



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** \_\_\_\_\_ **Period start date** **To** \_\_\_\_\_  
**Period end date**

**Charity name: Family Burns Club**

**Charity registration number: 1187345**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity provide services to assist children and their families, plus young adults 18-25 years in the recovery from a burn injury. This will help support the physical, social and psychological needs of young burn survivors and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are provided through a variety of camps and other day events to support the children, young adults and their families develop social skills through teamwork challenges and shared communal environments.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All guidance has been reviewed and accepted by the trustees of the charity

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No
Policy on social investment including program related investment	Para 1.38	No

Contribution made by volunteers	Para 1.38	Tracy Foster & Beverley Lockwood – the running of the charity including all administration, accounts, fund raising, planning, organising and attending all fundraising events. Planning, organising and attending all camps and day activities. Providing toiletry bags and food for patients and their family whilst in hospital. Collection and distribution of toy and chocolate donations
Other		Administration and organisation of all volunteers and ambassadors of the charity.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Due to covid the main achievements of the charity have been carried out online, this has included Parent Support, group and family support, craft activities and competitions.</p> <p>We have also been able to support individuals who have been affected by a burn trauma on a 1-1 basis.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Due to covid we have been unable to carry out our normal events and activities.
Performance of fundraising activities against objectives set	Para 1.41	Due to covid we have not been able to carry out our normal fundraising activities, we have however run some small fundraisers and held our annual masquerade ball. We have also been successful in grant applications.
Investment performance	Para 1.41	We have been successful in grants which have funded online craft activities and next year's family

against objectives		activity weekend.
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Finances are strong and due to lack of events due to covid we are in a great position for when restrictions are lifted and we can support our members.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are currently held in anticipation of events being held following the covid pandemic.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A - Charity is in strong financial position

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising and Grant applications
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination, vote by existing trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Family Burns Club
Other name the charity uses	N/A
Registered charity number	1187345

Charity's principal address	45 Wakefield Road Pontefract WF8 4HW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Williamson		Since inception of charity	
2	Tim Welton		Since inception of charity	
3	William Foster Hale		Since inception of charity	
4	Matthew Williams		Since inception of charity	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Tracy Foster and Beverley Lockwood

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Adam Williamson

**Full name(s)**

Adam Williamson

**Position (eg  
Secretary, Chair, etc)**

Trustee

**Date**

01/02/2022



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

--

**On accounts for the year  
ended**

31 January 2021

**Charity no  
(if any)**

1187345

**Set out on pages**

1 and 2 of Receipts and Payments Accounts (CC16a)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

--

**Date:**

25/11/2021

**Name:**

Christopher Dix

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

4 Silkwood Court Wakefield WF5 9TP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

111	1
-----	---

## Receipts and payments accounts

CC16a

For the period from		To	
---------------------	--	----	--

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund raising and donations received	19,613	-	-	19,613	-
Grants received	1,504	400	-	1,904	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>21,117</b>	<b>400</b>	<b>-</b>	<b>21,517</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,117</b>	<b>400</b>	<b>-</b>	<b>21,517</b>	<b>-</b>
<b>A3 Payments</b>					
Donations	3,132	-	-	3,132	-
Fund raising costs	162	-	-	162	-
Legal fees	568	-	-	568	-
Other costs	168	-	-	168	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total</b>	<b>4,030</b>	<b>-</b>	<b>-</b>	<b>4,030</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,030</b>	<b>-</b>	<b>-</b>	<b>4,030</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>17,087</b>	<b>400</b>	<b>-</b>	<b>17,487</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>17,087</b>	<b>400</b>	<b>-</b>	<b>17,487</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	17,087	400	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	17,087	400	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

  

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Adam Williamson

Date of approval

20/1/2022