

SLEEP POD

England & Wales · Charity number 1187295

Details

Status Registered

Legal form CIO

Registered 2020-01-10

Register [View on the Charity Commission register](#)

Contact

Address Cripps Pemberton Greenish
Number 22
Mount Ephraim
Tunbridge Wells
Kent
Tn48as

Phone 01732224011

Email Pete@sleeppod.uk

Website www.sleeppod.org.uk

Activities

Objects: THE RELIEF OF NEED FOR ROUGH SLEEPERS AND HOMELESS PEOPLE IN THE UNITED KINGDOM AND WORLDWIDE

Activities: We make sleep pods for rough sleepers and raise money to support such activities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- France
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£143,125	£116,682	-	-
2024-03-31	£52,720	£71,491	-	-
2023-03-31	£51,036	£37,568	-	-
2022-03-31	£94,907	£90,786	-	-
2021-03-31	£119,248	£117,433	-	-

Trustees

Name	Role	Appointed
pete kenyon-holt	Chair	2020-01-10
Angharad Halliday		2020-01-10
CRIPPS TRUST CORPORATION LIMITED		2020-01-10
Ian Ashby		2021-06-01

SLEEP POD

England & Wales - Charity number 1187295

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.4.2024 (period start date) To 31.3.2025 (period end date)

Charity name: Sleep Pod

Charity registration number: 1187295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a one-person emergency shelter wherever there is a need. This shelter, called a Sleep Pod is used by rough sleepers and refugees. After inventing Sleep Pod our main purpose became multi-faceted. We became focussed on raising funds for materials, preparing all the materials ready for build sessions. We then started to organise volunteer build sessions and then work with distribution partners so the most vulnerable people were prioritised in terms of giving the Sleep Pod emergency shelter to recipients. We have developed processes during the last few years to be as effective as possible, building valuable relationships with businesses, charities, groups and individuals that add real value to what we do. We currently support people all over the UK and within parts of Europe.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising We engage in various activities to ensure we have enough funds to purchase and prepare Sleep Pod materials. These activities include, face to face fundraising, approaches to trusts / foundations, corporate Sleep Pod build workshops and supplying charity partners. Together with various on-line fundraising campaigns we are delighted to have had enough money to cover the costs of all our activities. Our charity is very scalable and as such more funds would correlate with more activity and more people would benefit from

		having their own Sleep Pod emergency shelter. Purchase and material preparation Once we the funds, we purchase materials from have a variety of suppliers that we have built good working relations with. They are delivered and we then start the work of preparing all materials for building. We cut and prepare all building materials to ensure they are the correct size and shape and each piece is quality checked before being allowed to leave site and then used in a Sleep Pod build. Build Nealry all of our Sleep Pod Building now takes part in 3 prisons – Addiewell in Scotland, Peterborough and Whitemoor. We have a team in each prison who build our pods. In addition we run a number of corporate builds to raise finance which adds to our building output. Corporate Sleep Pod build workshops – We guide participants in build techniques as well as ensuring that quality is the most important factor that we concentrate on at every stage. At the beginning of each corporate build, we ensure that participants understand that each Sleep Pod is destined for a person and then at the end of each session we are at pains to explain the harsh reality of life on the streets. All pods built during a corporate build are then sent to the prisons for quality control, any not meeting build spec are rebuilt. Distribution We have built up a good list of distribution partners – all of which have a good working knowledge of the streets / area in which they operate. All of our partners know what is expected of them in terms of methodical and fair Sleep Pod distribution. We are at pains to explain that a Sleep Pod is never intended to be a long term solution, it should be seen as an emergency shelter only. We require our partners to gift all Sleep Pods to the user- they are not permitted to sell them. Also we require that every time a Sleep Pod is gifted to someone a “contact” sticker is written out
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		and attached to the Sleep Pod, this will provide contact details for a person / organisation in their area who is able to help them seek a more permanent solution to their rough sleeping. It is hoped that in this way we can contribute to a situation where the rough sleeper is able to move off the streets so that the night they sleep in a Sleep Pod for the first time might be their last. The contact sticker indicates the very real desire of Sleep Pod that every person is given suitable accommodation. Our forever aim as a charity is therefore to become obsolete and to see an end to all rough sleeping.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees take their duties as trustees very seriously. In relation to this we are aware of and have studied the guidance provided by the Charity Commission to ensure that we comply with the standards expected of us in all of our activities. In connection with this compliance the Charity is supported by the Charity Team at Cripps (law firm) and the team at Crowe (accountants.) We regularly seek their advice about best practice and the requirements on us in connection with the operations of the Charity. Taking all of this together we believe we are both well advised and well aware of our duties – and critically – well poised to seek further help and guidance where necessary.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making charity
Policy on social investment including program related investment	Para 1.38	We are not aiming to invest in any programs and did not make any investments of any kind during the time that this report covers.
Contribution made by volunteers	Para 1.38	Volunteers are involved in almost every aspect of the charity's work. We rely heavily on volunteers to fund raise and to build Sleep Pods. In fact, we are humbled by how much support we have had from volunteers. Since we set up the charity we have had thousands of volunteers that have supported our work by building Sleep pods, donating money as well as supporting and sharing our social media messaging. In addition to this we have core members of

		the Sleep Pod team, trustees, experts in specific areas and advocates that all conduct their work on a voluntary basis. We, as a charity embody the phrase “that anyone from anywhere can do something to help” and none more so is this realized in the network of our volunteers who share our vision and are part of the Sleep Pod story.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Since our inception and up to the end of the period in question we have built in the region of 14,000 Sleep Pods all of which have been distributed by our distribution partners to rough sleepers. 80% of these have been distributed in the UK, the remainder, mostly in Europe. We have raised the funds required to perform all activities required to make this happen. The use of the prisons to build the pods has had a meaningful impact on the prisoners involved who tell us how happy they are to be involved in purposeful activity whilst in prison. Corporate Sleep Pod builds We take our Sleep pod build workshop into a company to support their Corporate Social Responsibility (CSR) policies. This practical, real-world activity has been extremely well-received by the company's and participants. Where possible we will try and engage with a local charity to come in and collect the completed Sleep Pods – but this is not always the case. For this service we offer different levels of support to cater for different budgets and desires for impact. For example, if requested we can connect the company and the Sleep Pod building activity with a film maker and or a Public Relations companies so the story of the Corporate Sleep Pod build can be understood by the companies, customers, suppliers, market sector and potential new customers.

		To this end Sleep Pod workshops are seen as powerful and unique. We are also working with a number of agencies who provide access to a larger market place. This has significantly increased the income generated by the builds which has been a game changer for the charity this year. Fundraising During this period we have continued with a successful run with our fundraising with some notable grants This allows us to continue to ensure that all pods distributed in the UK are fully funded by the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	At the start of the year, we set a target to build and distribute 2,000 sleep pods and we succeeded in this.
Performance of fundraising activities against objectives set	Para 1.41	We have performed well against our set objectives and fulfilled all orders from all distribution partners. We took on new distribution partners and increased our coverage in terms of locations where Sleep Pods are now available.
Investment performance against objectives	Para 1.41	All money raised through all of our activities is spent on funding new materials and building more pods.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is entirely dictated by our ability to raise funds from grants and foundations and run corporate builds. In addition, where we have been able to, we receive money for the pods from other organisations who have been able to fund the pods for their particular purposes (this is mostly the case outside the UK). We feel confident that our expenditure has been spent wisely with negotiated discounts from suppliers and we have maintained the financial stability required to enable us to achieve the goals that we set for ourselves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves.
Number of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We do not hold reserves at this time as we consider that, due to the very contained and predictable nature of our expenditure there is currently no need for us to do so. As we evolve we will continue to monitor the need for this in the future. However at this time due to our size and structure all those that are making decisions on large spend will do so in a planned monthly meeting with a close eye on our 3 month income and expenditure projections, or where necessary at an ad-hoc meeting set up for the purpose.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing its' activities as a going concern. The charity conducts its operation in a linear fashion and as such we are able to receive regular feedback on how our Sleep Pod one person emergency shelter is being received. The feedback is positive and the need continues to exist. To the extent that we experience periods where finances are strained, we are very agile and are able to reduce build output and reduce expenditure across all of our lines of spend as required. During these periods, we focus our attention on fund raising and corporate builds.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our primary sources of income: • fundraising and our activities include approaching and working with foundations and trust's. We have also successfully campaigned for financial support from the public with our on-line campaigns. • Along with the above we also provide corporate builds as a service to companies that want to demonstrate their Corporate Social Responsibility to their staff and business network. This is a service we charge for with all additional funds going back into the charity. • Also, where appropriate some of our sleep Pod distribution partners will pay (in full or in part) for the Sleep Pods that they collect or have delivered and then they distribute (this is mainly outside of the UK).
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The ultimate risk facing the charity is that there is no longer a need for an emergency shelter, that there are no longer any rough sleepers in the UK or beyond. That any and all refugees and displaced people are afforded accommodation whilst in transit and do not face enforced nights without adequate protection. Then there would be no need for Sleep Pod charity to exist. Clearly this is our aim as a charity so happily the main risk we face is also a principal aim of the charity. Apart from this there is a risk that one or more of the trustees was to leave then there would be a potential knowledge vacuum. We are mitigating against this risk by compiling policies and procedures as well as utilising a CRM as a database that can be accessed by all team meetings. As well as this we only have one manufacturer of our core material. They manufacture our order specifically to our

		needs and at the time of writing are the only supplier able to do this (from our enquiries) If they decided not to support us then this would be a risk to our operations. A key risk remains our ability to raise sufficient funds to fund our activity. Aware of this we have sought the help of a fund raising consultant who has helped us create a plan which we are now working towards. Lastly is the environmental risk. We are acutely aware of the impact our pods are making to land fill. We do not consider this to be sustainable long term. We are therefore looking at options to reverse engineer elements of the pods to make that more sustainable. We are in discussions with various material experts who may be able to support this activity, alongside conversations with one of our ongoing financial supporters (a trust) who are interested in funding this activity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution Document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Details as to how trustees are appointed and removed are as provided in clauses 10 and 12 of our Constitution document. Initially the 3 co-founders became the trustees together with 2 other trustees appointed by the trustees for their interest in the work that we are doing and their expertise. We do not, at this stage consider it necessary to bring in any additional trustees as we are functioning well as a charity with decision making and processes working well whilst providing the level of scrutiny we consider is needed for a charity of our size and complexity. However, we feel as we grow, we will consider the need to bring on additional trustees with certain experience as a way to add further value to what we do.

Reference and Administrative details

Charity name	Sleep Pod
Other name the charity uses	N/A
Registered charity number	1187295

Charity's principal address	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Ashby	Trustee and Co-Founder	N/A	N/A
2	Pete Kenyon-Holt	Chairperson and Co-Founder	N/A	N/A
3	Angharad Halliwell	Trustee	N/A	N/A
4	Cripps Trust Corporation Limited	Trustee	N/A	N/A

Corporate trustees – names of the directors at the date the report was approved

Director name	Jessica Isabelle Lucy Jamieson	
Kate Arnold	Jessica Isabelle Lucy Jamieson	
James Robert Beaton		
Philip Youdan		
Paul Frederick Charles Fairbairn		
Victoria Jane Fairley		
Stephen David Horscroft		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Crowe Ltd	55 Ludgate Hill, London, EC4M 7JW
Technical	Doug McKnight	8A Stanley Gardens, London
Legal	Cripps	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pete Kenyon-Holt	Ian Ashby
Position (e.g., Secretary, Chair, etc)	Chair (Trustee)	Trustee
Date	28 / 1 / 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sleep Pod

On accounts for the year
ended

31/3/2025

Charity no
(if any) 1187295

Set out on pages

2

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/11/2026

Name:

Angela Stirland

Relevant professional
qualification(s) or body
(if any):

CHARTERED INSTITUTE OF PUBLIC FINANCE
ACCOUNTANT

Address:

ALLER VALE FARM HOUSE NEWTON ROAD
NEWTON ABBOT, DEVON. TD12 5AT

Liquid Books

Sleep Pod

Profit and Loss Detail

For the period 01/04/2024 to 31/03/2025

Income

Donation	20,555.36
Other	22.55
Sales	9,825.48
Sleep Pod Build Event	27,090.00
Sleep Pod Educational Visit	-735.00
Sleep Pod Sales	6,478.10
Trust/Foundation Contribution	79,889.19

Total Income

143,125.68

Expense

Accountancy	194.00
Diesel	350.87
Materials	43,820.91
Net Wages	52,813.43
Petrol	180.04
Postage	9,250.72
Printing	2,230.49
Purchases	5,231.67
Stationery	25.00
Storage	500.00
Sundry	636.99
Van Hire	1,116.48
WebHosting	332.23
Total Expense	116,682.83

Net Income

26,442.85

Liquid Books

Sleep Pod Balance Sheet

As at 31/03/2025

Fixed Assets

Total	£0.00
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Investments

Total	£0.00
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Current Assets

Bank Account	£23,917.56
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Debtors	£8,572.55
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Input Tax (VAT)	£0.00
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Total	£32,490.11
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Current Liabilities

Creditors	£0.00
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VAT Payments	£0.00
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Total	£0.00
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Current Assets minus Current Liabilities	£32,490.11
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Total Assets minus Current Liabilities	£32,490.11
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Long Term Liabilities

Total Assets less Total Liabilities	£32,490.11
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Capital & Reserves

Current Profit	£26,442.85
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Retained P&L b/f	£6,047.26
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Total	£32,490.11
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Balance Sheet Suspense

Total	£0.00
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TOTAL	£32,490.11
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SLEEP POD

England & Wales - Charity number 1187295

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1.4.2023 (period start date) To 31.3.2024 (period end date)

Charity name: Sleep Pod

Charity registration number: 1187295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a one-person emergency shelter wherever there is a need. This shelter, called a Sleep Pod is used by rough sleepers and refugees. After inventing Sleep Pod our main purpose became multi-faceted. We became focussed on raising funds for materials, preparing all the materials ready for build sessions. We then started to organise volunteer build sessions and then work with distribution partners so the most vulnerable people were prioritised in terms of giving the Sleep Pod emergency shelter to recipients. We have developed processes during the last few years to be as effective as possible, building valuable relationships with businesses, charities, groups and individuals that add real value to what we do. We currently support people all over the UK and within parts of Europe.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising We engage in various activities to ensure we have enough funds to purchase and prepare Sleep Pod materials. These activities include, face to face fundraising, approaches to trusts / foundations, corporate Sleep Pod build workshops and supplying charity partners. Together with various on-line fundraising campaigns we are delighted to have had enough money to cover the costs of all our activities. Our charity is very scalable and as such more funds would correlate with more activity and more people would benefit from

		having their own Sleep Pod emergency shelter. Purchase and material preparation Once we the funds, we purchase materials from have a variety of suppliers that we have built good working relations with. They are delivered and we then start the work of preparing all materials for building. We cut and prepare all building materials to ensure they are the correct size and shape and each piece is quality checked before being allowed to leave site and then used in a Sleep Pod build. Build Nealry all of our Sleep Pod Building now takes part in 3 prisons – Addiewell in Scotland, Peterborough and Lowtham Grange. We have a team in each prison who build our pods. In addition we run a number of corporate builds to raise finance but the number build this way is small. Corporate Sleep Pod build workshops – We will have at least 1 13 build leaders. We guide participants in build techniques as well as ensuring that quality is the most important factor that we concentrate on at every stage. At the beginning of each corporate build, we ensure that participants understand that each Sleep Pod is destined for a person and then at the end of each session we are at pains to explain the harsh reality of life on the streets. Distribution We have built up a good list of distribution partners – all of which have a good working knowledge of the streets / area in which they operate. All of our partners know what is expected of them in terms of methodical and fair Sleep Pod distribution. We are at pains to explain that a Sleep Pod is never intended to be a long term solution, it should be seen as an emergency shelter only. We require our partners to gift all Sleep Pods to the user- they are not permitted to sell them. Also we require that every time a Sleep Pod is gifted to someone a "contact" sticker is written out and attached to the Sleep Pod, this will provide contact details for a person / organisation in their area who is able to help them seek a more permanent solution to their
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		rough sleeping. It is hoped that in this way we can contribute to a situation where the rough sleeper is able to move off the streets so that the night they sleep in a Sleep Pod for the first time might be their last. The contact sticker indicates the very real desire of Sleep Pod that every person is given suitable accommodation. Our forever aim as a charity is therefore to become obsolete and to see an end to all rough sleeping.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees take their duties as trustees very seriously. In relation to this we are aware of and have studied the guidance provided by the Charity Commission to ensure that we comply with the standards expected of us in all of our activities. In connection with this compliance the Charity is supported by the Charity Team at Cripps (law firm) and the team at Crowe (accountants.) We regularly seek their advice about best practice and the requirements on us in connection with the operations of the Charity. Taking all of this together we believe we are both well advised and well aware of our duties – and critically – well poised to seek further help and guidance where necessary.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making charity
Policy on social investment including program related investment	Para 1.38	We are not aiming to invest in any programs and did not make any investments of any kind during the time that this report covers.
Contribution made by volunteers	Para 1.38	Volunteers are involved in almost every aspect of the charity's work. We rely heavily on volunteers to fund raise and to build Sleep Pods. In fact, we are humbled by how much support we have had from volunteers. Since we set up the charity we have had thousands of volunteers that have supported our work by building Sleep pods, donating money as well as supporting and sharing our social media messaging. In addition to this we have core members of the Sleep Pod team, trustees, experts in specific areas and advocates that all conduct their work on a voluntary basis.

		We, as a charity embody the phrase “that anyone from anywhere can do something to help” and none more so is this realized in the network of our volunteers who share our vision and are part of the Sleep Pod story.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Since our inception and up to the end of the period in question we have built in the region of 11,000 Sleep Pods all of which have been distributed by our distribution partners to rough sleepers. 80% of these have been distributed in the UK, the remainder, mostly in Europe. We have raised the funds required to perform all activities required to make this happen. The use of the prisons to build the pods has had a meaningful impact on the prisoners involved who tell us how happy they are to be involved in purposeful activity whilst in prison. Corporate Sleep Pod builds Are where we take our Sleep pod build workshop into a company to support their Corporate Social Responsibility (CSR) policies. This practical, real-world activity has been extremely well-received by the company's and participants. Where possible we will try and engage with a local charity to come in and collect the completed Sleep Pods – but this is not always the case. For this service we offer different levels of support to cater for different budgets and desires for impact. For example, if requested we can connect the company and the Sleep Pod building activity with a film maker and or a Public Relations companies so the story of the Corporate Sleep Pod build can be understood by the companies, customers, suppliers, market sector and potential new customers. To this end Sleep Pod build workshops are seen as powerful and unique.

		Fundraising During this period we had a successful run with our fundraising with some notable grants from trusts exceeding £30,000. This allowed us to ensure that all pods distributed in the UK were fully funded by the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	At the start of the year, we set a target to build and distribute 2,000 sleep pods and we succeeded in this.
Performance of fundraising activities against objectives set	Para 1.41	We have performed well against our set objectives and fulfilled all orders from all distribution partners. We took on new distribution partners and increased our coverage in terms of locations where Sleep Pods are now available.
Investment performance against objectives	Para 1.41	All money raised through all of our activities is spent on funding new materials and building more pods.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is entirely dictated by our ability to raise funds and, where we have been able to, to receive money for the pods from other organisations who have been able to fund the pods for their particular purposes. We feel confident that our expenditure has been spent wisely with negotiated discounts from suppliers and we have maintained the financial stability required to enable us to achieve the goals that we set for ourselves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves.
Number of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We do not hold reserves at this time as we consider that, due to the very contained and predicable nature of our expenditure there is currently no need for us to do so. As we evolve we will continue to monitor the need for this in the future however at this time due to our size and structure all those that are making decisions on large spend will do so in a planned monthly meeting or and where necessary at an ad-hoc meeting set up for the purpose.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing its' activities as a going concern. The charity conducts its operation in a linear fashion and as such we are able to receive regular feedback on how our Sleep Pod one person emergency shelter is being received. The feedback is positive and the need continues to exist.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our primary source of income is fundraising and our activities include approaching and working with foundations and trust's. We have also successfully campaigned for financial support from the public with our on-line campaigns. Along with the above we also provide corporate builds as a service to companies that want to demonstrate their Corporate Social Responsibility to their staff and
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		business network. This is a service we charge for with all additional funds going back into the charity. Also, where appropriate some of our sleep Pod distribution partners will pay (in full or in part) for the Sleep Pods that they collect or have delivered and then they distribute.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The ultimate risk facing the charity is that there is no longer a need for an emergency shelter, that there are no longer any rough sleepers in the UK or beyond. That any and all refugees and displaced people are afforded accommodation whilst in transit and do not face enforced nights without adequate protection. Then there would be no need for Sleep Pod charity to exist. Clearly this is our aim as a charity so happily the main risk we face is also a principal aim of the charity. Apart from this there is a risk that one or more of the trustees was to leave then there would be a potential knowledge vacuum. We are mitigating against this risk by compiling policies and procedures as well as utilising a CRM as a database that can be accessed by all team meetings. As well as this we only have one manufacturer of our core material. They manufacture our order specifically to our needs and at the time of writing are the only supplier able to do this (from our enquiries) If they decided not to support us then this would be a risk to our operations. A key risk remains our ability to raise sufficient funds to fund our activity. Aware of this we have sought the help of a fund raising consultant who has helped us create a plan which we are now working towards. Lastly is the environmental risk. We are acutely aware of the impact our pods are making to land fill. We do not consider this

		to be sustainable long term. We are therefore looking at options to reverse engineer elements of the pods to make that more sustainable. We are in discussions with various material experts who may be able to support this activity, alongside conversations with one of our ongoing financial supporters (a trust) who are interested in funding this activity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution Document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Details as to how trustees are appointed and removed are as provided in clauses 10 and 12 of our Constitution document. Initially the 3 co-founders became the trustees together with 2 other trustees appointed by the trustees for their interest in the work that we are doing and their expertise. We do not, at this stage consider it necessary to bring in any additional trustees as we are functioning well as a charity with decision making and processes working well whilst providing the level of scrutiny we consider is needed for a charity of our size and complexity. However, we feel as we grow, we will consider the need to bring on additional trustees with certain experience as a way to add further value to what we do.

Reference and Administrative details

Charity name	Sleep Pod
Other name the charity uses	N/A
Registered charity number	1187295

Charity's principal address	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS
-----------------------------	--

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Ashby	Trustee and Co-Founder	N/A	N/A
2	Pete Kenyon-Holt	Chairperson and Co-Founder	N/A	N/A
3	Angharad Halliwell	Trustee	N/A	N/A
4	Cripps Trust Corporation Limited	Trustee	N/A	N/A

Corporate trustees – names of the directors at the date the report was approved

Director name	Jessica Isabelle Lucy Jamieson	
Kate Arnold	Jessica Isabelle Lucy Jamieson	
James Robert Beaton	Fiona Elizabeth McIntosh	
Jeremy David Godfrey Curtis	Myles Stephen McIntosh	
Paul Frederick Charles Fairbairn	Bruce Russell Simpson	
Victoria Jane Fairley	Philip Youdan	
Stephen David Horscroft		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Crowe Ltd	55 Ludgate Hill, London, EC4M 7JW
Technical	Doug McKnight	8A Stanley Gardens, London
Legal	Cripps	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

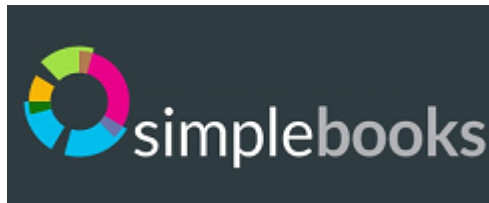
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pete Kenyon-Holt	Ian Ashby
Position (e.g., Secretary, Chair, etc)	Chair (Trustee)	Trustee

Date ~~20/11/2025~~ 31/11/2025



Sleep Pod
Profit and Loss Detail
For the period 01/04/2023 to 31/03/2024

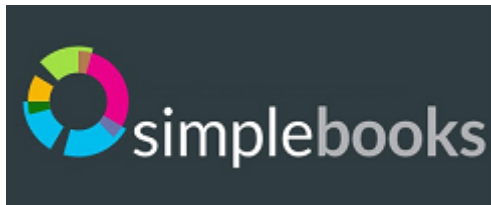
Income

Donation	15,909.98
Other	60.45
Sleep Pod Build Event	5,400.00
Sleep Pod Educational Visit	2,700.00
Sleep Pod Sales	6,683.45
Trust/Foundation Contribution	21,966.61
Total Income	52,720.49

Expense

Accountancy	71.67
Diesel	774.18
Materials	45,110.13
Motor - other	5.00
Net Wages	19,391.72
Petrol	414.23
Postage	741.75
Printing	1,028.00
Purchases	910.97
Sundry	7.85
Van Hire	2,663.50
WebHosting	372.38
Total Expense	71,491.38

Net Income **-18,770.89**



Sleep Pod
Balance Sheet

As at 31/03/2024

Fixed Assets

Total	£0.00
--------------	--------------

Investments

Total	£0.00
--------------	--------------

Current Assets

Bank Account	£3,133.06
--------------	-----------

Debtors	£2,914.20
---------	-----------

Input Tax (VAT)	£17,676.97
-----------------	------------

Total	£23,724.23
--------------	-------------------

Current Liabilities

Creditors	£0.00
-----------	-------

Output Tax (VAT)	£4,341.58
------------------	-----------

PAYE/Ni control account	£1,542.02
-------------------------	-----------

VAT Payments	£14,020.81
--------------	------------

Total	£19,904.41
--------------	-------------------

Current Assets minus Current Liabilities	£3,819.82
---	------------------

Total Assets minus Current Liabilities	£3,819.82
---	------------------

Long Term Liabilities

Total Assets less Total Liabilities	£3,819.82
--	------------------

Capital & Reserves

Current Profit	(£18,770.89)
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Retained P&L b/f	£22,590.71
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Total	£3,819.82
--------------	------------------

Balance Sheet Suspense

Total	£0.00
--------------	--------------

TOTAL	£3,819.82
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sleep Pod

On accounts for the year
ended

31/3/2024

Charity no
(if any)

1187295

Set out on pages

2

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20/1/2025

Name:

Angela Stirland

Relevant professional
qualification(s) or body
(if any):

CHARTERED INSTITUTE PUBLIC FINANCE
ACCOUNTANT.

Address:

ALLER FARMHOUSE, NEWTON ROAD.
KINGSKERSWELL
DEVON TQ12 5AT.

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SLEEP POD

England & Wales - Charity number 1187295

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.4.2022 (period start date) To 31.3.2023 (period end date)

Charity name: Sleep Pod

Charity registration number: 1187295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a one-person emergency shelter wherever there is a need. This shelter, called a Sleep Pod is used by rough sleepers and refugees. After inventing Sleep Pod our main purpose became multi-faceted. We became focussed on raising funds for materials, preparing all the materials ready for build sessions. We then started to organise volunteer build sessions and then work with distribution partners so the most vulnerable people were prioritised in terms of giving the Sleep Pod emergency shelter to recipients. We have developed processes during the last few years to be as effective as possible, building valuable relationships with businesses, charities, groups and individuals that add real value to what we do. We currently support people all over the UK and within parts of Europe.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising We engage in various activities to ensure we have enough funds to purchase and prepare Sleep Pod materials. These activities include, face to face fundraising, approaches to trusts / foundations, corporate Sleep Pod build workshops and supplying charity partners. Together with various on-line fundraising campaigns we are delighted to have had enough money to cover the costs of all our activities. Our charity is very scalable and as such more funds would correlate with more activity and more people would benefit from

		having their own Sleep Pod emergency shelter. Purchase and material preparation Once we have the funds, we purchase materials from a variety of suppliers that we have built good working relations with. They are delivered and we then start the work of preparing all materials for building. We cut and prepare all building materials to ensure they are the correct size and shape and each piece is quality checked before being allowed to leave site and then used in a Sleep Pod build. Build We organise Sleep Pod build workshops where we teach teams of volunteers how to build a quality assured Sleep Pods and we do the same for corporate customers, along with a "Build at Home" initiative as well as having Sleep Pods built in one prison located in Scotland – these are the primary ways that we build and this constitutes the main activity that the charity carries out. Volunteers Sleep Pod build workshops – We have build leaders conducting all the training and supervision. We encourage experienced builders to attend and take on certain responsibilities to aid the build process and their enjoyment and sense of achievement We also build Sleep Pods with teams in Addiewell and Peterborough Prison where they support us with the inmate building programmes currently in operation in this prisons. The prisons have a Sleep pod room and team dedicated to building pods for us. Corporate Sleep Pod build workshops – We will have at least 1 build leader and during the largest event of its type we had 17 build leaders / Sleep Pod staff. We guide participants in build techniques as well as ensuring that quality is the most important factor that we concentrate on at every stage. At the beginning of each corporate build, we ensure that participants understand that each Sleep Pod is destined for a person and then at the end of each session we are at pains to explain the harsh reality of life on the streets.
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		Distribution We have built up a good list of distribution partners – all of which have a good working knowledge of the streets / area in which they operate. All of our partners know what is expected of them in terms of methodical and fair Sleep Pod distribution. We are at pains to explain that a Sleep Pod is never intended to be a long term solution, it should be seen as an emergency shelter only. We require our partners to gift all Sleep Pods to the user- they are not permitted to sell them. Also we require that every time a Sleep Pod is gifted to someone a “contact” sticker is written out and attached to the Sleep Pod, this will provide contact details for a person / organisation in their area who is able to help them seek a more permanent solution to their rough sleeping. It is hoped that in this way we can contribute to a situation where the rough sleeper is able to move off the streets so that the night they sleep in a Sleep Pod for the first time might be their last. The contact sticker indicates the very real desire of Sleep Pod that every person is given suitable accommodation. Our forever aim as a charity is therefore to become obsolete and to see an end to all rough sleeping.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.16	The trustees take their duties as trustees very seriously. In relation to this we are aware of and have studied the guidance provided by the Charity Commission to ensure that we comply with the standards expected of us in all of our activities. In connection with this compliance the Charity is supported by the Charity Team at Cripps (law firm) and the team at Crowe (accountants.) We regularly seek their advice about best practice and the requirements on us in connection with the operations of the Charity. Taking all of this together we believe we are both well advised and well aware of our duties – and critically – well poised to seek further help and guidance where necessary.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making charity

		• Updated our website to keep up with activities • Developed the relationship with the prison service as described above. • Developed a wider network of distribution partners than for the previous year. • Developed a closer relationship with funders to ensure continuity.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	At the start of the year, we set a target to build 1,000 sleep pods and we succeeded in this.
Performance of fundraising activities against objectives set	Para 1.41	We have performed well against our set objectives and fulfilled all orders from all distribution partners. We took on new distribution partners and increased our coverage in terms of locations where Sleep Pods are now available.
Investment performance against objectives	Para 1.41	All money raised through all of our activities is spent on funding new materials and building more pods.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is entirely dictated by our ability to raise funds and, where we have been able to, to receive money for the pods from other organisations who have been able to fund the pods for their particular purposes. We feel confident that our expenditure has been spent wisely with negotiated discounts from suppliers and we have maintained the financial stability required to enable us to achieve the goals that we set for ourselves. Tighter relationships with Trusts and Foundations gives us far more stability and an ability to future proof our activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves.
Number of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We do not hold reserves at this time as we consider that, due to the very contained and predictable nature of our expenditure there is currently no need for us to do so. As we evolve we will continue to monitor the need for this in the future however at this time due to our size and structure all those that are making decisions on large spend will do so in a planned monthly meeting or and where necessary at an ad-hoc meeting set up for the purpose.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing its' activities as a going concern. The charity conducts its operation in a linear fashion and as such we are able to receive regular feedback on how our Sleep Pod one person emergency shelter is being received. The feedback is positive and the need continues to exist.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our primary source of income is fundraising and our activities include approaching and working with foundations and trust's. We have also successfully campaigned for financial support from the public with our on-line campaigns. As well as this we have conducted a face - face charity skydive
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		event. With more face - face fundraising events planned. Along with the above we also provide a service to companies that want to demonstrate their Corporate Social Responsibility (CSR) policies to their staff and business network. This is a service we charge for with all additional funds going back into the charity. Also, where appropriate some of our sleep Pod distribution partners will pay (in full or in part) for the Sleep Pods that they collect or have delivered and then they distribute.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The ultimate risk facing the charity is that there is no longer a need for an emergency shelter, that there are no longer any rough sleepers in the UK or beyond. That any and all refugees and displaced people are afforded accommodation whilst in transit and do not face enforced nights without adequate protection. Then there would be no need for Sleep Pod charity to exist. Clearly this is our aim as a charity so happily the main risk we face is also a principal aim of the charity. Apart from this there is a risk that one or more of the trustees and or the general manager was to leave then there would be a potential knowledge vacuum. We are mitigating against this risk by compiling policies and procedures as well as utilising a CRM as a database that can be accessed by all team meetings. As well as this we only have one manufacturer of our core material. They manufacture our order specifically to our needs and at the time of writing are the only supplier able to do this (from our enquiries) If they decided not to support us then this would be a risk to our operations. A key risk remains our ability to raise sufficient funds to fund our activity. Aware

		of this we have sought the help of a fund raising consultant who has helped us create a plan which we are now working towards. Lastly is the environmental risk. We are acutely aware of the impact our pods are making to land fill. We do not consider this to be sustainable long term. We are therefore looking at options to reverse engineer elements of the pods to make that more sustainable. We are in discussions with various material experts who may be able to support this activity, alongside conversations with one of our ongoing financial supporters (a trust) who are interested in funding this activity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution Document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Details as to how trustees are appointed and removed are as provided in clauses 10 and 12 of our Constitution document. Initially the 3 co-founders became the trustees together with 2 other trustees appointed by the trustees for their interest in the work that we are doing and their expertise. We do not, at this stage consider it necessary to bring in any additional trustees as we are functioning well as a charity with decision making and processes working well whilst providing the level of scrutiny we consider is needed for a charity of our size and complexity. However, we feel as we grow, we will consider the need to bring on additional trustees with certain experience as a way to add further value to what we do.

Reference and Administrative details

Charity name	Sleep Pod
Other name the charity uses	N/A
Registered charity number	1187295

Charity's principal address	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Ashby	Trustee and Co-Founder	N/A	N/A
2	Pete Kenyon-Holt	Chairperson and Co-Founder	N/A	N/A
3	Angharad Halliwell	Trustee	N/A	N/A
4	Cripps Trust Corporation Limited	Trustee	N/A	N/A

Corporate trustees – names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Crowe Ltd	55 Ludgate Hill, London, EC4M 7JW
Technical	Doug McKnight	8A Stanley Gardens, London
Legal	Cripps	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

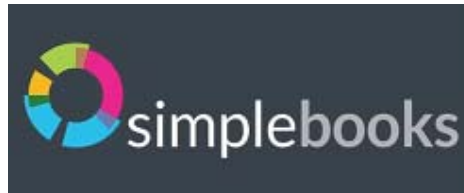
Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pete Kenyon-Holt	Ian Ashby
Position (e.g., Secretary, Chair, etc)	Chair (Trustee)	Trustee
Date	28/01/2024	



Sleep Pod
Profit and Loss Detail
For the period 01/04/2022 to 31/03/2023

Income

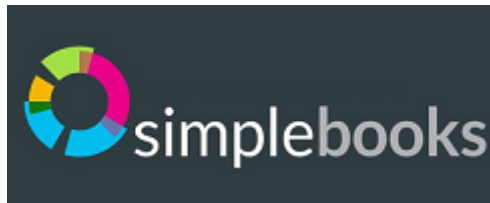
Donation	9,449.73
Other	1,083.34
Sales	555.00
Sleep Pod Sales	6,948.29
Trust/Foundation Contribution	33,000.00
Total Income	51,036.36

Expense

Accountancy	411.67
Diesel	329.44
Insurance	1,163.47
Materials	23,285.33
Motor - other	75.25
Net Wages	6,947.80
Parking	6.25
Petrol	590.07
Postage	2,022.13
Professional Fees	60.00
Purchases	604.05
Sundry	51.38
Train	77.50
Van Hire	1,600.42
WebHosting	344.03
Total Expense	37,568.79

Net Income

13,467.57



Sleep Pod
Balance Sheet

As at 31/03/2023

Fixed Assets

Total	£0.00
--------------	--------------

Investments

Total	£0.00
--------------	--------------

Current Assets

Bank Account	£21,793.08
Debtors	£2,685.00
Input Tax (VAT)	£15,310.67
Adjustment	(£149.00)
Total	£39,639.75

Current Liabilities

Creditors	£0.00
Output Tax (VAT)	£2,659.58
PAYE/NI control account	£1,542.02
VAT Payments	£10,162.44
Total	£14,364.04

Current Assets minus Current Liabilities	£25,275.71
---	-------------------

Total Assets minus Current Liabilities	£25,275.71
---	-------------------

Long Term Liabilities

Total Assets less Total Liabilities	£25,275.71
--	-------------------

Capital & Reserves

Current Profit	£13,467.57
Retained P&L b/f	£11,808.14
Total	£25,275.71

Balance Sheet Suspense

Total	£0.00
--------------	--------------

TOTAL	£25,275.71
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sleep Pod

On accounts for the year
ended

31/3/2023

Charity no
(if any)

1187295

Set out on pages

1

(Remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26/1/2024

Name:

Angela Stirland

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Public Finance
and Accountancy member.

Address:

Aller Farmhouse, Newton Road, Kingskaswell
Devon. TQ12 5AT

SLEEP POD

England & Wales - Charity number 1187295

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.4.2021 (period start date) To 31.3.2022 (period end date)

Charity name: Sleep Pod

Charity registration number: 1187295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a one-person emergency shelter wherever there is a need. This shelter, called a Sleep Pod is used by rough sleepers and refugees. After inventing Sleep Pod our main purpose became multi-faceted. We became focussed on raising funds for materials, preparing all the materials ready for build sessions. We then started to organise volunteer build sessions and then work with distribution partners so the most vulnerable people were prioritised in terms of giving the Sleep Pod emergency shelter to recipients. We have developed processes during the last few years to be as effective as possible, building valuable relationships with businesses, charities, groups and individuals that add real value to what we do. We currently support people all over the UK and within parts of Europe.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising We engage in various activities to ensure we have enough funds to purchase and prepare Sleep Pod materials. These activities include, face to face fundraising, approaches to trusts / foundations, corporate Sleep Pod build workshops and supplying charity partners. Together with various on-line fundraising campaigns we are

		delighted to have had enough money to cover the costs of all our activities. Our charity is very scalable and as such more funds would correlate with more activity and more people would benefit from having their own Sleep Pod emergency shelter. Purchase and material preparation Once we have the funds, we purchase materials from a variety of suppliers that we have built good working relations with. They are delivered and we then start the work of preparing all materials for building. We cut and prepare all building materials to ensure they are the correct size and shape and each piece is quality checked before being allowed to leave site and then used in a Sleep Pod build. Build We organise Sleep Pod build workshops where we teach teams of volunteers how to build a quality assured Sleep Pods and we do the same for corporate customers, along with a “Build at Home” initiative as well as having Sleep Pods built in one prison located in Scotland – these are the primary ways that we build and this constitutes the main activity that the charity carries out. Volunteers Sleep Pod build workshops – We have build leaders conducting all the training and supervision. We encourage experienced builders to attend and take on certain responsibilities to aid the build process and their enjoyment and sense of achievement The main change that Sleep Pod has made this year is in how we build our pods. We have spent a huge amount of time setting up the logistics and equipment and providing the training so that now, in terms of our building activities by the end of the year in question we had moved some of our building activity to Sleep Pod build teams in Addiewell Prison where they support us with the inmate building programmes currently in operation in this prisons. The prison has a Sleep pod
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		room and team dedicated to building pods for us. It is a very exciting development of the charity and a move away from our previous building activities which relied exclusively on us running large scale (up to 1,400 people in one event) build activities to bring volunteers together to build Sleep pods for us. Corporate Sleep Pod build workshops – We will have at least 1 build leader and during the largest event of its type we had 17 build leaders / Sleep Pod staff. We guide participants in build techniques as well as ensuring that quality is the most important factor that we concentrate on at every stage. At the beginning of each corporate build, we ensure that participants understand that each Sleep Pod is destined for a person and then at the end of each session we are at pains to explain the harsh reality of life on the streets. Sleep Pod “Build at Home” initiative – we set this up in response to Covid 19 and this continued to be a core building activity for 21/22 – our large scale builds were not as possible during this period – hence the “build at home” initiative. After collecting materials in a covid safe environment volunteers build Sleep Pods in their own home – a very unique activity. They follow two bespoke videos and a set of detailed instructions / illustrations. All their work is quality assured before we finish the built Sleep Pods by wrapping them in the final material. All Sleep Pods built in this way are checked by trained Sleep Pod builders and people showing build acumen will be invited to build in the future and become trusted sleep Pod builders. Distribution We have built up a good list of distribution partners – all of which have a good working knowledge of the streets / area in which they operate. All of our partners know what is expected
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		of them in terms of methodical and fair Sleep Pod distribution. We are at pains to explain that a Sleep Pod is never intended to be a long term solution, it should be seen as an emergency shelter only. We require our partners to gift all Sleep Pods to the user- they are not permitted to sell them. Also we require that every time a Sleep Pod is gifted to someone a “contact” sticker is written out and attached to the Sleep Pod, this will provide contact details for a person / organisation in their area who is able to help them seek a more permanent solution to their rough sleeping. It is hoped that in this way we can contribute to a situation where the rough sleeper is able to move off the streets so that the night they sleep in a Sleep Pod for the first time might be their last. The contact sticker indicates the very real desire of Sleep Pod that every person is given suitable accommodation. Our forever aim as a charity is therefore to become obsolete and to see an end to all rough sleeping.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees take their duties as trustees very seriously. In relation to this we are aware of and have studied the guidance provided by the Charity Commission to ensure that we comply with the standards expected of us in all of our activities. In connection with this compliance the Charity is supported by the Charity Team at Cripps Pemberton Greenish (law firm) and the team at Crowe (accountants.) We regularly seek their advice about best practice and the requirements on us in connection with the operations of the Charity. Taking all of this together we believe we are both well advised and well aware of our duties – and critically – well poised to seek further help and guidance where necessary.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making charity
Policy on social investment including program related investment	Para 1.38	We are not aiming to invest in any programs and did not make any investments of any kind during the time that this report covers.

Contribution made by volunteers	Para 1.38	Volunteers are involved in almost every aspect of the charity's work. We rely heavily on volunteers to fund raise and to build Sleep Pods. In fact, we are humbled by how much support we have had from volunteers. Since we set up the charity we have had thousands of volunteers that have supported our work by building Sleep pods, donating money as well as supporting and sharing our social media messaging. In addition to this we have core members of the Sleep Pod team, trustees, experts in specific areas and advocates that all conduct their work on a voluntary basis. We, as a charity embody the phrase "that anyone from anywhere can do something to help" and none more so is this realized in the network of our volunteers who share our vision and are part of the Sleep Pod story.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Since our inception and up to the end of the period in question we have built in the region of 7,500 Sleep Pods all of which have been distributed by our distribution partners. We have raised the funds required to perform all activities required to make this happen. Volunteer Sleep Pod build workshops are where we finance all the materials, preparation and logistics and invite a set number of volunteers to support the work of the charity and to build with us. We find these volunteers through a mixture of word of mouth, social media messaging and our existing database of Sleep Pod build volunteers. Each person is given details of location and timings along with a sheet of conduct so each person will

		know what is expected of them and how much work is involved. Once arrived and assimilated we begin the day by explaining the build process and how each stage needs to be completed. We will have enough Sleep Pod team members / build leaders to ensure we can monitor all build stations and offer our full support to all volunteers as quality is the key to our success and is the reason that we monitor everyone throughout the workshop. We have to date, built Sleep Pods in almost 25 different locations within the UK. Corporate Sleep Pod builds Are where we take our Sleep pod build workshop into a company to support their Corporate Social Responsibility (CSR) policies. This practical, real-world activity has been extremely well-received by the company's and participants. Where possible we will try and engage with a local charity to come in and collect the completed Sleep Pods – but this is not always the case. For this service we offer different levels of support to cater for different budgets and desires for impact. For example, if requested we can connect the company and the Sleep Pod building activity with a film maker and or a Public Relations companies so the story of the Corporate Sleep Pod build can be understood by the companies, customers, suppliers, market sector and potential new customers. To this end Sleep Pod build workshops are seen as powerful and unique. Fundraising We had a very successful fund raising event during this period - this was a charity skydive in October 2021. We raised £25,100 when 16 supporters jumped to support our work these
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		included 5 people who are either Sleep Pod team members or trustee's. All other fundraising activities have focussed on crowdfunding through "fund surfer", support through trusts and foundations, corporate giving and individual supporters. Other notable successes • Hired a general manager on full time contract in 2021 • Updated our website to keep up with activities • Developed the relationship with the prison service as described above.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	At the start of the year, we set a target to build 700 sleep pods and we succeeded in this.
Performance of fundraising activities against objectives set	Para 1.41	We have performed well against our set objectives and fulfilled all orders from all distribution partners. We took on new distribution partners and increased our coverage in terms of locations where Sleep Pods are now available.
Investment performance against objectives	Para 1.41	All money raised through all of our activities is spent on funding new materials and building more pods.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is entirely dictated by our ability to raise funds and, where we have been able to, to receive money for the pods from other organisations who have been able to fund the pods for their particular purposes. We feel confident that our expenditure has been spent wisely with negotiated discounts from suppliers and we have maintained the financial stability required to enable us to achieve the goals that we set for ourselves. We are hopeful that in the 22/23 year we will be able to raise more funds from trusts and foundations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves.
Number of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We do not hold reserves at this time as we consider that, due to the very contained and predictable nature of our expenditure there is currently no need for us to do so. As we evolve we will continue to monitor the need for this in the future however at this time due to our size and structure all those that are making decisions on large spend will do so in a planned monthly meeting or and where necessary at an ad-hoc meeting set up for the purpose.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing its' activities as a going concern. The charity conducts its operation in a linear fashion and as such we are able to receive regular feedback on how our Sleep Pod one person emergency shelter is being received. The feedback is positive and the need continues to exist.

Additional information (optional)

You may choose to include further statements where relevant about:

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The charity's principal sources of funds (including any fundraising)	Para 1.47	Our primary source of income is fundraising and our activities include approaching and working with foundations and trust's. We have also successfully campaigned for financial support from the public with our on-line campaigns. As well as this we have conducted a face - face charity skydive event. With more face - face fundraising events planned. Along with the above we also provide a service to companies that want to demonstrate their Corporate Social Responsibility (CSR) policies to their staff and business network. This is a service we charge for with all additional funds going back into the charity. Also, where appropriate some of our sleep Pod distribution partners will pay (in full or in part) for the Sleep Pods that they collect or have delivered and then they distribute.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The ultimate risk facing the charity is that there is no longer a need for an emergency shelter, that there are no longer any rough sleepers in the UK or beyond. That any and all refugees and displaced people are afforded accommodation whilst in transit and do not face enforced nights without adequate protection. Then there would be no need for Sleep Pod charity to exist. Clearly this is our aim as a charity so happily the main risk we face is also a principal aim of the charity. Apart from this there is a risk that one or more of the trustees and or the general manager was to leave then there would be a potential knowledge vacuum. We are mitigating against this risk by compiling policies and procedures as well as utilising a CRM as a database that can be accessed

		by all team meetings. As well as this we only have one manufacturer of our core material. They manufacture our order specifically to our needs and at the time of writing are the only supplier able to do this (from our enquiries) If they decided not to support us then this would be a risk to our operations. A key risk remains our ability to raise sufficient funds to fund our activity. Aware of this we have sought the help of a fund raising consultant who has helped us create a plan which we are now working towards. Lastly is the environmental risk. We are acutely aware of the impact our pods are making to land fill. We do not consider this to be sustainable long term. We are therefore looking at options to reverse engineer elements of the pods to make that more sustainable. We are in discussions with various material experts who may be able to support this activity, alongside conversations with one of our ongoing financial supporters (a trust) who are interested in funding this activity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution Document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation ("CIO")
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Details as to how trustees are appointed and removed are as provided in clauses 10 and 12 of our Constitution document. Initially the 3 co-founders became the trustees together with 2 other trustees appointed by the trustees for their interest in the work that we are doing and their expertise. We do not, at this stage consider it necessary to bring in any additional trustees as we are functioning well as a charity with decision making and processes working well whilst providing the level of scrutiny we consider is needed for a charity of our size and complexity. However, we feel as we grow, we will consider the need to bring on additional trustees with certain experience as a way to add further value to what we do.

Reference and Administrative details

Charity name	Sleep Pod
Other name the charity uses	N/A
Registered charity number	1187295

Charity's principal address	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Ashby	Trustee and Co-Founder	N/A	N/A
2	Pete Kenyon-Holt	Chairperson and Co-Founder	N/A	N/A
3	Angharad Halliwell	Trustee	N/A	N/A
4	Cripps Trust Corporation Limited	Trustee	N/A	N/A

Corporate trustees – names of the directors at the date the report was approved

Director name	Jessica Isabelle Lucy Jamieson	
Kate Arnold	Jessica Isabelle Lucy Jamieson	
James Robert Beatton	Fiona Elizabeth McIntosh	
Jeremy David Godfrey Curtis	Myles Stephen McIntosh	
Paul Frederick Charles Fairbairn	Bruce Russell Simpson	
Victoria Jane Fairley	Gavin Thomas Tyler	
Stephen David Horscroft	Philip Youdan	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Financial	Crowe Ltd	55 Ludgate Hill, London, EC4M 7JW
Technical	Doug McKnight	8A Stanley Gardens, London
Legal	Cripps Pemberton Greenish	22 Mount Ephraim Tunbridge Wells Kent TA4 8AS

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations**The trustees declare that they have approved the trustees' report above.****Signed on behalf of the charity's trustees****Signature(s)**

<i>Pete Kenyon-Holt</i>	Ian Ashby
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Full name(s)

Pete Kenyon-Holt	Ian Ashby
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Position (e.g., Secretary, Chair, etc)	Chair (Trustee)	Trustee
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Date	28 / 1 / 2023
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sleep Pod

On accounts for the year
ended

31/3/2022

Charity no
(if any)

1187295

Set out on pages

1

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17/01/2023

Name:

Angela Stirland

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Public Finance
and Accountancy member.

Address:

Aller Farmhouse, Newton Road, Kingskerswell
Devon. TQ12 5AT

SLEEP POD

England & Wales - Charity number 1187295

Accounts

SLEEP POD

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 MARCH 2021

SLEEP POD

CONTENTS

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Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report	2 - 10
Independent examiner's report	11 - 12
Statement of financial activities	13
Balance sheet	14
Notes to the financial statements	15 - 20

SLEEP POD

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE PERIOD ENDED 31 MARCH 2021

Trustees	Pete Kenyon-Holt, Chair (appointed 10 January 2020) Cripps Trust Corporation Limited, Trustee (appointed 10 January 2020) Angharad Halliday, Trustee (appointed 10 January 2020) Ian Ashby, Trustee (appointed 1 June 2021)
Charity registered number	1187295
Principal office	Cripps Pemberton Greenish Number 22 Mount Ephraim Tunbridge Wells Kent TN4 8AS

SLEEP POD

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Charity for the period 10 January 2020 to 31 March 2021.

Objectives and activities

a. Policies and objectives

The principal object of the charity is to provide a one-person emergency shelter wherever there is a need.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Trustee board closely monitor expenditure to ensure that this is managed efficiently and meets on a regular basis to consider the charity's operations and objectives.

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

The charity is achieving its objectives by initially fundraising to ensure there are enough funds to purchase and prepare Sleep Pod materials. The charity has built good working relationships with a variety of suppliers who are key in providing the necessary materials required. Volunteers are vital to the building of the Sleep Pod, workshops are organised where teams of volunteers are led by build leaders to construct the Sleep Pod. Once quality checked these are distributed to those in need by our distribution partners, who have a good working knowledge of the areas we operate in.

Fundraising

We engage in various activities to ensure we have enough funds to purchase and prepare Sleep Pod materials. These activities include, face to face fundraising, approaches to trusts / foundations, corporate Sleep Pod build workshops and supplying charity partners. Together with various on-line fundraising campaigns we are delighted to have had enough money to cover the costs of all our activities. Our charity is very scalable and as such more funds would correlate with more activity and more people would benefit from having their own Sleep Pod emergency shelter.

Purchase and material preparation

Once we have the funds, we purchase materials from a variety of suppliers that we have built good working relations with. They are delivered and we then start the work of preparing all materials for building. We cut and prepare all building materials to ensure they are the correct size and shape and each piece is quality checked before being allowed to leave site and then used in a Sleep Pod build.

Build

We organise Sleep Pod build workshops where we teach teams of volunteers how to build a quality assured Sleep Pods and we do the same for corporate customers, along with a "Build at Home" initiative as well as having Sleep Pods built in one prison located in Scotland – these are the primary ways that we build and this constitutes the main activity that the charity carries out.

Volunteers Sleep Pod build workshops –

We have build leaders conducting all the training and supervision. We encourage experienced builders to attend and take on certain responsibilities to aid the build process and their enjoyment and sense of achievement

Corporate Sleep Pod build workshops –

We will have at least 1 build leader and during the largest event of its type we had 17 build leaders / Sleep Pod staff. We guide participants in build techniques as well as ensuring that quality is the most important factor that we concentrate on at every stage.

At the beginning of each corporate build, we ensure that participants understand that each Sleep Pod is destined for a person and then at the end of each session we are at pains to explain the harsh reality of life on the streets.

Sleep Pod "Build at Home" initiative – we set this up in response to Covid 19 – our large scale builds were not possible during this period – hence the "build at home" initiative.

After collecting materials in a Covid safe environment volunteers build Sleep Pods in their own home – a very unique activity. They follow two bespoke videos and a set of detailed instructions / illustrations. All their work is quality assured before we finish the built Sleep Pods by wrapping them in the final material. All Sleep Pods built in this way are checked by trained Sleep Pod builders and people showing build acumen will be invited to build in the future and become trusted sleep Pod builders.

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

Objectives and activities (continued)

Sleep Pods being made in Prison –

After extensive training of staff and residents as well as regular and extensive quality checks we are happy that our HMP service partnership will be fruitful for our charity, the residents of the prison service as well as the recipients of the finished quality Sleep Pod's build within the prison service. This is a growth area for the charity and we are engaged in a number of conversations with other prisons who are keen to bring this activity into their prisons and for their residents to build sleep pods.

Distribution

We have built up a good list of distribution partners – all of which have a good working knowledge of the streets / area in which they operate. All of our partners know what is expected of them in terms of methodical and fair Sleep Pod distribution. We are at pains to explain that a Sleep Pod is never intended to be a long term solution, it should be seen as an emergency shelter only. We require our partners to gift all Sleep Pods to the user- they are not permitted to sell them. Also we require that every time a Sleep Pod is gifted to someone a "contact" sticker is written out and attached to the Sleep Pod, this will provide contact details for a person / organisation in their area who is able to help them seek a more permanent solution to their rough sleeping. It is hoped that in this way we can contribute to a situation where the rough sleeper is able to move off the streets so that the night they sleep in a Sleep Pod for the first time might be their last. The contact sticker indicates the very real desire of Sleep Pod that every person is given suitable accommodation. Our forever aim as a charity is therefore to become obsolete and to see an end to all rough sleeping.

d. Volunteers

Volunteers are involved in almost every aspect of the charity's work. We rely heavily on volunteers to fundraise and to build Sleep Pods.

In fact, we are humbled by how much support we have had from volunteers. We have had thousands of volunteers that have supported our work by building Sleep Pods, donating money as well as supporting and sharing our social media messaging. In addition to this we have core members of the Sleep Pod team, trustees, experts in specific areas and advocates that all conduct their work on a voluntary basis.

We, as a charity embody the phrase "that anyone from anywhere can do something to help" and none more so is this realised in the network of our volunteers who share our vision and are part of the Sleep Pod story.

e. Main activities undertaken to further the Charity's purposes for the public benefit

Sleep Pod is looking to provide a one-person emergency shelter wherever there is a need for the benefit of the public. All expenditure by the charity is reviewed against the Public Benefit principles and the Trustees ensure these expenses represent an appropriate use of charitable funds.

f. Public benefit

The Trustees have taken The Charity Commission's specific guidance on public benefit (contained within the guidance publication "The Advancement of Education for Public Benefit") into consideration in preparing their statements on public benefit contained within this Trustees' Annual Report.

Achievements and performance

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

Achievements and performance (continued)

a. Review of activities

Since our inception we have built in the region of 6,500 Sleep Pods all of which have been distributed by our distribution partners. We have raised the funds required to perform all activities required to make this happen.

Volunteer Sleep Pod build workshops

These are where we finance all the materials, preparation and logistics and invite a set number of volunteers to support the work of the charity and to build with us. We find these volunteers through a mixture of word of mouth, social media messaging and our existing database of Sleep Pod build volunteers.

Each person is given details of location and timings along with a sheet of conduct so each person will know what is expected of them and how much work is involved.

Once arrived and assimilated we begin the day by explaining the build process and how each stage needs to be completed. We will have enough Sleep Pod team members / build leaders to ensure we can monitor all build stations and offer our full support to all volunteers as quality is the key to our success and is the reason that we monitor everyone throughout the workshop.

We have to date, built Sleep Pods in almost 20 different locations within the UK.

During the time that this report covers some notable activities, one notable occasion was in London in February 2020. See below:

London

Location – Hackney, London

Volunteers – 165

Sleep Pod team – 5

Sleep Pods built – 400

Distributors – 8-10

Bristol

Location – Bristol

Volunteers – 60

Sleep Pod build leaders – 4

Sleep Pods built 300

Distributors – 12

Sleep Pod “Build at Home”

Build at Home initiative set up in response to Covid 19 – we manufactured a total of 2,500 Sleep Pods over the 2019/2020 winter period. We organised BAH collection / quality assurance locations in 4 different locations in the UK, namely Birmingham, Bristol, London and Kent.

Corporate Sleep Pods builds

These are where we take our Sleep pod build workshop into a company to support their Corporate Social Responsibility (CSR) policies.

This practical, real-world activity has been extremely well-received by the company's and participants. Where possible we will try and engage with a local charity to come in and collect the completed Sleep Pods – but this is not always the case.

For this service we offer different levels of support to cater for different budgets and desires for impact. For example, if requested we can connect the company and the Sleep Pod building activity with a film maker and or a Public Relations companies so the story of the Corporate Sleep Pod build can be understood by the

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

Achievements and performance (continued)

companies, customers, suppliers, market sector and potential new customers.

To this end Sleep Pod build workshops are seen as powerful and unique.

Some examples of Corporate Sleep Pod builds are set out below.

Customer – Just Eat Ltd

Partner – Bimla Productions

Date – February 2020

Location – Bognor Regis

Participants – 1200

Sleep Pod team – 17

Sleep Pods manufactured – 354

Customer – Roche Pharmaceutical

Partner – The So Team

Date – December 2019

Location – Birmingham

Participants 120

Sleep Pod team – 3

Sleep Pods manufactured – 40

Customer – ECUS limited

Partner – ECUS limited

Date – October 2019

Location - Sheffield

Participants – 40

Sleep Pod Team – 2

Sleep Pods manufactured – 40

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As detailed in the reserves policy, expenditure is contained to the funds available and there are limited fixed costs within the charity.

For this reason, they continue to adopt the going concern basis in preparing the financial statements.

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

b. Reserves policy

The charity's unrestricted reserves as at 31 March 2021 were £12,501. The going concern of the charity is considered above.

General funds are unrestricted or free reserves which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

The Trustees have set a policy of not needing to hold significant reserves at this time. They consider that, due to the very contained and predictable nature of the expenditure there is currently no need for us to hold a level of reserves. As we evolve we will continue to monitor the need for this in the future however at this time due to our size and structure all those that are making decisions on large spend will do so in a planned monthly meeting or and where necessary at an ad-hoc meeting set up for the purpose.

c. Compliance with the Charity Governance Code

The Trustees are aware of the requirements of the Charity Governance Code and ensure the charitable operations comply with this code.

d. Principal risks and uncertainties

The ultimate risk facing the charity is that there is no longer a need for an emergency shelter, that there are no longer any rough sleepers in the UK or beyond. That any and all refugees and displaced people are afforded accommodation whilst in transit and do not face enforced nights without adequate protection.

Then there would be no need for Sleep Pod charity to exist. Clearly this is our aim as a charity so happily the main risk we face is also a principal aim of the charity.

Apart from this there is a risk that one or more of the trustees and or the general manager was to leave then there would be a potential knowledge vacuum. We are mitigating against this risk by compiling policies and procedures as well as utilising a CRM as a database that can be accessed by certain team members.

As well as this we only have one manufacturer of our core material. They manufacture our order specifically to our needs and are the only supplier able to do this (from our enquiries). If they decided not to support us then this would be a risk to our operations.

A key risk remains our ability to raise sufficient funds to fund our activity. Aware of this, we have sought the help of a fund raising consultant who has helped us create a plan which we are now working towards.

Lastly is the environmental risk. We are acutely aware of the impact our pods are making to land fill. We do not consider this to be sustainable long term. We are therefore looking at options to reverse engineer elements of the pods to make that are more sustainable. We are in discussions with various material experts who may be able to support this activity, alongside conversations with one of our ongoing financial supporters (a trust) who are interested in funding this activity.

e. Financial risk management objectives and policies

The Trustees have a risk management strategy which comprises an annual review of the principal risks and uncertainties that the charity faces and the establishment of policies, systems and procedures to mitigate these risks.

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

f. Source of funds

Our primary source of income is fundraising and our activities include approaching and working with foundations and trusts. We have also successfully campaigned for financial support from the public with our on-line campaigns. As well as this we have conducted a face to face charity skydive event. With more face to face fundraising events planned.

Along with the above we also provide a service to companies that want to demonstrate their Corporate Social Responsibility (CSR) policies to their staff and business network. This is a service we charge for with all additional funds going back into the charity.

Also, where appropriate some of our Sleep Pod distribution partners will pay (in full or in part) for the Sleep Pods that they collect or have delivered and then they distribute.

SLEEP POD

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2021

Structure, governance and management

a. Constitution

Sleep Pod is a registered charity, number 1187295, and is constituted under a Foundation Constitution Document.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in the planning of future activities.

The principal object of the charity is to provide a one-person emergency shelter wherever there is a need.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Foundation Constitution Document.

c. Organisational structure and decision-making policies

The charity is managed by the Trustees. The Trustees meet on a regular basis to discuss and assess future operations.

The Trustees who served during the period were:-

P Kenyon-Holt
Cripps Trust Corporation Limited
A Halliday
I Ashby

d. Policies adopted for the induction and training of Trustees

The charity is relying upon the guidance issued by the Charity Commission in relation to the induction and training of Trustees.

e. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

The charity will continue to grow and develop its strategies to increase the profile of the charity, with the aim of providing shelter to those who need it.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 MARCH 2021**

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Foundation Constitution Document. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 28 January 2022 and signed on their behalf by:



Pete Kenyon-Holt

SLEEP POD

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Sleep Pod ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the period ended 31 March 2021.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 28 January 2022

Darren Ridgen

FCA

SLEEP POD

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 MARCH 2021**

Crowe U.K. LLP

Chartered Accountants

Riverside House

40 - 46 High Street

Maidstone

Kent

ME14 1JH

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 MARCH 2021

	Note	Unrestricted funds Period ended 31 March 2021 £	Total funds Period ended 31 March 2021 £
Income from:			
Donations and legacies	3	131,132	131,132
Total income		131,132	131,132
Expenditure on:			
Charitable activities	4	118,631	118,631
Total expenditure		118,631	118,631
Net movement in funds		12,501	12,501
Reconciliation of funds:			
Net movement in funds		12,501	12,501
Total funds carried forward		12,501	12,501

The Statement of Financial Activities includes all gains and losses recognised in the period.

The notes on pages 15 to 20 form part of these financial statements.

SLEEP POD

**BALANCE SHEET
AS AT 31 MARCH 2021**

	Note	2021 £
Fixed assets		
		-
Current assets		
Cash at bank and in hand		13,701
		13,701
Creditors: amounts falling due within one year	8	(1,200)
Net current assets		12,501
Total assets less current liabilities		12,501
Net assets excluding pension asset		12,501
Total net assets		12,501
Charity funds		
Restricted funds	10	-
Unrestricted funds	10	12,501
Total funds		12,501

The financial statements were approved and authorised for issue by the Trustees on 28 January 2022 and signed on their behalf by:



Pete Kenyon-Holt

The notes on pages 15 to 20 form part of these financial statements.

SLEEP POD

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

1. General information

The charity is a charitable incorporated organisation within the UK.- The registered charity number is 1187295. The Trustees of the charity are named on page 1.

The principal address of the charity is:

Cripps Pemberton Greenish
Number 22
Mount Ephraim
Tunbridge Wells
Kent
TN4 8AS

The principal object of the charity is to provide a one-person emergency shelter wherever there is a need.

The functional currency of the charity is pound sterling.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Sleep Pod meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. As detailed in the reserves policy, expenditure is contained to the funds available and there are limited fixed costs within the charity.

For this reason, they continue to adopt the going concern basis in preparing the financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.4 Expenditure

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2021**

2. Accounting policies (continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.7 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.8 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2021**

3. Income from donations and legacies

	Unrestricted funds Period ended 31 March 2021 £	Total funds Period ended 31 March 2021 £
Donations	131,132	131,132

4. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds Period ended 31 March 2021 £	Total funds Period ended 31 March 2021 £
Support costs	5,995	5,995
Printing, postage and stationery	8,056	8,056
Material and labour costs	103,578	103,578
Motor expenses	1,002	1,002
	<u>118,631</u>	<u>118,631</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2021**

5. Analysis of expenditure by activities

	Activities undertaken directly Period ended 31 March 2021 £	Support costs Period ended 31 March 2021 £	Total funds Period ended 31 March 2021 £
Support costs	-	5,995	5,995
Printing, postage and stationery	8,056	-	8,056
Material and labour costs	103,578	-	103,578
Motor expenses	1,002	-	1,002
	<u>112,636</u>	<u>5,995</u>	<u>118,631</u>

Analysis of support costs

	Activities Period ended 31 March 2021 £	Total funds Period ended 31 March 2021 £
Accountancy	1,200	1,200
Computer costs	3,267	3,267
Clothing	670	670
Insurance	858	858
	<u>5,995</u>	<u>5,995</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

6. Independent examiner's remuneration

	Period ended 31 March 2021 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	1,200

7. Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits.

During the period ended 31 March 2021, no Trustee expenses have been incurred.

8. Creditors: Amounts falling due within one year

	2021 £
Accruals and deferred income	1,200

9. Financial instruments

	2021 £
Financial assets	
Cash and cash equivalents	13,701

Cash and cash equivalents relates to cash held.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

10. Statement of funds

Statement of funds - current period

	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds			
General Funds - all funds	129,257	(116,756)	12,501

11. Summary of funds

Summary of funds - current period

	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	129,257	(116,756)	12,501

12. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2021 £	Total funds 2021 £
Current assets	13,701	13,701
Creditors due within one year	(1,200)	(1,200)
Total	12,501	12,501

13. Related party transactions

The Charity has not entered into any related party transaction during the period, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2021.