



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 13/01/2020

To Period end date 30/09/2020

Charity name: FRIENDS OF REDE COMMON

Charity registration number: 1187332

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: a) The preservation, protection and improvement of Rede Common (hereafter referred to as 'the common') as a place of ecological interest and beauty. b) to promote the conservation of the natural plant and animal life of the common c) to advance the education of the public in the subjects of the biodiversity, habitats and flora of areas of the common and by conducting research into those subjects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking part in work days on site. Reporting issues, maintenance Undertaking repairs and maintenance. Organising, and delivering special events Attending other special events. Promoting our activities. Working on long term vision. Promoting completed projects. Advertising for volunteers. Undertaking funding applications.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Every trustee has been given the guidance document as to what is expected as a trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers have made significant contribution to the charities objectives this year. This includes two hours a month meeting up to do work on site. Regular trustee meetings. Regular MUGS/Council meetings. Several hours a week administration at homes. Several hours a week volunteers monitoring the site.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Small mammal survey. Activities on site to meet the management plan. Pathway installation on site. Interpretation board design and installation. Promotion of the site online to residents. Provision of greenspace to residents. Feeding, observing and documenting wildlife. Dealing with trespassing on site quickly.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£439.89
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees retain no more than £500 of funds in order to meet the core needs of the charity. Amounts in excess of that are held for specific projects.
Amount of reserves held	Para 1.22	£697.51
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from members. Ward funding from local councillors. Funding bid placed by trustee. Donations from the public at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Fly tipping and trespassing near the container has been upsetting for volunteers. The coronavirus pandemic meant events were cancelled which promote the nature reserve and provide opportunity for donations.

		There is an ongoing concern that the site could be sold off at some point for revenue sources for Medway Council. The charity could lose its partnership with the Medway Council or Medway Norse.
Other		

Structure, Governance and Management

Description of charity's trusts:		We do not have any trusts
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Incorporated Organisation
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote of the board of trustees at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees seek to adopt and induct from the existing pool of members that help out on the common. Friends of Rede Common ensure at all times that there is a minimum of chair, secretary and treasurer in post.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees make up an overwhelming majority of the committee at meetings. Friends of Rede Common is not part of a wider network but it does share good practice with similar groups.
Relationship with any related parties	Para 1.51	Friends of Rede Common has a close relationship with the Greenspace team at Medway Council and with contractors Medway Norse. Friends of Rede Common also attends the MUGS Forum.
Other		The board of trustees also has a post which consists of a member's representative who liaises with the wider membership.

Reference and Administrative details

Charity name	FRIENDS OF REDE COMMON
Other name the charity uses	
Registered charity number	1187332
Charity's principal address	Rede Common Nature Reserve Thurston Drive ME2 2LY

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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1	Robert Peters		N/A	The board of trustees
2	Margaret Salter	Treasurer	N/A	The board of trustees
3	Pam Martin		N/A	The board of trustees
4	Robert Heathfield	Chair	N/A	The board of trustees
5	Jason Tillman	Secretary	N/A	The board of trustees
6	John Whittaker	Vice Treasurer	N/A	The board of trustees
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such	

assets from the charity's own assets	
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Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Members Representative	Sheila Brown	49 Linwood Avenue Rochester ME2 3TP

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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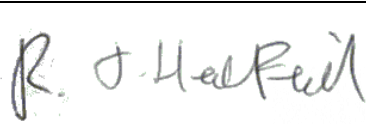
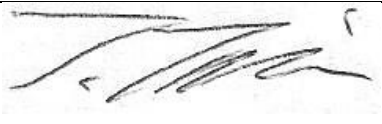
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert John Heathfield	Jason Colin Tillman
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date	11/02/2021
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Friends of Rede Common – Charity Commission 1st financial Statement
January 13th 2020 – 31st September 2020

Cheque Number	Date	Description	Deposit	Debit	Balance
		Balance on 13 th January 2020			£2,195.09
					£2,195.09
100472	20/01/20	RHS Affiliated insurance 21755199		£125.00	£2,070.09
	20/01/10	Cash in from Christmas Quiz, donations and raffles	£137.00		£2,207.09
	24/01/20	donation cheque from Pat and John Kempster	£20.00		£2,227.09
	17/02/20	Jason Tillman Card use for Easter		£4.50	£2,222.59
	26/02/20	Ward funds from Josie Isles towards dropped kerb?	£630.00		£2,852.59
100473	03/03/20	Medway Council FAO Marion Philips for path improvement payable to A.C. Macklin		£2,219.36	£633.23
	24/07/20	Garfield Weston funding for administration needs only	£500.00		£1,133.23
100474	11/08/20	Interpretation boards. Design Shack Ltd. Invoice no.0045		£185.00	£948.23
	01/09/20	TSOHOST -domain by card Jason Tillman		£8.34	£939.89
	01/09/20	Printer from Cartridge People by card Jason Tillman		£219.99	£719.90
	21/09/20	Jason Tillman Card use for notice board		£22.39	£697.51
					£697.51
		Totals =	£1,287.00	£2,784.58	£697.51
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		Money from Garfield Weston for administrative purposes only			£500.00
		Printer from Cartridge People by card Jason Tillman		£219.99	£280.01
		Notice board		£22.39	£257.62
		Total admin money balance =			£257.62
		Total balance other =			£439.89
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Income	Jan 2020 – September 2020	£1,287.00
Expenditure	Jan 2020 – September 2020	£2,784.58

Charity Number 1187332

By M.Salter