to avoid Covid at all in the setting until October 2021. We have at the time of writing had 7 cases in total, but as the vaccination programme has rolled out and isolation rules have changed, this makes life easier for us all. When we have a case of Covid, I have to report to Ofsted and SCC, and I also notify parents and do a tick list just to make sure everything is covered!

We held our usual Christmas party just before we broke up where we had an amazing disco, party tea and a visit from Father Christmas. Unfortunately we were still not in a position to hold our craft afternoon but we made sure we did plenty with the children before we broke up.

As we now return and start a new year we are running at 99.15% capacity which obviously means that we are very healthy financially and will assure the continuation of the nursery. I already have at least 15 application forms for September 2022!

We are continuing to collect children at the gate in the morning as we have found this has worked so well and the children have settled much quicker. It especially gives those who will be heading off to school later this year that extra bit of independence. We are currently allowing parents in to pick up at the end of the day, but we change this when numbers of covid start to rise. We are allowing workmen in when the children are not in and professional visitors in but our covid rules need to be adhered to. Visits for potential parents have been temporarily suspended but this will be reviewed again at half term.

I would like to take this opportunity to thank the staff who have worked so hard to ensure that the nursery has been able to open safely. Their support to all the children and their families is second to none and they have gone over and beyond their remit with their support.

Also thank you to my fellow trustees for supporting, especially financially during covid. I know the ladies affected really appreciate this.

We obviously don't know how this pandemic is going to pan out over the coming months but hopefully we are now seeing the beginning of the end and would like to take this opportunity to thank all of the parents for their support. Keeping children at home with coughs and colds and not sending children in when there is a positive family member, has really helped us to keep our staff and children as safe as we can under the circumstances.

Trustees Report:

This is our first AGM as CIO (Charitable Incorporated Organisation). The changeover was June 23rd 2021. I would like to thank Lindsey for her work involved in the process, and all the trustees for their work and patience.

We are no longer required to have a chair, secretary or treasurer however they do advise to have a trustee who will lead as it makes everything easier and smoother. I am happy

to continue in this role if everyone is in agreement. I would like to thank all trustees for their continued input and support.

Trustees view all aspects of the nursery and work together with staff in the nursery's best interests. Our vision is to ensure the stability and future of the nursery, and for the nursery to continue to give outstanding service to all families.

Our accounts are with the accountant for the change to CIO and Lindsey ensures these are completed each year and all information required is sent to be updated at the Charities Commission

It has been an unsettling and challenging time over the past 2 years with COVID and I would like to take this opportunity to thank all the staff once again for their dedication and hard work. I would also like to thank all the families for their support and understanding during this time

We have been unable to hold family fundraising events due to COVID, however we are planning a Funday on June 25th 11am-1pm. We have a fundraising group and we are always looking for new members - please feel free to join us - but we really do need some extra help on the actual day. If you can help please let Lindsey know. Staff have organised some great fundraising events within nursery, these have been very successful and a great benefit to the nursery. Thank you for your support.

Financial Report:

As a registered charity we have to submit our accounts to the Charities Commission each year. The accounts for September 2020-June 2021 (up until we became a CIO) and June 2021-August 2021 are currently with the accountant being prepared for submission. Our financial year runs from 1st September to 31st August in line with the academic year.

We have had to absorb a rise in the minimum wage, the one in 2021 being smaller than the one in 2020. There is another big rise again this year so we have to had to put fees up to cover this. Parents have been notified this by a news broadcast on the Blossom App. We will hopefully get a small rise in our funding rate from April 2022 but we haven't been informed of this at time of writing. As mentioned in the managers report we are full and this will stand us in good stead financially when we are traditionally quieter in September...although we have quite a full waiting list already!

Our accountant is linked to our Quickbooks account so he is able to see what goes in and out of our bank account. This has made life a lot easier.

Once we have received the accounts bank, we will add a copy to Blossom news for your information.

Other points:

1. Julie will continue as lead trustee (chair) for the sake of continuity.
2. A list of trustees has been updated and will be available should Ofsted wish to see it. This includes contact information and DBS information.
3. A fundraising group is in place. We are a registered charity and rely on fundraising to buy additional resources for the children. If you would like to join the group please speak to a member of staff.

4. The Fun day will be the 25th June 2022. We are looking for volunteers to help on the day. If you can help on this day, please speak to a member of staff.
5. All trustees have signed the confidentiality register and have received an updated constitution.

There was no other business to discuss.



Receipts and payments accounts

For the period from	23-Jun-21	To	31-Aug-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last period to the nearest £
A1 Receipts					
EYFS Funds	33,438	-	-	33,438	53,976
Feel & Lunch Club	3,915	-	-	3,915	29,950
Grants Received	-	-	-	-	13,033
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,353	-	-	37,353	96,959
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,353	-	-	37,353	96,959
A3 Payments					
Groceries & sanitary	148	-	-	148	1,629
Utilities	1,478	-	-	1,478	6,957
Repairs & Maintenance	610	-	-	610	768
Insurance & membership	266	-	-	266	985
Uniform	-	-	-	-	290
Office expenses	2,284	-	-	2,284	4,615
Cleaning expenses	855	-	-	855	5,252
Toys & development	1,246	-	-	1,246	4,823
Wages & salaries	31,702	-	-	31,702	67,603
Accountancy fees	600	-	-	600	600
Sub total	39,189	-	-	39,189	93,522
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,189	-	-	39,189	93,522
Net of receipts/(payments)	- 1,836	-	-	- 1,836	3,437
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	52,212	-	-	52,212	48,775
Cash funds this year end	50,376	-	-	50,376	52,212

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	31,795	-	-
	Wages Account	2,271	-	-
	CAF Account	16,310	-	-
	Total cash funds	50,376	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixtures & Fittings		3,111	291
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accounting Accrual		600	30 June 2022
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Receipts and payments accounts

For the period from	23-Jun-21	To	31-Aug-21
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last period to the nearest £
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Grants Received	-	-	-	-	13,033
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,353	-	-	37,353	96,959
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,353	-	-	37,353	96,959
A3 Payments					
Groceries & sanitary	148	-	-	148	1,629
Utilities	1,478	-	-	1,478	6,957
Repairs & Maintenance	610	-	-	610	768
Insurance & membership	266	-	-	266	985
Uniform	-	-	-	-	290
Office expenses	2,284	-	-	2,284	4,615
Cleaning expenses	855	-	-	855	5,252
Toys & development	1,246	-	-	1,246	4,823
Wages & salaries	31,702	-	-	31,702	67,603
Accountancy fees	600	-	-	600	600
Sub total	39,189	-	-	39,189	93,522
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Sub total	-	-	-	-	-
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Cash funds this year end	50,376	-	-	50,376	52,212

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	31,795	-	-
	Wages Account	2,271	-	-
	CAF Account	16,310	-	-
	Total cash funds	50,376	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixtures & Fittings		3,111	291
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accounting Accrual		600	30 June 2022
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

OLD FELIXSTOWE NURSERY

England & Wales - Charity number 1187419

Accounts



OLD FELIXSTOWE NURSERY
CHARITY NUMBER 1187419

Old Felixstowe Nursery have been issued with this charity number as we are currently going through the process of converting to a CIO.

As of the 13.04.2021 we have not yet converted due to a delay from Ofsted and changing our bank account.

Therefore we have no accounts to file for this period and will have no accounts to file until the CIO is up and running.

Lindsey Williamson
Nursery Manager