



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 1<sup>st</sup> April 2022 **Period start date**

**To** 31<sup>st</sup> March 2023 **Period end date**

**Charity name: Aspley Guise Village Hall Management Committee**

**Charity registration number: 1187321**

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | The Village Hall Management Committee oversees the running of the hall for the benefit of local residents and community support organisations.   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | These include the WI, Cubs, Helping Hands Memory Club and a mother & toddler playgroup, exercise classes, leisure activities including tutored art classes, children's theatre group, amateur dramatic productions and choir rehearsals and various arts and local interest society meetings. The hall is also used for commercial bookings, private parties and business meetings and for public meetings, all Parish Council and Sub Committee meetings and local elections. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees have had regard to the guidance on public benefit.  |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |   |
|--|----------------|---|
| Policy on grant making   | Para 1.38      | The hall management committee is not a grant making organisation.               |
| Policy on social investment including program related investment | Para 1.38      | The hall management committee does not make any substantive investments.        |
| Contribution made by volunteers                                  | Para 1.38      | Volunteers are encouraged to assist with a wide range of fundraising activities |

|       |  |  |
|-------|--|--|
|       |  |  |
| Other |  |  |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | The village hall management committee has met its primary objectives during the last year and has ensured that the hall is occupied as fully as possible, thereby enabling the local residents to benefit from the property and the facilities it provides. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |   |
|--|-----------|---|
| Achievements against objectives set                          | Para 1.41 | The committee was able to carry out a full repainting of the Hall which has been desirable for a number of years. Other maintenance work was carried out in line with the schedule that the Committee has drawn up. |
| Performance of fundraising activities against objectives set | Para 1.41 | The fund raising activities were successful in the year with the 2 Open Gardens days contributing the most towards the achievement of our objectives.   |
| Investment performance against objectives                    | Para 1.41 | N/A   |
| Other  |           |   |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The Village Hall concluded the year with £23,877 in assets held at the bank.                             |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are held to represent a minimum of 6 months operating costs in case of any emergency occurring. |
| Amount of reserves held  | Para 1.22 | Reserves are held in cash, in unrestricted funds, amounting to £9,000.                                   |
| Reasons for holding zero reserves  | Para 1.22 |  |
| Details of fund materially in deficit  | Para 1.24 |  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | The hall receives an annual grant from Aspley Guise Parish Council to cover the costs of maintaining the building and raises the rest of its income from fundraising and the hire of its facilities. This supplements the income the Committee receives from hiring the Hall to local user groups, commercial users and local residents for a variety of purposes. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A  |
| A description of the principal risks facing the charity                         | Para 1.46 | A reduction in hirers which would decrease the income and an increase in costs relating to energy, cleaning and maintenance which would affect the expenses.   |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                               |
|---|-----------|-------------------------------|
| Description of charity's trusts:  |           |                               |
| Type of governing document<br>( <a href="#">trust deed</a> , <a href="#">royal charter</a> )  | Para 1.25 | CIO Foundation Constitution   |
| How is the charity constituted?<br>(e.g. <a href="#">unincorporated association</a> , CIO)  | Para 1.25 | CIO                           |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | According to the Constitution |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | New Trustees are issued with a booklet from ACRE detailing their roles and their responsibilities. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Village Hall Management Committee manages the Village Hall for the benefit of residents.       |
| Relationship with any related parties   | Para 1.51 | The Village Hall Management Committee receives a grant from Aspley Guise Parish Council.           |
| Other   |           |  |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Aspley Guise Village Hall Management Committee            |
| Other name the charity uses |   |
| Registered charity number   | 1187321   |
| Charity's principal address | 9 Woburn Lane<br>Aspley Guise<br>Bedfordshire<br>MK17 8JH |
|                             |   |

### **Names of the charity trustees who manage the charity**

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1  | John Barber      | Chair           |                                   |   |
| 2  | Alastair Scott   | Vice-Chair      |                                   |   |
| 3  | Gill Cockle      | Secretary       |                                   |   |
| 4  | James Macmillan  | Treasurer       |                                   |   |
| 5  | Fraser Pearson   |                 |                                   |   |
| 6  | Joan Neale       |                 |                                   |   |
| 7  | Vanessa Skelton  |                 |                                   |   |
| 8  | Jim Hutton       |                 |                                   |   |
| 9  | Anne Papworth    |                 |                                   |   |
| 10 | Molly Fitzgerald |                 |                                   |   |
| 11 | Robert Lindsay   |                 |                                   |   |
| 12 | Stewart Bailey   |                 |                                   |   |
| 13 |                  |                 |                                   |   |
| 14 |                  |                 |                                   |   |
| 15 |                  |                 |                                   |   |
| 16 |                  |                 |                                   |   |
| 17 |                  |                 |                                   |   |
| 18 |                  |                 |                                   |   |
| 19 |                  |                 |                                   |   |
| 20 |                  |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|


## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | James Macmillan   |  |
| Position (eg Secretary, Chair, etc) | Treasurer   |  |
| Date                                | 26 <sup>th</sup> January 2024   |  |

### Aspley Guise Village Hall Summary of Account

1st April 2022 / 31st March 2023

| Account       | Current<br>£ |
|---------------|--------------|
| Balance Open  | 34,256.54    |
| Receipts      | 26,327.65    |
| Payments      | 37,484.59    |
| Balance Close | 23,099.60    |

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**Aspley Guise Village Hall Current Account - 1st April 2022 / 31st March 2023**

| Month                            | April            | May              | June             | July             | August           | September        | October          | November         | December         | January          | February         | March            | Total             |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Cde/Receipts</b>              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| <b>A-Grant/Donation</b>          |                  |                  |                  |                  |                  |                  |                  |                  |                  | 3,425.00         |                  |                  | <b>3,425.00</b>   |
| <b>B-Lettings</b>                | 2,244.75         | 774.00           | 2,482.20         | 628.21           | 702.00           | 1,273.20         | 2,776.50         | 1,058.00         | 1,945.40         | 1,812.00         | 1,166.20         | 2,414.75         | <b>19,277.21</b>  |
| <b>C-Fundraising</b>             |                  | 509.27           | 2,120.12         | 828.90           |                  |                  |                  |                  |                  |                  |                  | 167.15           | <b>3,625.44</b>   |
| <b>D-Interest/other</b>          |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>0.00</b>       |
| <b>Total</b>                     | <b>2244.75</b>   | <b>1283.27</b>   | <b>4602.32</b>   | <b>1457.11</b>   | <b>702.00</b>    | <b>1273.20</b>   | <b>2776.50</b>   | <b>1058.00</b>   | <b>1945.40</b>   | <b>5237.00</b>   | <b>1166.20</b>   | <b>2581.90</b>   | <b>26,327.65</b>  |
| <b>Cde/Payments</b>              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| <b>F-Contract Cln</b>            |                  |                  | 1765.07          |                  | 1236.08          | 573.52           |                  | 1169.31          | 573.52           |                  | 1364.09          | 1220.17          | <b>7,901.76</b>   |
| <b>G-Gas d/d</b>                 | 95.52            | 470.35           | 350.72           | 305.73           |                  | 418.62           |                  |                  | 978.49           |                  | 177.96           | 117.73           | <b>2,915.12</b>   |
| <b>H-Electricity d/d</b>         |                  | 118.91           | 78.77            | 134.64           | 91.00            | 84.39            | 99.99            | 126.90           | 172.59           | 126.67           |                  | 1721.40          | <b>2,755.26</b>   |
| <b>I-Water Rates d/d</b>         |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>0.00</b>       |
| <b>J-Refuse Cltn</b>             |                  | 136.34           | 86.17            |                  | 251.70           | 139.43           | 112.27           | 118.13           | 153.10           | 118.13           |                  | 354.20           | <b>1,469.47</b>   |
| <b>K-Insurance</b>               |                  |                  |                  |                  |                  |                  |                  |                  | 1366.50          |                  |                  |                  | <b>1,366.50</b>   |
| <b>L-Licences</b>                | 160.20           |                  | 10.50            |                  |                  |                  |                  |                  |                  |                  | 56.00            |                  | <b>226.70</b>     |
| <b>N-Eqpt Serv/hire</b>          |                  | 382.28           | 382.29           |                  |                  | 150.00           |                  | 203.63           |                  |                  |                  |                  | <b>1,118.20</b>   |
| <b>O-Maintenance</b>             |                  |                  |                  |                  | 2660.00          | 3788.00          |                  | 200.00           | 8464.80          |                  | 116.15           | 726.41           | <b>15,955.36</b>  |
| <b>P-Cleaning Sup</b>            |                  |                  |                  | 58.00            |                  |                  |                  |                  |                  |                  |                  |                  | <b>58.00</b>      |
| <b>Q-Expenses</b>                |                  |                  | 114.24           | 95.52            | 59.99            |                  |                  | 31.99            |                  |                  |                  | 398.51           | <b>700.25</b>     |
| <b>R-Fundraising</b>             |                  |                  | 102.00           |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>102.00</b>     |
| <b>S-Sundry</b>                  |                  |                  |                  |                  | 73.07            |                  | 23.98            |                  |                  | 23.04            |                  | 4.80             | <b>124.89</b>     |
| <b>T-Letting Refnd</b>           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>0.00</b>       |
| <b>U-Purchases</b>               | 302.34           | 219.98           | 128.03           | 55.17            |                  |                  | 1500.00          | 21.00            |                  |                  | 167.10           |                  | <b>2,393.62</b>   |
| <b>V-Telecoms</b>                | 44.66            | 47.54            | 47.54            | 47.54            | 17.68            | 27.50            | 27.50            | 27.50            | 27.50            | 27.50            | 27.50            | 27.50            | <b>397.46</b>     |
| <b>Total</b>                     | <b>602.72</b>    | <b>1,375.40</b>  | <b>3,065.33</b>  | <b>696.60</b>    | <b>4,389.52</b>  | <b>5,181.46</b>  | <b>1,763.74</b>  | <b>1,898.46</b>  | <b>11,736.50</b> | <b>295.34</b>    | <b>1,908.80</b>  | <b>4,570.72</b>  | <b>37,484.59</b>  |
| <b>Inc less Exp</b>              | <b>1,642.03</b>  | <b>-92.13</b>    | <b>1,536.99</b>  | <b>760.51</b>    | <b>-3,687.52</b> | <b>-3,908.26</b> | <b>1,012.76</b>  | <b>-840.46</b>   | <b>-9,791.10</b> | <b>4,941.66</b>  | <b>-742.60</b>   | <b>-1,988.82</b> | <b>-11,156.94</b> |
| <b>Current Account Balances:</b> |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |
| <b>Open</b>                      | <b>34,256.54</b> | <b>35,898.57</b> | <b>35,806.44</b> | <b>37,343.43</b> | <b>38,103.94</b> | <b>34,416.42</b> | <b>30,508.16</b> | <b>31,520.92</b> | <b>30,680.46</b> | <b>20,889.36</b> | <b>25,831.02</b> | <b>25,088.42</b> | <b>23,099.60</b>  |
| <b>Close</b>                     | <b>35,898.57</b> | <b>35,806.44</b> | <b>37,343.43</b> | <b>38,103.94</b> | <b>34,416.42</b> | <b>30,508.16</b> | <b>31,520.92</b> | <b>30,680.46</b> | <b>20,889.36</b> | <b>25,831.02</b> | <b>25,088.42</b> | <b>23,099.60</b> |                   |

**Aspley Guise Village Hall Current Account 1st April 2022 / 31st March 2023**

**Record of Receipts and Payments**

| Date      | Chq     | Name                        | Recpt           | Paymt           | Details        | Cde | Accm Mthly Totals |                 |                  |
|-----------|---------|-----------------------------|-----------------|-----------------|----------------|-----|-------------------|-----------------|------------------|
|           |         |                             |                 |                 |                |     | Recpt             | Paymt           | Balance          |
| 6-Apr-22  | DC      | Pavla Simmons               | 55.00           |                 | Lettings       | B   |                   |                 | 34,256.54        |
| 6-Apr-22  | DC      | P Snelling                  | 124.00          |                 | Lettings       | B   |                   |                 |                  |
| 6-Apr-22  | DC      | Alfred Williams             | 40.00           |                 | Lettings       | B   |                   |                 |                  |
| 8-Apr-22  | DC      | Seasons Art Class           | 1,120.00        |                 | Lettings       | B   |                   |                 |                  |
| 12-Apr-22 | BP      | PPLPRS                      |                 | 139.20          | Licences       | L   |                   |                 |                  |
| 13-Apr-22 | DC      | L Childerley                | 100.00          |                 | Lettings       | B   |                   |                 |                  |
| 14-Apr-22 | D/D     | Plusnet                     |                 | 44.66           | Telecoms       | V   |                   |                 |                  |
| 22-Apr-22 | DC      | Encore Theatre              | 172.50          |                 | Lettings       | B   |                   |                 |                  |
| 22-Apr-22 | DC      | The Chameleons              | 140.00          |                 | Lettings       | B   |                   |                 |                  |
| 22-Apr-22 | DC      | P Snelling                  | 62.00           |                 | Lettings       | B   |                   |                 |                  |
| 25-Apr-22 | DC      | Aspley Guise PC Hall Hire   | 431.25          |                 | Lettings       | B   |                   |                 |                  |
| 26-Apr-22 | D/D     | British Gas                 |                 | 95.52           | Gas            | G   |                   |                 |                  |
| 26-Apr-22 | Card    | Office Furniture Online     |                 | 302.34          | Purchases      | U   |                   |                 |                  |
| 27-Apr-22 | Card    | Central Beds Council (TENS) |                 | 21.00           | Licences       | L   |                   |                 |                  |
|           |         | <b>Sub Total</b>            | <b>2,244.75</b> | <b>602.72</b>   |                |     | <b>2,244.75</b>   | <b>602.72</b>   | <b>35,898.57</b> |
| 3-May-22  | D/D     | F&R Cawley                  |                 | 78.38           | Refuse Cltn    | J   |                   |                 |                  |
| 3-May-22  | Card    | Amazon.co.uk                |                 | 199.98          | Purchases      | U   |                   |                 |                  |
| 4-May-22  | Chq     | He Ha in AG                 | 155.00          |                 | Lettings       | B   |                   |                 |                  |
| 5-May-22  | DC      | Marie Hopkins Penny Adams   | 140.00          |                 | Lettings       | B   |                   |                 |                  |
| 6-May-22  | DC      | British Gas Commercial      |                 | 382.28          | Eqpt Serv/hire | N   |                   |                 |                  |
| 10-May-22 | Card    | SSE Gas                     |                 | 470.35          | Gas            | G   |                   |                 |                  |
| 10-May-22 | DC      | SumUp                       | 9.83            |                 | Fundraising    | C   |                   |                 |                  |
| 11-May-22 | DC      | The Chameleons              | 280.00          |                 | Lettings       | B   |                   |                 |                  |
| 16-May-22 | D/D     | Plusnet                     |                 | 47.54           | Telecoms       | V   |                   |                 |                  |
| 16-May-22 | DC      | SumUp                       | 55.54           |                 | Fundraising    | C   |                   |                 |                  |
| 17-May-22 | Card    | TrophyToo                   |                 | 20.00           | Purchases      | U   |                   |                 |                  |
| 17-May-22 | DC      | SumUp                       | 39.32           |                 | Fundraising    | C   |                   |                 |                  |
| 24-May-22 | DC      | P Snelling                  | 124.00          |                 | Lettings       | B   |                   |                 |                  |
| 26-May-22 | D/D     | British Gas                 |                 | 118.91          | Electricity    | H   |                   |                 |                  |
| 30-May-22 | D/D     | F&R Cawley                  |                 | 57.96           | Refuse Cltn    | J   |                   |                 |                  |
| 30-May-22 | DC      | He Ha in AG                 | 75.00           |                 | Lettings       | B   |                   |                 |                  |
| 31-May-22 | DC      | SumUp                       | 404.58          |                 | Fundraising    | C   |                   |                 |                  |
|           |         | <b>Sub Total</b>            | <b>1,283.27</b> | <b>1,375.40</b> |                |     | <b>3,528.02</b>   | <b>1,978.12</b> | <b>35,806.44</b> |
| 1-Jun-22  | Card    | Value Products              |                 | 103.03          | Purchases      | U   |                   |                 |                  |
| 6-Jun-22  | Card    | Central Beds Council (TENS) |                 | 10.50           | Licences       | L   |                   |                 |                  |
| 6-Jun-22  | Deposit | Cash - Fundraising          | 1,964.00        |                 | Fundraising    | C   |                   |                 |                  |
| 6-Jun-22  | Deposit | Cheque                      | 151.20          |                 | Fundraising    | C   |                   |                 |                  |
| 6-Jun-22  | DC      | SumUp                       | 4.92            |                 | Fundraising    | C   |                   |                 |                  |
| 8-Jun-22  | BP      | Inter County                |                 | 1,765.07        | Cleaning       | F   |                   |                 |                  |
| 9-Jun-22  | BP      | SSE Gas                     |                 | 350.72          | Gas            | G   |                   |                 |                  |
| 9-Jun-22  | BP      | British Gas Commercial      |                 | 382.29          | Eqpt Serv/hire | N   |                   |                 |                  |
| 10-Jun-22 | BP      | Mrs MEA Fitzgerald          |                 | 114.24          | Expenses       | Q   |                   |                 |                  |
| 10-Jun-22 | BP      | Greenwave                   |                 | 25.00           | Purchases      | U   |                   |                 |                  |
| 13-Jun-22 | BP      | LIW Advertising             |                 | 36.00           | Fundraising    | R   |                   |                 |                  |
| 14-Jun-22 | D/D     | Plusnet                     |                 | 47.54           | Telecoms       | V   |                   |                 |                  |
| 14-Jun-22 | BP      | MK Pulse                    |                 | 30.00           | Fundraising    | R   |                   |                 |                  |
| 14-Jun-22 | BP      | LIW Advertising             |                 | 36.00           | Fundraising    | R   |                   |                 |                  |
| 14-Jun-22 | Deposit | Cheque                      | 473.20          |                 | Lettings       | B   |                   |                 |                  |
| 16-Jun-22 | DC      | Seasons Art Class           | 640.00          |                 | Lettings       | B   |                   |                 |                  |
| 17-Jun-22 | DC      | The Chameleons              | 374.00          |                 | Lettings       | B   |                   |                 |                  |
| 22-Jun-22 | DC      | L Childerley                | 100.00          |                 | Lettings       | B   |                   |                 |                  |
| 23-Jun-22 | DC      | Encore Theatre              | 172.50          |                 | Lettings       | B   |                   |                 |                  |
| 24-Jun-22 | DC      | Encore Theatre              | 517.50          |                 | Lettings       | B   |                   |                 |                  |
| 24-Jun-22 | DC      | P Snelling                  | 155.00          |                 | Lettings       | B   |                   |                 |                  |
| 27-Jun-22 | D/D     | British Gas                 |                 | 78.77           | Electricity    | H   |                   |                 |                  |
| 29-Jun-22 | DC      | Cockle SG & GM              | 50.00           |                 | Lettings       | B   |                   |                 |                  |
| 30-Jun-22 | D/D     | F&R Cawley                  |                 | 86.17           | Refuse Cltn    | J   |                   |                 |                  |
|           |         | <b>Sub Total</b>            | <b>4,602.32</b> | <b>3,065.33</b> |                |     | <b>8,130.34</b>   | <b>5,043.45</b> | <b>37,343.43</b> |
| 1-Jul-22  | BP      | TotalEnergies               |                 | 305.73          | Gas            | G   |                   |                 |                  |
| 1-Jul-22  | BP      | SRE Gurney                  |                 | 58.00           | Cleaning Sup   | P   |                   |                 |                  |
| 4-Jul-22  | DC      | Marie Hopkins Penny Adams   | 140.00          |                 | Lettings       | B   |                   |                 |                  |
| 12-Jul-22 | Card    | Screwfix                    |                 | 55.17           | Purchases      | U   |                   |                 |                  |
| 14-Jul-22 | D/D     | Plusnet                     |                 | 47.54           | Telecoms       | V   |                   |                 |                  |
| 18-Jul-22 | DC      | SumUp                       | 46.21           |                 | Fundraising    | C   |                   |                 |                  |
| 20-Jul-22 | BP      | Mrs MEA Fitzgerald          |                 | 95.52           | Expenses       | Q   |                   |                 |                  |

|           |         |                           |          |                       |   |           |           |           |
|-----------|---------|---------------------------|----------|-----------------------|---|-----------|-----------|-----------|
| 22-Jul-22 | Deposit | Cash - Fundraising        | 828.90   | Fundraising           | C |           |           |           |
| 22-Jul-22 | DC      | The Chameleons            | 112.00   | Lettings              | B |           |           |           |
| 22-Jul-22 | DC      | He Ha in AG               | 100.00   | Lettings              | B |           |           |           |
| 25-Jul-22 | DC      | Encore Theatre            | 230.00   | Lettings              | B |           |           |           |
| 26-Jul-22 | D/D     | British Gas               |          | 134.64 Electricity    | H |           |           |           |
|           |         | Sub Total                 | 1,457.11 | 696.60                |   | 9,587.45  | 5,740.05  | 38,103.94 |
| 1-Aug-22  | D/D     | F&R Cawley                |          | 139.43 Refuse Cltn    | J |           |           |           |
| 3-Aug-22  | BP      | Inter County              |          | 1,236.08 Cleaning     | F |           |           |           |
| 4-Aug-22  | BP      | Simon Artingstall         |          | 160.00 Maintenance    | O |           |           |           |
| 5-Aug-22  | Card    | Squarespace Inc           |          | 70.95 Sundry          | S |           |           |           |
| 5-Aug-22  | Card    | Bank Fee                  |          | 2.12 Sundry           | S |           |           |           |
| 15-Aug-22 | D/D     | Plusnet                   |          | 17.68 Telecoms        | V |           |           |           |
| 16-Aug-22 | DC      | The Chameleons            | 112.00   | Lettings              | B |           |           |           |
| 16-Aug-22 | BP      | Jim Hutton                |          | 59.99 Expenses        | Q |           |           |           |
| 26-Aug-22 | D/D     | British Gas               |          | 91.00 Electricity     | H |           |           |           |
| 26-Aug-22 | DC      | Seasons Art Class         | 480.00   | Lettings              | B |           |           |           |
| 26-Aug-22 | DC      | James Macmillan           | 55.00    | Lettings              | B |           |           |           |
| 30-Aug-22 | D/D     | F&R Cawley                |          | 112.27 Refuse Cltn    | J |           |           |           |
| 31-Aug-22 | DC      | L J Clarke                | 55.00    | Lettings              | B |           |           |           |
| 31-Aug-22 | BP      | AWR Pickersgill           |          | 2,500.00 Maintenance  | O |           |           |           |
|           |         | Sub Total                 | 702.00   | 4,389.52              |   | 10,289.45 | 10,129.57 | 34,416.42 |
| 2-Sep-22  | DC      | C Bavington               | 55.00    | Lettings              | B |           |           |           |
| 8-Sep-22  | DC      | He Ha in AG               | 125.00   | Lettings              | B |           |           |           |
| 8-Sep-22  | DC      | He Ha in AG               | 140.00   | Lettings              | B |           |           |           |
| 9-Sep-22  | Deposit | Cheque                    | 95.20    | Lettings              | B |           |           |           |
| 9-Sep-22  | Deposit | Cheque                    | 279.00   | Lettings              | B |           |           |           |
| 12-Sep-22 | BP      | Inter County              |          | 573.52 Cleaning       | F |           |           |           |
| 12-Sep-22 | BP      | A M White                 |          | 150.00 Eqpt Serv/hire | N |           |           |           |
| 14-Sep-22 | D/D     | Plusnet                   |          | 27.50 Telecoms        | V |           |           |           |
| 15-Sep-22 | DC      | L Childerley              | 120.00   | Lettings              | B |           |           |           |
| 20-Sep-22 | BP      | AWR Pickersgill           |          | 3,788.00 Maintenance  | O |           |           |           |
| 26-Sep-22 | D/D     | British Gas               |          | 84.39 Electricity     | H |           |           |           |
| 27-Sep-22 | D/D     | TotalEnergies             |          | 418.62 Gas            | G |           |           |           |
| 27-Sep-22 | DC      | Mr JR Mrs LA              | 459.00   | Lettings              | B |           |           |           |
| 30-Sep-22 | D/D     | F&R Cawley                |          | 139.43 Refuse Cltn    | J |           |           |           |
|           |         | Sub Total                 | 1,273.20 | 5,181.46              |   | 11,562.65 | 15,311.03 | 30,508.16 |
| 3-Oct-22  | Deposit | Cheque                    | 200.00   | Lettings              | B |           |           |           |
| 5-Oct-22  | Card    | The Poppy Shop            |          | 23.98 Sundry          | S |           |           |           |
| 6-Oct-22  | DC      | Marie Hopkins Penny Adams | 140.00   | Lettings              | B |           |           |           |
| 6-Oct-22  | DC      | P Snelling                | 124.00   | Lettings              | B |           |           |           |
| 12-Oct-22 | DC      | P H Dixon                 | 55.00    | Lettings              | B |           |           |           |
| 13-Oct-22 | DC      | The Chameleons            | 140.00   | Lettings              | B |           |           |           |
| 14-Oct-22 | D/D     | Plusnet                   |          | 27.50 Telecoms        | V |           |           |           |
| 14-Oct-22 | DC      | Aspley Guise PC           | 431.25   | Lettings              | B |           |           |           |
| 18-Oct-22 | DC      | Encore Theatre            | 172.50   | Lettings              | B |           |           |           |
| 24-Oct-22 | DC      | Encore Theatre            | 345.00   | Lettings              | B |           |           |           |
| 24-Oct-22 | DC      | Seasons Art Class         | 980.00   | Lettings              | B |           |           |           |
| 26-Oct-22 | D/D     | British Gas               |          | 99.99 Electricity     | H |           |           |           |
| 27-Oct-22 | DC      | S Radomska                | 68.75    | Lettings              | B |           |           |           |
| 28-Oct-22 | DC      | L Childerley              | 120.00   | Lettings              | B |           |           |           |
| 31-Oct-22 | D/D     | F&R Cawley                |          | 112.27 Refuse Cltn    | J |           |           |           |
| 31-Oct-22 | BP      | Universal Blinds          |          | 1,500.00 Purchases    | U |           |           |           |
|           |         | Sub Total                 | 2,776.50 | 1,763.74              |   | 14,339.15 | 17,074.77 | 31,520.92 |
| 1-Nov-22  | BP      | Inter County              |          | 1,169.31 Cleaning     | F |           |           |           |
| 3-Nov-22  | BP      | A M White                 |          | 203.63 Eqpt Serv/hire | N |           |           |           |
| 8-Nov-22  | DC      | Herts Hearing Advisory    | 24.00    | Lettings              | B |           |           |           |
| 11-Nov-22 | DC      | National Animal Welfare   | 50.00    | Lettings              | B |           |           |           |
| 14-Nov-22 | D/D     | Plusnet                   |          | 27.50 Telecoms        | V |           |           |           |
| 15-Nov-22 | DC      | The Chameleons            | 224.00   | Lettings              | B |           |           |           |
| 15-Nov-22 | DC      | P Snelling                | 124.00   | Lettings              | B |           |           |           |
| 17-Nov-22 | BP      | J R Bates                 |          | 200.00 Maintenance    | O |           |           |           |
| 22-Nov-22 | DC      | Encore Theatre            | 207.00   | Lettings              | B |           |           |           |
| 23-Nov-22 | Card    | Amazon.co.uk              |          | 21.00 Purchases       | U |           |           |           |
| 23-Nov-22 | DC      | P Snelling                | 155.00   | Lettings              | B |           |           |           |
| 28-Nov-22 | D/D     | British Gas               |          | 126.90 Electricity    | H |           |           |           |
| 28-Nov-22 | DC      | Larchfield Day Nursery    | 110.00   | Lettings              | B |           |           |           |
| 28-Nov-22 | BP      | SG & Mrs GM Cockle        |          | 31.99 Expenses        | Q |           |           |           |
| 30-Nov-22 | D/D     | F&R Cawley                |          | 118.13 Refuse Cltn    | J |           |           |           |
| 30-Nov-22 | DC      | Marie Hopkins Penny Adams | 140.00   | Lettings              | B |           |           |           |
| 30-Nov-22 | DC      | Herts Hearing Advisory    | 24.00    | Lettings              | B |           |           |           |

|           |         |                           |                 |                  |             |   |           |           |           |
|-----------|---------|---------------------------|-----------------|------------------|-------------|---|-----------|-----------|-----------|
|           |         | <u>Sub Total</u>          | <u>1,058.00</u> | <u>1,898.46</u>  |             |   | 15,397.15 | 18,973.23 | 30,680.46 |
| 2-Dec-22  | DC      | Seasons Art Class         | 980.00          |                  | Lettings    | B |           |           |           |
| 6-Dec-22  | BP      | Norris & Fisher           |                 | 1,366.50         | Insurance   | K |           |           |           |
| 6-Dec-22  | BP      | AWR Pickersgill           |                 | 8,464.80         | Maintenance | O |           |           |           |
| 6-Dec-22  | BP      | Inter County              |                 | 573.52           | Cleaning    | F |           |           |           |
| 8-Dec-22  | Deposit | Cheque                    | 162.40          |                  | Lettings    | B |           |           |           |
| 9-Dec-22  | DC      | The Chameleons            | 458.00          |                  | Lettings    | B |           |           |           |
| 14-Dec-22 | D/D     | Plusnet                   |                 | 27.50            | Telecoms    | V |           |           |           |
| 20-Dec-22 | DC      | Encore Theatre            | 345.00          |                  | Lettings    | B |           |           |           |
| 28-Dec-22 | D/D     | British Gas               |                 | 172.59           | Electricity | H |           |           |           |
| 29-Dec-22 | D/D     | TotalEnergies             |                 | 978.49           | Gas         | G |           |           |           |
| 30-Dec-22 | D/D     | F&R Cawley                |                 | 153.10           | Refuse Cltn | J |           |           |           |
|           |         | <u>Sub Total</u>          | <u>1,945.40</u> | <u>11,736.50</u> |             |   | 17,342.55 | 30,709.73 | 20,889.36 |
| 3-Jan-23  | DC      | Herts Hearing Advisory    | 24.00           |                  | Lettings    | B |           |           |           |
| 6-Jan-23  | DC      | P Snelling                | 31.00           |                  | Lettings    | B |           |           |           |
| 9-Jan-23  | DC      | L Childerley              | 120.00          |                  | Lettings    | B |           |           |           |
| 11-Jan-23 | DC      | The Chameleons            | 134.00          |                  | Lettings    | B |           |           |           |
| 13-Jan-23 | DC      | He Ha in AG               | 140.00          |                  | Lettings    | B |           |           |           |
| 13-Jan-23 | DC      | He Ha in AG               | 100.00          |                  | Lettings    | B |           |           |           |
| 16-Jan-23 | D/D     | Plusnet                   |                 | 27.50            | Telecoms    | V |           |           |           |
| 18-Jan-23 | DC      | Herts Hearing Advisory    | 24.00           |                  | Lettings    | B |           |           |           |
| 19-Jan-23 | DC      | Baby Sensory N Bucks      | 180.00          |                  | Lettings    | B |           |           |           |
| 23-Jan-23 | DC      | Encore Theatre            | 552.00          |                  | Lettings    | B |           |           |           |
| 24-Jan-23 | Deposit | Cheque                    | 243.00          |                  | Lettings    | B |           |           |           |
| 24-Jan-23 | Deposit | Cheque                    | 140.00          |                  | Lettings    | B |           |           |           |
| 25-Jan-23 | DC      | P Snelling                | 124.00          |                  | Lettings    | B |           |           |           |
| 26-Jan-23 | D/D     | British Gas               |                 | 126.67           | Electricity | H |           |           |           |
| 26-Jan-23 | DC      | Aspley Guise PC           | 3,425.00        |                  | Grant       | A |           |           |           |
| 27-Jan-23 | Card    | Zoho (Mail)               |                 | 23.04            | Sundry      | S |           |           |           |
| 31-Jan-23 | D/D     | F&R Cawley                |                 | 118.13           | Refuse Cltn | J |           |           |           |
|           |         | <u>Sub Total</u>          | <u>5,237.00</u> | <u>295.34</u>    |             |   | 22,579.55 | 31,005.07 | 25,831.02 |
| 2-Feb-23  | Card    | 1&1 Ionos                 |                 | 2.40             | Sundry      | S |           |           |           |
| 2-Feb-23  | Card    | 1&1 Ionos                 |                 | 30.00            | Sundry      | S |           |           |           |
| 2-Feb-23  | DC      | Eversholt CKT G           | 30.00           |                  | Lettings    | B |           |           |           |
| 3-Feb-23  | DC      | Marie Hopkins Penny Adams | 120.00          |                  | Lettings    | B |           |           |           |
| 3-Feb-23  | DC      | Barber JD +KBBA           | 50.00           |                  | Lettings    | B |           |           |           |

| Receipts          | 2010/11     | 2011/12     | 2012/13     | 2013/14     | 2014/15    | 2015/16     | 2015/16 adjusted | 2016/17   | 2017/18   | 2018/19   | 2019/20   | 2020/21   | 2021/22   | 2022/23 | Change yoy |
|-------------------|-------------|-------------|-------------|-------------|------------|-------------|------------------|-----------|-----------|-----------|-----------|-----------|-----------|---------|------------|
| Grant/Donation    | 4137.50     | 3909.13     | 6672.50     | 3,605.76    | 4,387.50   | 2,941.25    | 2,941.25         | 2,018.75  | 4,568.75  | 9087.5    | 5000      | 25240.93  | 17,013.25 |         | -32.6%     |
| Lettings          | 12031.40    | 13673.89    | 11969.50    | 13,385.45   | 14,276.50  | 15,495.65   | 15,495.65        | 18,113.89 | 17,860.63 | 18130.85  | 19669.49  | 2279.7    | 14,502.90 |         | 536.2%     |
| Fundraising       | 3661.10     | 3323.01     | 3721.04     | 3,099.15    | 2,667.64   | 3,904.45    | 3,904.45         | 3,335.64  | 4,342.95  | 5,346.30  | 4,873.40  | -         | -         |         |            |
| Interest/other    | 10.20       | 3491.84     | 0.00        | 0.00        | 42.68      | -           | -                | 218.79    | 0.00      | 0.00      | 0.00      | 4,771.36  | 0.00      |         | -100.0%    |
| Total             | £ 19,840.20 | £ 24,397.87 | £ 22,363.04 | £ 20,090.36 | £21,374.32 | 22,341.35   | £ 22,341.35      | 23,687.07 | 26,772.33 | 32,564.65 | 29,542.89 | 32,291.99 | 31,516.15 |         | -2.4%      |
|                   |             |             |             |             |            |             | -                |           |           |           |           |           |           |         |            |
| Payments          |             |             |             |             |            |             |                  |           |           |           |           |           |           |         |            |
| Contract Cleaning | 4912.30     | 5170.18     | 7190.32     | 5753.82     | 5,610.00   | 6,355.62    | 6,355.62         | 5,427.65  | 5,872.12  | 5995.97   | 6,032.34  | 2,594.79  | 5,693.73  |         | 119.4%     |
| Gas               | 4620.00     | 4931.17     | 4755.21     | 4198.12     | 1,578.73   | 5,074.41    | 3,374.41         | 2,512.00  | 3,390.71  | 2122.36   | 4815.78   | 4,512.12  | 3,847.08  |         | -14.7%     |
| Electricity       | 1525.00     | 1952.00     | 1269.87     | 1719.83     | 1,892.07   | 1,994.25    | 1,994.25         | 1,363.16  | 1,684.52  | 1890.27   | 1708.44   | 1080.89   | 860.32    |         | -20.4%     |
| Water Rates       | 1023.00     | 1474.00     | 1789.00     | 1504.00     | 1,640.00   | 1,404.00    | 1,404.00         | 1,196.00  | 1,426.00  | 776.17    | 2250      | 1150      | 600.00    |         | -47.8%     |
| Refuse Collection | 568.08      | 888.63      | 780.12      | 969.39      | 993.64     | 1,199.56    | 1,199.56         | 1,117.90  | 1,173.40  | 1203.25   | 1240.16   | 745.14    | 1,197.04  |         | 60.6%      |
| Insurance         | 1789.97     | 1128.59     | 1154.01     | 1152.83     | 1,179.63   | 1,159.41    | 1,159.41         | 1,182.95  | 1,231.26  | 1185.87   | 1212.16   | 1212.86   | 1,253.08  |         | 3.3%       |
| Licences          | 144.44      | 418.50      | 478.26      | 301.57      | 352.35     | 342.62      | 342.62           | 371.88    | 371.88    | 449.66    | 473.64    | 0         | 892.28    |         |            |
| Equipment Service | 628.81      | 875.05      | 748.04      | 739.64      | 2,541.53   | 2,126.29    | 2,126.29         | 482.99    | 497.47    | 1201.52   | 2257.51   | 654.43    | 1,483.12  |         | 126.6%     |
| Maintenance       | 791.49      | 2933.20     | 6692.25     | 1621.91     | 4,656.26   | 5,583.12    | 5,583.12         | 3,601.01  | 4,813.38  | 12660.08  | 804.2     | 2463.14   | 12,498.07 |         | 407.4%     |
| External cleaning | 457.87      | 275.00      | 105.00      | 285.00      | 320.00     | 126.00      | 126.00           | 114.00    | 76.00     | 152       | 76        | 114       | 252.00    |         | 121.1%     |
| Expenses          | 223.85      | 352.18      | 318.85      | 594.56      | 366.91     | 626.77      | 626.77           | 553.06    | 207.30    | 40.19     | 267.48    | 124.37    | 299.70    |         | 141.0%     |
| Fundraising       | 245.53      | 190.12      | 137.13      | 161.37      | 272.43     | 141.99      | 141.99           | 132.00    | 399.92    | 1077.84   | 641       | 0         | -         |         |            |
| Sundry            | 252.00      | 47.00       | 50.68       | 0.00        | -          | 45.00       | 45.00            | 95.00     | 0.00      | 645.8     | 181.64    | 4016.27   | 1,627.40  |         | -59.5%     |
| Letting Refund    | 0           | 0           | 0           | 0           | 39.45      | -           | -                | 185.00    | 0.00      | 100       | 214.5     | 55        | -         |         | -100.0%    |
| Purchases         | 1164.33     | 567.50      | 66.00       | 155.00      | -          | 437.49      | 437.49           | 10.50     | 2,462.55  | 731.24    | 0         | 1519.79   | 4,708.05  |         | 209.8%     |
| Telecoms          | 0           | 0           | 0           | 0           | 0          | 262.19      | 262.19           | 307.38    | 355.56    | 410.4     | 446.4     | 207.17    | 311.88    |         | 50.5%      |
| TOTALS            | £ 18,346.67 | £ 21,203.12 | £ 25,534.74 | £ 19,157.04 | £21,443.00 | £ 26,878.72 | £ 25,178.72      | 18,652.48 | 23,962.07 | 30,642.62 | 22,621.25 | 20,449.97 | 35,523.75 | 0.00    | 73.7%      |

**ASPLEY GUISE VILLAGE HALL MANAGEMENT COMMITTEE**  
**(Registered Charity No. 1187321)**

**Accounts for the year ended 31 March 2023**

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| 4    | Balance Sheet                     |
| 5    | Notes to the Accounts             |
| 6    | Charity report                    |

**ASPLEY GUISE VILLAGE HALL MANAGEMENT COMMITTEE**  
**(Registered Charity No. 1187321)**

**Accounts for the year ended 31 March 2023**

**INDEPENDENT EXAMINER'S REPORT**

**Respective responsibilities of trustee and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 43 of the 1993 Act,

to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and

to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act, and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met, or

2. To which, in my opinion, attention could be drawn in order to enable a proper understanding of the accounts to be reached.

A D Williams ACA  
28 Conger Lane  
Toddington  
Beds  
LU5 6BT

**ASPLEY GUISE VILLAGE HALL MANAGEMENT COMMITTEE**  
**(Registered Charity No. 1187321)**

**Accounts for the year ended 31 March 2023**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**UNRESTRICTED FUNDS**

| <b>2022</b>        |                                     |             | <b>2023</b>        |
|--------------------|-------------------------------------|-------------|--------------------|
| <b>£</b>           |                                     |             | <b>£</b>           |
|                    | <b>Income</b>                       | <b>Note</b> |                    |
| 16,157.00          | Grants and Donations                | 1           | 3,425.00           |
| 14,502.90          | Hall Hire                           |             | 19,277.21          |
| <u>-</u>           | Fundraising                         | 2           | <u>3,625.44</u>    |
| <u>31,516.15</u>   |                                     |             | <u>26,327.65</u>   |
|                    | <b>Expenditure</b>                  |             |                    |
| (5,693.73)         | Cleaning Contract                   |             | (7,901.76)         |
| (5,619.28)         | Heat, Light, Water & Telecoms       | 3           | (6,067.84)         |
| (18,689.24)        | Repairs & Improvements              | 4           | (19,467.18)        |
| <u>(5,386.09)</u>  | General Expenditure                 | 5           | <u>(4,089.52)</u>  |
| <u>(35,388.34)</u> |                                     |             | <u>(37,526.30)</u> |
| <u>(3,872.19)</u>  | <b>Surplus for the year</b>         |             | <u>(11,198.65)</u> |
|                    | <b>Balance of Accumulated Fund:</b> |             |                    |
| <u>38,948.79</u>   | <b>1 April 2022</b>                 |             | <u>35,076.60</u>   |
| <u>35,076.60</u>   | <b>31 March 2023</b>                |             | <u>23,877.95</u>   |



**ASPLEY GUISE VILLAGE HALL MANAGEMENT COMMITTEE**  
**(Registered Charity No. 1187321)**

**Accounts for the year ended 31 March 2023**

**BALANCE SHEET**

| <b>2022</b>      |  | <b>2023</b>      |
|------------------|--|------------------|
| <b>£</b>         |  | <b>£</b>         |
| <u>34,256.54</u> | <b>Cash at Bank</b>                    | <u>23,099.60</u> |
|                  | <b>Debtors and Prepayments</b>         |                  |
| <u>920.06</u>    | Insurance                              | <u>1,003.35</u>  |
| <u>920.06</u>    |  | <u>1,003.35</u>  |
|                  | <b>Creditors and Accruals</b>          |                  |
| -                | Gas                                    | -                |
| -                | Electricity                            | -                |
| -                | Water                                  | -                |
| <u>(100.00)</u>  | Audit Fee                              | <u>(225.00)</u>  |
| <u>(100.00)</u>  |  | <u>(225.00)</u>  |
| <u>35,076.60</u> | <b>Net Assets</b>                      | <u>23,877.95</u> |
|                  | <b>Represented by Accumulated Fund</b> |                  |
|                  | <b>as at 31 March 2023</b>             |                  |

**Chairman**

**Treasurer**

**Date**

**Date**

**ASPLEY GUISE VILLAGE HALL MANAGEMENT COMMITTEE**  
(Registered Charity No. 1187321)

**Accounts for the year ended 31 March 2023**

**NOTES TO THE ACCOUNTS**

| <b>2022</b><br><b>£</b> |   | <b>2023</b><br><b>£</b> |
|-------------------------|---|-------------------------|
|                         | <b>1. Grants and Donations</b>              |                         |
| 3,425.00                | Grant - Aspley Guise Parish Council         | 3,425.00                |
| <u>12,732.00</u>        | Grants - Central Bedfordshire Council       | <u>-</u>                |
| <u>16,157.00</u>        |   | <u>3,425.00</u>         |
|                         | <b>2. Fundraising</b>                       |                         |
| -                       | Open Gardens                                | 3,625.44                |
| <u>-</u>                | Other                                       | <u>-</u>                |
| <u>-</u>                |   | <u>3,625.44</u>         |
|                         | <b>3. Heat, Light, Water &amp; Telecoms</b> |                         |
| (860.32)                | Electricity                                 | (1,329.55)              |
| (3,847.08)              | Gas   | (4,340.83)              |
| (600.00)                | Water                                       | -                       |
| <u>(311.88)</u>         | Telecoms                                    | <u>(397.46)</u>         |
| <u>(5,619.28)</u>       |   | <u>(6,067.84)</u>       |
|                         | <b>4. Repairs &amp; Improvements</b>        |                         |
| -                       | Internal Decoration                         | (12,252.80)             |
| -                       | Roller Blinds                               | (1,500.00)              |
| (1,887.60)              | Office Furniture                            | -                       |
| (10,903.79)             | Kitchen                                     | -                       |
| <u>(5,897.85)</u>       | General Maintenance                         | <u>(5,714.38)</u>       |
| <u>(18,689.24)</u>      |   | <u>(19,467.18)</u>      |
|                         | <b>5. General Expenditure</b>               |                         |
| (1,242.67)              | Insurance                                   | (2,286.56)              |
| (720.00)                | Legal Expenses                              |                         |
| (745.14)                | Refuse Collection                           | (1,469.47)              |
| (1,197.40)              | Cleaning Supplies                           |                         |
| (892.28)                | Music and Play Licence                      | (132.90)                |
| <u>(588.60)</u>         | General Expenses                            | <u>(200.59)</u>         |
| <u>(5,386.09)</u>       |   | <u>(4,089.52)</u>       |