



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 01/10/2021

To Period end date 30/09/2022

Charity name: **FRIENDS OF REDE COMMON**

Charity registration number: **1187332**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: a) The preservation, protection, and improvement of Rede Common (hereafter referred to as 'the common') as a place of ecological interest and beauty. b) to promote the conservation of the natural plant and animal life of the common c) to advance the education of the public in the subjects of the biodiversity, habitats, and flora of areas of the common and by conducting research into those subjects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking part in workdays on site. Reporting issues, maintenance Undertaking repairs and maintenance. Organising, and delivering special events Attending other special events. Promoting our activities. Working on long term vision. Promoting completed projects. Advertising for volunteers. Undertaking funding applications.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Every trustee has been given the guidance document as to what is expected as a trustee.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	
Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	Volunteers have made significant contribution to the charities objectives this year. This includes two hours a month meeting up to do work on site. Regular trustee meetings. Regular MUGS/Council meetings. Several hours a week administration at homes. Several hours a week volunteers monitoring the site.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	Activities on site to meet the management plan. Dropped kerb to increase accessibility. Promotion of the site online to residents. Promotion of site at events to residents Provision of greenspace to residents. Feeding, observing, and documenting wildlife. New type 1 pathway from the hard standing to Columbine Close entrance.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£3,124
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees retain no more than £500 of funds to meet the core needs of the charity. Amounts more than that are held for specific projects.
Amount of reserves held	Para 1.22	£820
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from members. Ward funding from local councillors. Funding bid placed by trustee. Donations from the public at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Fly tipping and trespassing near the container has been upsetting for volunteers. There is an ongoing concern that the site could be sold off at some point for revenue sources for Medway Council. Relations between the charity and Medway Council and/or Medway Norse could deteriorate.

Other		
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## Structure, Governance and Management

Description of charity's trusts:		We do not have any trusts
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote of the board of trustees at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees seek to adopt and induct from the existing pool of members that help on the common. Friends of Rede Common always ensure that there is a minimum of chair, secretary and treasurer in post.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees make up an overwhelming majority of the committee at meetings.  Friends of Rede Common is not part of a wider network but it does share good practice with similar groups.
Relationship with any related parties	Para 1.51	Friends of Rede Common has a close relationship with the Greenspace team at Medway Council and with contractors Medway Norse. Friends of Rede Common also attends the MUGS Forum.
Other		The board of trustees also has a post which consists of a member's representative who liaises with the wider membership.

## Reference and Administrative details

Charity name	FRIENDS OF REDE COMMON
Other name the charity uses	
Registered charity number	1187332
Charity's principal address	Rede Common Nature Reserve Thurston Drive ME2 2LY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Peters		N/A	The board of trustees
2	Margaret Salter	Treasurer	N/A	The board of trustees

	3	Pam Martin		N/A	The board of trustees
	4	Robert Heathfield	Chair	N/A	The board of trustees
	5	Jason Tillman	Secretary	N/A	The board of trustees
	6	John Whittaker	Vice Treasurer	N/A	The board of trustees
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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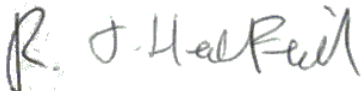

### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Robert John Heathfield	Jason Colin Tillman
	Position (eg Secretary, Chair, etc)	Chair	Secretary
	Date	14/05/2023	

1st October 2021 to 31st September 2022					
Income			Outgoing		
2021					
17/12	Medway Council	£500.00	11-Oct	B&Q	£43.29
			16-Oct	R Heathfield	£2.56
			23-Oct	St Nicholas Church	£20.00
			15-Nov	Poundland	£1.00
22/12	Medway Council	£500.00	18-Dec	St Nicholas Church	£20.00
2022					
			04-Jan	B&Q	£15.00
			08-Jan	Charges	£5.00
			21-Jan	RHS London	£35.00
			07-Feb	CHQ 100476	£500.00
			08-Feb	Charges	£5.00
			11-Mar	Charges	£5.40
			17-Mar	Aon	£90.00
			21-Mar	Arun Enterprise	£12.95
			28-Mar	SP Wholes	£22.61
			28-Mar	Catridgeworld	£37.90
11/4	KCF	£1,150.00	08-Apr	Charges	£5.00
4/4	Medway Council	£320.00	08-May	Charges	£5.00
			30-May	WHSmith	£19.98
			06-Jun	R Hunt	£22.20
8/6	Medway Council	£500.00	06-Jun	Expense claim 009	£4.12
			08-Jun	Charges	£5.00
			20-Jun	Co-op Petrol	£6.50
			09-Jul	Charges	£5.00
2/8	CHQ 404344	£30.00	08-Aug	Charges	£5.00
			31-Aug	Expenses 10-12	£38.05
			08-Aug	Charges	£5.80

<b>Opening Balance</b>	<b>1061.28</b>
Income	£3,000.00
Outgoings	£937.36
<b>Closing Balance</b>	<b>3123.92</b>

We have received £30 in private donation  
We have received £1,320 from the council  
We have received £1,150 from grants  
Expenses for the charity were split

KCF Grant	£1,150.00
Operational activities	£ 90.00
Capital (planning permission	£ -
Stationery	£ 77.33
Domain hosting	£ 9.54
<b>Remaining</b>	<b>973.13</b>

Ward funds	£ 320.00
Repairs and renewals	£ 58.29
<b>Remaining</b>	<b>£ 261.71</b>

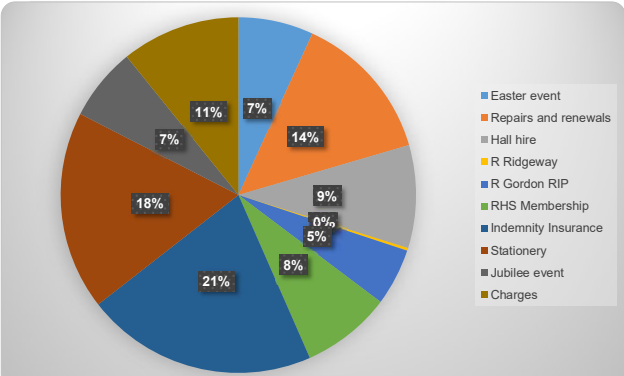
Easter event	£ 29.29	7%
Repairs and renewals	£ 58.29	13%
Hall hire	£ 40.00	9%
R Ridgeway	£ 1.00	0%
RHS Membership	£ 35.00	8%
Indemnity Insurance	£ 90.00	21%
Stationery	£ 77.33	18%
Jubilee event	£ 28.51	7%
Charges	£ 46.20	11%

Notes £500 was paid in error by the council; re-imbursed through CHQ 100476

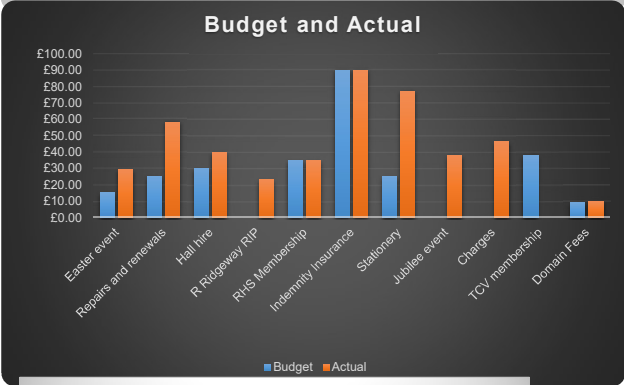
85% Remaining of the KCF grant thus far. However, £300 of this is ring-fenced for the planning permission in 2025 for the container  
59% remains if that money is subtracted



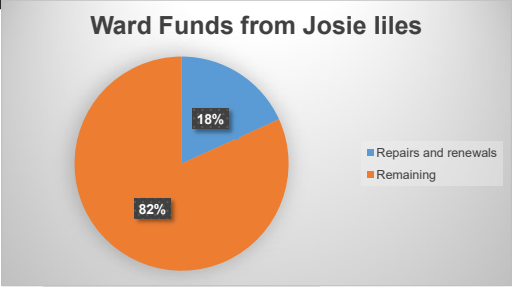
Income	£2,500.00	Expenses	£	437.36	
Council	£1,320.00	Easter event	£	29.29	6.70%
Donations	£30.00	Repairs and renewals	£	58.29	13.33%
Grants	£1,150.00	Hall hire	£	40.00	9.15%
		R Ridgeway	£	1.00	0.23%
		R Gordon RIP	£	22.20	5.08%
		RHS Membership	£	35.00	8.00%
		Indemnity Insurance	£	90.00	20.58%
		Stationery	£	77.33	17.68%
		Jubilee event	£	28.51	6.52%
		Charges	£	46.20	10.56%



	Budget	Actual	Variance
Easter event	£15.00	£29.29	£14.29
Repairs and renewals	£25.00	£58.29	£33.29
Hall hire	£30.00	£40.00	£10.00
R Ridgeway RIP	£0.00	£23.20	£23.20
RHS Membership	£35.00	£35.00	£0.00
Indemnity Insurance	£90.00	£90.00	£0.00
Stationery	£25.00	£77.33	£52.33
Jubilee event	£0.00	£38.05	£38.05
Charges	£0.00	£46.20	£46.20
TCV membership	£38.00	£0.00	£38.00
Domain Fees	£9.00	£9.54	£0.54



Ward funds	£	320.00
Repairs and renewals	£	58.29
Remaining	£	261.71



KCF Grant	£	1,150.00
Operational activities	£	90.00
Capital (planning permission)	£	300.00
Stationery	£	77.33
Domain hosting	£	9.54
Remaining	£	673.13

