

WISH LIST BIKERS CHARITY

England & Wales · Charity number 1187285

Details

Status Registered

Legal form CIO

Registered 2020-01-10

Register [View on the Charity Commission register](#)

Contact

Address The Retreat
Hulver Street
Hulver
Beccles
NR34 7UE

Phone 01502456020

Email ride@wishlistbikers.org

Website <https://wishlistbikers.org/>

Activities

Objects: THE RELIEF OF THOSE IN NEED, BY REASON OF ILL HEALTH AND/OR DISABILITY CHILDREN AND ADULTS WHO ARE IN PARTICULAR BUT NOT EXCLUSIVELY DISABLED THROUGH THE PROVISION OF A MOTORCYCLE AND TRICYCLE EXPERIENCE.

Activities: The Charity has been set up by experienced bikers to provide the motorcycling experience to sick and disabled children and adults. We offer rides to fulfill a wish or dream, reunite ex-bikers with the joys of motorcycling, stimulate memories of times gone by, reduce social isolation or just put a smile on a face. In particular, to promote feelings of community inclusion and wellbeing.

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Norfolk
- Suffolk

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £15,671 | £4,728 | - | - |
| 2024-03-31 | £21,922 | £33,772 | - | - |
| 2023-03-31 | £11,398 | £7,528 | - | - |
| 2022-03-31 | £4,226 | £2,730 | - | - |
| 2021-03-31 | £10,814 | £2,908 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------------|-------|------------|
| Dr Keith John Lightfoot MB, ChB | Chair | 2021-06-25 |
| Kenneth Maurice Moore LCGI | | 2024-05-28 |
| Thomas Alexander Knell FCMA,ACIS | | 2021-06-25 |

WISH LIST BIKERS CHARITY

England & Wales - Charity number 1187285

Accounts

Wish List Bikers Charity AGM 4 July 2025

If the success of Wish List Bikers Charity is judged by large numbers of smiling faces, then 2024/5 has been another good year.

We provided exactly 100 rides in the last financial year. So far in 2025/6 we have done 29 rides .

Our stand-out ride so far must be for the 107th birthday of a lady from Gorleston who described the experience as ‘exhilarating’. Not only is she the oldest passenger to date, but she attracted the attention of both BBC and ITV local news, followed by morning and lunchtime repeats on both sets of national news. Ken was the very photogenic driver, with Debbie as ground crew. We have also featured on Radio Gen X following the Copdock Motorcycle show.

After repeated contact with East Anglian Children’s Hospice we did a ride for a young man with muscular dystrophy. As a result, EACH has realised that we are an organised group with training, risk assessments etc, and booked us for further rides this summer.

Our benefactors have continued to be very generous. Alex will, no doubt, fill us in with the details in his report. However, one notable donor is BikeSure Insurance, “freethinking insurance” who have kindly sponsored us for almost the full cost of our motor insurance. In return we have provided links to them on our website and FB page, and over the course of the year we will give them some personal interest stories to publish in their magazine which is available across the country. There will also be their logo on the rear flank of the trike.

Due to a grant from E Suffolk Councillors, and particularly Cllr Edward Back, the Charity has been able to replace their stock of helmets, being five years old, and following the manufacturers’ rather hazy recommendations regarding their lifespan. We now have 14 helmets of similar style, 2 in each size.

We have attended Sotterley Country Fair, Heveningham Hall Country Fayre, and East of England (Copdock) Motorcycle Show, generating an interview with a local radio station, Gen X Radio. We also attended Loddon Village

Fete, but torrential rain stopped play just after it opened. We are noticing more public attention at these events due to the slow burn of publicity and of our repeated appearances.

Congratulations to Kaspars and Amy who have both been successfully assessed by a professional industry training advisor/assessor. They now have one ride each under their belts.

Returning to ride numbers, although we did 100 rides, that was considerably less than the 131 the previous year. As a result, we have expanded our area of operation to a radius of approximately 25-30 miles. We have yet to see any result from that, mainly because promulgating that information to our target population is difficult, as many of the organisations are quite insular. This promulgation will be one of our priorities for the next year.

On the personnel side we are sorry that Trustee and Secretary has decided to resign... Roger Goshawk was a stalwart of administration, shows and rides and his contributions to our charity will be greatly missed. As a result of this our Trustee Ken Moore has volunteered to be Secretary and will hopefully have his appointment ratified later in this meeting.

We have also had resignations from Kent and Donna Barron. They have decided to spend more of their time with BloodBikes. Their contributions will also be greatly missed.

We welcome the additional help from Elizabeth Moore, who joins our IT team.

As a group of charity members and friends, we do seem to have collected far more than our fair share of health and family problems this year, which has made attending to charity matters much more arduous than previously. It has brought into sharp focus issues surrounding 'succession', and the need for younger blood to take the reins or be able to step in at short notice. This must be one of our top priorities for this coming year.

So, there is plenty for the Trustee group to be doing behind the scenes, and hopefully many more rides for drivers and ground crew, without whom the charity could not continue to function. The same applies to our 'back room'

staff in IT, social media, fundraising and catering who do not get to see the end product of beaming faces but give of their time generously, nevertheless.

So, thank you to everyone for your time and efforts. And don't forget that although our main priority is the safety and enjoyment of our passengers, high up on the priority list is for everyone associated with the Wish List Bikers Charity is to keep it FUN!



4th July 2025

.....

Keith Lightfoot - Chairman

.....

Date



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

Wish List Bikers Charity

5th Annual General Meeting

4th July 2025

Financial Report

Year ended 31st March 2025

By

Alex Knell

Treasurer & Trustee



1. Overview of the Year to 31st March 2025

In the 12 months to 31st March 2025, WLBC has become financially strong again after the acquisition of the new trike in the previous year.

Costs are well controlled and the BikeSure deal, discussed later, is something to be encouraged.

2. Financial Report

Please refer to **Section 5. Financial Accounts – Lines**

As I said, WLBC was in a good financial position at 31st March 2025.

- A cash position with funds of £ 16,367 (2024: £ 8,624). – **Line 20, 21, 22**
- £ 375 (2024: £ 1,093) of the cash balance is ring-fenced grant monies. This money has been granted for specific purposes and is gradually being allocated, where appropriate, towards relevant expenditure. The purposes are:
 - £ 53 for training.
 - £ 242 for software.
 - £ 80 for Equipment
- We have liabilities, by way of loans, of £4,000 (2024: £ 7,200) – **Line 23**

1. Income

Direct Donations – **Line 1**

These are from individuals and organisations continued to be generous at £ 8,040 (2024 £ 9,253).

Notable donations:

| | |
|---|---------|
| Member donations in the year | £ 3,567 |
| Montcrief Charitable Trust | £ 1,000 |
| Rotary Club of Lowestoft South | £ 850 |
| James Lusher & matching Aviva funds (£ 500 + £ 500) | £ 1,000 |
| Langley Prep School | £ 113 |
| Sundry Donations & Shows | £1,510 |

Grants – **Line 2**

Grants of £ 1,200 were received (2024: £ 5,470).

| | |
|--|--------|
| Equipment - Helmets - Discretionary Locality Grants – East Suffolk Council | £1,200 |
|--|--------|

Donations for rides – **Line 3**

People and organisations donated £ 4,637 (2024: £ 2,536) as our activities came back to life.

We undertook 100 rides in the year (2024: 131).

When Clover Court care home closed in June 2024, an advance payment was received of £ 1,957.

There are approximately 8 days of rides left to be undertaken.

HMRC Gift Aid – **Line 4**

Gift Aid receipts were £ 1,407 (2024: £ 1,641). This is now a regular income category.

Events Income – **Line 5**

No fundraising events were scheduled in the financial year (2024: £ 2,712)



Other Income – [Line 6](#)

This totalled £ 387 (2024: £ 310) and includes Bank interest received of £ 217 (2024: £ 220); Membership Fees and other minor donations made up the rest.

Total Income – [Line 7](#)

The overall picture for income was £ 15,671 (2024: £ 21,922). In 2024, there was a major push to raise funds for the new trike, which was purchased in December 2023.

2. Expenditure

Motor Vehicle Costs – [Line 8](#) were £ 1,559 (2024: £ 1,541)

These are costs of running the trike, such as fuel, repairs, road tax and insurances.

As already mentioned, we undertook 100 rides compared to 131 in 2024.

However, increased fixed costs of road tax (+£40) and insurance (+£200) were higher, largely due to the value of the new trike and inflation.

Regarding motor insurance, we were lucky to get any(!) last year. The deal done with BikeSure was very fair. On a more exciting note, for the 2025-26 year, this charge will be completely mitigated by a sponsorship arrangement. BikeSure will bear the whole cost.

Equipment Costs – [Line 9](#) were £ 1,188 (2024: £ 30,437)

- 14 new helmets costing £1,120 were purchased and were fully funded by a grant from East Suffolk Council.
- Last year, the replacement Trike cost £28,427

Other minor expenses towards a table and harnesses were also incurred.

Training Costs – [Line 10](#) were £ 158 (2024: £ 103)

Training expenses relate to a Safeguarding training day for members, which incorporated rider and groundcrew procedures.

Ringfenced funds were released for this courses.

General Insurances – [Line 11](#) were £690 (2024: £ 640)

Inflationary increase.

Administration Costs (inc Marketing) – [Line 12](#) were £ 1,064 (2024: £ 823)

| | | | |
|-----------------|-------|---------------|--|
| Marketing Costs | £ 73 | (2024: £ 251) | |
| IT Costs | £ 547 | (2024: £ 108) | - releasing ringfenced funds |
| Telephone | £ 38 | (2024: £ 33) | |
| DBS Checks | £ 92 | (2024: £ 167) | - releasing ringfenced funds |
| Stationery | £ 35 | (2024: £ 107) | |
| Meeting Costs | £ 279 | (2024: £ 157) | - food for catering for group meetings |

Accountancy Costs – [Line 13](#) were £ nil (2024: £ 155)

Since registration for Gift Aid, WLBC are now obliged to submit a Corporation Tax return. This is done at cost by Edward Back & Co, Accountants, who made the electronic submission for us.



Wish List Bikers Charity

AK

Reg. No. 1187285 from 10th January 2020

Bank Charges – **Line 14** were £ 68 (2024: £ 72)

HSBC charge us a monthly fee and handling charges for cheques and cash.

3. *Surplus / (Deficit)* – **Line 15**

The net result of our activities, taking into consideration all income and expenditure, we ended the year with a Surplus to reserves of £ 10,943 (2024: Deficit £ 11,850).

The Net Closing Surplus (**Line 18**) is £ 12,367 (2024: £ 1,424) carried forward.

4. *Cash* – **Lines 20, 21, 22**

The bank accounts add to £ 16,367 (2024: £ 8,624)

5. *Loans* – **Lines 23**

There is one loan in place (2024: 2). Loan 1 was with Roger Goshawk is fully settled and repaid.

Loan 2 is with Keith Lightfoot.

One – Principal was £ 1,500; £ 1,500 repaid.

Two – Principal is £8,000, £4,000 repaid. £4,000 remaining. Repayments £2,000 each December.

Total - Principal £9,500, £ 5,500 repaid. £ 4,000 remaining,

Cash & Loans together equate to the Reserves carried forward (**Line 24**)

£ 16,367 - £ 4,000 = **£12,367** (2024: £ 1,424)

3. Summary & Outlook

WLBC was in a good financial position on 31st March 2025.

- We had a strong cash position with funds of £ 16,367 (2024: £ 8,624).
- Loans are in place for £ 4,000 (2024: £7,200).
- £ 375 of the cash balance was ring-fenced (2024: £ 1.093).

We have absorbed the costs of the new trike in the previous year and have grown stronger.

All of this moves the WLBC forward to provide more rides for sick and disabled clients.

This is our raison d'être.

4. Today's Position (4th July 2025)

A few headlines on the day at the AGM.

- We have a surplus of £ 67 (2025: £ 10,943) with major fixed costs paid in our first 3 months.
- We have strengthened our cash position with funds of £ 16,434 (£ 16,367 as at 1st April 2025)
- 29 rides have been undertaken so far this year (2025: 100 rides).
- £ 216 of the cash balance is ring-fenced (£ 375 as at 1st April 2025).
 - £ 53 of the cash balances is ring-fenced for training.
 - £ 83 of the cash balances is ring-fenced for computer software and hardware.
 - £ 80 of the cash balances is ring-fenced for equipment.



5. Financial Accounts

| Income & Expenditure | Year to 31-Mar-25 | Prior Year 2023-24 |
|---------------------------------------|----------------------|-----------------------|
| Line | | |
| Income | | |
| 1 Donations | 8,040 | 9,253 |
| 2 Grants | 1,200 | 5,470 |
| 3 Rides | 4,637 | 2,536 |
| 4 HMRC Gift Aid | 1,407 | 1,641 |
| 5 Events Income | - | 2,712 |
| 6 Other Income | 387 | 310 |
| 7 Total Income | 15,671 | 21,922 |
| Expenditure | | |
| 8 Motor Vehicle Costs | 1,559 | 1,541 |
| 9 Equipment | 1,188 | 30,437 |
| 10 Training | 158 | 103 |
| 11 General Insurances | 690 | 640 |
| 12 Administration Costs | 1,064 | 823 |
| 13 Accountancy Fees | - | 155 |
| 14 Bank Charges | 68 | 72 |
| | 4,728 | 33,771 |
| 15 Surplus / (Deficit) | 10,943 | (11,850) |
| Reserves | | |
| 16 Opening Surplus | 1,424 | 13,274 |
| 17 Surplus/(Deficit) in Period | 10,943 | (11,850) |
| 18 Closing Surplus / (Deficit) | 12,367 | 1,424 |
| 19 Rides in Year | 100 | 131 |
| Balance Sheet | | |
| | 31-Mar-25 | 31-Mar-24 |
| 20 Bank - Current account | 1,563 | 1,271 |
| 21 Bank - Deposit account | 14,800 | 7,351 |
| 22 Bank - Events account | 4 | 2 |
| 23 Loans | (4,000) | (7,200) |
| 24 | 12,367 | 1,424 |
| 25 Grants Ringfenced - All | 375 | 1,093 |



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

14th June 2025

.....

.....

Keith Lightfoot - Chairman

Date

14th June 2025

.....

.....

Thomas Alexander Knell - Treasurer

Date

WISH LIST BIKERS CHARITY

England & Wales - Charity number 1187285

Accounts

Wish List Bikers Charity AGM 5 July 2024

Chairman's Report 2024

This report will be shorter than previously as we no longer have to document how the Charity came into being, just its progress.

Our outstanding news for 2023-4 was the purchase of a replacement trike, WiLba. It is automatic, easier to drive, larger in size and more powerful than its predecessor. Its acquisition is due in no small part to the generosity of our donors in general, but in some of our members in particular. With logos, adaptations, maintenance and a high degree of polishing we have started 2024 in good form mechanically.

We ended 2023 on a total number of rides of 131 (that is 262 very happy people). This compares with 40-50 in previous years, excluding 2020 when there were none due to COVID.

Year to date we have completed 38 rides with 20+ more due in the next couple of weeks.

While on the subject of benefactors I would like to thank our many friends and groups for their continued support, particularly two of the Lowestoft Rotary Clubs, and I am sure that Alex will elaborate further.

We have continued to attend the usual four events to maintain our profile within the community. Sotterley Show, Heveningham Hall Country Fair, Chet Valley Fair and the East of England Motorcycle Show (Copdock), and these have sparked interest from a national Disability Group for ABI, a local specialist neuro rehabilitation unit, and EACH.

Meanwhile Alex has continued to work tirelessly behind the scenes, sorting out the multiple areas of our finances, interacting with HMRC and Charities Commission and spending many hours on the phone. His coup de grace this year was to arrange motor insurance when our previous insurer removed themselves from the motor market. His dogged determination and ability to pull a rabbit out of the insurance hat, when nobody else in the country would provide cover, is the reason that we are able to be here at the AGM tonight, rather than be winding the charity up.

Our members, old and new, have continued to be a very reliable, sociable and thoroughly lovely group of people to work with, and generous with their time. A couple of them are increasing their commitment and becoming Trustees, if ratified later in this meeting. On a personal note, I am pleased and thankful that I have been relieved of many of the admin and driving responsibilities and am very mindful of the backing of my lovely wife when I disappear into the study or delay our plans to deal with Wish List Bikers tasks. She, of course, may be pleased to see less of me.

Looking to the future, with the increase in number of members in direct contact with our sick and disabled users, there will need to be some changes in our procedures to ensure consistency in training and standards of care and safety. (Hitherto a lot of our knowledge has been gained by osmosis over the last five years.) Any changes will be undertaken sensitively and mindfully, remembering that we joined this charity not only to help others, but also to take enjoyment from it for ourselves. The task for the Trustees will be to very much maintain this ethos for members and users alike.

And finally, today Richard is resigning his position as Secretary, which he has held for two years. He started at a time when our secretariat was in a somewhat parlous state, and has

been instrumental in organising our records, Google drive and training schedules. He and Jane are moving to the wilds of Norfolk but will retain their membership. I am hoping that Richard will continue to ride for us, spreading news of our existence to a wider audience. I am sure that we all wish Jane and Richard the very best for their new ventures, and on behalf of us all extend our great thanks and appreciation for what they have achieved here at WLBC.

A handwritten signature in blue ink that reads "K. Lightfoot". The signature is written in a cursive style with a long horizontal stroke extending from the bottom of the name.

Keith Lightfoot

Chairman



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

Wish List Bikers Charity

4th Annual General Meeting

5th July 2024

Financial Report

Year ended 31st March 2024

By

Alex Knell

Treasurer & Trustee



1. Overview of the Year to 31st March 2024

After “the Covid years” in the doldrums, the Trustees were determined to reinvigorate the Charity. Two main events influenced the year to 31st March 2024.

Firstly, we expanded the number of riders up to 10. Richard was highly instrumental in this recruitment drive.

Secondly, we acquired a newer and more “fit-for-purpose” trike, which our esteemed Chairman saw through. With a combination of reserves, member donations, grants and loans, the Charity purchased a Rewako RF1-ST3.

Other changes included WLBC registering for Gift Aid, which is now dealt with in the accounts.

£1,492 of the £1,641 claimed relates to 3 years prior to 2024, which would have begun to lapse out of date.

Also during the year the Xero Accounting software was commissioned and implemented with a full year parallel run, simplifying our record keeping.

In other words, we have completely transformed the Charity.

The new riders and volunteers have increased in numbers and skill sets.

The new trike - she’s quite a beauty!

The new Trustees. With Richard stepping down and 2 new Trustees (Roger and Ken) the mix has changed.

New administration and finance systems.

I’d personally like to say “Thank You” to Richard his valuable and professional contribution. He will be handing over the reins of Secretary to Roger.

2. Financial Report

Please refer to [Section 5. Financial Accounts](#)

WLBC was in a good financial position at 31st March 2024.

- A cash position with funds of £ 8,624 (2023: £ 13,274). – [Line 20, 21, 22](#)
- £1,093 (2023: £ 3,356) of the cash balance is ring-fenced grant monies. This money has been granted for specific purposes and is gradually being allocated, where appropriate, towards relevant expenditure. The purposes are:
 - £ 303 for training.
 - £ 790 for software.
- We have liabilities, by way of loans, of £7,200. – [Line 23](#)



1. Income

Direct Donations – Line 1

These are from individuals and organisations continued to be generous at £9,253 (2023 £2,977).
Notable donations:

| | |
|-------------------------------------|--------|
| Member donations in the year | £6,055 |
| Rotary Club of Lowestoft East Point | £1,000 |
| Rotary Club of Lowestoft South | £500 |
| Langley Prep School | £228 |
| Sundry Donations & Shows | £1,470 |

Grants – Line 2

Grants of £5,470 were received (2023: £7,138).

| | |
|---|--------|
| New Trike - Discretionary Locality Grants – East Suffolk Council/Suffolk County Council | £3,500 |
| Adnams Community Trust – New Heavy-Duty Gazebo | £1,970 |

Donations for rides – Line 3

People and organisations donated £2,536 (2023: £1,067) as our activities came back to life.
We undertook 131 rides (2023: 47).

HMRC Gift Aid – Line 4

Registration for Gift Aid was completed in the year. The majority of the £1,641 (2023: £nil) was for the current and previous 3 years of donations that were sifted out as being eligible.
This will now be a regular income category.

Events Income – Line 5

A Charity evening at the Royal Norfolk & Suffolk Yacht Club in June 2023, raised £2,712 (net of costs). A big “Thank You” to my other half, Jos, and Mrs Carol Lightfoot for pulling of such a successful evening.
That worked out at about £900 per hour generated, which is phenomenal.

Other Income – Line 6

This totalled £310 (2023: £214) and includes Bank interest received of £220 (2023: £52);
Membership Fees and other minor donations.

Total Income – Line 7

The overall picture for income was £21,922 (2023: £11,398) reflecting the uplift in activity, as well as the donations towards the new Trike by members.

2. Expenditure

Motor Vehicle Costs – Line 8 were £1,541 (2023: £1,167)

These are costs of running the trike, such as fuel, repairs, road tax and insurances.
As already mentioned, we undertook 131 rides compared to 47 in 2023.
The higher activity led to higher fuel costs.
Fixed costs of road tax, insurance and servicing were higher, largely due to inflation.



Wish List Bikers Charity

AK

Reg. No. 1187285 from 10th January 2020

Equipment Costs – **Line 9** were £30,437 (2023: £4,483)

The replacement Trike cost £28,427 and was funded by:

- Reserves £9,372
 - Donations from Members £6,055
 - Grants £3,500
 - Loans from Members £9,500
- Ringfenced funds within Reserves from the Hospital Saturday Fund from November 2022 for £2,000 are now released towards the new Trike.
 - A new gazebo costing £1,970 was purchased and was fully funded by a grant from Adnams Community Trust, all ringfenced funds also being released.

Other minor expenses towards cables and helmets were also incurred.

Training Costs – **Line 10** were £103 (2023: £587)

Training expenses were:

Safeguarding - Andrew Bigg £78

Hugger - Ken Moore £25

Ringfenced funds were released for these courses.

General Insurances – **Line 11** were £640 (2023: £555)

We have added a Gazebo during the year, raising the premium, as well as inflation.

Administration Costs (inc Marketing) – **Line 12** were £823 (2023: £671)

Marketing Costs £251 (2023: £46)

IT Costs £108 (2023: £105) - releasing ringfenced funds

Telephone £33 (2023: £31)

DBS Checks £167 (2023: £74) - releasing ringfenced funds

Stationery £107 (2023: £43)

Meeting Costs £157 (2023: £370) - food for catering for group meetings

Accountancy Costs – **Line 13** were £155 (2023: £nil)

Since registration for Gift Aid, WLBC are now obliged to submit a Corporation Tax return. This is done at cost by Edward Back & Co, Accountants, who made the electronic submission for us.

Bank Charges – **Line 14** were £72 (2023: £63)

HSBC charge us a monthly fee and handling charges for cheques and cash.

3. Surplus / (Deficit) – **Line 15**

The net result of or activities, taking into consideration all income and expenditure, we ended the year with a deficit to reserves of £11,850 (2023: Surplus £3,870).

The Net Closing Surplus (**Line 18**) is £1,424 carried forward.

The replacement trike is a one-year cost as this is Income & Expenditure-based accounting.

Under the accruals basis the write-off would be over 4 or 5 years.



4. *Cash* - **Lines 20, 21, 22**

The bank accounts add to £8,624 (2023: £13,274)

5. *Loans* - **Lines 23**

There are 2 loans in place. Loan 1 is with Roger Goshawk and Loan 2 is with Keith Lightfoot.

One – Principal is £1,500, £300 repaid. £1,200 remaining. Repayments £100 each month.

Two – Principal is £8,000, £2,000 repaid. £6,000 remaining. Repayments £2,000 each December.

Total – Principal £9,500, £2,300 repaid. £7,200 remaining,

Cash & Loans together equate to the Reserves carried forward (**Line 24**)
£8,624 - £7,200 = **£1,424** (2023: £13,274)

3. Summary & Outlook

WLBC was in a good financial position on 31st March 2024.

- We had a strong cash position with funds of £ 8,624 (2023: £ 13,274).
- Loans are in place for £7,200.
- £1,093 of the cash balance was ring-fenced (2023: £3.356).

We are through the worst possible operating environment during the financial years of Covid-19. We have come out the other side and used most of our reserves plus grants, ringfenced funds, donations and loans to acquire a new trike.

We recruited 7 new riders, now totalling 10 to ease the riding rotas.

We have (since year-end) sourced a new motor insurance policy, which has more future certainty about it. In fact, BikeSure/Adrian Flux may sponsor us in the future. Anyone involved in that episode will probably still be feeling the shockwaves!

All of this moves the WLBC forward to provide more rides for sick and disabled clients. This is our raison d'être.

4. Today's Position (5th July 2024)

WLBC has been busy in the 3 months since the year-end being reported today.

- We have strengthened our cash position with funds of £ 10,941 (£ 8,624 at 1st April)
- We had reduced our loans to £6,800 (£7,200 at 1st April 2024)
- 32 rides have been undertaken so far this year.
- £ 985 of the cash balance is ring-fenced (£1,093 at 1st April).
 - £ 682 of the cash balances is ring-fenced for computer software and hardware.
 - £ 303 of the cash balances is ring-fenced for training.
 - All the funds ring-fenced for a new trike have been released.

Finally, we are today saying goodbye to Richard, who joined us in 2020 and became a Trustee in 2022. As I said, thank you for your valuable contribution.

Welcome to Roger Goshawk and Ken Moore.



5. Financial Accounts

| Income & Expenditure | Year | | Prior Year |
|----------------------|------------------------------------|-----------------|------------------------------|
| Line | 01-Apr-23 to 31-Mar-24 | | 01-Apr-22 to 31-Mar-23 |
| Income | | | |
| 1 | Donations | 9,253 | 2,977 |
| 2 | Grants | 5,470 | 7,138 |
| 3 | Rides | 2,536 | 1,067 |
| 4 | HMRC Gift Aid | 1,641 | - |
| 5 | Events Income | 2,712 | - |
| 6 | Other Income | 310 | 214 |
| 7 | Total Income | 21,922 | 11,398 |
| Expenditure | | | |
| 8 | Motor Vehicle Costs | 1,541 | 1,167 |
| 9 | Equipment | 30,437 | 4,483 |
| 10 | Training | 103 | 587 |
| 11 | General Insurances | 640 | 555 |
| 12 | Administration Costs | 823 | 671 |
| 13 | Accountancy Fees | 155 | - |
| 14 | Bank Charges | 72 | 63 |
| | | <u>33,771</u> | <u>7,527</u> |
| 15 | Surplus / (Deficit) | (11,850) | 3,870 |
| Reserves | | | |
| 16 | Opening Surplus | 13,274 | 9,404 |
| 17 | Surplus/(Deficit) in Period | (11,850) | 3,870 |
| 18 | Closing Surplus / (Deficit) | 1,424 | 13,274 |
| 19 | Rides Year-to-Date | 131 | 47 |
| Balance Sheet | | | |
| 20 | Bank - Current account | 1,271 | 211 |
| 21 | Bank - Deposit account | 7,351 | 13,062 |
| 22 | Bank - Events account | 2 | 1 |
| 23 | Loans | (7,200) | - |
| 24 | | <u>1,424</u> | <u>13,274</u> |
| | | - | - |
| 25 | Grants Ringfenced - All | 1,093 | 3,356 |



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

5th July 2024

.....

.....

Keith Lightfoot - Chairman

Date

5th July 2024

.....

.....

Thomas Alexander Knell - Treasurer

Date

WISH LIST BIKERS CHARITY

England & Wales - Charity number 1187285

Accounts

Wish List Bikers Charity 3rd AGM Friday, 8th September 2023

CHAIRMAN'S REPORT

Good evening, everyone, and a warm welcome to this our third AGM of the Wish List Bikers Charity since registration with the Charity Commission in January 2020.

The purpose of this meeting is:

- to receive, consider and accept the report of the Trustees
- to elect Alex Knell as a Trustee and Treasurer
- to review and renew the annual membership fee

The second resolution on the agenda (To elect Ian Garrett as Trustee) has been cancelled, as Ian resigned his Trusteeship and membership two weeks ago.

Ian was present at the inception of the original Wish List Bikers, six years ago before registration. Together with our wives, and with Alex and Jos, we had to source a suitable vehicle, arrange set-up funding, insurances, policies, advertising and much, much more. I would like to publicly thank Ian for his work over the last six years, his efforts and initial loan. I feel disappointed that by standing down as a Trustee he did not feel that he could continue as a driver, an experience that he enjoyed for the first time only this year. I am sure that we all wish him well for both now and his impending retirement.

Since the last AGM in August 2022, we have had:

- five Trustees meetings
- one general committee/members meeting
- two evening training sessions for Safeguarding of Children and Vulnerable adults

The Charity has seen a huge increase in demand for rides this year, up from 47 last year to 105 so far this year. And an increase in the degree of complexity in the needs of our passengers.

This was driven by:

- lack of COVID restrictions and fears
- local people becoming more familiar with, and confident what we do and how we go about it
- the publicity surrounding a ride for a gentleman aged 104, and by no means least
- the publicity after our incredibly successful fundraising event at RNSYC in June. For this event we have to give a massive vote of thanks to all the ladies on the committee, led by Jos and Carol. The hard work and long hours were not just on the night but the many hours of planning, raffle prize begging and collecting, and shameless pestering of friends and acquaintances by Jos. I also would like to thank our pseudo-anonymous donor who provided six bottles of champagne as a prize for one of the games.

I am sure the Treasurer will give us details of the proceeds.

We have attended four large events in two country estates (Sotterley and Heveningham Hall), Loddon Coronation celebrations and the East of England Copdock motorcycle show which have all drawn a lot of new and repeat interest.

At the Motorcycle Show last week we were able to show off our brand new, impressively designed gazebo, bought by courtesy of Adnams Community Fund, after a lot of arduous bid-writing by Alex and design by IT.

As a result of such an increase in demand, the workloads of Treasurer Alex and myself have increased dramatically, to a level of commitment that cannot be sustained. Ken and Debbie Moore volunteered to help and have been instrumental in keeping the operational side of WLBC going.

Richard has been busy in the background, organising our records, revising policies, and making schedules for tasks in the future, as well as the usual meeting organisation and minute writing, etc.

Richard has also recruited 7 new, mostly highly qualified, motorcycle riders. A couple have advanced qualifications in car driving also. All have now completed the enhanced DBS checks and two (and Ken of course) have started taking passengers.

Richard and his wife, Jane, will probably be moving on during the next year. I would like to say a big thank you to them both and especially to Richard for his work behind the scenes, often unnoticed, his robust recruiting policy, and sage advice. Good luck in your new adventures away in the North and hopefully we can work with you in the future.

We have two people who have volunteered to help with:

- the administrative side of bookings, risk assessments, transferring old paper records into computer files, and tutoring a computer illiterate Chairman, and
- help with the all-important bid-writing for funds.

A minor setback has been the need to change our flyers and website. Many thanks to our IT team for his rapid response and social media team for their much-increased efforts on FaceBook and Instagram.

Our social media posts and website have gathered interest and phone calls from all over England including the Isle of Wight and Cornwall - and just today – Ullswater. Rides have been given to people from Shropshire, Cambridge and Hertfordshire who have travelled into our area just for the experience that we could provide for them.

Many, many smiling faces from both distant and local people.

We are fund raising to replace our late middle-aged trike with a new or newer automatic one, with a larger engine, and spare parts which can be sourced locally rather than from Germany. We were pipped at the post in our efforts to buy a virtually new trike earlier this year. There are not many trikes manufactured to satisfy our rather unique requirements.

So, a very successful year overall, with potential to reduce Trustee (and their spouses') stress levels in the future.

My primary aim for next year is to provide even more fantastic life experiences to those less able than us. This will require management expertise which I do not possess, but others in our membership do have in abundance.

Precisely how we grow the Charity will need to be very carefully addressed.

And finally, just as our Charity could not operate without our passengers and their relatives, carers and managers, it also takes all of our membership to make it all happen.

So, whether your contribution is behind the scenes, administration, fundraising, catering, IT, social media, stall manning, helmet fitting or doing the really fun bit - driving, a truly heartfelt thank you for everything you have done during this last year - and what you will be doing in the future.



.....
Keith Lightfoot - Chairman

8th September 2023

.....
Date



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

Wish List Bikers Charity

3rd Annual General Meeting

8th September 2023

Financial Report

Year ended 31st March 2023

By

Alex Knell

Treasurer & Trustee



1. Overview of the Year to 31st March 2023

Confidence began to return as the Covid-19 crisis began to recede. A number of the care homes and general clientele were more resistant to resuming public/outside activities, but it slowly happened.

In many ways, it felt like we were starting all over again, but were pleasantly surprised that people were becoming familiar with who we are.

2. Financial Report

Please refer to **Section 5. Financial Accounts** – **Line xx**

WLBC was in a strong financial position at 31st March 2023.

- A cash position with funds of £ 13,274 (2022: £ 9,403.80). – **Line 20**
- £3,510 (2022: £ 1,384) of the cash balance is ring-fenced grant monies. This money has been granted for specific purposes and is gradually being allocated, where appropriate, towards relevant expenditure. The purposes are:
 - £ 603 for training.
 - £ 907 for software.
 - £ 2,000 for a new trike.
- We have no outstanding liabilities.

1. Income

Direct Donations – **Line 1**

These are from individuals and organisations continued to be generous at £2,977 (2022 £2,007).

Notable donations:

| | |
|---|--------|
| DC Montcrieff Charitable Trust | £1,000 |
| Rotary Club of Lowestoft South - Trust Fund | £500 |
| East Suffolk Council Civic Reception (Keith Robinson) | £320 |
| Rotary Club - East Point | £250 |

Grants – **Line 2**

Grants of £7,138 were received (2022: £1,270).

Computer Equipment and Software, Trike pedal

East Suffolk Council £3,088

Suffolk County Council £2,050, respectively, which had been awarded before last year end in March 2022 and received and spent during the year 2022-23.

The Hospital Saturday Fund awarded WLBC with £2,000 towards a new trike.

Donations for rides – **Line 3**

People and organisations donated £1,067 (2022: £850) for rides as our activities came back to life. We undertook 47 rides (2022: 41).



Wish List Bikers Charity

AK

Reg. No. 1187285 from 10th January 2020

Other Income – **Line 4**

This includes Bank interest received was £52 (2022: £1); Membership Fees and sundry “Just Giving” donations.

Total Income – **Line 5**

The overall picture for income was £11,398 (2022: £4,226) reflecting the uplift in activity.

Launch Ball

Previous ideas and efforts in the previous years towards a Launch Ball, thwarted by the pandemic, were replanned as a Charity evening at the Royal Norfolk & Suffolk Yacht Club, which finally happened in June 2023, after this year-end (i.e. 2023-24) (£2,712 was raised net).

2. Expenditure

During the reporting period we have been recovering activity. (Rides May - Oct 2022)

Motor Vehicle Costs – **Line 6** were £1,166 (2022: £1,920)

These are costs of running the trike, such as fuel, repairs, road tax and insurances.

Repairs were much lower in the year than in the previous year.

Fixed costs of road tax, insurance and servicing were stable.

Equipment Costs – **Line 7** were £4,483 (2022: £225)

Computer equipment was purchased during the year which was wholly grant funded, as was a modified trike pedal bar to make driving it easier.

Some harnesses, poles and helmet storage boxes were also procured, mostly from existing grant funds.

Training Costs – **Line 8** were £587 (2022: Nil)

Training expenses were:

| | |
|--------------|------|
| First Aid | £342 |
| Safeguarding | £155 |
| Hugger | £50 |
| Sundry | £40 |

All but £93 was utilising current or previously awarded grants (reducing Ringfenced amounts).

General Insurances – **Line 9** were £555 (2022: £471)

We have added computer equipment during the year, raising the premium.

It will rise again in the current year (2024) as we cover the new Gazebo (£50 pa).

Administration Costs – **Line 10** were £671 (2022: £98)

Meeting Costs £370 (2022: Nil) – Food for catering for group meetings,

IT Costs £105 (2022: Nil) – Upgrading Laptop to Windows 11 Pro and some custom set-up.

Bank Charges – **Line 11** were £63 (2022: £16)

Our “Honeymoon” period with our bank is long-since over and HSBC charge us a monthly fee and handling charges for cheques and cash.



3. Surplus – **Line 12**

The net result of our activities, taking into consideration all income and expenditure, we ended the year with a surplus of £3,870 (2022: £1,496).

This represents additional monies towards a replacement trike.

4. Cash – **Line 20**

Costs and cash continued to be closely monitored during the year. As the charity accounts are prepared on an “Income & Expenditure” basis, the surplus directly reflects in the Bank Accounts. The result has been cash balances of £ 13,274 rising by the surplus of £3,870 from the 2022 position of £9,403.80).

3. Summary & Outlook

WLBC was in a strong financial position at 31st March 2023, recovering well from the Covid-19 pandemic – which had created the worst possible operating environment during those financial years.

- We had a strong cash position with funds of £ 13,274 (2022: £ 9,404).
- We received grant assistance of £ 5,138 to acquire computer equipment dedicated towards administration, accounting and marketing from East Suffolk Council and Suffolk County Council. Implementation is in progress.
- We received grant assistance of £ 2,000 towards a new trike from the Hospital Saturday Fund.
- £3,510 of the cash balances was ring-fenced.

4. Today's Position (8th September 2023)

WLBC has been busy in the 6 months since the year-end being reported today.

- We have strengthened our cash position with funds of £ 17,103 (£ 13,274 at 1st April)
- We had a very successful Charity night at RN&SYC on 15th June 2023, netting £ 2,712 after costs.
- Over 107 rides have been undertaken this year, exceeding last year's 47.
- £3,356 of the cash balance is ring-fenced.
 - £907 of the cash balances is ring-fenced for computer software and hardware.
 - £449 of the cash balances is ring-fenced for training.
 - £2,000.00 of the cash balances is ring-fenced for a new trike.
- A grant of £1,970 was awarded by Adnams Community Trust to buy a new, commercial-standard gazebo. This grant was received and spent in July 2023.
- HMRC Gift Aid. We are now registered for Gift Aid which means that every £1 donated generates 25p in additional revenue. This includes your Membership Fee of £5, which will generate another £1.25 - after you sign a form giving me permission to do this.
Form an orderly queue to donate your £5 and sign your Gift Aid form!



5. Financial Accounts

| Income & Expenditure | Year to Date | Prior Year |
|---------------------------------|--|---------------------------------------|
| Line | 01-Apr-22 to 31-Mar-23 | 01-Apr-21 to 31-Mar-22 |
| Income | | |
| 1 | 2,977 | 2,007 |
| 2 | 7,138 | 1,270 |
| 3 | 1,067 | 850 |
| 4 | 214 | 99 |
| 5 | 11,398 | 4,226 |
| Expenditure | | |
| 6 | 1,167 | 1,920 |
| 7 | 4,483 | 225 |
| 8 | 587 | - |
| 9 | 555 | 471 |
| 10 | 671 | 98 |
| 11 | 63 | 16 |
| | 7,527 | 2,730 |
| 12 | 3,870 | 1,496 |
| Reserves | | |
| 13 | 9,404 | 7,908 |
| 14 | 3,870 | 1,496 |
| 15 | 13,274 | 9,404 |
| 16 | Rides Year-to-Date 47 | 41 |
| Balance Sheet | | |
| 17 | 211 | 1,893 |
| 18 | 13,062 | 7,510 |
| 19 | 1 | 1 |
| 20 | 13,274 | 9,404 |



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

8th September 2023

.....
Keith Lightfoot - Chairman

.....
Date

8th September 2023

.....
Thomas Alexander Knell

.....
Date

WISH LIST BIKERS CHARITY

England & Wales - Charity number 1187285

Accounts

Wish List Bikers Charity AGM Fri 5 Aug 2022
CHAIRMAN'S REPORT

Good evening everyone, and a very warm welcome to this, the second AGM of the Wish List Bikers Charity since it was registered by the Charity Commission in January 2020.

I am Keith Lightfoot, Chairman of Wish List Bikers Charity.

You will recall last year's report being quite lengthy, as , being the first AGM since becoming a registered charity, it was necessary to describe the history of the previous organisation, ie Wish List Bikers, and its progression to registration with the Charities Commission. You will be relieved that this year it is only necessary to report on the events since the last AGM.

The purpose of this AGM is firstly to receive, consider , and accept ,the report of the Trustees and Statement of Accounts, to elect Richard Ward as Trustee and renew the annual membership fee.

It is not the purpose of this AGM to discuss other charity issues. We will be organising Members' meetings and Trustees meetings shortly .

There have been 6 formal Wish List Bikers Charity Trustees meetings since the last AGM, 2 of which were by Zoom due to the emergence of new strains of COVID, more of which later.

We have 2 new drivers who have taken the Norfolk CC Hugger course and are able to take disabled passengers..Ian and Richard

We have completed a First Aid course with 9 members achieving appropriate qualifications, including 2 Doctors and a paramedic.

Over the financial year 2021-2 we provided 41 rides for sick and disabled people aged 8 to 88yrs,
(So far this financial year we have provided rides for 17 people with 14 more rides booked this month)

The complexity of the medical conditions of our passengers has increased, and we have now taken several people with severe spinal injuries.

We have displayed at Sotterley Country Show, Heveningham Hall Country Fair , Able2Be disability charity in Norwich and a few pop up appearances by Carol and myself at Lowestoft and Southwold seafronts. Some our regular publicity opportunities have not occurred post Covid.

We have given talks to Lowestoft E Point Rotary Club and Lowestoft MS Support group, and an appearance at a Civic Reception.

On the fund raising front, we were fortunate enough to be a joint-beneficiary of the charitable fundraising of the Chairman of E Suffolk CC, Cllr Keith Robinson, and also of several of the councillors via their Community Amenity funds. Sadly we had to postpone our inaugural Ball due to the emergence of a new Covid variant.

The trike has been fairly well behaved this year, with Emerald Motors continuing to service it at a discounted rate, despite the sad passing of our chief mechanical engineer Nick.

The pedal saga has finally been sorted with a newly engineered clutch pedal , thanks to S and G Fabrications. We now have the ability to recruit drivers who are shorter in the leg than previously.

So, for a third year running our charity has been adversely affected by Covid in terms of a reduced number of public appearances and fund raising opportunities , and inevitably uptake of rides from our vulnerable target beneficiaries. As we have no capital expenses, buildings, employees etc, and the fact that the trike is loaned from the owner the charity has weathered the covid storm financially.

My objectives in the next year are

1. to find new ways to increase awareness of WLBC in the disabled community with subsequent increase in the number of rides.
2. To continue to increase and diversify the number of people delivering our services to our target population, ie sick and disabled children and adults

Almost finally..in order to facilitate the constitutional requirements of WLBC, Ian Garrett has offered to stand down as a trustee. He was present at the exploratory meeting in 2017, a trustee since our inception and closely involved with the selection of appropriate vehicles, both financially and physically. We will miss him on the committee, and look forward to his continued and increased contribution as a driver and public speaker as circumstances allow.

And actually finally..there are so many many contributions from our members, from secretarial and IT/social media skills, telephone answering skills, ,helmet fitting, show stall manning, hospitality provision, equipment acquisition and general support , and so on, and not least accountancy, fund raising and corporate accountability. Your contributions are the lifeblood of our Charity, without which we would not be able to function . A heartfelt Thank You to everyone involved.



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

Wish List Bikers Charity

2nd Annual General Meeting
5th August 2022

Financial Report
Year ended 31st March 2022

By

Alex Knell
Treasurer & Trustee



1. Overview of the Year to 31st March 2022

The Covid-19 crisis had completely halted WLBC's activities and the stop-start nature of lockdowns created great uncertainty for our clientele.

We entered the year in April 2021 with a government plan for a staged exit from lockdown, together with an accelerating rate of vaccination of the population. Strong signals were given for the end of the crisis by July 2021.

This did, however, curtail our "season" (April to October) significantly.

WLBC had also lost a great deal of the momentum from previous publicity, so we were effectively starting again.

2. Financial Report

Please refer to **Section WLBC is in** a strong financial position today.

- We have a strong cash position with funds of £ 10,291.74.
- £2,365.77 of the cash balance is ring-fenced.
 - £1,317.71 of the cash balances is ring-fenced for computer software and hardware.
 - £1,048.06 of the cash balances is ring-fenced for training.

4. Financial Accounts for details.

1. Income

Notwithstanding the comments above, Direct Donations from individuals and organisations continued to be generous at £2,007 (2021 £3,006).

A grant of £1,020 was received from the National Lottery Fund which effectively covered our major fixed costs for the year of motor and public liability insurances.

First aid training was grant assisted by Community Action Suffolk (£250), which took place in April 2022.

(Grants in 2021: £2,638).

Donations for rides were sporadic £850 (2021: £ nil) as our activities tentatively came back to life in July 2021. We undertook 41 rides (2021: nil - nothing from December 2019) during our limited activity window.

Bank interest was £5 (2021: £5).

The considerable effort in the previous year towards a Launch Ball (abandoned due to pandemic) has been postponed again until 2022-23.

2. Expenditure

During most of the reporting period we have again been inactive.



The costs of running the trike, such as fuel, repairs, road tax and insurances were £1,920 (2021: £870). A replacement clutch was £756. The trike had not been used for rides at all in the previous financial year due to the pandemic, incurring only fixed costs of road tax, insurance and a service.

Equipment was purchased during the year £225 (2021: £1,367) which was largely grant funded.

This included a mounting bracket on the trike for the SatNav and cameras, and a contactless payment machine.

3. Cash

Costs and cash have continued to be closely contained during the year. The result has been cash balances of £9,403.80.

National Lottery funding of £1,020 was received in May 2021, largely funding the 2021-22 Motor insurance (£585) and Public Liability insurance (£471).

A grant of £250, towards First Aid training, was received before year-end from Community Action Suffolk. The course was undertaken in April 2022.

3. Summary & Outlook

WLBC was in a strong financial position at year-end, even though the Covid-19 pandemic created the worst possible operating environment during both this and the previous financial years.

- We had a strong cash position with funds of £ 9,403.80.
- £1,384.06 of the cash balances was ring-fenced for training.
- We have obtained grant assistance of £ 5,138 to acquire computer equipment dedicated towards administration, accounting and marketing from East Suffolk Council and Suffolk County Council. Implementation is in progress.

Now we are going “properly” in the current year (2022-23), we can consider the viability of a replacement trike, or even a second trike and whom we might approach for direct grant capital support.

4. Today's Position (5th August 2022)

WLBC is in a strong financial position today.

- We have a strong cash position with funds of £ 10,291.74.
- £2,365.77 of the cash balance is ring-fenced.
 - £1,317.71 of the cash balances is ring-fenced for computer software and hardware.
 - £1,048.06 of the cash balances is ring-fenced for training.



4. Financial Accounts

Income & Expenditure

| | - | - |
|-----------------------------|------------------------------|------------------------------|
| | Year | 15 months |
| | 01-Apr-21 to 31-Mar-22 | 10-Jan-20 to 31-Mar-21 |
| Income | | |
| Donations | 2,006.54 | 3,005.73 |
| Grants | 1,270.00 | 2,638.31 |
| Rides | 850.00 | - |
| Just Giving | 48.30 | 116.02 |
| Bank Interest | 0.88 | 5.29 |
| Events Income | - | - |
| WLB Donation to WLBC | - | 5,048.53 |
| | 4,225.72 | 10,813.88 |
| Expenditure | | |
| Motor Fuel | 242.00 | - |
| Motor Repairs | 756.46 | 152.92 |
| Motor Consumables | 6.49 | - |
| Motor Road Tax | 330.00 | 165.00 |
| Motor Insurances | 585.15 | 552.28 |
| Equipment | 224.88 | 1,367.25 |
| Training | - | 142.00 |
| Marketing | 18.00 | - |
| General Insurances | 471.39 | 468.16 |
| DBS Checks | 18.50 | 18.50 |
| Telephone | 31.37 | 36.79 |
| Postage | - | 2.70 |
| Other | 19.17 | - |
| WLB Donation to WLBC | - | - |
| Events Expenditure | - | - |
| | 2,730.20 | 2,905.60 |
| Surplus | 1,495.52 | 7,908.28 |
| Reserves | | |
| Opening Surplus | 7,908.28 | - |
| Surplus/(Deficit) in Period | 1,495.52 | 7,908.28 |
| | 9,403.80 | 7,908.28 |
| Balance Sheet | | |
| | 31-Mar-22 | 31-Mar-21 |
| Funds Reconciliation | | |
| Bank - Current account | 1,893.29 | 1,399.65 |
| Bank - Deposit account | 7,509.51 | 6,508.63 |
| Bank - Events account | 1.00 | - |
| | - | - |
| Surplus Assets | 9,403.80 | 7,908.28 |

WISH LIST BIKERS CHARITY

England & Wales - Charity number 1187285

Accounts

CHAIRMAN'S REPORT to the 1st Annual General Meeting

Friday, 25 June 2021

1. Introduction

I am Keith Lightfoot, Chairman of the Charity.

For those who are unfamiliar with us I will introduce our Trustees, and the members of the committee. There has been an enormous amount of work by everybody involved to get us to this point, from inception to today, as it were, via a necessary break for the COVID pandemic. We are incredibly thankful to each and every one of you, without whom it would have been so difficult to launch the Charity.

Trustees

Ian Garrett. Charity Secretary. He has been ever present since the idea was first mooted.
(Thomas) Alex Knell. Charity Treasurer, who has also been present from inception.

Committee Members

Tina and Ian Garrett are both riders
Marco Barra. IT, website, clothing and marketing procurement

The Fundraising Committee of Jos Knell, Tina Garrett, and not least Carol Lightfoot, who put in an extraordinary amount of hard work to arrange a Ball only for the pandemic to halt progress.
Katie Barra. Marco's able assistant
Amy Lightfoot. Volunteer passenger assistant, carer, helmet fitter and IT assistant
Richard Ward...our new rider

The Fundraising Committee also double as caterers for Committee and Trustees meetings, a position often overlooked during the cut and thrust of debate, but very welcome, nevertheless.

And last, but certainly not least, there is Dr Andrew Bigg, our Deputy Safeguarding Officer, who is not present tonight, and who acts outside the day to day running of the Charity as an independent figure to whom we can all turn if necessary on Safeguarding issues if we are unhappy or unable to discuss such matters with the Safeguarding Officer or Trustees.

Again, many thanks to you all, your support and hard work means so much to Carol and me.

The purpose of this AGM is firstly to consider, and accept if appropriate, the Charity's Financial Report. Then to consider and elect Trustees. Finally, we need to consider identifying our membership by the introduction of a nominal annual membership fee.
Ian and Alex will take us through all this in due course.

There have been 6 formal Wish List Bikers Charity Trustees meetings since Charity Commission registration in January 2020, and 2 prior to that date when the organisation was simply Wish List

Bikers. We needed to register with the Commission as our annual income exceeded the threshold of £5000.

2. Chairman's Report

This being the first AGM there will necessarily be more history in my report than in future years as I need to explain how the Charity came into existence. Most of you will be familiar with the story but this report, along with the Treasurer's Report has to be sent to the Charity Commission. I hope it will also provide a narrative of our origin which will be in our annals for many years to come.

In late 2018 the idea of a charity offering the motorcycle experience to sick and disabled adults and children was predicated on my experience of several people who were unable to ride due to illness or disability. My research did not reveal any organisation which offered the same in the UK, or anywhere else, for that matter. I floated the idea to some friends who were keen to see if the project was feasible. I also contacted several organisations who deal with people with chronic disabilities and the idea was enthusiastically received. Community Action Suffolk were helpful also.

On 29 March 2019, and after much deliberation, our families set up a charitable trust called Wish List Bikers, with the three current trustees.

There was very much work to do:

- Finding, obtaining, and adapting a trike suitable for our needs. The trike is currently on loan from my wife and I. Hopefully, in due course, the Charity will buy its own. Many thanks to Ian and Tina who spent a great deal of time, effort and cash in refurbishing a sidecar to use for our passengers. Unfortunately, it became apparent at quite an early stage that it would not be suitable for our needs.
- Setting up the bank accounts.
- Designing the logo, website, sign writing for the trike, photography, advertising flyers, banners flags and flagpole, corporate clothing, harnesses for passenger use and so on.
- Helmets. Many thanks to our motorcycling friends. Who would have thought that so many helmets are sitting in garages all over the county completely new and unused?
- Similarly with jackets, trousers, and gloves. These had been used and sometimes outgrown but all perfectly serviceable.
- Getting Public Liability and Motor Insurance was 'interesting'. Since this is a unique project and the insurers were wary of us, even companies who claimed to insure every kind of vehicle balked at the idea. Eventually motor insurance was obtained with myself as policy holder with 3 named drivers. Alex obtained our Public Liability insurance more easily.

The reality of our commitment struck us after advice from the leader of another charity, Street Pastors, about the written policies that would be required. There followed a period of time when these were written. As a unique charity there were few 'off the peg' policies that could be used so

we adapted some policies from other well-known organisations and used certain official websites for others including Safeguarding.

The list of considerations is long and includes:

- Code of Practice
- Training Policy and Procedure
- Safeguarding
- DBS Policy
- Risk Management for Staff and recipients of the Charity, including an Individual Risk Assessment for each disabled passenger
- Management of volunteers
- Conflicts of Interest
- Privacy Information, Data Protection and Retention
- Health and Safety
- Fire Safety
- Equal Opportunities
- Complaints, grievance and disciplinary matters
- Social Media
- Public Media

Then there was consideration of Driver training and assessment as the trike is not classified as either a car nor a motorcycle. Thanks to the Road Safety Officer of Norfolk CC for helping us with this. Safeguarding training and enhanced DBS checks were a vital part of our preparations also.

We attended many local events, shows and fetes to publicise the charity, along with appearances at disability organisations including Waveney Sailability, care farms, day centres, residential homes, Rotary Clubs, and one funeral at the specific invitation of the family of the deceased.

Over the summer of 2019 we provided 42 rides for people aged 8 to 88yrs, ranging from 20 mins to over 2 hours, giving them a unique motorcycling experience and producing, without exception, some of the widest grins I have ever seen both from the main passengers and their accompanying person. We provided an incredibly enjoyable experience for all. For some there was the thrill of relative independence, others alleviation from isolation, reliving old memories, improvement in mental health, the challenge of something new or different from a restricting lifestyle, or just the noise and wind of being part of an open vehicle.

Financially, we were blessed with numerous donations from friends, relatives and other individuals and organisations. A donation was received from a national charitable trust, a donation from a club of retirees from a large local company, and many others, not least of which was a share of the funds raised from the 2019 Lowestoft Christmas Swim. We do not charge for rides, but gratefully accept any donations the passengers might choose to give.

The factor which affected Wish List Bikers the most was when we received a substantial donation from a donor, who does not wish to be identified, and to whom we are incredibly grateful. This took us over the financial limit set by the Charity Commission whereby it became necessary to

obtain Registered Charity Status. Not only is this a legal requirement but strict criteria have to be met in terms of policies such as safeguarding, and the structure of the organisation and its finances.

In addition, registered status gives us increased credibility with the groups with whom we are working, ability to apply for funding to which we would otherwise not be eligible, and the right to add the name 'Charity' to our title.

At this point, I have to pay tribute to our incredible Treasurer who has spent days, actually many weeks, obtaining and interpreting numerous official documents, applying for Registered status, revising applications, liaising the Charity Commission, setting up the new structure, advising the other Trustees and generally leading us through the whole process.

There is absolutely no doubt that without Alex, Wish List Bikers Charity would not be an entity.

On 10 January 2020 Wish List Bikers Charity was registered by the Charity Commission (Registered Number 1187285) as a Charitable Incorporated Organisation (CIO).

An incredibly proud day for us all.

At this point Alex started to do his thing again with changing bank accounts, amending Public Liability and not least, obtaining Motor Insurance, as it had to be in the name of the Charity. Since trike insurance for this kind of venture had never been needed, or offered before, by anyone, anywhere, it was no mean feat.

Meanwhile the Fundraising Committee had made great strides in organising a Ball. They had organised a date, venue, arrangements regarding food and drink, a disco with proper DJ, trike display, auction items, sponsorship etc.

And many thanks again to them for their time, expertise and enthusiasm to set this up.

Then COVID 19 struck and with all the restrictions of lockdown and social distancing we were unable to operate. In 2020 we were completely unable to engage with our potential users, so all operations and fundraising were suspended.

We did, however, recruit a new driver, Richard Ward, a holder of the Institute of Advanced Motorcyclists advanced certificate with a first-class pass. His occupation is a Strength of Materials Testing Engineer.

So here we are in 2021, restrictions being lifted slowly, and we are in a very good place financially, as you note from the Financial Report.

He alone is responsible for obtaining a very large grant from East Suffolk Council Enabling Community Fund, which has provided us with a sat-nav, 2 cameras for the trike - forward facing as a dash-cam for safety, and backward facing so that our passengers can be given a record of their reactions on the ride. It has also allowed us to purchase some childrens' helmets and some open face helmets which can be easily sanitised. There is enough to pay for fitting the equipment, and some general training as well.

We have also been made one of the two charities which will benefit from the Council Chairman's Charity Fundraising efforts.

The awarding of the council grant has afforded us opportunities to publicise the charity in the Eastern Daily Press, Lowestoft Journal, and a guest appearance on BBC Radio Suffolk Drive-Time programme, which has already generated an offer of having a stand at this year's prestigious Copdock Motorcycle Show, free of charge.

Lately we have received a grant from The National Lottery Community Fund, which will further improve our credibility as a charity, and which will essentially pay for our insurances for this financial year. We are waiting to hear news regarding being presented with the cheque by a local dignitary and to publicise ourselves again via local media.

We have started taking bookings for rides again but will need to remind people of our presence. Hopefully, the Lottery presentation will provide this.

The trike is ready to go, having been thoroughly assessed by Richard, and necessary repairs made.

Finally, there are 2 further items regarding the Charity going forward.

Firstly, as mentioned earlier on, a reminder that we need to ensure a coherent membership, hence Resolution 5 [membership fees] on the agenda. Payment can be made today.

Secondly, we are looking to recruit a potential new Trustee.

Trustees can only serve a maximum of three successive years before they must stand down and are not eligible for re-election for a further twelve months. As we have 3 Trustees according to our Constitution, a sensible move is to have at least one further potential Trustee waiting in the wings, as it were, to be elected next year if and when a current trustee stands down. This will avoid the situation whereby all three trustees have to stand down in three years' time. The main function of the Trustees is to oversee the running of the Charity, rather than doing the day-to-day tasks.

Thus, we are looking for a volunteer, or volunteers to consider being Trustees in the future. Although the Charity has been set up essentially by three families it would be good to now become more inclusive with officials, Trustees, drivers and helpers from more diverse backgrounds and situations.

Again, my heartfelt thanks for everybody's involvement, and I am looking forward to seeing many more smiling faces in the future.



Keith Lightfoot
Chairman

7 November 2021



Wish List Bikers Charity
Reg. No. 1187285 from 10th January 2020

AK

Wish List Bikers Charity

(including Wish List Bikers unregistered charity)

1st Annual General Meeting

25th June 2021

Financial Report

10th January 2019 to 31st March 2021

By

Alex Knell

Treasurer & Trustee



1. Introduction & History

From general mutterings of an idea in March 2019, the Wish List Bikers (WLB) (unregistered) charity's first donations were received in May 2019 and the first client ride was performed in July 2019.

In the intervening time a membership was recruited, trustees were appointed, a constitution was written, bank accounts were opened, insurances were obtained and numerous policies were agreed, motor insurance being particularly excruciating.

After generous donations and ride contributions it became necessary to seek registration with the Charities Commission as WLB had breached the £5,000 income limit.

An application was submitted on 13th September 2019 and received approval on 10th January 2020.

This required a more detailed and formal constitution and the development of wide-ranging policies to comply with registered status, which we did.

The unregistered charity, Wish List Bikers, made a special donation of its reserves (£5,048.53) to the registered charity, Wish List Bikers Charity, on 10th January 2020.

Put simply, WLBC absorbed the net value of WLB upon registration.

The Covid-19 crisis has completely halted WLBC activities. The government may be lifting restrictions on 21st June 2021.

2. Financial Report

Please refer to **Section 4. Financial Accounts** for details.

1. Income

Direct Donations from individuals and organisations have been extremely generous. This generosity compelled us to register with the Charity Commission as we breached the £5,000 income threshold. The Chairman will refer to donors in more detail.

We have received smaller amounts through Just Giving,

Grants have been a major reason that WLBC has been able to prepare for life after lockdown. East Suffolk Council granted £2,638.31 to us from its Enabling Communities Budget. Thanks to Councillors Ed Back and Keith Robinson (Council Chairman) for their enthusiasm and generosity. In fact, we are the 2021-22 Chairman's Charity, which should result in more funding.

This grant has been applied to Equipment, including 10 new helmets, SatNav and cameras. We have also been funded for various training (CPR, Manual Handling, Safeguarding and Hugging Rider). No training has been possible during the pandemic.

Donations received from rides stopped on 23 December 2019, prior to becoming a Charitable Incorporated Organisation (CIO), hence it is zero in this report.

Bank interest has been trivial.



Lastly, a lot of work went into organising a Launch Ball. This had to be abandoned. This was to be a “Fund-and-Profile” Raising event which has been shelved until conditions permit.

2. Expenditure

During most of the reporting period we have been inactive.

Therefore, our main expenditure has been the fixed costs that we must pay to remain viable. These are insurances (Motor £552, and Public Liability £468). Also Repairs (Trike MOT £153) and Road Tax (£165).

Equipment has been purchased using purpose-specific grant funding (£1,367).

3. Cash

Costs and cash have been closely contained during the lockdown period.

Unavoidable fixed expenditure has been met, with no visible benefit.

However, grant income has allowed us to spend in preparation for release from lockdown, whilst continuing to protect our cash balances.

The result has been cash balances totalling £7,908.28.

Subsequent to 31st March 2021, National Lottery funding of £1,020 has been secured and received (May 2021).

This will fund the 2021-22 Motor insurance (£557) and Public Liability insurance (£471).

3. Summary & Outlook

WLBC is in a strong starting position as we come out of lockdown.

- We are well equipped, thanks to grant assistance.
- We have had significant free publicity to raise our profile, including being the Council Chairman Keith Robinson’s Charity choice, which should ensure further publicity.
- We have £1,095 of funding remaining towards training (already received).
- We have a strong cash situation with £7,908.28.
- National Lottery funding will offset two of our major fixed insurance costs in 2021-22.

Finally, when we get going “properly” in the coming year, we should have a better idea of our cash generation ability. This will allow us to consider the viability of a replacement trike, or even a second trike.



4. Financial Accounts

| <u>Income & Expenditure</u> | <i>since CIO status</i> | <i>pre CIO status</i> |
|---------------------------------|------------------------------|------------------------------|
| | 10-Jan-20 to 31-Mar-21 | 27-May-19 to 09-Jan-20 |
| Income | | |
| Donations | 3,005.73 | 5,448.27 |
| Grants | 2,638.31 | - |
| Rides | - | 695.00 |
| Just Giving | 116.02 | 95.85 |
| Bank Interest | 5.29 | 3.34 |
| Events Income | - | - |
| WLB Donation to WLBC | 5,048.53 | - |
| | 10,813.88 | 6,242.46 |
| Expenditure | | |
| Fuel | - | 93.79 |
| Repairs | 152.92 | 129.57 |
| Consumables | - | 113.51 |
| Training | 142.00 | 122.00 |
| Marketing | - | 223.50 |
| General Insurances | 468.16 | 468.16 |
| DBS Checks | 18.50 | 18.50 |
| Telephone | 36.79 | 24.90 |
| Postage | 2.70 | - |
| WLB Donation to WLBC | - | 5,048.53 |
| Events Expenditure | - | - |
| | 2,905.60 | 6,242.46 |
| Surplus | 7,908.28 | - |
| Balance Sheet | | |
| | 31-Mar-21 | |
| Funds Reconciliation | | |
| Bank - Current account | 1,399.65 | |
| Bank - Deposit account | 6,508.63 | |
| Bank - Events account | - | |
| | - | |
| Surplus Assets | 7,908.28 | |

K Ilginfoo
CHAIRMAN

T A Knell
TREASURER & TRUSTEE
7 November 2021