



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01 April 2022**      Period start date    To      **31 March 2023**  
Period end date

**Charity name: Holwell Village Hall**

**Charity registration number: 1187369**

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To benefit the residents of the Parish of Holwell in the County of Dorset and its immediate vicinity, without distinction of sex, sexual orientation, race or of political, religious or other opinions by promoting physical and mental training, recreation and social moral and intellectual development. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Hire of village hall premises for dance, circuit, table tennis classes. Holding events such as coffee mornings, harvest suppers, quiz nights, film showings, village walks, and other community events such as hosting the Platinum Jubilee Big Lunch.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees have had regard to the guidance issued by the Charity Commission on public benefit.   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The charity has focused on establishing itself as the principal community hub, continuing with its well-established community and fundraising events, in addition to special events such as the Platinum Jubilee Big Lunch.</p> <p>As a result, more residents who had not attended community events were attracted to the hall. Newcomers to the village were also welcomed into the community, and other hall events have consequently been better attended.</p> <p>The hall was also chosen by a charity working with disadvantaged children as its safe place for teaching and play.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 | Fundraising events were helpful in funding improvement of the facilities offered by the hall and also helped towards the target of providing a new village hall. |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | As at 31 March 2023, the charity's financial position had improved slightly as hire of the hall and fundraising events generated additional income.   |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | At the end of the charity's financial year to March 2023, the funds held as 'restricted funds' amounted to £43,500, the same sum as had been marked as 'restricted funds' in the financial year to March 2022; and £2,500 remained designated as funds held in reserve. |
| Amount of reserves held  | Para 1.22 | £2,500  |
| Reasons for holding zero reserves  | Para 1.22 | N/A   |
| Details of fund materially in deficit  | Para 1.24 | N/A   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | CIO constitution  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | CIO   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p>(1) Appointed charity trustees</p> <p>(a) Apart from the first charity trustees and the Nominated Trustees, up to four trustees may be appointed for a term of not more than 4 (four) years by a resolution passed at a properly convened public meeting of the charity trustees.</p> <p>(b) In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>(2) Nominated Trustees</p> <p>(a) Each of the following organisations ("the appointing body") may appoint one charity trustee:</p> <p>The Parochial Church Council<br/> The Committee of the Women's Institute<br/> The Parish Council<br/> The Trustees of Holwell Nursery School<br/> Holwell Short Mat Bowls Clubs<br/> Holwell Youth Club<br/> Holwell Table Tennis Club</p> <p>(b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.</p> <p>(c) Each appointment must be for a term not exceeding five years.</p> <p>(d) The appointment will be effective from the later of:</p> <p>(i) the date of the vacancy; and</p> <p>(ii) the date on which the charity trustees or their secretary or clerk are informed of the appointment.</p> <p>(e) The person appointed need not be a member of the appointing body.</p> <p>(f) A trustee appointed by the appointing body has the same duty under clause 9(1) as the other charity trustees to act in the way he or she decides in good faith would be most likely to further the purposes of the CIO.</p> |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

**Reference and Administrative details**

|                             |  |
|-----------------------------|--|
| Charity name                | Holwell Village Hall   |
| Other name the charity uses | N/A  |
| Registered charity number   | 1187369  |
| Charity's principal address | Holwell Village Hall<br>Holwell<br>Sherborne<br>Dorset DT9 5LL |
|                             |  |

## Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any)      | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|----------------------|-----------------------------------|---|
| 1  | Elizabeth Wilton | Secretary, Treasurer |                                   |   |
| 2  | Jane Goodfellow  | Booking Officer      |                                   |   |
| 3  | Sally-Anne Holt  |                      |                                   |   |
| 4  | Philip Pigott    |                      |                                   |   |
| 5  | Dave Maidment    |                      |                                   |   |
| 6  | Christopher Hill |                      | 1. 28 July 2022                   |   |
| 7  |                  |                      |                                   |   |
| 8  |                  |                      |                                   |   |
| 9  |                  |                      |                                   |   |
| 10 |                  |                      |                                   |   |
| 11 |                  |                      |                                   |   |
| 12 |                  |                      |                                   |   |
| 13 |                  |                      |                                   |   |
| 14 |                  |                      |                                   |   |
| 15 |                  |                      |                                   |   |
| 16 |                  |                      |                                   |   |
| 17 |                  |                      |                                   |   |
| 18 |                  |                      |                                   |   |
| 19 |                  |                      |                                   |   |
| 20 |                  |                      |                                   |   |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/A           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

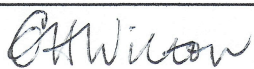

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Elizabeth Anne Wilton   | Sally-Anne Holt   |
| Position (eg Secretary, Chair, etc) | Secretary   | Trustee   |

Date 31 October 2023





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Holwell Village Hall

No (if any)  
1187369

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2022

To

Period end date  
31/03/2023

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| Hire of village hall                                  | 1,925                                     | -                                    | -                                   | 1,925                           | 1,026                         |
| Fundraising events                                    | 2,992                                     | -                                    | -                                   | 2,992                           | 963                           |
| 100 Club membership fees                              | -   | 1,092                                | -                                   | 1,092                           | 1,300                         |
| Dorset Council s106 funds                             | -   | -                                    | -                                   | -                               | -                             |
| Donations towards new hall                            | -   | 4,653                                | -                                   | 4,653                           | 5,086                         |
| Donations general                                     | 1,534                                     | 2,900                                | -                                   | 4,434                           | 30                            |
| Dorset Council COVID 19 grants                        | -   | -                                    | -                                   | -                               | 8,000                         |
| Dorset Council grant                                  | -   | -                                    | -                                   | -                               | 700                           |
| Insurance payment                                     | 896                                       | -                                    | -                                   | 896                             | -                             |
| Bank interest   | 385                                       | -                                    | -                                   | 385                             | 9                             |
| <b>Sub total</b> (Gross income for AR)                | <b>7,732</b>                              | <b>8,645</b>                         | <b>-</b>                            | <b>16,377</b>                   | <b>17,114</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
| N/A   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>7,732</b>                              | <b>8,645</b>                         | <b>-</b>                            | <b>16,377</b>                   | <b>17,114</b>                 |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Running cost of hall                                  | 6,288                                     | -                                    | -                                   | 6,288                           | 2,551                         |
| Fundraising costs                                     | 1,427                                     | -                                    | -                                   | 1,427                           | 668                           |
| 100Club   | -   | 332                                  | -                                   | 332                             | 458                           |
| Legal fees  | -   | -                                    | -                                   | -                               | 20                            |
| Bank charges  | 186                                       | -                                    | -                                   | 186                             | 224                           |
| Upgrade lighting and electrical fixtures              | 2,270                                     | -                                    | -                                   | 2,270                           | 1,868                         |
| Upgrade seating                                       | -   | -                                    | -                                   | -                               | 803                           |
| Upgrade insulation                                    | 1,154                                     | -                                    | -                                   | 1,154                           | -                             |
| Install CCTV and alarm system                         | 2,244                                     | -                                    | -                                   | 2,244                           | -                             |
| <b>Sub total</b>                                      | <b>13,569</b>                             | <b>332</b>                           | <b>-</b>                            | <b>13,901</b>                   | <b>6,592</b>                  |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
| Purchase of car park freehold                         | -   | -                                    | -                                   | -                               | 6,862                         |
| Fencing recreation space                              | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>13,569</b>                             | <b>332</b>                           | <b>-</b>                            | <b>13,901</b>                   | <b>6,592</b>                  |
| <b>Net of receipts/(payments)</b>                     | <b>- 5,837</b>                            | <b>8,313</b>                         | <b>-</b>                            | <b>2,476</b>                    | <b>10,522</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>- 5,837</b>                            | <b>8,313</b>                         | <b>-</b>                            | <b>2,476</b>                    | <b>10,522</b>                 |

### Section B Statement of assets and liabilities at the end of the period

| Categories               | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>     |         |                                    |                                  |                                 |
| Cash at bank             | 1       | 3,293                              | 51,517                           | -                               |
| Other bank accounts (SS) |         |                                    |                                  |                                 |

|                         |              |               |          |
|-------------------------|--------------|---------------|----------|
|                         | -            | -             | -        |
|                         | -            | -             | -        |
| <b>Total cash funds</b> | <b>3,293</b> | <b>51,517</b> | <b>-</b> |

(agree balances with receipts and payments account(s))

Agreement Error

Agreement Error

OK

**Unrestricted funds**  
to nearest £

**Restricted funds**  
to nearest £

**Endowment funds**  
to nearest £

**Details**

**B2 Other monetary assets**

|     |   |   |   |
|-----|---|---|---|
| N/A | - | - | - |
|     | - | - | - |
|     | - | - | - |
|     | - | - | - |
|     | - | - | - |
|     | - | - | - |

**Details**

**B3 Investment assets**

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| N/A     |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |

**Details**

**B4 Assets retained for the charity's own use**

| Details          | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|------------------|-----------------------------|-----------------|--------------------------|
| Premises         | 27503                       | -               | -                        |
| Equipment        | 2140                        | -               | -                        |
| Recreation field | 1906                        | -               | -                        |
|                  |                             | -               | -                        |
|                  |                             | -               | -                        |
|                  |                             | -               | -                        |
|                  |                             | -               | -                        |
|                  |                             | -               | -                        |

**Details**

**B5 Liabilities**

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| N/A     |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

|  |                  |            |
|--|------------------|------------|
|  | Elizabeth Wilton | 31/10/2023 |
|  |                  |            |



Independent Examiner's Report

Section A

Report to the trustees/  
members of

Charity Name  
Holwell Village Hall

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1187369

Set out on pages

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.  
\* Please delete the words in the brackets if they do not apply.

Independent  
examiner's statement

Signed:

Date:

8/11/24

Name:

Andrew John May

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

Buckshaw House, Holwell, Sherborne, Dorset DT9 5LD