



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the Period

From 1st April 2024 to 31st March 2025

Charity Name: MILLBRIDGE CHURCH

Charity Registration Number: 1187290

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	The advancement of the Christian Faith in accordance with the Basis of Faith primarily but not exclusively, within Minehead and the surrounding neighbourhood, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Weekly Sunday Morning Worship includes preaching and/or Bible teaching. Sunday Evening Worship takes place on most Sundays. Age related activities are provided for children when present. All meetings are open to the general public. A midweek evening meeting is held to which anyone is welcome together with a morning midweek meeting for ladies to meet and to study the Bible and to pray. 'Neighbourhood Lunches,' which are open to those in the community, are held monthly providing a warm safe space for those who find themselves isolated, lonely or in need. An average of 45 attend each month at no cost, although donations are invited. In addition, a free Christmas Day lunch is provided annually for around 50 individuals from the community who find themselves alone at Christmas and would like company

		and a Christmas meal. Donations are invited. The Women's Group meets on average three times a month allowing an opportunity for Biblical study, prayer and fellowship. The Toddler Group meets once a week during school term and provides an opportunity for guardians with pre-school children, to meet, encouraging children to socialise whilst providing a safe environment for adults to engage in conversation. Pastoral support and engagement with guardians allow for that interaction that would otherwise would not have been available. Prayer meetings take place twice monthly allowing for some of the housebound to engage in the fellowship of the church in their own homes. The Church holds a fortnightly table tennis group which is open to anyone from within or outside the Church Fellowship. This brings together and encourages members, ex-members, congregation, and non-church goers under the Church roof. Meetings are held in a relaxed environment where Church, table tennis and the secular world are discussed, not forgetting playing table tennis, conversation, and refreshments. SPOT (Sharing Pursuits over Tea) reaches out twice a month to the community providing much needed fellowship over tea, coffee and cake, whilst engaging in games of Scrabble, jigsaws, and conversation. Engagement with the local Residential Care homes allows for services to be taken out into the community providing fellowship to those who are unable to attend personally. Fellowship lunches take place at least every 2 months with an open invitation for those in the community to attend. Men's Breakfast and Ladies Brunch events throughout the year, allow for conversation in an environment where the men and ladies wait upon each other. These are open to all and advertised throughout the community.
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		The Church seeks to fulfil its charitable objectives by supporting a number of overseas missionaries working in various countries. Where appeals are either focused nationally or internationally, the Church facilitates the collection and sending of funds to various parts of the world where the Church, either through local contacts or aid agencies, make provision by contributing towards the emergency relief appeals. Each Christmas, the Church contributes through the generosity of members and non-members towards the Operation Christmas Child Shoebox Appeal. It also acts as the shoe box local collection point for the community. The Church holds an ongoing collection of food which is donated to the local Food Bank. A Missions Committee overseen by the Deacons, reviews all requests for appeals and donations ensuring that the necessary due diligence is completed and complied with.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The Trustees meet at a minimum, 4 times a year. All Trustees are briefed and are in receipt of the Charity Commissions' guidance referenced through the publications PB3 Public Benefit Reporting, and the guidance issued by the Charity Commission about public benefit.

Additional information

	SORP reference	
Policy on grant making.	Para 1.38	Not Applicable
Policy on social investment including program related investment.	Para 1.38	Not Applicable
Contribution made by volunteers.	Para 1.38	Apart from a full-time employed Pastor, all activities are undertaken by both members and non-members in a voluntary role. All activities are overseen by a member of the Church who is responsible for each activity. The Deacons remain accountable for each activity undertaken.

		The extent and range of activities where individuals give their time, range from ensuring the upkeep and maintenance of the Church and the Church's assets through to facilitating each of the groups that use, and are hosted by, the Church.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The demographics of both the membership and the geographical area in which the charity is based, means that there is a reliance on volunteers for providing the necessary supervision and support for Church-based activities. The Trustees acknowledge the commitment of members and non-members which has a really wide impact among those we serve extending throughout the world. All groups and activities have developed during this past year, not only evidenced through the numbers attending but also, in raising the profile beyond the immediate vicinity of the Church which provides much needed support to the beneficiaries and to the public, in line with the charity's purposes as outlined in the governing document. The charity responds according to need, invariably at short notice, especially in organising international relief aid in times of crisis. With support from the local community in partnership with the Minehead Community Defibrillator Group, Millbridge hosts an external defibrillator easily accessible to the public, details of which are available to the SouthWest Ambulance Trust as part of their triage algorithm. Regular contributions are made to those in need by contributing to the local food bank. During the year, a presentation from Christians Against Poverty (CAP) resulted in a member of the Church becoming a 'befriender' which in turn has resulted in the client regularly engaging in Church services and activities. Through regular appeals and commitments towards recipients, either through outreach

		or the work of Mission both at home and abroad, the Church is crucial in ensuring that its charitable aims, objectives and purposes remain fit for purpose. Annually the Church participates in the Samaritans Christmas Shoe Box appeal for disadvantaged children across the world and in autumn 2024 became the local collection point for the district. Millbridge Church is part of the West Somerset Local Government Warm Initiative scheme.
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Additional information

Achievements against objectives set.	Para 1.41	Objectives determined by the members, set against the charity's constitution overseen by the charities Trustees, has allowed for the continuing financial support to those within our own community as well as missionaries abroad including supporting other charities nationally. This support is both as the need is identified as well as, through commitments to provide such support through our quarterly missionary giving. Charities and organisations that have been identified as recipients for this reporting period include, Operational Mobilisation, Caring for Life, Operation Christmas Child Shoe Box appeal, Cranford Support Trust, Samaritans Purse, Wycliffe Bible Translators, CAP, The Christian Institute, Open Air Mission, Creation Ministries and SAT-7 We continue to engage with local initiatives with the objective of meaningful engagement with the community's needs at heart. We acknowledge the Charity Commission's recommendation with regard to producing a separate 'Impact Statement' and we will continue to review that commitment during 2025-25.
Performance of fundraising activities against objectives set.	Para 1.41	All financial commitments, as well as activities emanating from the Church, are regularly reviewed.
Investment performance against objectives.	Para 1.41	Not Applicable

Other.		The following policies were either adopted or reviewed during this reporting period: - Privacy and Data Protection; Fire Safety; Safe-Guarding; Risk Management; Social Media and Communication; Capability and Disciplinary; Church Workers Code of Conduct; Equal Opportunities, Grievance Procedure; Complaints; Reserves; Conflict of Interest; Health & Safety; General Financial Recommendations Policy; Church Safety including a Lone Worker Policy. All groups remain compliant with Data Protection and Safeguarding. Group activity leaders and those within the leadership team, remain compliant with the Disclosure and Barring service.
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Financial Review

Review of the charity's financial position at the end of the period.	Para 1.21	Income .v. Expenditure is in line with that projected at the end of the reporting period 2023/2024. For the end of the present financial reporting period 2024/2025, income is in line with expenditure. During this reporting period the Church employed a full-time Pastor and have paid his stipend, still maintaining the projected balance at the end of the period. We remain in a position whereby there is confidence in maintaining our objectives for the next reporting period. A contingency fund designated for the maintenance of the assets held was factored in during this financial year.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	3-months reserves are held based on the average of the last 12 months to ensure that in the event of any Government restrictions, or the source of income is severely impacted upon, known expenditure can be met. This is reviewed annually.
Amount of reserves held.	Para 1.22	100% of 3-months expenditure = £4,500.00
Reasons for holding zero reserves.	Para 1.22	Not Applicable
Details of fund materially in deficit.	Para 1.24	Not Applicable
Explanation of any uncertainties about the	Para 1.23	There are no concerns raised about the charity continuing as a going concern.

charity continuing as a going concern.		
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Additional information

The charity's principal sources of funds (including any fundraising).	Para 1.47	The main source of funds is through sacrificial giving. Any additional funding that is identified, is sought through engaging with members and non-members to contribute accordingly.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	Not applicable
A description of the principal risks facing the charity.	Para 1.46	There are no reportable principal risks facing the charity. The demographics of those who freely give their time is constantly kept under review. Financially, we remain in a strong position in going forward but with the geographical demographics of the membership/locality, together with an expected increase in expenditure, the potential for risk is one that has been recognised.
Other.	Para 1.46	In line with the recommendations of the Charity Commission, an internal financial control audit is carried out annually. Ongoing stipend expenditure continues to be budgeted for. For this reason, the funds held continue to be in excess of that which the Trustees would normally recommend, as we have only recently employed a full-time Pastor. Trustees accept the balance carried forward as being justified for the purposes in which they are held. The financial position in going forward reflects the charity's overall balance.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document.	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees.	Para 1.25	Election to post by the members of the CIO according to governing document and the church handbook. This past year, it has been recognised that the position of Trustee, previously linked intrinsically to that of being elected as a Deacon, has a different role and responsibility. A change to the church handbook this year has given due recognition to both roles by separating them.

Additional information

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	All Trustees, on appointment, are briefed as to the requirements as laid down by the Charity Commission publication CC3 'Essentials for Trustees.' All Trustees go through the disqualification, disclosure, and barring service. Ongoing development is subject to guidance forthcoming from the Charity Commission.
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	The constitution as the Governing Document and the Church Handbook, provide the framework for the structure of governance. In recognition of the demographics of the membership, the charity has identified the need to recognise those members who are unable to fulfil the requirements of full membership therefore, a level of Associate Membership has been introduced with non-voting rights. Policies and Procedures that provide the framework to protect the charities activities.
Relationship with any related parties.	Para 1.51	Fellowship of Independent Evangelical Churches (FIEC)

Other.		The Charities Act 2011 together with the Standard Operating Recommended Procedures (SORP) remain key in providing a foundation for the charity to remain compliant with legislation. The paper produced 'Charity Commission for England and Wales response to "Stronger Charities for a Stronger Society", report of session 2016-17 of the House of Lords Select Committee on Charities dated January 2018' and although predominantly directed at the Charity Commission, we as a charity, acknowledge the Charity Commissions responses in line with our Governing Document and Church Handbook.
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Reference and Administrative details

Charity name	Millbridge Church
Other name the charity uses	Millbridge Evangelical Church Millbridge Evangelical Free Church
Registered charity number	1187290
Charity's principal address	8 Parkhouse Road Minehead Somerset TA24 8AB

Names of the charity trustees who manage the charity.

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Wynford Green	Deacon/Trustee	Trustee & Deacon whole year	Church Members
2	Andrew Joseph Buchanan	Deacon/Trustee	Trustee whole year: Deacon 01.04.24 – 21.01.25	Church Members
3	David Robert James Capel	Deacon/Trustee	Trustee: 01.04.24 – 21.01.25 Deacon: whole year	Church Members
4	Roland F Petit	Deacon/Trustee	Trustee & Deacon: 01.04.24 – 14.02.25	Church Members
5	Jonathan Andrew Taylor	Pastor/Chair of Trustees	Trustee: 01.07.24 – 31.03.25	Church Members
6	Fiona Claire Payne	Trustee	Trustee: 21.01.25 – 31.03.25	Church Members
7	Sally Ann Norman	Trustee	Trustee: 21.01.25 – 31.03.25	Church Members

8	Audrey Hazelton Williams	Administrator/ Trustee	Trustee: 21.01.25 – 31.03.25	Church Members
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Michael Wynford Green	
David Robert James Capel	01.04.24 – 21.01.25
Andrew Joseph Buchanan	
Roland Petit	01.04.24 – 14.02.25
Jonathan Andrew Taylor	01.07.24 – 31.03.25
Fiona Claire Payne	21.01.25 – 31.03.25
Sally Ann Norman	21.01.25 – 31.03.25
Audrey Hazelton Williams	21.01.25 – 31.03.25

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	The Manse, 39 Lower Park Minehead. Somerset TA24 8AY Millbridge Church, 8 Parkhouse Road Minehead. Somerset TA24 8AB
Name and objects of the charity on whose behalf the assets are held and how these fall within the custodian charity's objects.	Millbridge Church, after the transfer of assets from the Fellowship Property Trust Limited, became effective from 11 th June 2021 and is used to promote the charity's objective.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets.	Overseen by the Charity's Trustees in line with the charity's governing document and church rules.
Additional Supporting Information.	

Additional information

Names and addresses of advisers.

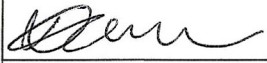
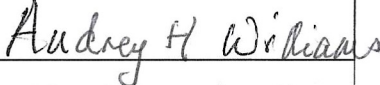
Type of adviser	Name	Address
Auditor	Jean Armin MICB	Mews End Cottage, Quay Lane, Minehead TA24 5QU
Financial	HSBC plc	17 North Street, Taunton, TA1 1NA
Solicitor	Edward Connor	Via FIEC, 10 The Point, Market Harborough LE16 7QU

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Declarations

Signature(s)		
Full name(s)	Jonathan Taylor	A. H. WILLIAMS
Position	Trustee	Trustee
Date	24.06.2025	24-06-25

TRUSTEES DECLARATION

This report is for the Financial Year ending March 31st 2025, for Millbridge Evangelical Church also known as Millbridge Evangelical Free Church, a Charitable Incorporated Organisation charity number 1187290.

The address is 8 Parkhouse Road Minehead, Somerset TA24 8AB. The administrative address is 14 West Park Minehead TA24 8AW.

Details of the charity trustees are contained within the Trustees Annual report who in turn hold the titles to property belonging to the charity.

Our governing document and church handbook outline the process for appointing new trustees.

The charities objectives and activities is 'The advancement of the Christian Faith in accordance with the Basis of Faith primarily but not exclusively, within Minehead and the surrounding neighborhood, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland. Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charities state of affairs and of the income and expenditure of the charity for that period.

In the preparation of this report, the Trustees have selected suitable accounting policies and applied them consistently; Observed the methods and principles in the applicable Charities SORP; Made judgements and accounting estimates that are reasonable and prudent; Stated whether applicable, accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and prepared the financial statements on a going concern basis unless advised otherwise and it is inappropriate to do so, if the charity is not to continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware: there is no relevant audit information of which the charitable company's auditors are unaware; and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of any financial information included on the charitable website.

The trustees are members of the charity, but this entitles them only to voting rights.

The trustees have no financial beneficial interest in charity.

Mrs. Jean Armin Independent Examiner [Practice Licence Number 10366] has been appointed as the charity's independent examiner during this reporting period and has expressed their willingness to act in that capacity.

Approved by the trustees on [Date 11th June 2025

and signed on their behalf by the Chair of the Trustees [C. Buchan]

Net of receipts/(payments)	18,122	-2,777	-	15,345	36,893
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	18,122	-2,777	-	15,345	36,893

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Funds Held	54,920	1,660	-
	Contingency Funds	274	-	-
	Reserves Fund	4,500	-	-
	Total cash funds	59,694	1,660	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Residential dwelling for the furtherance of the Charities objectives		-	400,000
	Property - Place of worship		-	1,167,511

Computer equipment		-	867
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

**Declaration Signed by one or two trustees
on behalf of all the trustees**

Signature(s)	Andrew Buchanan	Audrey H. Williams
Full name(s)	Andrew Buchanan	Audrey Williams
Position	Trustee	Trustee
Date	17 th April 2025	11-06-25



CHARITY COMMISSION FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

MILLBRIDGE EVANGELICAL CHURCH

**On accounts for the year
ended**

March 31st 2025

Set out on pages

4-10 & 14-16

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and basis of
report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The books presented to me are from April 2024 to March 2025.

Your church is a Charitable Incorporated Organisation, known as Millbridge Church, banking with HSBC and, from this year, HTB (Hampshire Trust Bank).

The annual income of your church is over £25,000 and your Trustees have requested an Independent Examination of your accounts. Your church is entitled to exemption under section 144 of the Charities Act 2011 to have its financial statements for year ended 31 March 2025 audited.

My Independent Examination included a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts which may have required explanations from the Managing Trustees concerning any such matters.

An Independent Examination is no substitute for ongoing effective procedures to minimise / prevent losses due to error or corruption.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that the requirements to keep accounting records and to prepare accounts have not been met.

Signed: Jean Armin MICB

Name: Mrs. Jean Armin MICB

Relevant professional qualification(s) or body (if any):

The Institute of Certified Bookkeepers. Practice Number 10366

Address: Chancery House

Chancery Lane

London WC2A 1QS



CHARITY COMMISSION FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

MILLBRIDGE EVANGELICAL CHURCH

**On accounts for the year
ended**

March 31st 2025

Set out on pages

4-10 & 14-16

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**Responsibilities and basis of
report**

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CHARITY COMMISSION FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

MILLBRIDGE EVANGELICAL CHURCH

**On accounts for the year
ended**

March 31st 2025

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4-10 & 14-16

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that the requirements to keep accounting records and to prepare accounts have not been met.

Signed: Jean Armin MICB

Name: Mrs. Jean Armin MICB

Relevant professional qualification(s) or body (if any):

The Institute of Certified Bookkeepers. Practice Number 10366

Address: Chancery House

Chancery Lane

London WC2A 1QS