



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/10/2021 Period start date To 30/09/2022 Period end date

Charity name: FRIENDS OF REDE COMMON

Charity registration number: 1187332

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: a) The preservation, protection and improvement of Rede Common (hereafter referred to as 'the common') as a place of ecological interest and beauty. b) to promote the conservation of the natural plant and animal life of the common c) to advance the education of the public in the subjects of the biodiversity, habitats and flora of areas of the common and by conducting research into those subjects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking part in work days on site. Reporting issues, maintenance Undertaking repairs and maintenance. Organising, and delivering special events Attending other special events. Promoting our activities. Working on long term vision. Promoting completed projects. Advertising for volunteers. Undertaking funding applications.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Every trustee has been given the guidance document as to what is expected as a trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
		Volunteers have made significant contribution to the charities objectives this year. This includes

Contribution made by volunteers	Para 1.38	two hours a month meeting up to do work on site. Regular trustee meetings. Regular MUGS/Council meetings. Several hours a week administration at homes. Several hours a week volunteers monitoring the site.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Activities on site to meet the requirements of the management plan. Working with the council on a list of tasks in priority order regarding access improvements on entrances to the common.</p> <p>Receiving funding for administrative needs. Feeding, observing, and documenting wildlife. Dealing with trespassing on site quickly.</p> <p>Annual community clean-up event to remove litter from woodland areas and fly tipping around the perimeter.</p> <p>Lease and planning permission for the container was renewed for five years and volunteers protected it with anti-vandal paint and sanded and repainted it.</p> <p>Monitored and maintained the site as best as possible given the pandemic so as to provide a place for exercise and mental wellbeing.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Projected £560 in Oct 2020 budget to be raised in funds.</p> <p>Raised £135 in private donations and received £1000 in ward funds.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£1,061.28
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees retain no more than £500 of funds in order to meet the core needs of the charity. Primarily the rental of the land and costs for planning permission and public liability insurance.
Amount of reserves held	Para 1.22	£500
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from members. Ward funding from local councillors. Funding bid placed by trustee. Donations from the public at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Lack of volunteers to continue to run the charity. threat to the site if it is needed for development. Illegal and/or undesirable activity on site that deters users. Costs rising to unsustainable levels.
Other		

Structure, Governance and Management

Description of charity's trusts:		We do not have any trusts
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote of the board of trustees at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees seek to adopt and induct from the existing pool of members that help on the common. Friends of Rede Common always ensure that there is a minimum of chair, secretary and treasurer in post.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees make up an overwhelming majority of the committee at meetings. Friends of Rede Common is not part of a wider network but it does share good practice with similar groups.
Relationship with any related parties	Para 1.51	Friends of Rede Common has a close relationship with the Greenspace team at Medway Council and with contractors Medway Norse. Friends of Rede Common also attends the MUGS Forum.
Other		The board of trustees also has a post which consists of a member's representative who liaises with the wider membership.

Reference and Administrative details

Charity name	FRIENDS OF REDE COMMON
Other name the charity uses	
Registered charity number	1187332
Charity's principal address	1 Warren Wood Road Rochester Kent ME1 2UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Heathfield	Chair		Board of trustees
2	John Whittaker	Vice Treasurer		Board of trustees
3	Jason Tillman	Secretary		Board of trustees
4	Margaret Salter	Treasurer		Board of trustees
5	Robert Peters			Board of trustees
6	Pam Martin			Board of trustees
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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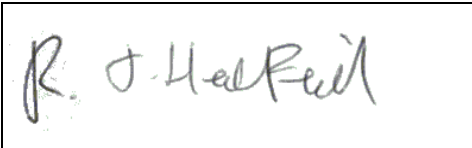

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert John Heathfield	Jason Colin Tillman
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	23/10/2021	

1st October 2020 to 31st September 2021

<u>Income</u>		<u>Outgoing</u>
2020		
Oct 08 Planning permission		
2021		
Jan 30 Donation	<u>£45.00</u>	Jan 27 RHS
C Cooper-wallis	£20.00	Insurance
A Tribe	£20.00	Subscription
P Baker	£5.00	<- Jan 30 Paypal Fees
May 14 Donation	<u>£30.00</u>	
Jul 14 Donation	<u>£60.00</u>	
R Hanson	£20.00	Apr 06 Stamps and stationery
A Humphreys	£20.00	
A Tribe	£20.00	<- Jul 14 Paypal Fees
Aug 10 Grant	<u>£1,000.00</u>	
Cllr Jose liles	£500.00	Aug 12 M Salter reimbursement
Cllr Chris Buckwell	£250.00	Paint
Medway Council	£250.00	Brushes
		safety equipment
		Labels
20-Sept Donation	£4.50	

Aug 23 Domain Hosting

Opening Balance 697.51
Income 1,139.50
Outgoings 775.73
Closing Balance 1,061.28

We have received £135 in private don
We have received £1,000 from the col
Expenses for the charity were split
12% on Insurnace cost to act as a
4.5% subscription costs to RHS
0.5% charges & finance costs
2% administrative costs
48% Equipment renewal
33% Planning permission for the c

NOTE: Planning permission is accounted for in last years report as well as this on
been included in order to cover the entire financial year of the charity, which ha
been set by the previous AGM

All of the Garfield Weston Funds from the previous year have been spent as per

Garfield Weston Grant	
Grant	500
Printer	219.99
Domain Hosting	8.34
Notice Board	22.39
Stamps	7.92
Planning Application	259
Residue	-17.64

The charity paid the residue from it's own funds

£259.00
£125.00
£90.00
£35.00
£2.61

£7.92

£1.44

£371.42
£222.84
£93.80
£39.54
£15.24

£8.34

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charity

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below

AGM Budget 1st October 2021 to 31st August 2022

Projected income	
Christmas Raffle	£30.00
Fundraising Quiz	£30.00
Easter Extravaganza	£50.00
Private Donations	£30.00
Medway Council (Greenspaces)	£500.00
Totals	<u>£640.00</u>

Projected outgo
Administration
TCV Membership
RHS Affiliation
Domain Fees
Refreshments
Raffle Prizes
Hall hire

Notes

We have not projected for any grant income as no grants have been identified

We have projected a hall hire cost of £30, however there is a chance we will not require

We have asked volunteers to shoulder the costs of refreshments for the coming year

All of the Garfield Weston funds have now been spent

We are expecting £500 from the council towards community cleanup costs

Current bank balance	<u>###</u>
Definite cost	-£134.00
Probable costs	-£53.00
Possible costs	-£30.00
Estimated income	£640.00
Projected closing balance	<u>###</u>

joings
£50.00
£38.00
£125.00
£9.00
£30.00
£15.00
£30.00

£297.00

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