



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2023 - Period start date To 31/03/2024 - Period end date

Charity name: Bedfordshire Health Radio

Charity registration number: 1187406

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) the relief of loneliness, sickness, poor health and old age amongst people living in Bedfordshire by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care. (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Bedfordshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a Hospital Radio Station broadcasting to Bedford Hospital
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>We do not provide grants</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	<b>The charity is run entirely by volunteers who contribute to the administration of the charity and the broadcasting output of the hospital radio station</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Bedfordshire Health Radio under the broadcast face of "Hospital Radio Bedford" broadcasts 24 hours a day 365 days a year with a mixture of live and prerecorded programs. Volunteers also visit wards to collect requests and dedications to play out during request shows.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Progress is being made on the provision of listening devices to loan to patients.</b>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		

--	--	--

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See statement of accounts</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to hold one years running costs at the end of each financial year</b>
Amount of reserves held	Para 1.22	<b>Variable</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Members Subscriptions Donations</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Min 3 Max 6 Elected by members at AGM</b> <b>Max 3 Invited Trustees based on expertise.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees and Committee</b>
Relationship with any related parties	Para 1.51	<b>NHS Voluntary Services</b>
Other		

## Reference and Administrative details

Charity name	Bedfordshire Health Radio
Other name the charity uses	Hospital Radio Bedford
Registered charity number	1187406
Charity's principal address	Bedford Hospital (South Wing) Kempston Road Bedford MK42 (DJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Griffiths	Chair		Membership
2	Tom McGrath			Membership
3	Barry Tappenden	Secretary		Membership
4	Chris Jones	IT Manager		Membership
5	Geoff White	Membership Officer		Membership
6	Colin Mason			Trustees
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Jones	Geoffrey Clark
Position (eg Secretary, Chair, etc)	Trustee	Treasurer
Date	31/03/2024	

Bedfordshire Health Radio

INCOME AND EXPENDITURE ACCOUNT APRIL 2023 – MARCH 2024

2022-2023 £	INCOME	2023-2024 £
£1,392.00	SUBSCRIPTIONS	£1,164.50
£424.41	DONATIONS	£2,458.64
£0.00	FUND RAISING	£0.00
-	GRANTS/GIFT AID	-
£43.09	BANK INTEREST	£107.62
<b>1,859.50</b>	<b>TOTAL INCOME</b>	<b>3,730.76</b>
£3,219.76	LESS EXPENDITURE	£5,414.06
<b>-£1,360.26</b>	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£1,683.30</b>
<b>SUMMARY OF EQUIPMENT</b>		
£10,121.89	BALANCE B/F	£8,220.26
£153.44	CAPITAL PURCHASES	£2,355.54
10,275.33		10,575.80
<b>£2,055.07</b>	<b>LESS 20% DEPRECIATION</b>	<b>£2,115.16</b>
<b>£8,220.26</b>	<b>TOTAL VALUE EQUIPMENT AT 31/03/2024</b>	<b>£8,460.64</b>



**Bedfordshire Health Radio**

**Expenditure and Bank Reconciliation 2023 - 2024**

<b>2022-2023</b> <b>£</b>	<b>EXPENDITURE</b>	<b>2023-2024</b> <b>£</b>
£153.44	CAPITAL PURCHASES	£2,355.54
£0.00	PRINTING / STATIONARY	£153.61
£17.95	MISC. EXPENSES	£327.81
£139.57	REPAIRS / RENEWALS	£52.48
£2,836.80	LICENCES / INSURANCES	£2,464.62
£72.00	BANK CHARGES	£60.00
<hr/>		<hr/>
<b>£3,219.76</b>	<b>TOTAL EXPENDITURE</b>	<b>£5,414.06</b>

**BANK RECONCILIATION 2023/4**

£	£		£
BANK RECEIPTS	£3,730.76	BANK PAYMENTS	£5,414.06
OPENING C/A ACCOUNT	£15.65	CLOSING CURRENT	£71.79
OPENING D/A ACCOUNT	£5,343.01	CLOSING DEPOSIT	£3,603.57
<hr/>		<hr/>	
	£9,089.42		£9,089.42

Bedfordshire Health Radio

BALANCE SHEET AT 31 MARCH 2024

2022-2023 £		2023-2024 £
	<b>GENERAL FUND</b>	
£16,840.81	BROUGHT FORWARD	£13,578.92
£153.44	CAPITAL PURCHASES	£2,355.54
-£1,360.26	EXCESS OF INCOME OVER EXPENDITURE	-£1,683.30
£15,633.99		£14,251.16
-£2,055.07	DEPRECIATION	-£2,115.16
£13,578.92	<b>TOTAL GENERAL FUND AS AT 31ST MARCH 2024</b>	<b>£12,136.00</b>
	<b>REPRESENTED BY</b>	
£15.65	BANK ACCOUNTS	
£5,343.01	Current Account	£71.79
	Deposit Account	£3,603.57
£0.00	CASH IN HAND	£0.00
£8,220.26	EQUIPMENT AT BOOK VALUE	£8,460.64
£13,578.92		<b>£12,136.00</b>