

**Chair's Report to the AGM  
Financial Year 2024/25**

**8th October 2025**

It is my privilege to present this report to the Annual General Meeting for the financial year 2024/25 following my second year as the Chair of Sea Cadets Wells-next-the-Sea.

I must start by thanking our dedicated team of volunteers, including my fellow Trustees who generously give their time, enthusiasm and expertise to ensure we continue to provide a fantastic Sea Cadet experience for our young people. I would also like to thank our District Chair, Lt Cdr (SCC) Pitsikas RNR for his unwavering support throughout the year. Secondly, I want to recognise and give my thanks to our amazing Sea Cadets and Junior Sea Cadets for their endless enthusiasm, efforts and achievements within our Unit, TS Eliza Adams, the Sea Cadet Corps and our local community.

**Wensum Trust and Alderman Peel High School**

Our partnership with The Trust and APHS is still as strong as ever and we are extremely appreciative of the support received including the use of the premises and minibuses. The relationship we currently enjoy would be the envy of not only other Sea Cadet Units but also many other youth organisations.

I would like to thank APHS Principal, Mr Matt Hardman for continuing to be a great supporter of the Unit and would also like to take this opportunity to thank APHS Site Manager, Mr Tom Sutton for all his help with the arrangement of activities on the premises and for his patience with us.

**Our Local Community**

As in previous years our links within the community remain strong and, as always, we are very appreciative and grateful for the support received.

The Earl and Countess of Leicester and Holkham Estates have been essential to the continued advancement of Wells Sea Cadets with literally thousands of cadet hours spent on Holkham Lake since we started. Thanks also to Wells Harbour Commissioners and The Harbour Master for their ongoing support enabling us to offer power boating in the harbour.

Back in June 2024 we participated in the local D-Day commemorations on the Quayside in Wells with new Standard Bearer OC Joel S carrying out his duties with great pride, professionalism and respect. Once again, this year we had the privilege to parade our Standard at the 2024 Remembrance Parade alongside the Wells Branch of the Royal British Legion and other local organisations. Our Standard was also present at the 2024 Trafalgar Day service at Burnham Thorpe Church, home of Admiral Lord Nelson alongside the Cromer Branch of the Royal Naval Association. My thanks to Standard Party AC Megan H, AC Bethany Wisken and AC Bonita Espley for their continued dedication and excellence.



**Registered Charity 1187315**

Wells Sea Cadets, Alderman Peel High School, Market Lane, Wells-next-the-Sea, Norfolk, NR23 1RB  
(T) 07889 136430 (E) [Wellsseacadets@gmail.com](mailto:Wellsseacadets@gmail.com)

In July, Bishop John and I took our promotional stand along to the Wells Primary School Fete on a very windy day and despite having to chase our leaflets around the playground, were delighted to attract lots of interest from the youngsters and parents attending.

In August, it was once again our pleasure to provide a Guard of Honour and escort for the Wells Carnival Royalty for the crowning of the Carnival Queen. My thanks to Wells Carnival Committee for their continued support of our Unit.

Adult Volunteers and Cadets had the pleasure of joining our friends at the RNLI Boathouse in Wells for their annual Christmas Carol Service in December. This is always a highly enjoyable festive event, and we really appreciate the opportunity to support our local crew, who are always great supporters of our Unit.

### **Fundraising**

In July we held our annual Street Collection in Wells along with a Tombola on the Quayside, by kind permission of the Harbour Master. Once again, we had a great day and managed to raise over £500. Many thanks to the Adult Volunteers and Cadets who gave their time to help raise vital funds for the Unit. We also held a Grand Christmas Raffle this year, with the draw taking place at our inaugural Cadet Awards Ceremony. We had some incredible prizes donated by local businesses, parents and supporters and the grand total raised was almost £1400. Special thanks to our Treasurer Helen for coordinating this.

As well as fundraising for ourselves we also supported the Poppy Appeal in November with PO Marcus Townshend and Cadets joining me on Staithe Street in Wells. We were delighted to learn that our efforts contributed almost £500 to the Royal British Legion.

As you will see in the Treasurer's Report, we have also benefitted from a number of successful grants this year that have enabled us to expand and improve our local offering and offshore opportunities for Cadets. My thanks to Cdr Noel Wheatley for all the time and effort he puts in to sourcing funding opportunities on behalf of the Unit.

### **Awards Ceremony 2024**

We rounded up 2024 with our inaugural Awards Ceremony at Wells Maltings on 18<sup>th</sup> December. The Awards were sponsored by a number of local organisations and individuals, and It was a wonderful celebration of the effort and achievements of our Cadets. I was particularly delighted to present my own Chair's Community Award to OC Joel S for his outstanding effort in supporting local events, fundraising and promotional opportunities for our Unit. The event was well attended by parents, supporters and sponsors and was covered by local press. I'm already looking forward to the next event!

Finally, and I would like to give my thanks to our CO, Cdr Noel Wheatley MBE for his relentless support and outstanding commitment to our Unit. There is no doubt in my mind that we would not be where we are without him.

Many thanks to you all for attending and for your continued support.

**Joanne Haws**  
**Chair**

UNIT NAME
WELLS NEXT THE SEA
CHARITY NUMBER
1187315
YEAR ENDING
2025

RECONCILLIATION	
Opening Balances	
£12,263.63	Bank Account
£10,082.63	Saving Account
£0.00	Petty Cash
£22,346.26	Total Opening Balance at
Closing Balances	
£11,111.44	Bank Account
£10,153.40	Saving Account
£0.00	Petty Cash
£21,264.84	Total Closing Balance at
£21,264.84	Closing Balance per A3 Report
£0.00	

1st April 2024
31/03 2025

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations -

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to

<b>Unit Name:</b> WELLS NEXT THE SEA	<b>Charity No:</b>
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	
	<b>Notes</b>
<b><u>REVENUE RECEIPTS –</u></b>	
GRANTS (RESTRICTED)	
GRANTS (UNRESTRICTED)	
TRAVEL	Mileage
CADET CONTRIBUTIONS	
OTHER DONATIONS / LEGACIES	
FUNDRAISING	
<b><u>OTHER CHARITABLE ACTIVITIES:</u></b>	
UNIFORM CONTRIBUTIONS	
COURSE FEES	Course Fees/Training
SUNDRY SALES RECEIPTS	
BANK DEPOSIT INTEREST	
BUSINESS RATES	REFUND
OTHER REVENUE RECEIPTS	
<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>
<b><u>NON-REVENUE RECEIPTS –</u></b>	
PROCEEDS FROM SALES OF OTHER FIXED ASSETS	
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>B</b>
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)	
<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>
<b><u>Reconciliation:-</u></b>	
<b><u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u></b>	
- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>
- COMBINED (=G+H)	
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>	
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2025</b>

		Form
		Wells SCC (R&P)
		Apr-23
- SSI 2006/218)		
be notified by 1 November		
1187315		
THIS YEAR £	LAST YEAR £	
£1,000.00	£34,601.20	
£3,161.00	£3,139.00	
£1,795.01	£995.40	
£2,043.00	£925.77	
£125.00	£270.00	
£2,921.65	£2,610.08	
£450.35	£490.00	
£70.77	£59.62	
£677.37	£0.00	
£2,200.01	£430.50	
£14,444.16	£43,521.57	
£0.00	£0.00	
£0.00	£0.00	
£14,444.16	£43,521.57	
-£1,081.42	-£3,582.36	
£0.00	£0.00	
-£1,081.42	-£3,582.36	
£22,346.26	£25,928.62	
£21,264.84	£22,346.26	
		AC1

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – S

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be

**Unit Name:** WELLS NEXT THE SEA

**Charity No:**

**Fund-name/purpose** (if not held for the Unit's general purposes):-

**Notes**

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS  
TRAINING COSTS  
TRAVEL & MILEAGE  
CATERING COSTS  
COURSE FEES  
MSSC ANNUAL CONTRIBUTION

**OVERHEAD COSTS FOR:**

BUSINESS RATES  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
OFFICE SUPPLIES, POSTAGE & PRINTING & ICT

**COSTS FOR:**

BUILDINGS PROJECT & ESTATE  
BOATS & EQUIPMENT  
VEHICLES & TRAILERS  
OTHER MISC ITEMS  
INSURANCE COSTS  
STAND EASY

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

**TOTAL REVENUE PAYMENTS**

**D**

**NON-REVENUE PAYMENTS –**

ASSETS

**TOTAL NON-REVENUE PAYMENTS**

**E**

**TOTAL PAYMENTS (=D+E)**

**F**

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

	Form
	SCC A3 (R&P)
	Apr-23
SSI 2006/218)	
e notified by 1 November	
1187315	
<b>THIS YEAR £</b>	<b>LAST YEAR £</b>
£2,796.19	£876.19
£2,157.72	£7,306.91
£314.85	£879.26
£781.50	£966.62
£1,815.80	£6,122.71
£250.00	£100.00
£677.37	
£1,631.06	
£204.96	£260.40
£604.65	£536.84
£1,196.07	£15,004.68
£1,091.75	£10,366.73
£52.37	£22.00
£950.34	£1,154.51
£792.91	£707.08
£208.04	
	£0.00
	£0.00
	£2,800.00
£15,525.58	£47,103.93
£0.00	£0.00
£0.00	£0.00
£15,525.58	£47,103.93
AC2	



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2

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<b>Unit Name:</b> WELLS NEXT THE SEA	<b>Charity No:</b>
--------------------------------------	--------------------

#### In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

**Name  
of Fund**

if restricted

#### **ASSETS:**

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any “accruals”)

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

#### **\*OTHER FIXED ASSETS:**

- LAND & BUILDINGS
- BOATS & EQUIPMENT inc TRAILERS
- VEHICLES
- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

#### **LIABILITIES**

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any “accruals”)

CONTINGENT LIABILITIES (estimated total amount)

#### **[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Give page no(s). - or  
say if none

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

(or say if none)

Amount of any trustee expenses reimbursed and for how many trustees

(or say if none)

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -

together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s).

(\*Show details on an extra attached (numbered) page if necessary)

Helen Townshend - Treasurer

Joanne Haws - Unit Chair

Signed as authorised by the Unit’s Management Committee - Date:

		Form SCC A3 (R&P) Apr-23	
2006/218)			
ified by 1 November			
1187315			
<b>THIS YEAR</b> <b>£</b>		<b>LAST YEAR</b> <b>£</b>	
£21,264.84		£22,346.26	
£0.00		£0.00	
£0.00		£0.00	
£250.00		£0.00	
£0.00		£0.00	
£0.00		£0.00	
£72,000.00		£80,000.00	
£49,500.00		£55,000.00	
£2,700.00		£3,000.00	
		£0.00	
£0.00			
£0.00			
£0.00			
<b>[Amounts]</b>	<b>Particulars</b>		
[            ]			
[            ]	Authority:		
[            ]	For how many:		
[            ]	Nature:		
[            ]			
	- or say if none		
AC3			

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2025</b> <small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		Form SCC A3 (R&P) Apr-24																		
<b>Unit Name:</b> WELLS NEXT THE SEA		<b>Charity No:</b> 1187315																		
Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 30%;">House name:</td> <td style="width: 70%;">Wells Sea Cadets</td> </tr> <tr> <td>Street and No:</td> <td>Alderman Peel High School</td> </tr> <tr> <td>Area or Estate</td> <td>Market Lane</td> </tr> <tr> <td>Town/City:</td> <td>Wells-next-the-Sea</td> </tr> <tr> <td>County</td> <td>Norfolk</td> </tr> <tr> <td>Post Code:</td> <td>NR23 1RB</td> </tr> </table>			House name:	Wells Sea Cadets	Street and No:	Alderman Peel High School	Area or Estate	Market Lane	Town/City:	Wells-next-the-Sea	County	Norfolk	Post Code:	NR23 1RB						
House name:	Wells Sea Cadets																			
Street and No:	Alderman Peel High School																			
Area or Estate	Market Lane																			
Town/City:	Wells-next-the-Sea																			
County	Norfolk																			
Post Code:	NR23 1RB																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>Joanne Haws</td><td>Ed Paffett</td><td></td></tr> <tr><td>John Plummer</td><td>Noel Wheatley</td><td></td></tr> <tr><td>Jon Rogers</td><td>Judith Wood</td><td></td></tr> <tr><td>Rosemary Langley</td><td></td><td></td></tr> <tr><td>Bishop John Mills</td><td></td><td></td></tr> <tr><td>Helen Townshend</td><td></td><td></td></tr> </table>			Joanne Haws	Ed Paffett		John Plummer	Noel Wheatley		Jon Rogers	Judith Wood		Rosemary Langley			Bishop John Mills			Helen Townshend		
Joanne Haws	Ed Paffett																			
John Plummer	Noel Wheatley																			
Jon Rogers	Judith Wood																			
Rosemary Langley																				
Bishop John Mills																				
Helen Townshend																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) <i>[not: Scotland]</i> :- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td></td><td></td><td></td></tr> </table>																				
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by <b>Sea Cadet Standard Constitution</b>																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b>																				
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b>																				
Maintaining cadet contact and activities during times when face to face meetings were not possible. Engaging participation for remote working on badges and increased learning. Development of adult volunteers has been a priority with good success. Wells has made use of District, Area and National resources to secure cadet qualifications to ensure cadets get the best possible Sea Cadet Experience																				
<b>Public Benefit</b>																				
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul>																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				



Section A

Independent Examiner's Report

Report to the trustees/  
members of

WELLS-NEXT-THE-SEA UNIT (NO 645) OF THE SEA CADET  
CORPS (TS ELIZA ADAMS)

On accounts for the year  
ended

MARCH 2025

Charity no  
(if any)

1187315

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Jhfordham.

Date:

25/09/2025

Name:

James Fordham

Relevant professional  
qualification(s) or body  
(if any):

FCCA (Certified Public Accountants Association (CPAA))

Address:

86-90 Paul Street London EC2A 4NE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**